

AGENDA
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR MEETING
CPRD ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD, NEWBERG, OR 97132
6 PM OCTOBER 24, 2024

Remote access link: <https://us02web.zoom.us/j/86498367013>

Zoom Webinar ID 864 9836 7013

Having issues connecting? Try this link instead: <https://cprd.us/bodzoom>

Livestream at <https://www.youtube.com/@CPRDNEWBERG>

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of or additions to agenda
- V. Approval of consent agenda
 - A. Approval of 2024 meeting minutes of Work Session Sept. 19, Regular Board meeting Sept. 26, and Special Meeting Oct. 1
 - B. Approval of bills payable
 - C. Approval of financials
- VI. Public Participation and Potential Board Action
- VII. Action Items/Committee Reports/Board Comments
 - A. Discussion on superintendent search
 - B. Update on temporary Parks and Project Planner hire
 - C. Legal counsel review of proposed contract with Crestview Crossing for Spring Meadow Park "to provide for the construction and perpetual maintenance of a new private access easement and improvements. . . for adequate circulation of emergency vehicles and pedestrians."
 - D. Board liaison appointments to Chehalem Heritage Trails Citizens' Advisory Committee

- E. Appointments of applicants and liaisons to the Pickleball Citizens' Advisory Committee
- F. Board meeting schedule for November and December
- G. Board comments
- VI. Old Business
 - A. Updates from Citizen Advisory Committees
 - 1. Pickleball
 - 2. Chehalem Heritage Trails
 - 3. Golf Course Clubhouse Development
 - B. Project updates
- VII. From the Superintendent's Desk
 - A. Superintendent's report
 - B. Staff reports
- VIII. Correspondence
 - A. Citizens' comments
 - B. Miscellaneous
- IX. Adjournment

The next regularly scheduled Board meeting will take place at 6 p.m. on Dec. 5, 2024.

MEMO

To: Board of Directors
From: Public Information Director Kat Ricker
Date: October 14, 2024
Re: Background information for Board of Directors meeting: October 24, 2024

- I. Call to Order** by President Matthew Smith
- II. Pledge of Allegiance** - Please stand.
- III. ROLL CALL** – Three members will constitute a quorum. Please notify staff if you cannot attend. This meeting will take place at the administration office. If you plan to participate remotely, please contact staff in advance in order to obtain a panelist meeting invitation (This is different from the public attendee link).
- IV. APPROVAL OR ADDITIONS TO AGENDA** – If you wish to make additions after the packet is released on Oct. 14th, please contact Julie Petersen. Julie will be performing Recorder duties at this meeting.
- V. APPROVAL OF CONSENT AGENDA**
 - A. Approval of Board Meeting Minutes – Please see regular meeting minutes of work session Sept. 19, regular board meeting Sept. 26, & Special Meeting Oct. 1.
POTENTIAL ACTION: Approval of all Board meeting minutes as submitted
 - B. Approval of Bills Payable
POTENTIAL ACTION: Approval of bills payable as submitted
 - C. Approval of Financial Reports
POTENTIAL ACTION: Approve financial reports as submitted
- VI. PUBLIC PARTICIPATION AND POTENTIAL BOARD ACTION**

There are no requests to speak at this time.
- VII. ACTION ITEMS - COMMITTEE REPORTS - BOARD COMMENTS**
 - A. Discussion on superintendent recruitment and hiring process
 - B. Update on hiring a temporary Parks and Project Planner on a contract basis
 - C. Legal counsel review of proposed agreement with Crestview Crossing for Spring Meadow Park in order "to provide for the construction and perpetual maintenance of a new private access easement and improvements. . . for adequate circulation of emergency vehicles and pedestrians."
POTENTIAL ACTION: Accept proposed contract with recommended changes

- D. Board liaison appointments to Chehalem Heritage Trails Citizens' Advisory Committee
POTENTIAL ACTION: Appoint one to two Board liaisons and confirm date of first committee meeting. **The committee members have identified 6 p.m. on Tuesday, Oct. 29th as a tentative meeting date, pending availability of any Board liaisons.**
- E. Appointments of applicants and Board liaisons to Pickleball Citizens' Advisory Committee
POTENTIAL ACTION: Appoint five to seven committee members and two Board liaisons.
- F. Board meeting schedule for November and December - Due to the holidays, the Board typically meets only if necessary during the month of November, and on the first Thursday of December.
- G. Reports and comments from individual Board members

VIII. OLD BUSINESS

- A. Updates from Citizen Advisory Committees
 - 1. Pickleball
 - 2. Chehalem Heritage Trails
 - 3. Golf Course Clubhouse Development
- B. Project updates from staff project leads

IX. SUPERINTENDENT'S REPORT

- A. Assistant Superintendent may provide any updates in lieu of a superintendent.
- B. Staff reports

X. CORRESPONDENCE

- A. Citizen comments
- B. Miscellaneous information

XI. ADJOURNMENT

The next regularly scheduled Board meeting is set for 6 p.m. Thursday, Dec. 5, 2024.

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CORRESPONDENCE

CITIZEN COMMENTS	N/A
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MISCELLANEOUS INFORMATION.....	N/A
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CHEHALEM PARK AND RECREATION DISTRICT
WORK SESSION

CPRD Administration Office

125 S. Elliott Road

September 19, 2024

MINUTES

- I. Matt Smith called the meeting to order 6:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call
 - Board members:
 - Matt Smith, President
 - Jason Fields, Vice President
 - Gayle Bizeau, Secretary/Treasurer
 - Jim McMaster
 - Lisa Rogers
 - CPRD Staff:
 - Don Clements, Superintendent
 - Richard Cornwell, IT Specialist (meeting operator)
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Mark Knudson, Senior Consultant from Special Districts Association of Oregon (SDAO)
 - Adjourned 9:35 p.m.
- IV. Discussion of hiring search for a new Superintendent, SDAO services, and proposed contract.
- V. Adjournment 7:20 p.m.

Next meeting: 6 p.m. Thursday, Oct. 24, 2024

Respectfully Submitted,

Kat Ricker, Public Information Director

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
September 26, 2024

MINUTES

- I.** Matt Smith called the meeting to order 6:00 p.m.
- II.** Pledge of Allegiance
- III.** Roll Call
 - Board members:
 - Matt Smith, President
 - Jason Fields, Vice President
 - Gayle Bizeau, Secretary/Treasurer
 - Jim McMaster
 - Lisa Rogers
 - CPRD Staff:
 - Don Clements, Superintendent
 - Richard Cornwell, IT Specialist (meeting operator)
 - Casey Creighton, Assistant Superintendent
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Kat Ricker, Public Information Director
 - Kellan Sasken, Special Services/Golf Director
 - Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor
 - Public:
 - Breanna Smith
 - Leigh Jensen, Taste of Newberg
 - Dennis Lewis
 - Ryann Reinhofer
 - Danna Kemp
 - Clay Downing
 - Sarah Downing
 - Bob Freshman
 - Lauren Pfeiffer
 - Jesse Nemeck, Crestview Crossing, Spring Meadow Park
- IV.** Changes to agenda – On Sept. 23, 2024, the agenda was revised to add items VII.F, G, and executive session.
Matt Smith moved up items VII. C, D, E, F to top of Action Items, to be followed by executive session.
- V.** Approval of consent agenda

- a. Approval of minutes of regular Board meeting Aug. 22, 2024
- b. Approval of bills payable
- c. Approval of financials

MOTION TO APPROVE CONSENT AGENDA

Moved Lisa Rogers

Second Jason Fields

Passed unanimously

VI. Public participation

- a. Breanna Smith, Newberg resident, proposing that CPRD purchase from Del Boca Vista two remaining open lots in the King's Landing development off North Valley Road, and develop them for community use.
- b. Lauren Pfeiffer, equestrian, thanked staff for trails maintenance at Bob and Crystal Rilee Park and sees this park as a unique opportunity for equestrians to interact with hikers and it has been positive.
- c. Ryann Reinhofer announced launch of new website for new equestrian nonprofit organization and said donors were already coming forward.

VII. Action items/committee reports/Board comments

- a. Applicants to 2024-27 trails advisory committee included:
Allen Holstein, Anna Danese, Bob Freshman, Danna Kemp, Dennis Wiley, Jake Jendusa, John Rueter, Lauren Pfeiffer, Lisa Gilbertson, Om Sukheenai, Sarah Downing.

Discussion: Matt Smith reminded that the current policy included appointing seven members. Jason Fields recommended appointing all applicants in attendance. Lisa Rogers said that there may be other applicants who were unable to attend tonight who are still interested. Gayle Bizeau said she voted aye because there are still additional vacancies for additional applicants not present.

MOTION All four applicants in the room be appointed: Sarah Downing, Bob Freshman, Danna Kemp, Lauren Pfeiffer

Moved Jason Fields

Second Gayle Bizeau

Passed unanimously

Jim McMaster recommended Allen Holstein, since he had served previously. Don Clements recommended Dennis Wiley.

MOTION to table remainder of appointments until the next meeting.

Moved Jason Fields

Motion died for lack of a second.

Lisa Rogers recommended Jake Jendusa.

MOTION to appoint Allen Holstein, Dennis Wiley, and Jake Jendusa.

Moved Lisa Rogers

Second Jim McMaster

Aye - Lisa Rogers, Jim McMaster

Nay - Matt Smith, Jason Fields, Gayle Bizeau

Motion failed 3 - 2

MOTION to appoint Dennis Wiley

Moved Jason Fields

Second Matt Smith

Passed unanimously

MOTION to appoint Om Sukheena

Moved Matt Smith

Second Jason Fields

Passed unanimously

MOTION to appoint Allen Hostein

Moved Lisa Rogers

Second Jim McMaster

Nay - Matt Smith, Jason Fields

Abstain - Gayle Bizeau

Motion failed.

Motion to appoint Jake Jendusa

Moved Matt Smith

Second Jason Fields

Motion passed 4 - 1

Aye - Jim McMaster, Lisa Rogers, Matt Smith, Jason Fields

Nay - Gayle Bizeau

- b. Golf course clubhouse advisory committee presentation emphasizing economic and tourism enhancements that an improved/new clubhouse could bring - committee members Dennis Lewis introduced this and conveyed support from Percy Brandon (General Manager, Allison Inn) and Lisa Nofield (Escape Lodging Company, Fairfield Inn by Marriott) who could not attend tonight, and introduced Leigh Jensen, who gave presentation.
- c. Discussion to decide whether to continue the pickleball advisory committee as terms expired. The following committee members from 2021-24 committee submitted comments in support of continuation:

Linda Sandberg and Sheryl Greiner.

MOTION to re-establish pickleball advisory committee

Moved Lisa Rogers

Second Jason Fields

Board agreed (no vote)

- d. Jesse Nemeck, Spring Meadow Park, in Spring Meadow Subdivision (Crestview Crossing) emergency vehicle and maintenance easement agreement between Newberg Crestview, LLC and CPRD, "to provide for the construction and perpetual maintenance of a new private access easement and improvements. . . for adequate circulation of emergency vehicles and pedestrians." Discussion included staff recommendations, cost, beneficiary and grantor identified in agreement, responsibility for landscaping maintenance.
- Superintendent Don Clements recommended that this proposed agreement undergo review by legal counsel, and this be tabled to October meeting. Board agreed.

Five-minute break

- VIII.** Executive Session to consult with legal counsel, consider information or records that are exempt by law from public inspection, and for other purposes as provided in ORS 192.660(2)(h), ORS 192.660(2)(f), ORS 192.660(2)(b), and ORS 192.660(2)(i)
- Began: 7:00 p.m.
Concluded: 9:00 p.m.

MOTION to accept resignation of the Superintendent and to pay all salary and benefits up to June 30, 2025.

Moved Lisa Rogers

Second Gayle Bizeau

Passed 4 - 1

Aye - Lisa Rogers, Matt Smith, Jason Fields, Gayle Bizeau

Nay - Jim McMaster

Tabled:

- a. Proposed hire: Parks Planner/Project Manager position
- b. Discussion of Ewing Young Park proposed bridge - Attorney Steve Elzinga explained his recommended approach, which was designed to meet the Board's goal to find a way to work collaboratively with County in order to get bridge constructed. Seeking a conditional use permit: one, ask County

to adopt legislative code change in order to amend possible park uses for a Park Zone, allowing for uses which have no negative impact on nearby agricultural uses; two, then, if the Board of Commissioners approve beginning that process and it moves to the Planning Commission, then CPRD would submit an application for a change in the comprehensive plan and rezoning; three, pending these changes, CPRD would apply for a conditional use permit under the new code provision.

In anticipation of the Board's consideration, Elzinga had prepared a draft petition to the County, in order to start the zone amendment.

Elzinga recommended amending the masterplan to remove southern end trail connection so that the bridge would only allow for an internal trail connection, in order to meet all County requirements on transportation facilities and all LUBA rulings, and balance interests including agricultural.

MOTION to accept recommendations and Memorandum for Land Use Options for Ewing Young Park Bridge, which include the three steps provided, as well as an amendment to masterplan removing bridge on the south side of Ewing Young Park.

Moved Matt Smith

Second Jason Fields

Passed unanimously

- c. Memorial Park trail improvements - Bryan Stewart requested the Board's approval to award a contract with City Wide Facility Solutions for repair and replacement of damaged asphalt walking paths in Memorial Park, for amount of \$27,806.00. Discussion: Stewart said it was not budgeted and would come out of Contingency Fund; therefore, he was requesting Board's approval.

MOTION to approve the Memorial Park trail improvements.

Moved Lisa Rogers

Second Jason Fields

Passed unanimously

- d. Reports and comments from Board members
 - Lisa Rogers - Chehalem Cultural Center had grand opening of theater and movement studio and it's really nice.
 - Matt Smith - Thank you for invitation to opening of theater. It's an incredible achievement.
 - Jason Fields N/A
 - Gayle Bizeau N/A

Jim McMaster - Spring Meadow looks good where staff got rid of the invasives.

- IX.** Old business/project updates
 - a. No discussion at this time.
- X.** From the superintendent's desk
 - a. Superintendent's report – Met with auditor today for 2022-23 audit. There is a surplus of about \$11 million; should be able to finish projects approved, including Renne Park, then Sander Estate Park, and also Jaquith Park resurfacing of tennis courts and pickleball. After that, he recommended, the Board should meet to prioritize what the next projects will be, and they should be completed by next summer and fall. Additional comments. Audit should be available within two weeks.
 - b. Staff reports – Brief staff updates were given.
- XI.** Correspondence
 - A. Citizen comments/evaluations – N/A
- XII.** Adjourned 9:35 p.m.

Next meeting: 6 p.m. Thursday, Oct. 24, 2024

Respectfully Submitted,

Kat Ricker, Public Information Director

CHEHALEM PARK AND RECREATION DISTRICT
SPECIAL MEETING
CPRD Administration Office
125 S. Elliott Road
October 1, 2024
MINUTES

I. Matt Smith called the meeting to order 5:00 p.m.

II. Pledge of Allegiance

III. Roll Call

Board members:

Matt Smith, President

Jason Fields, Vice President

Jim McMaster

Lisa Rogers

Don Loving, Board Member for Life

Not present: Gayle Bizeau - Excused

CPRD Staff:

Richard Cornwell, IT Specialist (meeting operator)

Julie Petersen, Special Services Supervisor/Recreation Supervisor

Kat Ricker, Public Information Director

Bryan Stewart, Basic Services Supervisory/Parks and Facilities Supervisor

*Plus Bob Keefer, Special Districts Association of Oregon (SDAO)

Public:

Bob Travers, Golf Course Clubhouse Citizens' Advisory Committee

Roger Kuhlman, Golf Course Clubhouse Citizens' Advisory Committee

IV. Public comment: Bob Travers read a statement from the committee, requesting that staff liaison be changed from Casey Creighton to Kellan Sasken. Matt Smith said that request will be forwarded to staff.

V. Bob Keefer led discussion of SDAO-led hiring search for a new superintendent.

The Board invited Don Loving to join them in front, and Loving sat in his previous place with the Board. Loving explained that he had been present during the search for a superintendent in the 1980s, as a newspaper reporter who covered the search in executive sessions, and so this was coming full circle for him, and he could offer much historical context from that and his 32 years on the Board.

Highlights: Review of draft timeline; discuss consensus that it seemed overly ambitious to adhere to. Board must determine whether it will give authority to a search committee. Don

Loving recommended no more than two Board members be on it. Jason Fields suggested that Loving be on it since he was present during last superintendent hiring process in 1984. Jim McMaster raised desire to involve additional persons from the park and rec field; Keefer described option of citizen stakeholder and staff committee which does a series of interviews through a pool.

MOTION Appoint Matt Smith and Don Loving to Superintendent Search Committee.

Moved Jason Fields

Second Lisa Rogers

Passed unanimously

Board agreed to schedule the "optional" virtual meeting for Keefer to meet with staff to gather input. Job description: Keefer will have SDAO staff provide some examples. Keefer asked what key attributes the Board members are looking for.

Smith: Communication, interpersonal skills, ability to budget, personality trait to fit this District/locally

Fields: Visionary, thinking long term, budgeting skills (having a plan in place and not seeking to hire a budget officer), someone who already lives in this community and knows it.

McMaster: Good staff relationships, good public relation skills, someone who understands budgets and knows how to delegate

Rogers: Budgeting understanding and application, ability to interact with people of different backgrounds and needs, can easily talk to a variety of groups, and emphasis on interacting with staff in a positive way, knowledgeable about park and rec field.

Keefer clarification: Acumen for finance, how a business plan might work to support what you're doing. Someone who has not changed jobs every two years, has shown commitment to community and invested in community.

Discussion highlights: these attributes, CPRD projects, 20-year plan, modernization of processes such as human resources and staff operations, desire to retain current budget processes that work, and balance with increase of staff necessary for upcoming projects and expiring maintenance and staffing levels, and compensation to retain staff, growth while maintaining quality of amenities and facilities today.

McMaster stressed that the new person would have to consider a tax levy at some point, and Keefer recommended surveying community to assess needs and desires first.

Salary and compensation discussion - Board agreed that former superintendent at \$121,000 was working on "the cheap," and they would want to offer more in order to attract a quality person.

Keefer will work with Kat Ricker to schedule virtual meeting with staff.

VI. Discussion of hiring search for new Park Projects Planner - Discussion of draft job description provided by Jim McMaster. Keefer recommended that this position be hired by new superintendent and asked whether a temporary Consulting Contractor might be hired--someone local and qualified--on a contract basis, until the superintendent is hired, and then that person could recruit for a permanent planner. McMaster said there is the Assistant Superintendent who can work on this: the Board agreed that Casey Creighton is currently overworked, and yet this position is urgently needed in order to provide him some relief.

Discussion - Board asked for staff input: Bryan Stewart supported contractor position. Julie Petersen supported posting job description and hiring for planner instead of a contractor. Kat Ricker supported identifying two to three top projects with urgent timeline needs to adhere to grant requirements, and meanwhile, immediately post and begin recruitment for planner position with an open-ended timeline for all projects.

Discussion - McMaster asked for Keefer's referral/recommendation for a lead on a contractor, but Board agreed it would have to examine the budgeting for this.

Don Loving offered sports analogy that a team always hires the Sports Manager first and then everyone else.

Matt Smith recommended going with Ricker's suggestion - posting job description immediately and move forward with hiring a contractor. McMaster volunteered to work on this to get it moving.

Board agreed to work with the job description of Park and Projects Planner as submitted by Jim McMaster.

MOTION to authorize staff to move forward with Project Planning contact outstanding to projects existing, and appointing Jim McMaster as liaison to work with staff to develop criteria.

