

AGENDA
CHEHALEM PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
JANUARY 26, 2023 6:00 P.M.

JOIN WEBINAR <https://us02web.zoom.us/j/89209572170>

Webinar ID: 892 0957 2170 Passcode: 313753

- I. Call To Order**
- II. Roll Call**
- III. Approval of or Additions to the Agenda**
- IV. Approval of Consent Agenda**
 - A. Approve Minutes Regular Board Meeting December 01, 2022.
 - B. Approval of Bills Payable
 - C. Approval of Financials
- V. Public Participation**
 - A. Trails Committee Report
 - B. Bob & Crystal Rilee Trails
 - C. Others not on Agenda
- VI. Action Items/Committee Reports/Board Comments**
 - A. Approve Resolution 01-01-23 Sander Estate Park Grant
 - B. Approve Grant Application for Phase 2 By Pass Trail
 - C. Reports and Comments from Board Members
- VII. Old Business**
 - A. Updates on Projects and Questions
 - B. Pickle ball, Trails, Golf Course Advisory Committee Report & Update
 - C. Update Right of Way Easement Friends Park
 - D. Dundee Access and Utility Easement for Paddle Launch
- VIII. From the Superintendent's Desk**
 - A. Superintendent's Report
 - B. Staff Reports
- IX. Correspondence**
 - A. Citizens' Comments/Evaluations
 - B. Miscellaneous Info
- X. Executive Session**
 - A. Discuss Personnel Issues
- XI. Adjournment**

Next regular Board meeting is February 23, 2023

JOIN WEBINAR <https://us02web.zoom.us/j/89209572170>

Webinar ID: 892 0957 2170 Passcode: 313753

To: Board of Directors
From: Superintendent
Date: January 20, 2023
Re: Background information for January 26, 2023 Board Meeting

Number corresponds to Agenda Item

II. ROLL CALL – We need 3 present for the meeting. Please call if you cannot attend. PLEASE REMEMBER MEETING AT THE DISTRICT OFFICE. YOU CAN CALL IN FOR MEETING. Jim will not be present.

YOU CAN ATTEND REMOTELY, VIA ZOOM. Kat will send information needed for meeting

Please see page 4 for index for page numbers

III. APPROVAL OR ADDITIONS TO AGENDA – If you wish additions please give me a call.

IV. APPROVAL OF CONSENT AGENDA

A. Approval of Board Meeting Minutes – Please see pages (5-13) for Regular Meeting Minutes of December 01, 2022

RECOMMENDATION: Approval of Regular Board Meeting Minutes for December 01, 2022

B. Approval of Bills Payable – See page (14-15). General Fund \$757,313.48, SDC FUND \$146,457.90, LOAN SERVICE FUND \$0.00, POOL BOND \$292,510.82, FOUNDATION \$2,907.08

RECOMMENDATION: APPROVAL OF BILLS PAYABLE.

C. Approval of Financial – Please see page (16-49). The current debt is for the golf course, fitness center and pool bond. This year we paid for the property purchased on 219. We are allowed about \$92,400,000.00 in debt. As of 6/30/2021, we have \$23,912,998 outstanding long-term debt obligations. We refinanced the loans for the golf course, property and combined them with the loan for the pool and fitness center to save money. Currently we have two loans and one bond. Please note the general fund in previous years had transferred the money to pay for debt to the Loan Service Fund. We are now paying debt out of the SDC fund.

GENERAL FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 12/31/21-22</u>	<u>AS OF 12/31/22-23</u>	<u>DIFFERENCE</u>
TOTAL EXPENDITURES	\$ 2,900,387.26	\$ 3,684,149.58	\$ 783,762.32
TOTAL OPERATION EX.	\$ 2,848,466.75	\$ 3,529,455.89	\$ 680,989.14
TOTAL CAP/AQ/DEV/TRS	\$ 51,920.51	\$ 154,693.69	\$ 102,773.18
TOTAL REVENUE	\$ 9,887,764.20	\$11,358,922.01	\$ 1,471,157.81
TOTAL TAXES	\$ 3,200,749.35	\$ 3,109,781.20	\$ <90,968.15>
TOTAL FEES & CHARGES	\$ 1,941,437.67	\$ 2,262,149.15	\$ 320,711.48
TOTAL OTHER REVENUE	\$ 158,949.78	\$ 66,065.83	\$ < 92,883.95>
BEGINNING BALANCE	\$ 4,586,627.40	\$ 5,920,925.83	\$ 1,334,298.43
<u>BALANCE</u>	<u>\$ 6,987,376.94</u>	<u>\$ 7,674,772.43</u>	<u>\$ 687,395.49</u>

SDC FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 12/31/21-22</u>	<u>AS OF 12/31/22-23</u>	<u>DIFFERENCE</u>
BEGINNING BALANCE	\$ 1,941,451.07	\$ 3,890,319.32	\$1,948,868.25
INTEREST	\$ 5,978.29	\$ 37,493.87	\$ 31,515.58
CITY OF NEWBERG	\$ 2,226,788.34	\$ 887,954.52	\$ <1,338,833.82>
CITY OF DUNDEE	\$ 63,206.20	\$ 13,334.86	\$ <49,871.34>
COUNTY OF YAMHILL	\$ 55,659.11	\$ 33,929.96	\$ <21,729.15>
TRANSFERRED IN	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 4,293,083.01	\$ 4,863,032.53	\$ 569,949.52
TOTAL EXPENDITURE	\$ 396,028.91	\$ 398,504.70	\$ 2,475.79
<u>BALANCE</u>	<u>\$ 3,897,054.10</u>	<u>\$ 4,464,527.83</u>	<u>\$ 567,473.73</u>

RECOMMENDATION: Approve October 2022 Financials as submitted. Note we added to financial information.

V. PUBLIC PARTICIPATION

- A. Trail Committee Report – Quentin Comus Please see pages (50-64)
- B. Bob and Crystal Rilee Park Trails – Quentin Comus Please see pages (65-92)
- C. Others not on Agenda

VI. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS

- A. Approve Resolution 01-01-23 – Sander Estate Park Resolution see page (93-93B)..

RECOMMENDATION: Approve Resolution 01-01-23

- B. Approve Grant requesting fund for Phase two By Pass Trail – Please see page (94-94B).

RECOMMENDATION: Approve Resolution 01-02-23

- C. Reports and Comments from Board Members – Given at meeting

VII. OLD BUSINESS

- A. Update on Projects and Operation - Will discuss at meeting.
- B. Pickle Ball, Golf Course Advisory Committee – Will give latest info at meeting.
- C. Update Right of Way Easement Friends Park – Will give update at meeting.
- D. Dundee Access and Utility Easement for Paddle Launch- Will give update at meeting.

VIII. FROM THE SUPERINTENDENTS DESK

- A. Superintendent Report – Will give report at meeting
- B. Staff Reports – Please see pages (95-108).

IX. CORRESPONDENCE

- A. Citizens Comments/Evaluations – Please see Pages (109-128)
- B. Miscellaneous Information – Please see page (129-142).

X. EXECUTIVE SESSION

- A. Discuss Personnel Issues

XI. ADJOURNMENT

Next Regular Board Meeting February 23, 2023.

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CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
December 1, 2022
MINUTES

I. Don Loving called the meeting to order 6:00 p.m.

II. Roll Call

Board members:

Gayle Bizeau

Don Loving

Bart Rierson

Lisa Rogers

Jim McMaster, *excused*

CPRD Staff:

Don Clements, Superintendent

Casey Creighton, Assistant Superintendent

Richard Cornwell, IT Specialist

Julie Petersen, Special Services Supervisor/Recreation Supervisor

Kayla McElligott, Events Marketing Coordinator

R. Scott Robinson, Golf Course Coordinator/Supervisor

Kellan Sasken, Special Services/Golf Director

Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor

Public:

Bob Freshman

Jenni Jeronimo

Tamra Johnson (*Crystal Rilee Equestrian Park*)

Anne Dufay (*Ladd Hill 3,000*)

Cricket Dixon (*Ladd Hill 3,000*)

Art Gregory (*Golf Course Advisory Committee*)

Joel Dicks (*LOC MTB Team*)

Danna Kemp (*Trails*)

Ryann Reinkofe (*Crystal Rilee Equestrian Park*)

Allen Holstein

Lois Fox (*Crystal Rilee Equestrian Park*)

Brian Bowman (*Rilee Mt. Biking*)

III. Approval of or changes to agenda –
Motion to approve of the agenda as is.

Moved : Lisa Rogers
Second: Bart Rierson
Passed unanimously

IV. Approval of consent agenda
Motion to approve consent agenda as is.

- a. Approval of minutes of regular Board meeting October 27, 2022
- b. Approval of bills payable
- c. Approval of October financials

Moved : Bart Rierson
Second: Lisa Rogers
Passed unanimously

V. Public participation

- **Cricket Dixon:** Wanted to let the Board know that even though the Rilee Park trails are closed, bikers are still up there. *Creighton and Stewart* assured them that the signage for the trails being closed are up and anyone they have caught being up there has been told that the trails are closed for the season.
- **Lois Fox:** Wants to know when a resolution of use of the trails will be reached. *Don Loving* Let them know that the Board has directed CPRD staff to reach a solution before the trails open back up in the spring.
- **Tamra Johnson:** Is looking for clarification on VI on the agenda for approval for the RFQ. *Don Loving* clarified that the Board isn't approving an RFQ tonight. *Don Clements* explained that an RFQ is a request for qualifications and the process behind an RFQ. *Cricket Dixon* asks if there will there be any room for public input. *Loving* assures them that yes, there will be a time for public input.
- **Joel Dicks:** Wanted to talk about their Lake Oswego Composite Mountain Biking Team (*LOC MTB Team*) that is a youth organization and nonprofit. Dicks wanted to thank the Board for letting them ride on the Bob & Crystal Rilee Park Trails. Dicks mentioned that it's a great place to practice and that one of their riders recently won a championship. Dicks wanted to give some input about the trails from a biking perspective and would like to promote a multiuse trail system with clear signs and courtesy users. Dicks says that these types of trails are all over the nation.

- **Jenni Jeronimo:** Wants to know if the Bob & Crystal Rilee Park trails will be closed during the duration of composing the Master Plan for the park. *Loving* assures them that is not the case and that the trails will open in the spring.
- **Ryann Reinkofe:** Wants to know if there is going to be a separation of the trails of east and west during the duration of composing the Master Plan for Bob & Crystal Rilee Park. *Loving* states that the Board is waiting to hear the recommendation from CPRD staff. *Rogers* states that when the park reopens in the spring, there will be a decision. *Clements* adds that CPRD will get with experts to make sure the trails are safe.

Don Loving closed public participation at 6:22 p.m.

VI. Action items/committee reports/Board comments

a. Approval of the 2023–24 Budget Calendar

Motion to approve the 2023–2024 Budget Calendar.

Moved : Lisa Rogers

Second: Gayle Bizeau

Passed unanimously

b. Approval of Budget Committee Appointments

Motion to approve the Budget Committee Appointments as presented in the packet.

Moved : Lisa Rogers

Second: Bart Rierson

Passed unanimously

c. Approval of appointing Superintendent as budget officer for 2023–24

Motion to approve Superintendent as budget officer for 2023–2024 with the inclusion of Casey Creighton, Bryan Stewart, and Julie Petersen.

Moved : Bart Rierson

Second: Lisa Rogers

Passed unanimously

d. Approval of RFQ for Master Plan for Bob & Crystal Rilee Park

Clements is asking the Board to approve that CPRD go out for an RFQ for the Master Plan for Bob & Crystal Rilee Park, pending a few additions later.

Motion to approve the request for qualifications for the Master Plan for Bob & Crystal Rilee Park.

Moved : Bart Rierson

Second: Lisa Rogers

Passed unanimously

- e. **Approval of modification to retirement plan for changing age from 21 to no minimum age to participate in the plan.**

Motion to accept the modification to the retirement plan for changing the age from 21 to no minimum age to participate in the plan.

Moved : Gayle Bizeau

Second: Lisa Rogers

Passed unanimously

- f. **Approval to request to waive SDC's for Habitat for Humanity.**

Rogers declared a potential conflict since her husband works for Habitat for Humanity. Loving says he doesn't see a conflict since historically speaking, they have waived their SDC's.

Motion to approve the request to waive SDC's for Habitat for Humanity.

Moved : Bart Rierson

Second: Gayle Bizeau

Passed with three votes; Rogers abstained from voting.

- g. Reports and comments from Board members

Gayle Bizeau: N/A

Don Loving: N/A

Bart Rierson: Wants to see CPRD move forward with paddle launch and is looking forward to hearing more about Ewing Young bridge.

Lisa Rogers: The CCC had their Night of the Moon event which was very successful and they are finding folks to do the construction on the theater.

VII. Old business/project updates

- a. Update on Projects and Operation:

Casey Creighton

Aquatic Center: Recently found some contaminants in the system so they are working on treating the water.

Ewing Young bridge: Waiting on land use. John Bridges is ready to submit to County and City on the bridge proposal next week. Hopefully construction will take place next June, July, August.

Trails: Working with Quentin Comus for trails and signage.

Sander Estate: Working on grants.

Friends Park: Working with Pat Darby on a proposal to trade some land in the park. Currently waiting on appraisal. This will

gain more access to Hess Creek and potentially allow for more trails to be built.

Chehalem Valley BMX: President stood down and gave us a check. New group voted in new people and are going to be making some changes to the use of the BMX track. They asked for permission to put up advertising to help raise money for maintenance to the track. *Rogers* asks if CPRD has any sign requirements. *Clements* says he will have John Bridges put something in the agreement about the signs so we don't end up with signs that could potentially be inappropriate.

Rierson asks for an update on the paved lot and restrooms at Ewing Young Park. *Clements* says that it's a part of the Master Plan.

Loving asks when CPRD opens the trails at Rilee Park. *Creighton* says around April, but it depends on the rain and when the trails dry out. *Loving* asks for recommendations on the trails to be available by the March 2023 meeting at the very latest.

Bypass Trail: CPRD received the right-of-way from ODOT for the bypass trail but are running into a problem with their construction site. CPRD's staging area might not be available.

The conversion of Renne Field to artificial turf: Creighton Met with Stephen Philips recently. He went back to the meeting notes from April and found that there was an agreement with the Newberg School District and CPRD regarding the use of that field. Creighton says that it is basically a lease agreement for 99 years. Creighton forwarded that agreement to Philips' attorney and CPRD's attorney for their review, and that information will be forthcoming to the Board soon.

Additional notes: Creighton met with new city planning manager. Clay Downing. They went over everything the District is doing in and around the city so he is up to date on everything CPRD is doing.

b. Pickleball, Trails, Golf Course Advisory Committee:

Art Gregory, Golf Course Committee: The committee has had three meetings so far. Most of the effort has been to identify financials and ways to generate funds. Some of the projects they are looking at include a clubhouse, another 9 holes, and a shelter

and better mats for the Driving Range, with a fence to go around. There has also been discussion for the need to set up a separate account in the Chehalem Parks Foundation as they collect money through fees at the course (\$5) for everyone who plays golf. This money would go towards being used for the projects.

Loving mentioned that the money might not need to be put into the Foundation. They might just need to open a new bank account. Rates are also being raised in January, so pushing back the surcharge until later would be best.

Pickle Ball: No report to be made. *Julie Petersen* mentions that there are a bunch of pickleball participants playing at the fitness center, so they have set up a schedule for them.

Trails Committee: *Rierson* says the committee has lost about 1/3 of the members. They were really anxious about working on the signage. *Quentin Comus* was on one meeting and talked to them about his GIS trails maps.

Rogers talked about *Joel Dicks* from earlier in the evening who is with LOC MTB and who talked about a multiuse trail system. *Rogers* points out a lot of the people in that club aren't from the District. *Rogers* says we need to make sure we are doing what is best for our District, or potentially have people outside our District pay a surcharge. *Clements* says that CPRD can look at what the residents are paying and mentions that at the golf course, CPRD has an Out-of-District fee and In-District fee. There is an amount of fees that are allowable. *Rogers* asks if it is appropriate to include those fees as a part of the Master Plan of the park? *Clements* says CPRD will have trail stewards when the trails open back up this coming year. Their responsibility is to inform people about the rules and regulations and call officials if an individual doesn't abide by the rules. *Clements* says this system has worked in other places such as Bend, OR.

- c. Update Right of Way Easement Friends Park:
 - i. Recommendation: Approve the exchange of land, provided the state and fed's approve.

Clements motioned that some of this has already been discussed this evening. Says there will be an agreement put together so CPRD has a legal record of everything. *Creighton* hands the Board a more updated version of a map for that area and what they plan to do there.

- d. Dundee Access and Utility Easement for Paddle Launch:
Clements states that CPRD has the access, all that is left is getting with property owner to get it legally done. He says what we need to figure out is if we go ahead and do the paddle launch, or do we try to get a grant, which may delay us a year. *Rierson* asked for a timeline. *Clements* says CPRD is hoping to have access by the end of April 2023.

VIII. From the superintendent's desk

- a. Superintendent's report – Nothing else to report on.
- b. Staff reports –

Casey Creighton: Nothing else to report on.

Bryan Stewart: The parks are in leaf pick-up mode. Has not heard of any complaints yet with flooding.

Julie Petersen:

Sports: Introduce the newest CPRD employee in the Sports department: Nicole Lewelling, Sports Technician. She also mentions that CPRD has had over 1000 kids participate in fall sports. Youth basketball is CPRD's only winter sport and is underway at the moment. Adult basketball starts in March 2023.

Aquatic & Fitness Center: Table Tennis tables were recently bought and a group over at Friendsview is very interested in starting a Table Tennis league that will start soon. Pickleball is currently going on. There have been a lot of tournaments in the Competition Pool with people from all over the nation. The Special Olympics are swimming at the Competition Pool as well. Tara Franks, our Aquatics Coordinator is retiring at the end of January and she will be missed.

Recreation: Gymnastics has about 75 children enrolled. Recreation also started Happy Feet Soccer that is a soccer program for 3-year-olds. Additionally, CPRD is also partnering with George Fox University for their Sports leagues, to offer youth tournaments each month.

Senior Center: The Senior Center is now open to in-person dining for lunch on Mondays and Wednesdays. They just had their fall bazaar with over 55 local vendors.

CPRD Childcare: There are 175 full-time and part-time children enrolled. Everything is going very well.

Loving says that after the first of the year, he wants to coordinate a Senior Center lunch with the Board.

Kellan Sasken: States that the \$5.00 fee for the point-of-sale system at the golf course to help raise funds for the Golf Course Advisory Committee projects is not an issue and can be separated. He also mentions that fee rates are rising.

R. Scott Robinson: Is working hard to keep the golf course in good shape for people who want to play in winter weather.

Richard Cornwell: Nothing to report.

Kayla McElligott: Reiterated on the success of the Senior Center Fall Bazaar that happened recently. Stated that it was the biggest turn out they've seen yet.

IX. Correspondence

A. Citizen comments/evaluations –

Rierson: Responding to the comment about homeless individuals at the park. He says CPRD need to be compassionate but acknowledges that it has been an issue for children needing to use the restroom and can make the parks less usable for everyone. He wants to know what we can do and thinks we need to have a discussion about it. *Rogers* acknowledges that it won't be easy to figure out how to be compassionate and maintain access for the public. *Creighton* states that there are lots of programs available for the homeless community and that CPRD staff points them in that direction whenever they can. *Petersen* lets the Board know an informational flyer for community resources was created by CPRD to hand out to people who may need the information. *Stewart* states that he engages daily with houseless folks in the community and that CPRD has a really good relationship with safety. Says there are established rules with the parks and by being proactive and engaging with people, CPRD can let them know of the programs available to them. He also adds a reminder that CPRD parks are open to the all of the public from dawn to dusk.

B. Miscellaneous Information

Loving: The January meeting we will have an Executive Session for personnel topics. Heidi Smith has reminded him that the Board is overdue for one. In addition, after the regular Board meeting, they will need to have a Foundation meeting.

X. Adjournment – Lisa Rogers moved to adjourn at 7:48 p.m.

Next meeting: January 26, 2023

Respectfully Submitted,

Kayla McElligott, Events Marketing Coordinator

**ACCOUNTS AND PAYROLL PAYABLE
FROM NOVEMBER 18, 2022
UP TO JANUARY 06, 2023**

ACCOUNTS PAYABLE FOR GERNERAL FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TYPE CHECKS</u>
127000-127159	\$ 351,633.48	ACCOUNTS PAYABLE
127099-127001, 127143	\$ 1,920.61	PAYROLL
WIRE TRANSFER PAYROLL	\$ 374,181.20	PAYROLL
2304-2317 TRANSFERS	\$ 29,578.19	MANUAL/ACH
GRAND TOTAL	<u>\$ 757,313.48</u>	

BREAKOUT

<u>ACCOUNTS PAYABLE</u>	\$ 351,633.48
<u>PAYROLL</u>	\$ 376,101.81
<u>WIRE TRANSFER & ACH</u>	\$ 29,578.19

ACCOUNTS PAYABLE FOR SDC FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
1069 VOID PAID	\$ 4,690.21	AKS
1070	\$ 722.50	MIG-APG
1071	\$ 488.75	KITTELSON&ASSOCIATES
1072	\$ 2,670.00	YAMHILL COUNTY
1073	\$ 3,460.40	CITY OF NEWBERG
1074	\$ 5,100.00	CARLSON TSTING, INC
1075	\$ 8,948.00	YAMHILL COUNTY
1076	\$ 2,355.95	WH PACIFIC
1077	\$ 4,167.71	GREEN WORKS, PC
1078	\$ 616.25	KITTELSON&ASCOCIATES
1079	\$ 1,710.00	MIG-APG
1080	\$ 644.00	WISER RAILENGINEERING
WIRE TRANSFER LOAN	\$ 115,574.34	US BANK
GRAND TOTAL	<u>\$ 146,457.90</u>	

ACCOUNTS PYABLE FOR LOAN SERVICE FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
NO CHECKS	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

ACCOUNTS PAYABLE FOR CAPITAL POOL CONSTRUCTION & POOL BOND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
WIRE TRANSFER	\$ 292,610.82	US BANK
GRAND TOTAL	<u>\$ 292,610.82</u>	

BREAKOUT

<u>POOL BOND CONSTRUCTIONS</u>	00.00	
<u>POOL BOND DEBT</u>	\$ 292,610.82	

ACCOUNTS PAYABLE FOR FOUNDATION

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
205	\$ 32.68	CITI CARD (FOOTBALL)
206	\$ 29.70	US BANK TECH SOUP
207	\$ 119.73	OREGON DEPT JUSTICE
208	\$ 2,675.00	R MICHAEL MARR AUDIT
209	\$ 29.70	US BANK TECH SOUP
235 OUT OF ORDER	\$ 20.27	OREGON DEPT JUSTICE
GRAND TOTAL	<u>\$ 2,907.08</u>	

FINANCIAL OVERVIEW

GENERAL FUND SUMMARY

DESCRIPTION	AS OF 12/31/21-22	AS OF 12/31/22-23	DIFFERENCE
Total Operational Expense	\$ 2,848,466.75	\$3,529,455.89	\$ 680,989.14
Total Capital Outlay & Transfers	\$ 51,920.51	\$ 154,693.69	\$ 102,773.18
GRAND TOTAL EXPENSES	\$ 2,900,387.26	\$3,684,149.58	\$ 783,762.32
Total Tax Revenue	\$ 3,200,749.35	\$3,109,781.20	\$ < 90,968.15>
Total Fees & Charges Revenue	\$ 1,941,437.67	\$2,262,149.15	\$ 320,711.48
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Beginning Balance	\$ 4,586,627.40	\$5,920,925.83	\$1,334,298.43
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TOTAL REVENUE	\$ 2,351,631.94	\$ 972,713.21	\$ <1,378,918.73>
BEGINNING BALANCE	\$ 1,941,451.07	\$3,890,319.32	\$1,948,868.25
GRAND TOTAL REVENUE	\$ 4,293,083.01	\$4,863,032.53	\$ 569,949.52

LOAN SERVICE FUND SUMMARY

DESCRIPTION	AS OF 12/31/21-22	AS OF 12/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
REVENUE TRANSFERS	\$ 0.00	\$ 0.00	\$ 0.00
INTREST	\$ 191.55	\$ 326.85	\$ 135.30
BEGINNING BALANCE	\$ 33,702.97	\$ 34,000.55	\$ 297.58
GRAND TOTAL REVENUE	\$ 33,894.52	\$ 34,327.40	\$ 432.88

EQUIPMENT AND MAJOR MAINTENANCE FUND SUMMARY

DESCRIPTION	AS OF 12/31/21-22	AS OF 12/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00
BEGINNING BALANCE	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

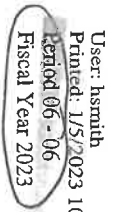
CAPITAL PROJECT POOL FUND SUMMARY

DESCRIPTION	AS OF 12/31/21-22	AS OF 12/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

BOND LOAN SERVICE SUMMARY

DESCRIPTION	AS OF 12/31/21-22	AS OF 12/31/22-23	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 310,486.10	\$ 292,610.87	\$ <17,875.23>
GRAND TOTAL REVENUE	\$ 1,593,745.79	\$1,812,414.01	\$ 218,668.22

General Ledger Revenue Analysis



User: hsmith
Printed: 1/5/2023 10:42:02 AM
Period 06 - 06
Fiscal Year 2023

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001	GENERAL FUND					
001-000-400000	BEGINNING FUND BALANCE	2,116,377.00	0.00	5,920,925.83	-3,804,548.83	279.77
001-000-410000	CURRENT TAXES	3,462,157.00	137,611.84	3,070,740.54	391,416.46	88.69
001-000-411000	PRIOR TAXES	125,000.00	1,775.63	39,040.66	85,959.34	31.23
001-000-450000	PARKS	10,225.00	0.00	28,950.27	-18,725.27	283.13
001-000-450415	PADDLE LAUNCH	0.00	0.00	0.00	0.00	0.00
001-000-451000	AQUATIC RECEIPTS	1,009,255.00	122,739.64	603,510.35	405,744.65	59.80
001-000-452000	ADULT SPORT RECEIPTS	40,680.00	0.00	1,100.00	39,580.00	2.70
001-000-453000	YOUTH SPORT RECEIPTS	331,200.00	31,197.29	224,083.97	107,116.03	67.66
001-000-453001	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00
001-000-453002	TUVALATIN VALLEY YOUTH FOOTBALL	0.00	0.00	0.00	0.00	0.00
001-000-454000	RECREATION CLASSES INCOME	115,200.00	7,066.00	78,982.52	36,217.48	68.56
001-000-454001	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00
001-000-455000	PLAYGRNDSCENTERS	657,000.00	40,177.68	273,569.05	383,430.95	41.64
001-000-456000	COMM CTRSCOUT HOUSE INCOME	77,855.00	5,505.00	53,085.91	24,769.09	68.19
001-000-457000	COMMUNITY SCHOOL	57,500.00	380.00	21,666.95	35,833.05	37.68
001-000-458000	GC MAINT REIMB	0.00	0.00	0.00	0.00	0.00
001-000-459000	GOLF COURSE CLUB HOUSE	1,567,000.00	73,592.12	954,732.34	612,267.66	60.93
001-000-460000	EWING YG PK PROG INCOME	0.00	0.00	0.00	0.00	0.00
001-000-472000	CONCESSION INCOME	15,100.00	0.00	10,023.08	5,076.92	66.38
001-000-474000	PRESCHOOL INCOME	77,866.00	2,641.98	12,444.71	65,421.29	15.98
001-000-476000	CHEH VALL BABE RUTH ASSN	0.00	0.00	0.00	0.00	0.00
001-000-478000	LITTLE LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-479000	NDOT REVENUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001-000-480010	INTEREST EARNINGS	30,000.00	19,282.25	61,731.89	-31,731.89	205.77
001-000-480020	SKATE PARK INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480022	GRANT/SLOANSOTHER	0.00	0.00	0.00	0.00	0.00
001-000-480025	MISCELLANEOUS INCOME	50,000.00	2,978.11	4,333.94	45,666.06	8.67
001-000-480028	PARK RESERVATION INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480030	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
001-000-480040	DONATIONS	0.00	0.00	0.00	0.00	0.00
001-000-480099	ALLOW FOR RETURNED CHECKS	0.00	0.00	0.00	0.00	0.00
001-000-488000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-490002	TRANSFER	0.00	0.00	0.00	0.00	0.00
001-000-501000	CPT INCOME	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001-000-502000	NDOT INCOME	0.00	0.00	0.00	0.00	0.00
001-000-503000	BAMBINO LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-504000	BABE RUTH INCOME	8,000.00	0.00	0.00	8,000.00	0.00
001-000-505000	CHEHALEM TIGER VB ALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-506000	QUILT CLUB INCOME	1,500.00	0.00	0.00	1,500.00	0.00
001-000-507000	NEWBERG THEATRE GRUOP INCOME	10,000.00	0.00	0.00	10,000.00	0.00
001-000-508000	Historic Friends of Nbg	0.00	0.00	0.00	0.00	0.00
001-000-509000	TUALATIN VALLEY FOOTBALL REV.	22,000.00	0.00	0.00	22,000.00	0.00
001-000-510000	LACROSSE	10,000.00	0.00	0.00	10,000.00	0.00
001-000-511000	Basketball	0.00	0.00	0.00	0.00	0.00
	REVENUE	9,793,915.00	444,947.54	11,358,922.01	-1,565,007.01	115.98
001	GENERAL FUND	9,793,915.00	444,947.54	11,358,922.01	-1,565,007.01	115.98
005	EWING YOUNG FUND					
005-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
005-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
005-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT					
025-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
025-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
025-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND					
026-000-131001	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
026-000-160000	TAXES ON BOND	0.00	0.00	0.00	0.00	0.00
026-000-400000	BEGINNING FUND BALANCE	34,888.00	0.00	34,000.55	887.45	97.46
026-000-410000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
026-000-410001	LOANS	0.00	0.00	0.00	0.00	0.00
026-000-461000	INTEREST EARNINGS	0.00	77.37	326.85	-326.85	0.00
026-000-461002	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
026-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
026-000-470000	EWING YOUNG PARK INCOME	0.00	0.00	0.00	0.00	0.00
	REVENUE	34,888.00	77.37	34,327.40	560.60	98.39

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Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
026	LOAN SERVICE FUND	34,888.00	77.37	34,327.40	560.60	98.39
035	SDC FUNDS	2,000,000.00	0.00	3,890,319.32	-1,890,319.32	194.52
035-000-400000	BEGINNING BALANCE DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-400002	BEGINNING BALANCE NEWBERG	0.00	0.00	0.00	0.00	0.00
035-000-400003	BEGINNING BALANCE YAMHILL CO	0.00	0.00	0.00	0.00	0.00
035-000-460000	SCD INCOME	0.00	0.00	0.00	0.00	0.00
035-000-460001	SDC FUNDS-DUNDEE	75,000.00	0.00	13,334.86	61,665.14	17.78
035-000-460002	SDC FUNDS-NEWBERG	650,000.00	33,053.44	887,954.52	-237,954.52	136.61
035-000-460003	SDC FUNDS-YAMHILL COUNTY	75,000.00	0.00	33,929.96	41,070.04	45.24
035-000-461000	INTEREST EARNED	2,500.00	0.00	0.00	2,500.00	0.00
035-000-461001	INTEREST EARNED-DUNDEE	0.00	399.60	1,476.89	-1,476.89	0.00
035-000-461002	INTEREST EARNED-NEWBERG	0.00	9,041.02	32,253.58	-32,253.58	0.00
035-000-461003	INTEREST EARNED-YAMHILL COUNTY	0.00	941.89	3,763.40	-3,763.40	0.00
035-000-620001	ACQUISITION	0.00	0.00	0.00	0.00	0.00
035-000-620002	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
	REVENUE	2,802,500.00	43,435.95	4,863,032.53	-2,060,532.53	173.52
035-000-490000	Transfer in	0.00	0.00	0.00	0.00	0.00
	Transfer IN	0.00	0.00	0.00	0.00	0.00
035	SDC FUNDS	2,802,500.00	43,435.95	4,863,032.53	-2,060,532.53	173.52
036	CP Pool Fund					
036-000-108000	DNU BOND REV	0.00	0.00	0.00	0.00	0.00
036-000-119000	Proceed from Bond	0.00	0.00	0.00	0.00	0.00
036-000-400000	B FB LGIP	0.00	0.00	0.00	0.00	0.00
036-000-400001	BEG BAL US BANK	0.00	0.00	0.00	0.00	0.00
036-000-410000	DNU TAXESBOND CURRENT	0.00	0.00	0.00	0.00	0.00
036-000-461000	INT EARN 5208	0.00	0.00	0.00	0.00	0.00
036-000-461003	USBANK CP INT	0.00	0.00	0.00	0.00	0.00
036-000-480022	OTHER INCOME SOURCES	0.00	0.00	0.00	0.00	0.00
036-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
036-000-846001	DNU INT REV B5208	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE					
037-000-400000	Pool IS Fund Balance	0.00	0.00	363,811.27	-363,811.27	0.00
037-000-410000	BOND CURRENT	0.00	63,575.06	1,418,646.20	-1,418,646.20	0.00

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Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
037-000-411000	PRIOR BOND	0.00	752.44	18,400.37	-18,400.37	0.00
037-000-480025	Misc Rev	0.00	0.00	0.00	0.00	0.00
037-000-490000	TRX LS POOL BOND	1,355,225.00	0.00	0.00	1,355,225.00	0.00
037-000-846001	INT REV BOND LS	0.00	4,880.05	11,556.17	-11,556.17	0.00
	REVENUE	1,355,225.00	69,207.55	1,812,414.01	-457,189.01	133.74
037	BOND LOAN SERVICE	1,355,225.00	69,207.55	1,812,414.01	-457,189.01	133.74
Revenue Total		13,986,528.00	557,668.41	18,068,695.95	-4,082,167.95	1.2919

General Ledger Expense vs Budget



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 Period 06 - 06
 Fiscal Year 2023

Account Number	Description	Budget	Period	Amount	YTD	YTD	YTD	Encumbered	Available	% Available
					Amount	Variance				
001	GENERAL FUND									
000	TRANSFER ACCOUNT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490000	Transfer for Errors	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490006	TRANSFERS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413	ADMINISTRATION DEPARTMENT									
001-413-110000	REGULAR SALARIES	117,777.00		9,814.68	58,888.08	58,888.92	0.00	0.00	58,888.92	50.00
001-413-110001	SUPERINTENDENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110002	ADMINISTRATOR SUPERVISOR	110,207.00		9,183.86	50,511.23	59,695.77	0.00	0.00	59,695.77	54.17
001-413-110003	ASSISTANT SUPERINTENDENT	64,436.00		5,369.62	31,775.07	32,660.93	0.00	0.00	32,660.93	50.69
001-413-110032	ADMIN. COORDINATOR	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110034	ADMINISTRATIVE SECRETARY	71,040.00		5,920.00	35,155.71	35,884.29	0.00	0.00	35,884.29	50.51
001-413-110035	Public Information Coordinator	45,793.00		3,816.08	22,582.11	23,210.89	0.00	0.00	23,210.89	50.69
001-413-110036	EVENT/MARKETING COORDINATOR	43,613.00		3,634.36	21,470.98	22,142.02	0.00	0.00	22,142.02	50.77
001-413-110037	AQUATIC SPECIALIST	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120000	PARTTIME & TEMP SALARIES	8,970.00		814.70	1,434.52	7,535.48	0.00	0.00	7,535.48	84.01
001-413-120001	CLERK/TYPICASHIER	150,249.00		8,819.45	46,784.70	103,464.30	0.00	0.00	103,464.30	68.86
001-413-120002	Registration Clerks	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-140000	PAYROLL TAXES & FRINGES	46,825.00		3,611.82	20,474.84	26,350.16	0.00	0.00	26,350.16	56.27
001-413-140001	FICA	36,725.00		84.29	616.04	36,108.96	0.00	0.00	36,108.96	98.32
001-413-140002	UNEMPL. OYMENT	36,682.00		2,713.78	15,823.97	20,858.03	0.00	0.00	20,858.03	56.86
001-413-140003	RETIREMENT	115,010.00		9,371.68	55,045.65	59,964.35	0.00	0.00	59,964.35	52.14
001-413-140004	HEALTH INSURANCE	2,264.00		94.37	591.20	1,672.80	0.00	0.00	1,672.80	73.89
001-413-140005	SAIF	849,591.00		63,248.69	361,154.10	488,436.90	0.00	0.00	488,436.90	57.49
001-413-210000	MATERIAL & SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-210001	OFFICE SUPPLIES	11,600.00		149.03	2,420.49	9,179.51	0.00	0.00	9,179.51	79.13
001-413-210002	POSTAGE SUPPLIES	1,500.00		-65.52	408.68	1,091.32	0.00	0.00	1,091.32	72.75
001-413-210003	PROGRAM SUPPLIES	9,300.00		0.00	1,641.28	7,658.72	0.00	0.00	7,658.72	82.35

