

August 25, 2016
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
Administration Office
125 S. Elliot Road
Newberg, OR 97132

MINUTES

I. Peter Siderius Called to Order

6:00 p.m.

II. Roll Call

Board members:

Mike McBride	Mike Ragsdale
Peter Siderius	Don Loving
Bart Rierson	

CPRD Staff

Don Clements Superintendent	Mark Martin Recreation Supervisor
Branden Thompson Golf Supervisor	Lynne Patrick Program Coordinator
Jim McMaster Parks and Facilities Supervisor	

PUBLIC

Steve Balmaseda	Trudy Hogbei	Anna Rose
Dave Bakery	Lee Boswell	Clare Sunderland
Rob Lewis-Anvil Academy	Nancy Lewis- Anvil Academy	Mala Kunze
Tim Mitchell-Anvil Academy	Kristin Shiga-Anvil Academy	Gary Manning
Bob Schuler	Traci Schoeler-Schuler	
Dave Adams KLYC Radio		

III. Approval of and additions to the Agenda

Motion to accept agenda as amended.

Motion Mike McBride

Second Mike Ragsdale

Passed unanimously

IV. Approval of Consent Agenda

A. Approval of minutes of Board meetings:

June 23, 2016 & August 4, 2016

B. Approval of bills payable

C. Approval of June financials

Motion to approve

Motion Mike McBride

Second Bart Rierson

Passed unanimously

V. Public Participation

A. Update on aquatic center construction plans – Jim McMaster reviewed the anticipated timeline with breaking ground on or about October 1st. Public came to ask questions about the Fitness Center and how aquatic center construction plans include and impact the Fitness Center

B. Steve and Anna Balmaseda –would like to purchase property in Dundee. Board asked staff to look into the proposal, collect data and information from the city of Dundee and provide information and an aerial photo of the land the Balmaseda family is proposing for lease or purchase. The Board would like to have this information collected and presented at the next board meeting if possible.

C. Dave Adams from KLYC radio station- would like to purchase land in Newberg to move and expand the station’s signal. Looking for 11 acres of flat land to place a 4 tower array. Board is interested and would like staff to provide an aerial photo, information and a proposal to either sell or lease land and where

D. Rob Lewis from the Anvil Academy-would like to purchase or lease property to offer a horse drawn vehicle driving school. Also would like to start a craft school in the same area. Looking at the Parrett Mountain property. They will attend the Sept. 1, 2016 meeting at Parrett Mountain farm. Mike Ragsdale would like an update on the scope of the Master Plan at the next board meeting

VI. Action Items/ Committee Reports/Board Comments

A. Rilee Lease Agreement information includes an aerial photo in the board packet. No motion needed as this was already passed at the last meeting

B. Approval of Arborist Services

Motion to approve agreement to hire A& R Tree Services

Motion Mike Ragsdale

Second Bart Rierson

Passed unanimously

C. Approval of Recreation Building Roof Replacement

Motion to approve agreement with Washington Roofing Company

Motion Mike Ragsdale

Second Mike McBride

Passed unanimously

D. Reports and comments from Board members

Don Loving reported that he attended the Gov. dinner that was held and that he is happy to see the CPRD logo now prominently on the doors to the Cultural Center. Mike McBride asked again about the property near the cemetery which he expected would be rezoned for selling. Don C. will call John Bridges to look into this. Mike McBride thanked Jim McMasters for seeing to the removal of the downed tree in Spring Meadows Park.

Mike Ragsdale shared about the wine barrel project in the downtown area and a new artist drawn wraps project to enhance these barrels. Mike Ragsdale is pleased that CPRD has played a key role in this coordinated beatification project

VII. Old Business

A. Updates on projects

1. Rilee Property- County Commissioners were not “kind” with the restrictions for the use of the property which include –no event with more than 100 people, no outside amplified sound and rule signs posted at the entrances
2. Ewing Young property- Jim reports that the bridge will be built at the end of this month
3. Group working on the new Putting Course hope to complete by next spring
4. CPRD was successful in purchasing the house downtown near the Cultural Center for \$132,500.
5. Need to plan the ground breaking ceremony for early October

VIII. Superintendent’s Desk

- A.** Financial report – Looking good financially currently
- B.** Superintendent’s report – No comments
- C.** Staff Reports – Jim McMasters mentioned a great trip to Croatia for the water polo team. Mark Martin reported could turn out for the Old Fashioned Festival run, good numbers signed up for football, soccer. Successful turn-out for the 2nd annual Bruin’s Sport’s Day. Branden commented on good numbers for the golf course. Great Jr. Tournament and good numbers in classes for kids. Lynne commented on a successful summer with Camp CARE.

IX. Correspondence

No comments

X. Adjourned 8:00 p.m.

Respectfully Submitted,

Lynne Patrick

DO NOT FORGET THE NEIGHBORHOOD MEETING AT PARRETT MOUNTAIN ON SEPTEMBER 1, 2016 AT 6:00 P.M.
THE NEXT REGULAR BOARD MEETING WILL BE HELD AT 6:00 P.M. THURSDAY, SEPTEMBER 29, 2016, AT CPRD ADMINISTRATION OFFICE.