

September 29, 2016
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
Administration Office
125 S. Elliott Road
Newberg, OR 97132

MINUTES

I. Peter Siderius Called to Order

6:00 p.m.

II. Roll Call

Board members:

Mike McBride

Peter Siderius

Bart Rierson

Excused: Don Loving and Mike Ragsdale

CPRD Staff

Don Clements Superintendent

Mark Martin Recreation Supervisor

Jim McMaster Parks and Facilities Supervisor

PUBLIC

Brandi Cornelius – Anvil Academy

Nancy and Rob Lewis – Anvil Academy

Wade Witherspoon – Anvil Academy

Anna Rose

T. Mitchell – Anvil Academy

Roehben Sartisian – Anvil Academy

Ken P. Croteau

JoAnn Croteau

Trudy Hogbin

Patty Rimmel

III. Approval of the Agenda

Motion to accept agenda as amended.

Motion Mike McBride

Second Bart Rierson

Passed unanimously

IV. Approval of Consent Agenda

A. Approval of minutes of Aug. 25th Board meeting

B. Approval of bills payable

C. Approval of June financials

Motion to approve
Motion Mike McBride
Second Bart Rierson
Passed unanimously

V. Public Participation

A. Gladys Park modifications – As the superintendent recommended, the Board approved the request with the change to one horseshoe pit instead of the two requested. Discussion: Jim McMaster estimated the playground would cost roughly \$8,000 for swingset and woodchips.

Motion to approve with change as noted above

Motion Mike McBride
Second Bart Rierson
Passed unanimously

B. Others not on agenda –

1. Rob Lewis spoke on behalf of Anvil Academy regarding use of Bob and Crystal Rilee Park. Lewis presented samples of the group's work, based on a model at Haystack Ranch, where artists would pay to work and possibly reside there. He said he would like to restore the Henry Parrett House if it is salvageable. He proposed the group would also do landscaping, planting Camas and plants used indigenously for basket weaving. Don Clements said an advisory committee will be formed for the park in January. The Board agreed it liked the idea.

2. Chehalem Aquatic and Fitness Center – Fitness center staffer Patty Rimmel spoke on behalf of fitness center patrons. Rimmel said she wanted to make sure there would be enough money in the budget for renovation of the fitness center. Pete Siderius explained the process currently underway to lead to a Guaranteed Maximum Price, which should happen by the next Board meeting, he said. Clements explained how the phases of construction had been arranged and arrived at, and said the new fitness center would be in the same location, but larger than the current one. Pete said the Board was committed to expanding the fitness center, even if the money was not out of this bidding process.

VI. Action Items/ Committee Reports/Board Comments

A. Surplus – Jim McMaster explained the playground equipment from Babe Nicklous Pool Park would be moved into surplus.

Motion Bart Rierson
Second Mike McBride
Passed unanimously

B. Approval of Carlson Testing for Special Inspection Services (through RFP process) \$38,468.00

Motion to approve agreement to hire Carlson Testing

Motion Mike McBride
Second Bart Rierson
Passed unanimously

C. Oregon Ethics Law Policy update - Jim McMaster presented ethics policy information and reviewed the checklist from SDAO/SDIS.

Motion to accept the submitted CPRD Policy of Ethics
Motion Mike McBride
Second Bart Rierson
Passed unanimously

D. Approval of Judge Netting for netting for \$73,606.00, including poles, between the existing driving range and the new putting course.

Motion to approve
Motion Mike McBride
Second Pete Siderius
Passed unanimously

E. Approval of Resolution 08-01-16 authorizing the use of SDSs for use in the General Fund, in order to not take out an interest-accruing bank loan. Clements noted that these funds may not actually be used, but this makes it possible.

Motion to approve
Motion Bart Rierson
Second Mike McBride
Passed unanimously

F. Reports and comments from Board members – Bart Rierson noted that the Great Willamette Clean up would occur on Oct. 1, including Chehalem Paddle Launch. Pete Siderius noted there is now a Greenhouse Board of Directors at NHS greenhouses.

VII. Old Business

A. Updates on projects

1. Jim reported that footings would soon be poured at Ewing Young Park for new bridge that staff is building on the trail there. Jim also said GFU Serve Day had made valuable contributions this year again.
2. Blaine Street house – McMaster and Clements reported that volunteers would be painting this newly acquired CPRD house on Oct. 9th, and that the most expensive item so far will be a new furnace.

VIII. Superintendent's Desk

A. Financial report – Motion to accept as submitted

Motion Bart Rierson
Second Mike McBride
Passed unanimously

B. Superintendent's report – No comments

C. Staff Reports – Kat Ricker announced CPRD had photos accepted for the SDAO 2017 calendar and golf tournament banner, taken for submission by TJ Fryer, intern. Kat also confirmed the attendance of the directors to the groundbreaking ceremony for Chehalem Aquatic and Fitness Center on Oct. 19th.

IX. Correspondence

No comments

X. Meeting paused at 7:48 p.m., to reconvene at a date TDB to discuss the GMP for Chehalem Aquatic and Fitness Center construction and renovation project.

Respectfully Submitted,

Kat Ricker

THE NEXT REGULAR BOARD MEETING WILL BE HELD AT 6:00 P.M.
THURSDAY, OCTOBER 27, 2016, AT CPRD ADMINISTRATION OFFICE.