**MINUTES**

**July 13, 2022 | 6pm**

Attendance in person at Social Goods Market Downtown Newberg

*Committee Members: Jill Bilka | Erin Chen | Michelle Colvin | Quentin Comus | Matt Dolphin | Kristina Ernstrom | Allen Holstein | ​Lisa Jackson | Kimberly Lanier | Lacy Mendoza | Bob Oleson | Justin Patterson | Martin Peters | Cindy Riggs | Erin Robinson | Peter Siderius | ​Dustin Wolfe*

*Board Liasons: Bart Rierson | Jim McMaster | Lisa Rogers*

GREEN attended

BLACK were not in attendance

Also attended: Don Clements

1. Call to Order - Don Clements announces a way to get ahold of him and to get the door open via Aquatics Center
2. Attendance Roll Call – sign in sheets instituted to save time and effort – secretary will record Zoom participants – if any
3. Approval of or additions to the minutes from the April meeting - [click here](https://drive.google.com/file/d/1Jq_vBIb8d7UqNmFrGQ9BBpBEZbqXBvwp/view?usp=sharing)

Moved and approved

1. Recap/Discussion from Rilee property field trip
   1. Assess where and what signage may be needed

Don Clements

* + - The land is farmed, and will always be farmed
    - Has been used for a long time for trails
    - If we assisted with signage – CPRD would put it up
    - Master Plan for the site? Signage Standards?
      * There was a committee – Don will get us a copy of their report
      * There is an environmental assessment also
    - People are already using the trails – but there is no signage/mapping
    - Bob & Crystal Rilee group we need to know or investigate if it’s still in existence
    - Don will talk to the board about how to move forward with the mapping/signage at Bob&Crystal Rilee
    - Very long term goal for the Rilee property will eventually link to the property on 219 where the campground is going – questions about multiuse of the campsite and trails?
    - What should the priority be? Confirmed it should be the bypass trail – but clarification that there should be some kind of levy/bond – right now we applied for the grant for the first Phase. ODOT does not want us to complete the first Phase before applying for the 2nd Phase – unusual and seems like they may want it done – funding might be in good shape - the trail will be 8-12 feet wide
      * So far there have been no stumbling blocks – so we’re in a holding pattern.
      * Currently going out for bid
      * Justin – funding? Don – The City of Newberg agreed they would contribute $400k – they haven’t contributed yet. Engineer estimate was based on what was placed in the grant.
    - Renne Field just got $750k which will be matched by CPRD – many trails branching off of that project
  + Priority – Alan
    - Feedback for existing trails – Jill – Don confirms would be helpful
    - By-pass – ODOT is involved trying to force them to put in a pedestrian overpass
    - Railroads
  1. Ideas for future promotion of trails

1. Sub Committee Reports (if there is any new news)
   1. Engagement: Farmer’s Markets and other Summer activity ideas
      * Jill – how can we help? Don – wants it Jill would like parameters from the board
      * Trails is on the agenda – there would be a need for a liaison to report
      * Staffing – more funding is in this budget for that exact

* Review ideas for current ways to support or offer recommendations to CPRD
  1. Volunteer Projects/Tasks
  2. Signage on various trails
  3. Community Engagement
  4. Website Updates/SEO
  5. Justin - Updating of the master plan of the trails – the current trails need work and we don’t have the manpower – could then create priorities
     + - Don agrees
  + Issues from the public – submit to Don he’ll make it part of the board meeting packet
    - 4th Thursday of every month is the CPRD meeting 6pm start – if they want to speak Don can be notified prior to the meeting and that person can be placed first on the agenda
    - Long overdue for a formal report to the board – observations – and direction
      * Send a board liaison depending on the committee recommendations
      * We would come up with our ideas to report to the board and present them in advance
      * We’re the community – we should be providing some communication to the board
      * Low hanging fruit – levy success dependent
        + Is there a target for the levy? Timing is everything
        + Surveys in the community – more specific

Would and what would they support

We need to be the lead – in the community

Board should allocate the surveys to 25-30K people

Survey has to be guided by a paid professional

We have requested a copy of the current surveys – Don would like to release information from the book of surveys he has if one of the committee members comes to his office

* + - * Basic v. special service designation – tax designations which are very specific. Special Service has grown immensely over the years
        + System development charges – every time a new home is built = if you raise them – concerns about affordable housing
  + CPRD Master Plan – 2 years ago – Don Clements - never had a County approved plan
    - Board approved it 4 months ago
* Future Field Trip Ideas *(if there is interest)*
* Dundee Party in the Park promotion (August 10)
  + Games, activities – Dundee-Billick Park
* Conclude Chehalem Heritage Trails Advisory Committee