

**March 24, 2016**  
**CHEHALEM PARK AND RECREATION DISTRICT**  
**REGULAR BOARD MEETING**  
**Administration Office**  
**125 S. Elliot Road**  
**Newberg, OR 97132**

**MINUTES**

**I. Don Loving Called to Order**

6:03 p.m.

**II. Roll Call**

Board members:

Mike McBride	Mike Ragsdale
Bart Rierson	Don Loving

Excused: Peter Siderius

**CPRD Staff**

Don Clements	Superintendent
Jim McMaster	Parks and Facilities Supervisor
Mark Martin	Recreation Supervisor

**Public**

Seth Gordon, Newberg Graphic  
Shannon Moorman Burns

**III. Approval of and additions to the Agenda**

Motion to accept agenda as is  
Moved: Mike Ragsdale  
Second: Mike McBride  
Passed unanimously

**IV. Approval of Consent Agenda**

Motion to accept as submitted  
Motion Mike Ragsdale  
Second Mike McBride  
Passed unanimously

**V. Public Participation**

- A. Nothing at this time
- B. Others not on agenda – None (Not Shannon Moorman Burns arrived soonafter and was addressed after VI.B.)

**VI. Action Items/ Committee Reports/Board Comments**

A. Contract Ewing Young Master Plan – Motion authorizing superintendent Don Clements to approve proposal from WH Pacific to perform environmental assessment (page 11) and proceed.

Motion Mike Ragsdale

Second Mike McBride

Passed unanimously

B. Contracts for Sports – Information only, enclosed, no discussion

At this point, the Board heard from Shannon Moorman Burns, who voiced concern on the maintenance at Schaad Park, including a pile of metal and need for gates and fencing. Jim McMaster responded that the pile will be removed once it is dry outside, and gates and fencing are on schedule. Also, a sign will be removed on Corral Creek Road.

C. Signs for Parks – Discussion. Board agreed to go with plan for combination of signs at 72” and mostly 48” wide (See page 60). Don Clements said these should be installed by the end of summer.

Motion Mike Ragsdale

Second Bart Rierson

Passed unanimously

D. Facility Use Agreement – Motion to authorize superintendent to sign agreement with Chehalem Valley Chamber of Commerce for business accelerator project.

Motion Mike Ragsdale

Second Mike McBride

Passed unanimously

E. Reports and Comments from Board Members –

## **VII. Old Business**

A. Update on Reuse Water – Clements reported that he is working toward an IGA with the interim city manager.

B. Update on Bob and Crystal Rilee Park – Clements reported that WH Pacific has begun the environmental assessment, and it is due by June.

C. Update on Pool –McMaster reported the Newberg School District will discuss his request to waive new construction excise tax fees.

D. Update on Blaine Street Property

E. Update on Dundee River Property – Clements reported he has been working on a usage and maintenance agreement.

G. Update on Newberg River Property – This is the ODOT wetland mitigation site. CPRD recently met with ODOT for an update and received an updated schedule. CPRD has agreed to purchase 800 oak trees from NHS Greenhouse. Peter Siderius will lead about 80 NHS botany students in a mass planting on Earth Day, Friday, April 22.

## **VII. Superintendent’s Desk**

A. Financial report – Motion to accept as presented

Motion Bart Rierson

Second Mike Ragsdale  
Passed unanimously

**B.** Superintendent's report – Information only, no discussion

**C.** Staff Reports – Kat Ricker presented the new website in the quarter hour before the meeting began.

**VIII. Correspondence**

See packet

**IX. Adjournment**

Adjourned at 6:51 p.m.

Respectfully Submitted,

Kat Ricker

THE NEXT REGULAR BOARD MEETING WILL BE HELD AT 6:00 P.M.  
THURSDAY, MARCH 24, 2016, AT CPRD ADMINISTRATION OFFICE.