Moved Matt Smith
Second Jim McMaster
Passed unanimously

VII. Adjournment 6:31 p.m.

Next meeting: 6 p.m. Thursday, Oct. 24, 2024

Respectfully Submitted,
Kat Ricker, Public Information Director

General Ledger Revenue Analysis

User: ahill@cprdnewberg.org
Printed: 10/11/2024 11:02:14 AM
Period 03 - 03
Fiscal Year 2025



Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001	GENERAL FUND					
001-000-400000	BEGINNING FUND BALANCE	5,699,396.00	0.00	6,404,015.45	-704,619.45	112.36
001-000-410000	CURRENT TAXES	3,782,525.00	12.83	169.18	3,782,355.82	0.00
001-000-411000	PRIOR TAXES	50,000.00	8,768.66	52,731.54	-2,731.54	105.46
001-000-450000	PARKS	10,500.00	400.00	2,080.00	8,420.00	19.81
001-000-450415	PADDLE LAUNCH	0.00	0.00	0.00	0.00	0.00
001-000-451000	AQUATIC RECEIPTS	1,572,165.00	122,336.38	365,180.99	1,206,984.01	23.23
001-000-452000	ADULT SPORT RECEIPTS	42,800.00	0.00	4,590.00	38,210.00	10.72
001-000-453000	YOUTH SPORT RECEIPTS	407,500.00	39,073.40	141,036.47	266,463.53	34.61
001-000-453001	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00
001-000-453002	TUALATIN VALLEY YOUTH FOOTBALL	0.00	0.00	0.00	0.00	0.00
001-000-454000	RECREATION CLASSES INCOME	165,500.00	7,082.25	18,538.58	146,961.42	11.20
001-000-454001	CLASSESSPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00
001-000-455000	PLAYGRNDSCENTERS	760,000.00	81,671.53	198,069.30	561,930.70	26.06
001-000-456000	COMM CTRSCOUT HOUSE INCOME	128,000.00	5,465.00	17,994.00	110,006.00	14.06
001-000-457000	COMMUNITY SCHOOL	66,000.00	-299.00	1,093.64	64,906.36	1.66
001-000-458000	GC MAINT REIMB	0.00	0.00	0.00	0.00	0.00
001-000-459000	GOLF COURSE CLUB HOUSE	1,857,000.00	208,363.32	808,227.68	1,048,772.32	43.52
001-000-460000	EWING YG PK PROG INCOME	0.00	0.00	0.00	0.00	0.00
001-000-472000	CONCESSION INCOME	15,100.00	0.00	9,400.00	5,700.00	62.25
001-000-474000	PRESCHOOL INCOME	169,020.00	4,409.91	8,290.91	160,729.09	4.91
001-000-476000	CHEH VALL BABE RUTH ASSN	0.00	0.00	0.00	0.00	0.00
001-000-478000	LITTLE LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-479000	NDOT REVENUEINCOME	0.00	0.00	0.00	0.00	0.00
001-000-480000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001-000-480010	INTEREST EARNINGS	30,000.00	24,529.84	78,979.89	-48,979.89	263.27
001-000-480020	SKATE PARK INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480022	GRANTSLOANSOTHER	0.00	0.00	0.00	0.00	0.00
001-000-480025	MISCELLANEOUS INCOME	50,000.00	478.14	1,331.84	48,668.16	2.66
001-000-480028	PARK RESERVATION INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480030	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
001-000-480040	DONATIONS	0.00	0.00	0.00	0.00	0.00
001-000-480099	ALLOW FOR RETURNED CHECKS	0.00	0.00	0.00	0.00	0.00
001-000-488000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-490002	TRANSFER	0.00	0.00	0.00	0.00	0.00
001-000-501000	CPT INCOME	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001-000-502000	NDOT INCOME	0.00	0.00	0.00	0.00	0.00
001-000-503000	BAMBINO LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-504000	BABE RUTH INCOME	8,000.00	0.00	0.00	8,000.00	0.00
001-000-505000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-506000	QUILT CLUB INCOME	1,500.00	0.00	0.00	1,500.00	0.00
001-000-507000	NEWBERG THEATRE GRUOP INCOME	10,000.00	0.00	0.00	10,000.00	0.00
001-000-508000	Historic Friends of Nbg	0.00	0.00	0.00	0.00	0.00
001-000-509000	TUALATIN VALLEY FOOTBALL REV.	22,000.00	0.00	0.00	22,000.00	0.00
001-000-510000	LACROSSE	10,000.00	0.00	0.00	10,000.00	0.00
001-000-511000	Basketball	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUE	14,857,006.00	502,292.26	8,111,729.47	6,745,276.53	54.60
001	GENERAL FUND	14,857,006.00	502,292.26	8,111,729.47	6,745,276.53	54.60
005	EWING YOUNG FUND					
005-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
005-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
005-000-467000	CONTRIBUTIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUE	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT					
025-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
025-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
025-000-490001	TRANSFERS FRM GENL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUE	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND					
026-000-131001	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
026-000-160000	TAXES ON BOND	0.00	0.00	0.00	0.00	0.00
026-000-400000	BEGINNING FUND BALANCE	35,000.00	0.00	36,699.42	-1,699.42	104.86
026-000-410000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
026-000-410001	LOANS	0.00	0.00	0.00	0.00	0.00
026-000-461000	INTEREST EARNINGS	300.00	157.85	484.42	-184.42	161.47
026-000-461002	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
026-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
026-000-470000	EWING YOUNG PARK INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUE	35,300.00	157.85	37,183.84	-1,883.84	105.34

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
026	LOAN SERVICE FUND	35,300.00	157.85	37,183.84	-1,883.84	105.34
035	SDC FUNDS					
035-000-400000	BEGINNING BALANCE	3,890,319.00	0.00	4,256,328.24	-366,009.24	109.41
035-000-400001	BEGINNING BALANCE DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-400002	BEGINNING BALANCE NEWBERG	0.00	0.00	0.00	0.00	0.00
035-000-400003	BEGINNING BALANCE YAMHILL CO	0.00	0.00	0.00	0.00	0.00
035-000-460000	SCD INCOME	0.00	0.00	0.00	0.00	0.00
035-000-460001	SDC FUNDS-DUNDEE	75,000.00	0.00	0.00	75,000.00	0.00
035-000-460002	SDC FUNDS-NEWBERG	675,000.00	92,012.20	92,012.23	582,987.77	13.63
035-000-460003	SDC FUNDS-YAMHILL COUNTY	75,000.00	11,566.56	20,728.17	54,271.83	27.64
035-000-461000	INTEREST EARNED	15,000.00	0.00	0.00	15,000.00	0.00
035-000-461001	INTEREST EARNED-DUNDEE	0.00	196.74	753.29	-753.29	0.00
035-000-461002	INTEREST EARNED-NEWBERG	0.00	15,515.02	44,145.57	-44,145.57	0.00
035-000-461003	INTEREST EARNED-YAMHILL COUNTY	0.00	0.95	3,015.82	-3,015.82	0.00
035-000-620001	ACQUISITION	0.00	0.00	0.00	0.00	0.00
035-000-620002	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
	REVENUE	4,730,319.00	119,291.47	4,416,983.32	313,335.68	93.38
035-000-490000	Transfer in	0.00	0.00	0.00	0.00	0.00
	Transfer IN	0.00	0.00	0.00	0.00	0.00
035	SDC FUNDS	4,730,319.00	119,291.47	4,416,983.32	313,335.68	93.38
036	CP Pool Fund					
036-000-108000	DNU BOND REV	0.00	0.00	0.00	0.00	0.00
036-000-119000	Proceed from Bond	0.00	0.00	0.00	0.00	0.00
036-000-400000	B FB LGIP	0.00	0.00	0.00	0.00	0.00
036-000-400001	BEG BAL US BANK	0.00	0.00	0.00	0.00	0.00
036-000-410000	DNU TAXESBOND CURRENT	0.00	0.00	0.00	0.00	0.00
036-000-461000	INT EARN 5208	0.00	0.00	0.00	0.00	0.00
036-000-461003	USBANK CP INT	0.00	0.00	0.00	0.00	0.00
036-000-480022	OTHER INCOME SOURCES	0.00	0.00	0.00	0.00	0.00
036-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
036-000-846001	DNU INT REV B5208	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE					
037-000-400000	Pool LS Fund Balance	0.00	0.00	914,956.12	-914,956.12	0.00
037-000-410000	BOND CURRENT	0.00	5.93	78.15	-78.15	0.00

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Period Amt</u>	<u>End Bal</u>	<u>Uncollected</u>	<u>% Collected</u>
037-000-411000	PRIOR BOND	0.00	4,051.01	24,361.36	-24,361.36	0.00
037-000-480025	Misc Rev	0.00	0.00	0.00	0.00	0.00
037-000-490000	TRX LS POOL BOND	1,395,475.00	0.00	0.00	1,395,475.00	0.00
037-000-846001	INT REV BOND LS	<u>0.00</u>	<u>5,540.72</u>	<u>16,816.63</u>	<u>-16,816.63</u>	<u>0.00</u>
	REVENUE	1,395,475.00	9,597.66	956,212.26	439,262.74	68.52
037	BOND LOAN SERVICE	1,395,475.00	9,597.66	956,212.26	439,262.74	68.52
Revenue Total		21,018,100.00	631,339.24	13,522,108.89	7,495,991.11	64.3355

General Ledger

Expense vs Budget

User: ahill@cprdnewberg.org
 Printed: 10/11/2024 10:59:38 AM
 Period 03 - 03
 Fiscal Year 2025



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001	GENERAL FUND							
000								
001-000-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490006	Transfer for Errors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413	ADMINISTRATION DEPARTMENT							
001-413-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110001	SUPERINTENDENT	121,503.00	10,125.26	29,909.91	91,593.09	0.00	91,593.09	75.38
001-413-110002	ADMINISTRATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110003	ASSISTANT SUPERINTENDENT	121,503.00	10,125.26	29,652.45	91,850.55	0.00	91,850.55	75.60
001-413-110032	ADMIN. COORDINATOR	0.00	0.00	51.13	-51.13	0.00	-51.13	0.00
001-413-110034	ADMINISTRATIVE SECRETARY	41,536.00	0.00	0.00	41,536.00	0.00	41,536.00	100.00
001-413-110035	Public Information Coordinator	78,322.00	6,526.26	19,113.39	59,208.61	0.00	59,208.61	75.60
001-413-110036	EVENTMARKETING COORDINATOR	50,487.00	4,207.40	12,321.42	38,165.58	0.00	38,165.58	75.59
001-413-110037	RECEPTION SPECIALIST	99,280.00	11,685.69	34,157.85	65,122.15	0.00	65,122.15	65.59
001-413-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120001	CLERKTYPISTCASHIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120002	Registration Clerks	159,219.00	9,153.41	25,708.39	133,510.61	0.00	133,510.61	83.85
001-413-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-140001	FICA	51,397.00	3,952.24	11,508.26	39,888.74	0.00	39,888.74	77.61
001-413-140002	UNEMPLOYMENT	26,874.00	693.94	3,359.40	23,514.60	0.00	23,514.60	87.50
001-413-140003	RETIREMENT	41,524.00	3,191.42	9,257.21	32,266.79	0.00	32,266.79	77.71
001-413-140004	HEALTH INSURANCE	112,724.00	8,520.88	25,562.64	87,161.36	0.00	87,161.36	77.32
001-413-140005	SAIF	1,044.00	61.56	178.95	865.05	0.00	865.05	82.86
	PERSONNEL EXPENSE	905,413.00	68,243.32	200,781.00	704,632.00	0.00	704,632.00	77.82
001-413-210000	MATERIAL & SUPPLIES	0.00	2.99	2.99	-2.99	0.00	-2.99	0.00
001-413-210001	OFFICE SUPPLIES	8,000.00	112.84	1,283.29	6,716.71	0.00	6,716.71	83.96
001-413-210002	POSTAGE SUPPLIES	1,500.00	261.34	49.01	1,450.99	0.00	1,450.99	96.73
001-413-210003	PROGRAM SUPPLIES	7,500.00	1,532.00	1,799.00	5,701.00	0.00	5,701.00	76.01

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-413-210020	PROMOTIONAL SUPPLIES	750.00	350.00	350.00	400.00	0.00	400.00	53.33
001-413-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-310001	CLASSIFIED ADS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-310002	BROCHURE	1,000.00	2,623.89	2,623.89	-1,623.89	0.00	-1,623.89	-162.39
001-413-310003	FLYERS,SCHELDULES, MISC.	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
001-413-310010	PUBLICITY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-320001	DIRECTORS FEES	360.00	0.00	0.00	360.00	0.00	360.00	100.00
001-413-320002	PROF DUESFEESMAGSBOOKS	9,500.00	325.91	3,145.02	6,354.98	0.00	6,354.98	66.89
001-413-320003	CONFERENCES & WORKSHOPS	5,500.00	1,882.46	6,075.16	-575.16	0.00	-575.16	-10.46
001-413-320004	STAFF MILEAGE	1,000.00	0.00	895.00	105.00	0.00	105.00	10.50
001-413-320005	STAFF EXPENSES	7,750.00	1,009.39	3,534.64	4,215.36	0.00	4,215.36	54.39
001-413-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331004	TELEPHONE	4,500.00	247.36	609.72	3,890.28	0.00	3,890.28	86.45
001-413-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331007	Fees (activenetccbank)	7,000.00	487.78	1,593.16	5,406.84	0.00	5,406.84	77.24
001-413-340000	INTERNET & COMMUNICATION TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-340001	INTERNET AND COMMUNICATION	1,400.00	223.17	443.17	956.83	0.00	956.83	68.35
001-413-340002	DATA STORAGE AND BACKUP	700.00	10.53	99.43	600.57	0.00	600.57	85.80
001-413-340003	VIDEO AND PHOTOGRAPHY	1,400.00	0.00	1,139.70	260.30	0.00	260.30	18.59
001-413-340004	ONLINE ADVERTISING	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-413-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355001	BUILDING MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-355002	STRUCTURE MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355003	EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380001	LEGAL SERVICES	50,000.00	1,537.00	1,942.00	48,058.00	0.00	48,058.00	96.12
001-413-380002	AUDIT SERVICES	27,500.00	0.00	0.00	27,500.00	0.00	27,500.00	100.00
001-413-380003	PROGRAM CONTRACTS	15,000.00	714.59	4,406.23	10,593.77	0.00	10,593.77	70.63
001-413-380004	INSURANCE SERVICES	13,500.00	0.00	620.96	12,879.04	0.00	12,879.04	95.40
001-413-380005	INTEREST	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380006	EQUIP. MAINT. CONTRACTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380007	CONSULTANT SERVICES	32,000.00	0.00	150.00	31,850.00	0.00	31,850.00	99.53
001-413-380008	PROPERTY TAXES	18,500.00	0.00	0.00	18,500.00	0.00	18,500.00	100.00
001-413-391000	ELECTIONS	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-413-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456002	EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-413-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>299,810.00</u>	<u>11,321.25</u>	<u>30,762.37</u>	<u>269,047.63</u>	<u>0.00</u>	<u>269,047.63</u>	<u>89.74</u>
413	ADMINISTRATION DEPARTMENT	1,205,223.00	79,564.57	231,543.37	973,679.63	0.00	973,679.63	80.79
450	EXPENDITURES							
001-450-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-110021	PARKS (Project) SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110022	PARKS LEADGrounds Coordinator	67,665.00	5,638.74	16,512.54	51,152.46	0.00	51,152.46	75.60
001-450-110023	MAINT SUPER Park Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110024	PK TECH Building Coordinator	67,665.00	5,638.74	16,512.54	51,152.46	0.00	51,152.46	75.60
001-450-110025	PARKS TECH 2	45,802.00	4,179.51	11,915.67	33,886.33	0.00	33,886.33	73.98
001-450-110026	PARKS TECH 3 (GROUNDS)	43,618.00	3,522.97	10,560.54	33,057.46	0.00	33,057.46	75.79
001-450-110027	SYSTEM IT TECH 4	48,092.00	4,007.62	11,735.55	36,356.45	0.00	36,356.45	75.60
001-450-110028	PARKS TECH 5 (BLDG)	45,802.00	3,684.50	11,391.97	34,410.03	0.00	34,410.03	75.13
001-450-110029	PARKTRAIL SPECIALIST 1	64,436.00	0.00	14,867.24	49,568.76	0.00	49,568.76	76.93
001-450-110030	PARKTRAIL SPECIALIST 2	45,802.00	3,703.98	11,023.21	34,778.79	0.00	34,778.79	75.93
001-450-110031	PARKSGOLFTRAILS TECH	34,895.00	2,660.68	6,304.21	28,590.79	0.00	28,590.79	81.93
001-450-110032	ADM COOR BS Super	89,965.00	7,497.64	21,956.50	68,008.50	0.00	68,008.50	75.59
001-450-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110035	PARKSGOLF SPECIALIST	36,642.00	2,149.16	6,525.19	30,116.81	0.00	30,116.81	82.19
001-450-110036	MECHANIC	14,207.00	0.00	0.00	14,207.00	0.00	14,207.00	100.00
001-450-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120001	PARK LABORER 1	186,447.00	14,189.21	56,448.42	129,998.58	0.00	129,998.58	69.72
001-450-120002	PARK LABORER 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140001	FICA	60,515.00	4,349.43	15,106.80	45,408.20	0.00	45,408.20	75.04
001-450-140002	UNEMPLOYMENT	31,642.00	1,054.41	6,494.28	25,147.72	0.00	25,147.72	79.48
001-450-140003	RETIREMENT	48,017.00	1,922.69	6,543.01	41,473.99	0.00	41,473.99	86.37
001-450-140004	HEALTH INSURANCE	233,831.00	13,956.33	41,532.42	192,298.58	0.00	192,298.58	82.24
001-450-140005	SAIF	21,675.00	1,411.64	4,557.05	17,117.95	0.00	17,117.95	78.98
	PERSONNEL EXPENSE	1,186,718.00	79,567.25	269,987.14	916,730.86	0.00	916,730.86	77.25
001-450-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-210001	OFFICE SUPPLIES	3,583.00	31.77	95.31	3,487.69	0.00	3,487.69	97.34
001-450-210002	POSTAGE SUPPLIES	1,191.00	32.12	213.38	977.62	0.00	977.62	82.08
001-450-210003	PROGRAM SUPPLIES	16,401.00	236.73	1,186.31	15,214.69	0.00	15,214.69	92.77
001-450-210004	SMALL TOOLS	30,096.00	2,877.23	4,122.74	25,973.26	0.00	25,973.26	86.30
001-450-210005	JANITORIAL SUPPLIES	52,612.00	1,046.15	9,973.44	42,638.56	0.00	42,638.56	81.04
001-450-210006	CHEMICAL & AGRI. SUPPLIES	55,381.00	1,901.68	11,570.21	43,810.79	0.00	43,810.79	79.11
001-450-210008	GAS & OIL SUPPLIES	43,381.00	433.49	522.49	42,858.51	0.00	42,858.51	98.80
001-450-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310001	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310003	FLYERS, SCHEDULES, MISC.	21,233.00	1,486.94	2,008.01	19,224.99	0.00	19,224.99	90.54
001-450-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-320002	PROF. DUESFEESMAGS.BKS	6,617.00	334.00	1,418.32	5,198.68	0.00	5,198.68	78.57
001-450-320003	CONFERENCES & WORKSHOPS	15,420.00	41.85	2,320.11	13,099.89	0.00	13,099.89	84.95
001-450-320004	STAFF MILEAGE	335.00	0.00	0.00	335.00	0.00	335.00	100.00
001-450-320005	STAFF EXPENSE	800.00	24.17	62.28	737.72	0.00	737.72	92.22
001-450-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331001	ELECTRICITY	116,275.00	9,483.98	25,901.62	90,373.38	0.00	90,373.38	77.72
001-450-331002	NATURAL GAS	38,700.00	269.05	911.92	37,788.08	0.00	37,788.08	97.64

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-331003	WATER & SEWER	239,737.00	45,406.40	101,867.69	137,869.31	0.00	137,869.31	57.51
001-450-331004	TELEPHONE	5,760.00	417.99	835.98	4,924.02	0.00	4,924.02	85.49
001-450-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331006	GARBAGE EXPENSE	30,223.00	1,433.31	4,840.07	25,382.93	0.00	25,382.93	83.99
001-450-331007	FEES(activenetccbank)	658.00	47.37	258.10	399.90	0.00	399.90	60.78
001-450-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-340001	INTERNET AND COMMUNICATION	9,660.00	9,702.48	13,756.16	-4,096.16	0.00	-4,096.16	-42.40
001-450-340002	DATA AND STORAGE BACK UP	4,730.00	0.99	3,094.96	1,635.04	0.00	1,635.04	34.57
001-450-340003	VIDEO AND PHOTOGRAPHY	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-450-340004	ONLINE ADVERTISING	61.00	0.00	0.00	61.00	0.00	61.00	100.00
001-450-355001	BUILDING MAINT. & REPAIR	79,698.00	14,999.33	39,937.50	39,760.50	0.00	39,760.50	49.89
001-450-355002	STRUCTURE MAINT. & REPAIR	37,956.00	678.40	5,732.87	32,223.13	0.00	32,223.13	84.90
001-450-355003	EQUIPMENT MAINT. & REPAIR	65,979.00	3,093.11	9,430.87	56,548.13	0.00	56,548.13	85.71
001-450-355004	GROUND MAINT. & REPAIR	92,522.00	17.09	4,803.18	87,718.82	0.00	87,718.82	94.81
001-450-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380003	PROGRAM CONTRACTS	277,467.00	16,508.56	61,880.37	215,586.63	0.00	215,586.63	77.70
001-450-380004	INSURANCE SERVICES	49,946.00	0.00	0.00	49,946.00	0.00	49,946.00	100.00
001-450-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456001	PARKS LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456002	EQUIPMENT RENTAL	5,568.00	358.86	358.86	5,209.14	0.00	5,209.14	93.55
001-450-456003	BUILDINGS & STRUCTURES	6,279.00	0.00	0.00	6,279.00	0.00	6,279.00	100.00
	MATL, SERV., SUPPLIES	<u>1,308,469.00</u>	<u>110,863.05</u>	<u>307,102.75</u>	<u>1,001,366.25</u>	<u>0.00</u>	<u>1,001,366.25</u>	<u>76.53</u>
450	EXPENDITURES	2,495,187.00	190,430.30	577,089.89	1,918,097.11	0.00	1,918,097.11	76.87
451	AQUATICS							
001-451-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110031	AQUATIC ss SUPERVISOR	24,990.00	2,082.70	6,099.05	18,890.95	0.00	18,890.95	75.59
001-451-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110035	AQUATIC COORDINATOR	61,367.00	5,115.58	14,979.36	46,387.64	0.00	46,387.64	75.59
001-451-110036	Aquatic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110037	AQUATIC SPECIALIST	50,487.00	4,207.24	12,322.05	38,164.95	0.00	38,164.95	75.59
001-451-120000	PARTTIME & TEM SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120001	GUARDS	336,616.00	23,503.31	71,868.31	264,747.69	0.00	264,747.69	78.65
001-451-120002	CASHIERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120003	INSTRUCTORS	105,417.00	4,197.22	29,343.82	76,073.18	0.00	76,073.18	72.16
001-451-120004	COACHES	5,443.00	0.00	0.00	5,443.00	0.00	5,443.00	100.00
001-451-120005	FITNESS INSTRUCTOR	29,231.00	2,627.43	8,451.51	20,779.49	0.00	20,779.49	71.09
001-451-120006	PERSONAL TRAINER	5,365.00	322.42	1,153.29	4,211.71	0.00	4,211.71	78.50
001-451-120007	FC MONITOR	43,462.00	2,733.08	8,032.35	35,429.65	0.00	35,429.65	81.52
001-451-120008	Lead Guard	21,036.00	721.10	4,906.94	16,129.06	0.00	16,129.06	76.67
001-451-120009	CHILD WATCH	41,671.00	3,213.91	10,105.27	31,565.73	0.00	31,565.73	75.75

