

MEETING MINUTES
CPRD CLUBHOUSE ADVISORY COMMITTEE
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
5:30 PM March 10, 2025

For public viewing:

<https://us02web.zoom.us/j/83149733641>

Meeting ID: 8314 973 3641

Mission Statement: The Committee's goal is to provide well-researched recommendations that reflect the community's vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, The Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

- I. Call to Order
 - a. Quorum reached at 5:40
- II. Pledge of Allegiance
- III. Roll Call
 - a. Committee Members:
 - Bob Travers
 - Tony Roos
 - Joe Fischer
 - Tom Sheridan (Virtual)
 - Roger Kuhlman (Virtual)
 - b. Staff:
 - Julie Peterson
 - c. Audience:
 - Jim McMaster
 - Jason Fields
 - Brandon Slater
 - Nick Connan
- IV. Approval of or Additions to the Agenda
 - a. Roger prepared a timeline for Phase 1 to be added to the agenda under new business
- V. Approve Minutes from January 13, 2025, Meeting
 - a. Approved 5-0
- VI. Public Participation
 - a. Comments from Public
 - Brandon: Is the feasibility study available? Bob responded that this is the product we're working towards.
 - Nick: Curious if the committee had identified a nearby clubhouse that represents what we're looking for? Joe responded that we're looking a multiple examples and taking the best that fits our needs (once we've identified them during the outreach process).
- VII. Action Items/Committee Reports
 - a. Committee member reports on group contacts

- No new reports
 - b. Discuss preparation of report to CPRD Board in March
 - Committee Members to share, via email, all the data/interviews we've collected. Joe is going to review the survey results to create a ranked priority summary from the survey.
 - At next committee meeting the Committee will discuss and establish the clubhouse priorities that could be presented to the District Board as an update and be used for the feasibility study.
- VIII. From the CPRD Board and Staff
 - a. Comments from CPRD Board Liaisons
 - b. Comments from CPRD Staff
 - Budget request for \$150k was included in the draft budget for the feasibility study. Budget to be discussed by District Board and adopted in June, taking effect July 1.
 - Julie noted that the District Board does not usually meet in July due to Old Fashion Festival.
- IX. New Business
 - a. Date for next Meeting
 - April 14 at District Offices
 - b. Timeline for CPRD Clubhouse Committee Action – Draft Document
 - Draft was distributed for comment/review. Tabled for approval at April meeting.
- X. Comments from Committee Members
 - a. No additional comments
- XI. Adjournment
 - a. 6:40