### AGENDA

### **REGULAR MEETING**

### CHEHALEM PARK AND RECREATION DISTRICT

### **BOARD OF DIRECTORS**

### **CPRD ADMINISTRATION OFFICE**

### 125 S. ELLIOTT ROAD, NEWBERG, OR 97132 6 PM FEBRUARY 27, 2025

Online: https://us02web.zoom.us/j/86594039194 Zoom Webinar ID 86594039194 Having issues connecting? Try this link instead: https://cprd.us/bodzoom

Livestream at https://www.youtube.com/@CPRDNEWBERG

Public Comment Sign Up: https://cprd.us/bodspeak

- Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of/additions to agenda
- V. Approval of consent agenda
  - A. Approval of Board meeting minutes from Jan. 23, 2025
  - B. Approval of bills payable
  - C. Approval of financials
- VI. Public Participation and Potential Board Action
  - A. Thank you: Newberg Charitable Organization \$5,000 pledge to AED Initiative
- VII. Action Items/Committee Reports/Board Comments
  - A. Appointment of citizen Budget Committee applicants
  - B. Discussion of late application to pickleball committee
  - C. Discussion of trails committee resignations and potential action.
  - D. Update on real estate transaction continued from Jan. 23rd: Board-approved counter offer to purchase parcel at 900 Wynooski (adjacent to Friends' Park) was accepted; purchase completed.
  - E. Renne Park ("Renne Field") Intergovernmental Agreement addendum between Newberg School District and CPRD Julie Petersen

- F. Approval of purchase for fitness equipment for Chehalem Aquatic & Fitness Center
- weightroom: \$49,739.53 Julie Petersen
- G. Board Comments
- VIII. Old Business
  - A. Citizen Advisory Committees updates
    - 1. Pickleball
    - 2. Chehalem Heritage Trails
    - 3. Golf Clubhouse Development Bob Travers
  - B. Project updates Gary Barth, Barth Consultants
    - 1. Jaquith Park proposed pickleball courts
    - 2. Other projects
- IX. Superintendent's Report Introducing Superintendent Clay Downing
- X. Staff reports update on Lenovo laptop computers for Board Richard Cornwell
- XI. Correspondence
  - A. Citizens' comments
  - B. Miscellaneous
    - o Copy of signed employment contract for new CPRD superintendent
    - o Copy of signed letter of support for Chehalem BMX grant application
- XII. Executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions: ORS 192.660(2)(e)
- XIII. Adjournment

The next regularly scheduled Board meeting will take place at 6 p.m. on Thursday, March 27, 2025.

### **ADA STATEMENT**

Contact the Public Information Office for physical or language accommodations at least two (2) business days before the meeting. Call (971) 832-4222 or email kricker@cprdnewberg.org.

### **MEMORANDUM**

To: Board of Directors

From: Kat Ricker, Public Information Director

Date: Feb. 27, 2025

Re: Background information for Board of Directors meeting: Feb. 27, 2025

- I. Call to Order by President Matthew Smith
- II. Pledge of Allegiance Please stand.
- III. **Roll Call** Three members constitute a quorum. Please notify staff if you cannot attend. This meeting will take place at the administration office. If you plan to participate remotely, please contact staff in advance in order to obtain a panelist meeting invitation. (Note: this is different from the public attendee link.)
- IV. Approval of or additions to agenda No additions at this time
- V. Approval of Consent Agenda
  - A. Approval of Board Meeting Minutes from Jan. 23, 2025

POTENTIAL ACTION: Approval of minutes as submitted

B. Approval of Bills Payable

POTENTIAL ACTION: Approval of bills payable as submitted

C. Approval of Financial Reports

POTENTIAL ACTION: Approve financial reports as submitted

- VI. Public Participation and Potential Board Action
  - A. **Newberg Charitable Organization pledged \$5,000 to AED Initiative** in response to a request by Sports Coordinator Nicole Lewelling for donation to support purchase of 10 AEDs for parks and sports programs.
- VII. Action Items/Committee Reports/Board Comments
  - A. **Appointment of citizen Budget Committee applicants.** Applicants: Elizabeth Comfort, Theodore Ebora, Jared Isaksen, Brandon Slyter. Two vacancies opened by expiring terms. Terms are current for Mike McBride (2026), Elijah Dickson and Brian Keyser (2027).
  - B. **Discussion of late application to pickleball committee** from Laurie Rausch: deadline was Nov. 24, 2024 (It was extended from the original deadline of Oct. 18th); application was received Dec. 10, 2024.
  - C. **Discussion of trails committee resignations and potential action.** Members Sarah Downing and Jake Jendusa have resigned, bringing the total down to five. Background: The committee may have a total of five to seven members; five must reside within CPRD boundaries. Four applicants from original pool were not appointed. The committee agreed in its last meeting to recommend that the Board to approve opening a new application window. (Included in this packet is an updated

- application form with tentative deadline and appointment dates.)
- D. **Update on real estate transaction continued from Jan. 23rd:** Board-approved counter offer to purchase parcel at 900 Wynooski (adjacent to Friends' Park) was accepted; purchase completed.
- E. Renne Park ("Renne Field") Intergovernmental Agreement addendum between Newberg School District and CPRD Julie Petersen
- F. **Approval of purchase for fitness equipment** for Chehalem Aquatic & Fitness Center weightroom: \$49,739.53 earmarked in Foundation account Julie Petersen
- G. Board Comments

### VIII. Old Business

- A. Citizen Advisory Committees updates
  - 1. Pickleball
  - 2. Chehalem Heritage Trails
  - 3. Golf Clubhouse Development Bob Travers
- B. Project updates Gary Barth, Barth Consultants
  - 1. Jaquith Park proposed pickleball courts: see Land Use direct mail notice mailed to area residents, and on-site signage
  - 2. Other projects
- IX. Superintendent's Report Comments from the new Superintendent, Clay Downing
- X. Staff reports Update on Lenovo laptop computers for Board Richard Cornwell
- XI. Correspondence
  - A. Citizens' comments
  - B. Miscellaneous
    - 1. Copy of signed employment contract for superintendent Clay Downing
    - 2. Copy of signed letter of support for Chehalem BMX grant application for lighting project (Signing was approved at Jan. 23rd meeting.)
- XII. Executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions: ORS 192.660(2)(e)
- XIII. Adjournment

### **TABLE OF CONTENTS 02.27.25 Meeting Packet**

CONSENT AGENDA	
Board meeting minutes	1- 5
Bills payable, financial reports	6 - 15
PUBLIC PARTICIPATION	
Newberg Charitable Organization - AED Initiative	16 - 18
POTENTIAL ACTION ITEMS	
Budget Committee applications	19 - 24
Pickleball Committee application	25
Trails Committee application form	26 - 27
Real estate purchase	N/A
Renne Park ("Renne Field") IGA addendum	28 - 29
Fitness equipment recommended purchase	
OLD BUSINESS	
Citizen Advisory Committee reports	88 - 124
Jaquith Park project update	
STAFF REPORTS	126 - 128
CORRESPONDENCE - CITIZEN COMMENTS,	
MISCELLANIEOLIS	120 - 1/3

### CHEHALEM PARK AND RECREATION DISTRICT REGULAR BOARD MEETING CPRD Administration Office

125 S. Elliott Road January 23, 2025

### **MINUTES**

- **I.** Matt Smith called the meeting to order 6:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call

Board members:

Matt Smith, President Jason Fields, Vice President Gayle Bizeau, Secretary/Treasurer Jim McMaster

CPRD Staff:

Lisa Rogers

Richard Cornwell, IT Specialist (meeting operator)
Casey Creighton, Assistant Superintendent
Julie Petersen, Special Services Supervisor/Recreation Supervisor
Kat Ricker, Public Information Director
Kellan Sasken, Special Services/Golf Director
Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor
Gary Barth, Projects Manager
Justin Thorpe, Sherman Sherman Johnnie & Hoyt, LLP | Attorneys at Law

**Public:** 

Walter Want
Brandon Slyter
Alex Chiper
Clay Downing
Matt (Last name not legible)
Julie Trojanek, Chehalem Valley BMX

- IV. Changes to agenda Amended on 1/17/25 to include VII. F. Discussion of staff bonus for Casey Creighton, by Lisa Rogers
- **V.** Approval of consent agenda
  - a. Approval of minutes from Dec. 5, 2024, Dec. 11, Jan. 6, 2025
  - b. Approval of bills payable
  - c. Approval of financials

MOTION TO APPROVE CONSENT AGENDA

Moved Lisa Rogers

Second Jason Fields

**Passed unanimously** 

Aye: Gayle Bizeau, Jason Fields, Jim McMaster, Lisa Rogers, Matt Smith

### **VI.** Public participation

a. Brandon Slyter, Newberg resident - expressed gratitude that Board listened to concerned neighborhood residents and paused action on Friends' Park, hopes to preserve area as a park, repair any damage, and collaborate on any trail plans to stay sustainable.

b. Alex Chiper, Dundee resident and City Councilor - has seen increase in vandalism in Dundee-Billick Park and hopes to work with CPRD to avoid that and preserve park, and is available for questions related to Sander Estate. c. Julie Trojanek, on behalf of Chehalem Valley BMX, presented the nonprofit organization's request for letter of support for lighting project grant application. Discussion. Casey Creighton and Bryan Stewart said they have been working with the group on this and support it. Smith and Rogers commended the group's fundraising and on-the-ground volunteering. The Board had consensus to sign the letter. Fields requested vote.

MOTION Approve the letter for Chehalem Valley BMX grant request

Moved Jason Fields

Second Gayle Bizeau and Lisa Rogers simultaneously

Aye: Gayle Bizeau, Jason Fields, Jim McMaster, Lisa Rogers, Matt Smith

e. Walter Want requested permission to either modify existing plaque or to add a new, additional plaque on base of outdoor CCC mobile sculpture, in order to add donor's name which was inadvertently omitted by Rotary upon installation in 2023: The name of Denise Bacon, former Newberg City Councilor, in memorial.

**The Board had consensus**. Smith confirmed with staff (Bryan Stewart) that there were no concerns with this modification.

### **VII.** Action items/committee reports/Board comments

a. Appointment of Budget Committee Members - With two terms expiring and just one person willing to serve again (Comfort), the Board agreed to advertise for two vacancies and discussion point was that Elizabeth Comfort was a valued member whom they hoped would reapply. McMaster said he had spoken with former City of Newberg finance specialist Kathy Tri on this and hoped that she would apply to serve. Background information - citizen members include:

Elijah Dickson, 2024 - 2027

Brian Keyser, 2024 - 2027

Mike McBride, 2023 - 2026

The Board had consensus to advertise for two vacancies.

- b. IT specialist Richard Cornwell reported that he was planning to purchase five Lenovo laptop computers for the Board members. McMaster was concerned that this was not in budget response, this was a Board request. Cornwell said this would be under \$5,000. Smith asked legal counsel to advise: attorney Justin Thorpe said best reason is to have official stuff and personal stuff separate, and it would be easier to respond to a Public Information Request, from a legal standpoint. Smith directed Cornwell to keep cost under \$5,000.
- c. Jim McMaster led discussion of Crabtree Park; he recommended closing the park in order to fix it because it is unsafe. The playground needs resurfacing, the bridge and pond need fixed, and he said that he could go on and on. Contract with Yamhill County is month to month, and we should see whether they want to take it over. He wants signs about safety put up right away, and redisc it now; he had talked with park staffer Jim Bernard about this, and he wants it moving ahead in March. He also wants a restroom installed instead of paying for a portable restroom. He cited culvert, easement, road deterioration concerns. He urged looking to next budget for this and putting more staff on it, if we are going to stay with it, and take care of it like the rest of the parks. Bryan Stewart asked the Board for clarification on where we are with Crabtree Park. Smith asked staff to put together a maintenance plan with manhour costs and ideas, and place on agenda for Feb. meeting. Discussion. McMaster said state on signs that it could be dangerous running across field. Smith said staff should connect with neighbor on culvert, and Board with County, to provide direction to staff. Rogers said she wants to have a plan before spending money.
- d. Oregon Government Ethics Commission training; registration is open via MWVCOG.
- e. Chehalem Chamber of Commerce Community Awards Gala on March 19th; members should let staff know by next week.
- f. Lisa Rogers recommended \$10,000 bonus to Casey Creighton for his additional work during period of interim superintendent, while golf course superintendent was also vacant. Creighton said he did not believe that government could give bonuses, and he was doing his job, so he probably would not accept that. Rogers and Smith looked to legal counsel to advise; attorney said he would check on that. Creighton said that he could not have done what he had done without staff under him doing their parts as well. McMaster said that Kat and Julie had stepped up as well, along with other staff members.
- g. Reports and comments from Board members None

### **VIII.** Old business/project updates

- a. Citizen Advisory Committees updates None present
  - 1. Pickleball

- 2. Chehalem Heritage Trails Jim, Matt gave some updates
- 3. Golf Clubhouse Development

### **IX.** Staff reports

a. Gary Barth, capital projects update - Jaquith Park, Type II Land Use application was submitted on Jan. 13th to City of Newberg. Target for approval is March 25th. Creighton is working on extension of ODOT grant, due to escalated costs of design estimates. Proposed Newberg-Dundee Bypass Trail, Type II Land Use application was submitted on Jan. 22nd and target date for decision is April 3rd. Grants extension requests have been submitted to ORPD for the LWCF and LGGP grants. Sander Estate issues: there are several new conditions of approval (22 items total), including committing to a future construction phasing schedule with deadlines for completion of all phases. Barth presented options to Board for proceeding. Discussion: Smith said this Transportation Master Plan was from ten years ago, and is out of date, is being held on us in order to build a road through a park, and asked if that was normal and whether it would work with the design; Barth said it would bring additional traffic through park. Smith asked who was bringing this forward; Barth said it was from TSP. Smith asked if it was normal that a planning director tell us the phases and timeframes; Barth said if given direction by council, it would be appropriate, but noted that council has required and desired conditions. Smith recommended an informal meeting with some councilors and board and staff, and then, if needed, a joint meeting, in order to keep the project moving. Creighton said the initial planner had 13 conditions, and now, the third planner that CPRD has worked with on this, it had continually increased to now 22. Concerns that CPRD was having to seek extensions on all grants. McMaster concerned that CPRD would have to pay to put a street through park and it would also go through Dundee-Billick Park across the street, and he does not know whether there is any agreement/MOU on that, and the neighbors do not want it, and have these even been discussed with the residents there? McMaster is concerned that they are taking park property from residents, and Jan Sander donated this land and she may not be around to see it, and that is a travesty. McMaster said we cannot apply for any more (ORPD) grants until this and the grant for Renne Field/Park are underway, and that is a concern. Rogers asked if there was any way to move ahead, and asked Alex Chiper, in audience that, and said Dundee citizens were the ones losing here. Barth said if nothing is done in next seven days, this would restart clock on a reapplication; he said that Doug Rux had proposed an extension to March 31; Barth reviewed his options from page 13 of his report, the addendum document to the packet. He recommended that the two parties sit down and work it out/renegotiate. Smith supported Option C., and identified a group to meet with Dundee,

so that this can get to the elected officials to make the decisions. Barth said he will request extension through March 31 and meanwhile, try to get meeting in order to address through discussion. **The Board had consensus** and directed staff to proceed accordingly (Creighton and Barth).

b. Staff reports – Brief staff updates were given; see packet for detailed activity reports.

### **X.** Correspondence

- A. Citizen comments/evaluations None
- B. Miscellaneous None Five-minute recess began at 7:50 p.m.
- XI. Executive Session to consider the employment of an officer, employee, staff member or agent: ORS 192.660(2)(a) and 192.660(7)
  Start time: 7:55 p.m.
- XII. Executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions: ORS 192.660(2)(e) Time: 8:50 p.m.

**MEETING RESUMED PUBLIC SESSION** 

XIII. MOTION to offer Clay Downing the superintendent position at CPRD and to offer the written terms discussed in executive session.

Moved Lisa Rogers Second Jason Fields Passed unanimously

Aye: Lisa Rogers, Jason Fields, Matt Smith, Jim McMaster

Abstain: Gayle Bizeau

MOTION to counter demand received for the purchase of the property at 900 Wynooski for \$125,00 including the donation letter, or, in the alternative, the seller is required to give a 30-day extension for CPRD to obtain their own appraisal.

Moved Matt Smith Second Jim McMaster Passed unanimously

Aye - Lisa Rogers, Jason Fields, Matt Smith, Jim McMaster, Gayle Bizeau

XIV. Adjourned 9:00 p.m.

Next meeting: 6 p.m. on Thursday, Feb. 27, 2025.

Respectfully Submitted: Kat Ricker, Public Information Director

#### CHEHALEM PARK AND RECREATION DISTRICT

### SUPERINTENDENT'S CONTRACT

BETWEEN	: Name	Clay Downing
And:		Recreation District
	125 S Elliot Rd. Newberg, Oregon 9	7122
	newberg, Oregon s	1/134

EFFECTIVE DATE: February 15, 2025

### RECITALS:

- A. Chehalem Park and Recreation District (CPRD) is a special purpose parks and recreation district organized and operated pursuant to ORS Chapter 266.
- B. The Board of Directors of CPRD ("Board") are authorized pursuant to ORS 266 to enter into contracts on behalf of CPRD and to appoint and fix the salary of the Superintendent.
- C. The Board, on behalf of CPRD, desire to enter into this employment agreement ("Agreement" or "Contract") to define the terms under which <u>Clay Downing</u> shall serve as Superintendent of CPRD

#### AGREEMENT:

THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties agree as follows:

1. <u>Duties and Job Responsibilities</u>. Superintendent agrees to fulfill the usual and customary duties and responsibilities of Superintendent of CPRD with integrity and to the best of his abilities. Superintendent shall comply with the requirements of ORS Chapter 266 and 198, and all related Oregon laws; shall perform the functions and duties as provided in the Superintendent's job description, as established by the Board, from time-to-time; shall abide by and comply with CPRD's Employee Policy Manual and all other policies established by the Board, from time-to-time; and perform such other duties and functions as the Board shall, from time-to-time, specify and assign. CPRD shall act as Superintendent on the terms and conditions set forth in this Agreement, and agrees to devote his exclusive, full-time attention (reasonable periods of illness excepted) to the performance of his duties under this Agreement.

- **2.** <u>Salary and Benefits.</u> CPRD agrees to provide Superintendent with the following salary and benefits at CPRD 's expense.
- a. <u>Salary</u>. During the term set forth in this Agreement, CPRD agrees to pay Superintendent for his services rendered pursuant hereto an annual salary of One Hundred Forty Five thousand and no/100 (\$145,000.00). Superintendent's salary shall be payable in equal bi-monthly installments, and shall be subject to all of the other rules, regulations, and practices of CPRD relating to the payment of wages, which shall include but not necessarily be limited to the making of appropriate deductions for such items as are properly chargeable against said salary (i.e. FICA, industrial insurance, pension deductions, etc.) and further shall be subject to the appropriate provisions and requirements of the annual Budget of CPRD.
- **b.** <u>Medical Insurance</u>. CPRD shall pay the full cost of the premium for medical insurance (referred to herein as "group health insurance") under CPRD's normal group program, or compensation in the form of a health insurance opt out payment.
- c. <u>Life and Disability Insurance</u>. CPRD shall provide life insurance in the amount of \$50,000.00 during the term of Superintendent's employment. Superintendent shall designate the intended beneficiary of such life insurance. CPRD shall provide disability insurance for Superintendent under CPRD's normal group program. To the fullest extent permitted by the applicable provider and policies, Superintendent shall be permitted to continue such life insurance coverage upon termination of employment at his cost.
- Retirement Program. Superintendent shall be entitled to the same Retirement Program as other full-time employees, in accordance with CPRD's retirement program, with the following additions: Superintendent will be provided with a signing bonus of \$8,000 that they may invest in a private IRA or other investment account of their choice.
- vehicle allowance, or a District Provided vehicle.

  The district does not provide a vehicle allowance, or a District Provided vehicle.
- **f.** <u>Vacation and Supervisory Leave</u>. Superintendent shall start their tenure with a bank of 40 hours of Vacation and Supervisory Leave. Thereafter the Superintendent will accrue vacation leave starting at the 10-year service mark of 10 hours per month. Superintendent shall not take more than 15 days of vacation or supervisory leave each calendar quarter, without prior approval of the Board.
- g. <u>Sick Leave</u>. Superintendent shall be entitled to the same sick leave as other full-time employees, in accordance with CPRD policy. Superintendent, or a household member, must notify the appropriate staff of such illness prior to the start of the workday or otherwise as required in accordance with CPRD policy.
- **h.** <u>Holidays</u>. Superintendent shall have the same holidays as defined in the CPRD Employee Policy Manual.
- i. Reporting. The Superintendent shall report promptly and monthly the use of all discretionary holidays, if any, and vacation and sick leave, to the applicable staff.

