



503-537-2909
fax 503-538-9669
125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

EMPLOYMENT ANNOUNCEMENT

Chehalem Parks and Recreation District, Parks Department

PARK LABORER I – Grounds / Building Maintenance **(3 positions available)**

Beginning Wage: \$10.25 – \$10.75 hr.

Employment Dates and Duration:

Seasonal late spring and summer 2018

Up to 40 hrs. per week and may include weekends

Example of Duties:

Three Positions available:

Position I: Park reservations and clean-up/maintenance

Duties may vary dependent upon the time of year etc. Main duties during the summer months is policing parks and cleaning park restrooms and shelter as well as setting up for picnic shelter reservations. Duties may also include supervision of rentals, set up and tear down of activities.

Position II: Park grounds

Duties may include, mowing, edging, digging, pruning, irrigation repair, pressure washing, painting and other outside ground and maintenance activities. Driving tractors and mowers as well as using other power tools may be required once trained.

Position III: Building Maintenance

Assist maintenance personnel with various building maintenance duties which would include but not be limited to painting, working with various tools, repair of equipment, limited plumbing repair etc. This is a perfect position for a person interested in learning and assisting an experienced maintenance specialist.

Desirable Qualifications:

Willing to work without direct supervision. Is self motivated and willing to learn as well as work fast. Have good public relation skills. Lift up to 100 lbs. which would include movement of picnic tables, lifting tractor apparatus etc.

License:

Possession of a current Oregon Operator's license issued by the State Department of motor vehicles. Out of state driver's license also accepted if a student.

Age Requirement:

16 + years, but must have a current driver's license.



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Application Procedures:

- A Chehalem Park and Recreation District application and background check form must be filled out and returned.
- A resume and references may be included with the application.
- Applicants will be required to complete a background check prior to employment.
- Applicants may be required to submit a current DMV driving record to the district prior to employment.
- Applications may be picked up and returned at the Chehalem Park and Recreation District Aquatic Center located at 1802 Haworth Ave, Newberg or at the district office located at 125 Elliott Rd., Newberg. Applications are also available online at cprdnewberg.org (click under "about us")

Application Deadline:

Position opened until filled.

More Information:

For more information contact Jim McMaster, Park Supervisor 503-209-2222.

An Equal Opportunity Employer

The Chehalem Park and Recreation District is an Equal Opportunity Employer and complies with provisions of the various civil rights laws including: the Fair Employment Practice Act.

The park district is committed to maintaining a drug-free workplace and strictly comply with the Drug-Free Workplace Act of 1998.

Upon request the park district will give reasonable accommodations during the application and interview process as required in accordance with the Americans with Disabilities Act of 1990