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-413-210020	PROMOTIONAL SUPPLIES	1,000.00	0.00	32.99	967.01	0.00	967.01	96.70
001-413-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-310001	CLASSIFIED ADS	1,000.00	66.99	66.99	933.01	0.00	933.01	93.30
001-413-310002	BROCHURE	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-413-310003	FLYERS,SCHEDULES, MISC.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-310010	PUBLICITY	1,000.00	0.00	10.63	989.37	0.00	989.37	98.94
001-413-320000	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-320001	DIRECTORS FEES	360.00	0.00	0.00	360.00	0.00	360.00	100.00
001-413-320002	PROF DUESFEESMAGSBOOKS	9,000.00	230.57	7,590.67	1,409.33	0.00	1,409.33	15.66
001-413-320003	CONFERENCES & WORKSHOPS	5,500.00	520.70	2,345.82	3,154.18	0.00	3,154.18	57.35
001-413-320004	STAFF MILEAGE	1,000.00	0.00	659.26	340.74	0.00	340.74	34.07
001-413-320005	STAFF EXPENSES	7,750.00	282.97	3,961.46	3,788.54	0.00	3,788.54	48.88
001-413-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331004	TELEPHONE	4,500.00	401.86	1,992.84	2,507.16	0.00	2,507.16	55.71
001-413-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331007	Fees (activenechbank)	7,000.00	531.90	2,945.92	4,054.08	0.00	4,054.08	57.92
001-413-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-340001	TECH							
001-413-340002	INTERNET AND COMMUNICATION	732.00	64.05	1,857.91	-1,125.91	0.00	-1,125.91	-153.81
001-413-340003	DATA STORAGE AND BACKUP	365.00	2.00	413.96	-48.96	0.00	-48.96	-13.41
001-413-340004	VIDEO AND PHOTOGRAPHY	732.00	19.09	95.45	636.55	0.00	636.55	86.96
001-413-355000	ONLINE ADVERTISING	365.00	0.00	0.00	365.00	0.00	365.00	100.00
001-413-355001	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355002	BUILDING MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-355003	STRUCTURE MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380000	EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-380001	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380002	LEGAL SERVICES	50,000.00	0.00	13,660.50	36,339.50	0.00	36,339.50	72.68
001-413-380003	AUDIT SERVICES	27,500.00	0.00	0.00	27,500.00	0.00	27,500.00	100.00
001-413-380004	PROGRAM CONTRACTS	15,000.00	2,525.53	29,314.80	-14,314.80	0.00	-14,314.80	-95.43
001-413-380005	INSURANCE SERVICES	13,500.00	0.00	0.00	13,500.00	0.00	13,500.00	100.00
001-413-380006	INTEREST	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380007	EQUIP. MAINT. CONTRACTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380008	CONSULTANT SERVICES	32,000.00	0.00	0.00	32,000.00	0.00	32,000.00	100.00
001-413-391000	PROPERTY TAXES	18,500.00	0.00	18,348.45	151.55	0.00	151.55	0.82
001-413-456000	ELECTIONS	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-413-456002	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456003	EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00	750.00	100.00
	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	254,954.00	4,729.17	87,768.10	167,185.90	0.00	167,185.90	65.57
413	ADMINISTRATON DEPARTMENT	1,104,545.00	67,977.86	448,922.20	655,622.80	0.00	655,622.80	59.36
450	EXPENDITURES							
001-450-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-110021	PARKS (Project) SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110022	PARKS LEAD/Grounds Coordinator	61,367.00	5,113.90	30,054.21	31,312.79	0.00	31,312.79	51.03
001-450-110023	MAINT SUPER Park Director	0.00	0.00	3,155.36	-3,155.36	0.00	-3,155.36	0.00
001-450-110024	PK TECH Building Coordinator	53,012.00	5,113.90	24,031.03	28,980.97	0.00	28,980.97	54.67
001-450-110025	PARKS TECH 2	43,613.00	0.00	13,469.18	30,143.82	0.00	30,143.82	69.12
001-450-110026	PARKS TECH 3 (GROUNDS)	39,558.00	3,036.00	16,309.95	23,248.05	0.00	23,248.05	58.77
001-450-110027	SYSTEM IT TECH 4	39,558.00	3,139.50	18,417.41	21,140.59	0.00	21,140.59	53.44
001-450-110028	PARKS TECH 5 (BLDG)	39,558.00	3,296.48	18,130.64	21,427.36	0.00	21,427.36	54.17
001-450-110029	PARKTRAIL SPECIALIST 1	53,012.00	5,113.90	28,126.45	24,885.55	0.00	24,885.55	46.94
001-450-110030	PARKTRAIL SPECIALIST 2	53,012.00	5,053.07	30,349.31	22,662.69	0.00	22,662.69	42.75
001-450-110032	ADM COOR BS Super	81,600.00	6,800.04	40,687.77	40,912.23	0.00	40,912.23	50.14
001-450-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120001	PARK LABORER 1	342,373.00	15,713.95	136,688.89	205,684.11	0.00	205,684.11	60.08
001-450-120002	PARK LABORER 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140001	FICA	61,709.00	4,005.82	27,487.74	34,221.26	0.00	34,221.26	55.46
001-450-140002	UNEMPLOYMENT	48,399.00	163.88	1,441.67	46,957.33	0.00	46,957.33	97.02
001-450-140003	RETIREMENT	37,607.00	1,259.96	7,353.70	30,253.30	0.00	30,253.30	80.45
001-450-140004	HEALTH INSURANCE	192,750.00	9,361.81	58,503.18	134,246.82	0.00	134,246.82	69.65
001-450-140005	SAIF	47,671.00	1,541.20	11,029.27	36,641.73	0.00	36,641.73	76.86
	PERSONNEL EXPENSE	1,194,799.00	68,713.41	465,235.76	729,563.24	0.00	729,563.24	61.06
001-450-210000	MATERIAL & SUPPLIES	0.00	229.54	459.08	-459.08	0.00	-459.08	0.00
001-450-210001	OFFICE SUPPLIES	3,094.00	379.95	2,262.99	831.01	0.00	831.01	26.86
001-450-210002	POSTAGE SUPPLIES	1,078.00	37.80	174.60	903.40	0.00	903.40	83.80
001-450-210003	PROGRAM SUPPLIES	12,400.00	2,210.98	12,676.17	-276.17	0.00	-276.17	-2.23
001-450-210004	SMALL TOOLS	9,612.00	684.51	12,301.13	-2,689.13	0.00	-2,689.13	-27.98
001-450-210005	JANITORIAL SUPPLIES	25,845.00	2,388.44	13,671.79	12,173.21	0.00	12,173.21	47.10
001-450-210006	CHEMICAL & AGR. SUPPLIES	48,699.00	182.51	5,062.90	43,636.10	0.00	43,636.10	89.60
001-450-210008	GAS & OIL SUPPLIES	24,052.00	2,892.14	10,772.54	13,279.46	0.00	13,279.46	55.21
001-450-310000	PRNTGADVERTPUBLICTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310001	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310003	FLYERS, SCHEDULES, MISC.	2,360.00	0.00	100.00	2,260.00	0.00	2,260.00	95.76
001-450-320000	DUESMTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-320002	PROF. DUESFESMAGS,BKS	4,890.00	208.11	1,535.94	3,354.06	0.00	3,354.06	68.59
001-450-320003	CONFERENCES & WORKSHOPS	5,050.00	201.60	2,558.93	2,491.07	0.00	2,491.07	49.33
001-450-320004	STAFF MILEAGE	224.00	0.00	0.00	224.00	0.00	224.00	100.00
001-450-320005	STAFF EXPENSE	400.00	223.97	2,766.41	-2,366.41	0.00	-2,366.41	-591.60
001-450-331000	UTILITIES	0.00	0.00	176.62	-176.62	0.00	-176.62	0.00
001-450-331001	ELECTRICITY	78,000.00	4,834.54	36,425.77	41,574.23	0.00	41,574.23	53.30
001-450-331002	NATURAL GAS	59,421.00	4,164.19	5,062.05	54,358.95	0.00	54,358.95	91.48
001-450-331003	WATER & SEWER	236,735.00	5,006.23	177,954.13	58,780.87	0.00	58,780.87	24.83
001-450-331004	TELEPHONE	4,980.00	700.11	2,559.99	2,420.01	0.00	2,420.01	48.59
001-450-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-331006	GARBAGE EXPENSE	22,389.00	1,090.95	8,359.46	14,029.54	0.00	14,029.54	62.66
001-450-331007	FEES(activetecbank)	600.00	0.00	236.78	363.22	0.00	363.22	60.54
001-450-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-340001	INTERNET AND COMMUNICATION	8,572.00	370.00	6,857.67	1,714.33	0.00	1,714.33	20.00
001-450-340002	DATA AND STORAGE BACK UP	4,201.00	404.19	1,314.08	2,886.92	0.00	2,886.92	68.72
001-450-340003	VIDEO AND PHOTOGRAPHY	185.00	0.00	0.00	185.00	0.00	185.00	100.00
001-450-340004	ONLINE ADVERTISING	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-450-355001	BUILDING MAINT. & REPAIR	53,010.00	4,733.04	35,490.92	17,519.08	0.00	17,519.08	33.05
001-450-355002	STRUCTURE MAINT. & REPAIR	23,636.00	765.16	6,946.85	16,689.15	0.00	16,689.15	70.61
001-450-355003	EQUIPMENT MAINT. & REPAIR	51,760.00	11,808.76	35,393.29	16,366.71	0.00	16,366.71	31.62
001-450-355004	GROUND MAINT. & REPAIR	75,950.00	9,694.16	32,302.21	43,647.79	0.00	43,647.79	57.47
001-450-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380003	PROGRAM CONTRACTS	328,756.00	75,779.01	163,361.49	165,394.51	0.00	165,394.51	50.31
001-450-380004	INSURANCE SERVICES	44,000.00	0.00	1,117.00	42,883.00	0.00	42,883.00	97.46
001-450-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456001	PARKS LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456002	EQUIPMENT RENTAL	5,100.00	43.50	1,290.61	3,809.39	0.00	3,809.39	74.69
001-450-456003	BUILDINGS & STRUCTURES	5,125.00	0.00	2,323.00	2,802.00	0.00	2,802.00	54.67
	MATL, SERV., SUPPLIES	1,140,174.00	129,033.39	581,514.40	558,659.60	0.00	558,659.60	49.00
450	EXPENDITURES	2,334,973.00	197,746.80	1,046,750.16	1,288,222.84	0.00	1,288,222.84	55.17
451	AQUATICS							
001-451-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110031	AQUATIC ss SUPERVISOR	22,667.00	1,888.91	11,223.86	11,443.14	0.00	11,443.14	50.48
001-451-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110035	AQUATIC COORDINATOR	61,367.00	4,870.40	28,821.49	32,545.51	0.00	32,545.51	53.03
001-451-110036	Aquatic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110037	AQUATIC SPECIALIST	48,083.00	4,207.22	24,813.33	23,269.67	0.00	23,269.67	48.39
001-451-120000	PARTTIME & TEM SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120001	GUARDS	251,160.00	16,182.43	123,446.04	127,713.96	0.00	127,713.96	50.85
001-451-120002	CASHIERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120003	INSTRUCTORS	101,674.00	4,516.17	41,036.51	60,637.49	0.00	60,637.49	59.64
001-451-120004	COACHES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120005	FITNESS INSTRUCTOR	18,756.00	1,894.99	9,998.02	8,757.98	0.00	8,757.98	46.69
001-451-120006	PERSONAL TRAINER	3,848.00	85.48	1,579.38	2,268.62	0.00	2,268.62	58.96
001-451-120007	FC MONITOR	25,116.00	3,691.37	26,337.45	-1,221.45	0.00	-1,221.45	-4.86
001-451-120008	Lead Guard	42,331.00	780.82	5,238.84	37,092.16	0.00	37,092.16	87.62
001-451-120009	CHILD MINDER	25,116.00	0.00	0.00	25,116.00	0.00	25,116.00	100.00
001-451-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-140001	FICA	45,909.00	2,912.36	20,823.83	25,085.17	0.00	25,085.17	54.64
001-451-140002	UNEMPLOYMENT	36,007.00	145.57	1,181.15	34,825.85	0.00	34,825.85	96.72

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-140003	RETIREMENT	10,701.00	877.34	5,188.79	5,512.21	0.00	5,512.21	51.51
001-451-140004	HEALTH INSURANCE	52,250.00	4,056.80	20,855.28	31,394.72	0.00	31,394.72	60.09
001-451-140005	SAIF	35,465.00	1,201.93	8,932.47	26,532.53	0.00	26,532.53	74.81
	PERSONNEL EXPENSE	780,450.00	47,311.79	329,476.44	450,973.56	0.00	450,973.56	57.78
001-451-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210001	OFFICE SUPPLIES	5,510.00	464.34	2,713.35	2,796.65	0.00	2,796.65	50.76
001-451-210002	POSTAGE SUPPLIES	450.00	7.20	90.10	359.90	0.00	359.90	79.98
001-451-210003	PROGRAM SUPPLIES	18,915.00	2,444.41	10,324.92	8,590.08	0.00	8,590.08	45.41
001-451-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210006	CHEMICAL & AGR. SUPPLIES	30,800.00	4,360.27	24,011.13	6,788.87	0.00	6,788.87	22.04
001-451-210007	STORE SUPPLIES	7,500.00	0.00	2,179.53	5,320.47	0.00	5,320.47	70.94
001-451-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310001	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310002	BROCHURE	625.00	0.00	0.00	625.00	0.00	625.00	100.00
001-451-310003	FLYERS, SCHEDULES, MISC.	1,450.00	0.00	0.00	1,450.00	0.00	1,450.00	100.00
001-451-320000	DUESMTGSTRINTRVLEXP	4,850.00	0.00	280.25	4,569.75	0.00	4,569.75	94.22
001-451-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320002	PROF. DUESFEESMAGS BKS	5,340.00	349.52	4,191.76	1,148.24	0.00	1,148.24	21.50
001-451-320003	CONFERENCE & WORKSHOPS	1,450.00	0.00	0.00	1,450.00	0.00	1,450.00	100.00
001-451-320004	STAFF MILLEAGE	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-451-320005	STAFF EXPENSE	1,000.00	0.00	43.74	956.26	0.00	956.26	95.63
001-451-320006	WATER POLO EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331001	ELECTRICITY	207,833.00	20,748.99	110,888.00	96,935.00	0.00	96,935.00	46.64
001-451-331002	NATURAL GAS	69,764.00	1,551.09	22,260.03	47,503.97	0.00	47,503.97	68.09
001-451-331003	WATER & SEWER	29,825.00	4,751.67	34,587.85	-4,762.85	0.00	4,762.85	-15.97
001-451-331004	TELEPHONE	8,700.00	389.26	2,303.12	6,396.88	0.00	6,396.88	73.53
001-451-331005	DOE REPAVMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331007	FEES(activencbcbank)	62,625.00	9,026.70	41,279.97	21,345.03	0.00	21,345.03	34.08
001-451-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340001	INTERNET AND	1,067.00	296.99	1,154.93	-87.93	0.00	-87.93	-8.24
	COMMUNICATION							
001-451-340002	DATA STORAGE AND BACKUP	45.00	0.00	0.00	45.00	0.00	45.00	100.00
001-451-340003	VIDEO AND ONLINE	210.00	19.08	95.40	114.60	0.00	114.60	54.57
	PHOTOGRAPHY							
001-451-340004	ONLINE ADVERTISING	262.00	0.00	0.00	262.00	0.00	262.00	100.00
001-451-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380003	PROGRAM CONTRACTS	22,000.00	-56.71	1,023.09	20,976.91	0.00	20,976.91	95.35
001-451-380004	INSURANCE SERVICES	46,449.00	0.00	290.62	46,158.38	0.00	46,158.38	99.37

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380007	FITNESS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380009	REFUNDS	450.00	0.00	106.00	344.00	0.00	344.00	76.44
001-451-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	527,470.00	44,352.81	257,833.79	269,636.21	0.00	269,636.21	51.12
451	AQUATICS	1,307,920.00	91,664.60	587,310.23	720,609.77	0.00	720,609.77	55.10
452	ADULT SPORTS DEPARTMENT							
001-452-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110032	Admin COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110043	ADULT SPORTS Coord	9,205.00	0.00	793.74	8,411.26	0.00	8,411.26	91.38
001-452-110044	ADULT SPORTS (S8) SUPERVISOR	4,533.00	377.78	2,251.73	2,281.27	0.00	2,281.27	50.33
001-452-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-120001	SPORTS ASSISTANT	40,186.00	0.00	0.00	40,186.00	0.00	40,186.00	100.00
001-452-120002	SPORTS LEADERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140001	FICA	4,125.00	28.88	232.86	3,892.14	0.00	3,892.14	94.35
001-452-140002	UNEMPLOYMENT	3,235.00	0.04	5.13	3,229.87	0.00	3,229.87	99.84
001-452-140003	RETIREMENT	1,113.00	30.22	243.63	869.37	0.00	869.37	78.11
001-452-140004	HEALTH INSURANCE	5,450.00	101.14	997.93	4,452.07	0.00	4,452.07	81.69
001-452-140005	SALE	3,187.00	9.68	96.69	3,090.31	0.00	3,090.31	96.97
	PERSONNEL EXPENSE	71,034.00	547.74	4,621.71	66,412.29	0.00	66,412.29	93.49
001-452-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210001	OFFICE SUPPLIES	1,600.00	33.99	1,068.57	531.43	0.00	531.43	33.21
001-452-210002	POSTAGE SUPPLIES	175.00	0.60	1.80	173.20	0.00	173.20	98.97
001-452-210003	PROGRAM SUPPLIES	13,260.00	412.50	2,216.00	11,044.00	0.00	11,044.00	83.29
001-452-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310000	PRNTGADVERTPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-452-310002	BROCHURE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-310003	FLYERS, SCHEDULES, MISC.	300.00	0.00	0.00	300.00	0.00	300.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-452-320000	DUES/MTG/STRAINTRY/LEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320002	PROF. DUES/FEES/MAGS.BKS	1,700.00	0.00	95.00	1,605.00	0.00	1,605.00	94.41
001-452-320003	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320004	STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320005	STAFF EXPENSE	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-452-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331001	ELECTRICITY	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-452-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331004	TELEPHONE	0.00	0.00	222.00	631.72	0.00	631.72	48.59
001-452-331005	MISCELLANEOUS	0.00	0.00	668.28	0.00	0.00	0.00	0.00
001-452-331007	FEES(factivenetcbank)	750.00	0.00	1.96	748.04	0.00	748.04	99.74
001-452-340000	INTERNET AND COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340001	INTERNET AND COMMUNICATON	487.50	0.00	0.00	487.50	0.00	487.50	100.00
001-452-340002	COMMUNICATION	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340003	DATA STORAGE AND BACK UP	87.50	19.09	95.45	-7.95	0.00	-7.95	-9.09
001-452-340004	VIDEO AND PHOTOGRAPHY	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-355000	ONLINE ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355001	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355002	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355003	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355004	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-380000	GROUN MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380003	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380004	PROGRAM CONTRACTS	16,000.00	0.00	5,604.88	10,395.12	0.00	10,395.12	64.97
001-452-380005	INSURANCE	4,300.00	0.00	290.62	4,009.38	0.00	4,009.38	93.24
001-452-380006	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	EQUIP MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	REFUNDS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456002	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	45,885.00	688.18	10,042.56	35,842.44	0.00	35,842.44	78.11
452	ADULT SPORTS DEPARTMENT	116,919.00	1,235.92	14,664.27	102,254.73	0.00	102,254.73	87.46
453	YOUTH SPORTS DEPARTMENT							
001-453-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110042	YOUTH SPORTS ss SUPERVISOR	18,133.00	1,511.12	9,006.89	9,126.11	0.00	9,126.11	50.33
001-453-110043	SPORTS TECHNICIAN	35,880.00	3,139.50	17,267.25	18,612.75	0.00	18,612.75	51.88
001-453-110045	YOUTH SPORTS COORDINATOR	52,162.00	5,113.90	29,468.27	22,693.73	0.00	22,693.73	43.51
001-453-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-120001	SPORTS LEADERS	70,684.00	0.00	1,923.49	68,760.51	0.00	68,760.51	97.28
001-453-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140001	FICA	13,530.00	0.00	4,411.44	9,118.56	0.00	9,118.56	67.40
001-453-140002	UNEMPLOYMENT	10,612.00	16.17	189.88	10,422.12	0.00	10,422.12	98.21
001-453-140003	RETIREMENT	8,600.00	530.00	3,078.00	5,522.00	0.00	5,522.00	64.21
001-453-140004	HEALTH INSURANCE	57,800.00	4,424.18	29,265.03	28,534.97	0.00	28,534.97	49.37
001-453-140005	SALE	10,452.00	306.25	1,813.44	8,638.56	0.00	8,638.56	82.65
	PERSONNEL EXPENSE	277,853.00	15,788.10	96,423.69	181,429.31	0.00	181,429.31	65.30
001-453-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210001	OFFICE SUPPLIES	3,500.00	74.47	1,803.52	1,696.48	0.00	1,696.48	48.47
001-453-210002	POSTAGE SUPPLIES	175.00	1.80	95.40	79.60	0.00	79.60	45.49
001-453-210003	PROGRAM SUPPLIES	78,860.00	13,959.05	59,719.68	19,140.32	0.00	19,140.32	24.27
001-453-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210005	JANTORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210006	CHEMICAL & AGR. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210008	GAS & OIL SUPPLIES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-453-310000	PRNTGADVERPUBLICTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-453-310002	BROCHURE	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-310003	FLYERS, SCHEDULES, MISC.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-453-320000	DUESMTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320002	PROF. DUESFEESMAGS,BKS	1,466.00	208.10	483.10	982.90	0.00	982.90	67.05
001-453-320003	CONFERENCES & WORKSHOPS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-453-320004	STAFF MILEAGE	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-453-320005	STAFF EXPENSE	1,200.00	0.00	316.53	883.67	0.00	883.67	73.64
001-453-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331001	ELECTRICITY	2,000.00	115.19	2,778.38	-778.38	0.00	-778.38	-38.92
001-453-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331004	TELEPHONE	1,500.00	179.86	540.64	959.36	0.00	959.36	63.96
001-453-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331007	FEES(activetecbank)	8,000.00	710.27	1,970.01	6,029.99	0.00	6,029.99	75.37
001-453-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-340001	INTERNET AND	1,323.40	0.00	0.00	1,323.40	0.00	1,323.40	100.00
001-453-340002	COMMUNICATION							
001-453-340002	DATA STORAGE & BACK UP	237.54	0.00	0.00	237.54	0.00	237.54	100.00
001-453-340003	VIDEO & PHOTOGRAPHY	237.53	19.08	95.40	142.13	0.00	142.13	59.84
001-453-340004	ONLINE ADVERTISING	237.53	0.00	0.00	237.53	0.00	237.53	100.00
001-453-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355003	EQUIPMENT MAINT. & REPAIR	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-453-355004	GROUN MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GL - Expense vs Budget (01/05/2023 - 10:43 AM)

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380002	ARCHLANDSCAPE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380003	PROGRAM CONTRACTS	90,000.00	0.00	42,641.68	47,358.32	0.00	47,358.32	52.62
001-453-380004	INSURANCE SERVICES	5,000.00	0.00	1,072.14	3,927.86	0.00	3,927.86	78.56
001-453-380009	REFUNDS	1,000.00	0.00	149.00	851.00	0.00	851.00	85.10
001-453-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456003	BUILDINGS & STRUCTURES	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	MATL. SERV., SUPPLIES	209,037.00	15,267.82	111,665.28	97,371.72	0.00	97,371.72	46.58
453	YOUTH SPORTS DEPARTMENT	486,890.00	31,055.92	208,088.97	278,801.03	0.00	278,801.03	57.26
454	CLASSES/SPECIAL ACTIVITY							
001-454-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110051	RECREATION SUPERVISOR	9,067.00	755.57	4,503.46	4,563.54	0.00	4,563.54	50.33
001-454-110053	RECREATION COORDINATOR	30,684.00	2,556.96	15,131.06	15,552.94	0.00	15,552.94	50.69
001-454-120001	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-120005	PART TIME REC STAFF	41,680.00	1,958.17	19,084.88	22,595.12	0.00	22,595.12	54.21
001-454-135000	SPECIAL EVENTS LEADER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140001	FICA	6,229.00	403.20	2,961.90	3,267.10	0.00	3,267.10	52.45
001-454-140002	UNEMPLOYMENT	4,886.00	9.97	141.92	4,744.08	0.00	4,744.08	97.10
001-454-140003	RETIREMENT	3,220.00	265.00	1,570.75	1,649.25	0.00	1,649.25	51.22
001-454-140004	HEALTH INSURANCE	16,500.00	1,367.82	8,205.22	8,294.78	0.00	8,294.78	50.27
001-454-140005	SAIF	4,812.00	113.83	959.81	3,852.19	0.00	3,852.19	80.05
	PERSONNEL EXPENSE	117,078.00	7,430.52	52,559.00	64,519.00	0.00	64,519.00	55.11
001-454-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210001	OFFICE SUPPLIES	2,000.00	33.99	503.33	1,496.67	0.00	1,496.67	74.83
001-454-210002	POSTAGE SUPPLIES	600.00	1.80	16.80	583.20	0.00	583.20	97.20
001-454-210003	PROGRAM SUPPLIES	7,500.00	120.28	5,472.56	2,027.44	0.00	2,027.44	27.03
001-454-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-210024	QUILT CLUB SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310001	CLASSFIE ADS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-310002	BROCHURE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-454-320000	DUES/MTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-454-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320002	PROF. DUES/FEES/MAGS.BKS	400.00	208.10	393.10	6.90	0.00	6.90	1.73
001-454-320003	CONFERENCES & WORKSHOPS	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-454-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-320005	STAFF EXPENSE	800.00	70.00	162.82	637.18	0.00	637.18	79.65
001-454-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331004	TELEPHONE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331007	FEES(activetecbank)	4,000.00	77.91	407.28	3,592.72	0.00	3,592.72	89.82
001-454-340000	INTERNET & COMMUNICATION	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-454-340001	INTERNET AND COMMUNICATION	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-340002	DATA STORAGE & BACK UP	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-340003	VIDEO & PHOTOGRAPHY	200.00	19.08	95.40	104.60	0.00	104.60	52.30
001-454-340004	ONLINE ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380003	PROGRAM CONTRACTS	20,000.00	0.00	19,589.09	410.91	0.00	410.91	2.05
001-454-380004	INSURANCE SERVICES	5,000.00	0.00	290.62	4,709.38	0.00	4,709.38	94.19
001-454-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380006	EQUIPMENT MAINT. CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380007	SENIOR TRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380009	REFUNDS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-380013	CONTRACTS-ADMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	MATL. SERV., SUPPLIES	44,650.00	531.16	26,931.00	17,719.00	0.00	17,719.00	39.68
454	CLASSES/SPECIAL ACTIVITY	161,728.00	7,961.68	79,490.00	82,238.00	0.00	82,238.00	50.85
455	PLAYGROUNDS & CENTERS							
001-455-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110052	RECREATION SUPERVISOR	9,067.00	755.57	4,503.46	4,563.54	0.00	4,563.54	50.33
001-455-110055	RECREATION COORDINATOR	12,273.00	1,022.78	6,159.18	6,113.82	0.00	6,113.82	49.82

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-110056	CARE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120001	AFTER SCHOOL STAFF	394,561.00	27,404.85	157,109.25	237,451.75	0.00	237,451.75	60.18
001-455-120002	PLAYGROUND/EVENTS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120003	CENTERS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120004	CARE DIRECTOR	43,613.00	3,634.36	21,543.78	22,069.22	0.00	22,069.22	50.60
001-455-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135002	PARTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140001	FICA	35,153.00	2,510.57	14,476.24	20,676.76	0.00	20,676.76	58.82
001-455-140002	UNEMPLOYMENT	27,571.00	1,42.87	848.98	26,722.02	0.00	26,722.02	96.92
001-455-140003	RETIREMENT	5,261.00	433.00	2,576.42	2,684.58	0.00	2,684.58	51.03
001-455-140004	HEALTH INSURANCE	36,110.00	3,001.02	18,061.08	18,048.92	0.00	18,048.92	49.98
001-455-140005	SAIF	9,216.00	352.58	2,117.10	7,098.90	0.00	7,098.90	77.03
	PERSONNEL EXPENSE	572,825.00	39,257.60	227,395.49	345,429.51	0.00	345,429.51	60.30
001-455-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210001	OFFICE SUPPLIES	3,500.00	33.99	497.29	3,002.71	0.00	3,002.71	85.79
001-455-210002	POSTAGE SUPPLIES	500.00	0.00	3.00	497.00	0.00	497.00	99.40
001-455-210003	PROGRAM SUPPLIES	25,000.00	88.50	3,497.97	21,502.03	0.00	21,502.03	86.01
001-455-210004	CARE DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210006	CHEMICAL & AGRIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210008	GAS & OIL SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-210013	SUMMER PLAYGR SUPPLIES	4,000.00	0.00	361.68	3,638.32	0.00	3,638.32	90.96
001-455-210014	CARE SNACKS	14,000.00	1,163.30	4,905.99	9,094.01	0.00	9,094.01	64.96
001-455-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-310001	CLASSIFIED ADS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-310002	BROCHURE	1,000.00	0.00	420.00	580.00	0.00	580.00	58.00
001-455-310003	FLYERS, SCHEDULES, MISC.	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-455-320000	DUESMTGSTRAINTRYLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-320002	PROF. DUESFEESMAAGS.BKS	815.00	208.10	303.10	511.90	0.00	511.90	62.81
001-455-320003	CONFERENCES & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-455-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-320005	STAFF EXPENSE	2,000.00	70.00	367.24	1,632.76	0.00	1,632.76	81.64
001-455-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331004	TELEPHONE	5,500.00	972.35	3,609.54	1,890.46	0.00	1,890.46	34.37
001-455-331007	FEES(activetecbank)	20,000.00	3,168.78	19,191.43	808.57	0.00	808.57	4.04
001-455-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-340001	INTERNET AND	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-455-340002	COMMUNICATON	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-455-340003	DATA STORAGE AND BACK UP VIDEO AND PHOTOGRAPHY	200.00	19.09	95.45	104.55	0.00	104.55	52.28

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380003	PROGRAM CONTRACTS	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380004	INSURANCE SERVICES	4,000.00	0.00	290.62	3,709.38	0.00	3,709.38	92.73
001-455-380009	REFUNDS	3,000.00	0.00	1,167.10	1,832.90	0.00	1,832.90	61.10
001-455-380013	CONTRACTS-ADMISSIONS	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-455-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-456002	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-455-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	106,915.00	5,724.11	35,525.82	71,389.18	0.00	71,389.18	66.77
001-455-610001	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	679,740.00	44,981.71	262,921.31	416,818.69	0.00	416,818.69	61.32
456	COMM CNTRS SCOUT HOUSE							
001-456-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110001	RECREATION SUPERVISOR	4,533.00	377.78	2,077.79	2,455.21	0.00	2,455.21	54.16
001-456-110002	ADULT/YOUTH COORDINATOR	12,273.00	1,022.78	5,799.22	6,473.78	0.00	6,473.78	52.75
001-456-110003	SR. CENTER SPECIALIST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110004	ADMIN COORDINATOR	41,536.00	3,139.18	18,874.55	22,661.45	0.00	22,661.45	54.56
001-456-110032	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120001	BUILDING LEADER	14,352.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140001	FICA	5,561.00	347.30	2,046.55	3,514.45	0.00	3,514.45	63.20
001-456-140002	UNEMPLOYMENT	4,362.00	14.67	105.86	4,256.14	0.00	4,256.14	97.57
001-456-140003	RETIREMENT	4,726.00	112.04	672.85	4,053.15	0.00	4,053.15	85.76
001-456-140004	HEALTH INSURANCE	31,850.00	2,898.48	15,804.02	16,045.98	0.00	16,045.98	50.38
001-456-140005	SAIF	1,851.00	58.66	359.91	1,491.09	0.00	1,491.09	80.56
	PERSONNEL EXPENSE	121,044.00	7,970.89	45,740.75	75,303.25	0.00	75,303.25	62.21
001-456-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210001	OFFICE SUPPLIES	1,000.00	4.94	56.03	943.97	0.00	943.97	94.40
001-456-210002	POSTAGE SUPPLIES	400.00	3.00	9.60	390.40	0.00	390.40	97.60
001-456-210003	PROGRAM SUPPLIES	4,000.00	434.35	2,293.11	1,706.89	0.00	1,706.89	42.67
001-456-210006	CHEMICAL & AGRIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-210013	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-310001	CLASSIFIED ADS	450.00	131.78	131.78	318.22	0.00	318.22	70.72

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-456-310002	BROCHURE	1,000.00	0.00	420.00	580.00	0.00	580.00	58.00
001-456-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-456-320002	PROF DUES/FEE/SMA/GSBOOKS	540.00	0.00	95.00	445.00	0.00	445.00	82.41
001-456-320003	CONF & WORKSHOPS	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-456-320004	STAFF MILEAGE	1,100.00	0.00	73.75	1,026.25	0.00	1,026.25	93.30
001-456-320005	STAFF EXPENSES	300.00	0.00	120.29	179.71	0.00	179.71	59.90
001-456-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331001	ELECTRICITY	8,000.00	546.94	3,884.26	4,115.74	0.00	4,115.74	51.45
001-456-331002	NATURAL GAS	1,400.00	153.83	228.77	1,171.23	0.00	1,171.23	83.66
001-456-331003	WATER & SEWER	20,000.00	2,107.26	10,906.54	9,093.46	0.00	9,093.46	45.47
001-456-331004	TELEPHONE	1,900.00	174.43	761.44	1,138.56	0.00	1,138.56	59.92
001-456-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331007	FEES(activenccbank)	1,000.00	3.55	1,145.24	-145.24	0.00	-145.24	-14.52
001-456-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-340001	INTERNET AND COMMUNICATION	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-456-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-340003	VIDEO & PHOTOGRAPHY	200.00	19.08	95.40	104.60	0.00	104.60	52.30
001-456-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-355003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380003	PROGRAM CONTRACTS	7,000.00	0.00	1,221.99	5,778.01	0.00	5,778.01	82.54
001-456-380004	INSURANCE SERVICES	50,000.00	0.00	528.78	49,471.22	0.00	49,471.22	98.94
001-456-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380007	SENIOR TRIPS	5,000.00	0.00	165.00	4,835.00	0.00	4,835.00	96.70
001-456-380009	REFUNDS	4,000.00	0.00	60.00	3,940.00	0.00	3,940.00	98.50
001-456-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	109,840.00	3,579.16	22,196.98	87,643.02	0.00	87,643.02	79.79
456	COMM CNTRS SCOUT HOUSE	230,884.00	11,550.05	67,937.73	162,946.27	0.00	162,946.27	70.57
457	COMM SCHOOLS							
001-457-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-110032	ADMIN COORDINATOR	10,880.00	906.68	5,438.97	5,441.03	0.00	5,441.03	50.01
001-457-110057	COMM SCHOOL COORDINATOR	6,137.00	511.38	2,812.61	3,324.39	0.00	3,324.39	54.17
001-457-120000	PART-TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-120001	PART TIME STAFF	27,480.00	0.00	227.50	27,252.50	0.00	27,252.50	99.17
001-457-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140001	FICA	3,404.00	108.48	648.64	2,755.36	0.00	2,755.36	80.94
001-457-140002	UNEMPLOYMENT	2,670.00	0.35	14.33	2,655.67	0.00	2,655.67	99.46
001-457-140003	RETIREMENT	1,378.00	113.46	660.21	717.79	0.00	717.79	52.09
001-457-140004	HEALTH INSURANCE	5,800.00	475.80	2,747.29	3,052.71	0.00	3,052.71	52.63

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-140005	WORKERS COMP PERSONNEL EXPENSE	2,630.00	29.25	199.45	2,430.55	0.00	2,430.55	92.42
001-457-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210001	OFFICE SUPPLIES	2,000.00	0.00	428.09	1,571.91	0.00	1,571.91	78.60
001-457-210002	POSTAGE SUPPLIES	400.00	0.00	1.20	398.80	0.00	398.80	99.70
001-457-210003	PROGRAM SUPPLIES	5,000.00	0.00	628.43	4,371.57	0.00	4,371.57	87.43
001-457-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210006	CHEMICAL & AGRIL SUPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-210015	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310000	PRINTADPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-310002	BROCHURE	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-457-310003	FLYERSSSCHEDMISC	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-457-320000	DUESMEETRNTRVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320002	PROF DUESFEESMAGBOOK	800.00	0.00	185.00	615.00	0.00	615.00	76.88
001-457-320003	CONF & WORKSHOPS	275.00	0.00	0.00	275.00	0.00	275.00	100.00
001-457-320004	STAFF MILEAGE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331004	TELEPHONE	500.00	0.00	13.78	486.22	0.00	486.22	97.24
001-457-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331007	FEES(activencbank)	1,000.00	0.00	198.71	801.29	0.00	801.29	80.13
001-457-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-340001	INTERNET AND COMMUNICATION	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-457-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-340003	VIDEO & PHOTOGRAPHY	200.00	19.09	95.45	104.55	0.00	104.55	52.28
001-457-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-457-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355001	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355003	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355004	GROUPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380003	PROGRAM CONTRACTS	11,000.00	0.00	11,947.99	-947.99	0.00	-947.99	-8.62
001-457-380004	INSURANCE SERVICES	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380007	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380009	REFUNDS	100.00	0.00	0.00	100.00	0.00	0.00	100.00
001-457-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456000	RENTALS/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456002	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	26,075.00	19.09	13,498.65	12,576.35	0.00	12,576.35	48.23
457	COMM SCHOOLS	86,454.00	2,164.49	26,247.65	60,206.35	0.00	60,206.35	69.64
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110032	ADMIN COORDINATOR	9,067.00	755.56	4,520.86	4,546.14	0.00	4,546.14	50.14
001-458-110058	GOLF COURSE SUPERVISOR	53,012.00	4,638.48	25,910.43	27,101.57	0.00	27,101.57	51.12
001-458-110059	GC MAINT COORDINATOR	49,083.00	0.00	1,927.76	47,155.24	0.00	47,155.24	96.07
001-458-110060	GOLF MECHANIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110061	Golf Landscaper	41,536.00	0.00	0.00	41,536.00	0.00	41,536.00	100.00
001-458-110062	ASSIST GROUNDS GC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-120001	PART TIME & TEMP SALARIES	180,619.00	2,634.44	48,522.35	132,096.65	0.00	132,096.65	73.14
001-458-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140001	FICA	25,499.00	614.18	6,187.37	19,311.63	0.00	19,311.63	75.73
001-458-140002	UNEMPLOYMENT	19,999.00	32.85	352.72	19,646.28	0.00	19,646.28	98.24
001-458-140003	RETIREMENT	12,369.00	60.44	361.64	12,007.36	0.00	12,007.36	97.08
001-458-140004	HEALTH INS	90,250.00	1,047.34	6,649.73	83,600.27	0.00	83,600.27	92.63
001-458-140005	WORKERS COMP	19,698.00	125.86	1,221.26	18,476.74	0.00	18,476.74	93.80
	PERSONNEL EXPENSE	501,132.00	9,909.15	95,654.12	405,477.88	0.00	405,477.88	80.91
001-458-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210001	OFFICE SUPPLIES	1,780.00	53.23	2,358.65	-578.65	0.00	-578.65	-32.51
001-458-210002	POSTAGE SUPPLIES	450.00	0.00	8.70	441.30	0.00	441.30	98.07
001-458-210003	PROGRAM SUPPLIES	15,772.00	311.28	3,464.55	12,307.45	0.00	12,307.45	78.03
001-458-210004	SMALL TOOLS	6,160.00	664.31	1,925.30	4,234.70	0.00	4,234.70	68.75
001-458-210005	JANTORIAL SUPPLIES	2,000.00	0.00	92.00	1,908.00	0.00	1,908.00	95.40
001-458-210006	CHEMICAL & AGRIL SUPPLIES	101,831.00	2,995.01	6,290.71	95,540.29	0.00	95,540.29	93.82
001-458-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210008	GAS & OIL SUPPLIES	39,285.00	2,419.36	26,786.21	12,498.79	0.00	12,498.79	31.82
001-458-210014	SNACKS & FOOD	660.00	0.00	0.00	660.00	0.00	660.00	100.00
001-458-210015	UNIFORMS	720.00	-20.00	251.96	468.04	0.00	468.04	65.01
001-458-310000	PRINTADPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-458-310001	CLASSIFIED ADS	530.00	0.00	0.00	530.00	0.00	530.00	100.00
001-458-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310003	FLYERSSCHEDMISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320000	DUESMETRINTRAVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320002	PROF DUESFEESMAGBOOKS	1,600.00	0.00	615.00	985.00	0.00	985.00	61.56
001-458-320003	CONF & WORKSHOPS	2,920.00	0.00	0.00	2,920.00	0.00	2,920.00	100.00
001-458-320004	STAFF MILEAGE	112.00	0.00	0.00	112.00	0.00	112.00	100.00
001-458-320005	STAFF EXPENSE	260.00	0.00	92.76	167.24	0.00	167.24	64.32
001-458-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331001	ELECTRIC	18,900.00	3,869.78	25,303.28	-6,403.28	0.00	-6,403.28	-33.88
001-458-331002	NATURAL GAS	7,800.00	973.27	973.27	6,826.73	0.00	6,826.73	87.52
001-458-331003	WATER & SEWER	176,250.00	2,589.31	147,516.55	28,733.45	0.00	28,733.45	16.30
001-458-331004	TELEPHONE	1,032.00	326.49	956.88	75.12	0.00	75.12	7.28
001-458-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331006	GARBAGE EXPENSE	720.00	0.00	0.00	720.00	0.00	720.00	100.00
001-458-331007	FEES(activetecbank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340001	INTERNET AND COMMUNICATION	1,141.00	0.00	0.00	1,141.00	0.00	1,141.00	100.00
001-458-340002	DATA STORAGE AND BACKUP	81.00	0.00	0.00	81.00	0.00	81.00	100.00
001-458-340003	VIDEO AND PHOTOGRAPHY	185.00	0.00	0.00	185.00	0.00	185.00	100.00
001-458-340004	ONLINE ADVERTISING	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-458-350000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355001	BUILDINGS	7,108.00	59.76	1,966.19	5,141.81	0.00	5,141.81	72.34
001-458-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-355003	EQUIPMENT	44,700.00	9,777.08	33,176.26	11,523.74	0.00	11,523.74	25.78
001-458-355004	GROUNDS	106,160.00	3,337.12	31,938.60	74,221.40	0.00	74,221.40	69.91
001-458-355005	VEHICLES	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	100.00
001-458-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380003	PROGRAM CONTRACTS	22,410.00	852.70	3,061.90	19,348.10	0.00	19,348.10	86.34
001-458-380004	INSURANCE	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
001-458-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380006	EQUIP MAINT CONTRACTS	7,240.00	0.00	0.00	7,240.00	0.00	7,240.00	100.00
001-458-380007	CONSULTANT SERVICES	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-458-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456000	RENTALSLEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456002	EQUIPMENT	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-458-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MAINT, SERV., SUPPLIES	583,557.00	28,208.70	286,778.77	296,778.23	0.00	296,778.23	50.86
458	GOLF COURSE MAINT.	1,084,689.00	38,117.85	382,432.89	702,256.11	0.00	702,256.11	64.74