- hereby agrees that it is in CPRD's best interest that the Superintendent set aside a reasonable period each year for his continuing education and professional development. CPRD agrees to pay the professional dues and subscriptions of the Superintendent necessary for his continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of CPRD. CPRD also agrees to pay for the travel and subsistence expenses of the Superintendent for Board approved short courses, institutes, and seminars that are necessary for his professional development for the good of CPRD. CPRD recognizes the desirability of representation in and before local civic and other organizations, and the Superintendent is authorized to become a member of such civic clubs or organizations, for which CPRD shall pay all Board approved expenses. Expenses for items in this paragraph shall be designated in and not exceed the amounts specified in the approved annual budget.
- k. <u>Injury Leave and Witness or Jury Duty</u>. Superintendent shall be entitled to injury leave, and witness or jury duty in accordance with the CPRD Employee Policy Manual.
- l. Other Terms and Conditions of Employment. The Board may from time-to-time fix any other terms and conditions of employment as it may determine to be reasonable and appropriate, provided the terms and conditions are not inconsistent, or in conflict, with the provisions of this Agreement.
- m. No Bonus. The Superintendent shall not receive any bonus, unless specifically approved by the Board for the Superintendent.
- n. <u>No Fraternization</u>. Superintendent shall not fraternize, date, explore or develop personal relationships that go beyond the normal scope of employee interactions, or engage in flirtatious conduct with any employee of CPRD. Those terms shall be given the broadest interpretation possible, so as to prevent workplace romances or the appearance of favoritism.
- 3. Terms of Employment. This Contract shall begin on February 15, 2025, and shall terminate on February 14, 2026. However, it is understood and agreed that, notwithstanding the contemplated term of employment, Superintendent is an "at will" employee. Superintendent may be removed by the Board and this Agreement may be terminated, at the Board's sole discretion, based on an affirmative vote of a majority of the Board members. This Contract can be extended by mutual agreement of the parties. CPRD shall provide Superintendent no less than sixty (60) days advance written notice of its intent to not seek renewal of this Agreement.
- **4. Performance Evaluation.** The Board shall review and evaluate the Superintendent's performance no later than the last Board meeting of the calendar year, although the parties understand and agree that the date of evaluation may be extended in the sole discretion of the Board. Any adjustments to pay for the Superintendent will be based on performance and other relevant factors.
- 5. <u>Termination</u>. This Agreement is subject to termination upon the first of the following to occur:

- a. <u>Death or Disability of Superintendent</u>. This Agreement is subject to termination upon the death or disability of the Superintendent. Disability means the permanent inability of Superintendent to perform Superintendent's customary duties as Superintendent of CPRD due to a physical or mental condition. If the duration of the disability is uncertain, then this Agreement will terminate only after such disability has existed for ninety (90) days.
- without notice by CPRD upon a reasonable, good-faith finding by the Board that Superintendent has stolen, embezzled, or converted to Superintendent's own use and benefit significant assets of CPRD. If Superintendent is terminated under this Paragraph 5.b., he shall not be entitled to receive any severance benefits and shall be paid only the salary and benefits accrued through the date of such termination.
- c. <u>Termination For Cause</u>. This Agreement may be terminated by CPRD upon a reasonable good-faith finding of Good Cause, as defined herein. If Superintendent is terminated for Good Cause, he shall not be entitled to receive any severance benefits and shall be paid only the salary and benefits accrued through the date of such termination.
- **d.** Good Cause. As used in Paragraph 5.c., above, "Good Cause" shall be defined and determined as follows:
- (1) Any willful or intentional act or omission or course of conduct by Superintendent which materially disrupts the conduct of business by CPRD or unreasonably interferes with the ability of CPRD's other employees to perform their duties; or
- (2) The commission of any crime or intentional tortious act which is detrimental to the best interest of CPRD in any material way; or
- (3) A good-faith finding by the Board of Directors that Superintendent has willfully violated the terms of this Contract or CPRD policies; or
- (4) A good-faith finding by the Board of Directors of conduct by Superintendent unbecoming or inappropriate for the chief executive officer of CPRD.
- e. Notice. The Board of Directors shall notify Superintendent, in writing, when the Board has reason to believe that Good Cause exists for the termination of Superintendent's employment and the basis for such belief. If Superintendent disagrees with such assertion, Superintendent shall, within five (5) days of receipt of notification, notify the Board in writing of such disagreement and the reasons therefor. Thereafter, a meeting shall be scheduled with the Board of Directors, at which meeting the Superintendent shall attend, and may be represented by counsel, and present any evidence in support of Superintendent's position that Good Cause does not exist. The Board of Directors shall then make a determination whether Good Cause exists, and such determination shall be final. In the event Superintendent does not notify the Board of Directors within five (5) days of receipt of notification, then it shall be conclusively presumed by all parties that Good Cause exists, and the termination of this Contract shall be final upon the sixth (6th) day

following notification of Superintendent that CPRD believes Good Cause exists to terminate Superintendent's employment.

- f. Termination Without Cause. In the event the Board, without cause, terminates Superintendent's employment, the Board shall provide Superintendent with a written notice of termination, which termination shall be effective at the date specified therein. The termination date shall be no less than sixty (60) days after the written notice of termination is sent to the Superintendent. The written notice of termination shall be final, and no other action shall be required of the Board. In the event the Board, without cause, terminates Superintendent's employment, Superintendent shall receive a three-month (3) severance payment of salary. The severance payment to Superintendent shall, at the Board's discretion, be due and payable in a lump sum.
- g. <u>Termination at the Request of the Superintendent</u>. In the event the Superintendent wishes to terminate this Contract prior to the end date, he shall give CPRD no less than sixty (60) days advance written notice. The Superintendent will be paid for days actually worked, unused vacation and supervisory leave days, and sick leave pursuant to the CPRD Employee Policy Manual, and holidays that occur prior to contract termination.
- 6. <u>Litigation Expense</u>. In the event of any litigation or other legal proceedings arising out of or related in any way to this Agreement, the prevailing party in such proceeding shall be entitled to recover such party's reasonable attorney's fees and litigation expenses incurred therein and, in any appeal, therefrom. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon. Any action or proceeding seeking to enforce or interpret any portion of this Agreement shall be brought in the Yamhill County Circuit Court of the State of Oregon.
- 7. <u>Drugs and Alcohol</u>. Superintendent shall be subject to the Drug/Alcohol Policy in the CPRD Employee Policy Manual.
- 8. Expense Account. CPRD recognizes that certain expenses of a non-personal and job-related nature will be incurred by Superintendent during his employment and hereby agrees to reimburse him for any such business expenses incurred upon receipt of duly executed expense vouchers accompanied by receipts, statements or personal affidavits in accordance with IRS laws and regulations and CPRD policy. Superintendent shall present a monthly accounting of expenses to the Board President.
- No Assignment. This Agreement is personal to Superintendent and cannot be assigned by him to any other person.
- 10. Indemnification. CPRD shall defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, and legal proceedings brought against the Superintendent in his official capacity as an agent and employee of CPRD, provided the incident arose while the Superintendent was acting within the scope of his employment and did not involve willful misconduct by Superintendent. In no case shall individual Board members be considered personally liable for indemnifying the Superintendent against such demands, claims, suits, actions, and legal proceedings.

- 11. Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any prior agreements or understandings, whether oral or written, between the parties.
- 12. <u>Amendments</u>. This Agreement cannot be changed or terminated orally and may be modified only by a written agreement executed by both parties that specifically refers to this Agreement.
- 13. Notices. Any notices required under this Agreement shall be mailed by First Class Mail or by hand delivery (a) for CPRD to the Board President and CPRD General Counsel, and/or (b) for Superintendent to his address as shown by the records of CPRD.

CLIL DI ID	
By: Matthew Smith, Board President	dated 1-28-2S
By: Sayli Byean Secretary	dated 1/23/25
Superintendent	
Lay Downing Name Clay Downing 4901-1184-8082, v. 1	dated 1/28/2025



### CHEHALEM PARK AND RECREATION DISTRICT INSTRUCTOR CONTRACT FORM

	e Tiggy - Boys & hims (K-2) lem Park and Recreation Class Name	Quarter:	/ 2025 and Year
Park a	reement is entered into this \( \)\( \)\( \)\( \)\( \)\( \)\( \)\(	ed to as	'District" and
1.	This district agrees to hire instructor as an independent contractor class(s).	or to teach	the following
	Class Little Tiger (3223.20403/3223.204  Boyst hirls 3223.20390) (K-2)	02/32	23.2039
2.	The District agrees to pay Instructor for each class at the rate of $0.5$ % of total gross fees collected for each class (does not include access charge). Instructor will be paid in full upon satisfactory of compliance with terms of this agreement, and upon submission of sheet to the appropriate Coordinator or Supervisor for services remade within 30 days after the payroll sheet is submitted, if approve Supervisor in charge.	ude Out-of completion a signed c dered. Pa	of each class ontact payroll yment will be
3.	This contract will be valid for one (1) full year, or the length of the or in class addendum. Chehalem Park and Recreation District reservithis contract upon 1 (one) week notice. The Chehalem Park reserves the right to schedule all class locations, dates, time and/These are subject to change depending on facility availability.	ves the righ and Recre	at to terminate ation District

- 4. The District agrees to uphold the limit of the maximum number of students per class. The District reserves the right to cancel each class which does not have the specified minimum number of students/participants registered as indicated in the addendum.
- 5. Instructor agrees to teach the above class(s) at the time(s) listed on the attached addendum for the above rate of pay.

- 6. Instructor agrees to attend the first class meeting if there is any preregistration, and to meet participants who may come to class without registration.
- 7. Instructor agrees the notify his/her designated Coordinator or Supervisor as soon as possible if an emergency will prevent him/her from attending class. The class may not be cancelled without the approval of the Coordinator or Supervisor. Postponements of classes will be granted only by the Coordinator or Supervisor in case of emergency. Instructor agrees to make up any class he/she may miss. The Instructor may have a qualified substitute teach his/her class, but only after approval of the Coordinator or Supervisor.
- 8. The Instructor and District agree that if any of the stipulations herein stated are breached by the Instructor, the District reserves the right to begin appropriate action which could result in complete and final termination of this contract agreement

9.	The Instructor shall furnish all work, labor, reports, and materials needed for the class as
	indicated on the line below, and as specified in this agreement.

10.	The District will provide the following, as indicated on the lines below, or the attachment,
	or as specified in this agreement.
	balls clock unistbands, ref vests, ref whistles,
	gum sipervisor, perseys to participants, first aid ket

- 11. Storage for equipment may be made available when possible, but the instructor assumes all responsibility, and will leave personal equipment at their own risk. If the equipment is lost or stolen, the instructor will be held accountable for their own equipment replacement.
- 12. Instructor agrees to reimburse the District for any and all repairs or damages to facility, material, supplies, or equipment used, due to negligence by the Instructor. The District will not hold the Instructor liable for reasonable "wear and tear" on facility or equipment, but must notify Coordinator or Supervisor immediately if classroom or area is out of order, or anything is broken. Instructor must maintain all facilities, material supplies and equipment in a clean, safe and proper condition. Instructor must turn off lights, close doors, and windows, and make sure your students are out of the instruction area before leaving (if applicable to facility, see coordinator or supervisor).
- 13. Instructor will submit reports in writing to the Chehalem Park and Recreation District office on accidents and/or incidents with the public or participants within 24 hours of the accident or incident. The Instructor will notify immediately the District Coordinator or Supervisor who signs this agreement.

- 14. This contract contains all the terms and conditions agreed on by the parties hereto and no other agreement, oral or w\otherwise regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto. In cases of emergencies, changes may be made though the Coordinator or Supervisor orally with written confirmation following.
- 15. The Chehalem Park and Recreation District shall not be liable for any damages or other expenses that are incurred by the Instructor in the event that the class is delayed, interrupted or not held as scheduled. The Instructor will not be liable if cancellation is caused by the Chehalem Park and Recreation District or the School District.
- 16. The parties intended that an independent contractor-employer relationship will be created by this contract. The District is interested only in the results to be achieved, and the conduct and control of the class will rely solely on the Instructor. The Instructor is not to be considered an agent or employee of the District for any purpose, and the employees or the Instructor, if any, are not entitled to any benefits from the District or to be considered the District's employees. It is understood that the District does not agree to use the Instructor exclusively. It is further understood that the Instructor is free to contract similar services to be performed for other employers while under contract with the District.
- 17. The work to be performed under the contract shall be performed entirely at the Instructor's risk and Instructor assumes all responsibility for negligence concerning the condition of any tools and equipment used in performance with this contract. Instructor agrees to indemnify the District from any and all liability or losses arising in any way out of performance of this contract.
- 18. Instructor agrees to maintain such insurance as will fully protect both Instructor and the District from any claims under the Worker's Compensation Act or Employer's Liability Laws. If such insurance is not proven, Worker's Compensation will be deducted from your contract payroll. (See line item on Contract payroll sheet)
- 19. Neither this agreement nor any interest therein, or claim thereunder, shall be assigned or transferee by Instructor to any other party.

Other General Information:	
Contractor: Newbern HS Fin's Buskethou Address: 24th Douglas Avenue City, State, Zip Code: Newbern 12 97132 Phone: Social Security N Birth date:	
Signed this   \{ day of \and \angle \text{Uny}	_,20 <u>25</u>
Signed this \\ \\ \ day of \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\	_,20 <u>25</u> _
Coordinator/Supervisor	
Signed thisday of	,20
Chairman of the Board Chehalem Park and Recreation District	Secretary of the Board Chehalem Park and Recreation District

P:\joyceli\contracts.waivers\Indepentent Contract revised 2003.wpd

# EMPOWERING EVERY TEAM: THE AED INITIATIVE

AEDs, or the more technical term, Automated External Defibrillators, are life saving devices essential during cardiac emergencies. Unfortunately, they are often stored in secure locations, making them hard to access when seconds count. During a cardiac event, survival chances drop significantly. Quick access to an AED can be critical, for every minute that defibrillation is delayed after a cardiac event, the survival rate decreases by 7–10%. Throughout Chehalem Park and Recreation District's (CPRD) field locations, AEDs are available, however, they are all locked away and inaccessible to sports teams and the general public without an employee present.

CPRD's Sports Department is looking to incorporate 10 AEDs in two different ways. Six AEDs that will be portable for teams to transport when visiting other locations, and four AEDs that will be placed in secured housing units at our four main practice and game locations. These secured housing units will be accessible to the public, but they must call 911 to gain access. This type of unit ensures that it stays secure, is used for its intended purposes, and decreases the risk of losing a unit due to vandalism. Our portable AEDs will cost \$1,676 each, while the AEDs in the secured housing units will cost \$2,460 each, bringing our total request to \$19,896. We intend to raise these funds through a combination of grant support and local sponsorships.

When these devices are locked away, even trained individuals may struggle to respond swiftly, delaying potentially lifesaving interventions. It's vital for communities and organizations to rethink how AEDs are stored. By placing them in visible and readily accessible locations, we can empower bystanders to act quickly, ultimately improving survival rates for those in need—whether those individuals are athletes, spectators, or the general public.

When we implement improved life-saving measures, we not only safeguard our children but also instill confidence within our community. Let us advocate for these essential improvements. Together, we can ensure that every child has the chance to shine, explore their interests, and create lasting memories, all while knowing that their well-being is our top priority. The time is now to champion these initiatives for the betterment of our children's lives. Every life matters—let's make AED accessibility a priority!

### NICOLE LEWELLING | SPORTS COORDINATOR

nlewelling@cprdnewberg.org 503.550.6625





Newberg haritable Organizations
General Meeting
January 8, 2025

Minutes

Members in attendance: Andy McCann, Janet LaFountain, Mark Raia, Judy Rohde, Jessica Euler, Asheley Carlson, Sonia French,

Board in attendance: Fran Batchler, Laura Young, Jennifer Kultajev, Tammy Wyatt

Others in attendance: Carol Jones, Rose Stephens

Missing: Barbara Falbey, Jackie Grommes, Dede Hurford, Heidi Mills, Dorothy Yelk, Kim Lanier,

Theresa Reineke, Denise Ambern

- Meeting began at 1:15
- Motion to Accept minutes from 11/6/24 as presented by Laura and Janet seconded
  - Carol said she didn't see the minutes
    - They are posted at the shop after the meeting
    - They will also be available to view online from the google drive
  - Motion Passed
- Nicole presented about the AED Initiative
- Jen presented Financial report \$15,000 in checking account
  - o Sales were over \$13,382 for the dates 11/1/24-12/31/24
  - Costs were \$16,627 for the same time
    - December typically has more cost than income due to donating more pledges
  - Janet changed the email address and physical address to thenewbergthriftshop@gmail.com
- Store Report
  - New mailbox will be delivered today and put up this week
  - o Fran announced Members who left, and new members
  - Volunteer Spotlight on Jess Jess is Awesome!! Thank you Jess!!
  - Complements on Shop and Volunteers
  - Fran discussed raising prices in the shop
    - Costs of our pledged nonprofits are going up as are our own operational expenses
    - Look towards big picture, but there is concern we will not be accessible to people who need an very low price place to shop
    - Jen suggested a voucher, scholarship, discount –something to brainstorm to make sure we stay accessible to those who need it yet bring in the money for our causes
      - We will have a meeting in February, hopefully on a Tuesday, to discuss only this topic and find a solution to meet our 2 customers' needs.
        - Customer 1: the public that shops in the store
        - Customer 2: the nonprofits that we pledge to
  - Jen presented the membership handbook and cashiers handbook
  - Janet let us know that 2nd street church is Community Wellness Collective

- Jackie is on Beautification committee.
  - Shared her letter with the group and gave option for others to join beautification committee if wanted
- Retirement honor -
  - 70th anniversary potluck in March for former members
  - Janet is not interested
- Read Barbara's Letter
  - We will have a special meeting to discuss pricing and discounts in February
    - Schedule 2nd Tuesday at CCC
  - Discussed pricing
  - We need more pricers and cashiers
    - Judy suggested we have set pricers
- o Fernwood Grange invited us to come to their meeting on April 8th.
  - Who is interested to go on April 8th?
  - They would need to present about the history of the NCO, the challenge (ask for volunteers)
  - Janet will attend for sure
  - Jen will follow up with recruiting who wants to go
- New Board of Directors discussion
  - Jen made motion and Fran seconded nominating Mark Raia to the board of Directors
    - Motion passed unanimously
  - Ace Hardware billing is already changed to Mark and Fran
- AED discussion
  - Janet moves to donate \$5,000 to the AED project and Sonia seconds.
    - Motion passed unanimously.
- Jen will put out feelers on square training and refresher, do a training the last week of January
- o 70th anniversary committee for March: Dede, Sonia, Fran
- Discuss Senior discount at the next meeting.
- Open prayer at the beginning of the meeting.
  - Janet wondered why we didn't say the prayer
  - It was on the agenda, it was only missed by accident.
- Janet moves that we adjourn and Jen seconds . Meeting adjourned at 3:02

Meeting Minutes taken by Secretary Jennifer Kultajev



Budget year you are applying to serve	
Name	
Resident of DistrictYes No (A link of the CPRD boundary map can be found at the bottom of the CPRI www.cprdnewberg.org.)	) homepage at
Reasons you wish to serve on the Budget Committee (Attach additional sheets if necessary.)	
Other community involvement (Attach additional sheets if necessary.)	
Signature Archel (84)	Oate



Budget year you are applying to serve
Name THEODORE EBORA
A
Resident of District YesNo (A link of the CPRD boundary map can be found at the bottom of the CPRD homepage at www.cprdnewberg.org.)
Reasons you wish to serve on the Budget Committee  (Attach additional sheets if necessary.)    have over to years of expensed in box frame   Specifically over 10 years in fudget: I currently   work food a Small fustruit as a Senior Finance   + Act Specialist: I want to contribute my   expertise + insight to the budget committee
Other community involvement (Attach additional sheets if necessary.)
- Small brumens owner in the City of Newberg - Current budget committee menter - City of Newberg
- 1 own 2 pental properties in Newberg
Signature Theodol Yboa Date 2-3-25



Budget year you are applying to serve	2025
Name	
Name	
Resident of District X Yes	No
(A link of the CPRD boundary map can bwww.cprdnewberg.org.)	pe found at the bottom of the CPRD homepage at
coached, refereed, or participated in	ograms and activities at the district. We have either soccer, volleyball, basketball, swim lessons, and track.
We use the parks and trails within th	e Newberg and Dundee areas. I would like to give back to
community. I have worked in and arc	vith so many opportunities to recreate and connect with our bund local government finance since 2007. I am familiar ng for special districts within the state.
	ttee for the Newberg/Dundee School District. I serve both with the youth and with the leadership. Years ago, Boy Scouts of America, troop 187.
Signature Janul dalm	Date 2/19/25



Budget year you are applying to serve 2025		
Name Brandon Slyter		
Name		
_		
Resident of DistrictYes No (A link of the CPRD boundary map can be found at the bottom of the CPR www.cprdnewberg.org.)	RD hom	nepage at
Reasons you wish to serve on the Budget Committee (Attach additional sheets if necessary.)		
Please see attached page.		
Other community involvement		
(Attach additional sheets if necessary.)		
Please see attached page.		
. <u> </u>		
Signature	Date_	02/04/2025

#### Why I Want to Serve on the CPRD Budget Committee

I hope to serve my community and help CPRD grow, improve, and of course maintain what we already have. Our parks, sports programs, and green spaces are important to our city, and I want to contribute to help the district. Joining the budget committee will allow me to gain a deeper understanding of CPRD's operations while also providing an additional set of eyes to ensure that funding and taxpayer dollars are used responsibly and effectively.

