

**December 1, 2016**  
**CHEHALEM PARK AND RECREATION DISTRICT**  
**REGULAR BOARD MEETING (Part I)**  
**Administration Office**  
**125 S. Elliott Road**  
**Newberg, OR 97132**

**MINUTES**

**I. Peter Siderius Called to Order/Reconvened Meeting**

6:00 p.m.

**II. Roll Call**

Board members:

Don Loving  
Mike McBride  
Mike Ragsdale  
Peter Siderius  
Bart Rierson

CPRD Staff

|              |                                 |
|--------------|---------------------------------|
| Don Clements | Superintendent                  |
| Jim McMaster | Parks and Facilities Supervisor |
| Mark Martin  | Recreation Supervisor           |

**III. Approval of the Agenda**

Motion to accept agenda as amended.

Motion           Mike Ragsdale

Second           Mike McBride

Passed unanimously

**IV. Approval of Consent Agenda**

A. Approval of minutes of Oct. 27 Board meeting

B. Approval of bills payable and

C. Approval of October financials

Motion           Mike McBride

Second           Mike Ragsdale

Passed unanimously

**V. Public Participation - None**

A. Others not on agenda – None

**VI. Action Items/ Committee Reports/Board Comments**

A. Contract for pool construction – Update from Don Clements: The contract with Triplett Wellman has been signed. Bond was obtained for \$17,997,408.00, which is anticipated cost.

B. Discussion of potential real estate purchase in Dundee (to the east of the post office) – Discussion about changing proposed terms of sale and ideas for possible development; concluded with holding this meeting open in order to reconvene at a date to be determined and enter into executive discussion with seller’s representative. (Later scheduled for Dec. 12).

C. Discussion on IGA with City of Newberg – Don Clements said he has met with the City of Newberg staff three times, and are still negotiating; the next meeting is scheduled for Tuesday. Points of discussion include adjustments to reuse water charges, CPRD paying for water used at City-owned parks which CPRD maintains, adjusting irrigation water for the golf course pond, and whether the City would issue credit for overcharges. McBride directed Clements to bring figures on water usage to the next meeting.

D. Discussion of CPRD property on Hess Creek, off Wynooski – Motion to develop a plan and continue discussion with Mark Martin on potential for developing property into open green space for practice fields.

E. Reports and comments from Board members – Only comment was Mike Ragsdale said the weather was amazingly good when it doesn’t rain.

**VII. Old Business**

Updates on projects – Don Clements and Jim McMaster gave update on clearing of trees for construction at Chehalem Aquatic and Fitness Center

**VIII. Superintendent’s Desk**

- A. Financial report – No comments
- B. Superintendent’s report – No comments
- C. Staff Reports – None

**IX. Correspondence**

- A. Citizen comments - No comments
- B. Misc. info – Reminder of the date of the CPRD Christmas dinner, set for Dec. 15.

**Meeting ended at 7:35 p.m. without adjourning; to be continued 6 p.m. Dec. 12**

Respectfully Submitted,

Kat Ricker

THIS BOARD MEETING WILL CONTINUE AT 6:00 P.M. MONDAY, DECEMBER 12, 2016, AT CPRD ADMINISTRATION OFFICE