

January 23, 2014
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
Administration Office
125 S. Elliot Road
Newberg, OR 97132

MINUTES

I. Called to Order

6:00pm

II. Roll Call:

Board members:

Don Loving	Mike McBride
Mike Ragsdale	Peter Siderius (arrived at 6:15pm)

CPRD Staff:

Don Clements	Superintendent
Lynne Patrick	Recreation and Education Coordinator
Mark Martin	Recreation Supervisor
Jim McMasters	Parks Supervisor

Guests:

Bart Rierson	Jim Seymour (Chehalem Pool Committee)
Justin Patterson	Mike Schrage (Chehalem Pool Committee)
Lisa Rodgers	Jane Stanton
Jill Valdenegio	Leona Casey
Ted Crawford (mayor of Dundee)	
Michael Fanger (Disc Golf Nation)	
Chris Fanger (Disc Golf Nation)	

III. Approval of and additions to the Agenda

Motion to accept agenda with changes - leaving this meeting open until January 30th:

Moved: Mike Ragsdale

Second: Don Loving

Passed unanimously

IV. Approval of Consent Agenda:

Motion to accept as submitted:

Moved: Don Loving

Second: Mike Ragsdale

Passed unanimously

V. Public Participation:

- A. Chehalem Pool Committee report- working on communication plan
- B. Selection of Board Member to replace Larry Anderson - Bart Rierson
- C. Disc Golf presentation
- D. Questions about possible equestrian trails being re-opened on Parrett Mountain property
- E. Ted Crawford, City of Dundee, questions about status of lease for portion of Billick Park property that is situated on School District land. Also asked for Board to consider meeting with City of Dundee concerning the Master Plan for downtown Dundee

V. Action Items/ Committee Reports/ Board Comments:

- A. Appoint Budget Officer and Approve Budget Calendar
Motion to appoint Don Clements as Budget Officer and to approve Budget Calendar- Mike Ragsdale
Seconded- Bart Rierson
Motion approved unanimously
- B. Review and Amend Priorities for the District Vision Information
Motion to consolidate information and change to bullet format- Peter Siderius
Seconded- Mike Ragsdale
Approved unanimously
- C. Discussion on concussion and head injuries information and requirements presented by Mark Martin
- D. Approve Purchase of Property
Question of clarity on responsibility to the District- Don Clements will ask
Motion to approve Don Clements and Mike McBride to sign documents- Mike Ragsdale
Seconded- Don Loving
Approved unanimously
- E. Report and Comments from the Board
Mike Ragsdale invited the Board to attend the ribbon cutting ceremony at the Cultural Center on Jan. 31st at 9:15am
Logo Fleece jackets for the Board with the new logo? –Don Loving
Historically there was an Oak Savannah on the Riley Property. Peter Siderius suggest the Board consider restoring the area

VII. Old Business:

none

VIII. Superintendent's Desk:

- A. Financial report given
- B. Superintendent's Report
- C. Staff Reports

- IX. Correspondence:**
A. Citizens' comments/evaluations
B. Miscellaneous Info

- X. Adjournment:**
Meeting will remain open until January 30th

**January 30, 2014 6:00pm
Resumption of Regular Session from January 23, 2014
Chehalem Park and Recreation District Board of Directors Meeting
Chehalem Administration Office
125 S. Elliott Rd.
Newberg, OR 97132**

MINUTES

- XI.** Call to Order- 6:00pm

XII. Roll Call:

Board Members:

Mike McBride Mike Ragsdale

Peter Siderius Bart Rierson

Excused: Don Loving

Staff:

Don Clements Jim McMaster

Lynne Patrick

Public:

Karen Saunders, Chehalem Pool Committee

Mike Schrage, Chehalem Pool Committee

Chris Andrews, Chehalem Pool Committee

XIII. Public Participation

- A. None at this time

XIV. Action Items/ Committee reports/ Board Comments

- A. Approve Cultural Center Bids

Motion to award bid to Woodburn Construction for \$1129500- Mike Ragsdale

Second- Peter Siderius

Approved unanimously

- B. A letter for Rob Dailey, Chehalem Cultural Center was read requesting that the District provide a financial loan as GAP Funding up to \$150,000 if needed to cover construction costs.

Motion to approve a 0% interest loan up to amount requested

– Mike Ragsdale

Second- Bart Rierson

Approved unanimously

C. Chehalem Pool Committee Review and Discussion

Committee presented their communication plan and power point presentation. They asked the Board to view their new web site at www.savechehalempool.com

D. Peter Siderius commented that he would like an agenda item at the next regular Board meeting for the CPRD staff share planning ideas concerning use for the new 400 acre parcel on Parrett Mountain to the Board at the next Board meeting to help develop a strategic plan.

XV. Adjournment at 7:32pm

Respectfully submitted by,

Lynne Patrick

Recreation and Education Coordinator

**Please remember- Next Board Meeting will be held at the Administration Office at
125 S. Elliott Rd., Newberg on February 27, 2014 @ 6:00pm**