Newberg parks have been a part of my life since I was an infant. From my younger days at the original Babe Nicklous Park, where my extended family picnic was hosted for decades, to my time as a student at George Fox University, and now as a homeowner raising my children here and playing at Friend's Park; I have a deep personal investment in this community. Parks and green spaces have always been close to my heart, and I believe that sensible financial stewardship is key to maintaining and improving these spaces. Additionally, our district's sports and recreation opportunities are vital for children and community members. I look forward to the opportunity to support CPRD in its mission and help ensure that our parks and programs continue to serve our community well.

### **Other Community involvement**

As a parent to two young elementary students, I volunteer for field trips and school events when able. I actively engage with city officials, local clubs, and community organizations to better understand our district and CPRD's role in serving residents.

Every Thursday morning, I teach an ESL class for Japanese immigrants. They are often spouses of Americans or businessmen who moved to the US for a job. These parents often are unable to work due to visa status or raising young children. I do my best to provide them with an opportunity to improve their English communication skills so they can be more comfortable in their everyday lives here in the US.

I regularly attend CPRD board meetings and plan to expand my involvement. For instance, I'm now looking into how I can volunteer at the senior center, the Trails CAC, and more.

I am active in community planning discussions, advocating for sustainable development and resource management, including my advocacy for Newberg to adopt a tree protection ordinance. This includes attending city council meetings, speaking with city planners, managers, and city council members.

Most recently, I led a successful grassroots effort to protect Friend's Park, working with local government and community members to resolve an issue with development and the park's plantlife.

### **Financial and Budgeting Experience:**

- Grocery Outlet (2008-2014): Managed office operations, including register till reconciliation, product orders, and receipt balancing. Worked within budget constraints to order products and entered invoices and receipts into QuickBooks, ensuring accurate financial tracking.
- Hope Japan Disaster Relief Team (2016-present): Researched and planned budgets for disaster relief trips, including transportation, lodging, and food costs. Collaborated with financial experts to ensure responsible allocation of funds, often engaging in fundraising efforts to support these missions.
- **St. Cousair (2021-2023):** Worked on the purchasing team, checking budget and materials forecasts to ensure efficient production. I later transitioned to sales and marketing, attending food shows to enhance sales and creating multimedia marketing materials to drive growth.



### Pickleball Citizens' Advisory Committee Application

### **About the Committee**

- The purpose of the committee is to provide recommendations to the CPRD Board of Directors regarding pickleball.
- Five to seven members, five of whom must reside within CPRD boundaries
- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, Oct. 18, 2024. The Board of Directors anticipates appointing committee members at the Oct. 24th Board meeting.

Name_Laurie Ranch
Address
Telephone
Resident of District Yes No The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click on Mission & History.
Reasons you wish to serve on the committee (Attach additional sheets if necessary.)  Prace about our community and the sport of pickleball. Those to helps bring information.  Eastice about pickleball.
Other community involvement
(Attach additional sheets if necessary.)  I am a substitute teacher at NHS and am the achiever of
the NHS Picklaball Club, I have concled after youth
picklehall tegins, teach lessons, sur this motor
at The first a surgesture in the Stall Stall
a Horar Fox alumni e attend a Robal charon in
Signature Land Apple Date 12/10/24 Henting

Subject: Trails Committee Resignation

**Date:** Tuesday, January 28, 2025 at 8:35:05 PM Pacific Standard Time

From: Sarah Downing

**To:** Kat Ricker, Matthew Smith, Dennis Wiley, Oms Sukheenai, Bob Freshman,

Lauren Pfeiffer, Danna Kemp, Jake Jendusa

Hello Trails Committee,

As many of you already know, the newly announced superintendent for CPRD is my husband Clay. We definitely did not expect this turn of events when I applied for the Trails Committee, and I am excited for him to join the CPRD team. But with this change, I've decided that it would best if I step down from the Committee.

Kat has given me a lot of guidance on the required formatting and information to include in agendas and minutes, and if desired, I'd be happy to pass this information on, along with some templates I've created, to the next person selected to serve as secretary.

I won't join you all for the field trip next week. However, if Kat and Matt think it would be helpful or necessary for any reason, I can attend the next Trails Committe meeting.

I'm sorry that I didn't get to work with you all more and I look forward to supporting you all by participating in any volunteer efforts that you organize.

26

Happy Trails! Sarah



## Trails Advisory Committee Application

### About the Committee

- The purpose of the committee is to provide recommendations to the Board of Directors regarding new and developing trails and pathways within Chehalem Heritage Trails network of pedestrian, bicyclist, equestrian, water, and any other modality of trails, and work to create a volunteer base and network for trail maintenance.
- Five to seven members, five of whom must reside within CPRD boundaries
- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, March 14, 2025. The Board of Directors anticipates appointing committee members at the April 24th meeting.

Name			
Address			
Resident of District  The CPRD boundary map  Mission & History.			berg.org; under About Us, click on
Reasons you wish to serv	e on the comm	nittee (Attach additional sh	eets if necessary.)
Other community involve (Attach additional sheets			
Signature			Date

### ADDENDUM TO INTERGOVERNMENTAL AGREEMENT

### BETWEEN NEWBERG SCHOOL DISTRICT AND CHEHALEM PARK AND RECREATION DISTRICT

This Addendum is made and entered into this	day of	, 2024, by and between
the Newberg School District ("District") and the	Chehalem Park	and Recreation District
("CPRD").		

#### **RECITALS**

WHEREAS, the District and CPRD recognize the importance of long-term planning and coordination to ensure the best possible use of Renne Park ("Renne Field") for the benefit of students, the community, and recreational users; and

WHEREAS, Renne Field is identified as a future site for a new middle school as part of the District's long-range facility planning; and

WHEREAS, the District and CPRD wish to ensure that their respective visions for the use and development of Renne Field remain aligned over time to best serve the needs of students, athletes, and the broader community.

### **AGREEMENT**

### 1. Long-Range Facility Planning Coordination

- 1.1. The District and CPRD agree to meet at least once every five (5) years to share and review their long-range facility plans as they relate to Renne Field. These meetings will serve to ensure clear communication, identify potential areas of alignment, and address any anticipated changes to the property's use.
- 1.2. Any proposed modifications to the current or future uses of Renne Field will be discussed collaboratively, with the goal of maintaining shared recreational and educational benefits for the community.

### 2. Effect of Addendum

2.1. This Addendum is incorporated into the Intergovernmental Agreement (IGA) between the District and CPRD. Except as expressly modified herein, all terms and conditions of the IGA remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date set forth below.

### **NEWBERG SCHOOL DISTRICT**

Ву:		 
Name:		
Title:		
Date:		

### CHEHALEM PARK AND RECREATION DISTRICT

ву:	
Name:	
Title:	
Date:	

**Subject:** Weight Room Purchase

Date: Monday, January 27, 2025 at 10:53:13 AM Pacific Standard Time

From: Julie Peterse To: Kat Ricker

Attachments: image001.jpg, Fitness Factory.pdf, Precor.pdf, Hoist Fitness.pdf

Hi Kat,

Can you add the attached three quotes to the February board packet? The quotes are for new fitness equipment for the Aquatic Center weight room. We have \$49,739.53 left in the Aquatic Center Foundation account and this money has been identified for the attached purchase if approved by the CPRD Board.

Thanks!

### Julie Petersen

Special Services Supervisor



125 S. Elliott Road, Newberg OR 97132

Email: jpetersen@cprdnewberg.org

Cell: 503.519.7364

Website: <a href="https://www.cprdnewberg.org">www.cprdnewberg.org</a>

30 Page 1 of 1

Save More this Holiday Season in 1 of Our 3 Chicagoland Retail Stores! . Check Us Out

Home / 5 lb. Single Rubber Grip Plate

5



Grand Total
for all
\$15,157.56

No shipping on
set up included



### 5 lb. Single Rubber Grip Plate

**BODY-SOLID IRON** 

ជាជាជាជាជា (No reviews yet)

MSRP: <del>\$26.50</del> PRICE: **\$18.98** *You save \$7.52*  4 x 18,98=\$ 75.92

Write a Review

05

Quantity:

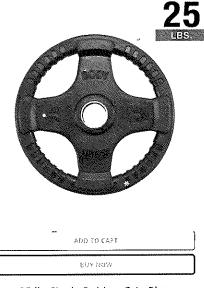
1

ADD TO CART

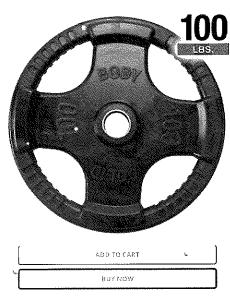
49 \*\*\*\*
Google
Customer Review

BUY NOW

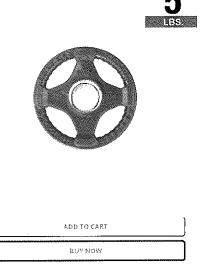




25 lb. Single Rubber Grip Plate PRICE: \$52.98 MSRP: \$56.64



100 lb. Single Rubber Grip Plate PRICE: \$189.98 MSRP: \$195.00



5 lb. Single Color Grip Plate PRICE: \$18.98 MSRP: \$25.00

DESCRIPTION

Δ

## View All Rubber Grip Weight Plates and Sets

### Price includes shipping!

## Experience Smoother, Safer Lifts with Body-Solid Rubber Grip Plates

Quiet Performance & Superior Protection for Your Workouts

- **Built for Quiet Confidence:** The rubber encasing absorbs noise and protects your equipment, walls, and floors from damage perfect for home gyms or shared weight rooms.
- Safe Handling, Serious Results: The integrated quad-grip design allows for secure, easy lifting at any angle. These plates won't slip or pinch, so you can focus on your form and maximize your workout.
- Durable Performance, Lasting Value: Unlike traditional cast iron plates, Body-Solid Rubber Grip Plates won't chip, crack, or rust. The low-odor rubber coating is built to last through intense training sessions.
- Smart Investment, Unleash Your Potential: These rubber plates offer superior quality and functionality at a competitive price. They're ideal for both beginners and experienced lifters seeking a safer, smoother lifting experience.

**Body-Solid Rubber Grip Olympic Plates and Sets** surpass competitor's weight plates in quality, accuracy, reliability and price. Quad-grip design guarantees safer and easier performance. Body-Solid Rubber Grip Olympic Plates are encased in durable, heavy-duty rubber to prevent scuffing or damage to equipment, walls or floors. These plates feature an integrated metal sleeve providing a smooth, secure fit onto any Olympic bar.



10 lb. Plate: 10.75" Dia. x 1.5" Thick
25 lb. Plate: 13.75" Dia. x 1.8" Thick
35 lb. Plate: 15.75" Dia. x 1.9" Thick
45 lb. Plate: 17.5" Dia. x 2" Thick
100 lb. Plate: 17.5" Dia. x 3.5" Thick

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- Fast shipping, straight from our warehouse: No waiting for overseas deliveries! Our massive inventory in Forest Park, IL, ensures quick delivery to get you started faster
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Shop Brands	<b>)</b>		





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orderstatus@fitnessfactory.com

Customer Site Map

**Business Profile** 





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Home / 10 lb. Single Rubber Grip Plate







# 10 lb. Single Rubber Grip Plate

**BODY-SOLID IRON** 

ជាជាជាជាជា (No reviews yet)

MSRP: \$32.00 PRICE: \$25.98 You save \$6.02 4 x 25.98 = \$103.92

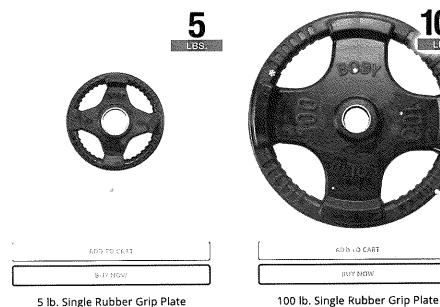
Write a Review

Quantity:

ADD TO CART

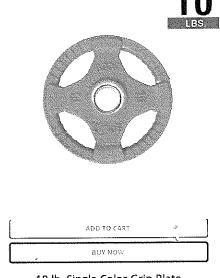
49\*\*\*\* Customer Reviews BUYNOW







PRICE: \$189.98 MSRP: \$195.00



10 lb. Single Color Grip Plate PRICE: \$25.98 MSRP: \$33.00

DESCRIPTION

# View All Rubber Grip Weight Plates and Sets

## Price includes shipping!

PRICE: \$18.98 MSRP: \$26.50

# Experience Smoother, Safer Lifts with Body-Solid Rubber Grip Plates

Quiet Performance & Superior Protection for Your Workouts

- Built for Quiet Confidence: The rubber encasing absorbs noise and protects your equipment, walls, and floors from damage perfect for home gyms or shared weight rooms.
- Safe Handling, Serious Results: The integrated quad-grip design allows for secure, easy lifting at any angle. These plates won't slip or pinch, so you can focus on your form and maximize your workout.
- Durable Performance, Lasting Value: Unlike traditional cast iron plates, Body-Solid Rubber Grip Plates won't chip, crack, or rust. The lowodor rubber coating is built to last through intense training sessions.
- Smart Investment, Unleash Your Potential: These rubber plates offer superior quality and functionality at a competitive price. They're ideal for both beginners and experienced lifters seeking a safer, smoother lifting experience.

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Check Us Out

Home / 25 lb. Single Rubber Grip Plate







# 25 lb. Single Rubber Grip Plate

**BODY-SOLID IRON** 

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MSRP: \$56.64

PRICE: \$52.98 You save \$3.66 6x52.98=\$317.88

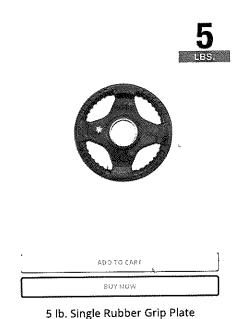
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Quantity:

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49 \*\*\*\* Google Customer Reviews BUY NOW



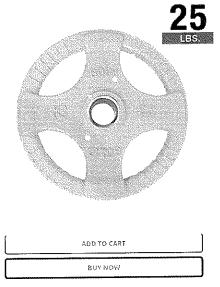


PRICE: \$18.98 MSRP: \$26.50



ADD TO CART

100 lb. Single Rubber Grip Plate PRICE: \$189.98 MSRP: \$195.00



25 lb. Single Color Grip Plate PRICE: \$54.98 MSRP: \$60.00

DESCRIPTION

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# View All Rubber Grip Weight Plates and Sets

## Price includes shipping!

# Experience Smoother, Safer Lifts with Body-Solid Rubber Grip Plates

Quiet Performance & Superior Protection for Your Workouts

- Built for Quiet Confidence: The rubber encasing absorbs noise and protects your equipment, walls, and floors from damage perfect for home gyms or shared weight rooms.
- Safe Handling, Serious Results: The integrated quad-grip design allows for secure, easy lifting at any angle. These plates won't slip or pinch, so you can focus on your form and maximize your workout.
- Durable Performance, Lasting Value: Unlike traditional cast iron plates, Body-Solid Rubber Grip Plates won't chip, crack, or rust. The low-odor rubber coating is built to last through intense training sessions.
- Smart Investment, Unleash Your Potential: These rubber plates offer superior quality and functionality at a competitive price. They're ideal for both beginners and experienced lifters seeking a safer, smoother lifting experience.

**Body-Solid Rubber Grip Olympic Plates and Sets** surpass competitor's weight plates in quality, accuracy, reliability and price. Quad-grip design guarantees safer and easier performance. Body-Solid Rubber Grip Olympic Plates are encased in durable, heavy-duty rubber to prevent scuffing or damage to equipment, walls or floors. These plates feature an integrated metal sleeve providing a smooth, secure fit onto any Olympic bar.



10 lb. Plate: 10.75" Dia. x 1.5" Thick
25 lb. Plate: 13.75" Dia. x 1.8" Thick
35 lb. Plate: 15.75" Dia. x 1.9" Thick
45 lb. Plate: 17.5" Dia. x 2" Thick
100 lb. Plate: 17.5" Dia. x 3.5" Thick

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Home / 35 lb. Single Rubber Grip Plate





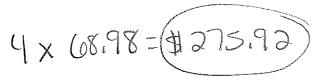


# 35 lb. Single Rubber Grip Plate

**BODY-SOLID IRON** 

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MSRP: <del>\$73.35</del> PRICE: **\$68.98** *You save \$4.37* 



Write a Review

Quantity:

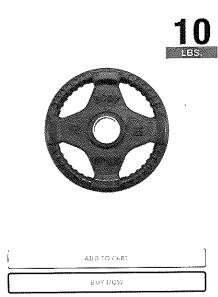
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Customer Reviews

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10 lb. Single Rubber Grip Plate

PRICE: \$25.98 MSRP: \$32.00

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BUY NOW

45 lb. S

45 lb. Single Rubber Grip Plate PRICE: \$87.98 MSRP: <del>\$92.00</del>

BUY NOW

25 lb. Single Rubber Grip Plate PRICE: \$52.98 MSRP: \$56.64

DESCRIPTIÓN

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# View All Rubber Grip Weight Plates and Sets

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Home / 45 lb. Single Rubber Grip Plate





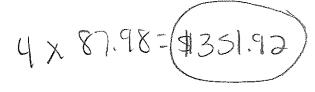


# 45 lb. Single Rubber Grip Plate

**BODY-SOLID IRON** 

ជាជាជាជា (No reviews yet)

MSRP: \$92.00 PRICE: \$87.98 You save \$4.02



Write a Review

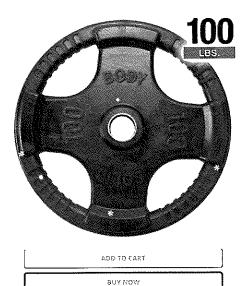
Quantity:

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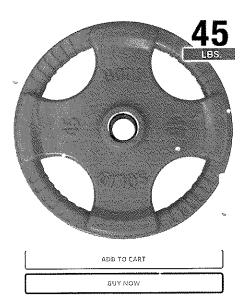




5 lb. Single Rubber Grip Plate PRICE: \$18.98 MSRP: \$26.50



100 lb. Single Rubber Grip Plate PRICE: \$189.98 MSRP: \$195.00



45 lb. Single Color Grip Plate PRICE: \$91.98 MSRP: \$100.00

DESCRIPTION

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## View All Rubber Grip Weight Plates and Sets

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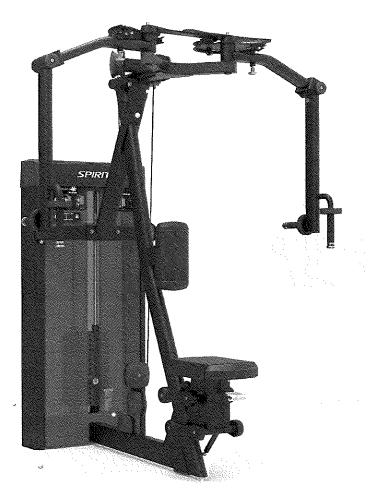
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Home / Weight Machines / Back Machines / Spirit Commercial Strength Pec Fly and Rear Delt Machine









# Spirit Commercial Strength Pec Fly and Rear Delt Machine **SPIRIT FITNESS**

ជាជាជាជា (No reviews yet)

Write a Review

PRICE: \$3,999.00

Starting at \$139/mo or 0% APR with affirm. Check your purchasing power

Options

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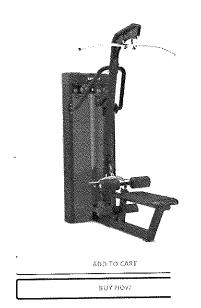
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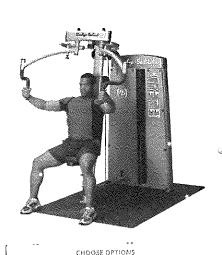
CALL FOR BEST PRICE: 800-383-9300

MILITARY, VET, 1ST RESPONDER: Apply for 10% Off

#### **CUSTOMERS ALSO BOUGHT**



Spirit Commercial Strength Lat Pulldown and Seated Row Machine
PRICE: \$3,799.00



Body-Solid ProDual Pec Rear Delt Machine with Weight Stack

PRICE: \$3,275.00 - \$3,475.00 MSRP: \$3,995.00 - \$4,195.00



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WOW YUS

Spirit Commercial Strength Chest and Shoulder Machine

PRICE: \$4,299.00

#### DESCRIPTION

The Pec Fly and Rear Delt machine offers dual exercises focused on the pectoralis and posterior deltoid muscle groups. With multiple hand grip options and an adjustable range of motion, users of all sizes can comfortably hit their next personal record.

