



503-537-2909
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125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

NOTICE OF EMPLOYMENT OPPORTUNITY

Job Particulars

Date of Notice: Fall 2021
Position Title: Lifeguard
Department: Aquatics
Location: Chehalem Aquatic & Fitness Center
1802 Haworth Avenue, Newberg
Hours: Part time, flexible schedule
(morning/afternoon/evening and weekend shifts available)
Wages: Hourly, DOE
Payment: Bi-Monthly
Benefits: Membership to Aquatic and Fitness Center
Supervision: Reports to Aquatic Specialist III and Aquatic Coordinator
Placement: As needed
Closing Date: Until filled

Job Description

- Represent CPRD in a positive and professional manner at all times
- Know, understand, follow and enforce facility policies, and procedures including all emergency action plans as outlined in CPRD's aquatic staff manual
- Remain current and up-to-date on techniques and methods LG/First Aid/CPR/AED
- Attends all scheduled shifts, meeting and in-service training sessions
- Wear and maintain assigned uniform – professional in appearance
- Must work well individually and as a team member
- Inspect condition of all safety equipment prior to shift
 - Immediately notify supervisor of any defective equipment or hazards
- Lifeguard activities as scheduled
 - Effectively watch assigned zone ensuring patron safety
 - Provide a fun aquatic environment
- Respond appropriately to emergencies and/or provide first aid as needed
- Report all accidents, incidents and water rescues and complete reports neatly, accurately and in a timely manner
- Must have good communication skills
 - Inform, Educate and Enforce facility rules and policies with patrons
 - Keep informed about all aquatic center activities to be able to educate patrons
- Responsible for testing water chemistry (3 pools)
- Perform pool maintenance and janitorial duties as assigned
- Complete related paper work neatly, accurately and in a timely manner
 - Timesheets, Availability Calendars, and Vacation Requests
- Complete other duties as assigned by the Aquatic Specialist III or Aquatic Coordinator
- Maintain physical fitness and skill levels appropriate to the job

Qualifications

- Current American Red Cross Lifeguard/First Aid/CPR/AED certifications or other state-approved certifications
- Must be at least 15 years of age
- Must be physically fit with strong swimming skills (500 yd in < 12 minutes)
- Able to communicate well with patrons of all ages
- Mature, self-motivated with leadership skills
- Experience an asset but not required

APPLICATION PROCESS

Submit applications and resumes via email to tfranks@cprdnewberg.org or in person to Chehalem Aquatic Center, 1802 Haworth Avenue, Newberg OR, or mail to Chehalem Aquatic & Fitness Center, Attention: Tara Franks, c/o 125 S Elliott Rd, Newberg, OR 97132. For more information, call Tara Franks at 503-538-4813.