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-140001	FICA	55,470.00	3,727.35	12,795.50	42,674.50	0.00	42,674.50	76.93
001-451-140002	UNEMPLOYMENT	29,004.00	921.43	5,602.02	23,401.98	0.00	23,401.98	80.69
001-451-140003	RETIREMENT	11,077.00	575.86	1,686.27	9,390.73	0.00	9,390.73	84.78
001-451-140004	HEALTH INSURANCE	65,015.00	4,913.94	14,741.82	50,273.18	0.00	50,273.18	77.33
001-451-140005	SAIF	19,868.00	1,227.85	4,186.73	15,681.27	0.00	15,681.27	78.93
	PERSONNEL EXPENSE	905,519.00	60,090.42	206,274.29	699,244.71	0.00	699,244.71	77.22
001-451-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210001	OFFICE SUPPLIES	6,090.00	62.54	533.80	5,556.20	0.00	5,556.20	91.23
001-451-210002	POSTAGE SUPPLIES	350.00	7.30	70.48	279.52	0.00	279.52	79.86
001-451-210003	PROGRAM SUPPLIES	26,825.00	3,625.02	6,036.53	20,788.47	0.00	20,788.47	77.50
001-451-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210006	CHEMICAL & AGRI. SUPPLIES	55,000.00	4,288.09	12,689.62	42,310.38	0.00	42,310.38	76.93
001-451-210007	STORE SUPPLIES	6,050.00	0.00	2,578.22	3,471.78	0.00	3,471.78	57.38
001-451-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310001	CLASSIFIED ADS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-451-310002	BROCHURE	750.00	0.00	370.00	380.00	0.00	380.00	50.67
001-451-310003	FLYERS, SCHEDULES, MISC.	2,000.00	42.38	204.53	1,795.47	0.00	1,795.47	89.77
001-451-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320002	PROF. DUESFEESMAGS.BKS	8,026.00	104.56	1,743.73	6,282.27	0.00	6,282.27	78.27
001-451-320003	CONFERENCE & WORKSHOPS	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
001-451-320004	STAFF MILEAGE	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-451-320005	STAFF EXPENSE	500.00	69.81	114.02	385.98	0.00	385.98	77.20
001-451-320006	WATER POLO EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331001	ELECTRICITY	290,837.00	22,940.18	65,303.67	225,533.33	0.00	225,533.33	77.55
001-451-331002	NATURAL GAS	92,676.00	7,726.35	15,323.95	77,352.05	0.00	77,352.05	83.47
001-451-331003	WATER & SEWER	78,075.00	10,478.96	22,670.60	55,404.40	0.00	55,404.40	70.96
001-451-331004	TELEPHONE	5,600.00	88.24	176.48	5,423.52	0.00	5,423.52	96.85
001-451-331005	DOE REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331007	FEES(activenetccbank)	105,511.00	9,501.45	27,053.59	78,457.41	0.00	78,457.41	74.36
001-451-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340001	INTERNET AND COMMUNICATION	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
001-451-340002	DATA STORAGE AND BACKUP	45.00	0.00	0.00	45.00	0.00	45.00	100.00
001-451-340003	VIDEO AND ONLINE PHOTOGRAPHY	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-451-340004	ONLINE ADVERTISING	262.00	0.00	0.00	262.00	0.00	262.00	100.00
001-451-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355004	GROUND MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380003	PROGRAM CONTRACTS	22,000.00	1,657.15	5,526.88	16,473.12	0.00	16,473.12	74.88
001-451-380004	INSURANCE SERVICES	52,500.00	387.50	387.50	52,112.50	0.00	52,112.50	99.26
001-451-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380007	FITNESS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380009	REFUNDS	450.00	0.00	0.00	450.00	0.00	450.00	100.00
001-451-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>757,997.00</u>	<u>60,979.53</u>	<u>160,783.60</u>	<u>597,213.40</u>	<u>0.00</u>	<u>597,213.40</u>	<u>78.79</u>
451	AQUATICS	1,663,516.00	121,069.95	367,057.89	1,296,458.11	0.00	1,296,458.11	77.93
452	ADULT SPORTS DEPARTMENT							
001-452-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110032	Admin COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110043	ADULT SPORTS Coord	8,350.00	0.00	0.00	8,350.00	0.00	8,350.00	100.00
001-452-110044	ADULT SPORTS (ss)SUPERVISOR	4,998.00	416.54	1,219.82	3,778.18	0.00	3,778.18	75.59
001-452-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-120001	SPORTS ASSISTANT	1,725.00	0.00	155.25	1,569.75	0.00	1,569.75	91.00
001-452-120002	SPORTS LEADERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140001	FICA	1,154.00	31.86	105.21	1,048.79	0.00	1,048.79	90.88
001-452-140002	UNEMPLOYMENT	603.00	0.07	15.26	587.74	0.00	587.74	97.47
001-452-140003	RETIREMENT	1,062.00	33.32	97.59	964.41	0.00	964.41	90.81
001-452-140004	HEALTH INSURANCE	5,845.00	77.46	232.38	5,612.62	0.00	5,612.62	96.02
001-452-140005	SAIF	414.00	10.50	31.98	382.02	0.00	382.02	92.28
	PERSONNEL EXPENSE	<u>24,151.00</u>	<u>569.75</u>	<u>1,857.49</u>	<u>22,293.51</u>	<u>0.00</u>	<u>22,293.51</u>	<u>92.31</u>
001-452-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210001	OFFICE SUPPLIES	2,100.00	21.68	935.04	1,164.96	0.00	1,164.96	55.47
001-452-210002	POSTAGE SUPPLIES	200.00	0.73	2.82	197.18	0.00	197.18	98.59
001-452-210003	PROGRAM SUPPLIES	14,175.00	53.46	53.46	14,121.54	0.00	14,121.54	99.62
001-452-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-452-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-452-310002	BROCHURE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-310003	FLYERS, SCHEDULES, MISC.	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-452-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320002	PROF. DUESFEESMAGS.BKS	1,700.00	19.00	30.26	1,669.74	0.00	1,669.74	98.22
001-452-320003	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320004	STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320005	STAFF EXPENSE	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-452-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331001	ELECTRICITY	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-452-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331004	TELEPHONE	1,300.00	44.12	88.24	1,211.76	0.00	1,211.76	93.21
001-452-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331007	FEES(activenetccbank)	750.00	0.00	359.28	390.72	0.00	390.72	52.10
001-452-340000	INTERNET AND COMMUNCATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340001	INTERNET AND COMMUNICATION	487.50	0.00	0.00	487.50	0.00	487.50	100.00
001-452-340002	DATA STORAGE AND BACK UP	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340003	VIDEO AND PHOTOGRAPHY	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340004	ONLINE ADVERTISING	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380003	PROGRAM CONTRACTS	19,250.00	0.00	391.67	18,858.33	0.00	18,858.33	97.97
001-452-380004	INSURANCE	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-452-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380006	EQUIP.MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	REFUNDS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456002	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>52,275.00</u>	<u>138.99</u>	<u>1,860.77</u>	<u>50,414.23</u>	<u>0.00</u>	<u>50,414.23</u>	<u>96.44</u>
452	ADULT SPORTS DEPARTMENT	76,426.00	708.74	3,718.26	72,707.74	0.00	72,707.74	95.13
453	YOUTH SPORTS DEPARTMENT							
001-453-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110042	YOUTH SPORTS ss SUPERVISOR	19,992.00	1,666.14	4,879.22	15,112.78	0.00	15,112.78	75.59

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-110043	SPORTS TECHNICIAN	41,536.00	3,580.22	10,224.14	31,311.86	0.00	31,311.86	75.38
001-453-110045	YOUTH SPORTS COORDINATOR	47,312.00	4,638.48	13,585.11	33,726.89	0.00	33,726.89	71.29
001-453-120000	PARTTIME & TEMP. SALARIES	60,375.00	0.00	0.00	60,375.00	0.00	60,375.00	100.00
001-453-120001	SPORTS LEADERS	0.00	112.13	521.82	-521.82	0.00	-521.82	0.00
001-453-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140001	FICA	12,945.00	764.76	2,234.59	10,710.41	0.00	10,710.41	82.74
001-453-140002	UNEMPLOYMENT	6,769.00	178.65	885.75	5,883.25	0.00	5,883.25	86.91
001-453-140003	RETIREMENT	8,817.00	504.38	1,477.17	7,339.83	0.00	7,339.83	83.25
001-453-140004	HEALTH INSURANCE	42,591.00	3,583.20	10,749.60	31,841.40	0.00	31,841.40	74.76
001-453-140005	SAIF	4,637.00	249.54	727.98	3,909.02	0.00	3,909.02	84.30
	PERSONNEL EXPENSE	244,974.00	15,277.50	45,285.38	199,688.62	0.00	199,688.62	81.51
001-453-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210001	OFFICE SUPPLIES	4,000.00	82.04	1,081.52	2,918.48	0.00	2,918.48	72.96
001-453-210002	POSTAGE SUPPLIES	200.00	26.28	55.84	144.16	0.00	144.16	72.08
001-453-210003	PROGRAM SUPPLIES	100,000.00	18,637.52	40,478.19	59,521.81	0.00	59,521.81	59.52
001-453-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210008	GAS & OIL SUPPLIES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-453-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-453-310002	BROCHURE	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-310003	FLYERS, SCHEDULES, MISC.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-453-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320002	PROF. DUESFEESMAGS.BKS	1,500.00	249.00	260.26	1,239.74	0.00	1,239.74	82.65
001-453-320003	CONFERENCES & WORKSHOPS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-453-320004	STAFF MILEAGE	800.00	0.00	302.61	497.39	0.00	497.39	62.17
001-453-320005	STAFF EXPENSE	1,500.00	70.00	70.66	1,429.34	0.00	1,429.34	95.29
001-453-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331001	ELECTRICITY	2,000.00	628.49	1,909.34	90.66	0.00	90.66	4.53
001-453-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331004	TELEPHONE	2,000.00	93.29	186.58	1,813.42	0.00	1,813.42	90.67
001-453-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331007	FEES(activenetccbank)	8,000.00	1,196.35	1,873.62	6,126.38	0.00	6,126.38	76.58
001-453-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-340001	INTERNET AND COMMUNICATION	1,846.00	0.00	0.00	1,846.00	0.00	1,846.00	100.00
001-453-340002	DATA STORAGE & BACK UP	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340003	VIDEO & PHOTOGRAPHY	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-340004	ONLINE ADVERTISING	330.00	0.00	0.00	330.00	0.00	330.00	100.00
001-453-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355003	EQUIPMENT MAINT. & REPAIR	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-453-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380002	ARCHLANDSCAPE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380003	PROGRAM CONTRACTS	110,000.00	5,592.53	33,475.78	76,524.22	0.00	76,524.22	69.57
001-453-380004	INSURANCE SERVICES	6,000.00	1,330.48	1,330.48	4,669.52	0.00	4,669.52	77.83
001-453-380009	REFUNDS	1,500.00	310.00	1,095.00	405.00	0.00	405.00	27.00
001-453-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456002	EQUIPMENT RENTAL	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-453-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>254,936.00</u>	<u>28,215.98</u>	<u>82,119.88</u>	<u>172,816.12</u>	<u>0.00</u>	<u>172,816.12</u>	<u>67.79</u>
453	YOUTH SPORTS DEPARTMENT	499,910.00	43,493.48	127,405.26	372,504.74	0.00	372,504.74	74.51
454	CLASSESSPECIAL ACTIVITY							
001-454-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110051	RCREATION SUPERVISOR	9,996.00	833.06	2,439.60	7,556.40	0.00	7,556.40	75.59
001-454-110053	RECREATION COORDINATOR	32,218.00	2,684.82	8,054.47	24,163.53	0.00	24,163.53	75.00
001-454-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-120001	PART TIME REC STAFF	38,677.00	1,850.91	7,352.52	31,324.48	0.00	31,324.48	80.99
001-454-120005	SPECIAL EVENTS LEADER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140001	FICA	6,189.00	410.72	1,365.26	4,823.74	0.00	4,823.74	77.94
001-454-140002	UNEMPLOYMENT	3,236.00	75.02	504.56	2,731.44	0.00	2,731.44	84.41
001-454-140003	RETIREMENT	3,420.00	281.42	839.49	2,580.51	0.00	2,580.51	75.45
001-454-140004	HEALTH INSURANCE	18,115.00	1,369.10	4,107.30	14,007.70	0.00	14,007.70	77.33
001-454-140005	SAIF	2,217.00	90.99	313.69	1,903.31	0.00	1,903.31	85.85
	PERSONNEL EXPENSE	<u>114,068.00</u>	<u>7,596.04</u>	<u>24,976.89</u>	<u>89,091.11</u>	<u>0.00</u>	<u>89,091.11</u>	<u>78.10</u>
001-454-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210001	OFFICE SUPPLIES	2,000.00	62.78	253.33	1,746.67	0.00	1,746.67	87.33
001-454-210002	POSTAGE SUPPLIES	400.00	2.92	9.34	390.66	0.00	390.66	97.67
001-454-210003	PROGRAM SUPPLIES	8,600.00	2,966.30	4,241.54	4,358.46	0.00	4,358.46	50.68
001-454-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-210024	QUILT CLUB SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310001	CLASSIFIE ADS	150.00	0.00	0.00	150.00	0.00	150.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-454-310002	BROCHURE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-454-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320002	PROF. DUESFEESMAGS.BKS	950.00	134.00	145.26	804.74	0.00	804.74	84.71
001-454-320003	CONFERENCES & WORKSHOPS	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-454-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331004	TELEPHONE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331007	FEES(activenetccbank)	4,000.00	169.57	261.79	3,738.21	0.00	3,738.21	93.46
001-454-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-340003	VIDEO &PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-454-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380003	PROGRAM CONTRACTS	33,000.00	3,282.70	10,227.53	22,772.47	0.00	22,772.47	69.01
001-454-380004	INSURANCE SERVICES	4,300.00	387.50	387.50	3,912.50	0.00	3,912.50	90.99
001-454-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380006	EQUIPMENT MAINT. CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380007	SENIOR TRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380009	REFUNDS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-380013	CONTRACTS-ADMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	56,850.00	7,005.77	15,526.29	41,323.71	0.00	41,323.71	72.69
454	CLASSESSPECIAL ACTIVITY	170,918.00	14,601.81	40,503.18	130,414.82	0.00	130,414.82	76.30
455	PLAYGROUNDS & CENTERS							
001-455-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110052	RECREATION SUPERVISOR	9,997.00	833.06	2,439.60	7,557.40	0.00	7,557.40	75.60
001-455-110055	RECREATION COORDINATOR	12,887.00	1,073.93	3,221.78	9,665.22	0.00	9,665.22	75.00
001-455-110056	CARE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120001	AFTER SCHOOL STAFF	479,577.00	20,272.37	112,484.80	367,092.20	0.00	367,092.20	76.54
001-455-120002	PLAYGROUNDEVENTS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120003	CENTERS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120004	CARE DIRECTOR	50,487.00	4,207.24	12,034.98	38,452.02	0.00	38,452.02	76.16
001-455-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135002	PARTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140001	FICA	42,301.00	2,018.58	9,958.88	32,342.12	0.00	32,342.12	76.46
001-455-140002	UNEMPLOYMENT	22,118.00	504.32	4,607.10	17,510.90	0.00	17,510.90	79.17
001-455-140003	RETIREMENT	5,944.00	561.57	1,627.75	4,316.25	0.00	4,316.25	72.62
001-455-140004	HEALTH INSURANCE	31,899.00	2,410.93	7,232.78	24,666.22	0.00	24,666.22	77.33
001-455-140005	SAIF	5,027.00	218.81	1,061.76	3,965.24	0.00	3,965.24	78.88
	PERSONNEL EXPENSE	660,237.00	32,100.81	154,669.43	505,567.57	0.00	505,567.57	76.57
001-455-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210001	OFFICE SUPPLIES	3,500.00	335.24	401.47	3,098.53	0.00	3,098.53	88.53
001-455-210002	POSTAGE SUPPLIES	500.00	2.92	8.61	491.39	0.00	491.39	98.28
001-455-210003	PROGRAM SUPPLIES	20,000.00	395.19	469.10	19,530.90	0.00	19,530.90	97.65
001-455-210004	CHILDCAREEVENTS COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210008	GAS & OIL SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-210013	SUMMER PLAYGR SUPPLIES	4,000.00	0.00	1,242.16	2,757.84	0.00	2,757.84	68.95
001-455-210014	CARE SNACKS	14,000.00	1,274.92	2,278.16	11,721.84	0.00	11,721.84	83.73
001-455-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-310001	CLASSIFIED ADS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-310002	BROCHURE	1,250.00	85.53	256.59	993.41	0.00	993.41	79.47
001-455-310003	FLYERS, SCHEDULES, MISC.	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-455-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-320002	PROF. DUESFEESMAGS.BKS	815.00	19.00	30.26	784.74	0.00	784.74	96.29
001-455-320003	CONFERENCES & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-455-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-320005	STAFF EXPENSE	2,000.00	21.47	442.94	1,557.06	0.00	1,557.06	77.85
001-455-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331004	TELEPHONE	5,500.00	399.39	798.78	4,701.22	0.00	4,701.22	85.48
001-455-331007	FEES(activenetccbank)	50,000.00	6,066.60	15,621.83	34,378.17	0.00	34,378.17	68.76
001-455-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-340001	INTERNET AND COMMUNICATION	1,075.00	0.00	0.00	1,075.00	0.00	1,075.00	100.00
001-455-340002	DATA STORAGE AND BACK UP	90.00	0.00	0.00	90.00	0.00	90.00	100.00
001-455-340003	VIDEO AND PHOTOGRAPHY	490.00	0.00	0.00	490.00	0.00	490.00	100.00
001-455-340004	ONLINE ADVERTISING	195.00	0.00	0.00	195.00	0.00	195.00	100.00
001-455-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380003	PROGRAM CONTRACTS	12,000.00	750.68	3,678.92	8,321.08	0.00	8,321.08	69.34
001-455-380004	INSURANCE SERVICES	6,000.00	387.50	387.50	5,612.50	0.00	5,612.50	93.54
001-455-380009	REFUNDS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-455-380013	FIELD TRIPS	18,000.00	6,107.80	10,415.60	7,584.40	0.00	7,584.40	42.14
001-455-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-456002	EQUIPMENT RENTAL	5,000.00	864.05	864.05	4,135.95	0.00	4,135.95	82.72
001-455-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	149,415.00	16,710.29	36,895.97	112,519.03	0.00	112,519.03	75.31
001-455-610001	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
455	PLAYGROUNDS & CENTERS	809,652.00	48,811.10	191,565.40	618,086.60	0.00	618,086.60	76.34
456	COMM CNTRS SCOUT HOUSE							
001-456-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110001	RECREATION SUPERVISOR	4,998.00	416.54	1,219.82	3,778.18	0.00	3,778.18	75.59
001-456-110002	RECREATION COORDINATOR	12,887.00	1,073.93	3,221.78	9,665.22	0.00	9,665.22	75.00
001-456-110003	ADULTYOUTH COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110004	SR. CENTER SPECIALIST	45,793.00	3,816.10	11,412.07	34,380.93	0.00	34,380.93	75.08
001-456-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120001	BUILDING LEADER	7,244.00	46.06	236.84	7,007.16	0.00	7,007.16	96.73
001-456-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140001	FICA	5,426.00	409.49	1,230.98	4,195.02	0.00	4,195.02	77.31
001-456-140002	UNEMPLOYMENT	2,837.00	97.07	509.34	2,327.66	0.00	2,327.66	82.05
001-456-140003	RETIREMENT	5,158.00	424.52	1,268.30	3,889.70	0.00	3,889.70	75.41
001-456-140004	HEALTH INSURANCE	39,579.00	2,991.47	8,974.40	30,604.60	0.00	30,604.60	77.33
001-456-140005	SAIF	984.00	53.00	153.12	830.88	0.00	830.88	84.44
	PERSONNEL EXPENSE	124,906.00	9,328.18	28,226.65	96,679.35	0.00	96,679.35	77.40
001-456-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210001	OFFICE SUPPLIES	1,000.00	17.30	17.30	982.70	0.00	982.70	98.27
001-456-210002	POSTAGE SUPPLIES	400.00	1.46	7.05	392.95	0.00	392.95	98.24
001-456-210003	PROGRAM SUPPLIES	3,600.00	7.49	207.44	3,392.56	0.00	3,392.56	94.24