- Dual-functioning machine provides versatility for the exerciser to choose what muscles to work
- Multiple hand grips and range of motion adjustments allow for exercise variations
- Integrated rep counter keeps users engaged rep after rep
- Dual exercises efficiently focus on pectoralis and posterior deltoid muscles
- Large padded seat adjusts easily with the built-in gas-assisted riser
- Integrated rep counter and built-in storage on top cap
- 200 lb graduated weight stack

#### **PERFORMANCE**

- 200 lb Weight Stack
- 10 lb Top Plate
- 4 x 10 lb Plates
- 10 x 15 lb Plates
- Pulley Ratio: 0.33 y Weight/Side



- 4-Bar Linkage Seat Adjustment (Gas Assist)
- · Start/Finish Workout Diagrams
- Grip Bumpers Help Avoid Hitting Hands
- Storage Trays (Top of Weight Tower)

#### **DIMENSIONS**

- Set-Up Dimension: 57.1" L x 57.6" W x 78.1" H
- · Assembled Unit Weight: 492.7 lb
- Max Weight Capacity: 360 lb

# US LIGHT COMMERCIAL WARRANTY (NON-DUES PAYING FACILITIES)

- 10 Years Frame
- 5 Years Bushings, Bearings, Shocks, Pulleys, Guide Rods
- 1 Year Paint and Finishes, Cables, Grips, Counter/Timer, Pull-Pin Components, Rail Wheels, Attachments, All Other Parts Not Mentioned
- 6 Months Upholstery
- 1 Year Labor

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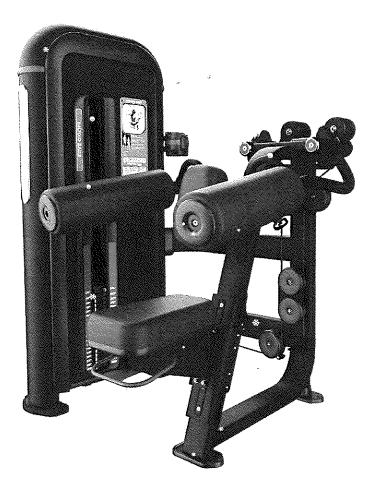


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Home / Weight Machines / Chest & Shoulder Machines / Nautilus Inspiration Deltoid Raise









# **Nautilus Inspiration Deltoid Raise**

**NAUTILUS** 

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MSRP: <del>\$6,549:00</del> PRICE: **\$5,999.00** *You save \$550.00* 

Starting at \$208/mo or 0% APR with affirm. Check your purchasing power

Quantity:

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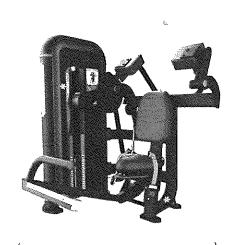


**SYNCHRONY FINANCING:** Up to 24 month 0%

SHIPPING INCLUDED: Yes

CALL FOR BEST PRICE: 800-383-9300

#### CUSTOMERS ALSO BOUGHT



Nautilus Inspiration Pullover PRICE: \$5,999.00 MSRP: \$6,549.00

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BUY NOW

Nautilus Inspiration Leg Extension PRICE: \$5,999.00 MSRP: \$6,549.00



Nautilus Inspiration Back Extension PRICE: \$5,999.00 MSRP: \$6,549.00

BUY NOW

#### DESCRIPTION

#### There is a current 4-8 Week Lead Time on all Nautilus

Proudly made in the USA, the Nautilus Inspiration Deltoid Raise is part of Nautilus Inspiration line that delivers a series of must have updates to an outstanding strength circuit. Redesigned with modern, uniform towers, Nautilus Inspiration makes a powerful first impression, improves floor space utilization and offers lines of sight superior to its predecessor.

Each machine captures the essence of natural human movement by optimizing the user's true range of motion. Members will appreciate the many easy to use and easy to see features like the wrap around, assisted seat adjustment, pre-stretch and range of motion controls designed to enhance the user's experience.

#### LOCK N LOAD®

Now weight selection is as easy as flipping a switch. The intuitive Lock N Load® design is easily recognizable. If you've ever flicked a light switch on and off, you'll immediately understand how it works. Universally color coded switches engage and disengage the weight via an internal pin, providing a safer, more durable and maintenance free operation. Lock N Load prevents unnecessary maintenance and customer service headaches since there are no pins to lose or replace.

#### **TOWERS AND GRIPS**

The all new Nautilus Inspiration uniform towers deliver superior lines of site across your venue and create a visually powerful impression during facility tours. The tower housing has been redesigned to accommodate custom graphics and wraps to personalize the equipment in your facility. Nautilus Inspiration Deltoid Raise oversized grips for pushing motions offer a greater contact with the palm and a more comfortable motion for the user.



#### **SPECIFICATIONS**

- DIMENSIONS: 47"L x 52"W x 64"H
- PRODUCT WEIGHT: 618 lbs
- STACK WEIGHT: 200 lbs
- INCREMENTAL WEIGHT SYSTEM: 10 lb increment, 5 lb add on
- FRAME: Modern blend of square and round tubing. Most are 3 or 2.5mm / 11 ga
- · FRAME FINISH: Electrostatic Powder coating
- GRIP SPECIFICATIONS: Rubber, large grips for pushing, smaller grips for pulling
- SHROUD SPECIFICATIONS: Uniform size, standard steel / customized aluminum materials
- ASSISTED ADJUSTMENTS: Wrap-around gas assist seat adjust and floating arm positioning support handles. Plus, an adjustable torso stabilization pad.

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Home / Free Weights / Weight Benches / Pro ClubLine SFID325 Adjustable Bench by Body-Solid, Black



















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# Pro ClubLine SFID325 Adjustable Bench by Body-Solid, Black **BODY-SOLID PRO CLUBLINE**

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MSRP: \$550.00 PRICE: \$435.00 You save \$115.00

Starting at \$40/mo or 0% APR with affirm. Check your purchasing power

Quantity:

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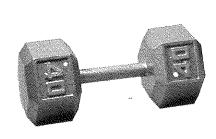


SHIPPING INCLUDED: Yes

CALL FOR BEST PRIGE: 800-383-9300
PRODUCT MANUAL: Download .PDF

COMMERCIAL RATED: Yes

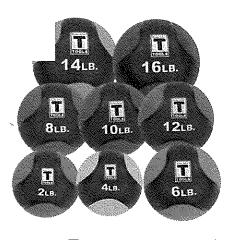
#### **CUSTOMERS ALSO BOUGHT**



CHOOSE OPTIONS

Body-Solid Iron Hex Dumbbells Sold individually and in Sets, SHIPPING INCLUDED

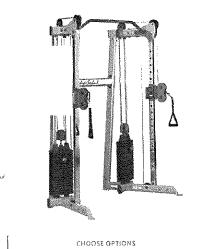
SALE: \$15.98 \$17.98 MSRP: \$20.00



Body-Solid Tools Premium Medicine Balls, from 2 to 30 lb.

CHOOSE OPTIONS

SALE: \$21.21 - \$110.46 MSRP: <del>\$26.95 - \$134.95</del>



Body-Solid Compact Functional Trainer, 3
Stack Options

SALE: \$1,495.00 - \$1,659.00 MSRP: <del>\$2,295.00 - \$2,615.00</del>

#### DESCRIPTION

Body-Solid's Pro ClubLine SFID325B Adjustable Bench is designed to meet any facility's requirements without breaking the bank. Utility benches are a critical part of any commercial or vertical market facility. Home use benches often incorporate leg attachments that get in the way of many exercises and do not have the quality to hold up in a commercial environment. The SFID325B adjusts from decline to flat to several incline positions, with the back pad and seat pad adjusting separately. The SFID325B has a tested weight capacity of over 1000 pounds with its commercial grade 2x3 inch eleven-gauge steel. Thick durable upholstery holds up in any use and won't bottom out. Oversized wheels with a front transport handle make the SFID325B easy to move. The perfect match for dumbbell workouts, smith machines, squat racks and power racks.

- Finish:Black
- Commercial grade 2"x3" eleven-gauge steel
- Independent back pad and seat pad adjustments
- 1000 pound capacity holds up to commercial environments
- · Thick, durable padding will never bottom out

1 10 1 2 10 10 10 10

- Built in transport wheels
- Back pad adjusts to 0, 15, 30, 45, 60 and 80 degrees, and decline -18



• Cancellation: To cancel your order without incurring fees, you must cancel within 24 hours of your order. Requests outside of the 24 hour window may not be possible if the item has already shipped. Call 800-383-9300

Review full FedEx terms

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Start or level up your fitness journey with FitnessFactory.com, America's go-to source for top-quality equipment and expert guidance since 1988.

- **Get matched with the perfect gear:** Our US-based fitness experts offer personalized advice to help you find equipment that fits your goals and budget. No more wading through endless options we'll guide you to success matching your goals and budget.
- Guaranteed lowest prices: Found a better deal elsewhere? We'll match or beat it! Shop with confidence, knowing you're getting the best value
- Trusted brands, guaranteed authentic: As an authorized retailer for leading fitness brands, we offer genuine products with full manufacturer warranties. You can focus on your workout, not on quality concerns.
- Fast shipping, straight from our warehouse: No waiting for overseas deliveries! Our massive inventory in Forest Park, IL, ensures quick delivery to get you started faster.
- **Giving back to those who serve:** We proudly offer a 10% discount to active-duty military personnel, veterans, and first responders. Learn more at fitnessfactory.com/veterans.
- **Unconditional 31-day satisfaction guarantee:** If you're not happy with your purchase, we offer a hassle-free 31-day money-back guarantee.
- Join millions of satisfied customers: Achieve your fitness goals alongside millions who have trusted FitnessFactory.com for quality equipment and expert support since 1988.

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orderstatus@fitnessfactory.com

Customer Site Map

**Business Profile** 





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Home / Weight Machines / Glute Machines / Nautilus Glute Drive













V 5~

Write a Review

## **Nautilus Glute Drive**

**NAUTILUS** 

ជាជាជាជា (No reviews yet)

MSRP: \$3,949.00 PRICE: \$3,599.00 You save \$350.00

Starting at \$125/mo or 0% APR with affirm. Check your purchasing power

Quantity:

1

ADD TO CART





SKU: NA9NP-L1131-60BZS

CONDITION: New

HANDLING TIME: Freight LTL 7-10 Days

WEIGHT: 305.00 LBS
COMMERCIAL RATED: Yes

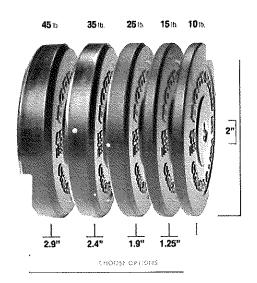
**SYNCHRONY FINANCING:** Up to 24 month 0%

SHIPPING INCLUDED: Yes

CALL FOR BEST PRICE: 800-383-9300

MILITARY, VET, 1ST RESPONDER: Apply for 10% Off

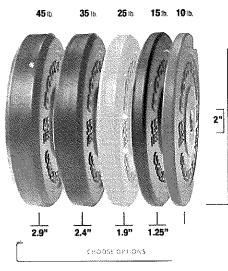
#### **CUSTOMERS ALSO BOUGHT**



Chicago Extreme Bumper Plates, SHIPPING INCLUDED

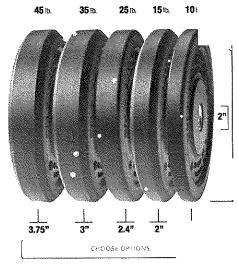
PRICE: \$32.98 MSRP: \$45.00

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Chicago Extreme Color Bumper Plates, SHIPPING INCLUDED

PRICE: \$40.98 MSRP: \$50.00



Premium Commercial Bumper Plates, SHIPPING INCLUDED

PRICE: \$34.98 MSRP: \$40.00

## DESCRIPTION

Inspired by the increasing trend of glute exercises seen in various and dangerous executions in the gyms today, the Nautilus Glute Drive piece safely and smartly isolates your glutes, building power through a strong hip bridge motion, creating sexy glutes, improved hip and core stability. These benefits are universally desirable, important for a wide variety of sports and exercises, and are arguably the most important muscles for total athleticism. The Glute Drive gives you the full



- Commercial Grade dual pivot bearings
- · 3mm Wall thickness industrial grade steel
- · Delrin coated protective wear surfaces on heavy contact and load points
- Optional Glute Drive Extra Belt Pad for customers pressing a large amount of weight or those looking for a little extra comfort from the Glute Drive waist belt
- This product is covered by U.S. patent no. 10,226,665, 10,610,729 and 11,633,645 and other patents pending worldwide
- · Note: Exercise photos may show silver finish. Current finish is Matte Black

#### Specs

- W: 60 IN (152.5 CM)
- L: 62 IN (157.5 CM)
- H: 35 IN (89°CM)
- STACK WEIGHT: N/A
- OVERALL WEIGHT: 252 LBS (114 KG)
- SHIPPING WEIGHT: 305 LBS (138 KG)

WHY BUY FROM FITNESSFACTORY.COM?

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Start or level up your fitness journey with FitnessFactory.com, America's go-to source for top-quality equipment and expert guidance since 1988.

- **Get matched with the perfect gear:** Our US-based fitness experts offer personalized advice to help you find equipment that fits your goals and budget. No more wading through endless options we'll guide you to success matching your goals and budget.
- Guaranteed lowest prices: Found a better deal elsewhere? We'll match or beat it! Shop with confidence, knowing you're getting the best value.
- Trusted brands, guaranteed authentic: As an authorized retailer for leading fitness brands, we offer genuine products with full manufacturer warranties. You can focus on your workout, not on quality concerns.
- Fast shipping, straight from our warehouse: No waiting for overseas deliveries! Our massive inventory in Forest Park, IL, ensures quick delivery to get you started faster.
- **Giving back to those who serve:** We proudly offer a 10% discount to active-duty military personnel, veterans, and first responders. Learn more at fitnessfactory.com/veterans.
- **Unconditional 31-day satisfaction guarantee:** If you're not happy with your purchase, we offer a hassle-fre- 31-day money-back guarantee.
- Join millions of satisfied customers: Achieve your fitness goals alongside millions who have trusted FitnessFactory.com for quality equipment and expert support since 1988.

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Customer Site Map

**Business Profile** 





PayPal VISA G Pay Klarna.

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## **Wendy Roberts**

From:

Andrew Mansour <amansour@hoistfitness.com>

Sent:

Friday, December 13, 2024 3:05 PM

To:

Wendy Roberts

Subject:

quote on equipment

Hi Wendy,

Please see pricing below.

Rear delt/pec deck machine – HD-3900 \$3,599 Lateral raise machine – RS-1502 \$4,750 Multi-adjustable bench –HF-5165 \$549.99 Hip thrust/glute machine – CF-3416 \$2,999

Shipping / install will be around \$3,000

Thank You,

Andrew Mansour | Ecommerce & Inside Sales Rep HOIST® Fitness Systems | HOIST LeMond® Series

11900 Community Road, Poway, California USA 92064

T: 858.578.7676 x152 |

Hoistfitness.com | Facebook | YouTube | Twitter | Instagram

+ grip Plates
total of \$14,584.00
for A Grand total
of
\$19,481.00
We shipping t install

Due to high demand, we are not able to hold product and orders are shipping first come first serve. If product is available, we encourage our dealers take advantage of this and ship available products as soon as possible. Please note: when we are providing freight quotes, they are only valid for (2) weeks and any requests are only considered an "estimate"



# GLUTE THRUST

CF-3416



### SPECS

### PRODUCT DIMENSIONS (L X W X H)

66.50" X 55.50" X 37.75" (169 cm X 141 cm X 96 cm)

### **PRODUCT WEIGHT**

308 lbs (140 kg)

### MAX WEIGHT STORAGE

275 lbs (125 kg)

### MAX EXERCISE WEIGHT

225 lbs (102 kg) equal to 340 lbs at bar pad (154 kg)

### STARTING WEIGHT (UNLOADED)

45 lbs (20 kg)

### FEATURES

- The patented, 4-Bar support system keeps the knees bent, limiting the engagement of the quadriceps to focus on the glutes
- Oversized, adjustable pad ensures a comfortable and secure user experience
- Sealed ball-bearing pivots for a smooth and quiet motion
- High Impact Polypropylene covered weight horns to protect frame and reduce noise
- Generous built in weight storage



### LATERAL RAISE

RS-1502





### **FEATURES**

- Rocking forward movement of the torso during the exercise challenges core muscles while engaging an optimal range of deltoid muscle flexion
- Swiveling stabilizer handles to accommodate varying user sizes
- · Bi-lateral functionality allows for single-arm exercising
- · Adjustable seat for varying user sizes

### **SPECS**

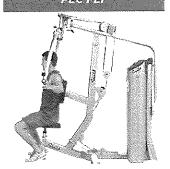
- Product Dimensions L x W x H:
   59.00" (150 cm) x 47.25" (120 cm) x 56.50" (144 cm)
- Product Weight: 526 lbs (239 kg)
- Weight Stack: 298 lbs (135 kg)



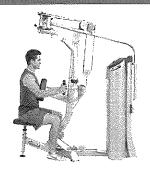
# PEC FLY / REAR DELT

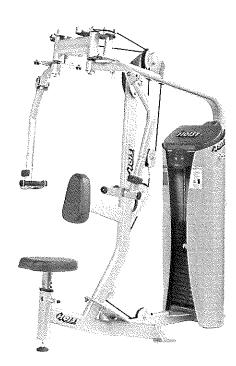
HD-3900

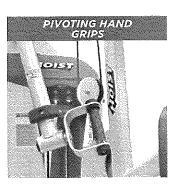
PEC FLY



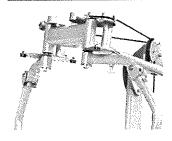
REAR DELT







ADJUSTABLE ARM
POSITIONS



### SPECS

**PRODUCT DIMENSIONS (L X W X H)**56.0" x 67.0" x 78.0" (142 cm x 170 cm x 198 cm)

**PRODUCT WEIGHT HD** 649 lbs (249 kg)

WEIGHT STACK HD 310 lbs (141 kg)

## FEATURES

- Swiveling handles with rotating grips provide multiple hand positions
- Multiple range-of-motion adjustments for both exercises
- Each exercise arm has dual pivots for user-defined exercise path
- Seven seat pad adjustments for varying user heights



### 7-POSITION F.I.D. BENCH

HF-5165





### **FEATURES**

- 7 adjustable back pad positions from -20° to 80° to accommodate incline, flat, and decline bench exercises
- 3 adjustable seat positions from 0° to 20° in 10° increments to accommodate varying user heights
- Integrated hand grip and wheels provide tilt 'n roll capability for easy storage
- · Adjustable foot pegs provide leg support during exercise
- · Thermoplastic Polyurethane covers for back pad adjusters to reduce wear

### **SPECS**

- Product Dimensions L x W x H
   65.50" (166 cm) x 25.00" (64 cm) x 47.00" (119 cm)
- Product Weight 77 lbs (35 kg)
- Max Exercise Weight 1,000 lbs (454 kg)

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The HOIST Fitness Grip Plates are crafted from durable CPU material, ensuring long-lasting performance and resilience. Available in weights of 2.5 lbs., 5 lbs., 10 lbs., 25 lbs., 35 lbs., and 45 lbs., these plates feature integrated grips for easy handling, making them simple to add and remove from bars and weight horns. Compatible with all standard Olympic bars, racks, and equipment, they provide a robust and convenient solution for a variety of strength training exercises. Please note that these grip plates are sold in pairs, not singles.



