

CHEHALEM PARK AND RECREATION DISTRICT
CHEHALEM HERITAGE TRAILS CITIZENS' ADVISORY COMMITTEE
Administration Office
125 S Elliott Road
April 15, 2025

MINUTES

- I. Meeting called to order at 6:10 by Dennis Wiley
- II. Roll Call
Present
Dennis Wiley
Om Sukheenai
Bob Freshman
Danna Kemp
Lauren Pfeiffer
John Rueter
Anna Danes
Matt Smith, CPRD Board President
- III. Approval of the Minutes
MOTION TO APPROVE MINUTES
Moved Bob Freshman
Seconded Om Sukheenai
Ayes Om Sukheenai, Danna Kemp, Dennis Wiley, Bob Freshman, Lauren Pfeiffer, Anna Danes and John Rueter
- IV. Introduction of new members Anna Danes and John Rueter
 - a. Anna Danes – 20 yr resident of Newberg. Enjoys hiking, walking the trails and excited to be a new member of the trail committee.
 - b. John Rueter – 2 yr resident of Newberg. Enjoys watching wildlife, interested in all the available trails within CPRD.
- V. Call for volunteers for Committee Secretary
 - a. Danna Kemp - new Committee Secretary
- VI. Review and discussion of Lauren's recommendation for "main trails" to be marked and mapped at BCRP.
 - a. Reviewed Lauren's map – Eastside main trails, trails around the fields and trails maintained by CPRD staff. Purpose is to develop a map for the main trails. Staff are currently in the process of marking the trails and can design the trail map in house to save costs.

- b. Trail Width – Dennis: Standard trail width is 3ft. What to do with single track trails? Single track trails out of scope for this go around of mapping.
- c. Trail Marking – Anna: Chehalem Ridge Trails, has a really easy to follow sign and major junction maps. Bob: Posts can be used for a variety of stickers to indicate all kinds of trail situations. John: Safety stickers to indicate cell service, emergency etc...

VII. Next Field Trip to BCRP – Scheduled for 4/30/25 from 10:30AM-12:30PM, meet at the Farmhouse.

VIII. Volunteer Work Party

- a. Friends of CV Trails – 4/26/25 Volunteer Day at Friends Park and 6/1/25 National Trail Day at Ewing Young Park.
- b. BCRP – Lauren and Danna to confirm a date in June by the next meeting and Coordinate logistics with Bryan.

IX. Advice for New Committee Members

- a. Matt: Follow CPRD Board priorities and public meetings law. All decisions to be made during public meetings.

X. Meeting Adjourned at 6:58PM by Dennis Wiley

NEXT MEETING: Tuesday, May 13, 2025, 6PM

Recorded by: Danna Kemp