

October 23, 2014
CHEHALEM PARK AND RECREATION DISTRICT
BOARD REGULAR MEETING 6:00 P.M.
Administration Office
125 S. Elliott Road
Newberg, OR 97132

MINUTES

I. Called to Order by Don Loving at 6:02 p.m.

II. Roll Call

Board members

Don Loving Mike McBride Mike Ragsdale
Bart Rierson Peter Siderius

CPRD Staff

Don Clements Superintendent
Mark Martin Recreation Supervisor

Public

Mike Stice, Veritas School
Cheryl Fletcher, Cal Ripken/Babe Ruth

III. Approval of or Additions to the Agenda – Deleted item VI. B. Exchange Land.

Moved Mike Ragsdale
Second Peter Siderius
Passed unanimously

IV. Approval of Consent Agenda

A. Approval of minutes of regular Board meeting Sept. 25, 2014 and work session Oct. 9, 2014
B. Approval of bills payable
C. Approval of September financials
Moved Bart Rierson
Second Pete Siderius
Passed unanimously

V. Public Participation

A. Pool Committee report – Don Loving reported that he met with CPC members and that they have met the fundraising goal of \$30,000. Two more direct mailings will be delivered. Canvassing is complete. Board and staff are invited to the CPC election watch party at the Saunders' home on election night. Don Clements noted that CPRD did not contribute to the \$30,000 raised.

B. Veritas proposed Recreational Use and Easement Agreement – Mark Martin introduced Cheryl Fletcher, and reported that he had also discussed with Terry Paskett, CPRD’s needs which the proposed usage agreement could meet:

Additional fields for Lacrosse, soccer, baseball, middle school sports
Middle School track

Currently overusing outfields at Crater Park and at Jaquith Park

Discussion on benefits, alternatives, and water arrangements. Directors asked again how this would fit into the Eight Priorities the Board has outlined. The Board agreed to table discussion to the next work session, and discuss the priorities and the Veritas proposal. The scheduled topic of Chehalem Cultural Center will be moved. Don Clements agreed to estimate the cost of the Eight Priorities, the needs in regard to the proposal, and where the money for adopting this proposal would come from. Discussion with Mike Stice continued on the question of the length of lease, and the Board agreed that the term must be 99 years, not negotiable.

C. Others not on agenda - None

VI. Action Items/Committee Reports/Board Comments

A. RFQ Review for Pool – The Board reviewed the RFQ #12-11-14 for Architectural Design Services for the Renovation of Chehalem Aquatic and Fitness Center.

B. Item deleted; see III.

C. Reports and Comments from Board

Bart Rierson reported that as liason to the (now defunct) DCA and City of Dundee, he attended a city council meeting and introduced himself.

Mike McBride reported his activity as liason to Council of Governments.

Pete Siderius reported that more than 100 high school and Dundee Elementary students would be planting plants in Beaumont Park in Dundee, and also that Catalyst High School students donated labor to CPRD by potting plants in greenhouses at Newberg High School this week.

Don Loving reported that the Putting Course Committee does not yet have a proposal to show the Board, but is working on it. His liason activity included taking the SDAO director to lunch, and scheduling a Nov. 18 lunch with Newberg city manager and mayor.

The Board directed Don Clements to bring a list of CPRD properties to the next meeting.

VII. Old Business

A. Update Bob and Crystal Rilee Park Master Plan – Don Clements reported that WH Pacific was the staff recommendation from submitted proposals.

B. Update Ewing Young Master Plan – Don Clements reported that WH Pacific was the staff recommendation from submitted proposals.

C. Update Cultural Center Ballroom – Don Clements update

IX. From the Superintendent’s Desk

A. Financial report and questions – Discussion on season report on Chehalem Paddle Launch, submitted by Jim McMaster. Don Clements said the indirect costs such as staffing are not included in the report, so the stated income of \$7,000 was not accurate. The Board moved to accept the financial report as presented.

Moved Mike McBride
Second Mike Ragsdale
Passed unanimously

B. Superintendent's Report – No comments

C. Staff Reports – None

X. Correspondence

A. Citizen Comments and Evaluations – No discussion

B. Miscellaneous Information - None

XI. Adjournment 7:56 p.m.

Respectfully Submitted,

Kat Ricker

PLEASE REMEMBER THAT A SPECIAL WORK SESSION WILL BE HELD AT 6 P.M. THURSDAY, NOV. 13, 2014, AT CPRD ADMINISTRATION OFFICE AT 125 S. ELLIOTT ROAD.

THE NEXT REGULAR BOARD MEETING WILL BE HELD AT 6 P.M. THURSDAY, DECEMBER 4, 2014, AT CHEHALEM CULTURAL CENTER.