**GRIP PLATE 5 lbs.** 

\$272 for 4



**GRIP PLATE 10 lbs.** 

\$400 For 4



**GRIP PLATE 25 lbs.** 

\$1,272 for 6



**GRIP PLATE 35 lbs.** 

\$1,168 for 4



**GRIP PLATE 45 lbs.** 

\$1,472 For 4

Total unit: 22 Total price:

\$4,584

Add to Cart

- total for all plates



# **GRIP PLATES**



# PACKAGE BREAKDOWN

SKU	DESCRIPTION	QTY
ACC-1205	GRIP PLATE 2.5LB	9
ACC-1206	GRIP PLATE 5LB	1
ACC-1207	GRIP PLATE 10LB	1
ACC-1208	GRIP PLATE 25LB	1
ACC-1209	GRIP PLATE 35LB	1
ACC-1210	GRIP PLATE 45LB	1

# FEATURES

- Durable CPU Material
- 2.5 lbs, 5lbs, 10lbs, 25lbs, 35lbs, 45lbs



Remit To: Pacific Fitness Products LLC 12326 Beverly Park Rd #101 Lynnwood WA 98087-1506 425.338.2008, Fax 425.338.3538 orders@pac-fit.com

# Proposal

Date	Proposal #
12/2/2024	51793
Prepared By	
Shannon Harre sharrell@pac-fi (425) 429-1597	

Page 1 of 2

Bill To			Ship To  Chehalem Aquatic & Fitness Center Wendy Roberts (503) 538-7454 1802 Haworth Avenue Newberg OR 97132 United States  On-Site Point of Contact			
CC; ccreighton@cprdnewberg.org AP: wroberts@cprdnewberg.org Chehalem Park & Recreation District 125 South Elliott Road Newberg OR 97132						
Order Primary Contact						
Proposal Exp	ires Terms	PO#		Ship Method	Delivery Date	
1/1/2025	50% down, 50% Net 30			OR Staff	1/11/2025	

Qty	Item	Description	List Price	Our Price	Amount	Tax
		Sourcewell contract 052324-PCR				
1	EPIC-R-505RSL-BP	Precor Resolute Selectorized Rear Delt/Pec Fly Model 505, Black Pearl Frame	5,670.00	4,253.00	4,253.00	Yes
1	EPIC-R-504RSL-BP	Precor Resolute Selectorized Lateral Raise Model 504, Black Pearl Frame	5,610.00	4,208.00	4,208.00	Yes
1	EPIC-D-119DBR-BP	Precor Discovery Multi-Adjustable Bench Model 119, Black Pearl Frame	1,400.00	1,050.00	1,050.00	Yes
4	ET-GO-045U	Troy 45 LB High Grade Urethane Encased Grip Plate	204.08	183.09	732.36	Yes
4	ET-GO-035U	Troy 35 LB High Grade Urethane Encased Grip Plate	158.72	142.42	569.68	Yes
6	ET-GO-025U	Troy 25 LB High Grade Urethane Encased Grip Plate	113.38	101.72	610.32	Yes
4	ET-GO-010U	Troy 10 LB High Grade Urethane Encased (Does NOT Have Grips)	53.50	48.00	192.00	Yes
4	ET-GO-005U	Troy 5 LB High Grade Urethane Encased (Does NOT Have Grips)	32.70	29.34	117.36	Yes
1	ESM-9NP-L1131-60BZS	Nautilus Glute Drive - Black Frame	3,949.00	2,600.00	2,600.00	Yes
1	Shipping & Handling	Incoming Freight, Shipping & Handling charges		1,102.49	1,102.49	Yes
1	Delivery & Setup	Delivery & Setup charges		1,000.00	1,000.00	Yes



Remit To: Pacific Fitness Products LLC 12326 Beverly Park Rd #101 Lynnwood WA 98087-1506 425.338.2008, Fax 425.338.3538 orders@pac-fit.com Proposal

Date	Proposal #
12/2/2024	51793
Prepared By:	
Shannon Harrell sharrell@pac-fit.co (425) 429-1597	om

Page 2 of 2

Additional Notes:		
Pacific Fitness Products schedules delivery dates 3 weeks in advance. I acknowledge and understand that additional charges may occur due to the lack of readiness, resulting in scheduling conflicts or cancellations. Please refer to the Terms and Conditions documentation for further details.  Date:	Subtotal Tax (AVATAX 0%) Total	\$16,435.21 \$0.00 \$16,435.21
Authorized Signature:		

### PACIFIC FITNESS PRODUCTS LLC

### **STANDARD TERMS & CONDITIONS**

- 1. AGREEMENT: The terms and conditions of sale shall constitute a Sale Agreement between Pacific Fitness Products LLC. (hereinafter referred to as PFP) and Customer for all products and services to be provided by PFP to Customer, and no other terms and conditions and no modifications or amendments thereof shall be binding upon the parties unless consented in writing by PFP. Customer will review and sign a Sales Proposal to initiate orders for products and services, however any terms and conditions on such form which are in addition to or inconsistent with the terms and conditions of this Agreement shall be deemed to have been stricken for such orders.
- 2. DELIVERY: PFP will use its best efforts in the ordinary course of its business to effect deliveries as specified, however in no event, shall PFP be liable for any damages, consequential or otherwise, arising from any failure of PFP to meet any delivery date. Unless otherwise requested by Customer, delivery will be made by PFP's Delivery Team or an authorized 3rd Party Delivery Company selected by PFP or in the case of drop ship orders, a common carrier selected by PFP. Delivery of equipment will take place only if the original sales proposal has been signed by an authorized representative of the Customer. The Customer agrees to accept delivery of goods on a mutually agreed upon date, based on product availability and location readiness. In the event customer is unable or unwilling to accept installation within the time frame agreed upon above, customer agrees to arrange to store goods and remit payment as per the terms of this agreement. If PFP is willing to provide assistance in storage of equipment, the same shall be stored at prevailing market rates. PFP will make its best effort to accommodate customer's needs once a new timetable for delivery is established, however cannot guarantee reschedule date availability. In no event will PFP be liable for any loss, damage, or expense due to late delivery or damage caused by contracted delivery companies or carriers. Customer's notice of delivery schedule cancellation must be received by PFP no less than three (3) workdays prior to the confirmed delivery date and time.

### **Detailed Terms of Delivery**

Pacific Fitness Products delivery fees include one (1) trip for delivery, installation, product placement, testing and trash removal.

Entertainment Programming, 1 return trip No Fee - each additional return trip will be \$200.00.

The following utilities: electric, internet, cable, must be functioning at the time of delivery to avoid additional return visits.

Pacific Fitness Products schedules deliveries 3 weeks in advance. If a rescheduled delivery is canceled anytime within the 3-week period before the scheduled date, the next delivery date maybe a minimum of 3 weeks from the date of reschedule.

The following additional fees may occur due to the lack readiness if resulting in scheduling conflicts or cancellations.

Late cancellation with less than 3 days notice for delivery: \$150

If a confirmed scheduled delivery is canceled the day before or day of, due to lack of facility readiness there will be additional fees for redelivery and storage of equipment.

Re-delivery/return visit rates due to lack readiness start at \$395.

Storage rates after 30 days: \$2,50/per day per pallet

- 3. PARTIAL SHIPMENT: PFP reserves the right to make partial shipments of products ordered by Customer as such products become available for shipment and may invoice separately for each shipment. Partial shipment of products shall not relieve Customer from Customer's obligation hereunder to accept shipments of the remainder of the order.
- 4. RISK OF LOSS: Title and risk of loss shall pass to Customer upon PFP's delivery of the equipment to a common carrier, authorized 3rd party delivery firm or to Customer.
- 5. PAYMENT: Unless otherwise indicated, the terms of payment are as they appear on the signed sales proposal and or sales order documents. PFP reserves the right to require full or partial payment in advance of all or any part of the purchase price of any product or service listed on accepted proposal/order. PFP shall invoice Customer for the purchase price of each of the products shipped and services pursuant to this Agreement, which invoice may also reflect charges for freight, handling, taxes, delivery and other amounts payable to PFP hereunder. All amounts specified in any such invoice shall be paid by Customer to PFP within thirty (30) days from the date of the invoice or as indicated on the original proposal or sales order. Any amounts due hereunder from Customer and not paid within thirty (30) days or agreed upon due date thereon shall bear interest at the lesser of the rate of one and one-half percent (1½%) per month or the maximum rate permitted by applicable law. Such interest shall be in addition to and without limitation of any other rights or remedies which PFP may have under this Agreement or at law or in equity. PFP shall have the right and option to withhold service and parts. Customer agrees to pay any attorney's fees and costs incurred by PFP in the collection of any delinquent amounts due under this Agreement. Customer shall be responsible for all taxes arising out of or related to the provision of products and services ordered, including but not limited to sales, use and excise taxes, unless proper tax-exempt paperwork is provided during the proposal period. Such taxes shall be in addition to the sales price unless otherwise provided.
- **6. GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington and the exclusive forums for the resolution of any disputes hereunder shall be Washington state courts in the County of Snohomish, or federal courts in the State of Washington.
- 7. RETURNS: New, unused Finished Goods/Product currently sold by PFP may, but only with prior written authorization be returned. In no case is any equipment to be returned without a proper Return Authorization (RA). RA's must be assigned and approved. They can be obtained by contacting your Sales Representative or by calling our corporate office at 800-495-2008, hours of operation are 8:00 AM- 4:00 PM Pacific Time.

PFP assumes no responsibility for damage caused by shipping or improper packaging, and all items being returned must be received by PFP in the same condition as when it was originally shipped/delivered to the Customer. Items being returned from the Customers site will be handled by the original delivery company and will be prepaid by the Customer. Each returned item is subject to a 10% to 30% restocking fee of the purchase price of such product. Orders canceled after shipment from the vendor to PFP or after production begins for built to order product are subject to a 20% restocking fee of the purchase price. Any purchase orders in progress including without limitation, all costs, expenses and liabilities (including cancellation charges) incurred by PFP as a result of such termination.

- 8. ACCEPTANCE BY CUSTOMER: The products shall be deemed accepted by Customer as of the date of receipt of the products by the Customer and signed acceptance of the Sales Order documents at the completion of the delivery and set up. IF within Ten (10) days after such date Customer gives PFP written notice that the products are not accepted and specifies in detail the reasons thereof. PFP may then, at its sole discretion, proceed to make necessary corrections, in which case such corrective action by PFP shall be Customers sole remedy for non-acceptance of a product. Upon completion and acceptance of such corrections, the products will be deemed accepted by Customer. Under no circumstances shall Customer be entitled to revoke Customer's acceptance of the products.
- 9. WARRANTY: Each product shall have its own Limited Warranty. Such Warranty shall be the original Customers sole and exclusive remedy for any breach of the Warranty. PFP makes no warranties, express or implied with respect to the equipment and expressly disclaims any implied warranty of merchantability and any implied warranty of fitness for purpose. Any warranty obligations are maintained between the original equipment manufacturer and the Customer and shall be governed by the requirements of the manufacturer's warranty requirements and specifications.
- 10. ASSUMPTION OF RISK/LIMITATION OF LIABILTY: The Customer and each user of the equipment are solely responsible for the proper use thereof. Improper use may result in personal injury. PFP will not be liable for any direct, special, indirect, or consequential damages arising out of the improper use of the equipment. The purchase of this equipment signifies acceptance of all responsibility and liability of monitoring member's usage and liability of training at own risk. In no event will PFP be liable for any special, punitive, indirect, or consequential damages (including lost profits) resulting from the use or loss of use of the equipment, even if it has been advised of the possibility of such damage. This includes a) any improper or incomplete installation performed by the customer, b) installations that have been compromised after professional installation by PFP c) any misuse of the equipment by the end user. nor will PFP's 's liability to Customer (under contract, tort or otherwise) exceed the amount by Customer under this agreement for the relevant equipment or service.
- 11. FORCE MAJEURE: Delay in or failure to carry out the duties imposed upon either party (except Customer's duty to make invoiced payments to PFP) under this Agreement shall not constitute default hereunder or give rise to any claim for damages if such delay or failure results directly or indirectly from acts of God, acts of any civil or military authority, civil disturbances, war, strikes, or other labor disputes, shortages of labor or materials, fire, transportation contingencies, laws, regulations, acts or order or any government or agency or official thereof, other catastrophes or any other similar occurrences beyond such party's control, all of the aforesaid being herein for convenience referred to as "events of force majeure". In the event that PFP's work is delayed, impeded or rendered more costly to PFP by any event of force majeure, the price to the Customer hereunder shall be increased accordingly, upon at least thirty (30) days prior written notice to Customer, to reflect such increase in the cost to PFP, including without limitation, its increase in costs occasioned by the indirect effects of such event. Force majeure delays shall also extend the estimated delivery date on a day by day basis.
- **12. TERMINATION:** Either party may terminate this Agreement at any time on fifteen (15) days written notice without cause. In the event of termination, Customer and PFP shall be relieved of all further obligations hereunder except Customers obligation to pay PFP the total of PFP's outstanding invoices as of the date of termination and invoices on all orders.
- 13. WAIVER: No waiver of any provision of this Agreement or any rights or obligations of either party hereunder shall be effective or a continuing waiver, except pursuant to a written instrument signed by the party or parties waiving compliance. Any such waiver shall be effective only in the specific instance and the specific purpose stated in such written document.
- 14. SEVERABILITY OF PROVISIONS: No modification may be made to these Terms and Conditions unless the same is in writing, signed by an authorized corporate representative of PFP. These Terms and Conditions represent the entire understanding between PFP and Customer and there are no oral understandings. These Terms and Conditions supersede any prior discussions, understandings, or agreements between Customer and PFP.

Without limiting the foregoing, it is expressly understood and agreed that every provision of this agreement which provides for a limitation of liability, disclaimer of warranties or exclusion of damages is intended by the parties to be severable and independent of any other such provision and to be enforced as such. Further, it is expressly understood and agreed that in the event any remedy hereunder is determined to have failed of its essential purpose, all limitations of liability and exclusion of damages set forth herein shall remain in full force and effect.

In the event that any provision hereof is found invalid or unenforceable pursuant to judicial decree, the remainder of the Agreement shall remain valid and enforceable according to its terms.

12/5/2024

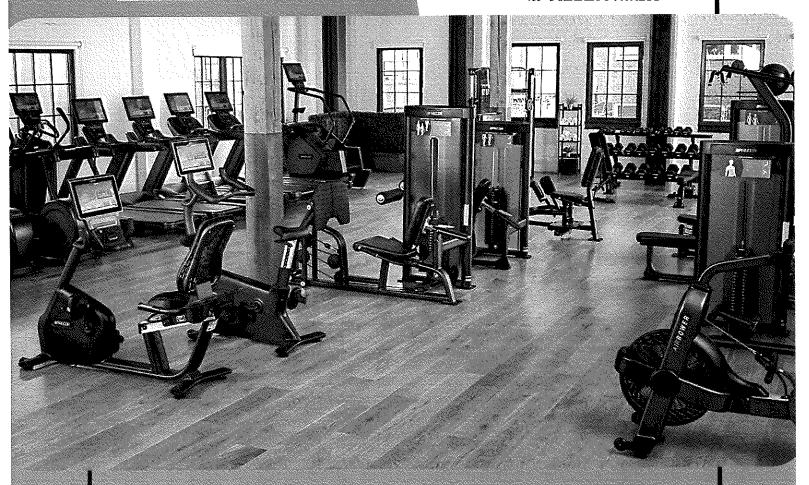
# FITNESS JPMENT

PACIFIC

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CHEHALEM AQUATIC & FITNESS CENTER

Prepared by: Shannon Harrell Account Manager sharrell@pac-fit.com (425) 429-1597

www.Pac-Fit..com

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- Fred Meyer
- Tapani Inc.
- Hitachi
- Nimbus Corporate Center
- Triangle Corporate Center

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- Pacific Urban
- Carla Properties

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- · Columbia Hospitality
- Harlow Hotel
- AC Hotel Vancouver
- Ilani Resort

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- Portland Fire and Rescue
- Tualatin Valley Fire
- Vancouver Police
- Hillsboro Fire
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- Hillsboro Police

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- Touchmark Living
- The Springs Living
- Bonaventure
- Mary's Woods

### • PARK AND REC & YMCA

- Portland Park and Rec
- Hillsboro Park and Rec
- Chehalem Rec Center
- Tualatin Hills Park and Rec
- Vancouver Park and Rec
- Clark County YMCA
- Sherwood YMCA

#### • EDUCATION

- University of Portland
- Portland State University
- Lewis & Clark College
- Portland Community College
- Willamette University
- Corban University
- Tualatin HS
- Lakeridge HS
- Newberg HS
- Sam Barlow HS

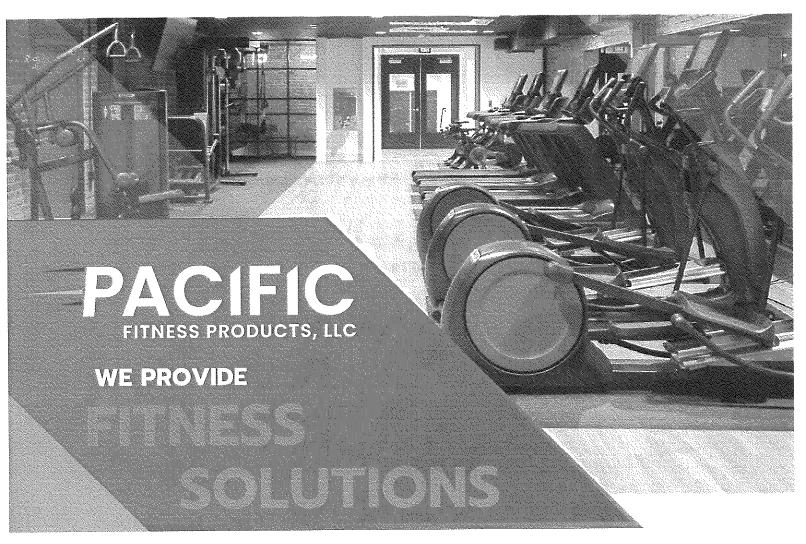
### PERSONAL TRAINING & ATHLETIC CLUBS

- Multnomah Athletic Club
- Sunset Athletic Club
- Project 360
- Point Break Fitness
- Hood River Athletic Club
- NW Women's Fitness
- Peak Personal Training
- Fitness 1440- Forest Grove

### . MEDICAL & PHYSICAL THERAPY

- Salem Hospital
- Kaiser Permanente Providence
- OHSU





### **About Our Company**

Pacific Fitness Products (previously Precor Commercial Fitness) provides professional fitness space design consultations and a premium selection of fitness equipment from the best brands in the industry.

With over 20 years of fitness industry experience we've grown to be more than just a fitness equipment distributor – we are the full-service partner you can trust to create, install, maintain and support your fitness space.

Our mission is to help our customers build & maintain the best fitness facilities possible which will enhance the lives of the people who use them.



Corporate:

1-800-495-2008 info@pac-fit.com

## Our Services

- Accredited Sales of the Top Fitness Brands
- Authorized Distributor of Precor and Peloton Equipment
- Complimentary Design & Layout
- O Delivery & Installation
- Ongoing Service &

  Preventative Maintenance

# R\$L0505

# Resolute™ Strength Selectorized Line

# Rear Delt / Pec Fly III

### Biomechanically Sound

The dual-pivoting arms accommodate different arm lengths allowing exercisers to comfortably perform each opening and closing movement while maintaining proper form. The gasassisted ratcheting seat helps exercisers optimally position their arm height.

### Designed to Go the Distance

The over-sized steel tubing of the Rear Delt / Pec Fly contributes to a more durable product while also giving the tallest of the Resolute line a timeless, contemporary silhouette. Sealed bearings in all pivot points and chrome-plated adjustment plates make for quiet operation for years to come.

### Focused on the Experience

With intuitive, clearly marked adjustment points, the Resolute Rear Delt / Pec Fly allows exercisers to transition between the  $\,$ two exercises seamlessly on this single piece of equipment. The word-free instructional placard clearly highlights the two sets of muscles this single machine will work.

### Specifications

Dimensions (L x W x H): 56 x 38 x 84 in / 142 x 97 x 214 cm

Weight Stack Tower Height: 58 in / 148 cm

Equipment Weight: 583 lb / 265 kg

Weight Stack: 240 lb / 109 kg

Warranty: Visit www.precor.com for warranty terms.



### Color Options'









- Custom frame colors are available, subject to minimum order quantities and extended lead times
- "Additional lead time applies

#### Shroud



available at an additional cost







- Additional uphoistery options may have longer lead times. Please contact a sales representative



# R\$L0504

# Resolute™ Strength Selectorized Line

# Lateral Raise III

### Biomechanically Sound

The fixed position and inward orientation of the handles on the Resolute Series Lateral Raise ensure the exerciser maintains proper positioning as they work their deltoid muscles during the movement.

### Designed to Go the Distance

The upholstered pads of the Resolute Lateral Raise underwent 1.2 million cycles of testing to ensure that this machine will be a durable workhorse for any facility. Over-sized steel tubing lends a sleek, contemporary shape, and contributes to a more durable product.

### Focused on the Experience

Isolating the deltoid muscles requires correct positioning to prevent shoulder impingement. The gas-assisted adjustable seat helps exercisers align their shoulder joints to the pivot points so that they're properly loaded during the movement.

### Specifications

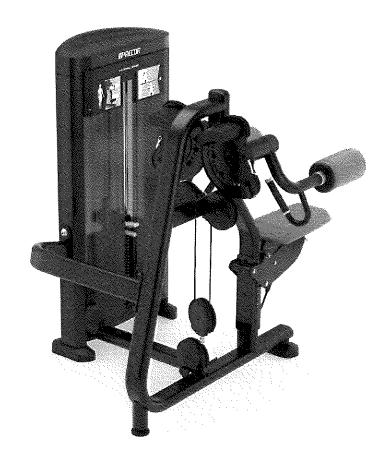
Dimensions (L x W x H): 54 x 49 x 58 in / 137 x 124 x 148 cm

Weight Stack Tower Height: 58 in / 148 cm

Equipment Weight: 510 lb / 231 kg

Weight Stack: 160 lb / 73 kg

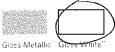
Warranty: Visit www.precor.com for warranty terms.



### Color Options\*

### Frame





· Custom frame colors are available, subject to minimum order quantities and extended lead times

"Additional lend time applies.

### Shroud



Custom shroud wraps an available at an apditional cost

Tungsten



### Additional Upholstery Options\*\*















Blue Jay

Chocolate

Hunter Green

· Admitional upholstery options may have longer lead times. Picasa contact a sales representative



# DBR0119

# Discovery™ Series Benches and Racks

# Multi-Adjustable Bench III

#### Sturdy

Heavy-duty materials combined with an in-line adjustment design along the main frame spine optimize strength and durability.

#### Easy-to-Use Adjustments

The intuitive multi-angle positioning allows for a variety of lifting movements.

#### Ergonomically Designed

The ergonomically designed seat and back pad width and construction optimizes support, comfort, and freedom of movement for an exceptional exerciser experience.

### Easily Movable

Covered wheels and a padded handle make the Multi-Adjustable Bench easy to move, and rubber feet ensure that the bench will stay in place when it is put back down.

#### Wear Guards

Replaceable wear guards on the rear stabilizer leg help protect the frame and provide a non-slip surface for spotters.

