

**August 28, 2014**  
**CHEHALEM PARK AND RECREATION DISTRICT**  
**REGULAR BOARD MEETING**  
**Administration Office**  
**125 S. Elliot Road**  
**Newberg, OR 97132**

**MINUTES**

**I. Called to Order** by Pete Siderius at 6:03 p.m.

**II. Roll Call**

**Board members**

Bart Rierson                      Mike Ragsdale                      Peter Siderius  
Don Loving 6:12 p.m.  
Excused: Mike McBride

**CPRD Staff**

Jim McMaster                      Parks Supervisor  
Mark Martin                      Recreation Supervisor  
Branden Thompson              Golf Course Supervisor

**Public**

Jim Seymour                      Chehalem Pool Committee  
Dennis Daly  
Norma Daly  
Greg Hanson  
Judy Walker  
John Brookfield  
Greg Taylor  
Jennifer Wiser                      Valley View Riders  
Leora Casey  
Varice and Wendy Burghard  
Jack and Mary Darp  
(Illegible signature)  
Cheryl McCaffrey  
Regma and Bret Shapiro  
Kena Ramsey                      Valley View Riders OET  
John Freeman                      Ladd Hill Neighborhood Association  
Nance Stone  
Shelley Coffee  
Mary Starrett                      Yamhill County Commissioner  
Jack and Mary Dugan

**III. Approval of or Additions to the Agenda** – Veritas School representative Mike Stice would not attend; therefore, will move Bob and Crystal Rilee Park update to V.B., replacing Veritas update.

Moved Mike Ragsdale

Second Peter Siderius

Passed unanimously

**IV. Approval of Consent Agenda**

A. Approval of minutes of regular Board meeting July 24, 2014

B. Approval of bills payable

C. Approval of July financials

Moved Bart Rierison

Second Mike Ragsdale

Passed unanimously

**V. Public Participation**

A. Pool Committee report – Jim Seymour gave an update on Chehalem Pool Committee and bond measure campaign. He reported it will cost \$30,000 to implement the plan, and the committee has raised \$9,000 to date.

B. Update Bob and Crystal Rilee Park Master Plan – Don Clements and Jim McMaster reported the RFQ closes Sept. 19<sup>th</sup>, and an optional site tour is scheduled for bidders on Sept. 9<sup>th</sup>. Clements said he anticipates 8 – 10 firms will respond to RFQ. Once a master plan is developed, which will take about one year, he said, it will be made public, and there will be much opportunity for public comment. One equestrian trail is open now. CPRD staff is repainting the outside porch railing on the house/facilities. Clements said CPRD staff does not yet know what it will do with the facility itself.

Public comments and discussion continued until 7 p.m. Public comments included identification of the following concerns:

- Query on potential of tree harvesting for timber sales (Clements said tree cutting had been discussed between the foundation and CPRD Board in the land sale, and CPRD had agreed not to cut trees, except as necessary to control disease.)
- Fire danger associated with camping
- Keeping with intent of previous property owner
- Desire for second equestrian trail to be reopened
- Concern CPRD has not budgeted to maintain the house/facilities
- Potential noise pollution, particularly if motorized bikes are allowed access

A suggestion was made to host historical farming demonstration events. Clements said he has already been in communication with Yamhill County Historical Society on this.

Clements instructed Jim McMaster to post signs with CPRD staff contact information at the park entrance.

C. Others not on agenda - None

The meeting recessed from 7:00 to 7:15. All but four of the public left. The meeting resumed.

**VI. Action Items/Committee Reports/Board Comments**

A. Intergovernmental Agreement ODOT Amendment – Clements reported that ODOT has pushed this back one year.

B. Report and Comments from Board Members – Don Loving said he has obtained mailing and walking lists for Chehalem Pool Committee. Loving reviewed the list of appointments to CPRD liasons and committees.

**VIII. Old Business**

A. Update Bob and Crystal Rilee Park Master Plan – See above.

B. Update Ewing Young Master Plan – Jim McMaster and Don Clements: RFQ closes Sept. 19th.

C. Update Election – Don Clements: Paperwork filed with Yamhill County Elections. Also see Chehalem Pool Committee update above.

D. Update Chehalem Cultural Center Forecourt – Clements said, “We still owe a small amount.” Staff has received as-builts.

E. Update Splashpad – Comments on Aug. 16<sup>th</sup> ribboncutting ceremony and enclosed public comment letter. McMaster said a portable toilet has been place on site, since the cultural center is closed Sundays and Mondays.

F. Update Cultural Center Ballroom – Officially opened with a ceremony Aug. 15<sup>th</sup>. It is 90 percent complete.

**IX. From the Superintendent’s Desk**

A. Financial report and questions – None

B. Superintendent’s Report – Distributed map on Wilcuts proposal for Friends Park.

C. Staff Report – Brief updates from staff in attendance. Mark Martin reported CPRD held a Pickleball Open House.

**X. Correspondence**

A. Citizen Comments and Evaluations – None

B. Miscellaneous Information

**XI. Adjournment 7:46 p.m.**

Moved Mike Ragsdale

Respectfully Submitted,

Kat Ricker

PLEASE REMEMBER THAT SEPTEMBER 25 IS THE NEXT REGULAR BOARD MEETING, TO BE HELD AT CPRD ADMINISTRATION OFFICE AT 125 S. ELLIOTT ROAD AT 6 P.M. A SPECIAL WORK SESSION WILL BE HELD AT 6 P.M. THURSDAY, SEPTEMBER 11, AT CPRD ADMINISTRATION OFFICE.