

June 28, 2012
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
Administrative Office
125 S. Elliott Road
Newberg, OR 97132

MINUTES

- I. Mike Ragsdale called the meeting to order at 6:00 p.m.**
A moment of silence was observed to remember Jason Hart, former Chehalem Glenn Golf Course employee who was killed by a suspected drunk driver in Temecula, California on June 24.
- II. Roll Call**
Directors Present:
Mike Ragsdale
Don Loving
Mike McBride
Larry Anderson
Peter Siderius

Staff Present:
Don Clements
Jim McMaster
Lynne Patrick
Kat Ricker

Public Present:
Laurent Bonczijk, Newberg Graphic
Art Gregory
David Ulbright, RW Board
Sarah Rahkola, PM6 Newberg
- III. Approval of or Additions to the Agenda - No additions**
Moved for approval: Don Loving
Second: Larry Anderson
Passed unanimously
- IV. Open Public Hearing on Proposed Bond Issue for Nov., 2012**
No public comments. Hearing closed at 6:22 p.m.
- V. Approval of Consent Agenda**
 - A. Approval of Minutes for Regular Board Meeting May 24 and June 14, 2012
 - B. Approval of Bills Payable
 - C. Approval of May Financials
 - D. Approval of SAIF policy

- E. Approval of quote for playground cedar chip replacement for Rotary Centennial, Ewing Young, Falcon Crest, Crabtree and Fortune parks
 - F. Approve proposed trail names within Chehalem Heritage Trails
- Moved: Mike McBride
Second: Peter Siderius
Passed unanimously

VI. Public Participation - None

VII. Action Items/Committee Reports/Board Comments

A. Resolution adopting budget for 2012-13

Moved: Larry Anderson

Second: Mike McBride

Passed unanimously

B. Resolution approving levying taxes for 2012-13

Don Loving moved to approve items B – E in one motion.

Second: Larry Anderson

Passed unanimously

C. Resolution making appropriations for 2012-13 budget

D. Resolution categorizing taxes for 2012-13 budget

E. Resolution transferring funds for 2012-12 budget

F. Election of officers, effective July 1, 2012

A. President of Board – Mike McBride

B. Vice President of Board – Peter Siderius

C. Secretary/Treasurer – Larry Anderson

Moved: Don Loving

Passed unanimously

Liason Appointments

A. County of Yamhill – Larry Anderson

B. Special District of Oregon – Don Loving

C. Council of Governments – Mike McBride

D. City of Dundee – Peter Siderius

E. City of Newberg – Mike McBride

F. Newberg School District – Mike Ragsdale

G. Chamber of Commerce – Larry Anderson

H. Dundee Civic Committee – Peter Siderius

I. Cultural Center Committee – Mike Ragsdale

J. Community Groups (Sports and Recreation Groups) Larry Anderson

K. Portland Community College – Peter Siderius

Committee Appointments

A. Financial – Vacant until needed

B. Personnel – Vacant until needed

C. Recreation Programming – Vacant until needed

D. Parks – Vacant until needed

E. Development – Mike McBride

G. Approval of Maple Street dedication – At the request of the CPRD attorney, this item was removed.

H. Approval of Schaad Park bid – Motion to authorize Superintendent to sign contract with Raugust Excavating for \$209,186

Moved: Larry Anderson

Second: Peter Siderius

Passed unanimously

I. Report and comments from Board members

- Discussion and action on potential bond measure: Mike Ragsdale requested a motion; Mike McBride moved the Board not proceed with bond measure for November 2012 election.

Second: Larry Anderson

Abstained: Don Loving

Passed 4 – 0

- Mike McBride opened discussion on the possibility of expanding the golf course by nine holes and improving the clubhouse. Consensus was the economy would need to improve.

- Peter Siderius reported on collaboration of NHS with Camellia Society and potential for CPRD involvement.

- Mike Ragsdale reported groundbreaking for ballroom in Chehalem Cultural Center is slated for September. Ragsdale also led discussion on upcoming Special Olympics and CPRD involvement.

VIII. Old Business

A. Trails Update – This was addressed above; no further updates.

B. Property Exchange update – No news to report.

C. Cultural District Update – This was addressed above.

D. Schaad Park and Fortune Park updates – Jim McMaster reported he anticipates breaking ground on Schaad Park in two weeks. A public information meeting will be held July 12.

IX. From the Superintendent's Desk

A. Financial Report and Questions – No discussion

B. Superintendent Report –

1. Old-Fashioned Festival Parade – Don Loving, Mike McBride and Peter Siderius agreed to drive golf carts in the parade.

C. Staff Reports – Larry Anderson declared a conflict of interest and explained Veritas School seeks a utility easement from CPRD in order to install sewer and water on property. Don Clements said he intends to negotiate with Veritas for an easement for Chehalem Heritage Trails in return. The consensus of the Board was for Clements to move forward.

X. Correspondence

A. Citizen Comments/Evaluations - None

B. Miscellaneous Info - None

XI. Close Public Hearing for proposed November 2012 bond issue.

X. Mike Ragsdale adjourned the meeting at 7:00 p.m.

The Board will not meet in July. The next regular Board meeting will be held at 6 p.m. on August 23, 2012 at CPRD Administrative Offices.

Respectfully Submitted,

Kat Ricker, CPRD Public Information Coordinator