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-456-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-210013	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-310001	CLASSIFIED ADS	450.00	0.00	0.00	450.00	0.00	450.00	100.00
001-456-310002	BROCHURE	1,000.00	62.78	188.34	811.66	0.00	811.66	81.17
001-456-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-456-320002	PROF DUESFEESMAGSBOOKS	450.00	19.00	30.26	419.74	0.00	419.74	93.28
001-456-320003	CONF & WORKSHOPS	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-456-320004	STAFF MILEAGE	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-456-320005	STAFF EXPENSES	300.00	0.00	0.56	299.44	0.00	299.44	99.81
001-456-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331001	ELECTRICITY	9,000.00	1,111.19	3,379.69	5,620.31	0.00	5,620.31	62.45
001-456-331002	NATURAL GAS	2,000.00	24.00	45.48	1,954.52	0.00	1,954.52	97.73
001-456-331003	WATER & SEWER	32,000.00	2,457.59	4,902.86	27,097.14	0.00	27,097.14	84.68
001-456-331004	TELEPHONE	1,500.00	116.07	304.09	1,195.91	0.00	1,195.91	79.73
001-456-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331007	FEES(activenetccbank)	3,000.00	0.00	30.50	2,969.50	0.00	2,969.50	98.98
001-456-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-456-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-456-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-355003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380003	PROGRAM CONTRACTS	6,500.00	613.53	2,533.53	3,966.47	0.00	3,966.47	61.02
001-456-380004	INSURANCE SERVICES	53,000.00	387.50	387.50	52,612.50	0.00	52,612.50	99.27
001-456-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380007	SENIOR TRIPS	4,000.00	0.00	32.00	3,968.00	0.00	3,968.00	99.20
001-456-380009	REFUNDS	3,000.00	0.00	650.00	2,350.00	0.00	2,350.00	78.33
001-456-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>124,500.00</u>	<u>4,817.91</u>	<u>12,716.60</u>	<u>111,783.40</u>	<u>0.00</u>	<u>111,783.40</u>	<u>89.79</u>
456	COMM CNTRS SCOUT HOUSE	249,406.00	14,146.09	40,943.25	208,462.75	0.00	208,462.75	83.58
457	COMM SCHOOLS							
001-457-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-110032	SUPERVISOR	11,995.00	999.68	2,927.52	9,067.48	0.00	9,067.48	75.59
001-457-110057	COMM SCHOOL COORDINATOR	6,444.00	536.94	1,610.83	4,833.17	0.00	4,833.17	75.00
001-457-120000	PART-TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-120001	PART TIME STAFF	26,420.00	0.00	0.00	26,420.00	0.00	26,420.00	100.00
001-457-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-140001	FICA	3,432.00	117.56	347.19	3,084.81	0.00	3,084.81	89.88
001-457-140002	UNEMPLOYEMENT	1,795.00	8.41	70.29	1,724.71	0.00	1,724.71	96.08
001-457-140003	RETIREMENT	1,494.00	122.92	363.03	1,130.97	0.00	1,130.97	75.70
001-457-140004	HEALTH INSURANCE	5,674.00	428.70	1,286.12	4,387.88	0.00	4,387.88	77.33
001-457-140005	WORKERS COMP	1,230.00	29.92	85.51	1,144.49	0.00	1,144.49	93.05
	PERSONNEL EXPENSE	58,484.00	2,244.13	6,690.49	51,793.51	0.00	51,793.51	88.56
001-457-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210001	OFFICE SUPPLIES	1,500.00	74.28	188.24	1,311.76	0.00	1,311.76	87.45
001-457-210002	POSTAGE SUPPLIES	400.00	0.73	2.87	397.13	0.00	397.13	99.28
001-457-210003	PROGRAM SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-457-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210006	CHEMICAL & AGRL SUPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-210015	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310000	PRNTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-310002	BROCHURE	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-457-310003	FLYERSSCHEDMISC	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-457-320000	DUESMEETTRNTRVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320002	PROF DUESFEESMAGBOOK	400.00	134.00	145.26	254.74	0.00	254.74	63.69
001-457-320003	CONF & WORKSHOPS	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-320004	STAFF MILEAGE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331004	TELEPHONE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331007	FEES(activenetccbank)	1,000.00	0.20	34.31	965.69	0.00	965.69	96.57
001-457-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-457-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-457-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355001	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355003	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355004	GROUNDNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380003	PROGRAM CONTRACTS	17,000.00	0.00	2,476.67	14,523.33	0.00	14,523.33	85.43
001-457-380004	INSURANCE SERVICES	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
001-457-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380007	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380009	REFUNDS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456000	RENTALSLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456002	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	30,950.00	209.21	2,847.35	28,102.65	0.00	28,102.65	90.80
457	COMM SCHOOLS	89,434.00	2,453.34	9,537.84	79,896.16	0.00	79,896.16	89.34
458	GOLF COURSE MAINT.							
001-458-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110031	PARKSGOLFTRAILS TECH	8,724.00	0.00	0.00	8,724.00	0.00	8,724.00	100.00
001-458-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110035	PARKSGOLF SPECIALIST	9,161.00	585.74	1,930.50	7,230.50	0.00	7,230.50	78.93
001-458-110058	GOLF COURSE SUPERVISOR	9,996.00	833.08	2,439.62	7,556.38	0.00	7,556.38	75.59
001-458-110059	GC MAINT COORDINATOR	59,907.00	0.00	0.00	59,907.00	0.00	59,907.00	100.00
001-458-110060	GOLF MECHANIC	56,826.00	5,965.49	18,420.14	38,405.86	0.00	38,405.86	67.59
001-458-110061	Golf Landscaper	61,360.00	944.00	9,206.67	52,153.33	0.00	52,153.33	85.00
001-458-110062	ASSIST GROUNDS GC	61,360.00	5,913.13	16,343.22	45,016.78	0.00	45,016.78	73.37
001-458-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-120001	PART TIME HELP	150,695.00	19,761.37	70,879.78	79,815.22	0.00	79,815.22	52.96
001-458-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135001	FULL TIME	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
001-458-135002	PART TIME & TEMP	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-458-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140001	FICA	35,231.00	2,601.22	9,100.41	26,130.59	0.00	26,130.59	74.17
001-458-140002	UNEMPLOYEMENT	18,422.00	632.83	3,969.63	14,452.37	0.00	14,452.37	78.45
001-458-140003	RETIREMENT	24,337.00	123.28	912.81	23,424.19	0.00	23,424.19	96.25
001-458-140004	HEALTH INS	92,705.00	3,705.77	10,602.01	82,102.99	0.00	82,102.99	88.56
001-458-140005	WORKERS COMP	12,619.00	376.43	1,341.67	11,277.33	0.00	11,277.33	89.37
	PERSONNEL EXPENSE	643,843.00	41,442.34	145,146.46	498,696.54	0.00	498,696.54	77.46
001-458-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210001	OFFICE SUPPLIES	1,940.00	33.32	108.35	1,831.65	0.00	1,831.65	94.41
001-458-210002	POSTAGE SUPPLIES	466.00	0.00	162.00	304.00	0.00	304.00	65.24
001-458-210003	PROGRAM SUPPLIES	18,950.00	80.94	3,226.58	15,723.42	0.00	15,723.42	82.97
001-458-210004	SMALL TOOLS	7,327.00	41.72	1,318.39	6,008.61	0.00	6,008.61	82.01
001-458-210005	JANITORIAL SUPPLIES	3,088.00	0.00	165.84	2,922.16	0.00	2,922.16	94.63

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-458-210006	CHEMICAL & AGRI. SUPPLIES	110,590.00	4,810.70	4,810.70	105,779.30	0.00	105,779.30	95.65
001-458-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210008	GAS & OIL SUPPLIES	44,322.00	8,172.23	17,103.18	27,218.82	0.00	27,218.82	61.41
001-458-210014	SNACKS & FOOD	787.00	0.00	0.00	787.00	0.00	787.00	100.00
001-458-210015	UNIFORMS	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-458-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310001	CLASSIFIED ADS	530.00	0.00	0.00	530.00	0.00	530.00	100.00
001-458-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310003	FLYERSSCHEDMISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320000	DUESMEETTRNTRAVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320002	PROF DUESFEESMAGBOOKS	2,650.00	0.00	0.00	2,650.00	0.00	2,650.00	100.00
001-458-320003	CONF & WORKSHOPS	9,965.00	0.00	0.00	9,965.00	0.00	9,965.00	100.00
001-458-320004	STAFF MILEAGE	131.00	0.00	0.00	131.00	0.00	131.00	100.00
001-458-320005	STAFF EXPENSE	360.00	0.00	2.85	357.15	0.00	357.15	99.21
001-458-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331001	ELECTRIC	22,890.00	532.77	1,483.81	21,406.19	0.00	21,406.19	93.52
001-458-331002	NATURAL GAS	11,068.00	0.00	442.25	10,625.75	0.00	10,625.75	96.00
001-458-331003	WATER & SEWER	176,235.00	36,272.29	88,454.51	87,780.49	0.00	87,780.49	49.81
001-458-331004	TELEPHONE	4,200.00	237.72	475.44	3,724.56	0.00	3,724.56	88.68
001-458-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331006	GARBAGE EXPENSE	890.00	495.50	1,486.50	-596.50	0.00	-596.50	-67.02
001-458-331007	FEES(activenetccbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340001	INTERNET AND COMMUNICATION	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340002	DATA STORAGE AND BACKUP	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340003	VIDEO AND PHOTOGRAPHY	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-458-340004	ONLINE ADVERTISING	66.00	0.00	0.00	66.00	0.00	66.00	100.00
001-458-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355001	BUILDINGS	8,059.00	1,087.71	1,562.57	6,496.43	0.00	6,496.43	80.61
001-458-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355003	EQUIPMENT	48,347.00	15,765.20	24,336.36	24,010.64	0.00	24,010.64	49.66
001-458-355004	GROUNDS	117,064.00	11,886.25	14,051.10	103,012.90	0.00	103,012.90	88.00
001-458-355005	VEHICLES	4,300.00	0.00	0.00	4,300.00	0.00	4,300.00	100.00
001-458-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380003	PROGRAM CONTRACTS	77,590.00	548.28	2,969.58	74,620.42	0.00	74,620.42	96.17
001-458-380004	INSURANCE	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
001-458-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380006	EQUIP MAINT CONTRACTS	8,950.00	175.00	525.00	8,425.00	0.00	8,425.00	94.13
001-458-380007	CONSULTANT SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-458-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456000	RENTALSLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456002	EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-458-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
	MATL, SERV., SUPPLIES	<u>705,040.00</u>	<u>80,139.63</u>	<u>162,685.01</u>	<u>542,354.99</u>	<u>0.00</u>	<u>542,354.99</u>	<u>76.93</u>
458	GOLF COURSE MAINT.	1,348,883.00	121,581.97	307,831.47	1,041,051.53	0.00	1,041,051.53	77.18
459	GOLF CLUB HOUSE							
001-459-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110001	Special Services Supervisor	12,995.00	1,083.00	3,171.49	9,823.51	0.00	9,823.51	75.59
001-459-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110059	CLUB HOUSE COORDINATOR	86,350.00	7,195.80	21,073.41	65,276.59	0.00	65,276.59	75.60
001-459-110060	CLUB HOUSE ASST	50,487.00	4,207.24	12,321.18	38,165.82	0.00	38,165.82	75.60
001-459-110061	CLUB HOUSE ASSISTANT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120001	GOLF CLERKS	138,000.00	12,019.54	40,572.77	97,427.23	0.00	97,427.23	70.60
001-459-120002	MARSHALLSTARTER STAFF	5,175.00	862.50	1,983.75	3,191.25	0.00	3,191.25	61.67
001-459-120003	OUTSIDE SERVICE STAFF	53,475.00	8,972.78	24,616.77	28,858.23	0.00	28,858.23	53.97
001-459-120004	GOLF	8,625.00	0.00	0.00	8,625.00	0.00	8,625.00	100.00
001-459-120005	GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120006	SNACK BAR CLERK	25,875.00	0.00	0.00	25,875.00	0.00	25,875.00	100.00
001-459-120007	BEVERAGE CART CLERK	17,250.00	0.00	0.00	17,250.00	0.00	17,250.00	100.00
001-459-120008	CATERING STAFF	1,725.00	234.94	2,825.03	-1,100.03	0.00	-1,100.03	-63.77
001-459-120010	GOLF AMBASSADOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120011	LESSON	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-459-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140001	FICA	31,362.00	2,645.05	8,152.20	23,209.80	0.00	23,209.80	74.01
001-459-140002	UNEMPLOYEMENT	16,398.00	528.85	3,266.64	13,131.36	0.00	13,131.36	80.08
001-459-140003	RETIREMENT	12,136.00	998.88	2,925.27	9,210.73	0.00	9,210.73	75.90
001-459-140004	HEALTH INS	45,974.00	3,474.80	10,424.40	35,549.60	0.00	35,549.60	77.33
001-459-140005	WORKERS COMP	4,882.00	390.31	1,183.83	3,698.17	0.00	3,698.17	75.75
	PERSONNEL EXPENSE	520,709.00	42,613.69	132,516.74	388,192.26	0.00	388,192.26	74.55
001-459-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210001	OFFICE SUPPLIES	1,200.00	74.35	450.88	749.12	0.00	749.12	62.43
001-459-210002	POSTAGE SUPPLIES	1,000.00	14.60	41.92	958.08	0.00	958.08	95.81
001-459-210003	PROGRAM SUPPLIES	49,250.00	4,107.50	7,793.26	41,456.74	0.00	41,456.74	84.18
001-459-210004	SMALL TOOLS	200.00	100.00	100.00	100.00	0.00	100.00	50.00
001-459-210005	JANITORIAL SUPPLIES	7,000.00	36.00	108.00	6,892.00	0.00	6,892.00	98.46
001-459-210006	CHEM & AGRICULT. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210007	STORE SUPPLIES	176,000.00	26,096.86	66,868.14	109,131.86	0.00	109,131.86	62.01
001-459-210008	GAS & OIL SUPPLIES	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-459-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-459-210015	UNIFORMS	3,500.00	0.00	1,774.38	1,725.62	0.00	1,725.62	49.30
001-459-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310001	CLASSIFIED ADS	200.00	0.00	0.00	200.00	0.00	200.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-459-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310003	FLYERSSCHEDMISC	26,900.00	2,089.81	3,609.56	23,290.44	0.00	23,290.44	86.58
001-459-320000	DUESMEETTRAINEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320002	PROF DUESFEESMAGBOOKS	3,750.00	0.00	822.97	2,927.03	0.00	2,927.03	78.05
001-459-320003	CONF & WORKSHOPS	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-459-320004	STAFF MILEAGE	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-459-320005	STAFF EXPENSE	750.00	0.00	0.81	749.19	0.00	749.19	99.89
001-459-331001	ELECTRIC	43,000.00	6,186.67	18,404.07	24,595.93	0.00	24,595.93	57.20
001-459-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-331003	WATER & SEWER	18,500.00	1,452.99	2,640.69	15,859.31	0.00	15,859.31	85.73
001-459-331004	TELEPHONE	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-331005	COMPUTER & CABLE	0.00	222.11	667.85	-667.85	0.00	-667.85	0.00
001-459-331006	GARBAGE	5,500.00	0.00	0.00	5,500.00	0.00	5,500.00	100.00
001-459-331007	FEES(activenetccbank)	46,000.00	5,256.20	21,355.52	24,644.48	0.00	24,644.48	53.57
001-459-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340001	INTERNET AND COMMUNICATION	1,110.00	0.00	0.00	1,110.00	0.00	1,110.00	100.00
001-459-340002	DATA STORAGE AND BACK UP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340003	VIDEO AND PHOTOGRAPHY	132.00	0.00	0.00	132.00	0.00	132.00	100.00
001-459-340004	ONLINE ADVERTISING	185.00	0.00	0.00	185.00	0.00	185.00	100.00
001-459-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-355001	BUILDINGS	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-459-355002	STRUCTURES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-459-355003	EQUIPMENT	10,000.00	569.29	1,033.32	8,966.68	0.00	8,966.68	89.67
001-459-355004	GROUNDNS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380003	PROGRAM CONTRACTS	15,000.00	487.93	6,362.28	8,637.72	0.00	8,637.72	57.58
001-459-380004	INSURANCE	12,000.00	387.50	387.50	11,612.50	0.00	11,612.50	96.77
001-459-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380006	EQUIPM MAIN CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380007	CONSULTANT SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380009	REFUNDS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-456000	RENTALSLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456002	EQUIPMENT	3,000.00	650.00	650.00	2,350.00	0.00	2,350.00	78.33
001-459-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>449,677.00</u>	<u>47,731.81</u>	<u>133,071.15</u>	<u>316,605.85</u>	<u>0.00</u>	<u>316,605.85</u>	<u>70.41</u>
459	GOLF CLUB HOUSE	970,386.00	90,345.50	265,587.89	704,798.11	0.00	704,798.11	72.63
460	EWING YOUNG PARK PROGRAM							
001-460-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-460-120002	PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140001	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140002	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140005	SAIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PERSONNEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210003	MATERIALS, SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-380003	PROGRAM CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
460	EWING YOUNG PARK PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT							
001-470-620006	PARKS REPLACEMENTREPAIR	180,000.00	79,407.60	89,677.56	90,322.44	0.00	90,322.44	50.18
001-470-620008	RECREATION REPLACEREPAIR	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
001-470-620009	GOLF-EQUIPBUILDINGS	302,240.00	6,445.20	6,445.20	295,794.80	0.00	295,794.80	97.87
001-470-620010	NEW DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620012	LAND ACQUISITION	2,949,762.00	0.00	0.00	2,949,762.00	0.00	2,949,762.00	100.00
001-470-620014	ADM REPLACEREPAIR	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
001-470-620016	AQUATIC REPLACEREPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>3,482,002.00</u>	<u>85,852.80</u>	<u>96,122.76</u>	<u>3,385,879.24</u>	<u>0.00</u>	<u>3,385,879.24</u>	<u>97.24</u>
470	ACQUISITION & IMPROVEMENT	3,482,002.00	85,852.80	96,122.76	3,385,879.24	0.00	3,385,879.24	97.24
472	JAQUITH CONCESSION							
001-472-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110070	REC SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120001	CONCESSION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120002	CONCESSION ATTENDANT	27,854.00	0.00	0.00	27,854.00	0.00	27,854.00	100.00
001-472-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140001	CONCESSION FICA	2,131.00	0.00	0.00	2,131.00	0.00	2,131.00	100.00
001-472-140002	UNEMPLOYMENT	1,115.00	0.00	0.00	1,115.00	0.00	1,115.00	100.00
001-472-140003	CONCESS RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140004	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140005	CONCESSION SAIF	764.00	0.00	0.00	764.00	0.00	764.00	100.00
	PERSONNEL EXPENSE	31,864.00	0.00	0.00	31,864.00	0.00	31,864.00	100.00
001-472-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-210001	CONCESSION OFFICE SUPPLS	60.00	0.00	0.00	60.00	0.00	60.00	100.00
001-472-210002	CONCESSION POSTAGE SUPPLIES	30.00	0.00	0.00	30.00	0.00	30.00	100.00
001-472-210003	CONCESSION SUPPLIES	16,100.00	0.00	0.00	16,100.00	0.00	16,100.00	100.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-472-210004	CONCESSION SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310001	CLASSIFIED ADS	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-472-310003	FLYERS, SCHEDULES, MISC.	125.00	0.00	0.00	125.00	0.00	125.00	100.00
001-472-320002	PROF DUESFEESMAGS	1,050.00	0.00	0.00	1,050.00	0.00	1,050.00	100.00
001-472-320003	CONF & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-472-320004	CONCESSION MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-472-331001	CONCESSION ELECTRICITY	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	100.00
001-472-331004	CONCESSION TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-331007	FEES(activenetccbank)	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-472-355001	CONCESS BLDG MAINTREPAIR	500.00	0.00	-120.00	620.00	0.00	620.00	124.00
001-472-355003	CONCESS EQUIP MAINTREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380003	CONCESSIONS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380004	CONCESSION INSURANCE	2,100.00	0.00	0.00	2,100.00	0.00	2,100.00	100.00
	MATL, SERV., SUPPLIES	<u>23,940.00</u>	<u>0.00</u>	<u>-120.00</u>	<u>24,060.00</u>	<u>0.00</u>	<u>24,060.00</u>	<u>100.50</u>
472	JAQUITH CONCESSION	55,804.00	0.00	-120.00	55,924.00	0.00	55,924.00	100.22
474	PRESCHOOL							
001-474-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-110080	RECREATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-120001	PRESCHOOL HEAD INSTRUCTOR	48,083.00	0.00	0.00	48,083.00	0.00	48,083.00	100.00
001-474-120002	PRESCHOOL INSTRUCTORS	110,285.00	9,061.99	28,585.98	81,699.02	0.00	81,699.02	74.08
001-474-140001	PRESCH FICA	12,116.00	693.22	2,186.79	9,929.21	0.00	9,929.21	81.95
001-474-140002	UNEMPLOYMENT	6,335.00	176.23	962.84	5,372.16	0.00	5,372.16	84.80
001-474-140003	RETIREMENT	3,895.00	320.60	954.14	2,940.86	0.00	2,940.86	75.50
001-474-140004	PRESCH HEALTH INS	11,205.00	846.84	2,540.52	8,664.48	0.00	8,664.48	77.33
001-474-140005	PRESCH SAIF	1,315.00	69.76	213.67	1,101.33	0.00	1,101.33	83.75
	PERSONNEL EXPENSE	193,234.00	11,168.64	35,443.94	157,790.06	0.00	157,790.06	81.66
001-474-210001	OFFICE SUPPLIES	900.00	0.00	64.98	835.02	0.00	835.02	92.78
001-474-210002	PRESCHOOL POSTAGE	300.00	1.46	3.60	296.40	0.00	296.40	98.80
001-474-210003	PRESCHOOL SUPPLIES	5,300.00	71.51	71.51	5,228.49	0.00	5,228.49	98.65
001-474-310001	CLASSIFIED ADS	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-474-310002	PRESCH BROCHURE EXP	600.00	23.78	71.34	528.66	0.00	528.66	88.11
001-474-310003	FLYERS, SCHEDULES, MISC.	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-320002	PRESSCH DUESFEES	450.00	19.00	30.26	419.74	0.00	419.74	93.28
001-474-320003	PRESCH CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320004	PRESCHOOL MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320005	STAFF EXPENSES	200.00	0.00	0.46	199.54	0.00	199.54	99.77
001-474-331001	PRESCH ELECTRICITY	950.00	46.44	137.39	812.61	0.00	812.61	85.54
001-474-331002	PRESCH NATGAS	1,400.00	20.21	40.42	1,359.58	0.00	1,359.58	97.11
001-474-331003	PRESCH WATERSEWER	2,350.00	142.48	284.67	2,065.33	0.00	2,065.33	87.89
001-474-331004	PRESCH TELEPHONE	1,200.00	44.12	88.24	1,111.76	0.00	1,111.76	92.65
001-474-331007	FEES(activenetccbank)	2,500.00	315.42	503.00	1,997.00	0.00	1,997.00	79.88
001-474-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-474-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-474-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-474-340003	VIDEO & PHTOGRAPHY	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-474-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-380003	PROGRAM REFUNDS	2,000.00	37.53	1,382.53	617.47	0.00	617.47	30.87
001-474-380004	PRESCH INSURANCE	2,900.00	0.00	0.00	2,900.00	0.00	2,900.00	100.00
001-474-380009	REFUNDS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	MATL, SERV., SUPPLIES	<u>23,550.00</u>	<u>721.95</u>	<u>2,678.40</u>	<u>20,871.60</u>	<u>0.00</u>	<u>20,871.60</u>	<u>88.63</u>
474	PRESCHOOL	216,784.00	11,890.59	38,122.34	178,661.66	0.00	178,661.66	82.41
476	Dept							
001-476-210006	BABE RUTH INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-380003	BABE RUTH CONTRACT SERVS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept							
001-477-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept							
001-478-210006	L. LEAGUE INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-380003	LITTLE LEAGUE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept							
001-479-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
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479	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
480	CONTINGENCY							
001-480-800000	RES.FOR CONTINGENCY & LOANS	1,471,955.00	0.00	0.00	1,471,955.00	0.00	1,471,955.00	100.00
	CONTINGENCY	<u>1,471,955.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,471,955.00</u>	<u>0.00</u>	<u>1,471,955.00</u>	<u>100.00</u>
480	CONTINGENCY	1,471,955.00	0.00	0.00	1,471,955.00	0.00	1,471,955.00	100.00
501	COMMUNITY PROGRESS TEAM							
001-501-120001	DCC DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210000	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210001	DCC OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210002	DCC POSTAGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210003	DCC PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210004	DCC PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210005	DCCCPRD CO SPONSORED EVENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-310003	DCC PRINTING AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320001	DCC MEMBERSHIP DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320003	DCC CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320004	DCC STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331004	DCC TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-380004	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-620001	DCC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
501	COMMUNITY PROGRESS TEAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES							
001-502-120001	NDOT PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
503	NEWBERG BAMBINO LEAGUE							