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
459	GOLF CLUB HOUSE							
001-459-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110001	Special Services Supervisor	11,787.00	982.19	5,854.42	5,932.58	0.00	5,932.58	50.33
001-459-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110059	CLUB HOUSE COORDINATOR	78,433.00	6,526.80	38,902.64	39,530.36	0.00	39,530.36	50.40
001-459-110060	CLUB HOUSE ASST	45,793.00	3,816.08	22,582.17	23,210.83	0.00	23,210.83	50.69
001-459-110061	CLUB HOUSE ASSISTANT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120001	GOLF CLERKS	138,000.00	3,600.65	43,885.04	94,114.96	0.00	94,114.96	68.20
001-459-120002	MARSHALL STARTER STAFF	7,935.00	0.00	2,242.51	5,692.49	0.00	5,692.49	71.74
001-459-120003	OUTSIDE SERVICE STAFF	53,475.00	2,839.34	36,042.45	17,432.55	0.00	17,432.55	32.60
001-459-120004	GOLF	12,075.00	0.00	0.00	12,075.00	0.00	12,075.00	100.00
001-459-120005	GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120006	SNACK BAR CLERK	25,875.00	0.00	1,038.49	24,836.51	0.00	24,836.51	95.99
001-459-120007	BEVERAGE CART CLERK	17,250.00	0.00	0.00	17,250.00	0.00	17,250.00	100.00
001-459-120008	CATERING STAFF	3,450.00	0.00	9,577.50	-6,127.50	0.00	-6,127.50	-177.61
001-459-120010	GOLF AMBASSADOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120011	LESSON	21,746.00	0.00	0.00	21,746.00	0.00	21,746.00	100.00
001-459-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140001	FICA	31,810.00	1,359.01	12,256.17	19,553.83	0.00	19,553.83	61.47
001-459-140002	UNEMPLOYEMENT	24,949.00	48.43	594.80	24,354.20	0.00	24,354.20	97.62
001-459-140003	RETIREMENT	11,017.00	600.72	3,580.55	7,436.45	0.00	7,436.45	67.50
001-459-140004	HEALTH INS	41,250.00	3,405.08	20,425.60	20,824.40	0.00	20,824.40	50.48
001-459-140005	WORKERS COMP	10,195.00	250.72	2,346.61	7,848.39	0.00	7,848.39	76.98
	PERSONNEL EXPENSE	535,040.00	23,429.02	199,328.95	335,711.05	0.00	335,711.05	62.75
001-459-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210001	OFFICE SUPPLIES	1,000.00	0.00	232.88	767.12	0.00	767.12	76.71
001-459-210002	POSTAGE SUPPLIES	1,000.00	7.20	92.96	907.04	0.00	907.04	90.70
001-459-210003	PROGRAM SUPPLIES	43,250.00	5,290.25	17,708.96	25,541.04	0.00	25,541.04	59.05
001-459-210004	SMALL TOOLS	200.00	10.94	177.13	22.87	0.00	22.87	11.44
001-459-210005	JANITORIAL SUPPLIES	6,000.00	122.57	3,755.17	2,244.83	0.00	2,244.83	37.41
001-459-210006	CHEM & AGRICULT. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210007	STORE SUPPLIES	173,250.00	8,764.49	98,009.22	75,240.78	0.00	75,240.78	43.43
001-459-210008	GAS & OIL SUPPLIES	250.00	0.00	53.50	196.50	0.00	196.50	78.60
001-459-210014	SNACKS & FOOD	500.00	0.00	190.22	309.78	0.00	309.78	61.96
001-459-210015	UNIFORMS	3,500.00	0.00	1,085.00	2,415.00	0.00	2,415.00	69.00
001-459-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310001	CLASSIFIED ADS	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-459-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310003	FLYERSSCHEDMISC	26,900.00	512.26	5,929.96	20,970.04	0.00	20,970.04	77.96
001-459-320000	DUESMEETRAINEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320002	PROF DUESFEESMAGBOOKS	3,650.00	185.57	730.57	2,919.43	0.00	2,919.43	79.98
001-459-320003	CONF & WORKSHOPS	4,000.00	0.00	140.00	3,860.00	0.00	3,860.00	96.50

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-459-320004	STAFF MILEAGE	750.00	0.00	12.40	737.60	0.00	737.60	98.35
001-459-320005	STAFF EXPENSE	750.00	10.00	266.26	483.74	0.00	483.74	64.50
001-459-331001	ELECTRIC	16,200.00	0.00	0.00	16,200.00	0.00	16,200.00	100.00
001-459-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-331003	WATER & SEWER	12,500.00	0.00	0.00	12,500.00	0.00	12,500.00	100.00
001-459-331004	TELEPHONE	3,000.00	0.00	34.44	2,965.56	0.00	2,965.56	98.85
001-459-331005	COMPUTER & CABLE	0.00	193.74	1,161.44	-1,161.44	0.00	-1,161.44	0.00
001-459-331006	GARBAGE	5,500.00	472.38	2,834.28	2,665.72	0.00	2,665.72	48.47
001-459-331007	FEES(activetecbank)	42,000.00	2,259.83	25,001.45	16,998.55	0.00	16,998.55	40.47
001-459-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340001	INTERNET AND	1,110.00	0.00	0.00	1,110.00	0.00	1,110.00	100.00
001-459-340002	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340003	DATA STORAGE AND BACK UP	0.00	19.08	95.40	36.60	0.00	36.60	27.73
001-459-340004	VIDEO AND PHOTOGRAPHY	132.00	0.00	0.00	185.00	0.00	185.00	100.00
001-459-355000	ONLINE ADVERTISING	185.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-355001	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-355002	BUILDINGS	5,000.00	0.00	465.62	4,534.38	0.00	4,534.38	90.69
001-459-355003	STRUCTURES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-459-355004	EQUIPMENT	10,000.00	0.00	3,897.88	6,102.12	0.00	6,102.12	61.02
001-459-355005	GROUNDS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-380000	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380001	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380002	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380003	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380004	PROGRAM CONTRACTS	15,000.00	140.25	5,965.97	9,034.03	0.00	9,034.03	60.23
001-459-380005	INSURANCE	9,000.00	0.00	290.62	8,709.38	0.00	8,709.38	96.77
001-459-380006	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380007	EQUIPM MAIN CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380008	CONSULTANT SERVICES	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-459-380009	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456000	REFUNDS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-456002	RENTAL/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456003	EQUIPMENT	0.00	0.00	2,000.00	-2,000.00	0.00	-2,000.00	0.00
	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	398,827.00	19,824.89	170,131.33	228,695.67	0.00	228,695.67	57.34
459	GOLF CLUB HOUSE	933,867.00	43,253.91	369,460.28	564,406.72	0.00	564,406.72	60.44
460	EWING YOUNG PARK PROGRAM							
001-460-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-120002	PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140001	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140002	UNEMPL OYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140005	SAIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PERSONNEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-460-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210003	MATERIALS, SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-380003	PROGRAM CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460	EWING YOUNG PARK PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT	476,000.00	5,218.00	107,800.34	368,199.66	0.00	368,199.66	77.35
001-470-620006	PARKS REPLACEMENT/REPAIR	30,500.00	0.00	0.00	30,500.00	0.00	30,500.00	100.00
001-470-620008	RECREATION REPLACERPAIR	274,000.00	0.00	39,704.39	234,295.61	0.00	234,295.61	85.51
001-470-620009	GOLF-EQUIPBUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620010	NEW DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620012	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620014	ADM REPLACERPAIR	12,000.00	0.00	7,188.96	4,811.04	0.00	4,811.04	40.09
001-470-620016	AQUATIC REPLACERPAIR	169,672.00	0.00	0.00	169,672.00	0.00	169,672.00	100.00
	CAPITAL OUTLAY	962,172.00	5,218.00	154,693.69	807,478.31	0.00	807,478.31	83.92
470	ACQUISITION & IMPROVEMENT	962,172.00	5,218.00	154,693.69	807,478.31	0.00	807,478.31	83.92
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110070	REC SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120001	CONCESSION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120002	CONCESSION ATTENDANT	27,854.00	0.00	0.00	27,854.00	0.00	27,854.00	100.00
001-472-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140001	CONCESSION FICA	2,131.00	0.00	0.00	2,131.00	0.00	2,131.00	100.00
001-472-140002	UNEMPLOYMENT	1,671.00	0.00	0.00	1,671.00	0.00	1,671.00	100.00
001-472-140003	CONCESS RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140004	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140005	CONCESSION SAIF	1,646.00	0.00	0.00	1,646.00	0.00	1,646.00	100.00
	PERSONNEL EXPENSE	33,302.00	0.00	0.00	33,302.00	0.00	33,302.00	100.00
001-472-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-210001	CONCESSION OFFICE SUPPLS	60.00	0.00	0.00	60.00	0.00	60.00	100.00
001-472-210002	CONCESSION POSTAGE SUPPLIES	30.00	0.00	0.00	30.00	0.00	30.00	100.00
001-472-210003	CONCESSION SUPPLIES	16,100.00	0.00	0.00	16,100.00	0.00	16,100.00	100.00
001-472-210004	CONCESSION SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310001	CLASSIFIED ADS	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-472-310003	FLYERS, SCHEDULES, MISC.	125.00	0.00	0.00	125.00	0.00	125.00	100.00
001-472-320002	PROF DUESFEESMAGS	1,050.00	0.00	0.00	1,050.00	0.00	1,050.00	100.00
001-472-320003	CONF & WORKSHOPS	700.00	0.00	0.00	700.00	0.00	700.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-472-320004	CONCESSION MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-472-331001	CONCESSION ELECTRICITY	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	100.00
001-472-331004	CONCESSION TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-331007	FEEES(activencbank)	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-472-355001	CONCESS BLDG MAINTREPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-472-355003	CONCESS EQUIP MAINTREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380003	CONCESSIONS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380004	CONCESSION INSURANCE	2,100.00	0.00	0.00	2,100.00	0.00	2,100.00	100.00
	MATL, SERV., SUPPLIES	23,940.00	0.00	0.00	23,940.00	0.00	23,940.00	100.00
472	JAQUITH CONCESSION	57,242.00	0.00	0.00	57,242.00	0.00	57,242.00	100.00
474	PRESCHOOL							
001-474-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-110080	RECREATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-120001	PRESCHOOL HEAD INSTRUCTOR	12,200.00	0.00	0.00	12,200.00	0.00	12,200.00	100.00
001-474-120002	PRESCHOOL INSTRUCTORS	43,613.00	0.00	0.00	43,613.00	0.00	43,613.00	100.00
001-474-140001	PRESCH FICA	4,270.00	278.04	1,648.16	2,621.84	0.00	2,621.84	61.40
001-474-140002	UNEMPLOYMENT	3,349.00	16.44	97.14	3,251.86	0.00	3,251.86	97.10
001-474-140003	RETIREMENT	3,533.00	290.74	1,723.45	1,809.55	0.00	1,809.55	51.22
001-474-140004	PRESCH HEALTH INS	10,000.00	812.78	4,875.28	5,124.72	0.00	5,124.72	51.25
001-474-140005	PRESCH SAIF	1,067.00	37.80	219.64	847.36	0.00	847.36	79.42
	PERSONNEL EXPENSE	78,032.00	5,070.16	30,107.45	47,924.55	0.00	47,924.55	61.42
001-474-210001	OFFICE SUPPLIES	900.00	0.00	122.77	777.23	0.00	777.23	86.36
001-474-210002	PRESCHOOL POSTAGE	300.00	0.00	0.60	299.40	0.00	299.40	99.80
001-474-210003	PRESCHOOL SUPPLIES	2,735.00	283.88	704.01	2,030.99	0.00	2,030.99	74.26
001-474-310001	CLASSIFIED ADS	150.00	131.78	131.78	18.22	0.00	18.22	12.15
001-474-310002	PRESCH BROCHURE EXP	500.00	0.00	140.00	360.00	0.00	360.00	72.00
001-474-310003	FL YERS, SCHEDULES, MISC.	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-320002	PRESSCH DUESFEES	450.00	22.52	117.52	332.48	0.00	332.48	73.88
001-474-320003	PRESCH CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320004	PRESCHOOL MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-320005	STAFF EXPENSES	100.00	0.00	19.45	80.55	0.00	80.55	80.55
001-474-331001	PRESCH ELECTRICITY	550.00	53.37	219.43	330.57	0.00	330.57	60.10
001-474-331002	PRESCH NATGAS	975.00	160.47	237.47	737.53	0.00	737.53	75.64
001-474-331003	PRESCH WATERSEWER	1,300.00	111.26	746.40	553.60	0.00	553.60	42.58
001-474-331004	PRESCH TELEPHONE	1,200.00	111.00	347.93	852.07	0.00	852.07	71.01
001-474-331007	FEEES(activencbank)	2,500.00	214.63	1,105.38	1,394.62	0.00	1,394.62	55.78
001-474-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-340001	INTERNET AND COMMUNICATON	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-474-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-474-340003	VIDEO & PHTOGRAPHY	200.00	19.08	95.40	104.60	0.00	104.60	52.30
001-474-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-380003	PROGRAM REFUNDS	0.00	0.00	843.99	-843.99	0.00	-843.99	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-474-380004	PRESCH INSURANCE	2,500.00	0.00	290.62	2,209.38	0.00	2,209.38	88.38
001-474-380009	REFUNDS	200.00	0.00	0.00	200.00	0.00	200.00	100.00
	MATL, SERV., SUPPLIES	16,360.00	1,107.99	5,122.75	11,237.25	0.00	11,237.25	68.69
474	PRESCHOOL	94,392.00	6,178.15	35,230.20	59,161.80	0.00	59,161.80	62.68
476	Dept							
001-476-210006	BABE RUTH INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-380003	BABE RUTH CONTRACT SERVS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-210006	L. LEAGUE INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-380003	LITTLE LEAGUE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-479-120001	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
480	CONTINGENCY	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
001-480-800000	RES.FOR CONTINGENCY.&	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
	LOANS							
	CONTINGENCY	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100.00</u>
480	CONTINGENCY	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
501	COMMUNITY PROGRESS TEAM							
001-501-120001	DCC DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210000	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210001	DCC OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210002	DCC POSTAGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210003	DCC PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210004	DCC PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210005	DCCPRD CO SPONSORED EVENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-310003	DCC PRINTING AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320001	DCC MEMBERSHIP DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320003	DCC CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320004	DCC STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331004	DCC TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-380004	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-620001	DCC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
501	COMMUNITY PROGRESS TEAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES							
001-502-120001	NDOT PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
503	NEWBERG BAMBINO LEAGUE							
001-503-210003	LITTLE LEAGUE REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
503	NEWBERG BAMBINO LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
504	BABE RUTH LEAGUE	8,000.00		0.00	0.00	8,000.00	0.00	8,000.00	0.00	8,000.00	100.00
001-504-210003	BABE RUTH REPAYMENT MATL, SERV., SUPPLIES	<u>8,000.00</u>		<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>100.00</u>
504	BABE RUTH LEAGUE	8,000.00		0.00	0.00	8,000.00	0.00	8,000.00	0.00	8,000.00	100.00
505	CHEHALEM TIGER VOLLEYBALL CLUB										
001-505-210003	CTVC EXPENSES MATL, SERV., SUPPLIES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
506	QUILT CLUB	1,500.00		0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00
001-506-210003	QUILT CLUB EXPENSES MATL, SERV., SUPPLIES	<u>1,500.00</u>		<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
506	QUILT CLUB	1,500.00		0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00
507	NEWBERG THEATRE GROUP EXPENSES	10,000.00		0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
001-507-210003	MATL, SERV., SUPPLIES	<u>10,000.00</u>		<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
507	Dept	10,000.00		0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
508	HISTORIC FRIENDS MATL, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-508-210003		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
508	Dept	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
509	Tualatin Valley Youth Football MATL, SERV., SUPPLIES	22,000.00		0.00	0.00	22,000.00	0.00	22,000.00	0.00	22,000.00	100.00
001-509-210003		<u>22,000.00</u>		<u>0.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>0.00</u>	<u>22,000.00</u>	<u>100.00</u>

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
509	Dept LACROSSE REPMT	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
510	Dept LACROSSE REPMT	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-510-210003	MATL, SERV., SUPPLIES	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
511	Dept BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-511-210003	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001	GENERAL FUND	9,793,915.00	549,106.94	3,684,149.58	6,109,765.42	0.00	6,109,765.42	62.38
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005-450-610000	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
005-450-800000	RESV FOR CONTINGENCY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025-450-610001	MAINTENANCE AND EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610003	SENIOR CENTER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
026-450-610004	GRANDSTAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610005	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610006	AQ OF PROP & BLD	34,888.00	0.00	0.00	34,888.00	0.00	34,888.00	100.00
026-450-610007	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	34,888.00	0.00	0.00	34,888.00	0.00	34,888.00	100.00
026-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610001	LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610002	LOAN INTEREST PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-800000	RESV. FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	34,888.00	0.00	0.00	34,888.00	0.00	34,888.00	100.00
026	LOAN SERVICE FUND	34,888.00	0.00	0.00	34,888.00	0.00	34,888.00	100.00
035	SDC FUNDS							
470	ACQUISITION & IMPROVEMENT							
035-470-461001	BANK FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461002	BANK FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461003	BANK FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620007	ADMIN FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620008	ADMIN FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620009	ADMIN FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-641001	DNTU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-610001	PRINCIPAL LOAN	0.00	0.00	180,000.00	-180,000.00	0.00	-180,000.00	0.00
035-470-610002	INTEREST AND ADMIN FOR LOAN	0.00	115,574.34	124,555.58	-124,555.58	0.00	-124,555.58	0.00
035-470-620001	ACQUISITION-DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620002	ACQUISITION-NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620003	ACQUISITION-YAMHILL COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620004	DEVELOPMENT-DUNDEE	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	100.00
035-470-620005	DEVELOPMENT-NEWBERG	1,805,970.00	8,560.40	49,836.37	1,756,133.63	0.00	1,756,133.63	97.24
035-470-620006	DEVELOPMENT-YAMHILL COUNTY	0.00	12,829.25	44,112.75	-44,112.75	0.00	-44,112.75	0.00
	CAPITAL OUTLAY	2,005,970.00	136,963.99	398,504.70	1,607,465.30	0.00	1,607,465.30	80.13
035-470-490000	TRANSFER ACCOUNT	796,530.00	0.00	0.00	796,530.00	0.00	796,530.00	100.00
035-470-490001	TRANSFERS DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490002	TRANSFERS NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490003	TRANSFERS YAM CO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	796,530.00	0.00	0.00	796,530.00	0.00	796,530.00	100.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
470	ACQUISITION & IMPROVEMENT	2,802,500.00	136,963.99	398,504.70	2,403,995.30	0.00	2,403,995.30	85.78
035	SDC FUNDS	2,802,500.00	136,963.99	398,504.70	2,403,995.30	0.00	2,403,995.30	85.78
036	CP Pool Fund							
036-000-461001	Bank fees US POOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-461002	FEES 5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-846002	DNU FEES B5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES							
036-450-451000	CP EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610001	Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610002	DNU CP Int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-490000	TRANSFER ACCOUNT TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE							
037-000-253000	UNRESERVED FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCEuncol							
037-000-354000	UNCOLLECTABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-846002	FEES BOND IS	0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
	OTHER EXPENSES	0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
000		0.00	0.00	0.05	-0.05	0.00	-0.05	0.00
450	EXPENDITURES	735,000.00	0.00	0.00	735,000.00	0.00	735,000.00	100.00
037-450-610001	PRINCIPAL LOAN SERVICE	620,225.00	0.00	292,610.82	327,614.18	0.00	327,614.18	52.82
037-450-610002	INT AND ADMIN BOND IS							

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
	CAPITAL OUTLAY	<u>1,355,225.00</u>	<u>292,610.82</u>	<u>292,610.82</u>	<u>1,062,614.18</u>	<u>0.00</u>	<u>1,062,614.18</u>	<u>78.41</u>
450	EXPENDITURES	1,355,225.00	292,610.82	292,610.82	1,062,614.18	0.00	1,062,614.18	78.41
037	BOND LOAN SERVICE	1,355,225.00	292,610.82	292,610.87	1,062,614.13	0.00	1,062,614.13	78.41
900	Fixed Assets							
413	ADMINISTRATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-630000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-730000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
413	ADMINISTRATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-730000	Fixed Asset Disposals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451	AQUATICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-630000	Depreciation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-730000	Fixed Asset Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
451	AQUATICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452	ADULT SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-452-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
452	ADULT SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-453-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
453	YOUTH SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-454-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-455-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-730000	Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
900-459-730000	Disposal OTHER EXPENSES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
459	GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-472-630000	Depreciation Expense OTHER EXPENSES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
472	JAQUITH CONCESSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474	PREESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-474-630000	Depreciation Expense OTHER EXPENSES	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>
474	PREESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		13,986,528.00	978,681.75	4,375,265.15	9,611,262.85	0.00	9,611,262.85	0.6872

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Chehalem Heritage Trails Advisory Committee

BYLAWS

Accepted by the Chehalem Heritage Trails Advisory Committee on 01/18/2023

Adopted by the CPRD Board of Directors on __/__/__

Creation

The Chehalem Parks and Recreation District (CPRD) Board of Directors established the Chehalem Heritage Trails Advisory Committee (CHTAC) at their August 26, 2021, meeting by appointing all seventeen (17) applicants. They also appointed board liaisons Bart Rierson and Jim McMaster to the committee.

Name

The name of this organization is the Chehalem Heritage Trails Advisory Committee, hereinafter referred to as the CHTAC, or Committee.

Purpose

The purpose of the Committee is to provide recommendations to the CPRD Board of Directors regarding new and developing trails and pathways within the Chehalem Heritage Trails network of pedestrian, bicyclist, equestrian, water, and any other modality of trails, and work to create a volunteer base and network for trail maintenance. The responsibilities of the Committee include but are not limited to the following:

1. Maintain active communication with the CPRD Board of Directors.
2. Provide recommendations about the future of trails of any modality.
3. Solicit citizen feedback regarding current and future trails.
4. Request information from and consult with: service organizations, special interest groups, neighborhoods, and other professionals as appropriate.

Organization

1. There shall be at least seven (7) members-at-large. Members shall represent a broad range of interests and experiences necessary to achieve the goals and objectives of the Committee.

2. There shall be a Chair and Secretary position on the CHTAC. Each position shall be elected with a nomination and voice vote by the Committee member. Regular Committee elections shall occur during the September meeting.
3. The Committee may establish focus groups, composed of Committee members, at any time to work on individual initiatives or projects. A chair will be appointed for each active focus group.
4. The CHTAC encourages citizen participation and will, on occasion, solicit input/feedback from citizens, groups, and/or experts.

Member Eligibility

1. If Committee membership falls below seven (7) members, the CPRD Board of Directors shall solicit applications for and appoint new members, so that Committee membership remains above seven (7) members at all times. The CPRD Board of Directors shall always maintain the discretion to solicit applications for and appoint new members to the Committee.
2. Member-at-large term lengths shall be determined by the CPRD Board of Directors, with a standard term length being three (3) years.
3. Member-at-large resignations shall be filed with the Chair.
4. Absences without prior notification to the chair shall be deemed "unexcused absences." Members-at-large with two (2) unexcused absences within one calendar year shall be removed from the Committee.

Meetings

1. Regular meetings shall be scheduled annually, at a time and place agreed upon by the committee. The Committee shall meet at least nine (9) times each calendar year. Public announcement of the meetings shall be provided by CPRD staff in accordance with Oregon Public Meeting Law.
2. All proposed actions, including recommendations to the CPRD Board of Directors, shall be motioned and seconded before a voice vote is taken. A simple majority of present members are needed to approve proposed actions.
3. A quorum is not necessary for voting, and there shall be no voting by proxy.
4. Formal agenda items must be submitted to the Chair five (5) business days prior to the meeting date. The Chair shall produce a meeting agenda and provide it CPRD staff at least three (3) business days prior to the meeting. When possible, anticipated motions and referenced documents shall be included with the agenda.
5. Regular meetings shall be structured to allow for public participation at the beginning of the meeting. Written public comment may be accepted via electronic mail or postal

service, and shall be distributed to the Committee ahead of each meeting. Additionally, verbal public comments shall be accommodated at the beginning of each meeting, as listed on the meeting agenda. The Chair shall maintain the discretion to determine the per-person time limit for verbal public comments, with a total time limit of ten (10) minutes per meeting.

Amendments

1. Modifications of these bylaws must be approved by the CPRD Board of Directors before they become effective.

Thanks to the Bob & Crystal Riley Advisory Committee, on who's bylaws these were heavily modeled.

CHTAC Trail Signage Recommendations

Recommended by the Chehalem Heritage Trails Advisory Committee on 1/18/2023

Overview

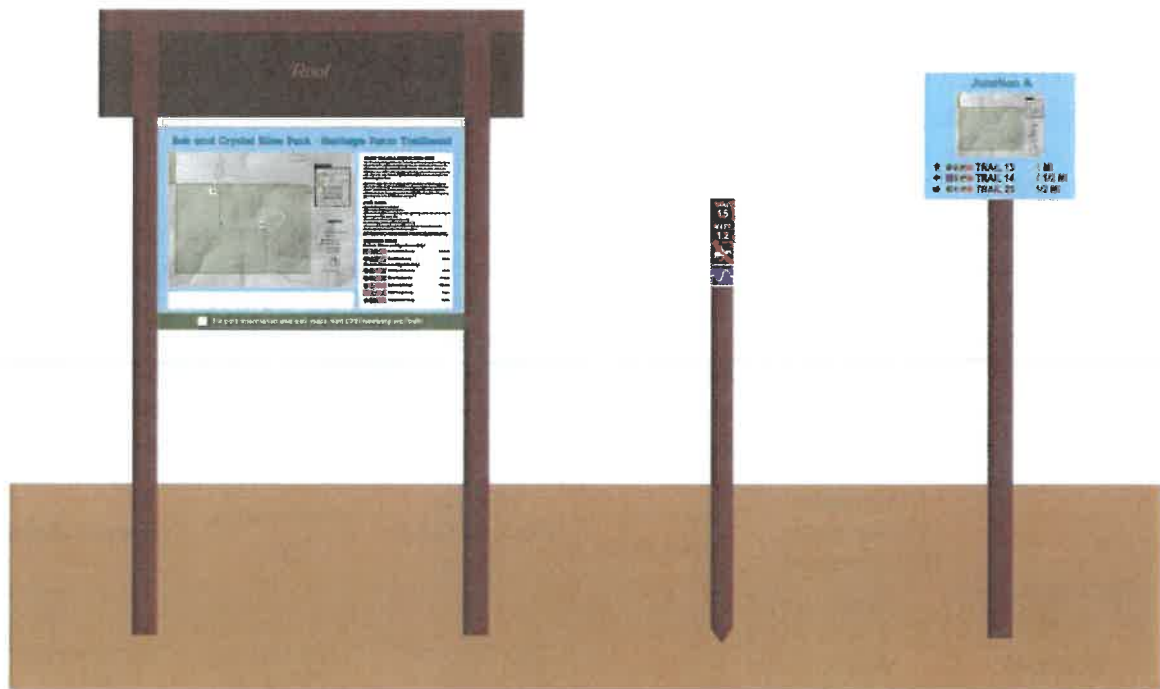
The Chehalem Heritage Trails Advisory Committee (CHTAC) has developed the following trail signage recommendations for Chehalem Park and Recreation District (CPRD). These recommendations include sign material, placement, and design options for land-based recreation trails. The three (3) proposed alternatives were developed with input from committee members on five (5) researched signage options, which include reassurance marker posts, junction marker posts, junction engraved wood signs, junction metal signs, and trailhead kiosks. When possible, these recommendations align with the United States Forest Service (USFS) trail signage guidelines while conforming to CPRD brand guidelines.

	Reassurance Marker Posts (150 ft interval)	Junction Marker Posts	Junction Engraved Wood Signs	Junction Metal Signs	Trailhead Kiosks
BCRP Quantity Needed	470	208	68	68	3
BCRP Cost	\$9,800	\$5,800	\$5,100 Internal \$7,500 External	\$1,800 Major Jcts \$7,900 All Jcts	\$2,000 No Roof \$3,000 Roof
Trail Mile Cost	\$732/trail mile	\$464/trail mile	\$410/trail mile \$604/trail mile	\$138/trail mile \$630/trail mile	\$162/trail mile \$242/trail mile

Recommended Alternatives

The CHTAC recommends the following trail signage design and placement alternatives, in order of preference and cost, to the CPRD Board of Directors for District-wide adoption.

1. Junction Marker Posts, Major Junction Metal Signs, and Trailhead Kiosks
 - a. Under this alternative, fiberglass trail markers would be installed at the beginning and ending termini of each trail. These trail markers would depict trail identification, direction, difficulty, distance, and/or travel management information using replaceable decals. Additionally, custom full-color aluminum signs would be installed on 6" x 6" posts at major trail junctions depicting locale maps and trail information. Finally, large trailhead kiosks would be installed at all trailheads/parking lots. These kiosks would include a trail map, park information, signature trail listings, park rules, and relevant contact/website information; covered by a small roof overhang.
 - b. The total cost of this alternative is estimated to be \$844/trail mile. At BCRP, this would total approximately \$10,600 in trail signage materials (lumber, sign materials, decals).
 - c. The estimated lifespan of these products has been calculated at 10-15 years. Additionally, by using decals on marker posts, this option provides for long-term sign change flexibility. All materials will be graffiti/vandalism resistant.



Alternative 1

2. Junction Marker Posts and Trailhead Kiosks

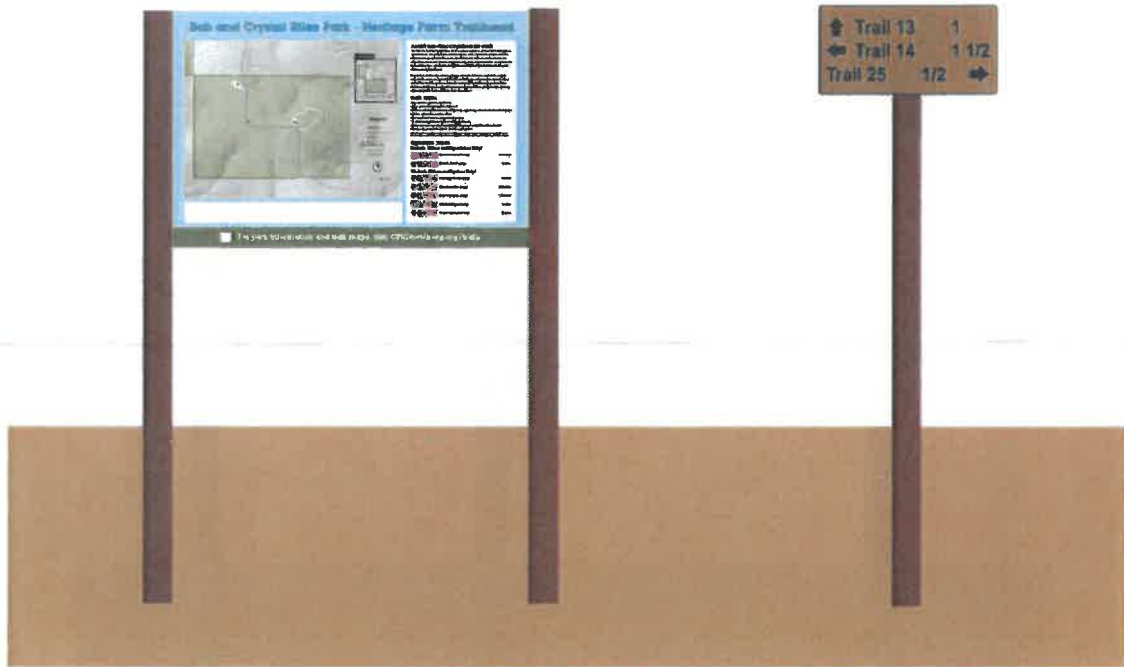
- a. Under this alternative, fiberglass trail markers would be installed at the beginning and ending termini of each trail. These trail markers would depict trail identification, direction, difficulty, distance, and/or travel management information using replaceable decals. Additionally, large trailhead kiosks would be installed at all trailheads/parking lots. These kiosks would include a trail map, park information, signature trail listings, park rules, and relevant contact/website information; covered by a small roof overhang.
- b. The total cost of this alternative is estimated to be \$706/trail mile. At BCRP, this would total approximately \$8,800 in trail signage materials (lumber, sign materials, decals).
- c. The estimated lifespan of these products has been calculated at 10-15 years. Additionally, by using decals on marker posts, this option provides for long-term sign change flexibility. All materials will be graffiti/vandalism resistant.



Alternative 2

3. Junction Engraved Wood Signs and Trailhead Kiosks

- a. Under this alternative, engraved oak signs would be installed on 6" x 6" posts at all trail junctions. These signs would depict trail identification, direction, and distance information only. Additionally, large trailhead kiosks would be installed at all trailheads/parking lots. These kiosks would include a trail map, park information, signature trail listings, park rules, and relevant contact/website information.
- b. The total cost of this alternative is estimated to be \$572/trail mile. At BCRP, this would total approximately \$7,100 in trail signage materials (lumber, sign materials).
- c. The estimated lifespan of these products has been calculated at 5-10 years. Engraved wood signs does not provide for sign change flexibility. The kiosk sign will be graffiti/vandalism resistant, the engraved wood signs will not.



Alternative 3

Researched Signage Options

Reassurance Marker Posts

Generally, marker posts are used to mark secondary roads and trails. Standard 3-inch-wide reflective decals can be applied to one/both sides to display important messages and maximize post visibility. With a flexibility rating of "medium", this fiberglass marker post can be driven directly into the ground using compatible post drivers. Each post has one end pre-cut to a point ("tipped") to ease installation.

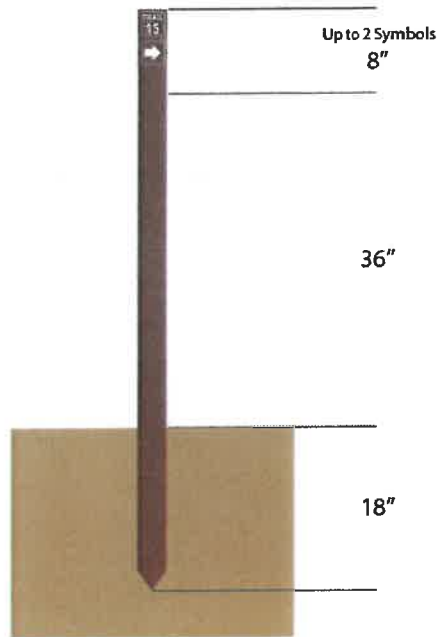
When marker posts are used as "reassurance markers", they are installed at designated intervals and/or major trail topography changes to help users maintain continuous wayfinding. They generally do not depict travel management information such as restricted uses or difficulty.

