

September 25, 2014
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
Administration Office
125 S. Elliot Road
Newberg, OR 97132

MINUTES

I. Called to Order by Don Loving at 6:02 p.m.

II. Roll Call

Board members

Don Loving Mike McBride Mike Ragsdale
Bart Rierson Peter Siderius

CPRD Staff

Don Clements Superintendent
Jim McMaster Parks Supervisor
Mark Martin Recreation Supervisor
Branden Thompson Golf Course Supervisor

Public

Mike Stice, Veritas School
David Blair, Veritas Board
Mike Shrage, Chehalem Pool Committee

III. Approval of or Additions to the Agenda – None

Moved Mike Ragsdale
Second Peter Siderius
Passed unanimously

IV. Approval of Consent Agenda

A. Approval of minutes of regular Board meeting August 28 & Sept. 11, 2014
B. Approval of bills payable
C. Approval of August financials
Moved Mike Ragsdale
Second Mike McBride
Passed unanimously

V. Public Participation

A. Pool Committee report – Mike Shrage gave an update on Chehalem Pool Committee M 36-170 campaign. CPC has registered with County Elections Office; received endorsement from Chehalem Valley Chamber of Commerce; submitted letters of endorsement to the voters' pamphlet. CPC plans to canvas to select households with 10,000 door hangers Oct. 4 – 11; publish two direct mail

pieces during the last week of October; conduct phone banking at the end of October. Fundraising update: \$12,000 received and \$4,000 anticipated in pledges (\$30,000 goal).

B. Veritas proposal update – Mike Stice discussed latest revision of current proposed property usage agreement with the Board; points included identifying wells and capacity, cost and responsibility of field maintenance vs. benefit, irrigation. Stice clarified that CPRD would have use of 18 gallon/min well at no cost. Board raised concerns on cost of build out, how this project would fit into the Board's priorities, where the money would come from, and asked staff to clarify the need and urgency of this project. Don Loving requested a document with staff recommendations. This proposal included a 50-year term with 5-year extensions. Loving said he still wants a 99-year lease.

C. Others not on agenda - None

VI. Action Items/Committee Reports/Board Comments

A. Intergovernmental Agreement with Newberg School District – Mike Ragsdale moved Board authorize superintendent to enter into the agreement as presented. This is the lease agreement regarding Dundee Billick Park.

Motion: Mike Ragsdale

Second: Mike McBride

Passed unanimously

B. Report and Comments from Board Members –

1. Don Loving said he is arranging dinner between himself, Don Clements, and Newberg city manager and mayor. He encouraged other Directors to be active on their liason committees. Loving also reported that the Putting Committee met, and hopes to bring a proposal for a putting course to the next Board meeting.
2. Mike McBride said the site of the Kern House, which burned down, needs to be cleaned up. He said people have asked him about the potential for building a park on a CPRD parcel off 2nd St.
3. Bart Rierson announced that Chehalem Paddle Launch is a site for the Willamette Riverkeepers' Great Willamette Clean Up event this Saturday, Oct. 4. Discussion on paddle launch. Don Loving asked Jim McMaster for a report on the season's revenue at the next meeting.
4. Pete Siderius said he would lead more than 130 NHS students in planting trees at golf course on Sept. 30. Siderius would also like all CPRD properties to be mapped out with Yamhill County.
5. Mike Ragsdale said The Tiger Grant was not awarded for the bypass, which included \$2.2 million for Chehalem Heritage Trails. Ragsdale is seeking funding for trails from ODOT.

VII. Old Business

- A. Update Bob and Crystal Rilee Park Master Plan – Don Clements said the District received five bids, and hopes to have something back to the Board by the October meeting. Related discussion - See letter from Richard Trudell regarding restricting access to his property.
- B. Update Ewing Young Master Plan – Don Clements said the District received five bids, and hopes to have something back to the Board by the October meeting.
- C. Update Cultural Center Ballroom – Jim McMaster reported there are some problems with the heating and cooling system.

IX. From the Superintendent's Desk

- A. Financial report and questions – No comments
- B. Superintendent's Report – No comments
- C. Staff Reports – Brief updates from staff.

X. Correspondence

- A. Citizen Comments and Evaluations – None
- B. Miscellaneous Information - None

XI. Adjournment 7:45 p.m.

Moved Bart Rierson

Respectfully Submitted,

Kat Ricker

PLEASE REMEMBER THAT A SPECIAL WORK SESSION WILL BE HELD AT 6 P.M. THURSDAY, OCTOBER 9, AT CPRD ADMINISTRATION OFFICE.

OCTOBER 23 IS THE NEXT REGULAR BOARD MEETING, TO BE HELD AT CPRD ADMINISTRATION OFFICE AT 125 S. ELLIOTT ROAD AT 6 P.M.