

Chehalem Heritage Trails Advisory Committee

MINUTES

January 10, 2024 | 6 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>

Meeting ID: 891 5726 3898

Green attended in person – Blue attended via Zoom – Black not in attendance

Committee Members:

Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier

Committee Members (Continued):

Bob Oleson
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)
Peter Siderius

Board Liaisons:

Jason Fields
Jim McMaster

CPRD Staff:

Casey Creighton

Kat Ricker

Bryan Stewart

Others:

Brian Bowman

- I. Call to Order
- II. Attendance Roll Call
- III. Approval of September and October Meeting Minutes (Quentin) – moved – seconded and **approved unanimously**
 - o See Appendices A and B
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public

committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

- Ryan Geser – not in attendance statement is in the record
- See Appendix C
- Brian Bowman – would love somewhere to bike as weather changes.
- V. Board of Directors Meeting Report (Quentin)
 1. Will create a set of by-laws for committees – will not change much of how our committee will function – there was a discussion about reapplication
 2. Continued discussions around projects including pickleball, land acquisition, etc. – a potential Bob and Crystal Rilee Park Committee
- VI. Committee Member Comments/Updates (Quentin)
 1. Bark application is much appreciated by Michelle & Erin
 2. Matt Dolphin –
 1. Feb 1st virtual meeting for Oregon Ethics Commission Public Meetings Training – Oregon.gov/ogec/training
 2. OPRD Local government grant workshop Oregon.gov/oprd/gra on February 6th 9am to 10:30am – CPRD has obtained grants here before – Jim McMaster is on the committee for the State – next year it will be \$30million for the state of Oregon - \$1 million or less per application - \$100k and \$50k grants may also be available – April the grant requests are due – there is also a match on the grants depending on the population of the district
 3. OTC lunch & learn webinar – recreational immunity – January 30 12pm-1pm
 4. National Park Service – has a program open to help with planning, etc. – conservation and outdoor recreation technical assistance nps.gov/rtca
 3. Casey & Jim – Recreational immunity case coming out of the coast
- VII. Community Trails Survey Report First Reading and Discussion (Quentin)
 - See Appendix D
 - 2 page executive summary
 - This is a first draft – Quentin discusses the difficulties in analyzing the data.
 - Specific concerns and desires in the district should be further discussed and analyzed
 - Any Questions or Concerns will be addressed as we move forward – potential recommendations provided at February meeting so that we can present the list to CPRD during that meeting
 - Matt Dolphin – thank you to Quentin for pulling this together
 - A. We need to synthesize the information to a shorter presentation so the board does not have to read the entire long 100 plus pages
 - B. Quentin – also important to synthesize for the general public – statistically significant study was performed and errors could be mitigated. Was great to have so much engagement with the survey. Presenting the results in a short way.
 - Marty – list of recommendations to present to the board? Yes – included with the survey report – that takes the data and translates it into a
 - Matt – 5 take aways and 5 recommendations from the survey – Quentin – thinks a number like 5 sounds reasonable
 - Cindy agrees with what was stated and so does Michelle

- Cindy – community engagement – the number of people who don't know about the trails
 - Community connectiveness, getting from point A to point B – ADA compliant and paved (Dundee-Bypass Trail)
 - Taxes or SDC for trails? State and federal grants and donations were the top two supported funding sources
 - We do have emails from those who shared with us – for advocacy efforts
 - Matt – read through the comments – a couple of themes emerged –
 - A. lack of awareness about trails – broadcasting information about trails – potential flyers
 - B. Maintenance of existing facilities and trails – addition of trails and a concern of lack of maintenance – Quentin a focus group may help regarding perceptions of maintenance
 - C. Homelessness/houselessness, personal safety and property owners – what is the plan for safety? CPRD relies on the police to assist in making parks safe – Quentin main concerns or why the trails weren't used – also some confusion about whether someone is homeless or they perceive that they are due the way the person looks
 - D. Matt also found 5 things that the community wanted. Quentin suggests that we take that discussion to email for a vote on our next meeting – committee of less than a quorum to get started on this
 - 1. Volunteered to start the process over email: Kim Lanier, Matt Dolphin, Cindy Riggs, Alan Holstein and Marty Peters
 - 2. Matt requests families with kids and senior group pulled out of the group – Newberg and Dundee respondents can also be separated
 - E. More trails, longer trails and more amenities – bikes were also an issue including bikes for transportation
 - Board presentation – the committee will come up with presentation plans next month
 - Jim – the survey was 100% random
- VIII. Recreation Immunity Letter Discussion (Matt) – as mentioned case in Newport Oregon woman was walking a dog and slipped and broke her leg on a bridge – weakens the protections that cities and districts have – if you can claim that you are not using the park/facility for recreational purposes – it opens up additional liability. Letters that cities and districts are sending -
1. Potential Motion: Recommend the CPRD Board of Directors approve and send the CHTAC Recreational Immunity Letter to a list of suggested contacts. **Motioned, seconded and unanimously approved**
 2. See Appendices E and F
- IX. Cycling Trails Discussion (Matt) – motioned to table and seconded **unanimously approved**
- X. Spring/Summer 2024 Trail Work Party Discussion (Matt) **Saturday June 1st (national trail day) and around March 9th – seeking CPRD approval** Kim says it would also be great to have one national public lands day in September – add to list to consider.
- XI. Adjourn – 7:30pm

Important Reminders/Notes:

- Thursday, January 25, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, February 14, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.