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-503-210003	LITTLE LEAGUE REPAYMENT MATL, SERV., SUPPLIES	8,000.00 <u>8,000.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	8,000.00 <u>8,000.00</u>	0.00 <u>0.00</u>	8,000.00 <u>8,000.00</u>	100.00 <u>100.00</u>
503	NEWBERG BAMBINO LEAGUE	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
504	BABE RUTH LEAGUE							
001-504-210003	BABE RUTH REPAYMENT MATL, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
504	BABE RUTH LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
505	CHEHALEM TIGER VOLLEYBALL CLUB							
001-505-210003	CTVC EXPENSES MATL, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
506	QUILT CLUB							
001-506-210003	QUILT CLUB EXPENSES MATL, SERV., SUPPLIES	1,500.00 <u>1,500.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	1,500.00 <u>1,500.00</u>	0.00 <u>0.00</u>	1,500.00 <u>1,500.00</u>	100.00 <u>100.00</u>
506	QUILT CLUB	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
507	Dept							
001-507-210003	NEWBERG THEATRE GROUP EXPENSES MATL, SERV., SUPPLIES	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	0.00 <u>0.00</u>	10,000.00 <u>10,000.00</u>	100.00 <u>100.00</u>
507	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
508	Dept							
001-508-210003	HISTORIC FRIENDS MATL, SERV., SUPPLIES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
508	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
509	Dept							
001-509-210003	Tualatin Valley Youth Football	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
	MATL, SERV., SUPPLIES	<u>22,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>100.00</u>
509	Dept	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
510	Dept							
001-510-210003	LACROSSE REPMT	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	MATL, SERV., SUPPLIES	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
511	Dept							
001-511-210003	BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001	GENERAL FUND	14,856,986.00	824,950.24	2,296,908.80	12,560,077.20	0.00	12,560,077.20	84.54
005	EWING YOUNG FUND							
450	EXPENDITURES							
005-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005-450-800000	RESV FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT							
450	EXPENDITURES							
025-450-610001	MAINTENANCE AND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND							
450	EXPENDITURES							
026-450-610003	SENIOR CENTER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610004	GRANDSTAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610005	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610006	AQ OF PROP & BLD	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610007	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610001	LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610002	LOAN INTEREST PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-800000	RESV. FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
026	LOAN SERVICE FUND	35,300.00	0.00	0.00	35,300.00	0.00	35,300.00	100.00
035	SDC FUNDS							
470	ACQUISITION & IMPROVEMENT							
035-470-461001	BANK FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461002	BANK FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461003	BANK FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620007	ADMIN FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620008	ADMIN FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620009	ADMIN FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-641001	DNU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-610001	PRINCIPAL LOAN	688,886.50	0.00	190,000.00	498,886.50	0.00	498,886.50	72.42
035-470-610002	INTEREST AND ADMIN FOR LOAN	100,656.50	0.00	3,230.00	97,426.50	0.00	97,426.50	96.79
035-470-620001	ACQUISITION-DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620002	ACQUISITION-NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620003	ACQUISITION-YAMHILL COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620004	DEVELOPMENT-DUNDEE	1,313,592.00	0.00	11,489.92	1,302,102.08	0.00	1,302,102.08	99.13
035-470-620005	DEVELOPMENT-NEWBERG	1,313,592.00	0.00	0.00	1,313,592.00	0.00	1,313,592.00	100.00
035-470-620006	DEVELOPMENT-YAMHILL COUNTY	1,313,592.00	0.00	0.00	1,313,592.00	0.00	1,313,592.00	100.00
	CAPITAL OUTLAY	4,730,319.00	0.00	204,719.92	4,525,599.08	0.00	4,525,599.08	95.67

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
035-470-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490001	TRANSFERS DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490002	TRANSFERS NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490003	TRANSFERS YAM CO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
470	ACQUISITION & IMPROVEMENT	4,730,319.00	0.00	204,719.92	4,525,599.08	0.00	4,525,599.08	95.67
035	SDC FUNDS	4,730,319.00	0.00	204,719.92	4,525,599.08	0.00	4,525,599.08	95.67
036 000	CP Pool Fund							
036-000-461001	Bank fees US POOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-461002	FEES 5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-846002	DNU FEES B5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES							
036-450-451000	CP EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610001	Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610002	DNU CP int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037 000	BOND LOAN SERVICE							
037-000-253000	UNRESERVED FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCEuncol							
037-000-354000	UNCOLLECTABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-846002	FEES BOND LS	0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.05</u>	<u>-0.05</u>	<u>0.00</u>	<u>-0.05</u>	<u>0.00</u>

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
000		0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
450	EXPENDITURES							
037-450-610001	PRINCIPAL LOAN SERVICE	890,000.00	0.00	0.00	890,000.00	0.00	890,000.00	100.00
037-450-610002	INT AND ADMIN BOND LS	505,475.00	0.00	0.00	505,475.00	0.00	505,475.00	100.00
	CAPITAL OUTLAY	<u>1,395,475.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,395,475.00</u>	<u>0.00</u>	<u>1,395,475.00</u>	<u>100.00</u>
450	EXPENDITURES	1,395,475.00	0.00	0.00	1,395,475.00	0.00	1,395,475.00	100.00
037	BOND LOAN SERVICE	1,395,475.00	0.00	0.05	1,395,474.95	0.00	1,395,474.95	100.00
900	Fixed Assets							
413	ADMINISTRATION DEPARTMENT							
900-413-630000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-730000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
413	ADMINISTRATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES							
900-450-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-730000	Fixed Asset Disposals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451	AQUATICS							
900-451-630000	Depreciation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-730000	Fixed Asset Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
451	AQUATICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452	ADULT SPORTS DEPARTMENT							
900-452-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
452	ADULT SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT							
900-453-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
453	YOUTH SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSESSPECIAL ACTIVITY							
900-454-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
454	CLASSESSPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS							
900-455-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
455	PLAYGROUNDS & CENTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE							
900-456-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
456	COMM CNTRS SCOUT HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS							
900-457-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
457	COMM SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.							
900-458-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
		_____	_____	_____	_____	_____	_____	_____
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE							
900-459-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION							
900-472-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474	PRESCHOOL							
900-474-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
474	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		21,018,080.00	824,950.24	2,501,628.77	18,516,451.23	0.00	18,516,451.23	0.881

Special Districts Association of Oregon Consulting Services Agreement

This Agreement ("Agreement") is made effective as of September 19, 2024 by and between the Special Districts Association of Oregon (SDAO) 727 Center St NE, Salem Oregon 97301 and Chehalum Park & Recreation District 125 S Elliott Rd Newberg Oregon 97132. In this Agreement, the party who is contracting to receive services will be referred to as "CPRD" and the party who will be providing the Services will be referred to as "SDAO"

1. **DESCRIPTION OF SERVICES.** Beginning on September 19, 2024, SDAO will provide to CPRD the following services (collectively, the "Services") specified in the attached scope of work:

Management Recruitment for Superintendent.

2. **PAYMENT FOR SERVICES.** In exchange for services CPRD will pay compensation to SDAO for the Services in the amount not to exceed \$6000.00. This will be payable in a lump sum upon completion of the Services.
3. **TERM.** This Agreement will terminate upon completion of project by SDAO. Contract terms will be defined in the scope of work.
4. **CONFIDENTIALITY.** SDAO, and its employees, agents, or representatives will not at any time or in any manner, either directly or indirectly, use for personal benefit of SDAO, or divulge, disclose, or communicate in any manner, any information that is proprietary to CPRD. SDAO and its employees, agents and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after the termination of this agreement.

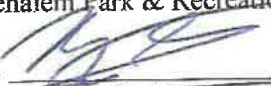
Upon termination of this Agreement, SDAO will return to CPRD all records, notes, documentation, and other items that were used, created, or controlled by SDAO during the term of this Agreement.

5. **LIMITATION OF LIABILITY.** Except for Consultant's confidentiality, Consultant's total liability to CPRD shall not exceed the total payment for services value regardless of whether any action or claim is based upon contract, tort (including negligence) or strict liability.
6. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Agreement. This Agreement superseded any prior written or oral agreements between the parties.
7. **SEVERABILITY.** If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and

unenforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

8. **AMENDMENT.** This Agreement may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.
9. **GOVERNING LAW.** This Agreement shall be construed in accordance with the laws of the State of Oregon.
10. **NOTICE.** Any notice or communication required or permitted under this Agreement shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.
11. **SIGNATORIES.** This Agreement shall be signed on behalf of CPRD by Matthew Smith Board of Directors and on behalf of SDAO by Frank Stratton, Executive Director and effective as of the date first written above.

Chehalem Park & Recreation District

By:  Date: 9-19-24
Matthew Smith
Board of Directors

Special Districts Association of Oregon

By:  Date: 9/23/2024
Frank Stratton
Executive Director

**Chehalem Park and Recreation District
Superintendent
Hiring Process Timeline**

October 1, 2024	Special Board Meeting to review/ discuss/approve job description, benefit package, selection process and criteria and timeline. Appoint Superintendent Search Committee.
October __, 2024	Prior to finalizing job announcement, optional virtual meeting with staff to gather input on process and key characteristics and skills of the next superintendent.
October __, 2024	Meet with Superintendent Search Committee (in person or virtually) to work through any recommended changes in the process, documents, criteria, and/or timeline.
October 15, 2024	Finalize Job Announcement and Classified Ads (SDAO)
October 16, 2024	Recruitment Period Opens
November 18, 2024	Recruitment Period Closes
November 19, 2024	Initial evaluation of candidate application materials completed by SDAO and delivered to Board Members/Superintendent Search Committee.
November 25, 2024	Special Board Meeting, Executive Session to Review Applicants and select up to five semi-finalists.
November 26, 2024	Semi-finalist notified
December 12, 2024	Interview and Assessment Process, Special Board of Directors Meeting (Executive Session) for Interviews. (Location TBD)
December 13, 2024	Possible Board of Directors Meeting
Dec. 16-31, 2024	Contract negotiations with finalist, background check completed, final reference checks completed.
February 1, 2025	Tentative Start Date for New Superintendent

**CHEHALEM PARK AND RECREATION DISTRICT
SUPERINTENDENT SEARCH
SUPPLEMENTAL QUESTIONS**

Please respond to the following questions. We are seeking specific experiences that may not be provided in the resume. Please limit your responses to one single spaced page per question. Handwritten responses will not be accepted.

1. Why did you apply for this position and how does it fit into your overall career objectives? Please include in your discussion issues related to timing in your career, as well as your impressions and personal experience with the Pacific Northwest.
2. Please provide an example of how you have used an innovative approach to finance a significant Parks and Recreation project. What would be your general approach to developing a long-term, stable funding strategy for the District?
3. Discuss your management philosophy and style. Please illustrate with specific examples.
4. Describe how you have established strategic partnerships to help ensure success of a Park and Recreation organization.
5. What do you see as the role of the Board vs. the role of the Superintendent? Please include in your discussion your view on the ideal relationship between the Board and the superintendent.

POSITION DESCRIPTION

Class Title: Superintendent of Parks and Recreation
Grade Number: N/A
Salary Range: Negotiable Union: No
Date: 07-01-93 Location: 1802 Haworth Ave.

GENERAL PURPOSE

Performs a variety of complex professional and administrative work in planning, developing, scheduling, directing and implementing a year-round, District-wide parks and recreation program.

SUPERVISION RECEIVED:

Works under the broad policy guidance and direction of the Chehalem Park and Recreation Board of Directors.

SUPERVISION EXERCISED

Exercises administrative direction over Recreation and Park Supervisors, support staff, part-time, contracted or seasonal personnel either directly or through subordinate supervisors.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Manages and supervises assigned operations to achieve goals within available resources; plans and organizes workloads and staff assignments; hires, terminates, trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed.

Provides leadership and direction in the development of short and long range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other governments and agencies as needed.

Provides professional advice to supervisors; makes presentations to supervisors, boards, commissions, civic groups and the general public.

Communicates official plans, policies and procedures to staff and the general public.

Assures that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned area to assure sound fiscal control; prepares annual budget requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

Determines work procedures, prepares work schedules, and expedites workflow; studies and standardizes procedures to improve productivity efficiency and effectiveness of operations.

Issues written and oral instructions; assigns duties and examines work for exactness, neatness, and conformance to policies and procedures.

Maintains harmony among workers and resolves grievances; Performs or assists subordinates in performing duties; adjusts errors and complaints.

Prepares a variety of studies, reports and related information for decision-making purposes.

Plans, coordinates and directs a diversified year round, district-wide parks and recreation program including the management of the community centers, and municipal swimming pool, and various fields, parks and open spaces.

Coordinates the recreation program with the parks program, other governments, and outside organizations such as the school districts and various community-based organizations.

Reviews program areas, implements changes or new programs to meet recreational needs of the community; develops, maintains and implements a current parks and recreation master plan.

Develops and implements policies, procedures and standards for efficient and effective operation and maintenance of department operations. Assures compliance with established policies and procedures.

Promotes interest in parks and recreation programs through publicity, joint program brochures with various community groups, and public contacts; speaks before citizens groups, students and other organizations.

Prepares and administers budget for all areas under the parks and recreation department; orders all new and replacement equipment.

Prepares a variety of reports and maintains necessary operating records.

Supervises the control of, and is responsible for, all materials and supplies used in the maintenance, construction and repair of parks.

Prepares cost estimates to plan and provide for improvements in the park facilities; oversees construction projects and park improvements.

Maintains liaison with other governments as well as state, local, and other public officials.

Answers letters of inquiry and talks with visitors; addresses public and civic organizations which will inform the public of policies, procedures and the availability of facilities for public use.

Supervises and manages the planning of new parks, playgrounds and all of the amenities that would be necessary for the proper construction and maintenance of these facilities.

Schedules and runs various physical and cultural activities throughout the year, such as sports tournaments, Fun Days, Strawberry Feed, etc.

Performs a variety of miscellaneous duties such as answering phone, running errands, picking up supplies needed for activities, making arrangements for rental and use of Community Center and other facilities, setting up tables and chairs for classes, etc.

PERIPHERAL DUTIES

Serves as a member of various community committees, as assigned.

May drive recreation van on various field trips.

Assists staff in the performance of their duties as required.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

(A) Graduation from a college or university with a bachelor's degree in recreation, education, or physical education including course work in organization and administration,

(B) Five years of progressively responsible experience in parks and recreation programs, or

(C) Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

(A) Thorough knowledge of the principles and practices of modern parks and recreation programs; Thorough knowledge of equipment and facilities required in a comprehensive park and recreation program; Extensive knowledge of the principles and practices of maintenance, construction, and use of public buildings and park facilities; Considerable knowledge of community recreation needs and resources; Working knowledge of the principles and practices of office management, work organization and supervision.

(B) Skill in operation of listed tools and equipment.

(C) Ability to plan, organize, coordinate and implement a comprehensive community park and recreation program; Ability to coordinate, analyze, and utilize a variety of reports and records; Ability to communicate effectively, verbally and in writing; Ability to establish and maintain effective working relationships with employees, supervisors, other agencies, and the public.

SPECIAL REQUIREMENTS

Valid state driver's license or ability to obtain one.

TOOLS AND EQUIPMENT USED

Personal computer, including word processing software; calculator; copy and fax machine; phone; mobile or portable radio; Stran control unit for pool chemicals; automobile.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts or in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals.

The noise level in the work environment is usually quiet while in the office, or moderately noisy when in the field.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the

employer as the needs of the employer and requirements of the job change.

Approval: _____ Approval: _____
SupervisorAppointing Authority

Effective Date:07-01-93Revision History:

POSITION DESCRIPTION

Class Title: Park Project & Planner

Department: Administration

Location: Administrative Office, Chehalem Parks and Recreation District, Newberg, Oregon

Benefits: Full-time

Hourly: \$37.65 - \$58.41 | **Monthly:** \$6,526.80 - \$10,125.20 | **Annually:** \$78,321.54 - \$121,502.42

OVERVIEW:

The Park Planner performs a variety of routine and complex tasks related to the planning and management of capital improvement and System Development Charge (SDC) projects. This includes project design, permitting, and construction administration of public parks, trails, and recreational facilities. As a project manager or subject matter expert, the Park Planner works closely with local, state, and federal agencies to ensure compliance with all regulations, while fostering collaboration with community members and stakeholders to create sustainable, engaging outdoor spaces that align with the district's vision.

SUPERVISION RECEIVED

Works under the direct supervision of the Superintendent. Follows established standards and procedures independently, but confirms significant decisions or changes to standard practices in advance.

SUPERVISION EXERCISED

May supervise administrative and park employees, consultants, and contractors. Provides direction and guidance to District staff or volunteers on assigned programs or projects, although formal supervision is not typically a responsibility of this classification.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- **Project Management:** Manages capital improvement and SDC projects from conceptual planning through construction, ensuring project completion on time and within budget.
 - **Research & Analysis:** Conducts research and analysis on complex topics such as growth management, environmental sustainability, and park and recreation issues to evaluate impacts on current and future District properties.
 - **Land Use & Permitting:** Prepares and coordinates land use applications and development permits in compliance with local, state, and federal regulations. Coordinates with developers and government agencies to address the District's interests in pending development plans.
 - **Public & Stakeholder Engagement:** Serves as a liaison between the District and the public, citizen groups, and local agencies. Coordinates public outreach efforts, organizes public meetings, and gathers input from various stakeholders.
 - **Grant Writing & Administration:** Assists with identifying and applying for grant funding opportunities to support park and recreation projects. Administers grant funds and ensures compliance with all requirements.
 - **Contract Administration:** Prepares, solicits, and evaluates project Requests for Proposals (RFPs), Request for Information (RFIs), Request for Qualifications (RFQs). Reviews contracts received as part of the bidding process. Manages consultants and contractors, monitors work progress, and ensures adherence to contracts and project scopes.
 - **Planning & Reporting:** Assists in the preparation of comprehensive plans for the District to ensure the efficient use of resources and alignment with long-term goals. Prepares project reports, design plans, maps, graphics, schedules, drawings, and cost estimates.
 - **Technical Expertise:** Serves as a technical expert in areas such as land use, environmental planning, and park/recreation management. Provides recommendations and presentations to the District, community groups, and government agencies.
 - **Compliance & Regulations:** Ensures project compliance with relevant codes, land-use regulations, environmental guidelines, and other applicable local, state, and federal laws.
-

PERIPHERAL DUTIES

- Assists in the procurement of department materials and supplies.
- May operate vehicles to run errands and assist with field inspections.

- Serves on committees or task forces as required and attends District staff meetings.
 - Operates office machines as required
 - Other duties as prescribed by the Superintendent
-

DESIRED MINIMUM QUALIFICATIONS

- **Education:** Bachelor's Degree in Planning, Landscape Architecture, Park Resource Management, Urban Planning, Construction Management or a related field.
 - **Experience:** Two (2) years of progressively responsible experience in park planning, project management, or related field. Experience in planning, development, and project management of public park and recreation facilities is preferred.
 - **Skills & Knowledge:**
 - Strong knowledge of principles and practices in park, trail, and urban planning, including land use and environmental planning.
 - Expertise in contract administration, budgeting, and project management.
 - Knowledge of grant writing and management of grant funds.
 - Understanding of applicable local, state, and federal regulations concerning land use and development.
 - Proficiency in GIS, CAD, and other planning and design software.
 - Excellent public speaking and meeting facilitation skills, with a strong ability to engage with the public and manage stakeholder relations.
 - Strong organizational, problem-solving, and decision-making skills.
-

TOOLS AND EQUIPMENT USED

- Computer systems with word processing, spreadsheets, GIS, CAD, and other planning and design software.
 - Office machines such as a copier, fax machine, and calculator.
 - Vehicle for site visits and inspections.
-

PHYSICAL DEMANDS

The physical demands required to successfully perform the essential functions of this position include:

- Ability to sit, stand, and move around the office and project sites.
 - Periodically walk and traverse uneven terrain outdoors in various weather conditions.
 - Ability to lift or carry objects up to 30 pounds unassisted.
 - Ability to remain stationary for extended periods, while also making repetitive movements with wrists, hands, and fingers to operate a computer and office equipment.
 - Requires occasional bending, kneeling, and crouching during site inspections.
-

WORK ENVIRONMENT

Work is primarily performed in an office environment. Some duties require outdoor fieldwork in varied weather conditions and at times require long hours, including attendance at evening and weekend meetings or events.

SELECTION GUIDELINES

Selection is based on criteria established by the District and outlined in the job announcement. The position description does not constitute an employment agreement and may be subject to change as the District's needs evolve. The applicant is hired only after final approval by the Superintendent or his/her designee.