Rockart Signs and Markers (Rockart) produces industry-standard fiberglass marker posts used for reassurance markers in a variety of sizes and colors. All marker posts can display 3" x 3" decals including trail identification, distance, difficulty, direction, regulatory, and travel management information. Per USFS trail signage guidelines, these reassurance marker posts would need to be 62" in height to allow for 18" of installation depth, 36" minimum of clearing to the bottom of the lowest decal, and up to two (2) 3" x 3" decals. This should include the trail number (identification) and direction. In some instances, it may be appropriate to include distance or regulatory information. This could include noxious weed, no hunting, no motor vehicle, and private property boundary notices.

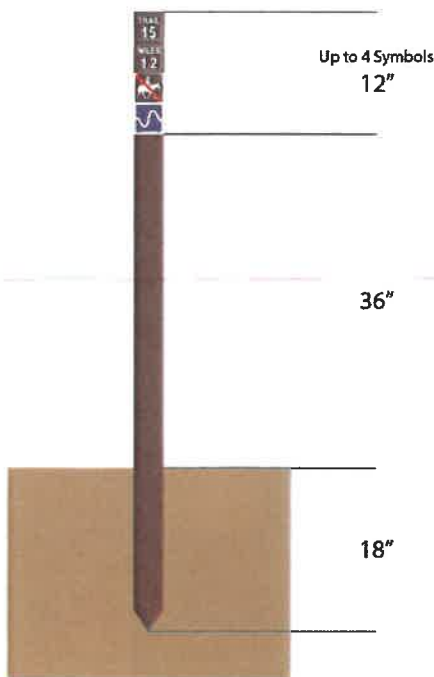
Per USFS trail signage guidelines, these reassurance markers should be installed every 150 trail feet to provide consistent wayfinding. Any closer and these reassurance markers would take away from the recreation experience.

Implementing this option at BCRP would require roughly 470 reassurance markers and cost \$9,800 in materials. This is approximately \$732/trail mile. Significant planning and procurement would be required for this option to ensure appropriate decals are applied to each marker post.

3" x 62" Dual-Flex Fiberglass Marker Post
DF62-01



3" x 66" Dual-Flex Fiberglass Marker Post
DF66-01



Junction Marker Posts

Marker posts can occasionally be utilized as junction indicators, depicting trail identification, distance, direction, and travel management information. This option is similar to the "reassurance" markers but the posts would have to be 66" in height to accommodate up to four (4) 3" x 3" decals.

Additionally, instead of being installed at predetermined intervals along a trail route, these junction marker posts would be placed at the beginning and ending termini of each trail. For example, at a three-trail junction there would be three (3) marker posts, one at the beginning of each trail that can be observed at the trail junction.

Implementing this option at BCRP would require roughly 208 junction markers and cost \$5,800 in materials. This is approximately \$464/trail mile. Significant planning and procurement would also be required for this option to ensure appropriate decals are applied to each marker post.

For reference, a collection of applicable decals are provided below. There are a wide range of decals available from Rockart.

3" x 3" Reflective Decals



3" x 4" Reflective Decals

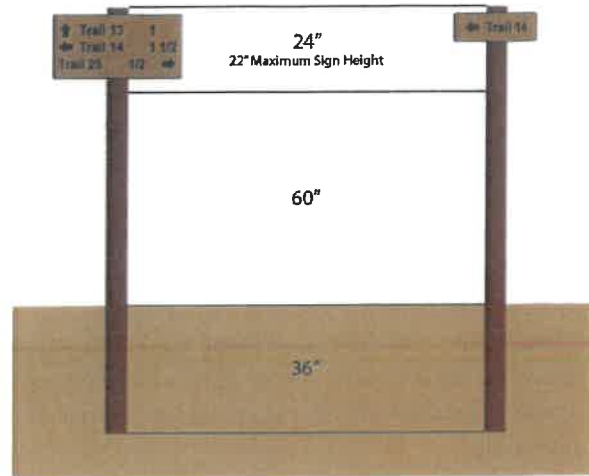


Other Reflective Decals



Junction Engraved Signs

A popular trail signage option is engraved wood. Often used by the USFS in wilderness and remote trail networks, engraved wood signs are great for trail identification, direction and distance information. Unfortunately, these signs are not conducive to regulatory, difficulty and travel management information. As such, they are often used at trailheads, junctions, and at major topographic changes/obstacles. Larger signs can display information for several trails at a junction while smaller signs are great for reassurance markers. There are extensive guidelines for engraved wood signs from the USFS including placement and sizing. Specifically, with a 36" installation depth on a single 6" x 6" pressure treated post height of 10 feet, a standard 18" x 36" sign can be installed. Smaller, 8" x 24" signs can also be installed on this post. Both large and small sign alternatives must be installed 2" from the top of the post and a minimum of 60" above the trail grade. These signs should be installed 3 feet from the edge of the trail tread to the closest sign edge (not the post).



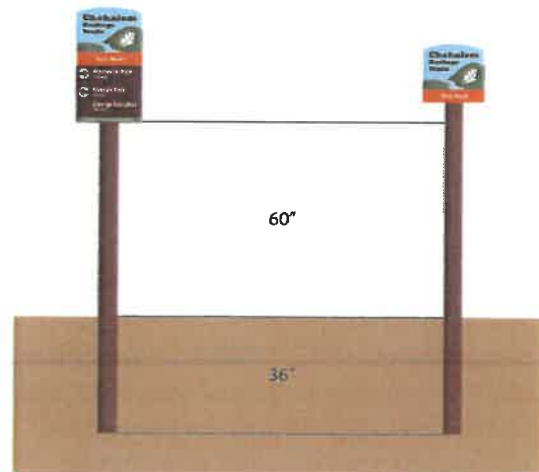
This option provides for simple trail signage used exclusively for wayfinding. Other signage, such as metal signs and/or trailhead kiosks, may be needed to communicate regulatory, difficulty and travel management information. These signs can be custom ordered from federal sign suppliers or potentially manufactured in-house. For example, Kat Ricker mentioned the possibility of community seniors working with youth to engrave trail signage as a service project/learning opportunity. This would dramatically cut down on costs.

Altogether, these signs would need to be installed at all major trail junctions with an estimated 10% additional (smaller) signage for complicated trail segments/junctions.

As such, implementing this option at BCRP would require roughly 68 engraved wood signs at an estimated cost of \$5,100 in-house or \$7,500 manufactured externally, including the 6" x 6" x 10' pressure treated posts. This is roughly \$410/trail mile and \$604/trail mile, respectively.

Junction Metal Signs

An alternative to junction engraved wood signs is metal signs. Specifically, reflective aluminum is often used for road (MUTCD) and developed trail systems. These signs are often full-color and fully-customizable, can be mounted to wood or metal, and can be reflective. Junction signs, specifically, can be designed to illustrate trail identification, direction, difficulty, distance, regulatory, and travel management information; unlike engraved wood signs. This option allows for detailed information to be posted on trail markers at trail junctions rather than exclusively at trailheads.

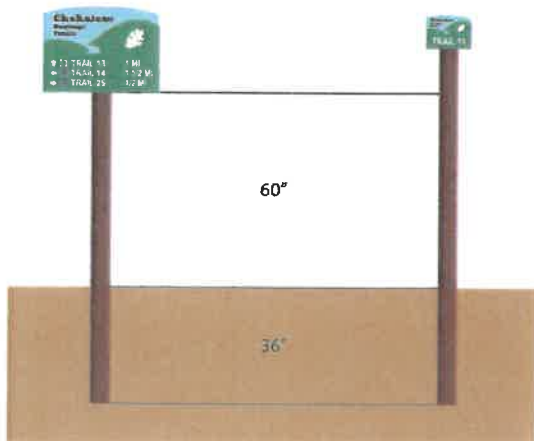


For example, CPRD has already developed and utilized metal signs for their Chehalem Heritage Trails (CHT) within the City of Newberg. These colorful designs include CHT branding and trail identification, direction and distance information. While these signs have already been designed, a more primitive trail network requires an altered design.



There are extensive guidelines for metal signs from the USFS including placement and sizing. Specifically, with a 36" installation depth on a single 6" x 6" pressure treated post height of 10 feet, a standard 30" x 36" sign can be installed. Smaller, 8" x 24" signs can also be installed on this post. According to the USFS,

both large and small sign alternatives should be installed 2" from the top of the post and a minimum of 60" above the trail grade. These signs should be installed 3 feet from the edge of the trail tread to the closest sign edge (not the post).



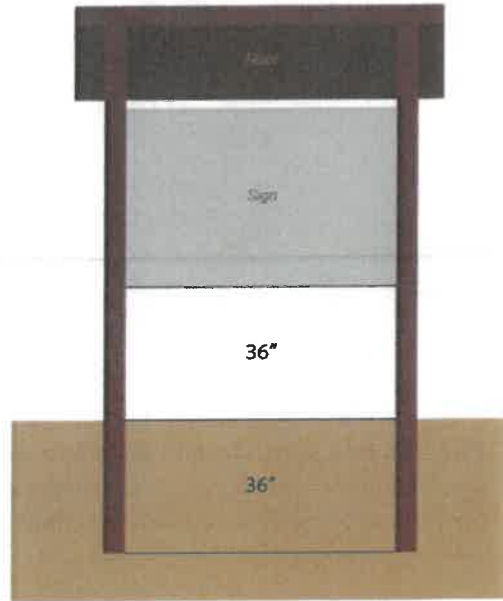
The design of these metal signs could be adapted versions of the CHT design to include more condensed, yet accessible, formatting and typography. In addition, the inclusion of trail difficulty, regulatory, and travel management information could also be included in the main sign design or through separate smaller signs.

Implementing this option at BCRP would require roughly 68 metal signs at an estimated cost of \$7,900, including the 6" x 6" x 10' pressure treated posts. This is roughly \$630/trail mile.

Trailhead Kiosks

The final signage option is trailhead kiosks. This signage option may be combined with another to create a layered information experience; detailed information at the trailhead and reassurance markers throughout the trail system. These trailhead kiosks can be built metal or wood structures, some even including a small roof or enclosure. They often include large signs that include trail rules, interpretive text and images, trail system maps, and suggested routes.

The actual kiosk sign should be a full-color, fully customizable metal sign, as in the junction metal sign option. These signs should be approximately 72" x 48" in size and mounted to two large posts at either side. Generally, they are installed at the conjunction of a trailhead and parking area; facing the parking area.



Bob and Crystal Rilee Park - Heritage Farm Trailhead

About Bob and Crystal Rilee Park

The 827 acre Bob and Crystal Rilee Park is located near the heart of Platteau Mountain in Yernick County. The property was acquired by Chubert's Park and Recreation District in 2013 and was previously known as the Platteau Mountain Farm. Its features include the original farm house with its surrounding farm outbuildings, a second residence that was the former Platteau Mountain School, four agricultural fields, and a network of recreational trails with several glacial basins.

Crystal Dawn Rilee Rilee was the great granddaughter of Sherwood Platteau, the original homesteader. It was her wish that the land be held in one unit, and not be developed and sold off. The District's goal is to restore the virtues of Crystal Rilee and the foundation she formed for people to enjoy the land and the beauty of nature and protect the property against any future residential or business development.

Park Rules

Dogs and other pets are not allowed.
 Play is not allowed at the park or trailhead.
 Signs on the trail. Cyclists must stop and yield the right of way to hikers. Hikers must stop and yield the right-of-way to horse riders.
 Ride horses and bikes on designated trails only.
 No horses and gear to designated hiking paths only.
 Horses must be under rider's control at all times and should not be left unattended.
 Firearms, knives, and other weapons from the parking area.

LIABILITY NOTICE: While the District is not responsible for any injuries or damages, it is not responsible for any injuries or damages that may occur while using the park or trailhead.

Signature Trails

Eastside (Hikers and Equestrians Only)	
	Burt's 80 Field Loop 1 1/2 mile
	Dan's Field Loop 1 mile
Westside (Hikers and Cyclists Only)	
	Heritage Farm Loop 1 mile
	Bike Heaven Loop 1 1/2 mile
	East Canyon Loop 1 1/2 mile
	West Canyon Loop 1 mile
	The Triathlon Loop 3 mile

For park information and trail maps, visit CPRDnewberg.org/trails

Implementing this option at BCRP would require three (3) trailhead kiosks at an estimated cost between \$2,000 and \$3,000. This is roughly \$162/trail mile to \$242/trail mile.



Other Options Not Considered

There are other signage options not considered here, including junction di-bond signs, junction aluminum map signs, junction wood post markers, wood post reassurance markers, and junction aluminum directional signs. These options are similar to those presented in this document, but are more complex, inappropriate, or costly for CPRD's applications.

CHTAC Bob and Crystal Rilee Park Trails Managed Use Recommendations

Recommended by the Chehalem Heritage Trails Advisory Committee on 1/18/2023

Overview

Recognizing it is difficult to develop and implement trail signage recommendations, it is important to first determine the managed use of trails at Bob and Crystal Rilee Park. This motivation coincides with recurring public comment from Bob and Crystal Rilee Park trail users concerning undesired interactions between equestrians and cyclists. As such, the Chehalem Heritage Trails Advisory Committee (CHTAC) has the opportunity to address these concerns by recommending short-term trail managed use parameters for Bob and Crystal Rilee Park. Allen Holstein has proposed the following recommendation to address these concerns and provide all users (hikers, equestrians, and cyclists) with clear and equitable trail access at Bob and Crystal Rilee Park.

Specifically, to resolve undesired interactions between equestrians and cyclists, these two user groups should have access to separate trails. Parrett Mountain Road provides for a natural division of the park property while maintaining equitable recreation opportunities for both user groups.

The park property west of Parrett Mountain Road includes different trail grades and treads that produce varied hiking and equestrian experiences. Additionally, the west side of the park is easily accessible from the existing trailhead parking lot, which is particularly accessible to horse trailers given its large oval shape and loop configuration.

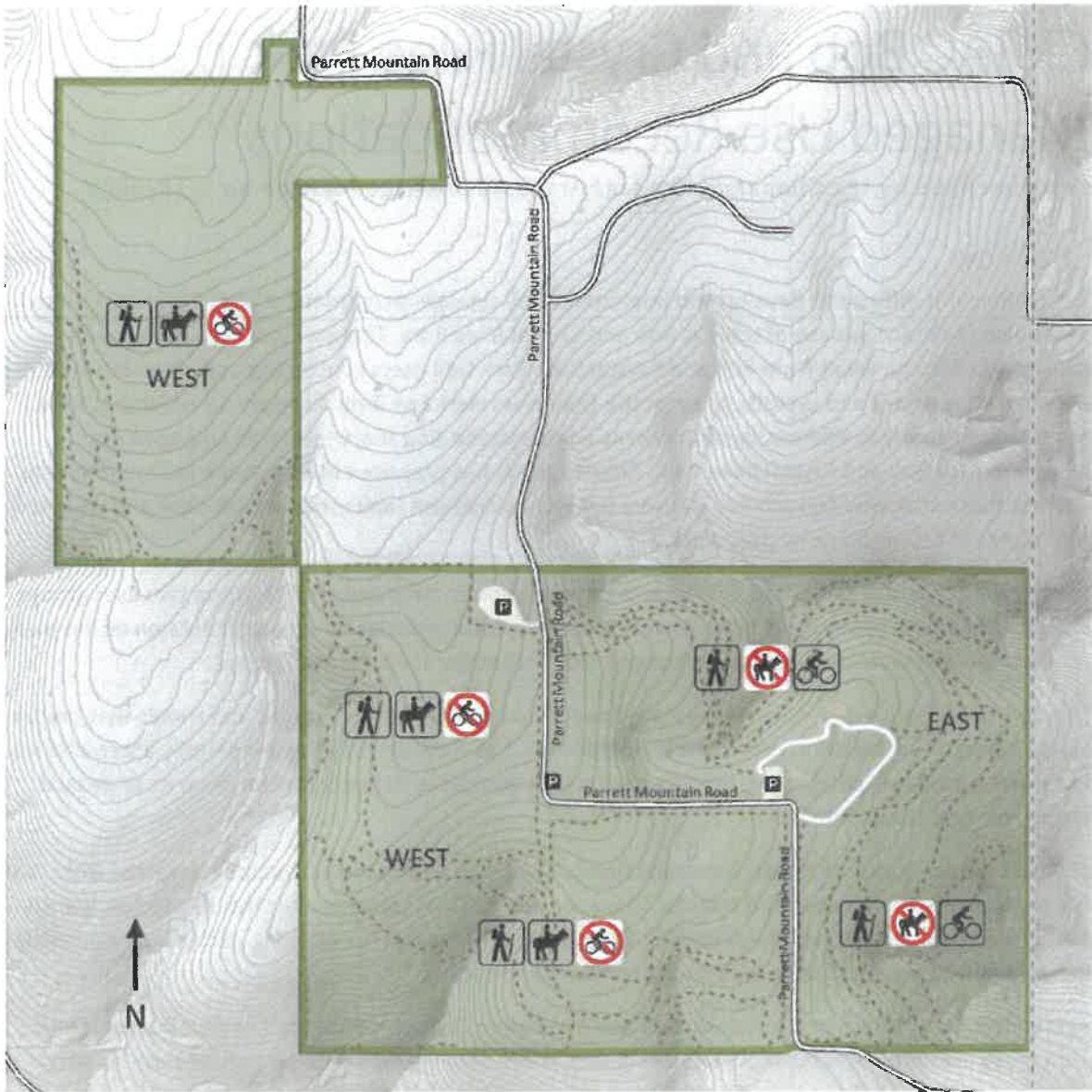
The park property east of Parrett Mountain Road provides primarily well-developed, forested trails that are most accessible to hikers and cyclists. There are also existing bike-specific trails located on the east side of the park. The heritage farm parking lot and adjacent trailhead, not being particularly accessible to horse trailers, lends itself to be well-suited to hikers and cyclists.

parameters also incentivize Chehalem Park and Recreation District (CPRD) staff to develop new trails with these user groups in mind. All this being said, these parameters are to be a short-term solution allowing for CPRD staff to appropriately install much-needed trail signage and prevent undesired trail user interactions. Adjusted long-term trail managed use parameters are to come out of CPRD's Bob and Crystal Rilee Park Master Plan process, expected to be completed in 2024.

Recommendation

The CHTAC recommends the following trail managed use parameters for Bob and Crystal Rilee Park to the CPRD Board of Directors for adoption.

1. All trails west of Parrett Mountain Road be managed as pedestrian and horse trails. No bikes allowed.
2. All trails east of Parrett Mountain Road be managed as pedestrian and bike trails. No horses allowed.
3. Some trails can be managed as single-user (Pedestrian-only, Horse-only, or Bike-only) trails as conditions and connections allow. These trails will be clearly marked.



Map Depicting Proposed Trail Managed Use Parameters at Bob and Crystal Rilee Park



**BOB AND CRYSTAL RILEE PARK
TRAILS INVENTORY AND
MAPPING PROJECT**

Comprehensive Data Collection and Analysis Report

Abstract

This report outlines the data collection methods and analysis findings for the Bob and Crystal Rilee Park Trails Inventory and Mapping Project completed during Quentin Comus' Fall 2022 CPRD GIS Internship.

Quentin Comus
comusq@oregonstate.edu

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DRAFT

Background Information

Chehalem Park and Recreation District (CPRD) is a local tax district in Yamhill County. Their mission is to connect and enrich our community through parks, recreation, open space, natural resources, and educational opportunities. Altogether, CPRD owns and manages approximately 848 acres of public neighborhood parks, community centers, recreation facilities, and a golf course. They also serve upwards of 30,000 people through fitness classes, senior citizen activities, and youth sports leagues.

This internship provides CPRD an opportunity to inventory, manage, expand, and improve its recreational trail system through field-based GIS data collection, refinement, classification, analysis, and presentation. The work focuses on the 327-acre Bob and Crystal Rilee Park on Parrett Mountain. This park is home to approximately 20 miles of hiking, cycling, and equestrian trails, in addition to a heritage farm listed on the National Register of Historic Places. Altogether, this internship produced a digital inventory of the trails at the Bob and Crystal Rilee Park classified using the *USFS Trail Fundamentals and Trail Management Objectives*. The data collected and analyzed during this internship will then be used to create trail signage and user maps, determine trail uses/restrictions, and inform management practices.

DRAFT

Data Collection and Analysis Methods

This project focuses on collecting spatially accurate trail routes and trail characteristics data. In doing so, a combination of professional geographic information system (GIS) software tools were used alongside analog measurement tools.

Specifically, all trail route data was collected using Esri's *Field Maps* mobile application on a Samsung S21 Ultra smartphone. The trail routes are generated by the mobile application's streaming function, which continuously records geographic positioning system (GPS) points, or vertices, every five (5) feet to produce three-dimensional polylines. This GPS data gathered in the field is accurate within 25 feet on a 95-percent confidence interval. Trail routes were generated for all visible and accessible trails within CPRD's tax lot boundaries at Bob and Crystal Rilee Park between September 30 and November 27, 2022. A new trail route, or segment, was generated between each trail intersection. In addition to generating geospatial trail routes, analog trail characteristics data was collected in the field.

This characteristics data is based on the *USFS Trail Fundamentals and Trail Management Objectives* report. In particular, it includes trail beginning and ending termini, length, managed use, classification, tread type, tread width, and clearing height. Trail length was generated by trail route data through Esri's *Field Maps* mobile application. Managed use was determined by evidence of specific-use tread wear and institutional knowledge. The trail class was determined by personal evaluation against parameters set forth in the *USFS Trail Fundamentals and Trail Management Objectives* report. The tread type was determined by personal evaluation. The tread width was determined by averaging tread width measurements taken at the beginning and ending termini, and then at 200-foot intervals, of each trail segment. The clearing height was determined by measuring the distance of the lowest tree trunk/branch overhanging the trail to the tread, if applicable. All measurements were taken using a standard 25-foot contractor's measuring tape. All data was recorded in waterproof notebooks in the field and transposed into a digital spreadsheet upon return to the office.

Further data calculation was conducted in Microsoft's *Excel* desktop application to determine each trail segment's compliance with the Americans with Disabilities Act (ADA) trail accessibility guidelines. This includes an acceptable trail grade of 5% to 8.33% over 200-foot intervals, 8.33% to 10% over 30-foot intervals, 10% to 12% over 10-foot intervals, and a maximum running grade of 5%. Compliance was determined by calculating the grade over each instance of each interval within each trail segment. For example, if a trail segment is 400 feet long, approximately 40 200-foot interval grade calculations were generated, 74 30-foot interval grade calculations were generated, and so on. Then, if any of these interval grade calculations exceeded the maximum allowable grade for the compliance level, the trail segment failed that particular compliance level altogether.

The trail route data and trail characteristics data was then combined in Esri's *ArcGIS Pro* desktop application for further analysis and mapmaking. In particular, the trail route data was inspected and modified for inconsistencies in vertex placement and connection. Then, these polylines were simplified, and the trail characteristics data was imported into the layer. These variables were then used to symbolize the layer for various external and internal applications.

Trail System Summary

Overall, the trail system at Bob and Crystal Rilee Park consists of 104 trail segments totaling 12.4 miles of multi-use trails accessible to the public. Approximately 5 miles of trails are located on the tax lot east of Parrett Mountain Road where the heritage farm is located. The additional 7 miles of trails are located on the tax lots west of Parrett Mountain Road. These trails provide unique recreation experiences for pedestrians, cyclists, and equestrians. They are accessible from a trailhead parking lot in the northeast corner of the southwest tax lot and a trailhead originating from the heritage farm parking lot. This section of the report provides summary statistics of the entire trail system.

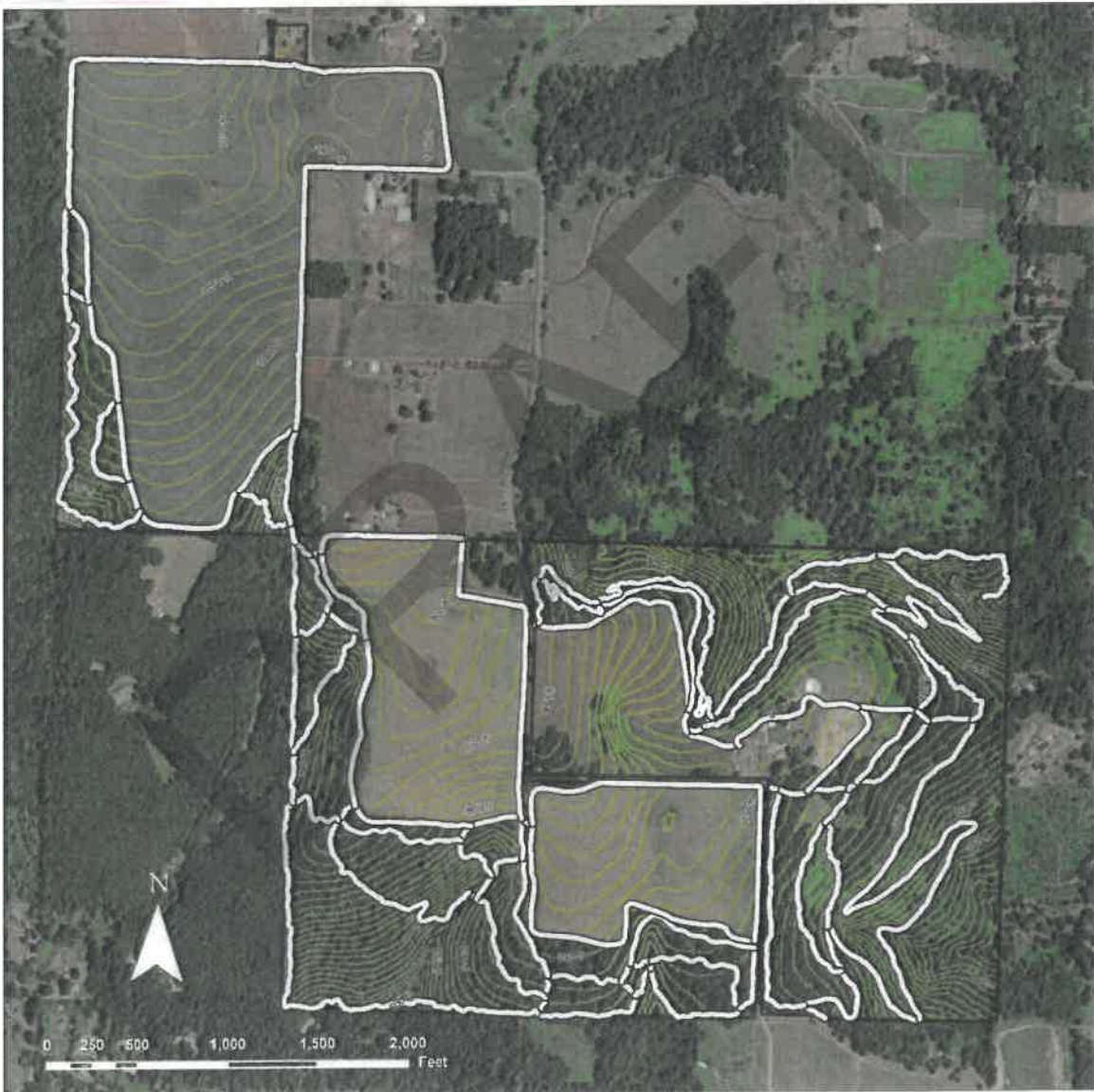


Figure 1 - Trails at Bob and Crystal Rilee Park

Comparing the trails located within the east and west tax lots, the trails east of Parrett Mountain Road are more developed. Specifically, the trails in the east tax lot have an average class of 3.62, while the trails in the west tax lot have an average class of 2.98.



Figure 2 - Trails at Bob and Crystal Rilee Park by General Class

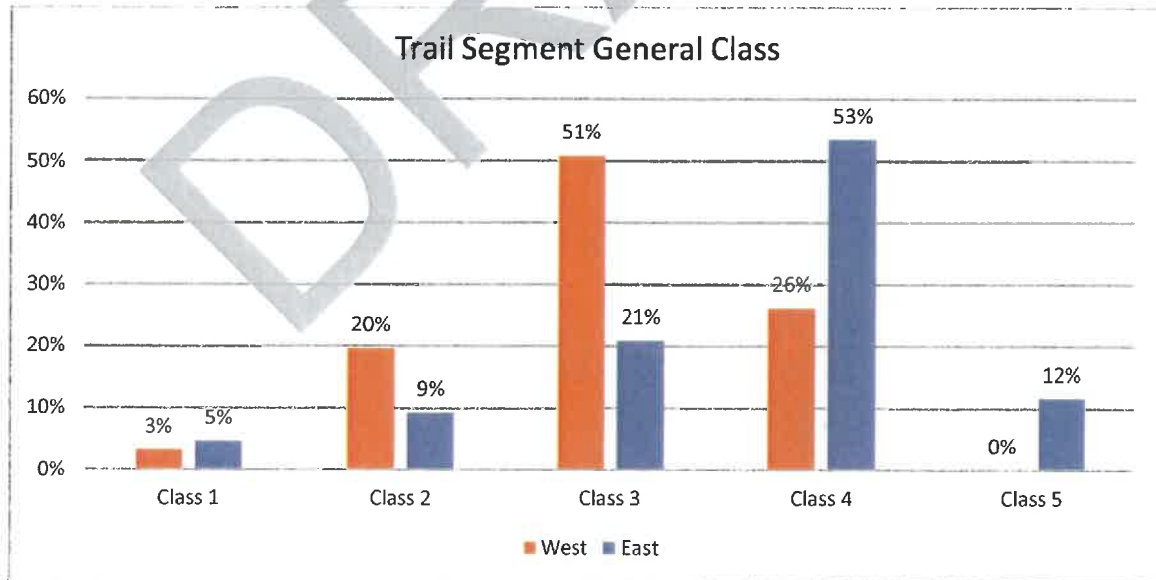


Figure 3 - Percentage of Trail Segments by General Class

These conclusions are supported by tread width and clearing height measurements gathered in the field. The average tread width of trails on the east side of Parrett Mountain Road is 52.32 inches compared to 38.35 inches on the west side. Likewise, the average clearing height of trails within the east tax lot is 100.56 inches, while the clearing height of trails within the west tax lots is 87.00 inches.



Figure 4 - Trails at Bob and Crystal Rilee Park by Tread Width

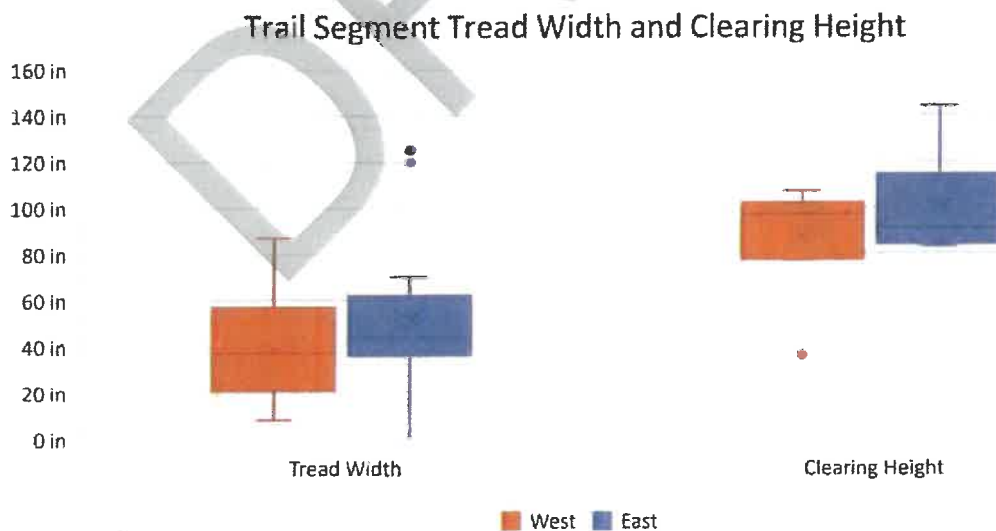


Figure 5 - Box-and-Wisker Plots of Trail Segment Tread Width and Clearing Height

The average running grade of trails within the east and west tax lots are 7.93% and 8.92%, respectively. Considering this data, the trails were evaluated for compliance with ADA trail grade guidelines. In particular, 49% of trails east of Parrett Mountain Road are in compliance with the maximum 8.33% grade over 200-foot intervals guideline. Only 20% of trails were in compliance with the maximum 10% grade over 30-foot intervals guideline, and 15% of trails were in compliance with the maximum 12% grade over 10-foot intervals guideline within the west tax lots. This suggests that trails on the east of Parrett Mountain Road have less elevation change compared to those west of Parrett Mountain Road. No trail segments passed the maximum 5% true grade guideline on either side of Parrett Mountain Road.

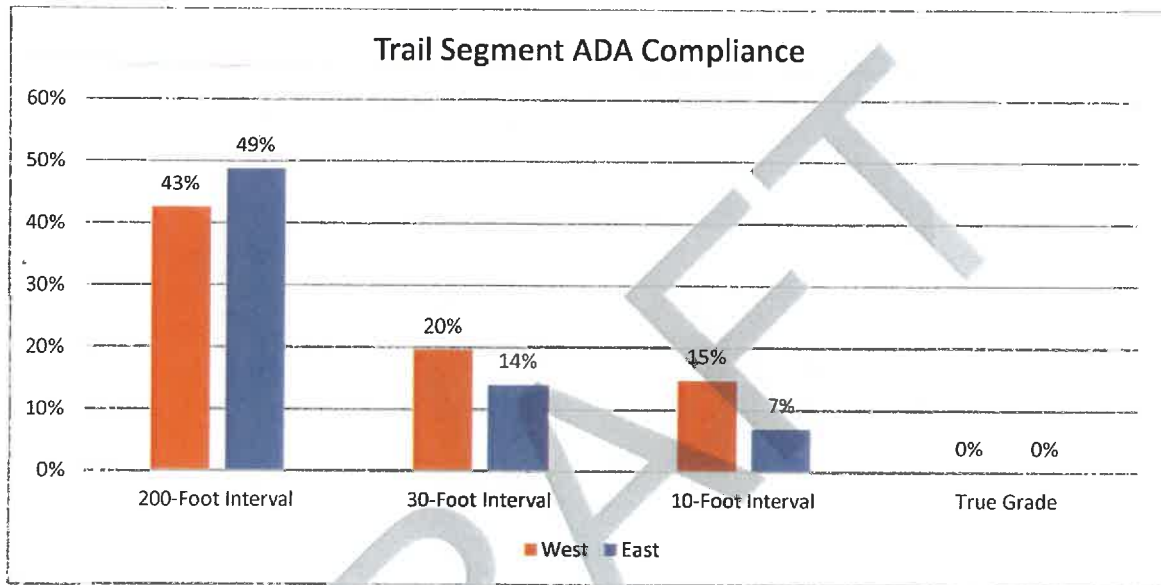


Figure 6 - Percentage of Trail Segments in Compliance with ADA Trail Grade Guidelines

The trail inventory and associated internal maps are attached to this report for reference.

