

February 25, 2016

**CHEHALEM PARK AND RECREATION DISTRICT  
REGULAR BOARD MEETING**

**Administration Office  
125 S. Elliot Road  
Newberg, OR 97132**

**MINUTES**

**I. VP Peter Siderius Called to Order**

6:00 p.m.

**II. Roll Call**

Board members:

Peter Siderius            Mike McBride            Mike Ragsdale  
Bart Rierson excused tardy 6:30 p.m.

Excused: Don Loving

**CPRD Staff**

Don Clements            Superintendent

**Guests**

Carr Biggerstaff, Chehalem Valley Chamber of Commerce  
Justine Haigh, Accelerator  
Sheryl Kelsh, Chehalem Valley Chamber of Commerce  
Mary Harwood, public  
Rob Dailey, Chehalem Cultural Center

**III. Approval of and additions to the Agenda**

Motion to accept agenda as is  
Moved: Mike Ragsdale  
Second: Mike McBride  
Passed unanimously

**IV. Approval of Consent Agenda**

Motion to accept as submitted  
Motion            Mike Ragsdale  
Second            Mike McBride  
Passed unanimously

**V. Public Participation**

- A. Presentation of Cultural District – Rob Dailey gave the annual report; see material pages 10 – 35.
- B. Innovation Accelerator Presentation – Proposal by Carr Biggerstaff, Sheryl Kelsh, Justine Haigh, Julie Luedtke. Motion approving the concept

to offer space for this project; contract to be presented for approval at the March meeting, pending legal counsel review.

Motion Mike McBride

Second Peter Siderius

Passed unanimously

C. Others not on agenda – Mary Harwood, a resident living near aquatic center raised concern about losing trees due to construction, and also spoke as a volunteer at Chehalem Cultural Center, promoting Contra Dancing.

Note: Due to Harwood's interest in the pool update, item VII. C. was moved to here. Don Clements gave update in Jim McMaster's absence.

## **VI. Action Items/ Committee Reports/ Board Comments**

A. College Street LID and Payments – Clements requested approval to pay City of Newberg \$17,885.98 for assessment for a local improvement district project. Motion to approve payment.

Motion Mike Ragsdale

Second Mike McBride

Passed unanimously

B. Appoint Budget Committee Members – Appoint Lisa Rogers; acknowledge that all other members have agreed to return to serve.

Motion Bart Rierson

Second Mike Ragsdale

Passed unanimously

C. Reports and Comments from Board Members – Mike Ragsdale said the Downtown Coalition has affected attendance of Newberg events in 2015 by 40,000 people. Peter Siderius said he just accepted thousands of year-old oak trees through the Native Restoration Consortium project, and would like to plant some on CPRD property, specifically, Bob and Crystal Rilee Park.

## **VII. Old Business**

A. Update on Reuse Water – Clements reported that staff presented at the Rate Review Committee twice, and the committee had recommended a decrease from \$3.52 per CCF down to \$2.51 per CCF. This will next go before city council.

B. Update on Bob and Crystal Rilee Park – Clements said the District has signed the contract with WH Pacific, Mark Hadley. Clements said his intention is to hold a public meeting at the property this summer, perhaps a Board meeting.

C. (See V. C.)

D. Update on Blaine Street Property – Nothing to report.

E. Update on Ewing Young Property – Nothing to report. Mike Ragsdale said he has asked for an update on the master plan at this meeting, and Clements ignored the request.

- F. Update on Dundee River Property – Clements, Paul Agrimis representative, Rob Daykin, Bart Rierson met with owner of the 2.5-acre parcel the paddle launch is located on, Tom Edwards. Issued discussed included the need for signage to keep people out of the orchard, security cameras, and Tom would like the gate to be closed in the evenings, which would be the responsibility of park staff.
- G. Update on Newberg River Property – See packet information.

**VII. Superintendent's Desk**

- A. Financial report
- B. Superintendent's report
- C. Staff Reports – Kat Ricker reported on renewal of Guide by Cell contract for another three-year term (mobile website, audio tours of parks which received an impressive 2,200 hits in last 60 days); the progress on the new website to be launched March 22<sup>nd</sup>; and that Monday a photography shoot is scheduled for all 22 parks, for 360-degree images which will be showcased on the new website. Siderius asked for a presentation of the website to be given at the March Board meeting.
- D. Notes for March agenda:
  - 1. Masterplans for Ewing Young and Bob and Crystal Rilee Parks
  - 2. Sign Committee update
  - 3. Pool update

**VIII. Correspondence**

See packet

**IX. Adjournment**

Adjourned at 8:10 p.m.

Respectfully Submitted,

Kat Ricker

THE NEXT REGULAR BOARD MEETING WILL BE HELD AT 6:00 P.M.  
THURSDAY, MARCH 24, 2016, AT CPRD ADMINISTRATION OFFICE.