2024 - 2026 Pickleball Advisory Committee Applicants

1. Nick Konen
2. Linda Sandberg
3. Sheryl Greiner
4. Lance Trantham



Pickleball Citizens' Advisory Committee Application

About the Committee

- The purpose of the committee is to provide recommendations to the CPRD Board of Directors regarding pickleball.
- Five to seven members, five of whom must reside within CPRD boundaries
- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, Oct. 18, 2024. The Board of Directors anticipates appointing committee members at the Oct. 24th Board meeting.

Name

Sheryl Greiner

Address

Telephone

Resident of District

☒

Yes

☐

No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click on Mission & History.

Reasons you wish to serve on the committee (Attach additional sheets if necessary.)

See attached

Other community involvement

(Attach additional sheets if necessary.)

see attached

Signature

[Handwritten signature]

Date

10-10-24

Reasons you wish to serve on the committee.

I started playing pickleball 4 years ago and it has changed my life in a variety of ways. With pickleball I can compete with and against people of all ages and genders and be successful. It is great for Seniors, not only is it great outdoor exercise, but it is also keeping our brains engaged. It also has an important social aspect. I have fostered friendships not only in Newberg, but also in Sherwood, Tigard, Tualatin, McMinnville, Wilsonville, West Lynn, Canby, Gearhart, Sun River, Bend, and Helena, MT. to name a few.

It is important to our growing pickleball community that Newberg has covered, lit, dedicated pickleball courts. CPRD is about to start phase one of that project, and I would like to continue my work on this committee to see it to its completion. The covered, lit, dedicated courts will allow us to play almost year-round; frosty or icy courts might force us to go elsewhere.

I have had the honor of serving on this committee for the last 3 years and would love the opportunity to continue serving CPRD on this committee.

Sheryl Greiner

Other community involvement

I have lived in Newberg since 1988. As a teacher at Dundee, I have worked on several school and district committees. I also worked on a county wide math committee as a teacher in the Sheridan School District.

As a teacher and parent, I have worked on several projects involving PTA. I have also done volunteer work for the Drama Department at Newberg High School. I know how to work with people to get a project finished.

My family has been involved in our church community over the years. I currently help cook for our weekly community dinners.

In 2019 Legacy Hospital closed Hopewell House, the only Hospice facility in the Northwest Oregon. When it closed, I became a founding member of Friends of Hopewell House. This grassroots organization raised five million dollars to purchase and renovate the property. We reopened January 2022 and are serving people as the only Residential Care Facility for End of Life in the Portland metro area. That effort has earned us the 2024 Association of Fundraising Professionals award for Outstanding Volunteer Group for our ability to fundraise and plan for re-opening the facility. I currently serve on the Board of Directors of Friends of Hopewell House, and I serve as a weekly volunteer. I know how to work with people to get things done.

It has been my pleasure to work on the Pickleball Advisory Committee for CPRD. I am thrilled that CPRD is moving forward and building 6 dedicated pickleball courts at Jaquith Park. I would love to continue serving on this committee to help turn the vision into a reality.

Sheryl Greiner



Pickleball Citizens' Advisory Committee Application

About the Committee

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- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, **Oct. 18, 2024**. The Board of Directors anticipates appointing committee members at the **Oct. 24th** Board meeting.

Name Nick Konen

Resident of District ☒ Yes ☐ No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click on Mission & History.

Reasons you wish to serve on the committee (Attach additional sheets if necessary.)

As someone who has served on the pickleball advisory committee for the past 3 years as
the secretary and co-spokesperson, I would like to continue on the committee to hopefully
see some of our efforts through. I am passionate about pickleball and have seen the great
things it can do for communities, if incorporated thoughtfully!

Other community involvement

(Attach additional sheets if necessary.)

Vice President of the Newberg Pickleball Club

Signature Nick Konen

Date 10/8/2024



Pickleball Citizens' Advisory Committee Application

About the Committee

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- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, **Oct. 18, 2024**. The Board of Directors anticipates appointing committee members at the **Oct. 24th** Board meeting.

Name Linda Sandberg

Resident of District ☐ Yes ☒ No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click on Mission & History.

Reasons you wish to serve on the committee (Attach additional sheets if necessary.)

see attached

Other community involvement
(Attach additional sheets if necessary.)

see attached

Signature

Linda Sandberg

Date 10/2/2024

Reasons you wish to server on the committee.

I was introduced to Pickleball through CPRD and have become an avid and passionate player over the years. I am a current member of the Pickleball Advisory Committee. Over the last three years, I have learned a lot about the district and what the community wants, and I feel I have made significant contributions as a committee member. My knowledge, experience, and understanding of being on the committee will allow me to continue to make appropriate and helpful recommendations to the CPRD Board and Staff as well as an advocate for the district. I want to continue as a Pickleball Advisory Committee member for the next three years or until the new courts are completed, and I understand I will serve at the board's discretion.

Yes, I am out of the CPRD District, but I am in the Newberg School District. I love Newberg! Newberg has been my home for 27 years, and I am a huge supporter of our community and CPRD. I also have a Park Management and Recreation degree from the University of Oregon.

There continues to be a huge opportunity for Newberg and the District to capitalize on the sport's popularity by creating a vision of how we can support the sport's growth for our community members. The addition of six new dedicated Pickleball courts at Jaquith will be a great addition to our community, and I look forward to helping the district move forward with this project. People ask me why I love the sport; I always say it is challenging and fun to play. The people are great, and it's a wonderful way to get to know people in the community. In my five years playing pickleball in Newberg, I have met people I would not have met otherwise and made some great friends.

I love the game and how it brings people of all ages together and allows players to be social and have a lot of fun. The game is affordable, easy to learn, and offers something for everyone. As we all know, pickleball is the fastest-growing sport in the US and is especially popular with the 50-plus crowd. I'm pleased with how CPRD has supported the sport at Jaquith Park and Fitness Center. CPRD has also allowed the Newberg Pickleball Club to have a voice at the table. Thank You!

Other Community Involvement

CPRD Pickleball Advisory Committee – Current Member

Newberg Pickleball Club – Member

Sunriver Pickleball Club – Member

Chehalem Chamber of Commerce – Past Board Members 6 years

Leadership Chehalem Valley – Program Coordinator 2018-Present

Newberg Early Bird Rotarian

CPRD Pool Committee – I was member for a year in the very beginning

Leadership and Challenge Course Facilitator – Camp Tilikum

Newberg High School – Career Technical Education & Workforce Committee 2015-2018

Newberg High School Tennis – Parent Volunteer 2015-2018

Business Owner – LJS Investments & Executive Support (Focus Real Estate)



Pickleball Citizens' Advisory Committee Application

About the Committee

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- Five to seven members, five of whom must reside within CPRD boundaries
- In addition to five District residents, one to two members may reside outside CPRD boundaries.
- Two-year terms
- Deadline to apply is 5 p.m. Friday, Oct. 18, 2024. The Board of Directors anticipates appointing committee members at the Oct. 24th Board meeting.

Name Lance Trantham

Address

Telephone

Resident of District ☒ Yes ☐ No

The CPRD boundary map can be found on our website at cprdnewberg.org; under About Us, click on Mission & History.

Reasons you wish to serve on the committee (Attach additional sheets if necessary.)

~~I' ve been on the committee for the last two years. I' m current with what' s going on with this project. I would love to be able to see this project through to the end and committed to helping meet the needs of this committee. I' m excited to see this project start to finish.~~

Other community involvement

(Attach additional sheets if necessary.)

~~I run the Facebook group for Newberg Pickleball. I' ve helped host new beginner Pickleball groups in our community.~~

Signature Yes

Date

10-11-24

MEETING MINUTES – 9/16/24

CPRD CLUBHOUSE ADVISORY COMMITTEE

CHEHALEM ADMINISTRATION OFFICE

125 S. ELLIOTT ROAD NEWBERG, OREGON

Mission Statement: The Golf Clubhouse Advisory Committee (The Committee) for the Chehalem Park and Recreation District (CPRD) is committed to gathering comprehensive information to help plan and build a new golf clubhouse. The current clubhouse at Chehalem Glenn Golf Course is showing signs of deterioration and there are plans to add a third nine holes which would create significant logistical problems with the existing facilities. The Committee is committed to engaging with community members, stakeholders, and experts to ensure the new clubhouse meets the needs and expectations of all users.

The Committee's goal is to provide well-researched recommendations that reflect the community's vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, The Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

- I. Call to Order – Robert Travers
- II. Pledge of Allegiance
- III. Welcome new Committee Member Tony Roos
- IV. Roll Call/Members in attendance: Don Loving , Jason Fields, Jim McMaster, Kellan, Roger Kulman, Robert Travers, Tony Roos, Joe Fischer (all in person). Dennis Lewis, Tom Sheridan and Jeff Dillon on Zoom.
- V. Approval of or Additions to the Agenda - NONE
- VI. Approval of Consent Agenda - NONE
 - a. Approve Minutes from August 21, 2024, Meeting – Minutes approved by all without discussion
 - b. Approval of Mission Statement – approval by all without discussion.
- VII. Public Participation:

-**Hunter Wiley:** resident of Marion County (working with pickleball committee; 18 years of data analytics).

-asked to discuss CPRD finances - \$11M+ held for CPRD in total public pool.

-Looked into budgets, documents, attending Board meetings; gave document with #'s supporting information provided.

-Worked with Kellan to develop analytics system for the golf course (free of charge to the district).

-Operating revenue for golf course: 2011-2022; clubhouse going down 3% per year.

-Utilization of GolfNow (NBC): shows what kinds of beer, products, etc. are purchased; got 30 months of data to test; could see all details of golfers. Developed analysis of current trends; spiked during Covid and dropped after.

-CPRD told Hunter there was data privacy related to the information collected. After reviewing contract, discovered that NBC has a right to sell data to anyone who wants it.

-District gets money from property taxes, system development charges, grants, rentals (pools/golf course), investment pool for investment of cash outside of operating (managed by OR state treasury).

-Compared budget of CPRD to 5 random districts in the state. Found CPRD had 125% in reserve (for everything in their budget) in what they actually said was in budget and has excess capital. EG – if \$10M budget, have \$12.5M in reserves.

a. Comments from Public - NONE

VIII. Action Items/Committee Reports: (Actually occurred prior to Hunter's comments

Dennis Lewis: started meeting with several folks in the travel industry: Lisa & Patrick Nofield (Fairfield Inn), Percy Brandon (The Allison) and Lee Jensen (Taste Newberg). All agreed as hotel owners it would be a positive boon for the community. All are willing to testify to the importance to tourism itself. Might give more context to the impact to the greater community.

-Committee agrees it would be a good idea. Board liaison agrees that it is a good idea. Jeff agreed it would be good for The Allison – especially related to additional meeting sites.

-Can request the 3 interested members to have a total of 15 minutes to speak at 9/26 Board meeting. Can request Kat to put on agenda.

- a. Report on use of RFP and RFQs

Tom Sheridan: discussion of RFP/RFQ process. We send out RFP because we do not have product or plans. We are seeking out consultants to help put a tentative fee schedule, etc. for us.

-Suggestion of changing to RFI as getting information first

-Tony: Suggest getting the survey, getting an architect, etc. in order to submit to Board with substantial information.

-Jim (Board): Wants to make we sure follow legal process; suggesting we go to staff (Don or Casey) to help, they will then make recommendations to the Board.

IX. Old Business:

- a. None

X. From the CPRD Board and Staff: See proposed layout at end of meeting minutes.

-**Kellan:** brought plans for review of golf course from a few years ago (proposed 3rd nine); chipping green before 10th tee is where new clubhouse would be; discussion amongst committee regarding the plans from 2018.

-Should go to staff to submit the survey box for review by the Board.

-Approved by committee to submit to staff

a. Comments from CPRD Board Liaisons

-Board: there has been discussion to start building something in 3-5 years (discussed and budgeted)

-Roger mention \$5M on 2024-2025 budget (capital improvement list – clubhouse and 3rd nine as part of 2026-2027 budget).

b. Comments from CPRD Staff – Kellan made comments as show above.

XI. New Business - NONE

a. Select Dates for Future Meetings:

- i. October Board Meeting is 10/24 (4th Thursday of the month)

-Board gets packed on the 16th – should get our notes to Kat by then.

-Discussion of when should present to the Board (every meeting, quarterly, at milestone events)

- Meeting date agreed for **October 14th (Monday) 5:30**

b. Discussion on Field Trip to Other Clubhouses – Not Discussed

c. Discussion on Committee Action Plan – See road map at end of meeting minutes.

Roger handed out an idea of an action plan (road map) for the committee to review. The plan could help guide the committee in its work to provide advice in building a new clubhouse. The first item in the action plan is to get input from various groups including: similar golf course clubhouses, local chamber of commerce, City of Newberg, Dundee, Sherwood, golfers, local visitor centers, Oregon golf association, winery association, service groups, school district, restaurant association, CPRD staff and Board. Committee members were encouraged to review and discuss at next meeting.

XII. Correspondence – NONE

XIII Action Items:

-Review draft minutes from 9/16 meeting

-Contact CPRD Staff (Kat) about adding tourism representatives' presentation to 9/26 CPRD Board agenda

-Discuss RFP/RFI process with CPRD Staff

-Get approval from CPRD Staff (Kellan) for golfer survey and survey box

-Talk to CPRD Staff about having printed committee packets at meetings and agendas for guests attending meeting

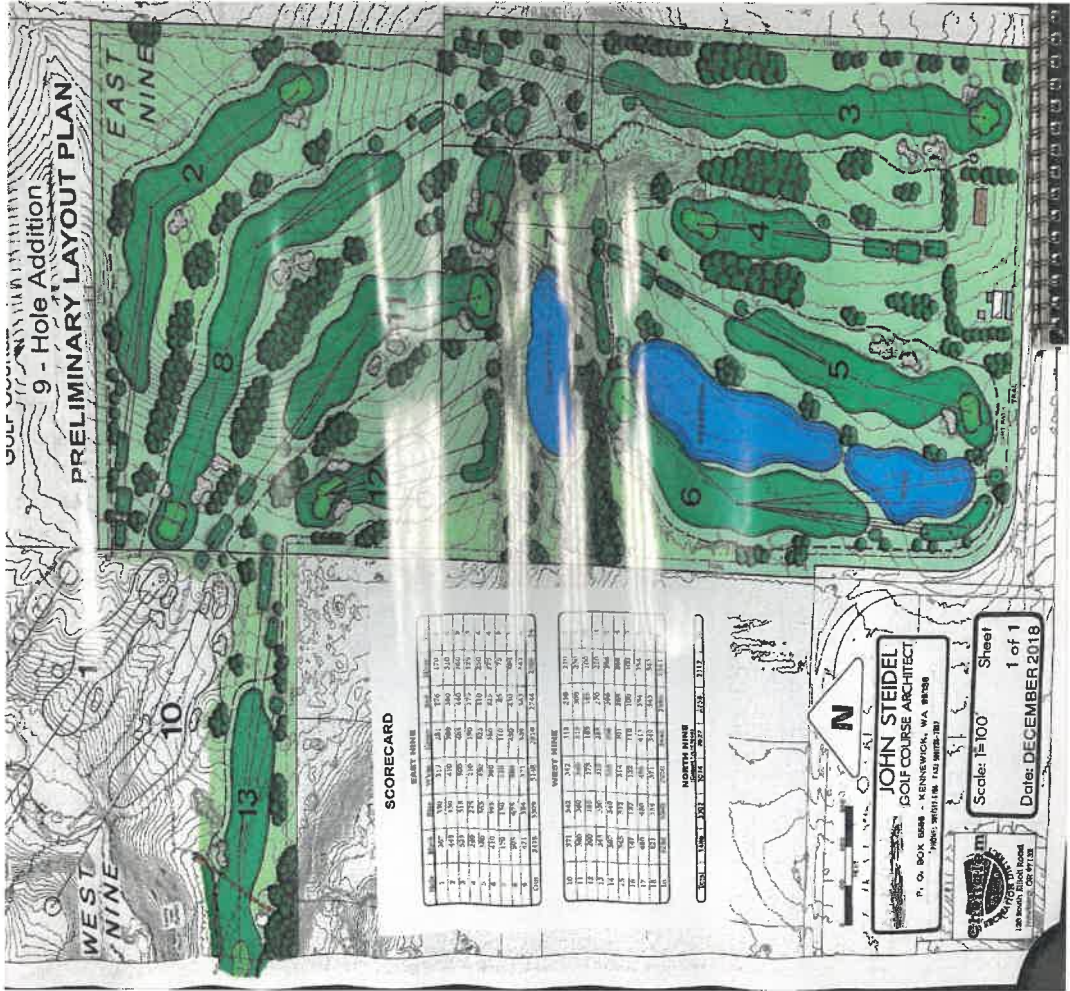
-Review proposed action plan and groups to gather information

XIV. Adjournment - @ 6:40

OUTLINE OF WORK PLAN FOR CLUBHOUSE COMMITTEE

1. Get Community Input for Design and Use of New Clubhouse
 - a. Get understanding of current facilities and future plans
 - i. Determine which community and interested groups to meet
 - ii. Develop timeline for meetings and resources needed for meetings
 - b. Inform CPRD Board of work plan.
 - c. Conduct meetings and gather information
2. Produce report of information gathered
 - a. Committee to produce report of findings
 - b. Develop plan for next steps to suggest to the Board which may include:
 - i. Issuing RFP for consultant to facilitate development of clubhouse plans
 - ii. Consultant to develop plan including estimated costs and timeline for clubhouse and development of 3rd 9 holes
 - iii. Consultant develops options for financing project and facility operations including restaurant and banquet facilities
 - c. Present report to CPRD Board
 - d. CPRD Board approves/modifies plan for next steps
3. Development of Clubhouse
 - a. Plan developed for financing
 - b. Construction documents produced
 - c. RFP issued for operation/ownership of restaurant/banquet facilities
 - d. Operation/ownership of restaurant/banquet facilities approved
 - e. Contractor(s) selected for operation and construction of project
 - f. Financing is secured
 - g. Construction of facilities
 - h. Operation of facility begins
4. Project is complete

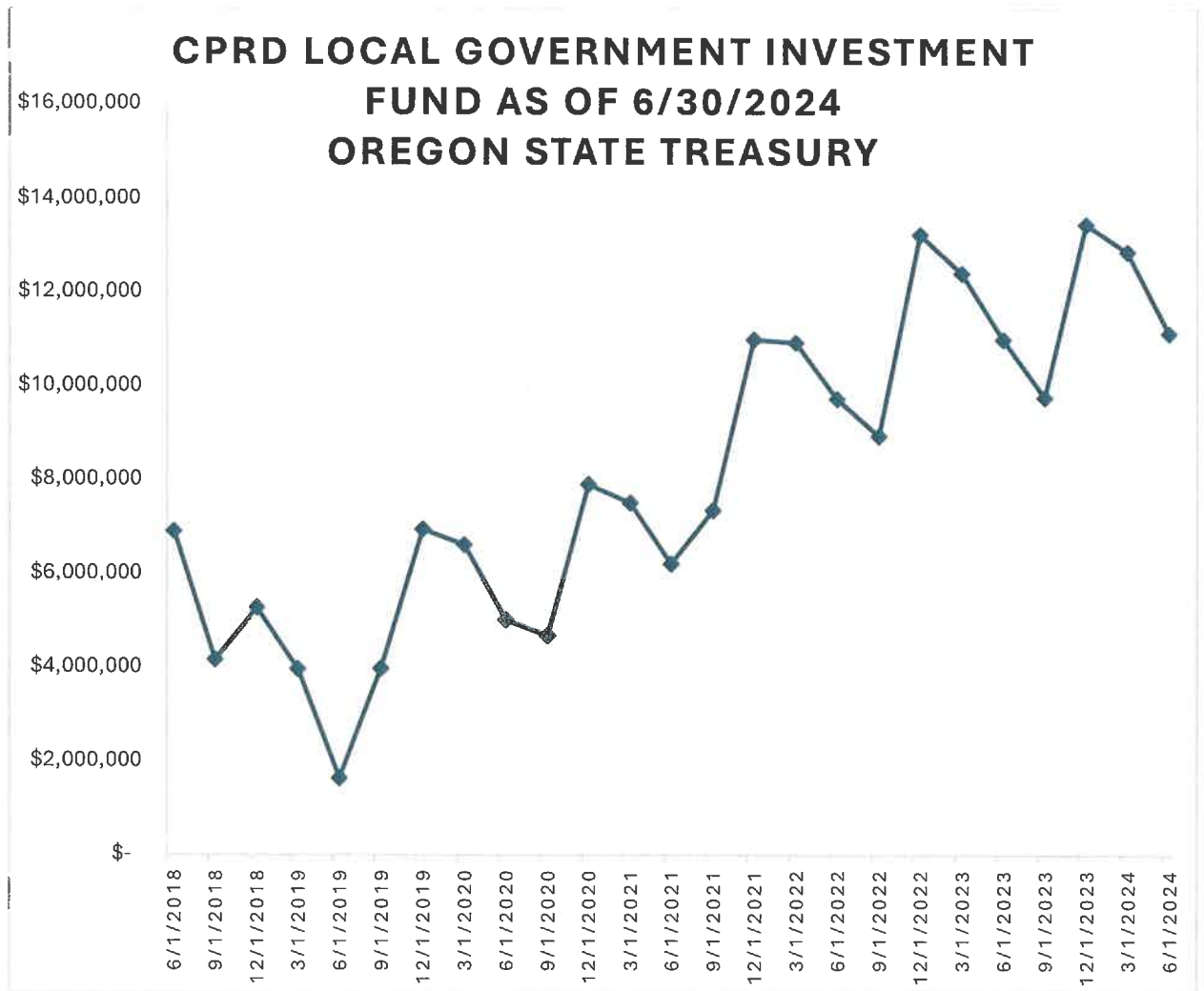
Proposed Layout of new Nine:



CPRD Finances

By Hunter Wylie

1. For a budget to be approved it must be fully funded – no deficit spending
2. The district's source of funds:
 - a. Property taxes
 - b. System Development Charges
 - c. Grants
 - d. Revenue from sales – golf, pool, rentals, etc
 - e. Donations
 - f. Investment account - LGIP, excess cash accumulation
 - g. Interest from LGIP and other bank accounts
 - h. Operational Bank Accounts – US Bank and Zion Bank
3. Local Government Investment Pool
Reference: www.oregon.gov/lqip
See Attachment #1



This fund contains income from property taxes, system development charges, income from sales and donations. Each year's peak value is associated with the taxes collected by the current quarter. The decrease from the December peaks to the next three quarters represents the district's drawdown to meet operating capital needs. Any amount remaining represents the gross surplus of capital not required for the operation of the district. CPRD is singular in the State Parks and Rec Districts to have such large cash reserves as a percentage of their approved budgets. Typical various size districts run between 10% to 25% of their budgets. CPRD has run as high as 125%. Accumulation of such funds is illegal under Oregon Revised Statutes, ORS 294.100. Accumulations must be voter or board approved for specific projects, with specific timeframes, and reported annually. No such approvals have been given, no projects or times specified and there has been no annual reporting.