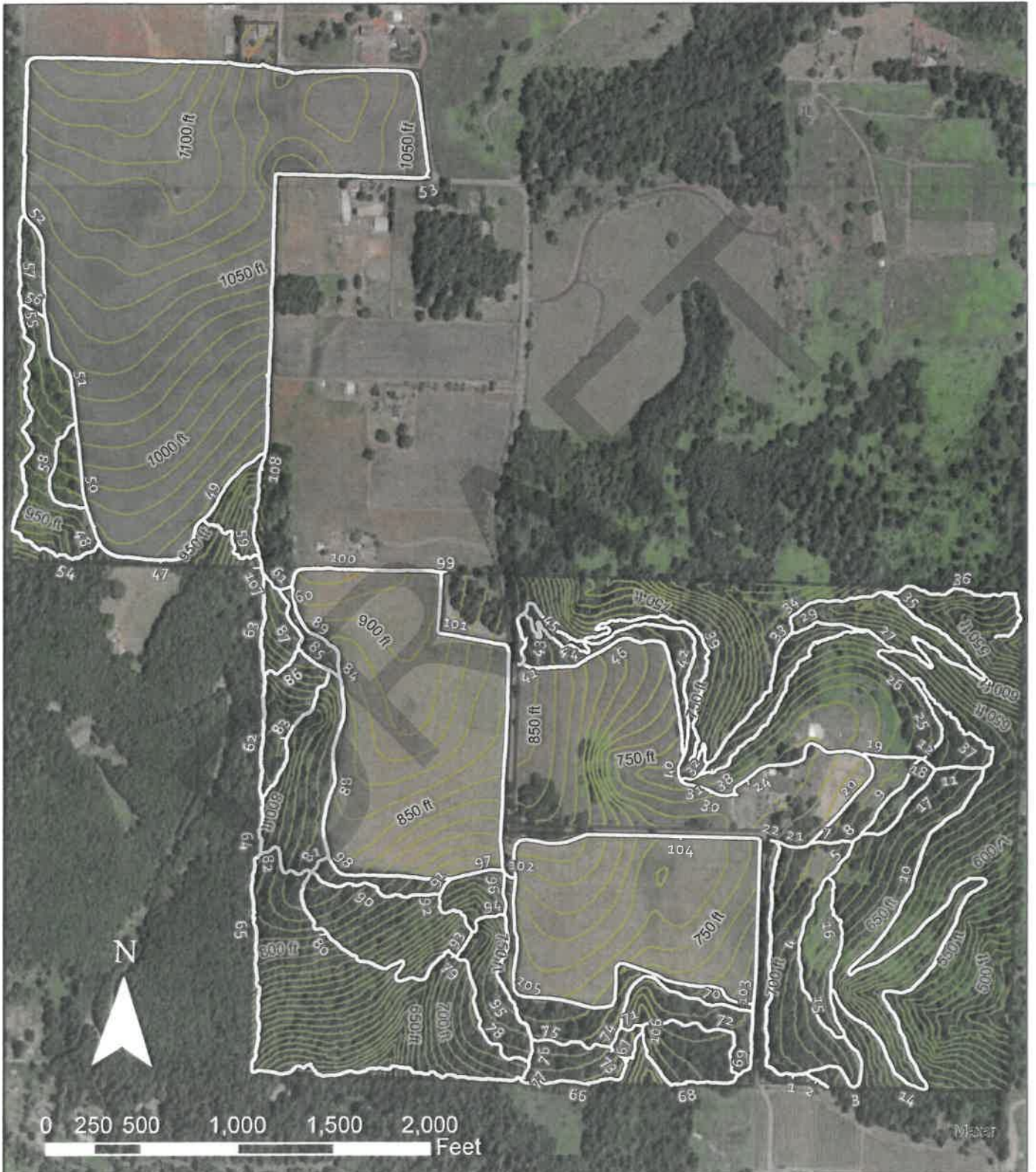
Original Trail Number	Original Trail Termini	New Trail Number	New Trail Termini	Trail Name	Managed Use	Length (ft)	3D Length (ft)	Map Distance (mi)	Type	Tread Surface	Tread Width (ft)	Clearing Height (ft)	General (Visual) Class	Pedestrian Class	Horse Class	Bicycle Class	200R ADA Compliance	30R ADA Compliance	ICR ADA Compliance	True ADA Compliance	Avg Grade	
1	Trail #14 Trail #15	1	Trail #14 Trail #15	N/A	Pedestrian	1435.318136	1450.492625	0.27	Standard Terra Trail	Dirt	7.7	N/A	1	4	4	1	100%	100%	100%	100%	1.0%	
2	Trail #11 Trail #12	2	Trail #11 Trail #12	N/A	Pedestrian	139.0796471	139.820249	0.03	Standard Terra Trail	Natural Surface	7.0	N/A	1	3	3	1	100%	100%	100%	100%	1.9%	
3	Trail #13 Trail #14	3	Trail #13 Trail #14	N/A	Pedestrian	626.0319815	638.8465983	0.12	Standard Terra Trail	Dirt	6.8	N/A	1	3	3	1	100%	100%	100%	100%	7.45%	
4	Trail #15 Trail #16	4	Trail #15 Trail #16	N/A	Pedestrian	997.670066	1003.049201	0.19	Standard Terra Trail	Dirt	4.4	N/A	1	4	4	1	100%	100%	100%	100%	8.56%	
4	Trail #17 Trail #18	5	Trail #17 Trail #18	N/A	Pedestrian	230.9252406	231.2410873	0.04	Standard Terra Trail	Dirt	4.4	N/A	1	4	4	1	100%	100%	100%	100%	6.03%	
5	Trail #19 Trail #20	7	Trail #19 Trail #20	N/A	Pedestrian	235.120763	238.404282	0.04	Standard Terra Trail	Dirt	3.1	N/A	1	4	4	1	100%	100%	100%	100%	9.62%	
6	Trail #21 Trail #22	8	Trail #21 Trail #22	N/A	Pedestrian	63.2882047	64.57480021	0.01	Standard Terra Trail	Dirt	3.1	N/A	1	4	4	1	100%	100%	100%	100%	7.61%	
6	Trail #23 Trail #24	9	Trail #23 Trail #24	N/A	Pedestrian	520.8188305	522.7927263	0.10	Standard Terra Trail	Dirt	5.2	N/A	1	4	4	1	100%	100%	100%	100%	7.97%	
7	Trail #25 Trail #26	10	Trail #25 Trail #26	N/A	Pedestrian	3657.87386	3683.468411	0.69	Standard Terra Trail	Dirt	4.2	N/A	1	4	4	1	100%	100%	100%	100%	5.26%	
7	Trail #27 Trail #28	11	Trail #27 Trail #28	N/A	Pedestrian	247.667605	249.4712162	0.05	Standard Terra Trail	Dirt	4.7	N/A	1	4	4	1	100%	100%	100%	100%	3.71%	
7	Trail #29 Trail #30	12	Trail #29 Trail #30	N/A	Pedestrian	79.41938928	86.62470099	0.02	Standard Terra Trail	Dirt	4.2	N/A	1	4	4	1	100%	100%	100%	100%	11.31%	
8	Trail #31 Trail #32	14	Trail #31 Trail #32	N/A	Pedestrian	770.3059331	776.726613	0.15	Standard Terra Trail	Dirt	4.7	N/A	1	4	4	1	100%	100%	100%	100%	10.97%	
9	Trail #33 Trail #34	15	Trail #33 Trail #34	N/A	Pedestrian	265.8232005	269.1666036	0.05	Standard Terra Trail	Dirt	4.7	N/A	1	4	4	1	100%	100%	100%	100%	7.23%	
10	Trail #35 Trail #36	16	Trail #35 Trail #36	N/A	Pedestrian	655.972573	665.9536128	0.12	Standard Terra Trail	Natural Surface	N/A	N/A	1	4	4	1	100%	100%	100%	100%	12.77%	
11	Trail #37 Trail #38	17	Trail #37 Trail #38	N/A	Pedestrian	559.8986885	564.0739183	0.11	Standard Terra Trail	Dirt	3.0	100	100	3	1	3	3	100%	100%	100%	100%	6.77%
11	Trail #39 Trail #40	18	Trail #39 Trail #40	N/A	Pedestrian	32.80867274	32.99121098	0.00	Standard Terra Trail	Dirt	4.2	N/A	1	4	4	1	100%	100%	100%	100%	11.24%	
12	Trail #41 Trail #42	19	Trail #41 Trail #42	N/A	Pedestrian	320.8899016	321.8700318	0.06	Standard Terra Trail	Natural Surface	7.8	N/A	1	3	3	1	100%	100%	100%	100%	10.15%	
13	Trail #43 Trail #44	20	Trail #43 Trail #44	N/A	Pedestrian	617.8944753	619.0879578	0.12	Standard Terra Trail	Gravel	120	87A	1	4	4	1	100%	100%	100%	100%	1.88%	
14	Trail #45 Trail #46	21	Trail #45 Trail #46	N/A	Pedestrian	186.5265533	187.465126	0.04	Standard Terra Trail	Standard Terra Trail	1.30	N/A	1	4	4	1	100%	100%	100%	100%	8.31%	
14	Trail #47 Trail #48	22	Trail #47 Trail #48	N/A	Pedestrian	24.9301837	25.04481817	0.00	Standard Terra Trail	Gravel	1.70	N/A	1	4	4	1	100%	100%	100%	100%	14.44%	
15	Trail #49 Trail #50	24	Trail #49 Trail #50	N/A	Pedestrian	874.9951716	1094.01844	0.14	Standard Terra Trail	Gravel	1.90	N/A	1	4	4	1	100%	100%	100%	100%	3.54%	
16	Trail #51 Trail #52	25	Trail #51 Trail #52	N/A	Pedestrian	500.034773	504.091734	0.10	Standard Terra Trail	Dirt	6.7	N/A	1	4	4	1	100%	100%	100%	100%	6.11%	
16	Trail #53 Trail #54	26	Trail #53 Trail #54	N/A	Pedestrian	318.1535625	340.043414	0.06	Standard Terra Trail	Dirt	10.2	N/A	1	4	4	1	100%	100%	100%	100%	11.00%	
17	Trail #55 Trail #56	27	Trail #55 Trail #56	N/A	Pedestrian	482.322048	475.5018278	0.09	Standard Terra Trail	Dirt	4.0	N/A	1	4	4	1	100%	100%	100%	100%	8.12%	
18	Trail #57 Trail #58	29	Trail #57 Trail #58	N/A	Pedestrian	807.3004113	806.0452928	0.06	Standard Terra Trail	Dirt	1.70	N/A	1	4	4	1	100%	100%	100%	100%	1.11%	
19	Trail #59 Trail #60	30	Trail #59 Trail #60	N/A	Pedestrian	112.510212	112.8606716	0.02	Standard Terra Trail	Dirt	3.6	N/A	1	4	4	1	100%	100%	100%	100%	6.31%	
19	Trail #61 Trail #62	31	Trail #61 Trail #62	N/A	Pedestrian	63.4292471	64.67656423	0.01	Standard Terra Trail	Dirt	3.6	N/A	1	4	4	1	100%	100%	100%	100%	14.88%	
19	Trail #63 Trail #64	32	Trail #63 Trail #64	N/A	Pedestrian	861.3580956	865.7283282	0.16	Standard Terra Trail	Dirt	3.6	N/A	1	4	4	1	100%	100%	100%	100%	9.56%	
20	Trail #65 Trail #66	34	Trail #65 Trail #66	N/A	Pedestrian	624.7956206	624.7956206	0.12	Standard Terra Trail	Dirt	5.4	N/A	1	3	3	1	100%	100%	100%	100%	11.37%	
21	Trail #67 Trail #68	35	Trail #67 Trail #68	N/A	Pedestrian	267.0737513	168.6292721	0.32	Standard Terra Trail	Dirt	5.7	91	91	3	3	3	100%	100%	100%	100%	9.07%	
22	Trail #69 Trail #70	36	Trail #69 Trail #70	N/A	Pedestrian	1071.163235	1082.299853	0.20	Standard Terra Trail	Dirt	5.3	84	84	3	3	3	100%	100%	100%	100%	13.26%	
23	Trail #71 Trail #72	37	Trail #71 Trail #72	N/A	Bicycle	783.2844758	775.1043893	0.14	Standard Terra Trail	Dirt	4.0	83	83	3	3	3	100%	100%	100%	100%	9.05%	
24	Trail #73 Trail #74	38	Trail #73 Trail #74	N/A	Bicycle	1330.671565	1345.270152	0.25	Standard Terra Trail	Dirt	3.4	99	99	2	3	3	100%	100%	100%	100%	7.15%	
25	Trail #75 Trail #76	39	Trail #75 Trail #76	N/A	Bicycle	1826.655736	1840.928721	0.35	Standard Terra Trail	Dirt	1.1	51	51	2	2	2	100%	100%	100%	100%	5.37%	
26	Trail #77 Trail #78	40	Trail #77 Trail #78	N/A	Pedestrian	133.27213	136.2884395	0.03	Standard Terra Trail	Dirt	2.9	N/A	1	4	4	1	100%	100%	100%	100%	6.44%	

Original Trail Number	Original Bag Termini	New Trail Number	New Bag Termini	New End Termini	Trail Name	Managed Use	Length (ft)	3D Length (ft)	Map Distance (mi)	Type	Tread Surface	Tread Width (in)	Clearing Height (ft)	General (Visual) Class	Pedestrian Class	Horse Class	Bicycle Class	2019 ADA Compliance	2010 ADA Compliance	199 ADA Compliance	Trail ADA Compliance	Avg Grade
26	Trail #18 JCT Trail #19	41	Trail #43 JCT Trail #46	Trail #43 JCT Trail #46	N/A	Pedestrian	23,209,318.83	23,322,831.18	0.00	Standard Terra Trail	Dirt	38	N/A	4	4	4	4	AAA	AAA	AAA	AAA	6.00%
26	Trail #18 JCT Trail #19	42	Trail #40 JCT Trail #46	Trail #40 JCT Trail #46	N/A	Pedestrian	12,937,979.88	12,971,011.62	0.24	Standard Terra Trail	Dirt	39	N/A	4	4	4	4	AAA	AAA	AAA	AAA	4.75%
26	Trail #18 JCT Trail #19	43	Trail #41 JCT Trail #46	Trail #41 JCT Trail #46	N/A	Pedestrian	294,346,956.56	295,900,373.16	0.06	Standard Terra Trail	Dirt	39	N/A	4	4	4	4	AAA	AAA	AAA	AAA	5.64%
26	Trail #18 JCT Trail #19	44	Trail #43 JCT Trail #45	Trail #43 JCT Trail #45	N/A	Pedestrian	433,858,855.59	437,746,546.63	0.08	Standard Terra Trail	Dirt	39	N/A	4	4	4	4	AAA	AAA	AAA	AAA	11.1%
27	Trail #25 JCT Trail #26	45	Trail #39 JCT Trail #44	Trail #39 JCT Trail #44	N/A	Bicycle	669,867,339.92	676,467,925.55	0.13	Standard Terra Trail	Dirt	44	84	3	3	3	3	AAA	AAA	AAA	AAA	10.32%
28	Trail #26	46	Trail #41 JCT Trail #42	Trail #41 JCT Trail #42	N/A	Pedestrian	1,391,002,827.1	1,402,371,137.1	0.26	Standard Terra Trail	Grass	42	139	3	3	3	3	AAA	AAA	AAA	AAA	8.06%
29	Trail #74	47	Trail #69 JCT Trail #74	Trail #69 JCT Trail #74	Burt's 80 Field Loop	Pedestrian	713,878,941.1	713,784,402.1	0.14	Standard Terra Trail	Grass	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	4.54%
29	Trail #74	48	Trail #63 JCT Trail #65	Trail #63 JCT Trail #65	Burt's 80 Field Loop	Pedestrian	195,807,872.4	195,971,412.9	0.04	Standard Terra Trail	Grass	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	5.31%
29	Trail #74	49	Trail #63 JCT Trail #69	Trail #63 JCT Trail #69	Burt's 80 Field Loop	Pedestrian	477,493,124.4	478,163,677.9	0.09	Standard Terra Trail	Grass	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	6.00%
29	Trail #74	50	Trail #48 JCT Trail #51	Trail #48 JCT Trail #51	Burt's 80 Field Loop	Pedestrian	444,352,024.4	444,698,061.1	0.08	Standard Terra Trail	Grass	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	9.9%
29	Trail #74	51	Trail #50 JCT Trail #52	Trail #50 JCT Trail #52	Burt's 80 Field Loop	Pedestrian	598,810,937.1	599,136,154.4	0.11	Standard Terra Trail	Grass	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	6.30%
29	Trail #74	52	Trail #51 JCT Trail #57	Trail #51 JCT Trail #57	Burt's 80 Field Loop	Pedestrian	562,939,173.3	563,909,769.3	0.11	Standard Terra Trail	Grass	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	8.18%
29	Trail #74	53	Trail #52 JCT Trail #57	Trail #52 JCT Trail #57	Burt's 80 Field Loop	Pedestrian	564,837,119.1	567,734,402.1	1.07	Standard Terra Trail	Grass	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	6.00%
30	Trail #29	54	Trail #47 JCT Trail #58	Trail #47 JCT Trail #58	Donald T. Everett Family Heritage Trail	Horse	1715,922,099.1	1,729,207,816.1	0.32	Standard Terra Trail	Natural Surface	107	78	3	3	3	3	AAA	AAA	AAA	AAA	12.87%
31	Trail #29	55	Trail #56 JCT Trail #57	Trail #56 JCT Trail #57	Everest Family Heritage Trail	Horse	167,602,124.5	168,668,655.5	0.03	Standard Terra Trail	Dirt	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	1.0%
31	Trail #29	56	Trail #35 JCT Trail #57	Trail #35 JCT Trail #57	N/A	Horse	141,847,108.1	142,786,991.1	0.03	Standard Terra Trail	Dirt	57	N/A	3	3	3	3	AAA	AAA	AAA	AAA	3.22%
32	Trail #31	57	Trail #55 JCT Trail #58	Trail #55 JCT Trail #58	Donald T. Everett Family Heritage Trail	Horse	487,384,283.1	490,009,735.1	0.09	Standard Terra Trail	Dirt	58	N/A	3	3	3	3	AAA	AAA	AAA	AAA	1.60%
33	Trail #29	58	Trail #50 JCT Trail #59	Trail #50 JCT Trail #59	Urdu Vista	Pedestrian	654,038,195.2	657,166,641.2	0.12	Standard Terra Trail	Natural Surface	89	107	3	3	3	3	AAA	AAA	AAA	AAA	10.33%
34	Trail #29	59	Trail #47 JCT Trail #59	Trail #47 JCT Trail #59	N/A	Horse	464,516,285.5	465,287,808.5	0.09	Standard Terra Trail	Dirt	83	N/A	3	3	3	3	AAA	AAA	AAA	AAA	13.83%
35	Trail #29	60	Trail #89 JCT Trail #87	Trail #89 JCT Trail #87	N/A	Pedestrian	67,557,070.1	67,824,002.1	0.01	Standard Terra Trail	Dirt	58	N/A	4	4	4	4	AAA	AAA	AAA	AAA	4.67%
35	Trail #29	61	Trail #60 JCT Trail #68	Trail #60 JCT Trail #68	N/A	Pedestrian	114,611,818.1	115,322,736.1	0.03	Standard Terra Trail	Dirt	59	N/A	4	4	4	4	AAA	AAA	AAA	AAA	13.43%
36	Trail #35 JCT Trail #37	62	Trail #85 JCT Trail #87	Trail #85 JCT Trail #87	Forest Lower Loop	Pedestrian	670,918,168.1	674,892,163.1	0.04	Standard Terra Trail	Dirt	21	N/A	3	3	3	3	AAA	AAA	AAA	AAA	5.9%
36	Trail #35 JCT Trail #37	63	Trail #82 JCT Trail #86	Trail #82 JCT Trail #86	Forest Lower Loop	Pedestrian	515,968,006.4	520,616,816.4	0.10	Standard Terra Trail	Dirt	21	N/A	3	3	3	3	AAA	AAA	AAA	AAA	5.73%
37	Trail #55 JCT Trail #54	64	Trail #62 JCT Trail #67	Trail #62 JCT Trail #67	Forest Lower Loop	Pedestrian	891,435,009.5	893,546,614.5	0.06	Standard Terra Trail	Dirt	21	N/A	3	3	3	3	AAA	AAA	AAA	AAA	12.11%
39	Trail #57 JCT Trail #40 JCT	65	Trail #64 JCT Trail #66	Trail #64 JCT Trail #66	Cump Lower Loop	Pedestrian	771,129,246.1	774,121,663.1	0.52	Standard Terra Trail	Dirt	21	17	3	3	3	3	AAA	AAA	AAA	AAA	13.54%
40	Trail #50 JCT Trail #73	66	Trail #85 JCT Trail #73	Trail #85 JCT Trail #73	N/A	Pedestrian	633,154,612.1	636,888,678.1	0.11	Standard Terra Trail	Dirt	34	N/A	3	3	3	3	AAA	AAA	AAA	AAA	5.69%
40	Trail #50 JCT Trail #73	67	Trail #66 JCT Trail #106	Trail #66 JCT Trail #106	N/A	Pedestrian	197,300,114.1	198,058,911.1	0.04	Standard Terra Trail	Dirt	34	N/A	3	3	3	3	AAA	AAA	AAA	AAA	8.57%
41	Trail #40 JCT Trail #45	68	Trail #67 JCT Trail #72	Trail #67 JCT Trail #72	N/A	Pedestrian	712,643,038.1	716,162,234.1	0.13	Standard Terra Trail	Dirt	68	N/A	3	3	3	3	AAA	AAA	AAA	AAA	8.24%
42	Trail #41 JCT Trail #45	69	Trail #68 JCT Trail #71	Trail #68 JCT Trail #71	N/A	Pedestrian	377,901,674.1	382,287,461.1	0.07	Standard Terra Trail	Dirt	78	N/A	3	3	3	3	AAA	AAA	AAA	AAA	4.59%
43	Trail #42 JCT Trail #44 JCT	70	Trail #69 JCT Trail #74	Trail #69 JCT Trail #74	N/A	Pedestrian	935,021,188.1	937,158,812.1	0.18	Standard Terra Trail	Dirt	21	107	3	3	3	3	AAA	AAA	AAA	AAA	6.48%
44	Trail #43 JCT Trail #45 JCT	71	Trail #70 JCT Trail #75	Trail #70 JCT Trail #75	N/A	Pedestrian	137,184,905.1	137,467,702.1	0.03	Standard Terra Trail	Dirt	29	N/A	3	3	3	3	AAA	AAA	AAA	AAA	4.66%
45	Trail #43 JCT Trail #44 JCT	72	Trail #65 JCT Trail #74	Trail #65 JCT Trail #74	Confusion Trail	Pedestrian	749,428,292.1	756,487,605.1	0.14	Standard Terra Trail	Dirt	25	N/A	3	3	3	3	AAA	AAA	AAA	AAA	10.52%
46	Trail #40	73	Trail #62 JCT Trail #75	Trail #62 JCT Trail #75	N/A	Pedestrian	113,475,637.1	114,376,648.1	0.02	Standard Terra Trail	Dirt	11	N/A	2	2	2	2	AAA	AAA	AAA	AAA	18.80%
47	Trail #46 JCT Trail #48	74	Trail #73 JCT Trail #71	Trail #73 JCT Trail #71	N/A	Pedestrian	112,869,096.1	113,110,033.1	0.02	Standard Terra Trail	Dirt	18	N/A	3	3	3	3	AAA	AAA	AAA	AAA	6.16%
48	Trail #46 JCT Trail #48	75	Trail #73 JCT Trail #76	Trail #73 JCT Trail #76	N/A	Pedestrian	461,753,532.1	463,817,267.1	0.08	Standard Terra Trail	Dirt	30	58	3	3	3	3	AAA	AAA	AAA	AAA	8.40%
49	Trail #48 JCT Trail #50 JCT	76	Trail #75 JCT Trail #78	Trail #75 JCT Trail #78	N/A	Pedestrian	125,383,089.3	127,509,928.3	0.02	Standard Terra Trail	Dirt	56	N/A	3	3	3	3	AAA	AAA	AAA	AAA	12.52%
50	Trail #50 JCT Trail #51	77	Trail #76 JCT Trail #78	Trail #76 JCT Trail #78	N/A	Pedestrian	100,642,180.5	104,839,964.5	0.02	Standard Terra Trail	Dirt	44	N/A	3	3	3	3	AAA	AAA	AAA	AAA	12.24%
51	Trail #50 JCT Trail #51	78	Trail #76 JCT Trail #78	Trail #76 JCT Trail #78	Bobcat Trail	Pedestrian	799,634,600.5	805,913,489.1	0.15	Standard Terra Trail	Dirt	83	N/A	3	3	3	3	AAA	AAA	AAA	AAA	12.51%

Original Trail Number	Original Trail Termination	Original Trail Termination	New Trail Number	New Trail Termination	New Trail Termination	Trail Name	Managed Use	Length (ft)	3D Length (ft)	Map Distance (mi)	Type	Tread Surface	Tread Width (in)	Cheering Height (in)	General (Visual) Class	Pedestrian Class	Horse Class	Bicycle Class	2009 ADA Compliance	309 ADA Compliance	109 ADA Compliance	True ADA Compliance	Avg Grade	
51	Trail #149 JCT Trail #50	Trail #52	Trail #53	Trail #53 JCT Trail #50	Trail #52	Trail #53	Bobcat Trail	55,729,941.34	63,934,577.78	0.01	Standard Terra Trail	Dirt	33	N/A	3	2	2	3	2,273	340	483	483	11.1%	
52	Trail #51	Trail #53 JCT Trail #60	Trail #54	Trail #54 JCT Trail #60	Trail #53	The Bottom Loop	Pedestrian	1349,581,155	1,383,053,879	0.26	Standard Terra Trail	Dirt	14	36	3	2	2	3	44	179	162	162	10.46%	
53	Trail #52 JCT Trail #60	Trail #67	Trail #68	Trail #68 JCT Trail #60	Trail #67	8A Way	Pedestrian	32,161,701.72	133,369,039.9	0.03	Standard Terra Trail	Dirt	17	N/A	3	3	3	3	2,273	433	433	433	7.00%	
54	Trail #52 JCT Trail #60	Trail #69	Trail #70	Trail #70 JCT Trail #60	Trail #69	Parrot's Upper Loop	Pedestrian	388,853,604.3	403,985,126	0.07	Standard Terra Trail	Dirt	18	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	11.71%
55	Trail #53 JCT Trail #60	Trail #71	Trail #72	Trail #72 JCT Trail #60	Trail #71	Wimbald Creek Trail	Pedestrian	808,507,179.4	816,949,418	0.15	Standard Terra Trail	Dirt	35	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	4.00%
56	Trail #54	Trail #73	Trail #74	Trail #74 JCT Trail #60	Trail #73	N/A	Pedestrian	66,154,693.39	72,454,217	0.01	Standard Terra Trail	Dirt	39	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	8.05%
57	Trail #55 JCT Trail #60	Trail #75	Trail #76	Trail #76 JCT Trail #60	Trail #75	N/A	Pedestrian	156,330,466.6	158,416,615	0.04	Standard Terra Trail	Dirt	39	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	4.80%
58	Trail #56 JCT Trail #60	Trail #77	Trail #78	Trail #78 JCT Trail #60	Trail #77	Forest Upper Loop	Pedestrian	259,239,697	262,841,264	0.05	Standard Terra Trail	Dirt	13	107	3	3	3	3	3	1,144	1,144	1,144	1,144	20.00%
59	Trail #57 JCT Trail #60	Trail #79	Trail #80	Trail #80 JCT Trail #60	Trail #79	EG Casey's Way	Pedestrian	371,860,059	358,588,046	0.07	Standard Terra Trail	Dirt	15	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	1.65%
60	Trail #58 JCT Trail #60	Trail #81	Trail #82	Trail #82 JCT Trail #60	Trail #81	Don's Field	Pedestrian	899,443,071	970,004,324	0.18	Standard Terra Trail	Dirt	61	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	4.76%
61	Trail #59 JCT Trail #60	Trail #83	Trail #84	Trail #84 JCT Trail #60	Trail #83	Don's Field	Pedestrian	585,809,749	586,396,404	0.11	Standard Terra Trail	Dirt	61	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	7.95%
62	Trail #60 JCT Trail #60	Trail #85	Trail #86	Trail #86 JCT Trail #60	Trail #85	Willards Way	Pedestrian	750,458,231.7	976,780,153	0.14	Standard Terra Trail	Dirt	13	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	11.14%
63	Trail #61 JCT Trail #60	Trail #87	Trail #88	Trail #88 JCT Trail #60	Trail #87	N/A	Pedestrian	104,254,519	104,566,034	0.02	Standard Terra Trail	Dirt	17	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	1.76%
64	Trail #62 JCT Trail #60	Trail #89	Trail #90	Trail #90 JCT Trail #60	Trail #89	Tomcat Trail	Pedestrian	332,829,932	1,054,331,198	0.05	Standard Terra Trail	Dirt	17	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	21.4%
65	Trail #63 JCT Trail #60	Trail #91	Trail #92	Trail #92 JCT Trail #60	Trail #91	N/A	Pedestrian	159,275,182	161,751,766	0.03	Standard Terra Trail	Dirt	13	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	14.41%
66	Trail #64 JCT Trail #60	Trail #93	Trail #94	Trail #94 JCT Trail #60	Trail #93	N/A	Pedestrian	234,597,073	434,632,619	0.04	Standard Terra Trail	Dirt	33	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	23.78%
67	Trail #65 JCT Trail #60	Trail #95	Trail #96	Trail #96 JCT Trail #60	Trail #95	Comk's Upper Loop	Pedestrian	744,727,237	1,541,907,794	0.14	Standard Terra Trail	Dirt	37	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	5.02%
68	Trail #66 JCT Trail #60	Trail #97	Trail #98	Trail #98 JCT Trail #60	Trail #97	N/A	Pedestrian	227,101,769.3	415,903,959	0.04	Standard Terra Trail	Dirt	47	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	15.10%
69	Trail #67 JCT Trail #60	Trail #99	Trail #100	Trail #100 JCT Trail #60	Trail #99	Don's Field	Pedestrian	289,374,384.4	289,344,118	0.05	Standard Terra Trail	Natural Surface	47	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	4.10%
70	Trail #68 JCT Trail #60	Trail #101	Trail #102	Trail #102 JCT Trail #60	Trail #101	Don's Field	Pedestrian	685,640,141	686,342,222	0.13	Standard Terra Trail	Natural Surface	61	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	10.17%
71	Trail #69 JCT Trail #60	Trail #103	Trail #104	Trail #104 JCT Trail #60	Trail #103	Don's Field	Pedestrian	14,674,069.7	14,676,692.7	0.00	Standard Terra Trail	Natural Surface	20	N/A	3	3	3	3	1,144	1,144	1,144	1,144	9.55%	
72	Trail #70 JCT Trail #60	Trail #105	Trail #106	Trail #106 JCT Trail #60	Trail #105	Don's Field	Pedestrian	844,774,619	844,437,478	0.16	Standard Terra Trail	Natural Surface	27	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	6.53%
73	Trail #71 JCT Trail #60	Trail #107	Trail #108	Trail #108 JCT Trail #60	Trail #107	Don's Field	Pedestrian	187,260,144	1,267,987,277	0.25	Standard Terra Trail	Grass	43	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	6.47%
74	Trail #72 JCT Trail #60	Trail #109	Trail #110	Trail #110 JCT Trail #60	Trail #109	N/A	Pedestrian	69,584,462.9	69,332,767	0.01	Standard Terra Trail	Natural Surface	60	N/A	3	3	3	3	1,144	1,144	1,144	1,144	1.87%	
75	Trail #73 JCT Trail #60	Trail #111	Trail #112	Trail #112 JCT Trail #60	Trail #111	N/A	Pedestrian	96,427,768.7	218,111,369.8	0.03	Standard Terra Trail	Dirt	47	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	4.53%
76	Trail #74 JCT Trail #60	Trail #113	Trail #114	Trail #114 JCT Trail #60	Trail #113	Comk's Upper Loop	Pedestrian	232,024,979	1,320,928,769	0.16	Standard Terra Trail	Grass	47	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	5.79%
77	Trail #75 JCT Trail #60	Trail #115	Trail #116	Trail #116 JCT Trail #60	Trail #115	Comk's Upper Loop	Pedestrian	2,096,238.8	2,096,238.8	0.00	Standard Terra Trail	Grass	34	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	6.92%
78	Trail #76 JCT Trail #60	Trail #117	Trail #118	Trail #118 JCT Trail #60	Trail #117	N/A	Pedestrian	49,295,493.45	338,453,989	0.01	Standard Terra Trail	Dirt	54	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	1.77%
79	Trail #77 JCT Trail #60	Trail #119	Trail #120	Trail #120 JCT Trail #60	Trail #119	N/A	Pedestrian	107,290,664	1,009,962,376	0.02	Standard Terra Trail	Dirt	62	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	9.47%
80	Trail #78 JCT Trail #60	Trail #121	Trail #122	Trail #122 JCT Trail #60	Trail #121	N/A	Pedestrian	500,938,177	953,816,541	0.10	Standard Terra Trail	Dirt	62	N/A	3	3	3	3	3	1,144	1,144	1,144	1,144	11.64%

Bob and Crystal Rilee Park Trails

Trail Numbers



Bob and Crystal Rilee Park Trails

Trail Names



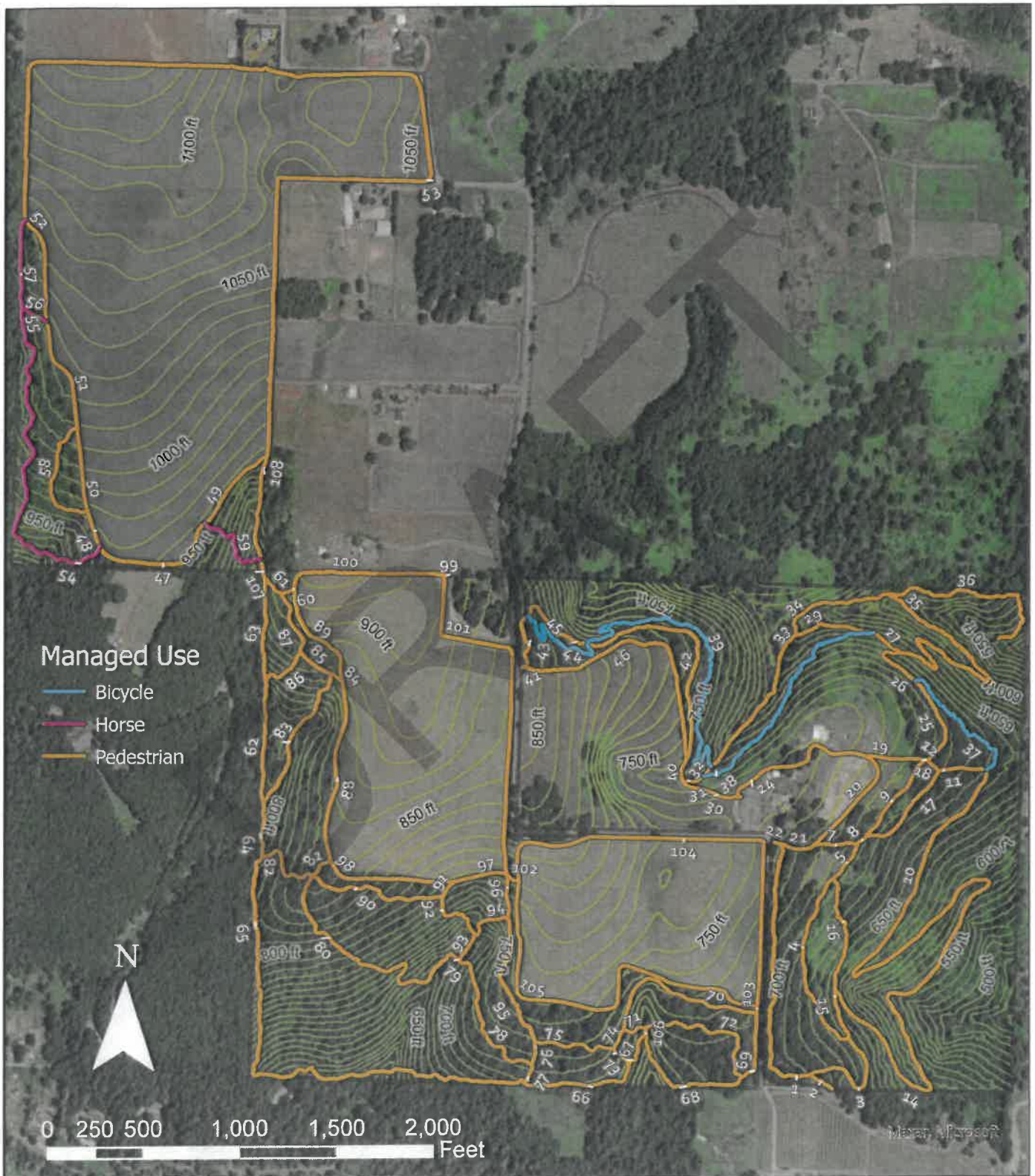
Bob and Crystal Rilee Park Trails

Trail Distances



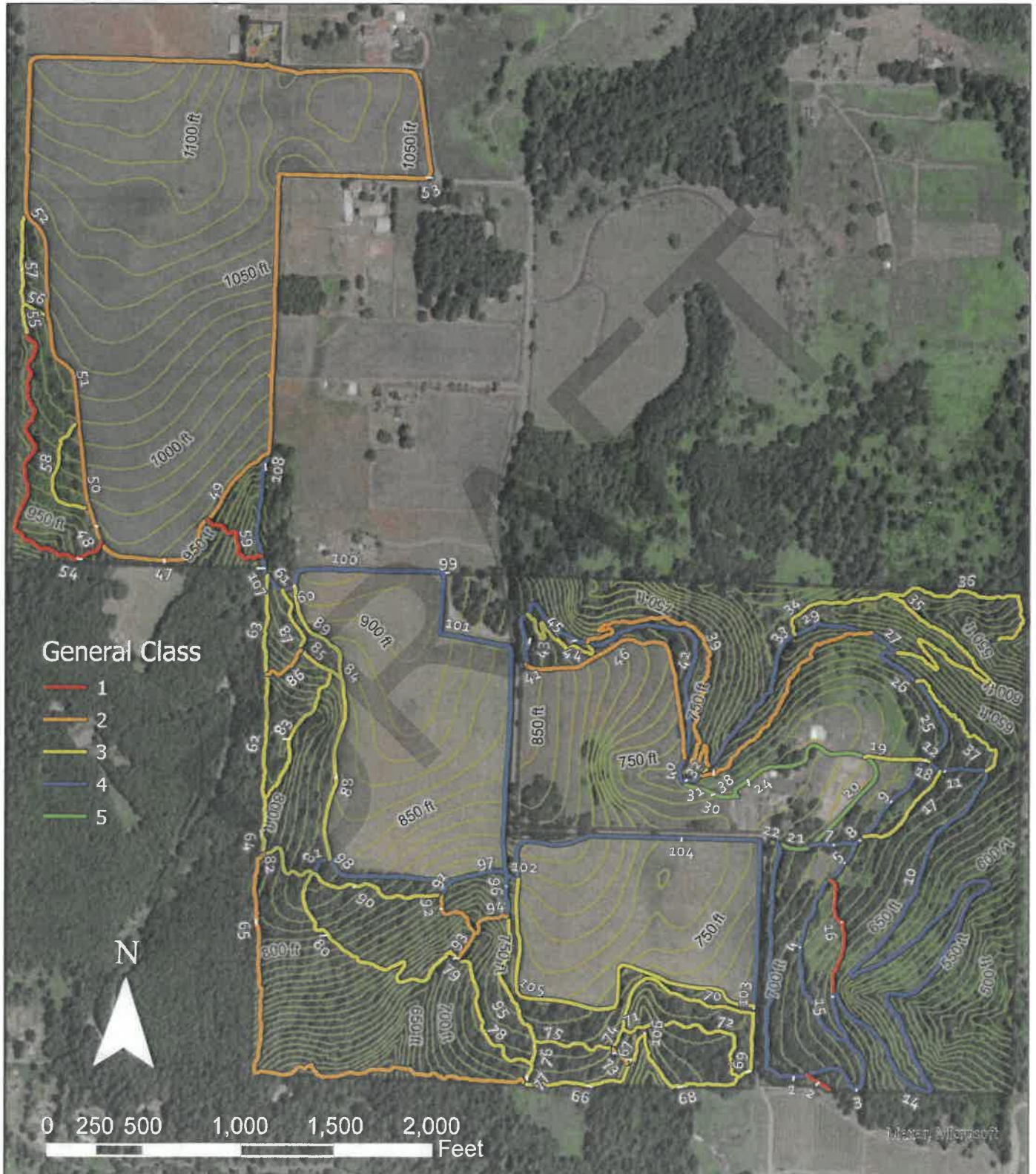
Bob and Crystal Rilee Park Trails

Managed Use (with Trail Numbers)



