

June 23, 2016
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
Administration Office
125 S. Elliot Road
Newberg, OR 97132

MINUTES

I. Don Loving Called to Order

6:01 p.m.

II. Roll Call

Board members:

Mike McBride	Mike Ragsdale
Peter Siderius	Don Loving
Bart Rierson	

CPRD Staff

Mark Martin	Recreation Supervisor (In place of excused Superintendent Don Clements)
Jim McMaster	Parks and Facilities Supervisor
TJ Fryer	Intern

III. Approval of and additions to the Agenda – Amended to add Item IVC. Proposed lease agreement for Bob and Crystal Rilee Park property.

Motion to accept agenda as amended.

Motion	Mike McBride
Second	Mike Ragsdale

Passed unanimously

IV. Approval of Consent Agenda

- A. Approval of minutes of regular Board meeting May 26, 2016.
- B. Approval of bills payable
- C. Approval of May financials
- D. Approval of 2016-17 Budget resolutions 06-01-16 through 06-04-16
 - 1. Resolution approving taxes
 - 2. Resolution making appropriations
 - 3. Resolution adopting budget
 - 4. Resolution categorizing taxes

Motion to approve

Motion	Mike McBride
Second	Pete Siderius

Passed unanimously

V. Public Participation

A. Update on aquatic center construction plans – Jim McMaster reviewed the anticipated timeline for permitting (August), bidding (September), and breaking ground (October). McMaster said he may choose to use a separate contractor for tree removal in order to get the work completed before the rainy season begins.

B. Others not on the agenda – None. Kat Ricker introduced intern employee Timothy J. Fryer, who is digitizing archives of Board meeting minutes and photographing District activities for marketing and historical purposes. Kat also coordinated Newberg Old Fashioned Festival Board participation.

VI. Action Items/ Committee Reports/Board Comments

A. SDC update and increase – Discussion on the rate formula. Motion to approve the SDC agreement as presented, subject to Attachment A, which delineates the parcel. Ragsdale would like a map to be included.

Motion Mike Ragsdale

Second Mike McBride

Passed unanimously

B. Election of Board officers

1. President – Peter Siderius

2. Vice President - Bart Rierson

3. Secretary/Treasurer – Mike McBride

C. Lease agreement for Bob and Crystal Rilee Park property

Motion to approve agreement

Motion Mike McBride

Second Mike Ragsdale

Passed unanimously

D. Reports and comments from Board members – Mike McBride asked about the property near the cemetery which he expected would be rezoned for selling. Sierius said he had talked with Don Clemetns about it and nothing has happened on it yet. McBride said there is still a tree down at Springbrook Meadow; Jim McMaster said he had told staff about this twice, and will get them to take care of it.

Mike Ragsdale said he wants staff to move on making it policy and then implementing that policy, that the CPRD logo must appear on all partnership projects.

VII. Old Business

A. Updates on projects – No reports at this time

VIII. Superintendent's Desk

A. Financial report – No comments. Motion to accept as presented

Motion Mike Ragsdale

Second Peter Siderius

Passed unanimously

B. Superintendent's report – No comments

C. Staff Reports – Jim McMaster gave an update on the Land Use decision process regarding the final hearing on CPRD’s application for a zoning change from agricultural use to be zoned as a park; McMaster said he planned to contest the “no amplified music” stipulation.

IX. Correspondence
No comments

X. Adjourned 7:00 p.m.

Respectfully Submitted,

Kat Ricker

THE NEXT REGULAR BOARD MEETING WILL BE HELD AT 6:00 P.M.
THURSDAY, AUGUST 25, 2016, AT CPRD ADMINISTRATION OFFICE.