

January 28, 2016
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
Administration Office
125 S. Elliot Road
Newberg, OR 97132

MINUTES

I. Called to Order

6:00pm

II. Roll Call:

Board members:

Don Loving	Mike McBride	Bart Rierson
Mike Ragsdale	Peter Siderius	

CPRD Staff:

Don Clements	Superintendent
Lynne Patrick	Recreation and Education Coordinator
Mark Martin	Recreation Supervisor
Jim McMasters	Parks Supervisor
Branden Thompson	Golf Supervisor

Guests:

Roger Kuhlman	HOA liaison for The Greens neighborhood
Seth Gordan	Newberg Graphic

III. Approval of and additions to the Agenda

Motion to accept agenda with additions

Moved: Mike Ragsdale

Second: Peter Siderius

Passed unanimously

IV. Approval of Consent Agenda:

Motion to accept as submitted:

Moved: Mike McBride

Second: Peter Siderius

Passed unanimously

V. Public Participation:

A. Roger Kuhlman came to introduce himself as a liaison from The Greens home owners association. The HOA is looking to establish a

relationship with open dialog with CPRD. Look at this association as an opportunity to draw volunteers for projects in the neighborhood. Roger also invited the CPRD board to come to one of the HOA meetings to share future projects or plans.

B. Jim McMaster gave a review of the Aquatic Center project. After meeting with the pool committees, he is ready to submit application to begin construction to the City of Newberg. Hope to begin construction of the Natatorium in August 2016. The board asked that we begin looking at operational costs in the budget proposal for 2016/17.

C. No others

VI. Action Items/ Committee Reports/ Board Comments:

- a. Motion- Easement to ODOT- Quitclaim with reciprocal easement agreements
 - Motion- Mike McBride
 - Second- Bart Rierson
 - Approved unanimously
- b. Approval of Rilee Park contract WH Pacific
 - Motion- Mike Ragsdale
 - Second- Mike McBride
 - Approved unanimously
- c. College Street LID Payment- table this item to next month's board meeting
- d. 210 Blaine Street Property- no action on this property at this time
- e. Report and Comments from the Board
 - Board suggested looking to apply for re-zoning for CPRD property near the cemetery. Don Clements will start this process as soon as possible.
 - Mike Ragsdale requested that update on Ewing Yong Park be on the agenda for next month.

VII. Old Business:

- A.** Update on signs- Board suggest that this be discussed at the next meeting with the goal of funding all signage in next budget

VIII. Superintendent's Desk:

- A.** Motion to approve Financial reports
 - Motion: Bart Rierson
 - Second: Mike Ragsdale
 - Approved unanimously

B. Superintendent's report

- 1.** SDAO conference Feb. 5th- Please contact Kat if you wish to attend
- 2.** Local Governance dinner on Feb. 18th in Amity- Please contact Kat if you wish to attend

3. Rate Review- Feb. 4th at 6:00pm at the Public Safety Building to discuss water rates
 4. Innovation Center to be on next Board meeting agenda
- C. Staff Reports

IX. Correspondence

None

X. Adjournment:

Motion to adjourn: Mike Ragsdale

Adjourned at 8:18pm

Respectfully submitted by,

Lynne Patrick
Recreation and Education Coordinator

**Please remember- Next Board Meeting will be held at the Administration Office at
125 S. Elliott Rd., Newberg on February 25, 2016 @ 6:00pm**