### **Specifications**

Dimensions (L x W x H): 55 x 29.5 x 18 in / 140 x 75 x 46 cm

Product Weight: 106 lb / 48 kg Max User Weight: 350 lb / 159 kg Max Lift Load Weight: 400 lb / 182 kg

Frame and Finish: Heavy-duty steel tubing is welded in all structural areas

to withstand the most severe environments. Powder coated frame.

Warranty: Visit www precondom for warranty terms.



### Color Options

### Frame









- · Custom frame colors are available, subseminimum order quantities and extended lead times
- "Additional lead time applies

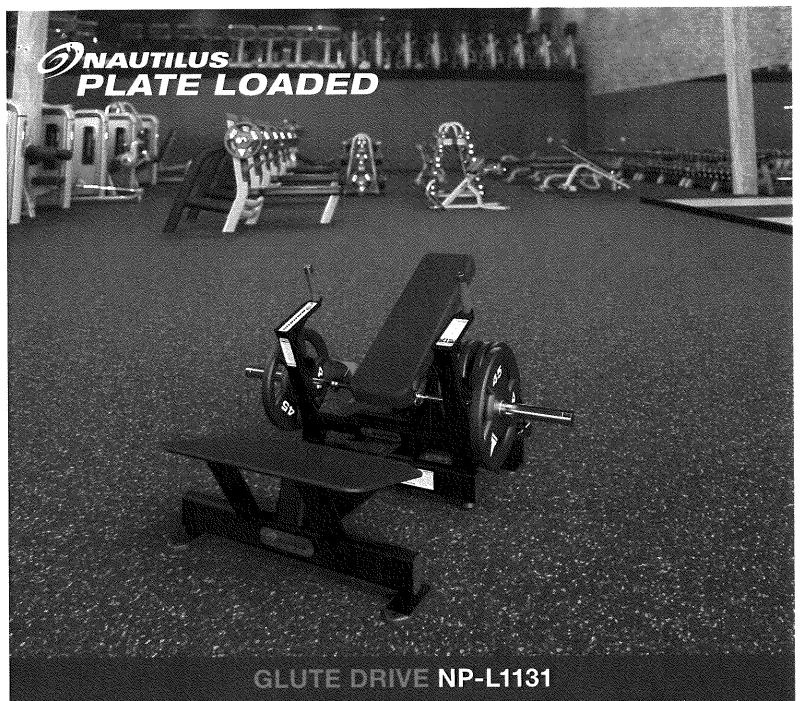


#### Additional Upholstery Options\*\*



- Additional uphoistery options may have longer lead times. Please contact a sales representative





The Nautilus Glute Drive safely and smartly isolates your glutes, building power through a strong hip bridge motion, creating sexy glutes, improved hip and core stability. The Glute Drive gives you the full benefits of the hip thrust exercise, simply, safely, and with good form. A comfortable padded belt secures the user to the back pad which supports the full length of the spine for added safety. Users can load up to four plates on each side, which gives the machine a max weight load of 360 lbs.

### PRODUCT DIMENSIONS

WIDTH

LENGTH

HEIGHT

STACK WEIGHT

OVERALL WEIGHT

SHIPPING WEIGHT

60 IN (152.5 CM)

62 IN (157.5 CM)

35 IN (89 CM)

N/A

252 LBS (114 KG)

305 LBS (138 KG)

# 3600,00

corehealthandfitness.com

	ADJUSTMENTS & MOVEMENTS
USER DEFINED RANGE OF MOTION	No, fixed path of motion with upper body pivot bench
ASSISTED ADJUSTMENTS	N/A
COLOR CODED PIVOT POINTS AND ADJUSTMENTS	N/A
UNILATERAL OR BILATERAL MOVEMENT	N/A
CONVERGING OR DIVERGING MOVEMENTS	N/A
PULLEY RATIO	N/A
FR	AME SPECIFICATIONS & CABLE INFORMATION
STANDARD FRAME COLOR OPTIONS	Matte Black (-60)
STANDARD UPHOLSTERY COLOR OPTIONS	Black

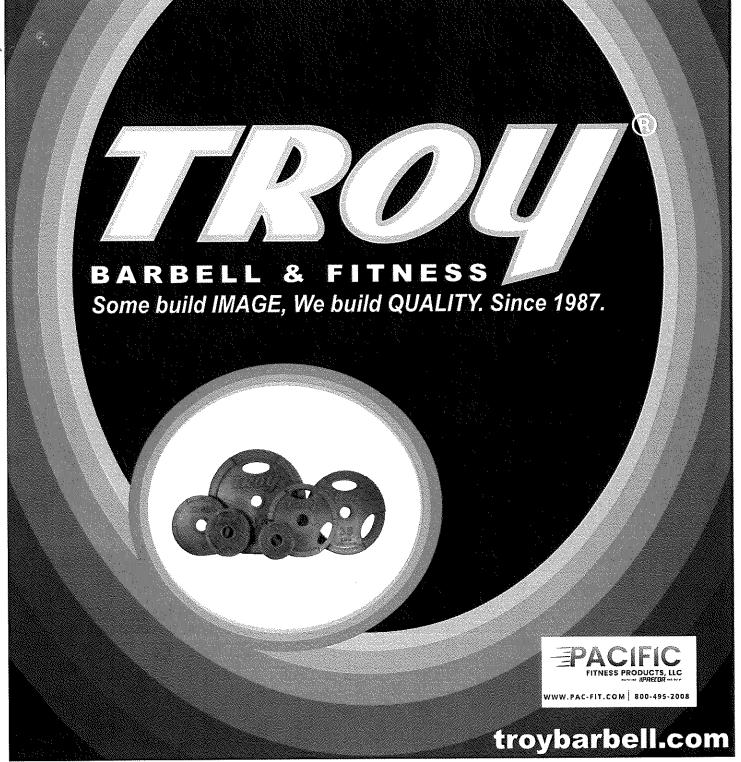
FRAI	ME SPECIFICATIONS & CABLE INFORMATION
STANDARD FRAME COLOR OPTIONS	Matte Black (-60)
STANDARD UPHOLSTERY COLOR OPTIONS	Black
FRAME FINISH	Electrostatic Powder coating
CUSTOMIZABLE PAINT OPTIONS AVAILABLE	Yes with additional fees and extended lead times
CUSTOMIZABLE UPHOLSTERY OPTIONS AVAILABLE	Yes with additional fees and extended lead times
CUSTOMIZABLE BRANDING OPTIONS AVAILABLE	No
CABLE VS. BELT DRIVEN TRANSMISSION	N/A
BOLT DOWN LOCATIONS DEFINED	Yes
INTEGRATED LEVELING SYSTEM	No, rubber feet for floor protection
HARDWARE TYPE	Hex / Button Head
TUBBING STYLE & THICKNESS	Modern blend of square and round tubing. Most are 3 or 2.5mm / 11 ga
	LISER SPECIFIC INFORMATION

	USER SPECIFIC INFORMATION
STATIC PLACARDS	Yes
MULTI-LANGUAGE PLACARDS OPTIONS AVAILABLE	Yes
ANIMATED LENTICULAR	No
SAFETY CATCH & STOPS	Dual sided safety catch and release mechanism for ease of use & bottom dropout safety stop
WATER BOTTLE HOLDER	No
PHONE HOLDER	No
GRIP SPECIFICATIONS	Rubber, smaller grips.
FOOT PLATFORM	Oversized angled foot platform to accommodate users of all sizes
CONTOURED PADS	No
RESTRAINT SYSTEM	Heavy reinforced padded waist harness provides optimal lifting application
	WEIGHT STACK SPECIFICATIONS

***************************************	
	WEIGHT STACK SPECIFICATIONS
TOTAL STACK WEIGHT	N/A
INCREMENTAL WEIGHT SYSTEM	N/A
WEIGHT STACK TOWER HEIGHT	N/A
PLATE LOADED	Yes, 360 lbs max load capacity, starting resistance 15 lbs
WEIGHT STORAGE SOLUTION	Yes, optional bolt on plate storage
LNL TECHNOLOGY	N/A
ADD-ON RESISTANCE AVAILABLE	Yes, integrated resistance band pegs for modification of load curve
WEIGHT STACK SHROUD SPECIFICATIONS	N/A

Core Health & Fitness is more than gym equipment, we offer innovative solutions for all your facility needs. This is why we've brought together five of the most recognizable fitness brands to ensure our customers can offer their members authentic fitness experiences. Whether working with us directly or through our partners and distributors worldwide, we provide the highest quality equipment backed by a service and support team that will always go the extra mile to get you what you need, when you need it. Partner with us and see how our Core Values motivate our every decision.





### **Troy Urethane Encased Grip Plate**

Item SKU: GOYU

Product Dimensions: Product/Shipping Weight: Per order request:

**Product Options:** 

Available in: q:1 lb:R 1 lb:R WS lb:R q1 lb:R A1 lb: and 51 lb: Plates

**Product Description:** The heavyweight of our lineup: These GOYU "Quiet Iron® EZYlift" grip plates are encased in the bestR most durable cast polyurethane kCPUL available todayR making them virtually indestructible and maintenance free: Less porous than rubberR they are also more hygienic and odor resistant: Our patented interlocking feature facilitates easier lifting and loading from any position allowing the user to safely load more plates onto machines and bars: These Olympic plates maintain a qC accuracy level consistent with all of our TROY commercial plates.



# PUBLIC COMMENT FORM/INTENT TO SPEAK FORM

\_\_XX\_ I wish to provide **VERBAL** testimony regarding the issue discussed at this public meeting.

CHEHALEM PARK AND RECREATION DISTRICT ADMINISTRATIVE BUILDING 125 S ELLIOTT ROAD NEWBERG, OR 97132

I wish to provide <b>WRITTEN</b> testimony regarding the issues discussed at this public meeting.
AGENDA ITEM/TOPIC Provide a quick status of Clubhouse Advisory Committee.
DATE OF MEETING Feb. 27, 2025.
NAME (Please print legibly) Bob Travers - Co-Chair; Golf Clubhouse Advisory Committee
MAILING ADDRESS 408 Ironwood Dr., Newberg, 97132
EMAIL ADDRESS (Optional): bob@mossbarn.com
SIGNATURERobert of Travers
WRITTEN COMMENTS: (CONTINUE ON BACK IF NEEDED) Written comments may be emailed to kricker@cprdnewberg.org or submitted to the Public Information Office at CPRD Administration Office at 125 S. Elliott Road, Newberg, OR 97132.
Chehalen

# CHEHALEM PARK AND RECREATION DISTRICT CHEHALEM HERITAGE TRAILS CITIZENS' ADVISORY COMMITTEE

Administration Office 125 S. Elliott Road February 11, 2025

### **MINUTES**

- I. Meeting called to order at 6.00 Pm by Dennis Wiley
- II. Roll Call

### **Present**

Dennis Wiley

Om Sukheenai

**Dennis Wiley** 

Bob Freshman

Jake Jendusa

Lauren Pfieffer

Danna Kemp

Matt Smith, CPRD Board President

Bryan Stewart, CPRD Staff

### **Absent**

Jake Jendusa

III. Approval of the Minutes

MOTION TO APPROVE MINUTES

**Moved:** Bob Freshman **Seconded:** Danna Kemp

Ayes: Lauren Pfieffer, Bob Freshman, Dennis Wiley, Om Sukheenai, Danna Kemp

- IV. Replacement of Secretary and adding new committee member
  - a. Sarah Downing and Jake Jendusa resigned
  - b. CPRD Board will reopen application for two positions by the end of February. In March board members will make appointments
- V. Presentation on Bypass Trail project- Jim McMaster
  - a. Dynamic trail for community; livable place, free trail, unique, tourism such as wine bike company. Feedback from community is positive
  - b. Trails can connect to Friends Park and Ewing Young Park, and Newberg to Dundee

- c. First phase is at plan Review at Newberg, then needs to go back to the contractor from two years ago . ODOT has contributed 1.8M, and the Park District is responsible for the rest. The big cost is the bridge. ODOT has rules on how to build bridges. They like big bridges for bikes and pedestrians. Breaking ground is hoping in summer of 2025. The longer we delay, costs will increase
- d. ODOT has right away easement, trails will not go to Agriculture lands
- e. Outreach to community, Jim suggested Education is needed to local and Park and district should do more on marketing
- f. Distance of Phase I trail over a mile
- g. Danna asked about phase II, Jim is not aware of any impact on the trail with this new Phase 2 bypass.
- VI. Any follow up discussion on 2/7 field trip
  - a. Bob- incredible, eye opener to visit Ewing Young for the first time, Danna thanked Bryan, Lauren suggested to do more on our own.
- VII. Discussion on implementing trail signage at BCR park- Om, Bob and Dennis
  - a. Bob- shared the discussion on which side of the park is most used, the East side, junction signages that show entire trail. Some trails are potentially not safe for hikers. Om- about safety, questioned on decommission some small trails, Dennis- safety and how staff can maintain trails
  - Lauren questioned about taking some trail off the map? Danna- we should ask staff. Bryan- trail committees decide which trails we want on the map, they will make plans on maintenance
  - c. The East side of BCRP is a place holder. Committees agree to visit the park in March.

### VIII. Volunteer Days roles and needs

- a. Dennis shared the Ewing Young Trail Walk event on Sunday 2/9/2025, organized by Friends of Chehalem trails (former Friends of Ewing Young trail) They have set dates for walking to different trails.
- b. Lauren- asked for opportunities for OET to volunteer. Each volunteer group should be equally represented. Should we pick one park? Bob- how much labor is needed, BCRP trail is 13-14 miles, it could be an opportunity for volunteers to help putting signage
- Outreach to community- Farmers market, social media, website. Danna asked if CPRD has any connection with TVFR. Bob will reach out to TVFR to ask for help with signage
- IX. April meeting date change- Move to April 15, 2025
- X. Future agenda items Youth bicycling group requests to present in March meeting

- XI. Public Comments- Bryan Slayter, he has strong connection with GFU Multimedia and Engineer students who would like to get out from bubbles to volunteer. He asked if Park & District could be a sponsor to provide scholarship.
- XII. Meeting Adjourned at 7.00 pm by Dennis Wiley

**NEXT MEETING: 11,2,2025** 

Recorded by: Om Sukheenai

# CHEHALEM PARK AND RECREATION DISTRICT CHEHALEM HERITAGE TRAILS CITIZENS 'ADVISORY COMMITTEE AGENDA Administration Office 125 S. Elliott Road February 11,2025

### How to attend meetings

Committee meetings take place in the Board room at the CPRD Administration Office at 125 S. Elliott Road in Newberg. These are public meetings and therefore open to the public. Attend either in person or remotely using the Zoom information below, or watch the livestream on the CPRD YouTube page.

### To watch on Zoom:

https://us02web.zoom.us/j/82509718207 Webinar ID 825 0971 8207

l.	Call to Order
II.	Roll Call
III.	Approval of the Minutes
IV.	Replacement of Secretary and adding new committee member
V.	Presentation on Bypass Trail project- Jim McMaster or Casey Creighton
VI.	Any follow up discussion on 2/7 field trip
VII.	Discussion on implementing trail signage at BCR park- Om, Bob and Dennis
VIII.	Volunteer Days roles and needs
IX.	April meeting date change
X.	Future agenda items

### **ADA STATEMENT**

Adjourn

XI.

Contact the Public Information Office for physical or language accommodations at least two (2) business days before the meeting. Call (971) 832-4222 or email kricker@cprdnewberg.org.

# CHEHALEM PARK AND RECREATION DISTRICT CHEHALEM HERITAGE TRAILS CITIZENS' ADVISORY COMMITTEE

### Administration Office 125 S. Elliott Road January 14, 2025

### **MINUTES**

- I. Meeting called to order at 6:00 by Dennis Wiley
- II. Roll Call

### Present

**Dennis Wiley** 

Om Sukheenai

**Dennis Wiley** 

**Bob Freshman** 

Danna Kemp

Matt Smith, CPRD Board President

**Bryan Stewart** 

Lauren Pfieffer, joined at 6:03

### **Absent**

Jake Jendusa

III. Approval of the Minutes

MOTION TO APPROVE MINUTES

**Moved** Dennis Wiley

Seconded Bob Freshman

Ayes Om Sukheenai, Dennis Wiley, Bob Freshman, Danna Kemp, Sarah Downing

- IV. Addition to the Agenda: Dundee Bypass Trail Presentation from Jim McMaster
  - a. ODOT has provided \$1.8mil for the first phase for the bridge over Hess Creek
  - b. The District has a contractor on board to work on it
  - Question: Dennis Wiley Can you provide more details on the bridge? Jim: Will be a new pedestrian bridge. State law specifies that new highways have a pedestrian walkway. Bridge has been designed
  - d. Question: Om Landscaping plans? Jim: Would like to answer the question in a meeting with more time, when he can present more details.
  - e. Question: Matt S. Where is the bridge? Jim: roughly around Friends Park crossing Hess Creek
- V. Lessons learned from recruiting and conducting a National Trails Day with CPRD- Matt Dolphin, past advisory committee member
  - a. Past committee organized a few different trails clean-ups, ranging from 85+ people to smaller groups of 6-8 people.

- b. Lesson learned: Community does value trails and will come and help
- c. Question: Dennis: How did you coordinate with District staff? Matt D.: Worked with Bryan on what needed to be worked on and Kat for promoting the event.
- d. Question: Bob: What time of the year? Matt D.: Dependent on what you are working on. Thinking about things like poison oak, weather, etc. The National Trails Day website has information on organizing and resources.
- e. Question: Om: Who participated? Matt D.: Mostly Newberg, but work days at Rilee had folks from surrounding areas.
- f. Question: Bob: Signage in the parking lot to collect volunteer information? Matt D.: They did do that once at Ewing Young, but coordinate with District staff. Promoting throughout the community is also helpful and they regularly attended the Wednesday market to promote.
- g. There are also a few other groups that try to organize and might reach out to Bryan to see who has been in contact.

### VI. Review of adopted trail signage standards- Matt Dolphin

- a. Based on experience on the prior trails committee, start small by talking to staff and get an early win, plan slow to understand the scope/context and then act swiftly, and know when to go to a pro which would be the CPRD staff and there can be other times when an outside expert is something that the District will consider paying for.
- b. Wayfinding. User-friendly map. There is a trails inventory and mapping project (2022-2023) that was completed with a lot of detail. Danna: There has been some change since the inventory and small updates may be needed. Matt D.: Trail segments need to be combined and possibly some discontinued so that it can be simplified. This may be an area where an outside cartographer/trail designer could budgeted for.
- c. Question: Om: Do we have enough parking? Matt D.: It is in the Master Plan.
   Question: Bob: Is the doc available? Matt D.: Will send them to Sarah to share.
   Signage Plan: Need project management and tracking. Also tracking of the lifespan of signage.
- d. Question: Sarah: Does the District already have asset management/cap asset software? Bryan: Yes, but does not know the details.
- e. Question: Danna: How are signs managed currently? Bryan: It evolves. Currently they seem to have mostly a list of what signs are at what parks, but not in major detail.
- f. Adopted Signage Standards:
- g. Question: Lauren: Is there a standard now? Bryan: There is, but it is limited. Some resources have already been purchased including signage posts, but none of the details for what goes on the posts has been determined. First thing, we should do is what simplified map we want to use that can then be used for kiosk, etc.

### VII. Resource links provided by Matt Dolphin

i. <u>USDA Sign and Poster Guidelines for Forest Service EM7100-15, Revised</u> 2013

Document, the most pertinent section is "Chapter 5: Trail Signing". It provides a robust set of rules and procedures for designing and placing trail signs.

ii. Guidelines for Providing Trail Information to People with Disabilities, Access
Recreation 2020

Access Recreation (https://www.accessrecreation.org) is a Portland, Oregon ad hoc committee that has developed guidelines for minimum information that should be provided about hiking trails and outdoor facilities, that would benefit hikers with disabilities, and which should be applied to agency websites, printed materials and at trail sites. These guidelines will help CPRD as it publishes trail information on its website.

- iii. Ready, Set, Plan: An introductory guide to trail planning and development
  The Oregon Trails Coalition developed this guide for anyone who wants to
  better understand trails planning, decision making, and trail project
  development. It emphasizes the importance of planning and helps
  volunteers and the general public understand why trail projects take time to
  complete.
- iv. The Intertwine Regional Trails Signage Guidelines 2012
  This manual serves as a technical resource to guide parks and transportation agencies as they plan, design, and fabricate wayfinding signage along regional trails in the Portland-Vancouver metropolitan area.
  You may find the Process Flow Chart on page 1.04 helpful in developing your
- v. Tualatin Hills Park and Recreation District Signage Maintenance Standards
- vi. Trail Design Guidelines for Portland's Park System 2009
- vii. Bend Park and Recreation District Development and Design Standards 2024
- viii. <u>Trail Signage Guidelines City Of San José Trail Program</u>
   Page 119 and page 144 Appendix E discusses a cohesive program to plan, install, and document milestone markers on trails.
- VIII. Status of trail signage project and where we can assist, other trails needs- Bryan Stewart
  - a. Perhaps the loops can be prioritized for signage. These are the most used and basically "maintained" because of the usage.
  - b. Rather than trying to design the whole system, can we focus on a few areas and maybe put off kiosk design.
  - c. Matt D. start at a smaller park to test out the whole process of planning, installing, etc.
- IX. Details of February CPRD trails field trip- Bryan Stewart

planning process for signage.

