# **Chehalem Heritage Trails Advisory Committee**

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# **MINUTES**

**February 8, 2023 | 6:30 - 8:00 p.m.**

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Green attended in person – Blue attended via Zoom – Black not in attendance

Committee Members:

*Erin Chen*

*Michelle Colvin*

*Quentin Comus (Chair)*

*Matt Dolphin*

*Allen Holstein*

*​Lisa Jackson*

*Kimberly Lanier*

Committee Members (Continued)

*Bob Oleson*

*Martin Peters*

*Cindy Riggs*

*Erin Robinson (Secretary)*

*Peter Siderius*

*Dustin Wolfe*

Board Liaisons:

*Bart Rierson*

*Jim McMaster*

*Lisa Rogers*

CPRD Staff:

*Casey Creighton*

*Kat Ricker*

*Richard Cornwell*

*Bryan Stewart*

Others in attendance:

*Melissa Mclaughlin*

*Hope Robertson*

*Ryann Reinhofer*

*Brian Bowman*

*Kena Ramsey*

*Tamra Bush-Johnsen*

1. Call to Order
2. Attendance Roll Call
3. Approval of January Minutes – Motioned, seconded and passed unanimously
	* See Appendix A
4. Public Comment Period

*Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.*

* Ryann Reinhofer – where should I send agenda meeting items? Could organize a trail maintenance group – lots are interested – Ryann has noticed a lot of unleashed dogs running unattended – will there be signing for this or a designated area?
	+ Quentin – Kat Ricker should receive agenda items – they should then be forwarded to Quentin
* Kena Ramsey – about naming – when do we get to talk about naming the trails? Some of the old names would be nice to preserve.
	+ Quentin – discussion tonight but prioritize keeping the old names and name any that don’t have them
* Hope Robertson – wants to start a work party, Ryann sent things they wanted on the agenda regarding this item – didn’t want to go out there without a stamp of approval for the trail work party
	+ Bryan Stewart is here – he will look at the email and will personally get back to everyone through CPRD –
		- Hope – volunteer agreement? 20-30 volunteers or more might show up
			* Bryan says there is one and he’ll look into it with Kat & Russ
	+ Signage – clear signage with parking situation – designation of parking would be helpful
		- Ryann said someone went off roading with a big vehicle at the turn around for the trailers
		- It has worked in other parks for mixed use parking and there are ideas
* Brian Bowman – some of the bike trails have unofficial names – he can email that to Quentin
1. Bob and Crystal Rilee Park Trail Name Discussion (Quentin)
	* See Appendix B – some names are listed on the lists
	* CPRD has an interest in keeping historic/original names and designate any unnamed
		1. Recommend that the CPRD board keep the historical names – 16 are named (probably ½) – and CPRD will research and approve any additional historical names.
			1. Everyone agrees – no dissenters – so moved and approved unanimously.
		2. Old documents are at the property – and some of the unnamed trails (at least some) are on the historic maps at the property - and Dana is working on that with Casey
			1. Bryan – approve or adopt the historical names – then there are stickers that can be added later
			2. Quentin – we’d like a scanned copy of the records that everyone is looking at for names
2. Trail Maintenance and Promotion Discussion (Quentin)
	* CPRD Board would like us to continue work around establishing a knowledge base.
		1. Trail construction and maintenance
		2. Allen –
			1. Matt Dolphin is involved in a group doing trail maintenance and he
			2. Yamhela’s Westsider Trail group April 22nd is the Rails to Trails day – cobranding event might be a nice idea in the future to co-promote – with Rilee Park
		3. Quentin - National Public Lands Day and other days we could consider.
			1. National Hiking Society can help promote
			2. Bryan thinks it would be a great idea for light and exposure on the property.
		4. Quentin – Is Bob and Crystal Rilee the best option?
			1. Bryan says there are opportunities on all the trails – Bob and Crystal Rilee would be a good start – but there are many other opportunities.
			2. Pete Siderius, Cindy Riggs and Michelle Colvin offered to help CPRD get a trial maintenance party set up.
		5. Quentin – if a training was set up for trail maintenance – would people be interested in attending?
			1. Lots of interest
			2. Could help the committee and park staff –
			3. Quentin – will work on getting something scheduled before June.
		6. Quentin – promotion?
			1. Cindy – Tuesday Markets – were explored and attended a little last year
			2. Newberg Downtown Coalition could do a QR code that people could scan – CPRD also has a booth there
			3. Survey and email newsletter sign up would be helpful – attendance and interaction with people at the Wednesday market – would be helpful to gather volunteers
			4. Groups to target
				1. 4H Groups and high School equestrian teams would be a great place to start
				2. Scouts
			5. New publications to distribute is probably coming in the Spring – Quentin and Kat have been working on it.
			6. Hope Robertson – one step needs to be done – know what you want to accomplish – list of priorities for trail maintenance by CPRD
				1. Bryan – agrees that it is important – and would be involved and using the key players who are already involved
			7. Richard Cornwell - OnX – hikingproject.com trailrunproject.com website where you can go to hiking/running trails – would like to get the trails on map as they are developed CPRD has an account – data just needs to be uploaded
				1. GPS data can be uploaded and can go from your phone also
			8. Trails should be listed on a map – where problems on the trail are that need maintenance
			9. A way for the public to take pictures and alert via GPS would be very nice.
		7. Bryan Stewart – trail maintenance survey
		8. Melissa McLaughlin – were any trails looking like they should be decommissioned? Quentin, were you looking at this?
			1. Quentin says they didn’t look at that they rated trails via how well maintained they are
				1. There are 2 trails that dead end
				2. He doesn’t think any ranked as needing to be decommissioned.
		9. Website? – Kat would like us to look at the website and see if there were any improvements suggested
			1. Look at model websites for trails and bring it to the March meeting
			2. Lack of maps – not much on the website at the moment
			3. Hope – pictures of the trailer parking are very helpful and knowing if there is or is not water – basic information
				1. Amenities
				2. Rules
		10. Brian Bowman – from a bike perspective – you want to have all the work done and be ready to ride when the weather changes – should be having work parties in the future during the bad weather months
3. Board of Directors Meeting Report (Quentin)
	* All three proposals from last time were approved by CPRD Board
		1. Signs
		2. Temporary distinction between horse/pedestrians
		3. By-Laws
	* Quentin will continue to attend CPRD meetings
		1. comusq@oregonstate.edu – and Kat Ricker can be cced – please email Quentin to collaborate on ideas.
4. Adjourn – 7:32pm

**Important Reminders/Notes:**

* [February 17, 2023: TKO Scout School - Scout Lab in Clackamas, OR](https://trailkeepersoforegon.org/events/tku-scout-school-scout-lab-mt-talbert-2/)
* March 8, 2023: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6:30 p.m.
* [March 11, 2023: TKO Tread School - Drainage Lab in Clackamas, OR](https://trailkeepersoforegon.org/events/tku-tread-school-drainage-lab-mt-talbert/)
* April 12, 2023: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6:30 p.m.
* [April 28-30, 2023: PCTA Columbia-Cascades Trail Skills College in Cascade Locks, OR](https://www.pcta.org/volunteer/trail-skills-college/columbia-cascades/)

Author – Erin Robinson (Committee Secretary)