No one on the CPRD Board was aware of these funds until the winter 2022 when the author discovered it through the Oregon Secretary of State's office "Boy these guys have a lot of

money”. It was presented as part of a very detailed written presentation given at a regular board meeting.

Not all the district’s income passes through LGIP. Income from operations (pool, golf, etc.) is deposited directly in the operational accounts at two banks. District expenses are paid out of those bank accounts and are the repositories of most of the district’s annual budgetary needs. This is demonstrated by observing the yearly change in the LGIP balances and comparing those differences to the overall annual budget. The difference comes from the banks.

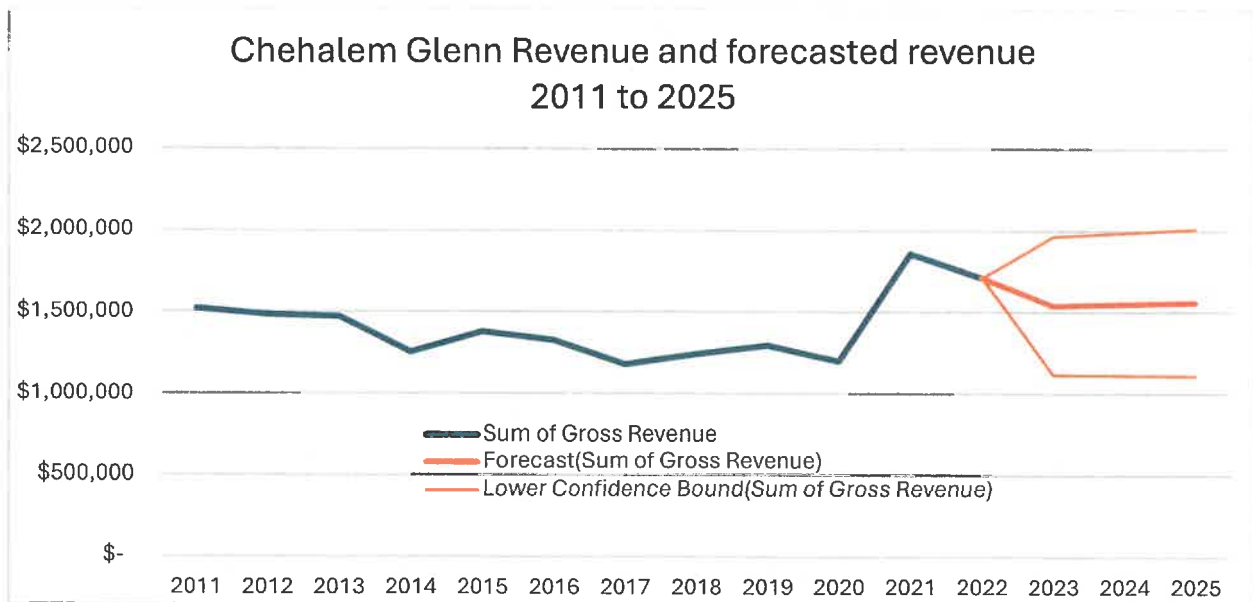
The final budget preparation documents for three years were examined to determine how such a large amount of capital was accumulated. It was easy to find by looking at the closing fiscal year general ledger accounts and isolating where large cash amounts remained. A particularly egregious example was in one of the golf course accounts where the expense for “Clerk/Typist” had actual expenses per year averaging 80K per year but was budgeted for \$280,000. General ledger account 470 – Acquisition and Improvement also deserves attention. These and other accounts totaled several million dollars per year as can be seen in the graph. Every year you have more cash than you did the year before.

Interesting when all this became public knowledge the following year’s budget increased by about 50% with no significant increase tax revenues and a flood of unprioritized projects.

Audited Financials

The District Auditors work for the Board not the district. This relationship is defined by law to provide the public with a clear view of the district’s financial condition. These annual dated and signed reports are all addressed to the Board. The audited financials are to be filed with the Oregon Secretary of State no later than six (6) months after the close of the district’s fiscal year, by December 31st. They are addressed to the Board and are to be presented to the Board upon completion. For the last three (3) years the district Superintendent has hidden these reports from the Board, delayed filing them with the Secretary of State and withheld them from the budget committee. This period has ranged from 8 to 11 months past their due date of December 31st. This has resulted in the reports being made available after the close of the following fiscal year making them irrelevant for annual budgeting or review, for example, the audited financials for FY21-22 were not made available, hidden, by the district until after the close of FY22-23. It is well documented in Board meeting transcripts with the district denials of having these reports, “They are still being worked on”. When in fact the dated letter of transmittal on the reports shows the district has had them in hand and had hidden them from the public and the board. This practice continues today. Board meeting minutes and the dated audits completely substantiate this.

Golf Course



This graph was produced using the accounting information provided by the district to the CPRD Board. Current YTD reports have not been provided to the Board. It demonstrated the district had been executing a going out of business strategy since 2011 via a three (3) percent average annual decline in revenues.

The spike in revenues was directly associated with covid and was not unique to Chehalem Glenn. Other golf courses (3) reported the same spike followed by a decline. Analysis of 30 months of Chehalem Glenn data, the maximum available, from GolfNow from 2021 to 2023 showed for every new (1) player/customer added, 2.4 players were lost after covid.

An analytics system was being built using all the GolfNow data for no charge. The system ran on an iPhone. Its development was approved by the Board. Output from the system was restricted to the Board and golf course operating management. When the initial system started producing key information on customer retention shown here, it was reported. A written request was submitted to course management to get access to all of the same data continually. This would provide the most accurate analysis on an ongoing basis. That request was denied by Julie Peterson on the grounds it violated the data privacy policy of the district. When I asked her if she was aware of the terms of the district's contract with GolfNow/NBC Universal. She wasn't, so explained it and presented her with the 53-page section dealing with their data privacy policy. Those terms specify NBC Universal and its affiliates have the right to use every piece of data captured or passing through GolfNow any way they want and with the right to sell it to whomever they want as they see fit. Still, she cut off all access. That ended the analytics.

It became clear what the district's motivation was when she asked me if I had included "walk in" golfers in the system statistics. It was included. The district clearly didn't like publicizing to the Board what was actually happening at the golf course.

I have 20 years of experience in building analytics systems for business management. The purpose of any analytics system is to provide insight into the operations of an organization to improve operations. The analysis of data must be ongoing to determine the cause and effect of change internally and externally over time.

Subject: Taste Newberg/CPRD Board meeting
Date: Thursday, September 19, 2024 at 10:54:13 AM Pacific Daylight Time
From: Dennis Lewis
To: Kat Ricker
CC: Leigh Jensen, Percy Brandon, Lisa Nofield, Robert Travers

Kat,

Leigh Jensen, Director of our tourism group '*Taste Newberg*' would like to be on the agenda for the 09/26 CPRD Board meeting. Leigh would like to address the benefit of tourism in our community which would be enhanced by a Golf Club House. Percy Brandon, General Manager of The Allison, may wish to speak as well...I have enclosed a note of support from the Owner of the new Fairfield Inn.

Let us know if you need anything else from us...Thank you

Dear CPRD board of directors.

As a new business in the city of Newberg, the Fairfield Inn by Marriott is supportive of the development of a new clubhouse at the Chehalem Glenn Golf Course. The addition of a restaurant with meeting space will be an added offering to the community.

We look forward to the added amenities offered for community members and we are excited to share this potential development with our guests.

We appreciate your consideration.

Sincerely,

Lisa Nofield
Escape Lodging Company
503.717.2289

Dennis Lewis
Lewis Audio Video

dennis@lewisav.com

[503-538-1190](tel:503-538-1190)

[503-537-4501](tel:503-537-4501)

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Newberg, OR 97132

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AGENDA
CPRD CLUBHOUSE ADVISORY COMMITTEE
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
October 14, 2024

Mission Statement: The Golf Clubhouse Advisory Committee (The Committee) for the Chehalem Park and Recreation District (CPRD) is committed to gathering comprehensive information to help plan and build a new golf clubhouse. The current clubhouse at Chehalem Glenn Golf Course is showing signs of deterioration, and there are plans to add a third nine holes which would create significant logistical problems with the existing facilities. The Committee is committed to engaging with community members, stakeholders, and experts to ensure the new clubhouse meets the needs and expectations of all users.

The Committee's goal is to provide well-researched recommendations that reflect the community's vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, The Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of or Additions to the Agenda
- V. Approve Minutes from September 16, 2024, Meeting
- VI. Participation
 - a. Comments from Public
- VII. Action Items/Committee Reports
 - a. Public Select Assistant Chairman Position
 - b. Creation of Executive Committee
 - c. Report on Golfer Questionnaire Results
- VIII. Old Business
 - a. Discussion on Committee Action Plan
 - b. Decide Which Groups to Contact
 - i. Assign Committee Members to Make Contacts
 - ii. Discussion on Field Trip to Other Clubhouses
- IX. From the CPRD Board and Staff
 - a. Comments from CPRD Board Liaisons
 - b. Comments from CPRD Staff
- X. New Business
 - a. Select Dates for Future Meetings
 - b. Staff contact person(s) for the committee - Kellan
- XI. Comments from Committee Members
- XII. Adjournment

Join via Zoom at this link: <https://us02web.zoom.us/j/83149733641>

Meeting ID: 8314 973 3641

Having issues connecting? Try this link instead: <https://cprd.us.bodzoom>

Next regular Committee meeting is TBD.

MINUTES

CPRD CLUBHOUSE ADVISORY COMMITTEE
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
September 16, 2024

Mission Statement: The Golf Clubhouse Advisory Committee (The Committee) for the Chehalem Park and Recreation District (CPRD) is committed to gathering comprehensive information to help plan and build a new golf clubhouse. The current clubhouse at Chehalem Glenn Golf Course is showing signs of deterioration and there are plans to add a third nine holes which would create significant logistical problems with the existing facilities. The Committee is committed to engaging with community members, stakeholders, and experts to ensure the new clubhouse meets the needs and expectations of all users.

The Committee's goal is to provide well-researched recommendations that reflect the community's vision for a state-of-the-art facility, promote inclusivity, and support the long-term sustainability of the Chehalem Glenn Golf Course. Through transparent and collaborative efforts, The Committee aims to create a welcoming and functional space that fosters community engagement and enjoyment for years.

- I. Call to Order – **Robert Travers**
- II. Pledge of Allegiance
- III. Welcome new Committee Member **Tony Roos**
- IV. Roll Call/Members in attendance: **Don Loving , Jason Fields, Jim McMaster, Kellan, Roger Kulman, Robert Travers, Tony Roos, Joe Fischer (all in person). Dennis Lewis, Tom Sheridan and Jeff Dillon on Zoom.**
- V. Approval of or Additions to the Agenda - **NONE**
- VI. Approval of Consent Agenda - **NONE**
 - a. Approve Minutes from August 21, 2024, Meeting – **Minutes approved by all without discussion**
 - b. Approval of Mission Statement – **Approval by all without discussion.**
- VII. Public Participation:
 - Hunter Wiley:** resident of Marion County (working with pickleball committee; 18 years of data analytics).
 - asked to discuss CPRD finances - \$11M+ held for CPRD in total public pool.
 - Looked into budgets and documents, attended Board meetings where these items, document with financials supporting information was provided.
 - Worked with Kellan to develop analytics system for the golf course (free of charge to the district).
 - Operating revenue for golf course: 2011-2022; clubhouse going down 3% per year.
 - Utilization of GolfNow (NBC): shows what kinds of beer, products, etc. are purchased; got 30 months of data to test; could see all details of golfers. Developed analysis of current trends; spiked during Covid and dropped after.
 - CPRD told Hunter there was data privacy related to the information collected. After reviewing contract, discovered that NBC has a right to sell data to anyone who wants it.
 - District gets money from property taxes, system development charges, grants, rentals (pools/golf course), investment pool for investment of cash outside of operating (managed by OR state treasury).
 - Compared budget of CPRD to 5 random districts in the state. Found CPRD had 125% in reserve (for everything in their budget) in what they actually said was in budget and has excess capital. EG – if \$10M budget, have \$12.5M in reserves.
- a. Comments from Public – **NONE**

VIII. Action Items/Committee Reports: (Actually occurred prior to Hunter's comments)

Dennis Lewis: He started meeting with several folks in the travel industry: Lisa & Patrick Nofield (Fairfield Inn), Percy Brandon (The Allison) and Lee Jensen (Taste Newberg). All agreed as hotel owners it would be a positive boon for the community. All are willing to testify to the importance to tourism itself. Might give more context to the impact to the greater community.

The committee agrees it would be a good idea, and the board liaison agrees. Jeff agrees it would be good for The Allison, especially related to additional meeting sites.

-Can request the 3 interested members to have a total of 15 minutes to speak at 9/26 Board meeting. Can request Kat to put on agenda.

a. Report on use of RFP and RFQs

Tom Sheridan: discussion of RFP/RFQ process. We send out RFP because we do not have product or plans. We are seeking out consultants to help put a tentative fee schedule, etc. for us.

-Suggestion of changing to RFI as getting information first

Tony Roos: Suggest getting the survey, getting an architect, etc., to submit to the Board with substantial information.

-Jim McMaster (Board): Wants to ensure we follow legal process; suggesting we go to staff (Don or Casey) to help, they will then make recommendations to the Board.

IX. Old Business:

a. **None**

X. From the CPRD Board and Staff: (See proposed layout at end of meeting minutes).

-Kellan: brought plans for review of golf course from a few years ago (proposed 3rd nine); chipping green before 10th tee is where new clubhouse would be; discussion amongst committee regarding the plans from 2018.

-Should go to staff to submit the survey box for review by the Board.

-Approved by committee to submit to staff

a. Comments from CPRD Board Liaisons

-Board: there has been discussion to start building something in 3-5 years (discussed and budgeted)

-Roger Kuhlman mention \$5M on 2024-2025 budget (capital improvement list – clubhouse and 3rd nine as part of 2026-2027 budget).

b. Comments from CPRD Staff – **Kellan** made comments as shown above.

XI. New Business - **NONE**

a. Select Dates for Future Meetings:

i. **October Board Meeting is 10/24** (4th Thursday of the month)

-Board gets packet on the 16th – should get our notes to Kat by then.

-Discussion of when should present to the Board (every meeting, quarterly, at milestone events)

- Committee Meeting date agreed for **October 14th (Monday) 5:30**

b. Discussion on Field Trip to Other Clubhouses – **Not Discussed**

c. Discussion on Committee Action Plan –

-Roger Kuhlman handed out an idea of an action plan (road map) for the committee to review. The plan could help guide the committee in its work to provide advise in building a new clubhouse. The first item in the action plan is to get input from various groups including: similar golf course clubhouses, local chamber of commerce, City of Newberg, Dundee, Sherwood, golfers, local visitor centers, Oregon Golf Association, winery association, service groups, school district, restaurant association, CPRD staff and Board. Committee members were encouraged to review and discuss at next meeting.

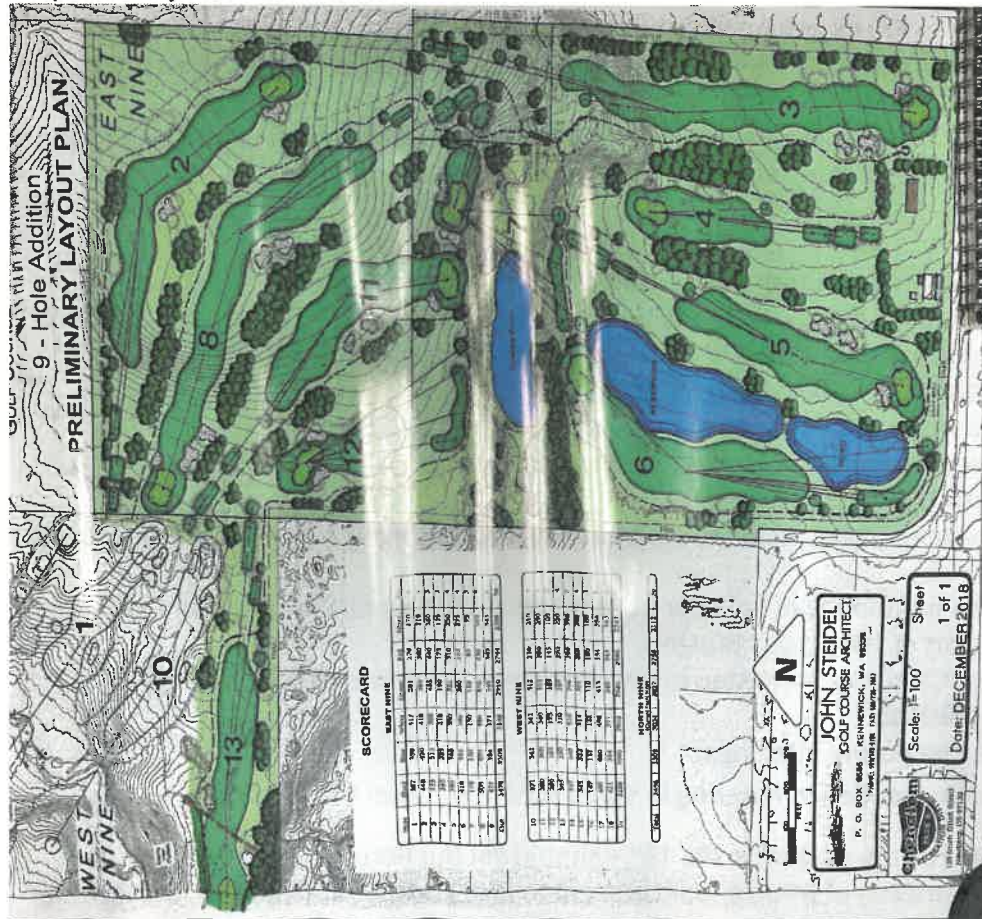
XII. Correspondence – **NONE**

XIII. Action Items:

- Review draft minutes from 9/16 meeting
- Contact CPRD Staff (Kat) about adding tourism representatives' presentation to 9/26 CPRD Board agenda
- Discuss RFP/RFI process with CPRD Staff
- Get approval from CPRD Staff (Kellan) for golfer survey and survey box
- Talk to CPRD Staff about having printed committee packets at meetings and agendas for guests attending meeting
- Review proposed action plan and groups to gather information

XIV. Adjournment - @ 6:40

Proposed Layout of new Nine:



AGENDA

CPRD CLUBHOUSE ADVISORY COMMITTEE

CHEHALEM ADMINISTRATION OFFICE

125 S. ELLIOTT ROAD NEWBERG, OREGON

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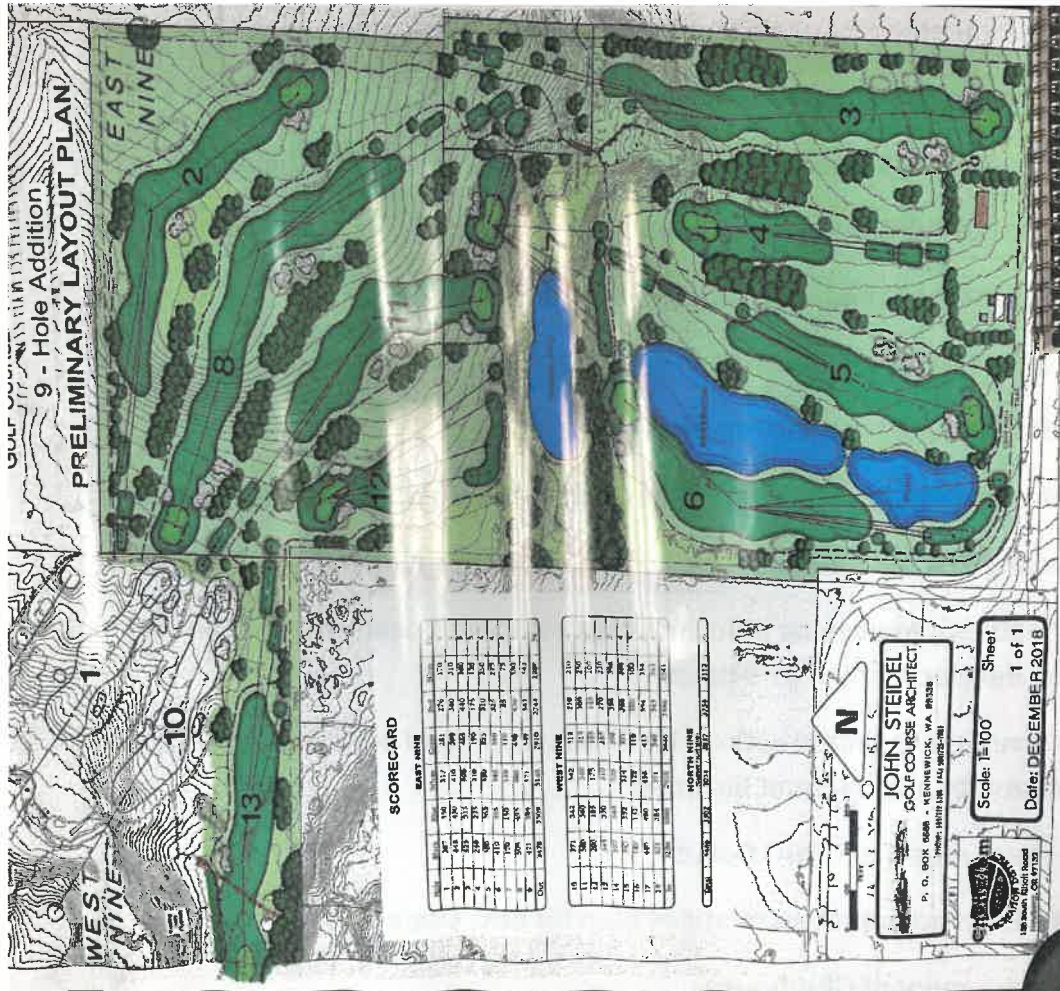
XIV. Adjournment - @ 6:40

OUTLINE OF WORK PLAN FOR CLUBHOUSE COMMITTEE

1. Get Community Input for Design and Use of New Clubhouse
 - a. Get understanding of current facilities and future plans
 - i. Determine which community and interested groups to meet
 - ii. Develop timeline for meetings and resources needed for meetings
 - b. Inform CPRD Board of work plan.
 - c. Conduct meetings and gather information
2. Produce report of information gathered
 - a. Committee to produce report of findings
 - b. Develop plan for next steps to suggest to the Board which may include:
 - i. Issuing RFP for consultant to facilitate development of clubhouse plans
 - ii. Consultant to develop plan including estimated costs and timeline for clubhouse and development of 3rd 9 holes
 - iii. Consultant develops options for financing project and facility operations including restaurant and banquet facilities
 - c. Present report to CPRD Board
 - d. CPRD Board approves/modifies plan for next steps
3. Development of Clubhouse
 - a. Plan developed for financing
 - b. Construction documents produced
 - c. RFP issued for operation/ownership of restaurant/banquet facilities
 - d. Operation/ownership of restaurant/banquet facilities approved
 - e. Contractor(s) selected for operation and construction of project
 - f. Financing is secured
 - g. Construction of facilities

- h. Operation of facility begins
- 4. Project is complete

Proposed Layout of new Nine:



Subject: Re: "Discussion with CPRD Board on Staff Liaison for Clubhouse Committee"
Date: Tuesday, October 1, 2024 at 1:55:48 PM Pacific Daylight Time
From: Robert Travers
To: Matthew Smith
CC: Kat Ricker, Roger Kuhlman, Jeff Dillon, Dennis Lewis, Eagles Fan, Thomas Sheridan, Kellan Sasken, Casey Creighton

Sorry for the inconvenience. And thank you for allowing us to speak. Here is the information not able to open:

Discussion with CPRD Board on Staff Liaison for Clubhouse Committee

The Golf Clubhouse Advisory Committee (GCAC) is actively working on their commitment to provide input to help the Board in making a decision on the building of a new clubhouse. Our plan is to have an initial report on community interest to the Board in early 2025.