- a. February 7<sup>th</sup>, 1pm
- b. Ewing Young, Bypass prioritized
- c. Meet at Elliott just before 1pm, Bryan to provide a van
- X. Next Steps
  - a. Bryan to work on major loops

- b. Agenda for next time: confirming primary loops at Bob and Crystal Rilee, volunteer day planning, plan for committee reports at the Board Meeting.
- XI. Relevant CPRD links discussed in the meeting
  - i. Heritage Trail Strategic and Master Plans (both)
  - ii. Bob and Crystal Rilee Master Plan
  - iii. CPRD District Master Plan
  - iv. Community Trails Surveys
  - v. Trail Inventories and Mapping
- XII. Meeting Adjourned at 7:23 by Dennis Wiley

NEXT MEETING: Tuesday, February 11, 2025, 6pm

Recorded by: Sarah Downing, Secretary





Would like to zoom out briefly to share two broad observations about CPRD trails. Then zoom into some guidance for approaching trail projects.

Then dive deeper into the details of wayfinding and signage.

Finally, I'll leave you with a list of resources for further reading and reference.



Start with 2 broad observations about trails.

This community values trails.

This community values trails.

Clearest evidence is that you volunteered to be on this committee.

Large interest and turn out to volunteer for trails.

Frequent and passionate public comment.

Trail surveys show support for trails.



These are some of the key results of the 2023 community trail survey.



On the flip side of that support for trails is the fact that:

Train take time.

Ewing Young Park purchased in 1972.

Still working on getting approval to access and add trails to half of the park.

53 years!

Trails will also need your time. My experience was that for every hour of committee meeting there was at least 10-20 hours of research, reading, planning, and writing. May be more or less for you depending on what you're working on.



When I was preparing, I thought back to three years ago and asked myself, what advice would I give my past self about serving on the trail committee. I came up with three short pieces of general guidance.

These are just my experience, you may experience something different, but I hope you'll give them a try and test them against your own work and life experience to see if they're helpful.



start small.

How do you eat an elephant? One bite at a time.

ACTION: Talk with staff to identify a small project where you can score an early and easy win. Ewing Young, Gettman loop, or Schaad Park might be good places to get your toes wet with signage before taking on Rilee Park.



Plan slow to go fast - Take some time at the start to understand the goals, challenges, and background of the situation. This will save you time in the long run. You'll be able to act more swiftly and with confidence once you fully understand the issue and have a good game plan.

ACTION: Ask lots of questions and read. Look outside of CPRD, talk to previous committee members, your network within the community, and dig deep into CPRD's records: Heritage Trail Plan, minutes, plans, etc.



Know when to go to a pro - Your first line of professionals to go to is CPRD staff. They're a passionate, knowledgeable, and talented group. And I've always found them extremely helpful. That said, there may be times when it pays for CPRD to pay someone with outside expertise to help.

ACTION: Inquire with staff to see what additional help they may need to move projects forward. Consider recommending that the board budget \$ to hire extra help where needed.



Wayfinding is the overarching term for maps, information, and signage needed to navigate trails.



The centerpiece of any wayfinding project is a well designed map.

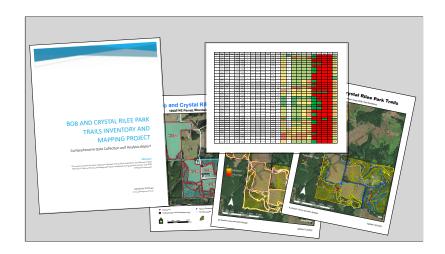
We need user-friendly maps of our trails as the first step toward installing signage.

Many off the needed signs at trailheads and major junctions will display a map.

It logically follows that a map needs to be developed and refined first before this signage can be made.



Current map comes from trail inventory and mapping project completed in 2023. Not intended as the final user-friendly map of the park.



Trail inventory identified 108 trail segments.

20 maps and 3 charts catalog details about trail width, height, surface, elevation, average grade, etc.

Merely an inventory or snapshot of the trails CPRD currently has.

General sentiment of the trail committee was that this information would be used to develop more user-friendly maps, perhaps as a result of the master plan at Rilee.

ACTION: Review this information and gather more to start drafting content for maps, signage, brochures, website, and trail mapping apps.



Some of the 108 trail segments as of end of 2023. Some things have changed since then and some things may change based on the master plan.

Trial segments are for assessment and planning purposes. Not for consumption by the general public. They will need to be combined to create trail routes.

ACTION: combine trail segment numbers in a logical way to create trail routes.

There's a big difference between a trail map of a simple loop and one with dozens of junctions. Simple maps and signage can likely be handled in-house. Rilee Park may call for contracting a professional designer or cartographer.

ACTION: Inquire with staff to see what additional help they may need to move the Rilee signage project forward. Consider recommending that the board budget \$ to hire extra help for wayfinding design, installation, or project management.



In addition to a map, you'll need a signage plan that shows the who, what, when, where, why and how of installing signage.

Where? Location and Positioning - GPS coordinates, how far from intersection, how far off of centerline or edge of trail? which side of trail, facing which direction? How deep? Is there a giant tree/rock where this sign is supposed to go

What? What information is on the sign?

Who? Who is going to install it?

When? When will it be installed?

How? How are you going to monitor the signs over time? Do they have unique ID numbers on each? What's their status?

Why? Why place a sign here rather than there or both places? More signs may make trails easier to navigate, but too many detract from nature.

Rilee Park is a large project. Starting with a smaller park could give you a chance to get familiar with the equipment and figure out any planning and logistics challenges before you jump into

### **Project Management/Tracking**

The district is going to need a system to track the status of signage and trails in general. Your signage plan could turn into a tracking system that tracks:

Status: planned, located, installed, damaged, missing Unique Sign ID# - Which sign are we talking about?

GPS coordinates - Where is it located?

Content of sign: if it's damaged or missing, what do we put on a replacement?

Photo: what did it look like when installed? What does it look like now?

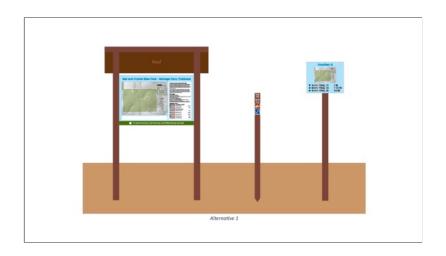
Installed/Assessed: when was it installed or last checked to make sure it's in place and

undamaged.



The trails committee researched and provided recommended options for district-wide signage standards.

Alternative 1 was adopted by the CPRD Board on 1/26/2023.



CPRD Signage Standards as adopted by the Board on 1/26/2023:

Trailhead Kiosk: Map and broad overview of trails, regulations, etc.

Fiberglass Reassurance Marker: placed at 1/4 mile intervals and at trail junctions

Metal Junction Sign: Placed at major trail junctions.



Signage "in the wild"

A Metal Junction Sign in place of a covered kiosk at a Ewing Young Park trailhead.



A list of resources you may find helpful for background information and

Heritage Trail Strategic and Master Plans

**CPRD District Master Plan** 

Park Specific Master Plans

Community Trails Surveys (both)

Trail Inventories and Mapping

CHTAC recommendations, agendas and minutes

CPRD Board agendas and minutes

The following is a list of internal documents that will give you additional background. As I mentioned at your meeting, I do not believe there is a comprehensive listing of CPRD motions, policies, plans, and other board-adopted items. If you can't readily find these documents on the CPRD website, you could work with staff to help find them and make sure they're publish online. If you/they come up empty handed, feel free to reach out to me.

Heritage Trail Strategic and Master Plans (both)
CPRD District Master Plan
Park Specific Master Plans
Community Trails Surveys (both)
Trail Inventories and Mapping
CHTAC recommendations, agendas and minutes
CPRD Board agendas and minutes

USDA Sign and Poster Guidelines for Forest Service EM7100-15 Revised 2013

Guidelines for Providing Trail Information to People with Disabilities, Access Recreation 2020

The Intertwine Regional Trails Signage Guidelines 2012

USDA Sign and Poster Guidelines for Forest Service EM7100-15, Revised 2013 https://www.fs.usda.gov/Internet/FSE\_DOCUMENTS/stelprd3810021.pdf CPRD's board-adopted Trail Signage Standards (1/26/2023) reference this "USFS signage guidelines" document. Of the 681 page

Document, the most pertinent section is "Chapter 5: Trail Signing". It provides a robust set of rules and procedures for designing and placing trail signs.

Guidelines for Providing Trail Information to People with Disabilities, Access Recreation 2020 https://www.accessrecreation.org/Trail\_Guidelines/Title\_page\_files/
Trail%20Guidelines%20in%20PDF%202020.pdf

Access Recreation (https://www.accessrecreation.org) is a Portland, Oregon ad hoc committee that has developed guidelines for minimum information that should be provided about hiking trails and outdoor facilities, that would benefit hikers with disabilities, and which should be applied to agency websites, printed materials and at trail sites. These guidelines will help CPRD as it publishes trail information on its website.

Ready, Set, Plan: An introductory guide to trail planning and development https://www.oregontrailscoalition.org/trail-planning

The Oregon Trails Coalition developed this guide for anyone who wants to better understand trails planning, decision making, and trail project evelopment. It emphasizes the importance of planning and helps volunteers and the general public understand why trail projects take time to

Tualatin Hills Park and Recreation District Signage Maintenance Standards

Bend Park and Recreation District Development and Design Standards 2024

Trail Design Guidelines for Portland's Park System 2009

Trail Signage Guidelines City Of San José Trail Program

While CPRD is not part of the following trail networks, it may be helpful to have an understanding of the signage standards of neighboring agencies and beyond. Here are a few...

The Intertwine Regional Trails Signage Guidelines 2012 https://www.railstotrails.org/resource-library/resources/the-intertwine-regional-trails-signage-guidelines/

This manual serves as a technical resource to guide parks and transportation agencies as they plan, design, and fabricate wayfinding signage along regional trails in the Portland-Vancouver metropolitan area. You may find the Process Flow Chart on page 1.04 helpful in developing your planning process for signage.

Tualatin Hills Park and Recreation District Signage Maintenance Standards https://www.thprd.org/pdfs2/signagemaintenancestandards.pdf

Trail Design Guidelines for Portland's Park System 2009 https://www.portland.gov/sites/default/files/2020-05/trail-design-guidelines-may-2009.pdf

Bend Park and Recreation District Development and Design Standards 2024 https://www.bendparksandrec.org/wp-content/uploads/2024/06/2024-PD-Development-Standards-1.pdf





## Pickleball Advisory Committee Minutes

### January 27, 2025

# 6:00 PM at the CPRD Administration Office Attend remotely here:

### https://us02web.zoom.us/j/81637451747 Webinar ID 816 3745 1747

**Members Present:** Bob Oleson (via zoom), Nick Konen, Linda Sandberg, Sheryl Greiner Julie Peterson is our staff liaison, and Jim McMaster is our Board liaison.

- 1. Call meeting to order at 6:00 p.m.
- 2. 8/12/2024 minutes are approved
- 3. Public comment period—No public comments
- 4. Review project status. Recap of 1.23.2025 BOD meeting (Jim).
  - a. Plans for Jaquith project (6 permanent pickleball courts and resurfacing of current tennis courts) were submitted to the city for review on 1/13/2025
    - i. If approved, property owners within 500ft of park will be notified
  - b. The rough goal is to start the project towards the end of May, although there are a few factors that may push it back
    - i. Highschool Tennis
    - ii. Contractor's schedule
    - iii. Drainage work in the location of the permanent pickleball courts
  - c. The pickleball advisory committee requests to see the plans that were submitted to the city.
    - i. Jim and Julie will work on getting us those
  - d. Phase 1 will not include a roof/structure above the courts, but the infrastructure to put a structure in later will be put in place.
- 5. Review goals of our committee
  - a. Build list of or the committees' requests for the project
  - b. Involve the Newberg Pickleball community
    - i. Consider listening sessions
  - c. Review list of goals/committee expectations that Julie Peterson provided in 2024
- 6. Committee positions will be appointed at our next meeting.
- 7. Next steps for our committee.
  - a. Set up meetings with Project Manager (Gary Barth) and new Superintendent(Clay Downing) in March
    - i. Pickleball participation numbers, committee goals, etc.
- 8. Open comment and discussion period.
  - a. We should consider fundraising via the pickleball community to help with the project.
  - An application for another advisory committee member (Laurie Rauch) has been submitted but not approved yet. It will be brought up at the next CPRD Board Meeting.
  - c. Consider bringing Mark Brown (NHS Athletic Director) into our meetings.
- 9. The next meeting will be held on February 24<sup>th</sup> at 5:30PM
  - a. We will discuss moving our meetings to quarterly.

### **Pickleball Advisory Committee**

### **Agenda**

### January 27, 2025

### 5:30 p.m. at the CPRD Administration Office

### Attend remotely here:

https://us02web.zoom.us/j/81637451747

### Webinar ID 816 3745 1747

**Board Members include:** Bob Oleson, Nick Konen, Linda Sandberg, Sheryl Greiner, Lance Trantham, Julie Peterson is our staff liaison, and Jim McMaster is our Board liaison.

- 1. Call meeting to order
- 2. Roll Call
- 3. Approval of 8/12/2024 minutes
- 4. Public comment period
- 5. Review project status.
  - a. Recap of 1.23.2025 BOD meeting (Jim)
- 6. Review goals of our committee
- 7. Appoint new committee chair positions
- 8. Next steps for our committee.
  - a. Set up meetings with Project Manager (Gary Barth) and new Superintendent(Clay Downing) to update them on work of committee
    - i. Pickleball participation numbers, committee goals, ask for guidance, etc.
- 9. Open comment and discussion period.



### Community Development Department

P.O. Box 970 • 414 E First Street • Newberg, Oregon 97132 503-537-1240. Fax 503-537-1272 www.newbergoregon.gov

# WE WANT YOUR COMMENTS ON A PROPOSED NEW DEVELOPMENT IN YOUR NEIGHBORHOOD

A property owner in your neighborhood submitted an application to the City of Newberg to build six new pickleball courts at Jaquith Park. You are invited to take part in the City's review of this project by sending in your written comments. For more details about giving comments, please see the back of this sheet.

The development would include a two-hundred four (204) foot long by sixty-four (64) foot asphalt court with ten (10) foot tall perimeter chain link fence and site furnishings.

APPLICANT:

CHEHALEM PARK & RECREATION DISTRICT

TELEPHONE:

503.537.2909

PROPERTY OWNER:

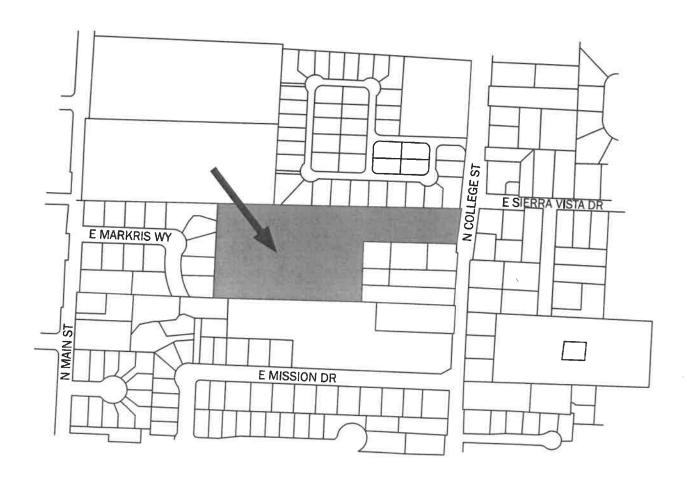
CHEHALEM PARK & RECREATION DISTRICT

LOCATION:

JAQUITH PARK - 1215 N COLLEGE ST

TAX LOT NUMBER:

YAMHILL COUNTY TAX MAP AND LOT NUMBER R3218DB-00400



# LAND USE NOTICE

File Number: DR225-0001

Proposal: Jaquith Park - Pickleball Courts

For Further Information: Community Development Department City of Newberg

414 E First Street 503-537-1240

Park Name		Hours worked
Armory		40.00
Billick/Dundee		24.00
CAFC		216.00
Cultural Center		52.00
Chehalem Valley M.S		0.00
College		6.00
Community Center		28.00
Crabtree		6.00
Crater Ballfields		44.00
Dundee River Park		0.00
Elliott Road		32.00
Ewing Young		28.00
Falcon Crest Park		28.00
Fortune Park		16.00
Friends Park		12.00
Tom Gail Park		28.00
Gladys Park		12.00
Chehalem Glenn G.C.		864.00
Herbert Hoover Park		24.00
Jaquith Park		64.00
Jaquith Ball Fields		48.00
Memorial/Scout House		4.00
Mountainview		0.00
Oak Knoll Park		18.00
Oaks Park		18.00
Brillas Park		8.00
Pre-School		12.00
Pride Gas		3.00
Renne Fields		0.00
Rilee Park		80.00
Rotary Park		16.00
Sander Park		8.00
Schaad Park		16.00
Scott Leavitt Park		8.00
Senior Center		72.00
Spring Meadow		8.00
Waste Mngt		21.00
vacation/holiday/sick/comp		265.00
Wilsonville Property		96.00
Youth Building		2.00
Other Properties (PCC)		103.00
	<u>Total</u>	2310.00

### Parks/ Golf and Facilities Activities Report

### January / February 2025

Parks and Facilities remains very busy as we plow through winter and plowing we did. We actually had a snow event, requiring staff to apply deicer and shoving at all our facilities helping to keep our guest safe and facilities open.

Trail marking and signage is continuing. Staff is working directly with our Trails Committee on this large project. Staff also had a field trip day with the Trails Committee, we visited and walked Ewing Young Park, Newberg – Dundee Bypass trail (Phase 1) and Friends Park.

Staff is working on repairing or replacement of Playground equipment at many of our Parks. The majority of repairs are due to regular usage and longevity.

Repairs and maintenance at our Sports Fields, Mowing and Landscaping is continuous.

Major Pathway/Trail repair and renovation at Crater/CV by Staff

Upgrades to lights at all Facilities continued

Painting of Parks restroom interiors

We have secured and are growing the majority of the Trees, Shrubs and Groundcover for the Sander Estate Park planting plan. This is a very Large step that ensures not only do we adhere to the Plan by having the inputs needed on demand. We also have acquired them at todays \$\$\$\$

**Budget work with Staff** 

January 7, 2025 Dear Chehalem Valley BMX:

Chehalem Parks and Recreation (CPRD) is proud to support the Chehalem Valley BMX nonprofit project to upgrade the bike track in Ewing Young Park with the addition of exterior lighting.

The installation of energy efficient lighting will improve event safety, expand schedule flexibility while increasing year-round utilization for the local community and event visitors.

The mission statement of the Chehalem Park and Recreation District (CPRD) is to enrich and connect the community through recreation, parks, open space, natural resources, and educational opportunities.

The BMX track maintained by Chehalem Valley BMX non profit (CV BMX) provides free public access to a well-maintained bike track fostering healthy recreation for all ages, in a safe location. Above that, CV BMX hosts races that draw visitors from across Oregon and beyond (4000 participants and their families in 2024) which supports the economic development of local retail, lodging establishments, and restaurants.

The partnership that we have with CV BMX has already successfully provided for the improvement of this public space by paving of the track and restoration of the facility out buildings, all funded by the 501(c)(3) nonprofit efforts. The CV BMX community is a thriving organization completely operated by volunteers, growing inclusively with participants of all ages, diverse backgrounds and any socioeconomic situation enabled by scholarships and their free loaner bike and gear program which aligns with the "All are Welcome" mission of CPRD.

One of our priorities in recent years has been optimizing public spaces for designated use. To accommodate the diverse needs of our visitors, we feel it is important to offer new ways for our bicycle community to enjoy fitness and recreation year round.

We support CV BMX's lighting plan to provide new accessibility for the BMX track at Ewing Young park. Thank you for providing this opportunity to bring new community and economic development assets to our community.

Matthew Smith
President CPRD Board of Directors

**Subject:** Ewing Young Bridge Status?

**Date:** Tuesday, February 11, 2025 at 5:57:44 PM Pacific Standard Time

From: Matt Dolphin
To: CPRD Board

Attachments: 082224\_packet pages 63-65.pdf

Please include the following public comment in the next board meeting packet:

I'm writing to request that the board provide an update on the Ewing Young Bridge project at an upcoming meeting. I also wanted to alert you to a concern I have about legal counsel's proposal to gain approval from the county.

Step #3 in the proposal seems to prevent CPRD from connecting to trails outside of the park such as the Bypass Trail or any of the existing "Central Newberg Urban Trails" (aka: sidewalks) already in existence.

The board was given a proposal regarding land use options for Ewing Young Park Bridge from legal counsel at its August 22, 2024 meeting. Unfortunately, counsel was not present at the meeting. Lisa had questions and asked that discussion be tabled until counsel could be available to address them. I haven't gone through every meeting since with a fine toothed comb, but I'm pretty sure it has't resurfaced on a board agenda since then.

The proposal is on pages 63-65 in the agenda packet. I have attached those pages and highlighted a concerning sentence on the second page that reads:

"...CPRD will request a condition that prohibits CPRD from extending any new trail from the park parcels subject to the application onto any adjacent property, except for the transportation facility approved by this application to cross Chehalem Creek and allow an internal connection inside Ewing Young Park."

