

**February 27, 2014**  
**CHEHALEM PARK AND RECREATION DISTRICT**  
**REGULAR BOARD MEETING**  
**Administration Office**  
**125 S. Elliot Road**  
**Newberg, OR 97132**

**DRAFT MINUTES**

**I. Called to Order**

6:00 p.m.

**II. Roll Call**

Board members -

Don Loving	Mike McBride	Bart Rierson
Mike Ragsdale	Peter Siderius	

**CPRD Staff**

Don Clements	Superintendent
Jim McMaster	Parks Supervisor
Branden Thompson	Golf Course Supervisor

**Public**

Rob Dailey	Chehalem Cultural Center
Karen Halliday	Chehalem Cultural Center
Jill Valdeneg	Equestrian Trails
Leora Casey	Equestrian Trails
Jerrid Tempkins	Mortenson
Jim Seymour	Chehalem Pool Committee
B. Koschmann	Splash Pad Petition
Stephanie Ward	Splash Pad Petition
Jason Wuertz	City of Newberg
Holly Yates	Ezra and Caleb
Jason Yates	Jason Yates for U.S. Congress
Lisa Rogers	Chehalem Pool Committee
Rick Price	Splash Pads 2 Go
John Schaberg	Swimmer
Amber Pucci	Splash Pad Petition
Venessa Bradshaw	Splash Pad Petition
Irene Dunlap	Splash Pad Petition – interested in Trails <a href="mailto:Irene.dunlap@gmail.com">Irene.dunlap@gmail.com</a>
Sarah Sand	Splash Pad Petition
Natalie Hardy	Splash Pad Petition

**III. Approval of and additions to the Agenda**

Added two items:

A. Letter from superintendent Don Clements to Richard Trudell

B. Resolution 2-1-14  
Moved: Bart Rierson  
Second: Mike Ragsdale  
Passed unanimously

**IV. Approval of Consent Agenda**

A. Approval of minutes of the regular Board meeting Jan. 23 and 30.  
B. Approval of bills payable  
C. Approval of January financials  
Motion to accept as submitted  
Moved: Mike Ragsdale  
Second: Bart Rierson  
Passed unanimously

**V. Public Participation**

A. Chehalem Pool Committee report – Jim Seymour reported who is on subcommittees, and gave updates that two direct mail pieces are being drafted and neighborhood canvassing is planned for the month of April. Bart Rierson made a financial donation to the committee during this report.  
B. Chehalem Cultural Center – Rob Daily and Karen Halliday submitted the annual report and reported on activities and operations.  
C. Mortenson Construction - Jerrod Tempkins, the contractor who is making improvements at the City Wastewater Treatment Plant, reported that he has offered to construct a splash pad at Rotary Centennial Park outside of Chehalem Cultural Center and is trying to cover the cost, and has subcontractors who have agreed to do this work. He is exploring pricing for a 20 x 20' pushpad with eight heads. Discussion followed. Rick Price of Splash Pads 2 Go represented his son who has also expressed interest in being involved.

Motion to direct staff to move forward  
Moved: Pete Siderius  
Second: Bart Rierson  
Passed unanimously

D. Others not on Agenda – Discussion on C included this item: Petitioners for splash pad submitted a petition with more than 150 signatures. The group will take this discussion to Newberg City Council.

**VI. Action Items/ Committee Reports/ Board Comments**

A. Appoint Budget Committee Members for 2014 – 15 – Kat Ricker said all have confirmed interest.  
Motion to appoint Lisa Rogers to replace Bart Rierson  
Moved: Don Loving  
Second: Bart Rierson  
Passed unanimously  
Second motion, to approve Elijah Dickson and Andrew Yinger to new terms, extending through 2016-17.  
Moved: Mike Ragsdale

Second: Pete Siderius  
Passed unanimously

**B. Report and comments from Board members –**

Don Loving created a Subcommittee for Park Signage Plan, to include himself, Jim McMaster and Kat Ricker, with the goal of creating a scheduled plan for updating logos in the parks, and updating signs as needed. The Board is in agreement that we need to move forward on this.

Bart Rierson said he will be in New Orleans during the next Board meeting.

**C. Resolution 02-01-14 regarding loan refinancing.** Motion to authorize President Mike McBride and Superintendent Don Clements to sign to continue the refinance agreement.

Moved: Bart Rierson

Second: Pete Siderius

Discussion – Mike Ragsdale requested the Board have more time to review the submitted resolution. Clements recommended the Board not adjourn the meeting, but meet again to address.

Motion and Second withdrawn

**D. Letter from Don Clements to Richard Trudell – Discussion.** Don Loving recommended the edit of “respected” changed to “respective”. Mike Ragsdale recommended changing the letter to reflect that the Board had met and approved. Motion to approve with edits.

Moved: Mike Ragsdale

Second: Mike McBride

**VII. Old Business –** The Board agreed to reconvene tonight’s meeting in order to continue discussion on the following items at 6 p.m. on Wed., March 5:

- A. Review of plans for Ewing Young Historical Park
- B. Review of plans for Bob and Crystal Rilee Park
- C. Update on grants applications for Chehalem Heritage Trails

**VIII. Superintendent’s Desk**

- A. Financial report
- B. Superintendent’s report - The Board agreed to continue discussion on March 5.
- C. Staff Reports – Don Loving updated the Board that he will work with Kat Ricker to purchase electronic tablets for the Board in order to save paper.

**IX. Correspondence**

- A. Citizens’ comments/evaluations - Jason Yates introduced himself and let the Board know he is running for U.S. Congress.
- B. Miscellaneous Info

**X. Adjournment – Not Adjourned (8:10 p.m.)**

Meeting will remain open until March 5<sup>th</sup>.

This meeting will reconvene at 6 p.m. on Wed., March 5 at the CPRD Administration Office.

Respectfully Submitted,

Kat Ricker