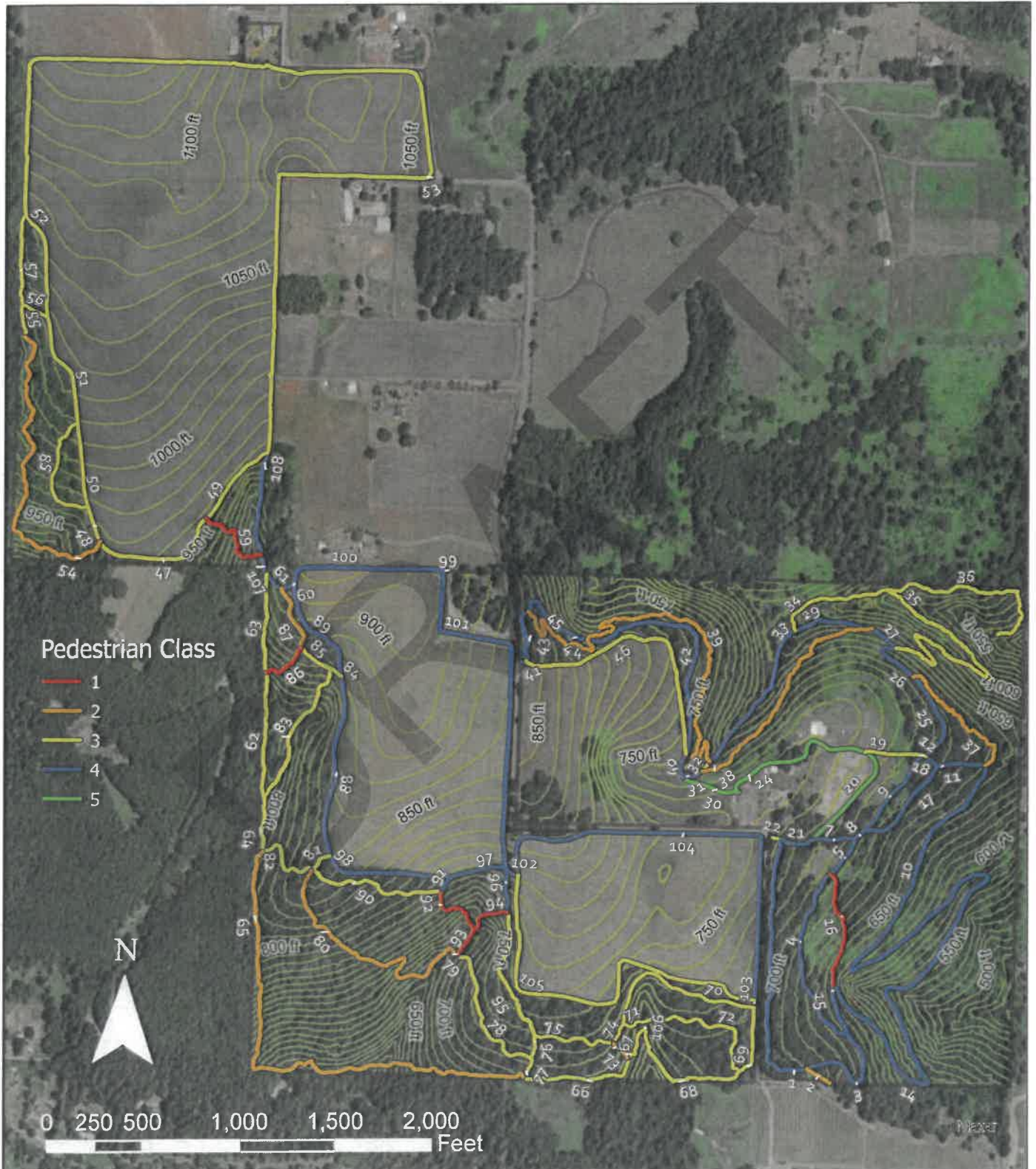
Bob and Crystal Rilee Park Trails

General Class (with Trail Numbers)



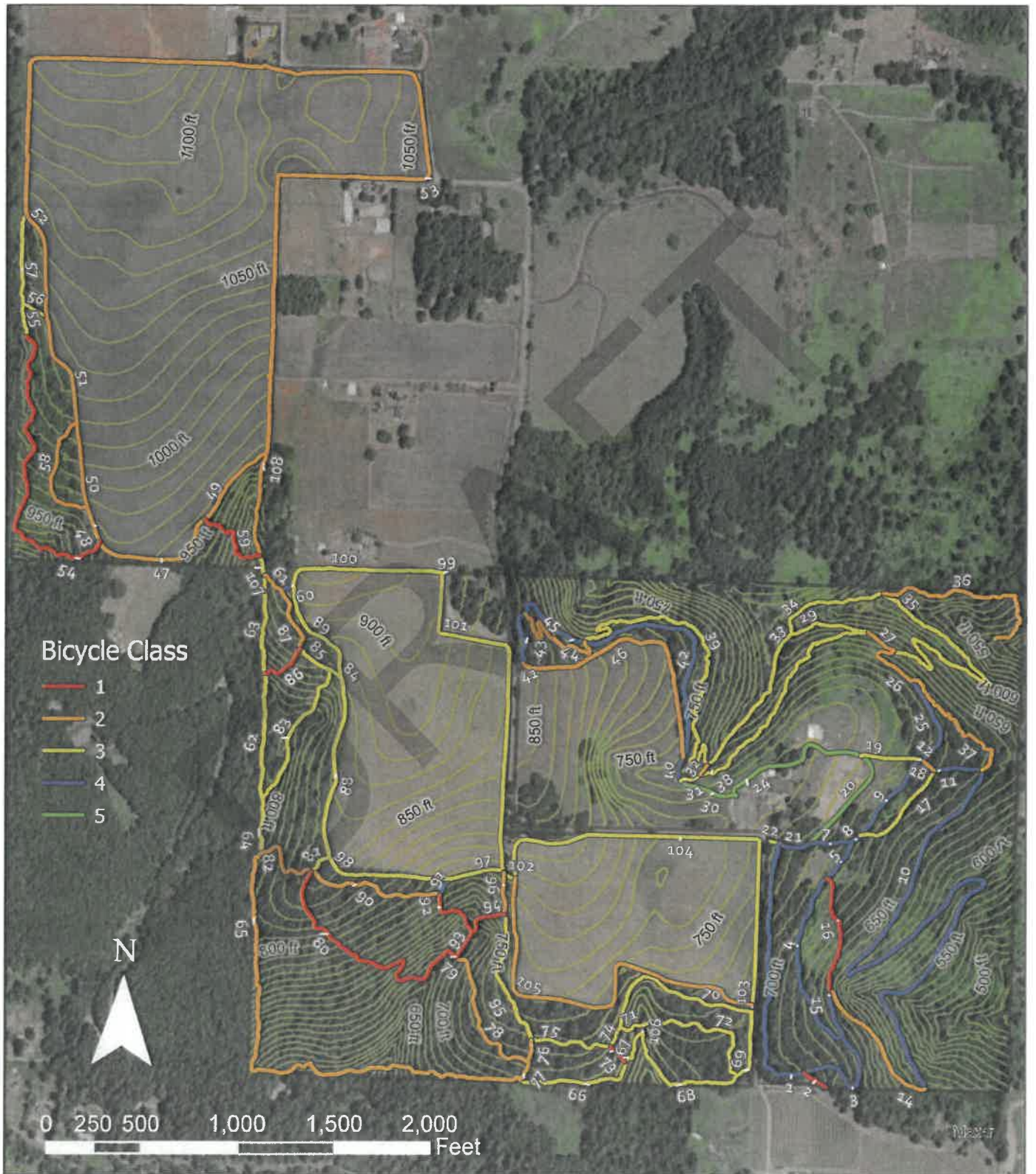
Bob and Crystal Rilee Park Trails

Pedestrian Class (with Trail Numbers)



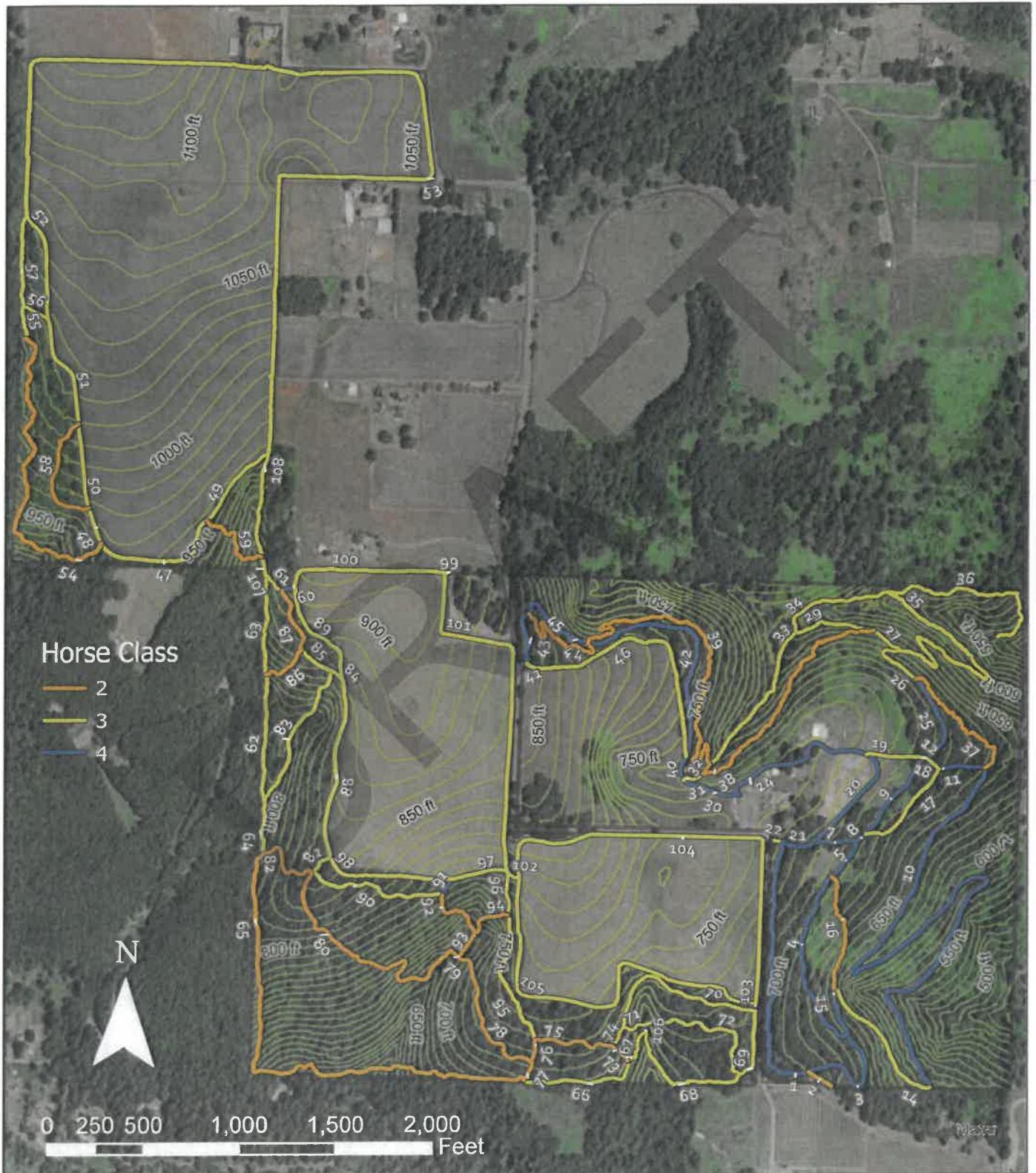
Bob and Crystal Rilee Park Trails

Bicycle Class (with Trail Numbers)



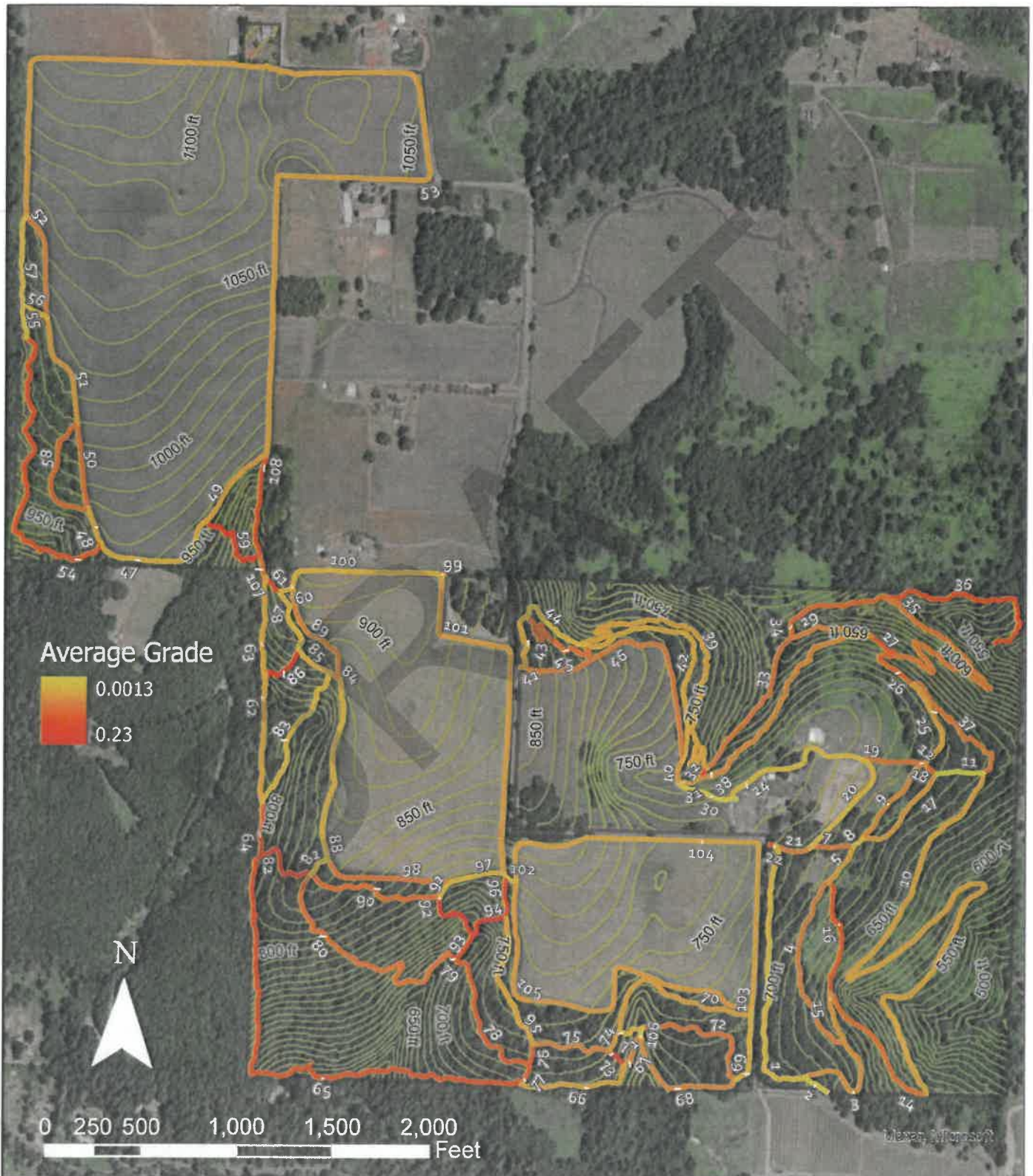
Bob and Crystal Rilee Park Trails

Horse Class (with Trail Numbers)



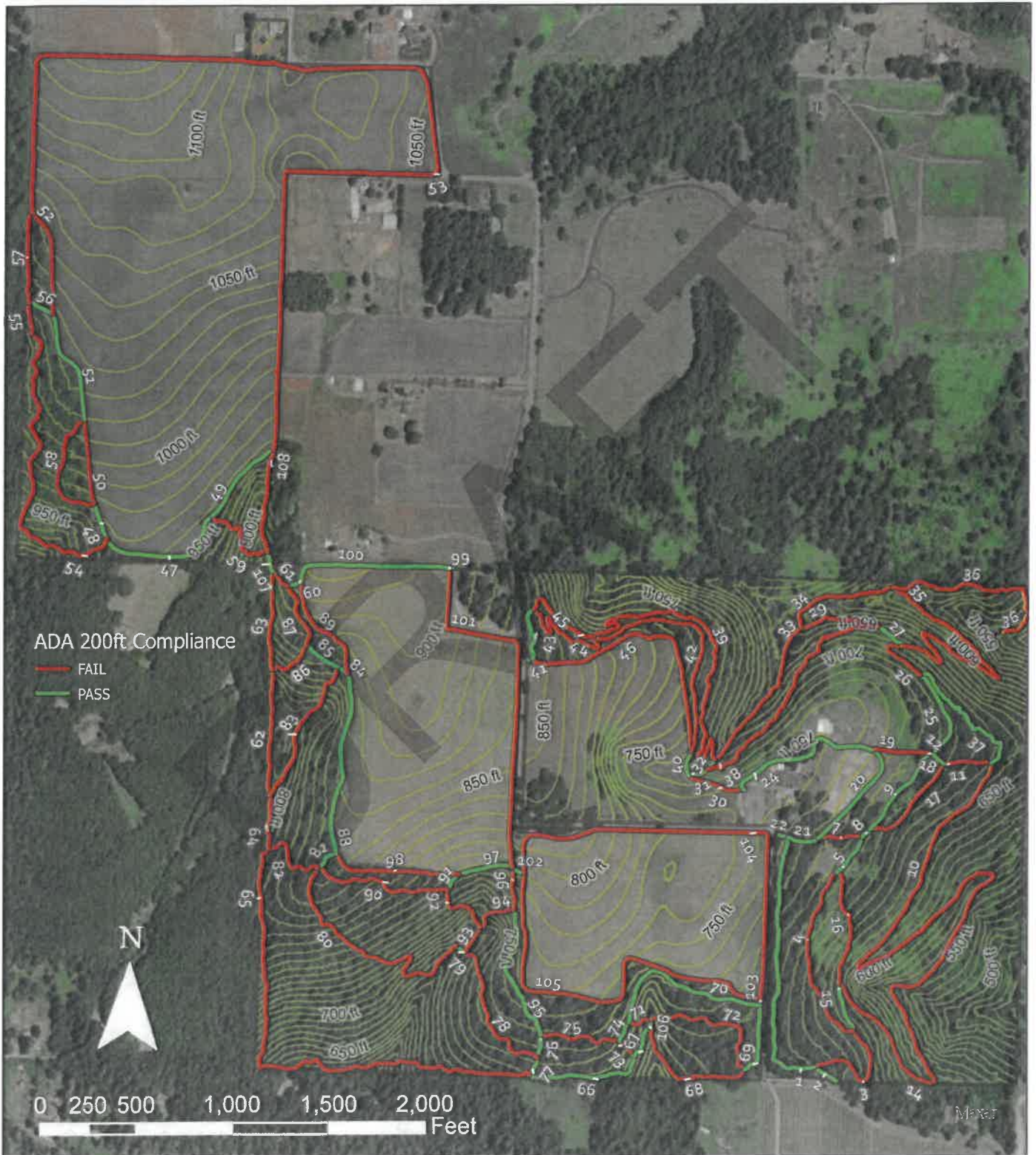
Bob and Crystal Rilee Park Trails

Average Grade (with Trail Numbers)



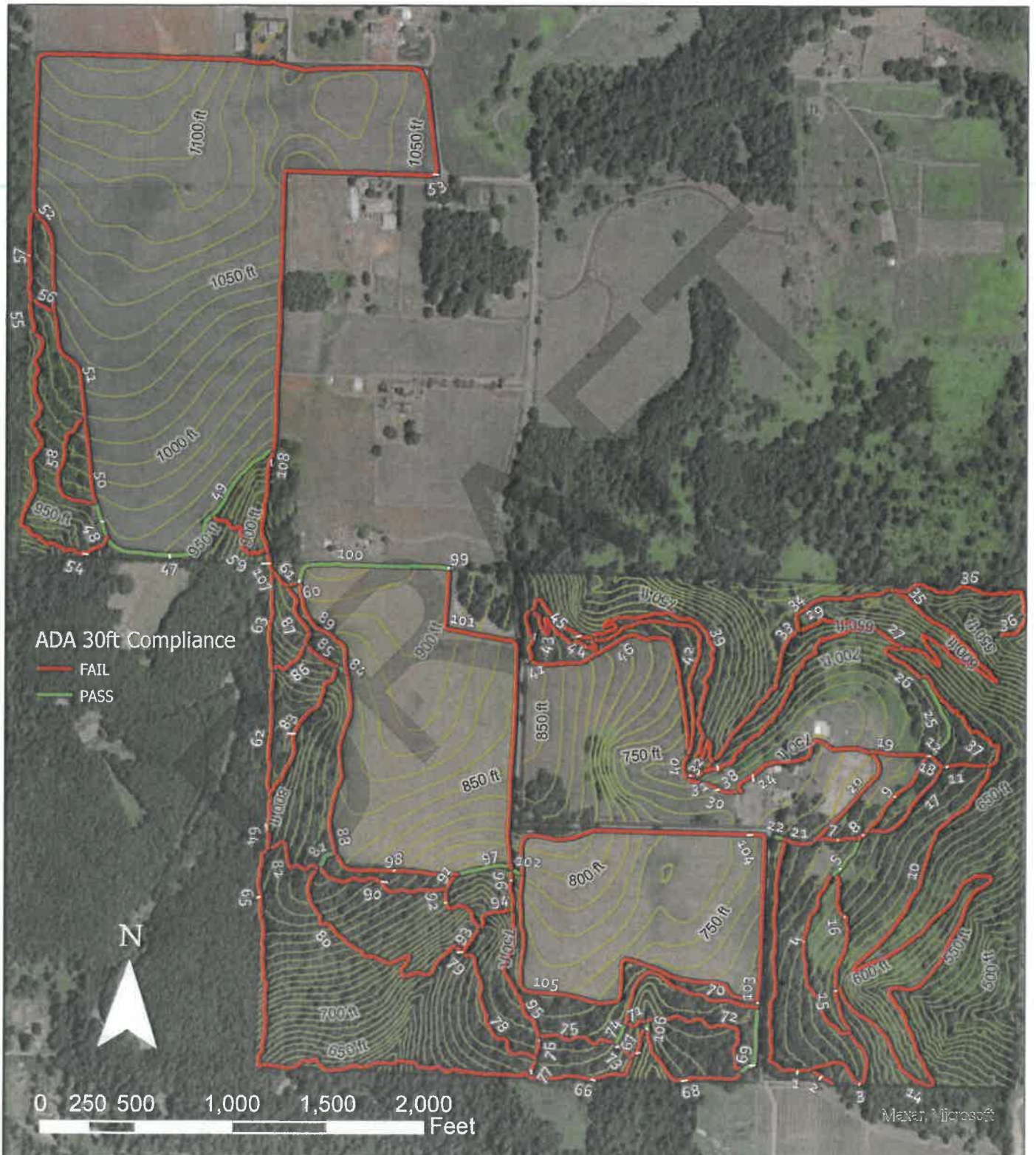
Bob and Crystal Rilee Park Trails

Americans with Disabilities Act (ADA) Compliance - 200ft Grade Recreation Trail Rule



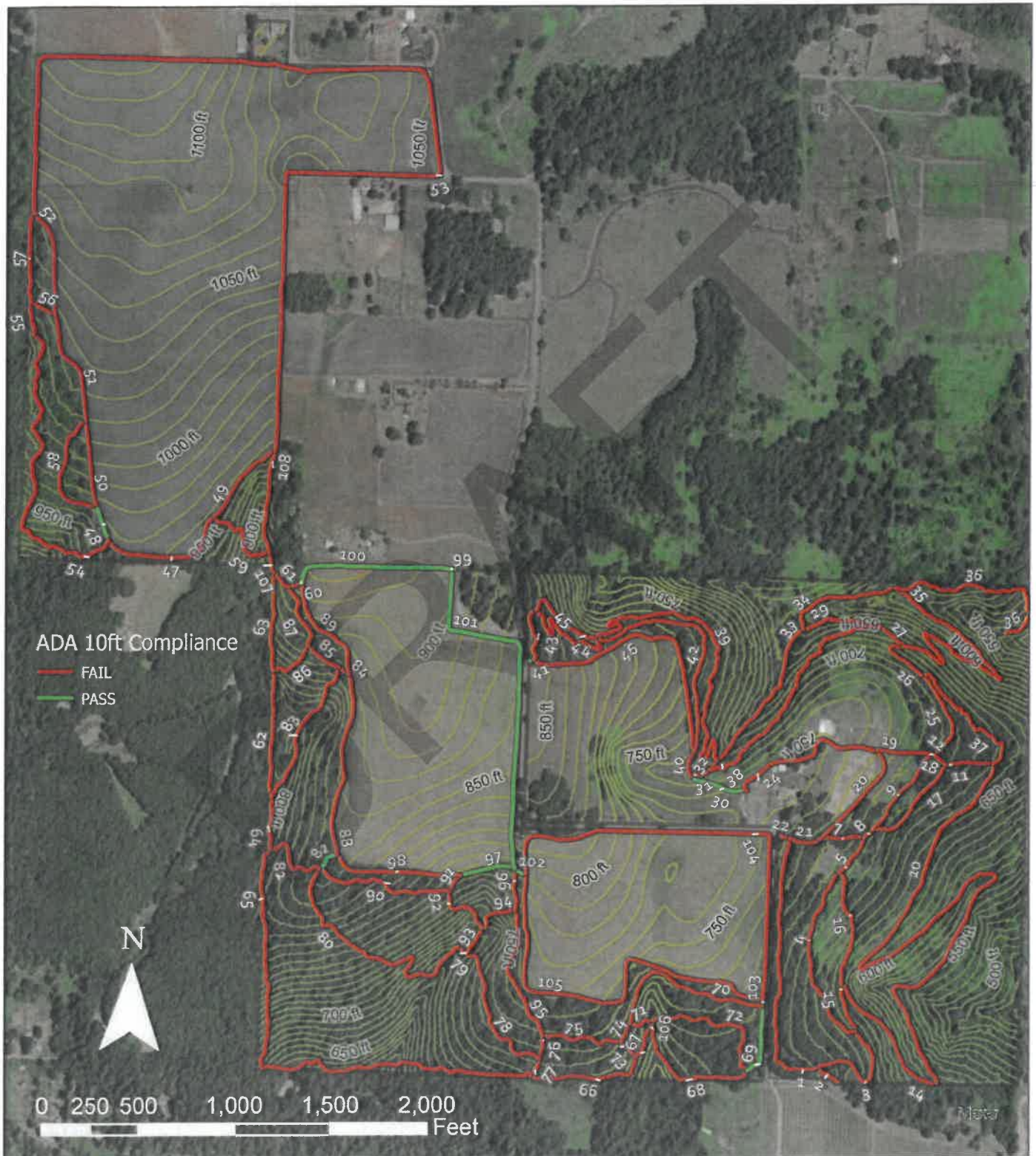
Bob and Crystal Rilee Park Trails

Americans with Disabilities Act (ADA) Compliance - 30ft Grade Recreation Trail Rule



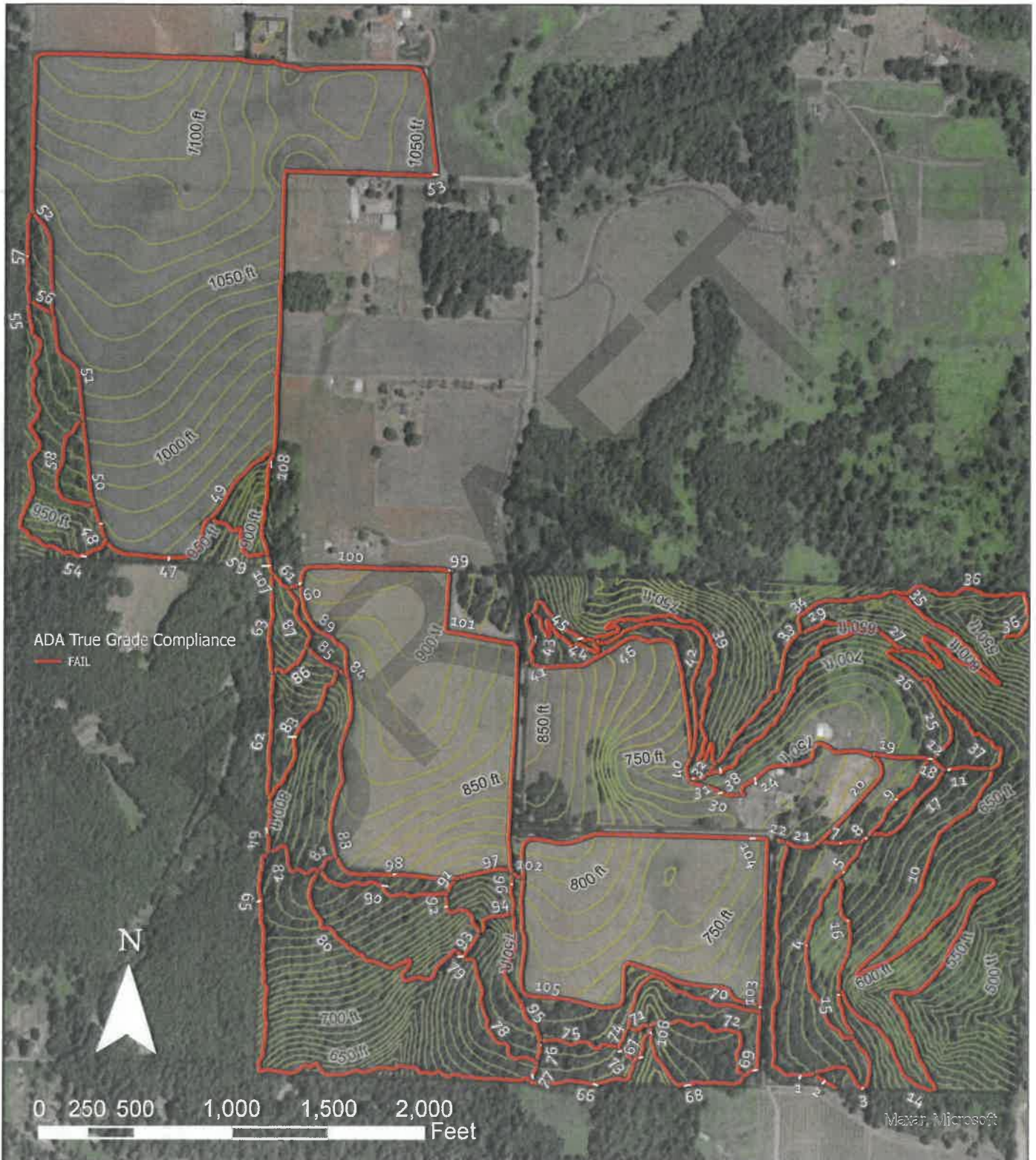
Bob and Crystal Rilee Park Trails

Americans with Disabilities Act (ADA) Compliance - 10ft Grade Recreation Trail Rule



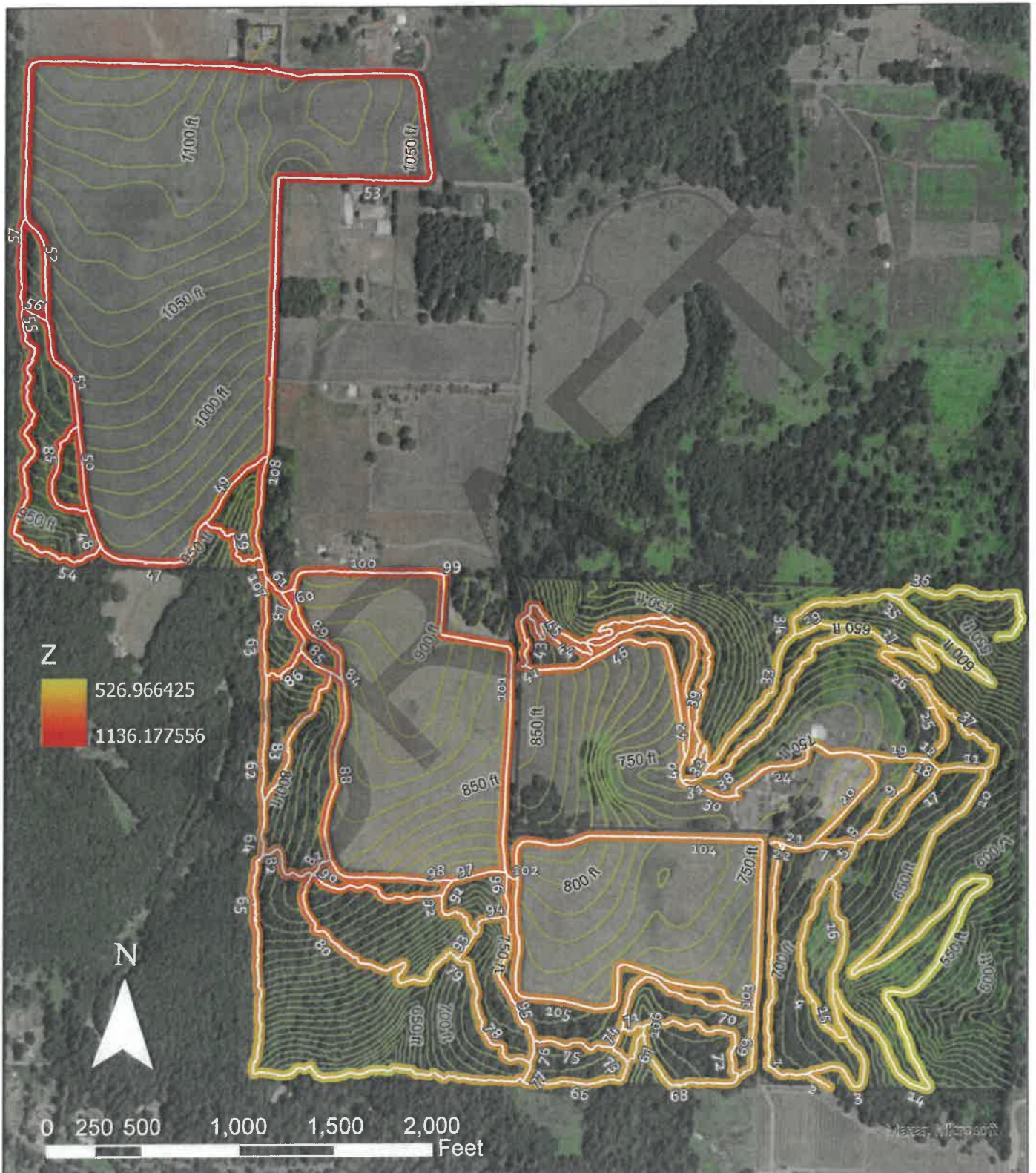
Bob and Crystal Rilee Park Trails

Americans with Disabilities Act (ADA) Compliance - True Grade Recreation Trail Rule



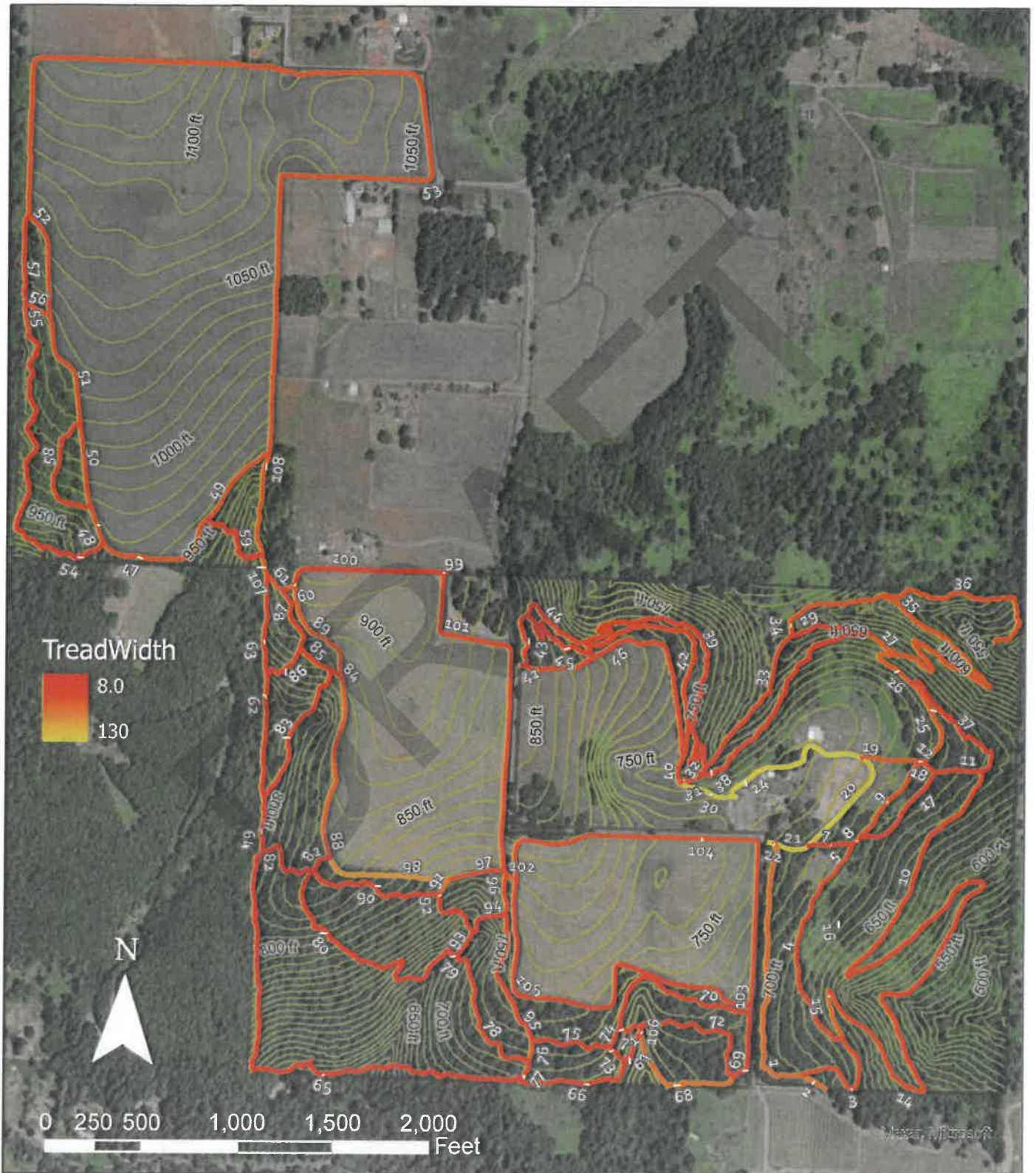
Bob and Crystal Rilee Park Trails

5-foot Interval Trail Elevation (with Trail Numbers)



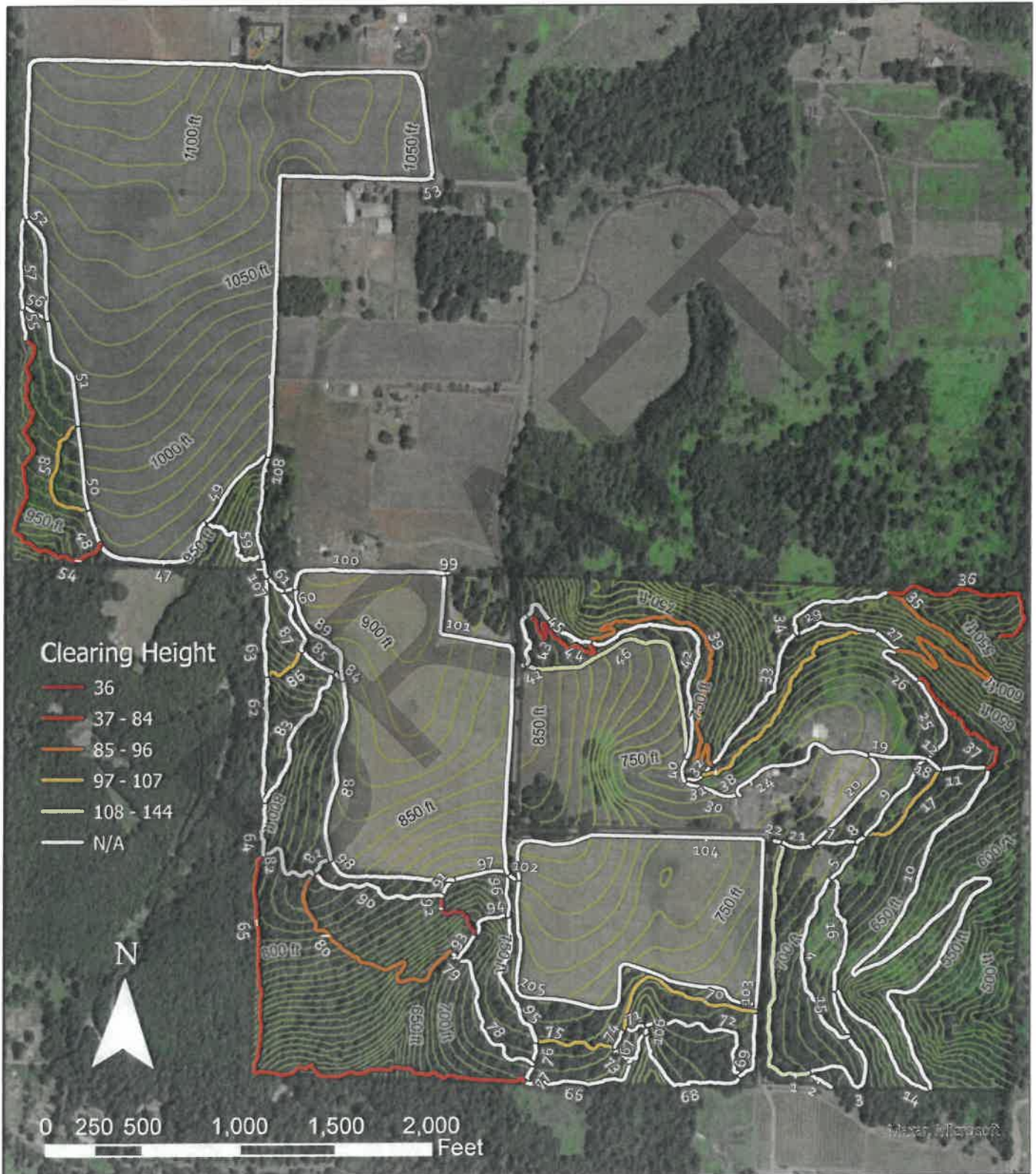
Bob and Crystal Rilee Park Trails

Tread Width (with Trail Numbers)



Bob and Crystal Rilee Park Trails

Clearing Height (with Trail Numbers)



Bob and Crystal Rilee Park Trails

Tread Surface (with Trail Numbers)



RESOLUTION

01-01-23

LOCAL GOVERNMENT GRANT

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for Local Government Grants and Land and Water Federal Grants; and

WHEREAS, the Chehalem Park and Recreation District desires to participate in these grant programs to the greatest extent possible as a means of development of the Sander Estate Park, and

WHEREAS, the Chehalem Park and Recreation District Board of Directors as well as the Dundee City Council support the development of Sander Estate Park, and

WHEREAS, the project would include the development of Dundee’s first water recreation facility and provide additional park facilities for the citizens in the District and Dundee, and

WHEREAS, the Chehalem Park and Recreation District hereby certifies that the matching share for the application is readily available at the time, and

IT IS HEREBY ORDERED that the Chehalem Park and Recreation District be authorized to apply for a development grant from the Oregon Parks and Recreation Department for \$1,124,050.00 for construction of the Sander Estate Park as outlined in the application.