Trails gain exponential value when they're connected to other trails. Conditioning the bridge on not connecting it to outside trails would be similar to telling a developer that they can build driveways and sidewalks in their new subdivision, BUT they can't connect them to other streets or sidewalks outside the subdivision. It's unreasonable (silly really) and any attorney or government official making such a suggestion would likely be laughed out of the planning department.

Link to CPRD August 22, 2024 meeting page:

https://www.cprdnewberg.org/general/page/board-directors-meeting-43

Direct link to start of discussion on video:

https://www.youtube.com/live/ZLmC7ZBIFeQ?si=NVAMCGhDwWk3R0qx&t=4809

-Matt Dolphin

130 Page 1 of 1

# Sherman Sherman Johnnie & Hoyt, LLP Attorneys at Law

www.shermlaw.com

### **MEMORANDUM**

To: Chehalem Park & Recreation District Board of Directors<sup>1</sup> From: Steve Elzinga, Sherman, Sherman, Johnnie & Hoyt, LLP

Re: Land Use Options for Ewing Young Park Bridge

Date: August 12, 2024

CPRD's Board Chair and Superintendent asked us to evaluate options to obtain land use approval for the Ewing Young park bridge. Of the potential approaches available, we recommend working collaboratively with the county to balance recreational and agricultural priorities as outlined below.

### Plan Overview:

Step 1: CPRD will petition the Yamhill County Board of Commissioners under YCZO 1207.01 to initiate consideration of an amendment to Yamhill County Zoning Ordinance 405.03 to add an additional conditional use for the Parks zone (PRO). The petition will also reference the entire plan related to this and steps #2 and #3 below so that there is full transparency to the public.

- Proposed language: "B. Transportation facilities on property wholly owned by a
  public body that (1) will not force any change on accepted farming or forest practices
  on surrounding lands devoted to farm or forest use and (2) will not increase the cost
  of accepted farming or forest practices on surrounding lands devoted to farm or forest
  use."
  - o I believe CPRD can satisfy these requirements for the Ewing Young bridge since there are no adjacent farm uses (all adjacent are residential or park) and we would include the condition below about not extension of a trail past the bridge outside the park. Notably, this language would not conflict with the county's long-time position on transportation facilities in other zones and areas.
- I've already discussed this general concept with the county and have positive feedback regarding its balance of recreational and agricultural priorities. I have not yet discussed specific language with the county. Before petitioning, I will want to run specific proposed language by the county to ensure we have language that is likely to be approved. If the county has any feedback, it is best to incorporate that into our petition before it is filed.
- Before petitioning, it would be helpful for any board members who have contacts in the agricultural community to provide those contacts with a heads up on what is happening.

693 Chemeketa Street NE • Salem, OR 97301 Ph: (503) 364-2281 • Fax: (503) 370-4308

<sup>&</sup>lt;sup>1</sup> This evaluation is intended for public release in a CPRD board packet and does not waive confidential attorneyclient privileged discussions with CPRD on related issues.

**Step 2:** Upon the Yamhill County Board of Commissioners voting to begin consideration of the above code amendments, several things will occur:

- The code amendments will go to planning commission for initial consideration per county code. Then the planning commission will send a recommendation to the county commission for a final decision. If the county commission already approved starting the code amendment process, I expect that the planning commission will likely also recommend approval and send back to county commission.
- At the same time that the planning commission begins considering the code amendment, CPRD can also apply under YCZO 1208.01, 1208.02, 1208.03 for a change in the comprehensive plan from VLDR to P and re-zoning from VLDR-5 and AF-10 to PRO (Parks, Recreation, Open Space), which will also go to the planning commission for recommendation before going to the county commission for final decision.
- This will allow the planning commission to consider all three of these items at the same time. Then the planning commission makes recommendations to the board, and the board makes a final decision on the code change, comp plan change, and zone change.

Step 3: After approval of above, CPRD will apply for a conditional use permit under the new code provision and, in order to ensure no negative impact on agricultural zones to the south. CPRD will request a condition that prohibits CPRD from extending any new trail from the park parcels subject to the application onto any adjacent property, except for the transportation facility approved by this application to cross Chehalem Creek and allow an internal connection inside Ewing Young Park.

### Recommended timeline:

I recommend the CPRD board approve proceeding with steps #1 and #2 this year since the county is currently interested but you never know if the passage of time or changes in key players might change that. Step #3 needs to wait until after steps #1 and #2 and might not be able to occur until next year.

This path is not guaranteed to succeed, but so long as we are careful to work collaboratively with the county in balancing both recreational and agricultural priorities, I think it is a good path forward with the best chance of success. I would expect that some neighbors may oppose any option that includes the Ewing Young bridge, including this one.

If the CPRD board approves, I would recommend that I take the lead on steps #1 and #2. To save on costs, I don't think that I need to prepare or take the lead on step #3, but I would ask to have a chance to review and provide feedback on the draft application before it is submitted to ensure consistency with discussions from steps #1 and #2.

### Other Alternatives Not Recommended:

The only other alternatives here that I know of are as follows, and none are recommended:

- Go through an Urban Growth Boundary (UGB) expansion process, then annexation into the City of Newberg, then land use application to City of Newberg. This would involve CPRD, the City of Newberg, Yamhill County, the state of Oregon, and may trigger competing positions or disagreement between a variety of different groups interested in UGB policy. I think UGB expansion is likely to be more complicated and difficult (and thus more expensive and longer) than the above option working with the county. I think this is the second best option available currently to get the bridge approved.
- Challenge the county's policy on transportation facilities in agricultural areas. Although CPRD would have some good legal arguments, this would likely be more expensive and has a highly uncertain outcome that could go either way. Taxpayers would be paying the bill for both sides of this legal fight, and the fight could last many months or years due to multiple rounds of appeals if the County or agricultural advocates dig in on this. The CPRD Board voted against this before, which was wise given better alternatives.
- Attempt to modify the project so it is not considered a transportation facility that is prohibited by the county. There does not appear to be a way to do this that both accomplishes what CPRD staff need (bridge large enough to hold large lawn mowers/tractors used for maintenance) while also being consistent with the county interpretation of its land use code.
- Shelve Ewing Young bridge indefinitely.

**Subject:** Re: Friends park update

**Date:** Monday, February 3, 2025 at 9:50:29 AM Pacific Standard Time

**From:** Matthew Smith **To:** Slyter Family

CC: Jim McMaster, Kat Ricker

**Attachments:** 1000017907.jpg

The commissioners are aware- the information likely hasn't yet been dispersed to all the staff yet, I will follow up and make sure it is taken care of.

Thank you.

Get Outlook for iOS

From: Slyter Family <slyter.family@gmail.com> Sent: Monday, February 3, 2025 9:29:02 AM

To: Matthew Smith <msmith@board.cprdnewberg.org>

Cc: Jim McMaster < jmcmaster@board.cprdnewberg.org>; Kat Ricker < kricker@cprdnewberg.org>

Subject: Re: Friends park update

### Matt.

Good morning. I just got off the phone with Tiffanie Willis at the county planning department. It sounds like they haven't heard anything from CPRD or the previous owner as I was asking what my next steps are for the appeal and dropping that.

She did express that she wants to know if CPRD still wants to pursue the lot line adjustment, so they will need to know that at some point. But I will send a formal withdrawal of the appeal today.

Please reach out if you need anything from me.

Thanks again,

- Brandon

On Sat, Feb 1, 2025, 6:14 PM Matthew Smith < msmith@board.cprdnewberg.org > wrote:

Yes I realized I mistyped- we have purchased the property from the seller.

Feel free to call me: 503-550-3451

### Get Outlook for iOS

From: Slyter Family <<u>slyter.family@gmail.com</u>> Sent: Saturday, February 1, 2025 4:52:30 PM

To: Matthew Smith < msmith@board.cprdnewberg.org >

Cc: Jim McMaster < imcmaster@board.cprdnewberg.org>; Kat Ricker < kricker@cprdnewberg.org>

Subject: Re: Friends park update

### Matt,

I apologize if I'm misunderstanding, I just want to be clear if that's ok.

I apologize for my lack of real estate understanding. Is it possible to speak over the phone?

- Brandon

On Sat, Feb 1, 2025, 4:07 PM Matthew Smith < msmith@board.cprdnewberg.org > wrote:

We have reached an agreement to sell based on the board offer of \$125,000 as voted at the last meeting.

Thank you.

### Get Outlook for iOS

From: Slyter Family < slyter.family@gmail.com > Sent: Saturday, February 1, 2025 1:17:56 PM

To: Matthew Smith < msmith@board.cprdnewberg.org >; Jim McMaster

<jmcmaster@board.cprdnewberg.org>; Kat Ricker <kricker@cprdnewberg.org>

Subject: Friends park update

### Good afternoon,

With the appeal hearing rescheduled for February 6th, I'm curious when we may hear an update about friend's Park?

I did notice a new for sale sign over there by a new realtor, which is troubling to see. I'm sure some information we may not find out until the next board meeting, but I will need to know if the February 6th hearing is still happening.



135 **Page 2 of 3** 





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NEWSLETTER

# Clay Downing Named CPRD Superintendent

Written by:

Branden Andersen

February 11, 2025



CPRD Superintendent Clay Downing at Memorial Park in Newberg, Ore. Photo:

Branden Andersen / Newsberg

NEWBERG, Ore. — The <u>Chehalem Parks and Recreation District</u>
(CPRD) announced Jan. 27 that City of Newberg Planning
Manager Clay Downing will fill the vacancy left by the retirement of Don Clements, who served in the role since 1985.

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"Of course, it's kind of daunting—he did a lot at CPRD," Downing said. "But I'm choosing to see how exciting it is that we get to continue the work he started. This is an opportunity for change and to build on a strong foundation."

Downing, who officially begins as CPRD superintendent Feb. 18, is stepping into what was one of the most entrenched roles in the region. In his 40 years as superintendent, Clements developed systems, processes, and operations that evolved over decades of service—for better or worse, said CPRD Board President Matt Smith.

"I think understanding the community and being involved in some of the projects we're working on—the fact that he was on the city side of those—gave him a real leg up," Smith said. "Plus, physically being here and understanding this community helps us see that he's here for the long haul and invested in the district."

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After <u>Clements' resignation in September 2024</u>, Smith said the CPRD Board of Directors sought someone who prioritized communication and transparency. Clements operated with what Smith described as an "old-school mentality," relying on an outdated understanding of the district's needs and some antiquated handshake deals.

"A criticism I hear about CPRD is that it's a 'good ol' boys club," Smith said. "That era is done. Now our focus is on transparency and accountability. Clay is a superior communicator, and he's the right guy to bring us to a place where government isn't a secret and people will really know what's going on."

Smith said that after the announcement, he heard mostly positive feedback, though some critics pointed out Downing's lack of direct experience in a parks district. "He's a lifelong learner," Smith said. "He's already identified trainings and continuing education he needs to work with our partners. He's highly educated—well beyond what we'd require or expect for the position."

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Downing acknowledges his lack of direct experience. Raised in Carmel, Indiana, he graduated from <a href="Carmel High School">Carmel High School</a> before attending <a href="Indiana University">Indiana University</a>, earning a degree in biology. After graduation, he volunteered with the Peace Corps in Nicaragua as an environmental education specialist, then worked for The Nature Conservancy in California and helped manage an outdoor activities company. He later returned to school at <a href="California Lutheran University">California Lutheran University</a>, where he earned a master's degree in public policy and worked for Ventura County before becoming the planning manager for the City of Newberg in 2022.

"[Newberg City Manager] Will Worthey recommended this to me," Downing said, closing a book titled <u>The Human Side of Budgeting</u> by Scott Douglas Lazenby. "I'm the first to admit that budgeting is not my number one strength. But I hope to bring an outsider's perspective to how the current budget operates and how it can improve. That's how I'm approaching every aspect of this new role —with curiosity and by leaning on the great resources around me."

Downing said his first priority is focusing on the transition process and early opportunities to strengthen the district. He plans to take a close look at the budget because, as he puts it, the budget directly reflects the board's priorities and serves as a tool for accountability.

"I want us to be able to talk about where we're successful, what we're doing well, figure out what our service expectations are and be able to tell people whether or not we're meeting them," Downing said. "If we are, great. If we're not, we need to identify the gap with the public and make a plan for fixing it."

Next, he plans to evaluate active projects, such as <u>Sanders Estate</u> and the <u>Newberg-Dundee Bypass Trail</u>, to ensure progress continues and grant funding remains secure despite inflation. This work will be in addition to managing existing CPRD offerings and programming at the <u>Chehalem Aquatic Center</u>, The <u>Chehalem Armory</u> and various parks throughout the district.

"I think Clay has the right temperament," Smith said. "We're at a pivotal point for CPRD, and he understands his role. It's exactly what he did for the City of Newberg. The council wanted to fix some issues with the planning department around customer

service and communication. He did that over there, and he can do that here too."

The City of Newberg is now <u>seeking applicants for the planning</u> <u>manager role</u> vacated by Downing, a position City Manager Will Worthey said may be difficult to fill given Downing's proficiency and mindset.

"I try to console myself with the fact that the loss of Mr. Downing will be to the overall advantage of the city and broader community," Worthey said. "However, we will miss him incredibly. There may not be sufficient superlatives to describe Clay's sterling qualities and incredible work ethic. He proved time and again to be an inspiring leader, a deep thinker and an innovation-focused reformer. In addition, he is tough-minded, resourceful and a genuinely nice human being."

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SUPPORT TODAY

**Subject:** Concern about new parking lot lights on N. Main side of Jaquith Park **Date:** Wednesday, January 29, 2025 at 12:28:08 PM Pacific Standard Time

From: RussellandPamela Johnson

**To:** Kat Ricker

Hi,

I'd like to speak to the Directors to request a modification to the lights that were recently upgraded in Jaquith Park. Now that there are no leaves on the adjacent trees, the lights are brightly shining directly into our house. We need the lights to be pointed down toward the parking lot, not shining out beyond it.

We had to address this issue several years ago when the lights were first installed. They were too bright and pointed at the houses along the park, not down into the parking lot. It was discovered that PGE was told it was a "medium-duty" lot, when, in fact, no one is allowed in the lot after dark, so the Board had PGE come out and lower the wattage as well as adjust the lights down into the lot and away from the property lines.

All has been well until now, when the lights were modified and we have the old problem back again.

Please let me know if I need to speak with the Directors personally, or if the CPRB can just go ahead and resolve the light issue since we had a previous agreement.

Thank you, Russell Johnson 109 N Markris Way Newberg, OR 97132 503-502-0752 **Subject:** Re: Concern about new parking lot lights on N. Main side of Jaquith Park

Date: Thursday, January 30, 2025 at 8:50:47 AM Pacific Standard Time

From: Kat Ricker

To: RussellandPamela Johnson, Bryan Stewart

Dear Mr. Johnson,

Thank you for your email. You have the option to request to speak before the Board at the next meeting on Feb. 27<sup>th</sup>, and to email your message directly to the Board. If you have questions on either of those options, please let me know and I will be glad to assist you. Meanwhile, I am including the Parks and Facilities Supervisor, Bryan Stewart, on this email. This correspondence will be included in the next Board meeting packet.

### Here are link that may be helpful:

https://www.cprdnewberg.org/general/page/speak-board-meeting https://www.cprdnewberg.org/general/page/meet-directors

Thank you.

Kat Ricker

Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 cprdnewberg | Instagram | Facebook

From: RussellandPamela Johnson <rejpkj@msn.com>
Date: Wednesday, January 29, 2025 at 12:28 PM

To: Kat Ricker < kricker@cprdnewberg.org>

Subject: Concern about new parking lot lights on N. Main side of Jaquith Park

Hi,

I'd like to speak to the Directors to request a modification to the lights that were recently upgraded in Jaquith Park. Now that there are no leaves on the adjacent trees, the lights are brightly shining directly into our house. We need the lights to be pointed down toward the parking lot, not shining out beyond it.

We had to address this issue several years ago when the lights were first installed. They were too bright and pointed at the houses along the park, not down into the parking lot. It was discovered that PGE was told it was a "medium-duty" lot, when, in fact, <u>no one is allowed in the lot after dark</u>, so the Board had PGE come out and lower the wattage as well as adjust the lights down into the lot and away from the property lines.

All has been well until now, when the lights were modified and we have the old problem back again.

Subject: RE: Concern about new parking lot lights on N. Main side of Jaquith Park

Date: Thursday, January 30, 2025 at 9:36:02 AM Pacific Standard Time

From: Bryan Stewart

To: Kat Ricker, RussellandPamela Johnson

CC: Joshuah Danner

### Good Morning Russell and Pamela,

We appreciate you contacting the District and your concern about the lights at Jaquith Park parking lot area. We absolutely will contact PGE to get clarification on any changes that have been made to the Lights or their surroundings. More importantly, we will communicate with PGE about the history of these Lights and how they impact the surrounding neighborhood (Homes). Hopefully a simple directional adjustment will resolve this issue.

Our Facilities Coordinator (Josh) and I will take a look at this first-hand tonight to get a better perspective of what is occurring.

Again, Thank You for contacting the District with this issue. I will contact you when we have more information.

### Bryan

From: Kat Ricker < kricker@cprdnewberg.org > Sent: Thursday, January 30, 2025 8:51 AM

To: RussellandPamela Johnson <rejpkj@msn.com>; Bryan Stewart <bstewart@cprdnewberg.org>

Subject: Re: Concern about new parking lot lights on N. Main side of Jaquith Park

Dear Mr. Johnson,

Thank you for your email. You have the option to request to speak before the Board at the next meeting on Feb. 27<sup>th</sup>, and to email your message directly to the Board. If you have questions on either of those options, please let me know and I will be glad to assist you. Meanwhile, I am including the Parks and Facilities Supervisor, Bryan Stewart, on this email. This correspondence will be included in the next Board meeting packet.

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https://www.cprdnewberg.org/general/page/speak-board-meeting https://www.cprdnewberg.org/general/page/meet-directors

Thank you.

**Kat Ricker** 

Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 cprdnewberg | Instagram | Facebook

Subject: Re: Concern about new parking lot lights on N. Main side of Jaquith Park

Date: Saturday, February 1, 2025 at 3:55:05 PM Pacific Standard Time

**From:** RussellandPamela Johnson **To:** Bryan Stewart, Kat Ricker

CC: Joshuah Danner

Hi Bryan,

Thank you so much for your prompt response! We do hope that simple adjustments can be done to remedy/mitigate the issue.

Thanks also to the team for the recent maintenance of the park's walkways and parking lots. We look forward to the resurfacing of the rest of the walkways, which really helps make them safer and more comfortable. Perhaps some of the areas where they are blocked due to high water can be fixed in the process?

Sorry, but we love our neighborhood park and have a few ideas to improve the functionality and safety of the grounds and parking lots (a).

Best regards, Russell

From: Bryan Stewart < bstewart@cprdnewberg.org>

Sent: Thursday, January 30, 2025 9:35 AM

To: Kat Ricker < kricker@cprdnewberg.org>; RussellandPamela Johnson < rejpkj@msn.com>

Cc: Joshuah Danner < jdanner@cprdnewberg.org>

Subject: RE: Concern about new parking lot lights on N. Main side of Jaquith Park

Good Morning Russell and Pamela,

We appreciate you contacting the District and your concern about the lights at Jaquith Park parking lot area. We absolutely will contact PGE to get clarification on any changes that have been made to the Lights or their surroundings. More importantly, we will communicate with PGE about the history of these Lights and how they impact the surrounding neighborhood (Homes). Hopefully a simple directional adjustment will resolve this issue.

Our Facilities Coordinator (Josh) and I will take a look at this first-hand tonight to get a better perspective of what is occurring .

Again, Thank You for contacting the District with this issue . I will contact you when we have more information.

Bryan

From: Kat Ricker < kricker@cprdnewberg.org> Sent: Thursday, January 30, 2025 8:51 AM

To: RussellandPamela Johnson <rejpkj@msn.com>; Bryan Stewart <bstewart@cprdnewberg.org>

Subject: Re: Concern about new parking lot lights on N. Main side of Jaquith Park

Dear Mr. Johnson,

Subject: Re: Dundee TSP

Date: Tuesday, February 4, 2025 at 4:51:23 PM Pacific Standard Time

From: Jim McMaster

To: Slyter Family, Matthew Smith, Kat Ricker

Thanks Brandon for your research. We are working on this very topic. We will reach out to David if they think it would be appropriate at this time.

Jim

### Get Outlook for iOS

From: Slyter Family <slyter.family@gmail.com> Sent: Tuesday, February 4, 2025 4:19:03 PM

**To:** Matthew Smith <msmith@board.cprdnewberg.org>; Jim McMaster

<jmcmaster@board.cprdnewberg.org>; Kat Ricker <kricker@cprdnewberg.org>

**Subject:** Dundee TSP

### Hello,

I know this is a Dundee issue, but if you are working with them to figure out the TSP situation so you can move forward with the new park, I have a contact at ODOT that thinks there is a program to help cities update their TSP. If someone is interested in reaching out to try and get that moving, his email is

### David.brudnok@odot.oregon.gov

- Brandon Slyter