We realize the Board and current staff are going to be spending much time in search and selection process of a new Superintendent. There are areas our committee will need input and approval from staff to continue our task. Before Don's departure, the committee was directed to work with Don or Casey for interaction with staff. Casey is already extremely committed with his responsibilities and suggests Kellan Sasken be the staff contact for the GCAC.

Bob Travers

503.550.4325 Mobile

Sent from my iPhone

On Oct 1, 2024, at 1:29 PM, Matthew Smith <msmith@board.cprdnewberg.org> wrote:

As this is a public meeting so you can provide input during the public comments period of the meeting. We will not be able to adjust the agenda, however.

Also, I cannot access your notes, if there is something you wanted to send please put it in the email with standard text.

Thank you!

Get [Outlook for iOS](#)

From: Robert Travers <bob@mossbarn.com>
Sent: Tuesday, October 1, 2024 12:50 PM
To: Kat Ricker <kricker@cpdnewberg.org>; Roger Kuhlman <rkuhlman4@comcast.net>; Jeff Dillon <jdillon9@hotmail.com>; Dennis Lewis <dennis@lewisav.com>; Eagles Fan <eaglefan77@yahoo.com>; Thomas Sheridan <sheridanthomas097@gmail.com>; Kellan Sasken <ksasken@cpdnewberg.org>; Casey Creighton <ccreighton@cpdnewberg.org>
Cc: Matthew Smith <msmith@board.cprdnewberg.org>; Jason Fields

<jfields@board.cprdnewberg.org>; Jim McMaster <jmcmaster@board.cprdnewberg.org>
Subject: "Discussion with CPRD Board on Staff Liaison for Clubhouse Committee"

Kat:

Please allow us to speak tonight. We only need 2 - 3 minutes. Please see the attached discussion item for more information.

Let us know if approved.



Bob Travers
TropiCare of Oregon
503.550.4325 Mobile

Sent from my iPhone

Subject: Taste Newberg/CPRD Board meeting

Date: Thursday, September 19, 2024 at 10:54:13 AM Pacific Daylight Time

From: Dennis Lewis

To: Kat Ricker

CC: Leigh Jensen, Percy Brandon, Lisa Nofield, Robert Travers

Kat,

Leigh Jensen, Director of our tourism group '*Taste Newberg*' would like to be on the agenda for the 09/26 CPRD Board meeting. Leigh would like to address the benefit of tourism in our community which would be enhanced by a Golf Club House. Percy Brandon, General Manager of The Allison, may wish to speak as well...I have enclosed a note of support from the Owner of the new Fairfield Inn.

Let us know if you need anything else from us...Thank you

Dear CPRD board of directors.

As a new business in the city of Newberg, the Fairfield Inn by Marriott is supportive of the development of a new clubhouse at the Chehalem Glenn Golf Course. The addition of a restaurant with meeting space will be an added offering to the community.

We look forward to the added amenities offered for community members and we are excited to share this potential development with our guests.

We appreciate your consideration.

Sincerely,

Lisa Nofield

Escape Lodging Company

503.717.2289

Dennis Lewis
Lewis Audio Video

dennis@lewisav.com

503-538-1190

503-537-4501

2112 Portland Rd.
Newberg, OR 97132

lewisav.com

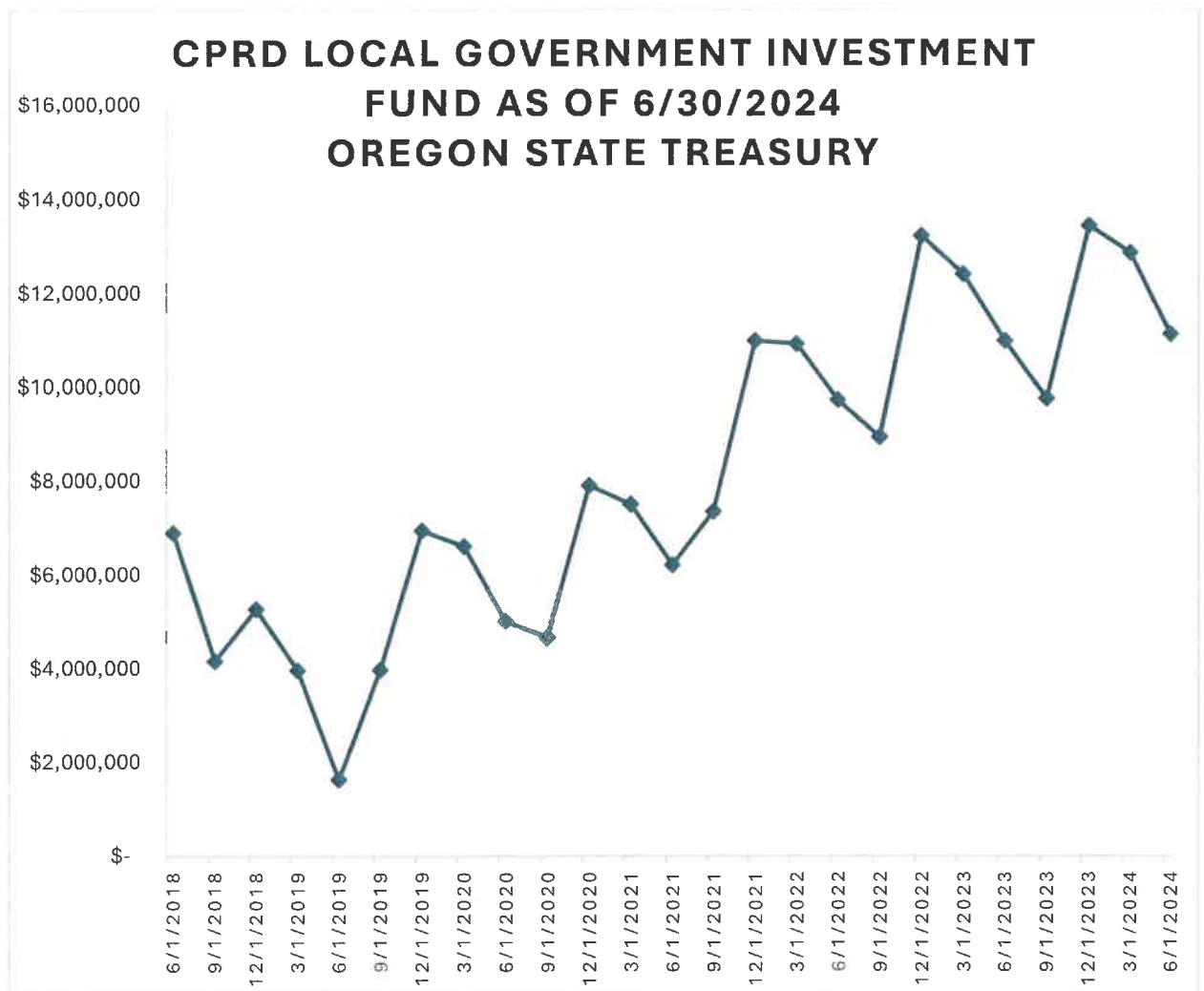
OR CCB# 177627 WA L&I# LEWISAV893k3

The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

CPRD Finances

By Hunter Wylie

1. For a budget to be approved it must be fully funded – no deficit spending
2. The district's source of funds:
 - a. Property taxes
 - b. System Development Charges
 - c. Grants
 - d. Revenue from sales – golf, pool, rentals, etc
 - e. Donations
 - f. Investment account - LGIP, excess cash accumulation
 - g. Interest from LGIP and other bank accounts
 - h. Operational Bank Accounts – US Bank and Zion Bank
3. Local Government Investment Pool
Reference: www.oregon.gov/lqip
See Attachment #1



This fund contains income from property taxes, system development charges, income from sales and donations. Each year's peak value is associated with the taxes collected by the current quarter. The decrease from the December peaks to the next three quarters represents the district's drawdown to meet operating capital needs. Any amount remaining represents the gross surplus of capital not required for the operation of the district. CPRD is singular in the State Parks and Rec Districts to have such large cash reserves as a percentage of their approved budgets. Typical various size districts run between 10% to 25% of their budgets. CPRD has run as high as 125%. Accumulation of such funds is illegal under Oregon Revised Statutes, ORS 294.100. Accumulations must be voter or board approved for specific projects, with specific timeframes, and reported annually. No such approvals have been given, no projects or times specified and there has been no annual reporting.

No one on the CPRD Board was aware of these funds until the winter 2022 when the author discovered it through the Oregon Secretary of State's office "Boy these guys have a lot of

money”. It was presented as part of a very detailed written presentation given at a regular board meeting.

Not all the district’s income passes through LGIP. Income from operations (pool, golf, etc.) is deposited directly in the operational accounts at two banks. District expenses are paid out of those bank accounts and are the repositories of most of the district’s annual budgetary needs. This is demonstrated by observing the yearly change in the LGIP balances and comparing those differences to the overall annual budget. The difference comes from the banks.

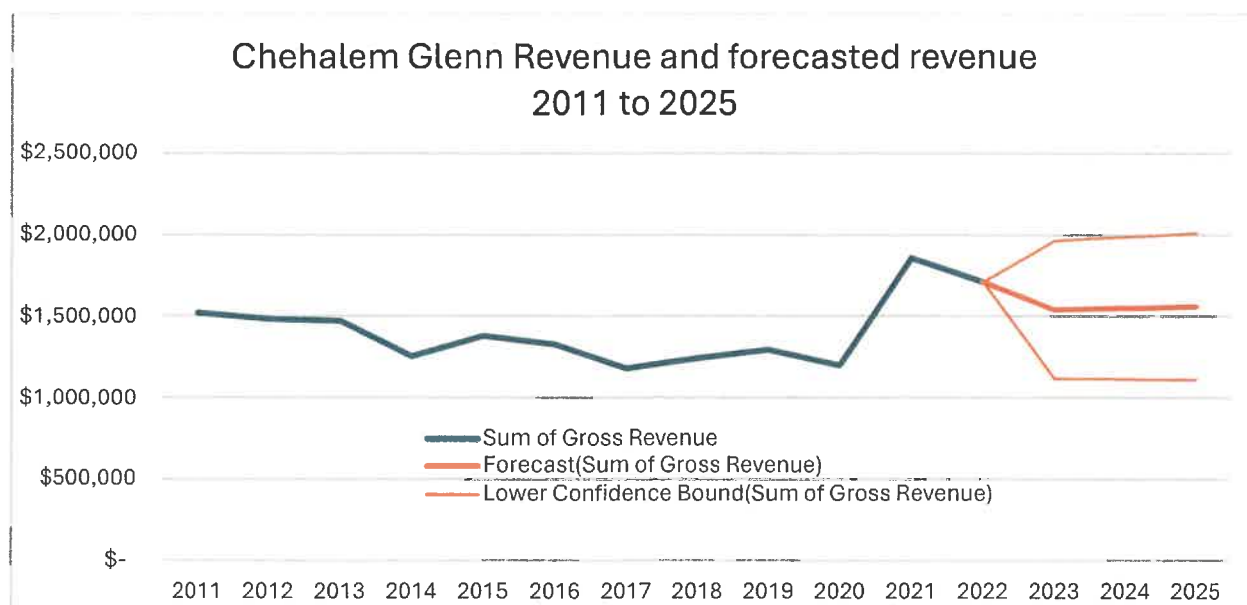
The final budget preparation documents for three years were examined to determine how such a large amount of capital was accumulated. It was easy to find by looking at the closing fiscal year general ledger accounts and isolating where large cash amounts remained. A particularly egregious example was in one of the golf course accounts where the expense for “Clerk/Typist” had actual expenses per year averaging 80K per year but was budgeted for \$280,000. General ledger account 470 – Acquisition and Improvement also deserves attention. These and other accounts totaled several million dollars per year as can be seen in the graph. Every year you have more cash than you did the year before.

Interesting when all this became public knowledge the following year’s budget increased by about 50% with no significant increase tax revenues and a flood of unprioritized projects.

Audited Financials

The District Auditors work for the Board not the district. This relationship is defined by law to provide the public with a clear view of the district’s financial condition. These annual dated and signed reports are all addressed to the Board. The audited financials are to be filed with the Oregon Secretary of State no later than six (6) months after the close of the district’s fiscal year, by December 31st. They are addressed to the Board and are to be presented to the Board upon completion. For the last three (3) years the district Superintendent has hidden these reports from the Board, delayed filing them with the Secretary of State and withheld them from the budget committee. This period has ranged from 8 to 11 months past their due date of December 31st. This has resulted in the reports being made available after the close of the following fiscal year making them irrelevant for annual budgeting or review, for example, the audited financials for FY21-22 were not made available, hidden, by the district until after the close of FY22-23. It is well documented in Board meeting transcripts with the district denials of having these reports, “They are still being worked on”. When in fact the dated letter of transmittal on the reports shows the district has had them in hand and had hidden them from the public and the board. This practice continues today. Board meeting minutes and the dated audits completely substantiate this.

Golf Course



This graph was produced using the accounting information provided by the district to the CPRD Board. Current YTD reports have not been provided to the Board. It demonstrated the district had been executing a going out of business strategy since 2011 via a three (3) percent average annual decline in revenues.

The spike in revenues was directly associated with covid and was not unique to Chehalem Glenn. Other golf courses (3) reported the same spike followed by a decline. Analysis of 30 months of Chehalem Glenn data, the maximum available, from GolfNow from 2021 to 2023 showed for every new (1) player/customer added, 2.4 players were lost after covid.

An analytics system was being built using all the GolfNow data for no charge. The system ran on an iPhone. Its development was approved by the Board. Output from the system was restricted to the Board and golf course operating management. When the initial system started producing key information on customer retention shown here, it was reported. A written request was submitted to course management to get access to all of the same data continually. This would provide the most accurate analysis on an ongoing basis. That request was denied by Julie Peterson on the grounds it violated the data privacy policy of the district. When I asked her if she was aware of the terms of the district's contract with GolfNow/NBC Universal. She wasn't, so explained it and presented her with the 53-page section dealing with their data privacy policy. Those terms specify NBC Universal and its affiliates have the right to use every piece of data captured or passing through GolfNow any way they want and with the right to sell it to whomever they want as they see fit. Still, she cut off all access. That ended the analytics.

It became clear what the district's motivation was when she asked me if I had included "walk in" golfers in the system statistics. It was included. The district clearly didn't like publicizing to the Board what was actually happening at the golf course.

I have 20 years of experience in building analytics systems for business management. The purpose of any analytics system is to provide insight into the operations of an organization to improve operations. The analysis of data must be ongoing to determine the cause and effect of change internally and externally over time.



OREGON GOVERNMENT ETHICS COMMISSION

Certificate of Completion

Let it be known that

Kat Ricker

has successfully completed training on

Public Meetings Law

Granted: 10/8/24

A handwritten signature in blue ink, appearing to read "S. Myers", is written over a horizontal line.

Susan V. Myers - Executive Director

OREGON GOVERNMENT ETHICS COMMISSION

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Public Meetings Law

Granted: 10/8/24



Susan V. Myers - Executive Director



Autumn is here for Chehalam parks

District begins hiring process for new superintendent, Renne Park updates

Hello, local parks and rec friends. As leaves and fir needles crisp and ride the breeze down to your walking shoes, I hope that you manage to visit some of our 22 parks.

There are measurable health benefits to be gained from outdoor recreation, and as laughter is the best medicine, allow me to conflate the two:

Why was the park noisy? Because the trees had bark. What's a park's favorite exercise? Bench pressing. What did the squirrel say when it went to the park? I'm nuts about this place! Here are some highlights as we usher in autumn. The board of directors

holds a work session this week to discuss the hiring search for the first new superintendent in 40 years. Longtime Superintendent Don Clements has set his retirement date for June 30, 2025.

CPRD is planning to expand pickleball at Jaquith Park next summer, with six new courts on the grass lawn just east of the tennis courts, which will be resurfaced. This coincides with the plan to add two pickleball courts to Renne Park. We acknowledge the pickleball advisory committee for its perseverance; their fruits of civic labor bud as the 3-year terms expire.

FROM THE PARK BENCH



Kat Ricker

Together, we have made great progress. The school district has secured a \$750,000 grant from Oregon Administrative Services. CPRD has agreed to match that, with revenues from System Development Charges (fees to businesses for new construction) and, fingers crossed, a grant. This is how we typically fund new

development.

CPRD is extending its municipal hand to support our schools — with childcare during staff furlough days, plus donations of \$50,000 to Newberg Boosters toward the new sound system at Newberg High School (did you notice at the varsity game against Canby?) and \$5,000 to Crater Elementary PTO parent group to help update the playground at Antonia Crater Elementary School. All of us is better than one of us.

Interested in trails in Newberg and Dundee? Consider serving on the new Chehalam Heritage Trails Citizens' Advisory Committee. The original trails committee formed in 2021 and concluded its work last month, including a public survey, recommendations on Bob and Crystal

Rilee Park, and a work party with 85 volunteers on National Trails Day. Applications are due Sept. 20.

A new advisory committee focusing on Chehalam Glenn Golf Course clubhouse development includes Jeff Dillon, Joe Fischer, Roger Kulman, Dennis Lewis, Tony Roos, Tom Sheridan and Robert Travers.

The board adopted the masterplan for Bob and Crystal Rilee Park and thanks everyone involved for engaging in public process.

Thank you, patrons of Chehalam Aquatic and Fitness Center, for your patience during our annual maintenance closure of the leisure pool. Have you seen the new play feature in the Little Lagoon? Many thanks to the Newberg Volunteer Firefighters Association for donating

the original feature, which served us well.

We mourn the unexpected loss of parks staff member Russ Sheehan. When you walk the trails at Ewing Young Park or the newer trails at Bob and Crystal Rilee Park, you are walking on trails blazed by this talented, internationally experienced land shaper. Our condolences lie with his family.

In closing, here is a poignant sentiment so old that I forego any attempt at accurate citation: People do not stop playing because they grow old; they grow old because they stop playing.

Kat Ricker is the public information director for the Chehalam Park & Recreation District. She can be reached at kricker@cprdnewberg.org.

In Loving Memory

SEP. 2024 Activity Reports

455 School Aged Childcare	SEP. 2024	Fiscal Year To Date
Supervisory Staff	833.06	2439.60
Childcare Coordinator	4,207.24	12,034.98
	1,073.93	3,221.78
Recreation DPT.		
	0.00	0.00
Care Technician		
Part Time Staff Expense	20,272.37	112,484.80
	5,714.21	24,488.27
Fringe		
program Expense	16,710.29	36,895.97
	0.00	0.00
Utilities Expense		
	48,811.10	191,565.40
Total Expense		
	81,671.53	198,069.30
Program Revenue		
	0.00	0.00
Rental Revenue		
	-32,860.43	-6,503.90
Net		

In the month of September, the school-aged childcare covered the first of seven furlough days that we agreed to with NSD. This took place on the third of September. It was nice to have a smaller group of kids for our first one.

We are in 6 schools with our school aged enrichment program. We have consistent staff at all the sites, which helped make the transition go smooth.