Dated this 26th day of January 2023.

APPROVED AS TO FORM:

Don Loving, Board President

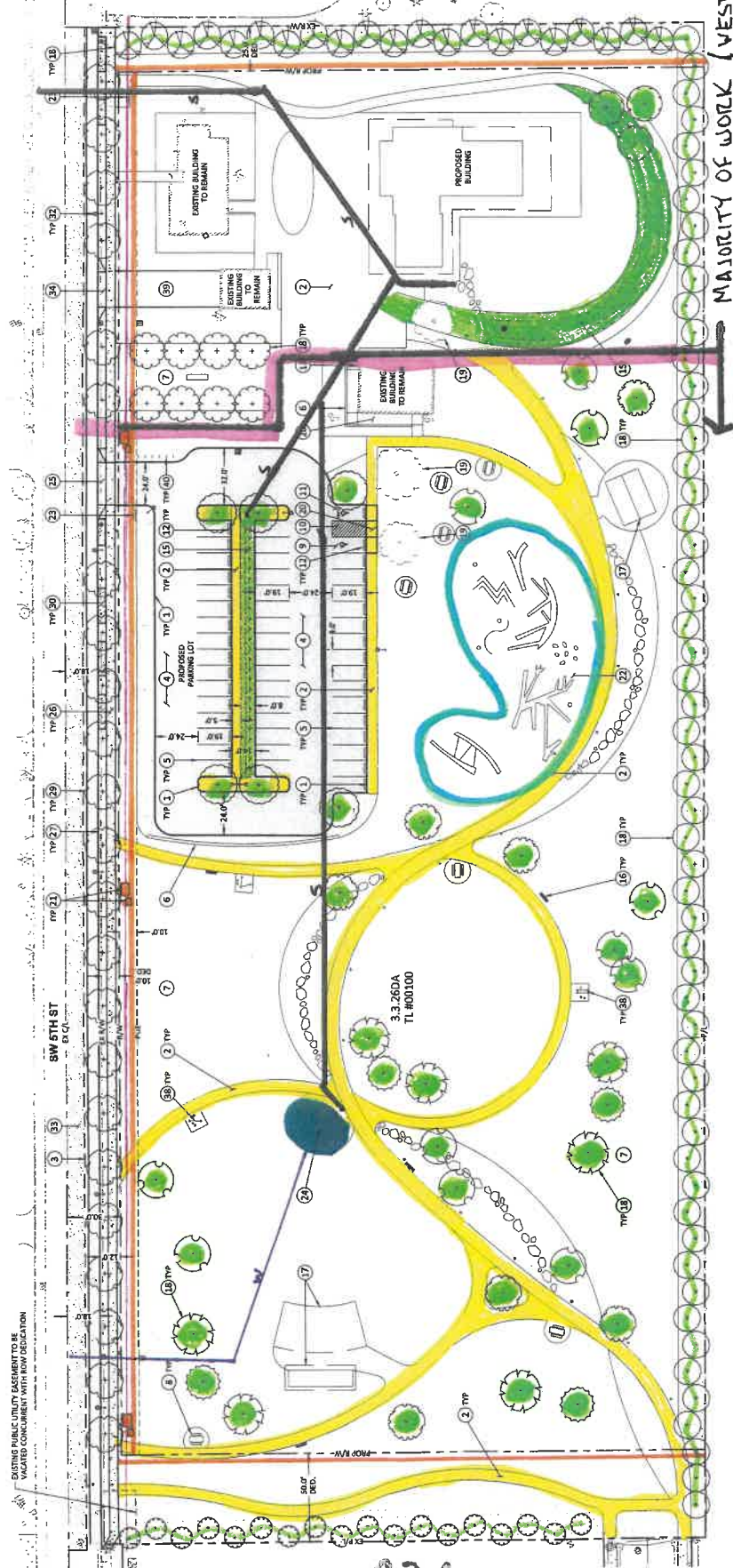
Gayle Bizeau, Secretary – Treasurer

Don Clements, Superintendent



SANDER ESTATE
 SW 5th Street
 Dundee, Oregon 97115

Harper Houf Peterson Righellis Inc.
 LANDSCAPE ARCHITECTS & CIVIL ENGINEERS
 1000 NE Oregon Street, Suite 200
 Portland, Oregon 97232-3179



MAJORITY OF WORK (VEST OF LINE)

- PROPOSED LEGEND:**
- RIGHT OF WAY / PROPERTY LINE
 - BASEMENT
 - SAWCUT
 - CURB
 - PORTLAND CEMENT CONCRETE
 - ASPHALT CONCRETE PAVING
 - GRIND AND OVERLAY
- GENERAL NOTES:**
1. ALL CONCRETE REMOVALS SHALL BE TO THE NEAREST UNWEAVERNED F.W.E. JOINT OR SCORE MARK.
 2. ALL WORK WITHIN THE PUBLIC RIGHT-OF-WAY IS PER SEPARATE PERMIT.
- TOTAL SITE AREA: 6.7 ACRES**
- CONSTRUCTION NOTES:**
1. PROPOSED CONCRETE CURB.
 2. PROPOSED HARDSCAPE PER LANDSCAPE ARCHITECT'S PLANS.
 3. PROPOSED SAWCUT LIMIT.
 4. PROPOSED ASPHALT PAVEMENT.
 5. PROPOSED PARKING STALL STRIPING.
 6. PROPOSED WALL REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 7. PROPOSED LANDSCAPE AREA REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 8. PROPOSED PICKING BENCH REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 9. PROPOSED STANDARD ACCESSIBLE PARKING STALL.
 10. PROPOSED ACCESSIBLE LOADING STALL.
 11. PROPOSED VAN ACCESSIBLE PARKING STALL.
 12. PROPOSED WHEELSTOP.
 13. PROPOSED STAIRS REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 14. PROPOSED STORMWATER TREATMENT AREA. SEE UTILITY PLAN FOR INFORMATION.
 15. PROPOSED BENCH REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 16. PROPOSED JACKET AND RESTROOM STRUCTURE REFER TO ARCHITECT'S PLANS FOR INFORMATION.
 17. PROPOSED TREE REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 18. PROPOSED TREE TO REMAIN REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
- PROPOSED LEGEND:**
- ROW + PUE
 - UNDERGROUND UTILITIES
 - WATER
 - STORM
 - PATHWAYS
 - LANDSCAPING
 - PLAYGROUND

- CONSTRUCTION NOTES:**
20. PROPOSED ACCESSIBLE RAMP.
 21. PROPOSED UNDERGROUND UTILITY VAULT. SEE UTILITY PLAN FOR INFORMATION.
 22. PROPOSED PLAY AREA REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 23. PROPOSED ENTRY SIGN. REFER TO ARCHITECT'S PLANS FOR INFORMATION.
 24. PROPOSED FLASH PAD. REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 25. PROPOSED PUBLIC CONCRETE COMMERCIAL DRIVEWAY.
 26. PROPOSED PUBLIC CONCRETE SIDEWALK.
 27. PROPOSED PUBLIC CONCRETE CURB AND GUTTER.
 28. PROPOSED PUBLIC STREET TREE.
 29. PROPOSED PUBLIC STORMWATER TREATMENT AREA. REFER TO UTILITY PLAN FOR INFORMATION.
 30. PROPOSED PUBLIC STREETLIGHT.
 31. PROPOSED GRIND AND OVERLAY OF EXISTING PUBLIC ASPHALT PAVEMENT.
 32. PROPOSED PARKWAY ACCESS TO EXISTING GARAGE.
 33. PROPOSED PARK COLLECTOR STATION. REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.
 34. PROPOSED LOADING AND SERVICE AREAS FOR WASTE DISPOSAL, LOADING AND DELIVERY.
 35. PROPOSED BITE MARK REFER TO LANDSCAPE ARCHITECT'S PLANS FOR INFORMATION.

Drawing:
PRELIMINARY CIVIL SITE PLAN

Job No: 20041
 Date: 06/21/2021
 Drawn By: HHPR
 Checked By: AUS
 Sheet No:



C100

93A

Sander Estate Grant

LWCF	\$	562,125.00
LGGP	\$	175,000.00
CPRD Match	\$	312,675.00
Force	\$	74,250.00
<u>Total Project</u>	<u>\$</u>	<u>1,124,050.00</u>

RESOLUTION

01-02-23

A RESOLUTION APPLYING FOR A GRANT APPLICATION TO THE STATE OF OREGON FOR FUNDING A MULTI-USE TRAIL ALONG THE BYPASS THAT CONNECTS DUNDEE AND NEWBERG PHASE 2

RECITALS:

1. The State of Oregon announced that it is accepting grant applications for phase II of Newberg-Dundee Bypass trail.
2. The objective of this trail is a safe and enjoyable trail system linkage to other trails, parks, open spaces and regional trail system to connect Dundee and Newberg communities and promote local economy and tourism.

THE CHEHALEM PARK AND RECREATION DISTRICT RESOLVES AS FOLLOWS:

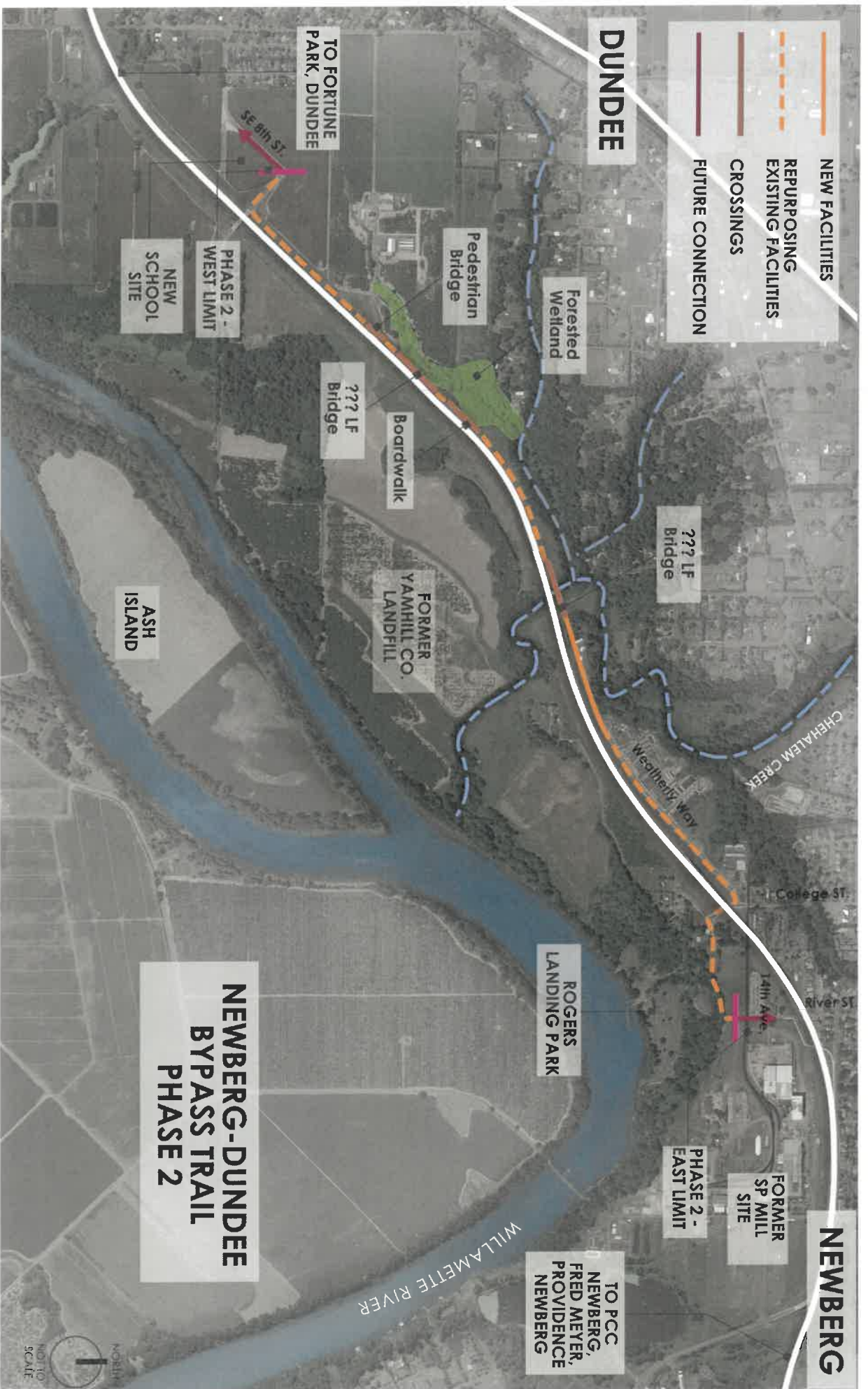
The Chehalem Park and Recreation District Board of Directors authorized the Superintendent to apply for grants to construct the Newberg-Dundee Bypass trail.

ADOPTED By Board of Directors of the Chehalem Park and Recreation District.

President Don Loving

Secretary-Treasurer Gayle Bizeau

NEWBERG-DUNDEE BYPASS TRAIL | PHASE 2 ENLARGEMENT PLAN



NEWBERG-DUNDEE BYPASS TRAIL PHASE 2



A46

Newberg-Dundee Bypass Trail Phase 2 Preliminary Cost Estimate

River Street to College St - (835 LF)

Item	Quantity	Unit	Unit Cost	Total
Clearing & Grubbing	11690	SF	\$ 4.00	\$ 46,760.00
Earthwork - balanced	200	CY	\$ 12.00	\$ 2,400.00
Erosion Control - straw wattles	400	LF	\$ 4.00	\$ 1,600.00
Concrete Sidewalk	10020	SF	\$ 6.00	\$ 60,120.00
Planting	2500	SF	\$ 2.00	\$ 5,000.00
<i>Subtotal</i>				\$ 120,000.00

East Approach to Chehalem Creek - (740 LF)

Item	Quantity	Unit	Unit Cost	Total
Clearing & Grubbing	11840	SF	\$ 4.00	\$ 47,360.00
Earthwork - balanced	200	CY	\$ 12.00	\$ 2,400.00
Erosion Control - straw wattles	400	LF	\$ 4.00	\$ 1,600.00
Asphalt Paving	9000	SF	\$ 4.50	\$ 40,500.00
Bollards	4	EA	\$ 2,000.00	\$ 8,000.00
Planting	5920	SF	\$ 2.00	\$ 11,840.00
<i>Subtotal</i>				\$ 120,000.00

Concrete Box Girder for Chehalem Creek 940 LF (Spans: 7@120', 1@100')

Item	Quantity	Unit	Unit Cost	Total
Clearing & Grubbing	1100	SF	\$ 4.00	\$ 4,400.00
Earthwork - balanced	400	CY	\$ 12.00	\$ 4,800.00
Erosion Control - straw wattles	500	LF	\$ 4.00	\$ 2,000.00
Superstructure	11280	SF	\$ 125.00	\$ 1,410,000.00
Conc. CL 4000 for Foundations	195	CY	\$ 1,000.00	\$ 195,000.00
Steel Reinforcement	54000	LB	\$ 2.00	\$ 108,000.00
Planting	4320	SF	\$ 2.00	\$ 8,640.00
<i>Subtotal</i>				\$ 1,740,000.00

West Approach to Chehalem Creek - (2,300 LF)

Item	Quantity	Unit	Unit Cost	Total
Clearing & Grubbing	36800	SF	\$ 4.00	\$ 147,200.00
Earthwork - balanced	400	CY	\$ 12.00	\$ 4,800.00
Erosion Control - straw wattles	2400	LF	\$ 4.00	\$ 9,600.00
Asphalt Paving	27600	SF	\$ 4.50	\$ 124,200.00
Planting	18400	SF	\$ 2.00	\$ 36,800.00
<i>Subtotal</i>				\$ 330,000.00

Wetland Boardwalk - (320 LF)

Item	Quantity	Unit	Unit Cost	Total
Clearing & Grubbing	4480	SY	\$ 4.00	\$ 17,920.00
Excavation	100	CY	\$ 12.00	\$ 1,200.00
Erosion Control - straw wattles	640	LF	\$ 4.00	\$ 2,560.00
Boardwalk	3840	SF	\$ 160.00	\$ 614,400.00
Planting	1280	SF	\$ 2.00	\$ 2,560.00
<i>Subtotal</i>				\$ 640,000.00

Wetland to 8th - (2492 LF)

Item	Quantity	Unit	Unit Cost	Total
Clearing & Grubbing	49840	SF	\$ 4.00	\$ 199,360.00
Earthwork - balanced	200	CY	\$ 12.00	\$ 2,400.00
Erosion Control - straw wattles	2600	LF	\$ 4.00	\$ 10,400.00
Asphalt Paving	29904	SF	\$ 4.50	\$ 134,568.00
Planting	19936	SF	\$ 2.00	\$ 39,872.00
<i>Subtotal</i>				\$ 390,000.00

Hardcost Subtotal	\$	3,340,000.00
Contingency - 40%	\$	1,336,000.00
Mobilization & Insurance - 8%	\$	267,200.00
Estimated Construction Cost	\$	4,943,200.00

Design, Permitting, ODOT Coordination, & Construction Services

Item	Quantity	Unit	Unit Cost	Total
Wetland Delineation	1	LS	\$ 12,000.00	\$ 12,000.00
JPA	1	LS	\$ 12,000.00	\$ 12,000.00
Mitigation	1	LS	\$ 40,000.00	\$ 40,000.00
Phase 1 Environmental Assessment	1	LS	\$ 12,000.00	\$ 12,000.00
Cultural Resources Survey	1	LS	\$ 16,000.00	\$ 16,000.00
Geotechnical Report	1	LS	\$ 100,000.00	\$ 100,000.00
ODOT ROW Easement	1	LS	\$ 20,000.00	\$ 20,000.00
Newberg Landuse Permit Submit	1	LS	\$ 8,000.00	\$ 8,000.00
Public Outreach	1	LS	\$ 30,000.00	\$ 30,000.00
Design - 10%				\$ 494,320.00
NEPA Categorical Exclusion	1	LS	\$ 10,000.00	\$ 10,000.00
Dundee Grading & Bldg Permits	1	LS	\$ 2,000.00	\$ 2,000.00
ODOT Coordination	1	LS	\$ 12,000.00	\$ 12,000.00
Construction Observation	1	LS	\$ 50,000.00	\$ 50,000.00
<i>Subtotal</i>				\$ 820,000.00

Project Management - 7%	\$	57,400.00
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Softcost Subtotal	\$	877,400.00
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Estimated Project Cost	\$	5,820,600.00
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94B

Parks Activity Report, December / January 2023

Sander Estate Park

We received an opportunity to accept a Grant for the Sander Estate Park development through the Local Government Grant program (\$175,000.00), match that up with the \$340,000 in SDCs originally included in the LGGP project budget as Match, plus an additional \$30,000 in SDCs, which totals \$545,000. Then the \$545,000 amount can be applied as 50% Match to the LWCF for a \$545,000 Grant, for a total of \$1,090,000, which was the total cost of the original project submitted to the LGGP. We do need to start development of the Park even without receiving the funding and continue to have discussions and confirm what sort of funding and cost sharing we can negotiate with Dundee. Tourism through hotel tax and Urban renewal money could assist with street improvements in this area. Kat, Bryan and I have been working on the L&CG.

Crabtree park

We have been working with Page Knudsen, Yamhill County with a culvert repair on Knudsen lane at the entrance to the Park. We had submitted an ODFW fish passage exemption request with our consultant AKS Engineering. The Oregon Fish Passage Task Force (Task Force) met February 25th and did not discuss our exemption request. AKS will now propose to ODF&W that we replace the culvert and change the grade of the stream bed section of the culvert to as close to their recommendations as possible to improve fish habitat. I have met with Paige and we will be submitting documents for ODF&W to approve.

Aquatic and Fitness Center,

Work on the Aquatic Center Aermec modifications has been completed. We have not shut down the facility to accomplish this. I would say it is 100% complete. Interface Engineering and Neudorfer were out to balance the system on Wednesday October 19, 2022. We will have the system operate for a period of time before Commissioning is completed. With the weather changing it is a good time to monitor the success of the modifications.

Cultural Center

Sean Andries, Rick Lee, Jennifer Marsicek and myself gathered to discuss the timeline for the future remodel of the Chehalem Cultural Center which entails the main entry staircase, Theater renovations and an open movement Studio. We held a pre-app meeting with the City where a lot of parking conditions were brought up as they had done during previous development and been allowed Variances from Development Code. SEA has recommended some soil testing for the development of the second floor and they have sourced a proposal from Carlson Geotechnical for the soils report. This has been completed and design continues.

Development GreenWorks has been working on the Newberg Dundee Bypass Trail Project. We have been involved with ODOT, City of Newberg with discussions and preliminary tasks such as, surveying, archeological assessment, wetlands delineation, Geotechnical report. GreenWorks have determined the bridge placement and length (570'). The City of Newberg has provided \$25,000.00 for engineering services on the River St. portion of the project and has waived all fees associated for NDBT. Plan set is currently at 60% Design. the Oregon Community Paths Program (ODOT) Agreement Number 34902, Amendment No. 02 allowing CPRD and its contractors the right to work within the ROW of the Newberg-Dundee Bypass. We have received

We continue to work with GreenWorks on the development of the 219 property. Don has updated our Park Masterplan (2010 last updated). We have Matt Hastie (MIG) to work along with John Bridges and the District to have the masterplan adopted by Yamhill County to have zoning changed for the Heritage Trails Campground site. We held a preliminary meeting with County Planning and are basing our submission to the County on their requirements. John Bridges and Matt Hastie have recommended that we propose a Sub-Area Plan approach for submission to the County. CPRD will be asking Yamhill County to adopt this Sub-Area Masterplan in order to allow us to move forward with the other land use applications associated with the

campground. They have added more text and graphics, a cover, and maps of proposed park and recreational facilities (including trails) in the Sub-Area. The document was completed and submitted to the County before the holiday. As to date no word from the County.

The site plans and general land use application forms for the Ewing Young Bridge are completed. We have submitted the land use along with our Sub-Area Masterplan to the County. We have received some preliminary designs of the Renne field conversion from natural to synthetic turf which were handed out last minute of the April BOD meeting. I have given Dr. Phillips the lease agreement for the School District to review for Renne field to sign an Agreement with CPRD for the use of the field. We have engaged in some preliminary discussions with Doug Rux, as far as land use: Type II Review.

Trails

The Heritage Trails Committee has been working with CPRD on the development of trails within the District to assess and offer assistance to the Chehalem Heritage Trails Masterplan, which seems to be an evolving plan based on opportunities. Don drafted and we posted the RFQ for the Bob and Crystal Rilee Park for a list of Qualified applicants to be selected for the Masterplan for the park. Quentin Comus has provided CPRD, through his internship at OSU, GIS mapping of all of the trails, recommended signage for the trails based on the USFS for trail classifications.

Ewing Young

Ryan Storfa, (New President CVBMX), contacted me regarding the Ewing Young BMX Track. The Secretary of State paperwork finally went through for their registration with the State as a non-profit and the website was updated with new information. CVBMX will require an operating agreement between Chehalem Park & Recreation District and CVBMX. Their insurance through USA BMX does require a land use agreement before they will switch the insurance over to the New track operator. John Bridges is currently working on the updated Agreement between CPRD and CVBMX. Ryan has mentioned to me that they would be interested in seeking sponsorship for the Track in the form of advertising that would be installed at the track with our approval.

Parks

Storm damage cleanup, Trails cleanup, Leaf removal, Playground maintenance, Restroom Repairs, Building repairs maintenance, Greenhouse improvements,

Golf Course

Driving Range improvements, course cleanup, stump grinding, drainage, budgeting, planning, equipment repairs/replacement.

Friends Park

I have been working with Pat Darby on swapping a buildable lot for 5 acres of property adjacent to Friends Park. The conversion will require a zoning change within the City for him to be able to construct a residence. I've told Pat that Chehalem Park & Recreation District is willing to cooperate for the conversion of the Friends Park property. We will agree to sign the land use application (to partition and zone change of the Friends Park property), allow the surveyor onto the property to do the partition work CPRD will pay for the appraisals of the property. The surveying and land use work will be his responsibility. He has asked for a pre-app meeting with the City to determine if he still wants to proceed.

Park Name	Hours worked	December 15-January 12
Armory	26.00	
Billick/Dundee	5.00	
CAFC	108.00	
Cultural Center	20.00	
Chehalem Valley M.S	0.00	
College	10.00	
Community Center	6.00	
Crabtree	4.00	
Crater Ballfields	2.00	
Dundee River Park	0.00	
Elliott Road	32.00	
Ewing Young	10.00	
Falcon Crest Park	6.00	
Fortune Park	2.00	
Friends Park	2.00	
Tom Gail Park	2.00	
Gladys Park	12.00	
Chehalem Glenn G.C.	414.00	
Herbert Hoover Park	24.00	
Jaquith Park	32.00	
Jaquith Ball Fields	4.00	
Memorial/Scout House	22.00	
Mountainview	0.00	
Oak Knoll Park	2.00	
Oaks Park	2.00	
Other District Land	8.00	
Pre-School	7.00	
Pride Gas	3.00	
Renne Fields	1.00	
Rilee Park	96.00	
Rotary Park	2.00	
Sander Park	2.00	
Schaad Park	2.00	
Scott Leavitt Park	16.00	
Senior Center	28.00	
Spring Meadow	12.00	
Waste Mngt	2.00	
vacation/holiday/sick/comp	391.00	
Wilsonville Property	76.00	
Youth Building	2.00	
	<u>Total</u>	1395.00

Activity Report – Department 451
December 2022

Aquatic & Fitness Center

- Facility remained open 7 days a week, was closed for Christmas Eve, Christmas and New Year's day.

Fitness Center

- Regular winter drop-in schedule continued for the sports courts and weight room.

Aquatic Center

- December schedule kept us busy with new classes, public swims and swim lessons all month long.

Facility Building maintenance

- Lifeguards are keeping up with checking the fire extinguishers each month so the maintenance crew does not have to worry about them.
- A brand new big yellow robot was ordered and delivered to our facility. This one will replace the gray robot that we used in the comp pool. It drives itself into the pool and is cleaning the comp pool really well!
- Christmas eve we had a power surge that knocked the HVAC system and pool pumps off line. Maintenance was able to get the pumps going again on Christmas day since they get notices about when the pumps go down. The pools were ready for reopening on Monday the 26th. The HVAC was another story. There were 77 alarm notifications over the Christmas weekend that went unanswered and Monday morning our HVAC in the entire building was terrible! Air quality was humid, thick and there was condensation all over the inside of the front doors, windowsills and everything felt damp. Pool natatoriums were not balanced right; we had an air temperature of around 55-60 degrees with 85% humidity. We made sure our guards stayed hydrated. It took a good few days to get the air quality to be better. It is still not totally fixed or correct, but at least it is closer than it was on those days. Our HVAC system needs help!
 - I had to close the men's locker room down for 3 days because we had 2 areas where glycol was leaking in there from the HVAC system going down.
- The UV ray in the leisure pool has been down for at least a month. Maintenance did contact the company to come fix it and replace the bulb. It has been fixed and is working again to provide the leisure pool with extra sanitation.
- Our elevator/lift in the gymnasium was inspected and a new permit was given to us so it is no longer expired. Our new pool permits also came in for us to hang up.

Memberships

- Memberships are definitely up and new patrons are making our facility their workout place more and more.
- Management still monitors patron check-ins to make sure expired passes are taken care of.

Program Development & Registration

- Fencing ended and I put new class dates for January out. Fencing has become a very popular class here. We have an advanced youth class and another Adult class starting up again in January.

- Christmas break swim lessons were full and attended well. New swim lesson dates for Session one in January have been put out and are filling up fast!
- Days and times were figured out for the new Tennis Table program. We have the tables and are ready for it to begin in January.

Clubs/Teams

- Chehalem Swim Team's practices continued all month of December.
- GFU swim team practiced for the first half of the month then took their normal Christmas break off and will resume again in January
 - GFU held their annual Bruin Invite meet in our facility on December 3 & 4. It was very successful.
- NHS Swim team practice continued through the month of December
 - NHS hosted 2 home swim meets in our facility on December 8 & 15.
- Sherwood High School swim team is renting our facility and practicing on the days they have off and during Christmas break.
- NWPC is starting up practices again gearing up for their next season.

Aquatic & Fitness Center Staff

- We scheduled staff in service to run the two weeks during Christmas break to take advantage of our staff not being in school. We went over all in water skills, CPR, first aid and full scenarios from start to finish. We included the front desk staff in with our CPR training and a refresher on how to assist pulling someone from the pool on a backboard to keep their skills fresh. They are part of the safety team here at the pool as well.
 - We recertified 7 of our lifeguards over Christmas break
 - We ran a blended learning lifeguard class and certified 2 of the 3 in the class as lifeguards. They are planning to come to work for us.
- We held a staff and front desk Christmas party on December 16th. It was a lot of fun and being able to do activities together outside of working always brings us closer as a team. We had a white elephant gift exchange that was so awesome!
- Sickness went through our staff just before Christmas and during the break. It was very difficult to get shifts covered because so many staff members were ill. I think we all got it out of our systems and are back to work. Making sure the guardroom stays clean and sanitized during these times is vital since we all share this small space. Guards were instructed to start sanitizing their guard tube after each shift to help the spread of sickness.

Rentals & Special Events

- Private Leisure Pool Parties
 - We had ten weekend pool rentals in December, including several classroom rentals.
- We hosted 4 No school public swims over Christmas break during the day along with our normal public swim times. The community enjoyed all of the extra pool time.
- The care program joined us for a public swim over Christmas break as well.
- We hosted the annual Alumni polo game here on December 31st. It was a good event.
- The Aquatic facility collected donations of socks, throw blankets, sweats, PJ's, clothing, and more over the Christmas break. We adopted the residents of the Chehalem Care Home right behind us. Our patrons stepped up and on December 20th we were able to deliver 5 big boxes and 2 big garbage

bags full of items for them to pass out to the residents for Christmas. I am so grateful for the generosity of our patrons. It was a lot of fun doing this and we will continue to collect for those in need each Christmas from here on out. It always feels good to give back!

Management Projects

- Tara Franks officially turned in her retirement notice on December 7th. She will be stepping down as Aquatic Coordinator on January 31st. February 1st, Wendy Roberts who is the Aquatic Specialist currently will move into the Aquatic Coordinator position and Krista Miller who has been helping in the admin area part time will be moving into the Aquatic Specialist position. Tara will be coming back on part time to help with admin and our Swim lessons.
- Management and the front desk had fun decorating the lobby for Christmas. The lobby always look great and the patrons love it during the Christmas season.
- Manager has monitored patron check-ins all month of December to make sure that expired memberships are being caught and taken care of.
- Management created a Membership information brochure that will be handed out with every new membership and as an informational piece. This way we can make sure that new patrons are being informed of the rules where it applies to kids in the pool and weight room areas. What ages can and cannot use these areas on their own and when they need adult supervision. We hope it helps with the complaints we have gotten that they were not informed of these things when they took out their membership.
- Management started working on the 2023-2024 CPRD budget.
- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management kept up with 451- AP.
- Management did step out on deck to guard a few times in December due to staff illness and last minute schedule changes for staff.
- Management worked on the membership prices and all of the facility prices. We will be raising them come January 1, 2023.

Financial Reports

- Detailed December financial reports are attached.

EXPENDITURES Yr to Date '22/23	REVENUE Yr to Date '22/23
\$530,328.71 Raw value	
\$56,981.52 Fringe benefits	
\$587,310.23 Total expenditures with fringe benefits	\$603,510.35 Projected Revenue 22-23 = \$1,009,255.00
Difference between Expenditures & Revenue	\$16,200.12

Respectfully Submitted by,
Wendy Roberts, Aquatic Specialist
Chehalem Aquatic & Fitness Center

Activity Financial Report - Dec-2022		Department - Aquatics 451						
EXPENDITURES		Dec '21	Dec '22	Yr to Date 21/22	Yr to Date 22/23	Year End 2021	Year End 21/22	Est June 22/23
Aquatics - 451: Personnel Services								
Personnel Services								
Aquatic Supervisor	\$1,629.06	\$1,888.91	\$9,630.92	\$11,223.86	\$18,087.06	\$19,629.26	\$22,667.00	
Aquatic Coordinator	\$3,969.34	\$4,870.40	\$23,192.46	\$28,821.49	\$47,887.68	\$47,554.32	\$61,367.00	
Aquatics Specialist	\$3,265.60	\$4,207.22	\$19,068.78	\$24,813.33	\$38,978.32	\$39,111.40	\$48,083.00	
Guards	\$13,169.67	\$16,182.43	\$92,367.12	\$123,446.04	\$96,234.31	\$161,174.16	\$251,160.00	
Instructors	\$3,482.78	\$4,516.17	\$33,140.00	\$41,036.51	\$22,257.76	\$54,878.44	\$101,674.00	
Group Fitness Instructors	\$819.52	\$1,894.99	\$4,651.62	\$9,998.02	\$8,135.43	\$11,472.88	\$18,756.00	
Personal Trainer	\$459.00	\$85.48	\$1,698.37	\$1,579.38	\$1,541.17	\$3,186.43	\$3,848.00	
FC Monitor	\$1,064.19	\$3,691.37	\$7,164.21	\$26,337.45	\$29,656.44	\$17,355.67	\$25,116.00	
Lead Guard	\$365.90	\$780.82	\$4,251.47	\$5,238.84	\$4,835.35	\$6,791.76	\$42,331.00	
Child Minder							\$25,116.00	
Total Personnel Services	\$28,225.06	\$38,117.79	\$195,164.95	\$272,494.92	\$267,613.52	\$361,154.32	\$600,118.00	
							\$180,332.00	
							\$780,450.00	
Materials & Services:								
Office Supplies	\$85.45	\$464.34	\$1,832.84	\$2,713.35	\$4,220.66	\$4,582.86	\$5,510.00	
Postage Supplies	\$13.34	\$7.20	\$105.97	\$90.10	\$131.97	\$207.37	\$450.00	
Program Supplies	\$2,473.29	\$2,444.41	\$11,226.90	\$10,324.92	\$16,357.60	\$15,822.67	\$18,915.00	
Small Tools					\$75.86			
Chemical & Agricultural Supplies	\$3,044.79	\$4,360.27	\$15,657.26	\$24,011.13	\$33,708.33	\$47,620.19	\$30,800.00	
Store Supplies	\$2,930.31		\$3,670.79	\$2,179.53	\$2,403.54	\$4,250.99	\$7,500.00	
Gas & Oil Supplies	\$297.00							
Classifieds								\$625.00
Brochure								\$1,450.00
Flyers	\$245.11		\$662.70	\$280.25	\$676.61	\$999.00	\$4,850.00	
Professional Dues	\$1,221.49	\$349.52	\$1,844.35	\$4,191.76	\$4,163.75	\$3,742.01	\$5,340.00	
Conference/Workshops	\$328.00		\$328.00		\$179.04	\$328.00	\$1,450.00	
Staff Mileage					\$82.61		\$350.00	
Staff Expenses			\$154.50	\$43.74	\$1,396.79	\$212.22	\$1,000.00	
Utilities:								
Electricity	\$16,984.82	\$20,748.99	\$85,515.94	\$110,898.00	\$224,768.44	\$179,471.27	\$207,833.00	
Natural Gas	\$6,553.58	\$1,551.09	\$24,023.23	\$22,260.03	\$47,457.38	\$75,975.86	\$69,764.00	
Water/Sewer	\$884.67	\$4,751.67	\$4,423.35	\$34,587.85	\$46,854.56	\$10,869.24	\$29,825.00	
Telephone	\$625.79	\$389.26	\$4,014.53	\$2,303.12	\$4,376.92	\$7,240.98	\$8,700.00	
Fees (activenet/bank/cc)	\$5,060.66	\$9,026.70	\$31,625.28	\$41,279.97	\$31,981.15	\$65,931.60	\$62,625.00	
Internet & Communication		\$296.99		\$1,154.93	\$1,384.20	\$642.21	\$1,067.00	
Data Storage & Backup							\$45.00	
Video & Online Photography		\$19.08	\$95.40	\$95.40	\$267.12	\$190.80	\$210.00	
Online Advertising			\$32.92			\$32.92	\$262.00	
Ground Maint/Repairs								
Program Contracts <small>451.380.003</small>	\$5,979.88	-\$56.71	\$6,189.86	\$1,023.09	\$403.45	\$7,915.21	\$22,000.00	
Insurance Services			\$380.36	\$290.62	\$37,674.92	\$42,225.66	\$46,449.00	
Refunds			\$69.75	\$106.00	\$1,089.00	\$1,069.75	\$450.00	
Total Materials & Services	\$46,134.18	\$44,352.81	\$191,853.93	\$257,833.79	\$459,653.90	\$469,330.81	\$527,470.00	
TOTAL AQUATIC EXPENDITURES	\$74,359.24	\$82,470.60	\$387,018.88	\$530,328.71	\$727,267.42	\$830,485.13	\$1,307,920.00	



Adult Sports

January 2023 Activity Report, Department 452

Department 452 Participation Tracking	December 2022	
Activity	Participants	Participant Hours
Total	00	00
Department 452 Financial Tracking	December 2022	
Supervisory Staff Expense	300	
Administrative Staff Expense	250	
Part Time Staff Expense	00	
Material Expense	690.00	
Total Expense	1240.00	
Program Revenue	00	
Net	(1240.00)	
Cost Per Participant	00	
Cost Per Participant Hour	00	

Department 452 – Adult Sports

The next scheduled adult sports program is League Basketball starting in March 2023



Youth Sports

January 2023 Activity Report, Department [453](#)

Department 453 Participation Tracking	December 2022	
Activity	Participants	Participant Hours
Travel Team Basketball	90	1100
Junior Tiger Basketball	370	900
Totals	460	2000

Department 453 Financial Tracking	December 2022	
Supervisory Staff Expense	13410	
Administrative Staff Expense	2370	
Part Time Staff Expense	00	
Program/Materials Expense	15265	
Total Expense	31045	
Program Revenue	31200	
Net	55.00	
Cost Per Participant	.12	
Cost Per Participant Hour	.0003	

Department 453 – Youth Sports

The CPRD travel/tournament basketball teams began playing games in late November.

Registration for the Junior & Little Tiger basketball programs closed on Dec. 2

Practice started for the 38 Junior Tiger teams in December. Junior Tiger league play begins on January 7. The CPRD Little Tiger program (K-2) tips off on January 14.

We have 707 players participating in our winter basketball programs. Enrollment is 15% higher than last winter.

December 2022 Board Report
 454-Recreation
 456-Senior Center
 457-Community School

454 Recreation	December 2022	Year to Date
Supervisory Staff Expense	\$755.57	\$4,503.46
Recreation Coordinator	\$2,556.96	\$15,131.06
Part Time Staff Expense	\$1958.17	\$19,084.88
Fringe	\$2,159.82	\$13,839.60
program Expense	\$531.16	\$26,640.38
Utilities/Insurance Expense	\$0	290.62
Total Expense	\$7,961.68	\$79,490.00
Program Revenue	\$7,066.00	\$78,982.52
Rental Revenue	0	0
Net	\$895.68	\$507.48

Fall Gymnastics is off to a good start. 75 registered in Oct Gymnastics. 70 are registered for November Gymnastics. 40 students are registered for December. That is typical leading up to the holiday break.

Cookies and Cocoa With Santa was a huge success: In December 2020, this holiday social was converted to "Cookies and Cocoa from Santa. A drive thru opportunity to meet Santa and grab some Christmas Cheer. In December 2021, we returned to an in-person event. With masking requirements still firmly in effect, attendance for 2021 was incredibly poor. On December 12th we returned to a more typical Santa event at the Dundee Fire Station. Nearly 400 people attended this event.

456 Senior Center	December 2022	Year to Date
Supervisory Staff Expense	\$377.78	\$2,077.79
Recreation Coordinator	\$1,022.78	\$5,799.22
Senior Center Specialist	\$3,139.18	\$18,874.55
Part Time Staff Expense	0	0
Fringe	\$3,430.49	\$18,989.19
program Expense	\$1,145.63	\$6,326.55
Utilities/Insurance Expense	\$2,986.01	\$16,926.25
Total Expense	\$11,550.05	\$67,937.73
Program Revenue	\$4,255.00	\$19,416.00
Rental Revenue	\$1,250	\$33,669.91
Total Revenue	\$5,505.00	\$53,085.91
Net		

Weight Watchers Meetings at the Senior Center: After a 3 year pause due to Covid, weight watchers is scheduling in person meetings and workshops again. I am glad to say that Weight Watchers reached out to CPRD and has scheduled facility time at the senior center to host these meetings. This equates to a 1 day a week, long term rental for the next 12 months. December meetings have averaged about 35 in attendance so far.

457 Community School	December 2022	Year to Date
Special Services Supervisor	\$906.68	\$5,438.97
Recreation Coordinator	\$511.38	\$2,812.61
Part Time Staff Expense	0	\$277
Fringe	\$727.34	\$4,269.92
Program Expense	\$19.09	\$13,498.65
Utilities/Insurance Expense	0	0
Total Expense	\$2,164.49	\$26,247.65
Program Revenue	\$380.00	\$21,666.95
Net	\$1784.49	\$4,580.70

In person dining returns to the senior center: Northwest Senior and Disability Services is our active partner in senior meals distribution and meals on wheels. Although meals on wheels never halted its home delivery program, in person dining was suspended in 2020. In person lunch service has returned in a limited fashion. Now serving every Monday and Wednesday in addition to our 5 days meals on wheels delivery.

Respectfully submitted by:
 Matthew Compton
 Recreation Coordinator

Dec. 2022 Activity Report

455 Care	December 2022	Fiscal Year To Date
Supervisory Staff	755.57	4,503.46
Recreation Coordinator	1,022.78	6,159.18
Care Director	3,634.36	21,543.78
Care Technician	0.00	0.00
Part Time Staff Expense	27,404.85	157,109.25
Fringe	6,440.04	38,079.82
program Expense	5,724.11	35,525.82
Utilities Expense	0.00	0.00
Total Expense	44,981.71	262,921.31
Program Revenue	40,177.68	273,569.05
Rental Revenue	0.00	0.00
Net	4,804.03	-10,647.7

For the month of December, I am not sure who is more excited the staff of the grade school aged childcare program or the kids to start Holiday games, crafts and activates.

We ran an All Day childcare program at Mable Rush, over the winter break. It was for 9 days from 6:30 am to 6:00 pm. We did many fun activities such as swimming, crafts, each were able to create/build a gingerbread house and even a snowball fight in the gym. Everyone all had a great time.

Our program is maintaining with 180 fulltime and part time kids.

474 Pre School	December 2022	Fiscal Year To Date
Supervisory Staff	0.00	0.00
Admin Staff Expense	0.00	0.00
Pre School Instructor	3,634.36	21,543.78
Fringe	1,435.80	8,563.67
program Expense	438.18	1,216.68
Utilities Expense	650.52	2,676.06
Total Expense	\$6,178.15	35,230.20
Program Revenue	2,641.98	12,444.71
Rental Revenue	0.00	0.00
Net	\$3,536.17	22,785.49

The Pre-K childcare program continues to grow.

The month of December, the kids incorporated their numbers, letters and how to play with friend, in holiday themed activities.

The Bonnie Benedict preschool had lots of fun making ornaments for our class tree, making gifts for mom and dad and we had a visit from Santa at our Christmas party.

December

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	22v21	% Diff
	7	15	7	9	11	3	6	12	10	7	15	6	14		
<i>Dry Days</i>															
Starts by Category															
Resident	332	264	261	193	277	214	170	300	270	401	478	182	272	90	49.5%
Non Resident	419	471	357	278	298	151	128	305	207	249	300	262	162	-100	-38.2%
Group	0	0	0	0	0	0	0	0	144	0	0	0	0	0	0.0%
League	34	28	0	28	29	3	11	27	36	13	0	0	0	0	0.0%
Complimentary	80	81	61	66	71	36	28	71	77	81	489	199	148	-51	-25.6%
Misc/Promotional	248	230	150	87	187	131	218	320	380	373	982	323	356	33	10.2%
Total Starts	1113	1074	829	652	862	535	555	1320	1334	1328	2249	966	938	-28	-2.9%
Revenue															
Green Fees	\$ 19,375.00	\$ 14,879.00	\$ 16,879.00	\$ 8,312.00	\$ 63,423.00	\$ 68,252.00	\$ 73,522.00	\$ 68,237.00	\$ 64,682.00	\$ 57,886.00	\$ 60,525.00	\$ 55,321.00	\$ 56,371.00	\$ 1,050.00	1.9%
Driving Range	\$ 1,416.00	\$ 2,074.00	\$ 1,146.00	\$ 1,321.00	\$ 1,535.00	\$ 850.00	\$ 1,038.00	\$ 1,834.00	\$ 1,762.00	\$ 1,330.00	\$ 4,706.00	\$ 2,550.00	\$ 2,055.00	\$ (495.00)	-19.4%
Rentals	\$ 3,645.00	\$ 4,273.00	\$ 3,076.00	\$ 2,093.00	\$ 2,682.00	\$ 1,665.00	\$ 1,525.00	\$ 5,066.00	\$ 4,140.00	\$ 3,064.00	\$ 9,637.00	\$ 3,759.00	\$ 4,389.00	\$ 630.00	16.8%
Golf Shop	\$ 4,665.00	\$ 4,630.00	\$ 3,054.00	\$ 2,260.00	\$ 1,867.00	\$ 1,439.00	\$ 4,967.00	\$ 2,819.00	\$ 3,806.00	\$ 2,674.00	\$ 5,069.00	\$ 2,587.00	\$ 2,815.00	\$ 228.00	8.8%
Snack Bar	\$ 3,925.00	\$ 3,495.00	\$ 2,996.00	\$ 1,851.00	\$ 2,435.00	\$ 1,417.00	\$ 1,545.00	\$ 2,718.00	\$ 2,728.00	\$ 3,014.00	\$ 3,792.00	\$ 2,332.00	\$ 2,578.00	\$ 246.00	10.5%
Instruction	\$ 446.00	\$ 90.00	\$ 948.00	\$ -	\$ 710.00	\$ 75.00	\$ 240.00	\$ 185.00	\$ 350.00	\$ 250.00	\$ 600.00	\$ 110.00	\$ 285.00	\$ 175.00	159.1%
Miscellaneous	\$ 4,098.00	\$ 8,403.00	\$ 2,025.00	\$ 10,874.00	\$ 2,809.00	\$ 9,322.00	\$ 7,714.00	\$ 4,175.00	\$ 3,654.00	\$ 5,476.00	\$ 8,477.00	\$ 10,217.00	\$ 6,670.00	\$ (3,547.00)	-34.7%
Total Revenue	\$ 37,570.00	\$ 37,844.00	\$ 30,124.00	\$ 26,711.00	\$ 75,461.00	\$ 83,020.00	\$ 90,551.00	\$ 85,034.00	\$ 81,122.00	\$ 73,694.00	\$ 92,806.00	\$ 76,876.00	\$ 75,163.00	\$ (1,713.00)	-2.2%
\$ Per Start															
Green Fees \$ per Start	\$ 17.41	\$ 13.85	\$ 20.36	\$ 12.75	\$ 73.58	\$ 127.57	\$ 132.47	\$ 51.69	\$ 48.49	\$ 43.59	\$ 26.91	\$ 57.27	\$ 60.10	\$ 2.83	4.9%
Driving Range \$ per Start	\$ 1.27	\$ 1.93	\$ 1.38	\$ 2.03	\$ 1.78	\$ 1.59	\$ 1.87	\$ 1.39	\$ 1.32	\$ 1.00	\$ 2.09	\$ 2.64	\$ 2.19	\$ (0.45)	-17.0%
Rentals \$ per Start	\$ 3.27	\$ 3.98	\$ 3.71	\$ 3.21	\$ 3.11	\$ 3.11	\$ 2.75	\$ 3.84	\$ 3.10	\$ 2.31	\$ 4.29	\$ 3.89	\$ 4.68	\$ 0.79	20.2%
Golf Revenue \$ per Start	\$ 21.96	\$ 19.76	\$ 25.45	\$ 17.98	\$ 78.47	\$ 132.27	\$ 137.09	\$ 56.92	\$ 52.91	\$ 46.90	\$ 33.29	\$ 63.80	\$ 66.97	\$ 3.17	5.0%
Golf Shop \$ per Start	\$ 4.19	\$ 4.31	\$ 3.68	\$ 3.47	\$ 2.17	\$ 2.89	\$ 8.95	\$ 2.14	\$ 2.85	\$ 2.01	\$ 2.25	\$ 2.68	\$ 3.00	\$ 0.32	12.1%
Snack Bar \$ per Start	\$ 3.53	\$ 3.25	\$ 3.61	\$ 2.84	\$ 2.82	\$ 2.65	\$ 2.78	\$ 2.06	\$ 2.04	\$ 2.27	\$ 1.69	\$ 2.41	\$ 2.75	\$ 0.33	13.8%
Concession Revenue	\$ 7.72	\$ 7.57	\$ 7.30	\$ 6.31	\$ 4.99	\$ 5.34	\$ 11.73	\$ 4.19	\$ 4.90	\$ 4.28	\$ 3.94	\$ 5.09	\$ 5.75	\$ 0.66	12.9%
Total Revenue \$ per Start	\$ 33.76	\$ 35.24	\$ 36.34	\$ 40.97	\$ 87.54	\$ 155.18	\$ 163.15	\$ 64.42	\$ 60.81	\$ 55.49	\$ 41.27	\$ 79.58	\$ 80.13	\$ 0.55	0.7%

YTD through December

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY22 v FY21	% Diff
Starts by Category														
Resident	3417	2452	2709	3337	2555	3475	3812	4515	5210	4541	5401	5928	527	9.8%
Non Resident	12582	8625	10492	9381	7396	8589	7454	4515	4265	5039	5467	4786	-681	-12.5%
Group	2637	3027	2331	1656	1861	1580	1748	1517	1273	342	1453	1620	167	11.5%
League	485	347	342	332	316	332	273	92	69	0	0	0	0	0.0%
Complimentary	1261	1285	1238	1403	1119	1215	910	918	1021	4096	3181	2750	-431	-13.5%
Misc/Promotional	2715	5604	2949	1899	5191	4639	3815	7806	6923	10521	6589	7849	1260	19.1%
Total Starts	23097	21340	20061	18008	18438	19830	18012	19860	19291	24539	22091	22933	842	3.8%
Revenue														
Green Fees	\$ 501,137.00	\$ 474,455.00	\$ 452,651.00	\$ 377,489.00	\$ 417,329.00	\$ 434,864.73	\$ 413,268.00	\$ 421,209.00	\$ 401,163.00	\$ 520,127.00	\$ 452,427.00	\$ 543,505.00	\$ 91,078.00	20.1%
Driving Range	\$ 46,428.00	\$ 38,143.00	\$ 38,489.00	\$ 34,308.00	\$ 30,028.00	\$ 33,819.00	\$ 29,931.00	\$ 38,441.00	\$ 34,193.00	\$ 56,321.00	\$ 51,440.00	\$ 55,741.00	\$ 4,301.00	8.4%
Rentals	\$ 172,438.00	\$ 142,604.00	\$ 138,419.00	\$ 114,015.00	\$ 112,335.00	\$ 135,076.03	\$ 130,728.00	\$ 110,344.00	\$ 100,034.00	\$ 176,747.00	\$ 174,879.00	\$ 177,521.00	\$ 2,642.00	1.5%
Golf Shop	\$ 50,136.00	\$ 48,289.00	\$ 48,150.00	\$ 43,407.00	\$ 46,947.00	\$ 33,335.82	\$ 32,243.00	\$ 44,540.00	\$ 40,486.00	\$ 56,387.00	\$ 48,406.00	\$ 54,377.00	\$ 5,971.00	12.3%
Snack Bar	\$ 123,106.00	\$ 128,171.00	\$ 96,914.00	\$ 76,098.00	\$ 75,853.00	\$ 99,943.10	\$ 84,348.00	\$ 94,294.00	\$ 87,535.00	\$ 91,068.00	\$ 96,468.00	\$ 110,329.00	\$ 13,861.00	14.4%
Instruction	\$ 12,404.00	\$ 10,741.00	\$ 11,489.00	\$ 11,778.00	\$ 3,543.00	\$ 1,624.00	\$ 1,175.00	\$ 6,363.00	\$ 3,799.00	\$ 9,155.00	\$ 13,048.00	\$ 6,775.00	\$ (6,273.00)	-48.1%
Miscellaneous	\$ 25,221.00	\$ 31,941.00	\$ 32,023.00	\$ (1,219.00)	\$ 2,059.00	\$ (14,610.44)	\$ (14,584.00)	\$ 9,044.00	\$ 4,105.00	\$ 33,137.00	\$ 83,284.00	\$ 35,268.00	\$ (47,996.00)	-57.6%
Total Revenue	\$ 930,870.00	\$ 874,344.00	\$ 818,135.00	\$ 655,876.00	\$ 688,094.00	\$ 724,052.24	\$ 677,109.00	\$ 726,158.00	\$ 677,640.00	\$ 942,942.00	\$ 919,952.00	\$ 983,536.00	\$ 63,584.00	6.9%
\$ per Start														
Green Fees \$ per Start	\$ 21.70	\$ 22.23	\$ 22.56	\$ 20.96	\$ 22.63	\$ 21.93	\$ 22.94	\$ 21.21	\$ 20.80	\$ 21.20	\$ 20.48	\$ 23.70	\$ 3.22	15.7%
Driving Range \$ per Start	\$ 2.01	\$ 1.79	\$ 1.92	\$ 1.91	\$ 1.63	\$ 1.71	\$ 1.66	\$ 1.94	\$ 1.77	\$ 2.30	\$ 2.33	\$ 2.43	\$ 0.10	4.4%
Rentals \$ per Start	\$ 7.47	\$ 6.68	\$ 6.90	\$ 6.33	\$ 6.09	\$ 6.81	\$ 7.26	\$ 5.56	\$ 5.19	\$ 7.20	\$ 7.92	\$ 7.74	\$ (0.18)	-2.2%
Golf Revenue \$ per Start	\$ 31.17	\$ 30.70	\$ 31.38	\$ 29.20	\$ 30.36	\$ 30.45	\$ 31.86	\$ 28.70	\$ 27.75	\$ 30.69	\$ 30.73	\$ 33.87	\$ 3.15	10.2%
Golf Shop	\$ 2.17	\$ 2.26	\$ 2.40	\$ 2.41	\$ 2.55	\$ 1.68	\$ 1.79	\$ 2.24	\$ 2.10	\$ 2.30	\$ 2.19	\$ 2.37	\$ 0.18	8.2%
Snack Bar	\$ 5.33	\$ 6.01	\$ 4.83	\$ 4.23	\$ 4.11	\$ 5.04	\$ 4.68	\$ 4.75	\$ 4.54	\$ 3.71	\$ 4.37	\$ 4.81	\$ 0.44	10.2%
Concession Revenue	\$ 7.50	\$ 8.27	\$ 7.23	\$ 6.64	\$ 6.66	\$ 6.72	\$ 6.47	\$ 6.99	\$ 6.64	\$ 6.01	\$ 6.56	\$ 7.18	\$ 0.62	9.5%
Total Revenue \$ per Start	\$ 40.30	\$ 40.97	\$ 40.78	\$ 36.42	\$ 37.32	\$ 36.51	\$ 37.59	\$ 36.56	\$ 35.13	\$ 38.43	\$ 41.64	\$ 42.89	\$ 1.24	3.0%

A great year continues as we go into the New Year. Rounds up almost 4% over 2021 and revenue up almost 7%, which goes in line with rate increases in 2022.

Subject: Bob And Crystal Rilee Park Trails Update
Date: Sunday, November 27, 2022 at 1:12:25 PM Pacific Standard Time
From: Bob Freshman
To: Kat Ricker
CC: jill@bilkaconsulting.com, Don Clements

Kat,

You mentioned at the last CPRD board meeting that if we had concerns or saw any problems at Bob and Crystal Rilee park to bring it to your attention.

I completely agree with the decision at the last meeting to close all trails to bikes and equestrian for the winter to prevent damage. However, bikes are still using the trails on the eastside of the park; I saw some as recently as this morning. There is still no signage on either side of the park letting users know the current restrictions, just posting on the CPRD website is not at all sufficient. It would be beneficial for protecting trails now to get some temporary signage put up ASAP, just signage you can create and print in house at very little cost. I plan to bring up this topic and the upcoming board meeting on December 1 and want to make sure you were familiar with this problem prior to the meeting. I live near the park and hike most days and would not want to see any preventable trail damage occur.

Looking forward to discussing this issue at the next board meeting.

Best regards,

Bob Freshman

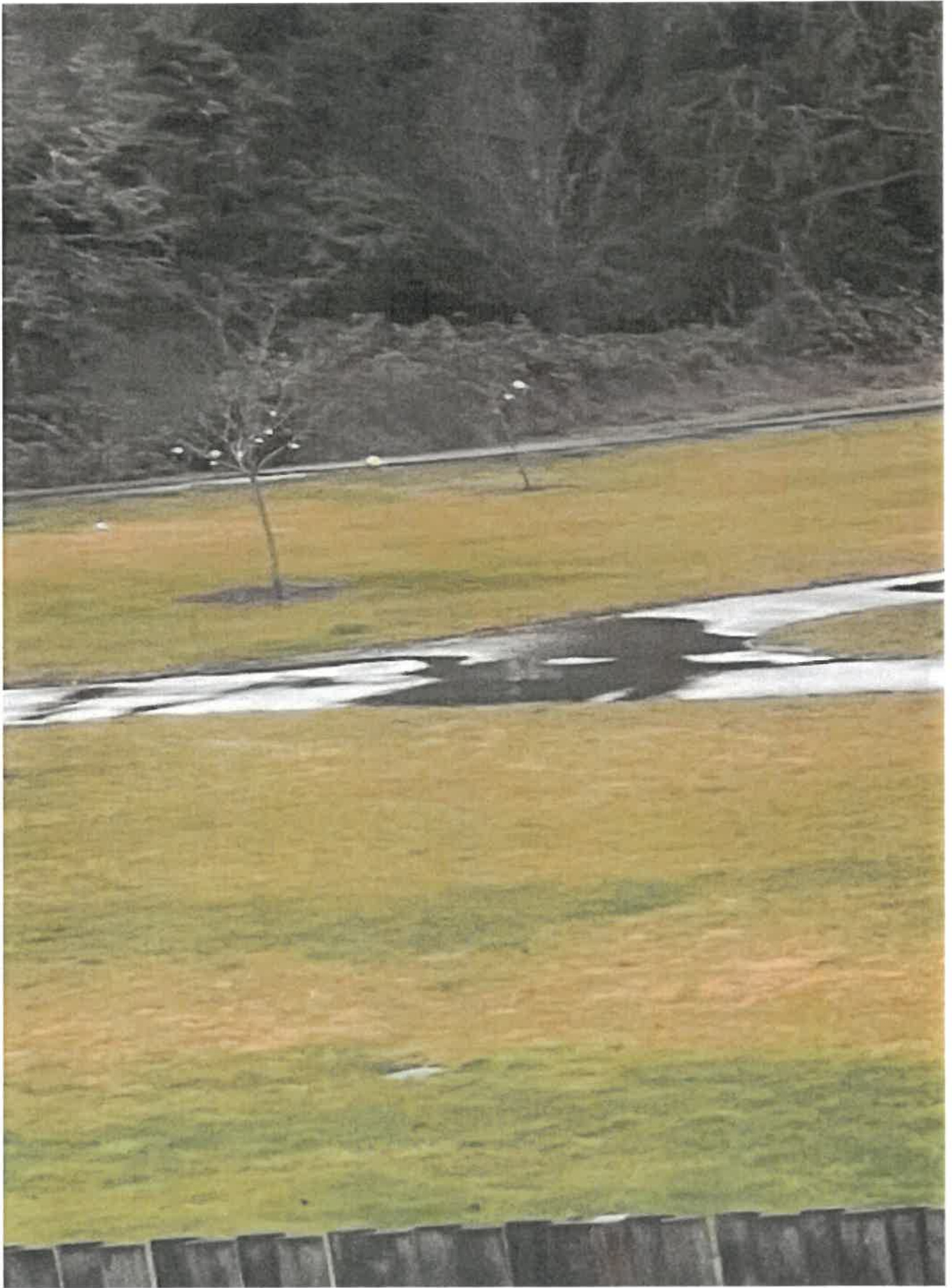


Virus-free www.avast.com

Subject: Friends Park
Date: Tuesday, December 27, 2022 at 8:09:01 AM Pacific Standard Time
From: Keri Zuniga
To: Kat Ricker
Attachments: image0.jpeg

Who do we need to speak to to get someone to fix the ongoing flood the grade of this park creates in our yard? It's been 2 years since we were promised it would be fixed. The maintenance at this facility is neglected. From weeds to grade issues, someone needs to pay better attention.









Keri Zuniga

Subject: Re: Please Take Down These Signs

Date: Tuesday, December 27, 2022 at 1:53:54 PM Pacific Standard Time

From: Steve Paulson

To: Kat Ricker

CC: ccreighton@cprdnewberg.com, Julie Petersen, Wendy Roberts, Don Clements, Tara Franks, Gayle Bizeau, Don Loving

Hi Kat,

Thank you so much for your help with this.

Have a wonderful, safe and Happy New Year.

Kind Regards,

Steve

Steve Paulson
541-207-5095 mobile
stevepaulson79@gmail.com

"The right yes is worth waiting for."

Molly McManimie, NFL player agent

On Dec 27, 2022, at 1:41 PM, Kat Ricker <kicker@cprdnewberg.org> wrote:

Hello Steve:

Please be advised that our staff is removing the signs. Thank you for contacting CPRD and we hope you have a good holiday season.

--

Kat Ricker

Public Information Director

Chehalem Park & Recreation District

125 S. Elliott Road

Newberg, OR 97132

971.832.4222 [cprdnewberg](#) | [Instagram](#) | [Facebook](#)

From: Steve Paulson <stevepaulson79@gmail.com>

Date: Tuesday, December 27, 2022 at 1:30 PM

To: Kat Ricker <kicker@cprdnewberg.org>

Cc: ccreighton@cprdnewberg.com <ccreighton@cprdnewberg.com>, Julie Petersen <jpetersen@cprdnewberg.org>, Wendy Roberts <wroberts@cprdnewberg.org>, Don Clements <dclements@cprdnewberg.org>, Tara Franks <tfranks@cprdnewberg.org>, Gayle Bizeau <gayle.bizeau@outlook.com>, Don Loving <donloving18@gmail.com>

Subject: Re: Please Take Down These Signs

Hello Kat,

Thank you for the quick response. I really appreciate it.

Sincerely,

Steve

Steve Paulson

541-207-5095 mobile

stevepaulson79@gmail.com

"The right yes is worth waiting for."

Molly McManimie, NFL player agent

Subject: Re: Please Take Down These Signs
Date: Tuesday, December 27, 2022 at 11:29:06 AM Pacific Standard Time
From: BethKeyser@outlook.com
To: Steve Paulson, ccreighton@cprdnewberg.com, Julie Petersen, Wendy Roberts, Don Clements, Kat Ricker, Tara Franks
CC: Gayle Bizeau, Don Loving
Attachments: IMG_5170.jpg, IMG_5171.jpg, IMG_5172.jpg, IMG_5173.jpg

Well done! Absolute virtues signaling. Please fight daily until they are down. We cannot roll over and act like we accept all their garbage. I have been thinking of that a lot. The masses accepted the message and then it appeared that we all accepted it. And that was and is not true.

Get [Outlook for iOS](#)

From: Steve Paulson <stevepaulson79@gmail.com>
Sent: Tuesday, December 27, 2022 12:23:59 PM
To: ccreighton@cprdnewberg.com <ccreighton@cprdnewberg.com>; Julie Petersen <jpetersen@cprdnewberg.org>; Wendy Roberts <wroberts@cprdnewberg.org>; Don Clements <dclements@cprdnewberg.org>; Kat Ricker <kricker@cprdnewberg.org>; tfranks@cprdnewberg.org <tfranks@cprdnewberg.org>
Cc: Gayle Bizeau <gayle.bizeau@outlook.com>; Don Loving <donloving18@gmail.com>
Subject: Please Take Down These Signs

Good Morning,

I hope you all had a wonderful Christmas. Please see attached. The fluorescent green signs below showed up at the fitness center (only in the cardio and weight rooms—nowhere else in the building) about 3 weeks ago or less.

These signs do not belong here. In fact, this is another passive aggressive virtue signaling form to make certain groups and people feel a certain way and the rest of us (that love all of our neighbors as ourselves) to feel like we don't belong or should feel guilty. These words and signs have no place at a public facility—one that I've been a paying member for 8 years.

When I located the source of the signs and sought to understand the reason behind them, she said, "a friend of mine brought it to me and I thought it was cool and decided to put them up." I said that they don't belong and expressed why. She responded with, "I'm sure they'll come down eventually." I thought about this over and over and became more frustrated with their intent and that they are not necessary at all. In fact, if they were necessary then why aren't they in every corner of the facility? The track, the basketball courts, the locker rooms, the pool, etc. They don't belong. People can come to that gym for any reason whatsoever and it doesn't matter why.

As you can see by the last picture below, the sign right on the front doors when you walk into the facility states "all are welcome." Obviously this is the case. Those posters alone should suffice for the entire property. That's why they're there—same at the golf course, even though they're not necessary either.

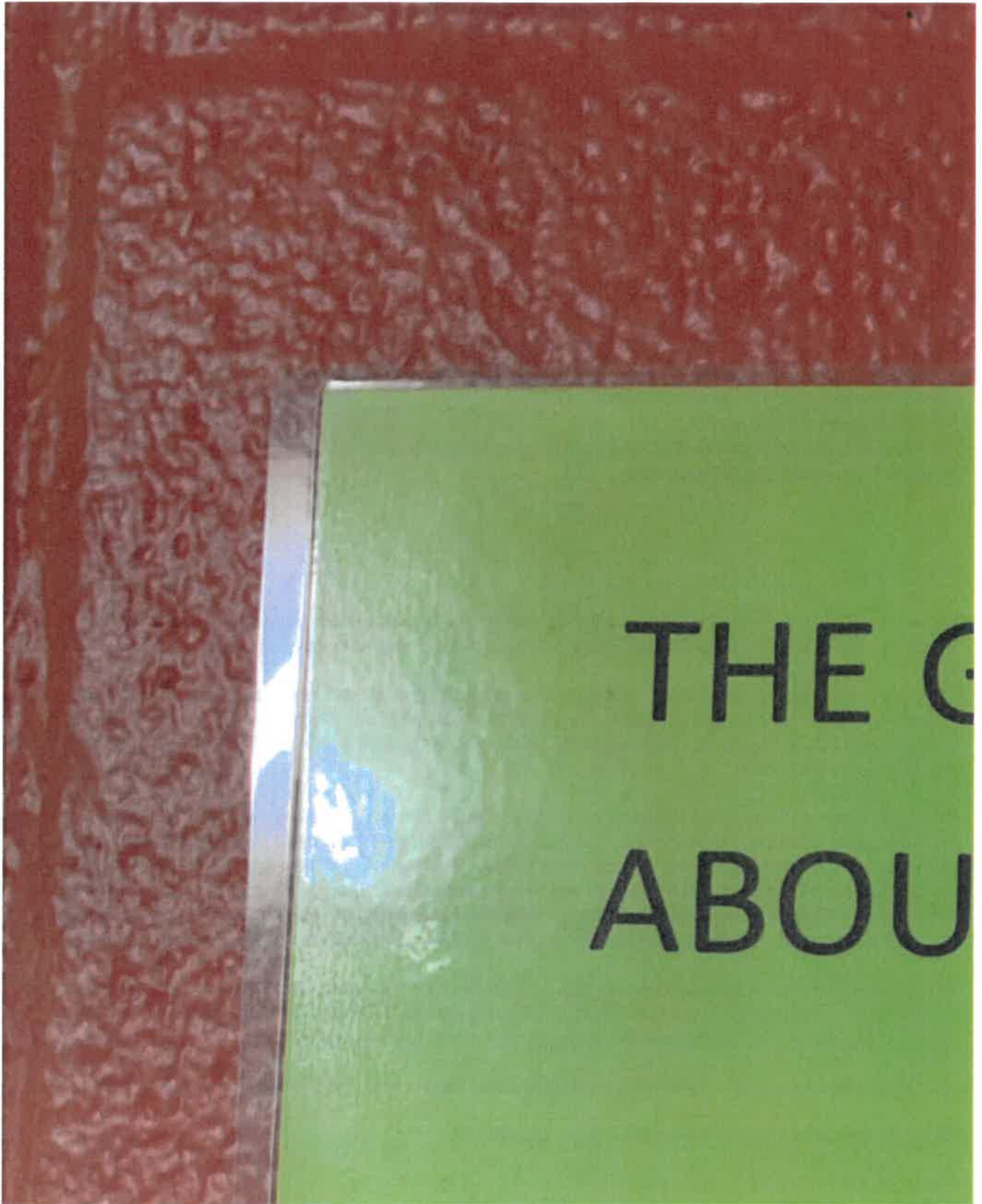
How many signs are enough—to state the obvious, which is anyone that pays their money can come here.

Please do the right thing and remove these signs immediately.

Please call me if you'd like to discuss further.

Sincerely,

Steve



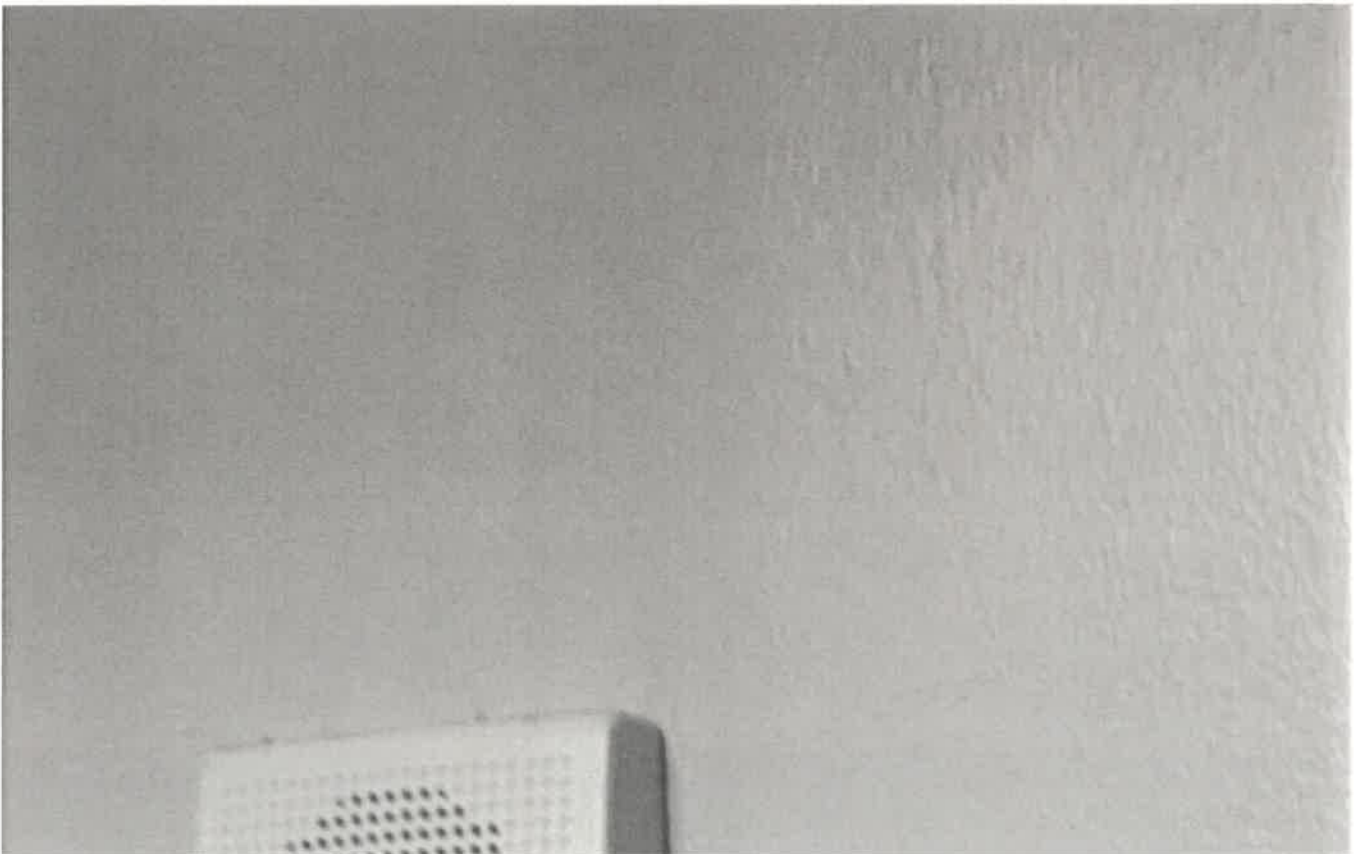
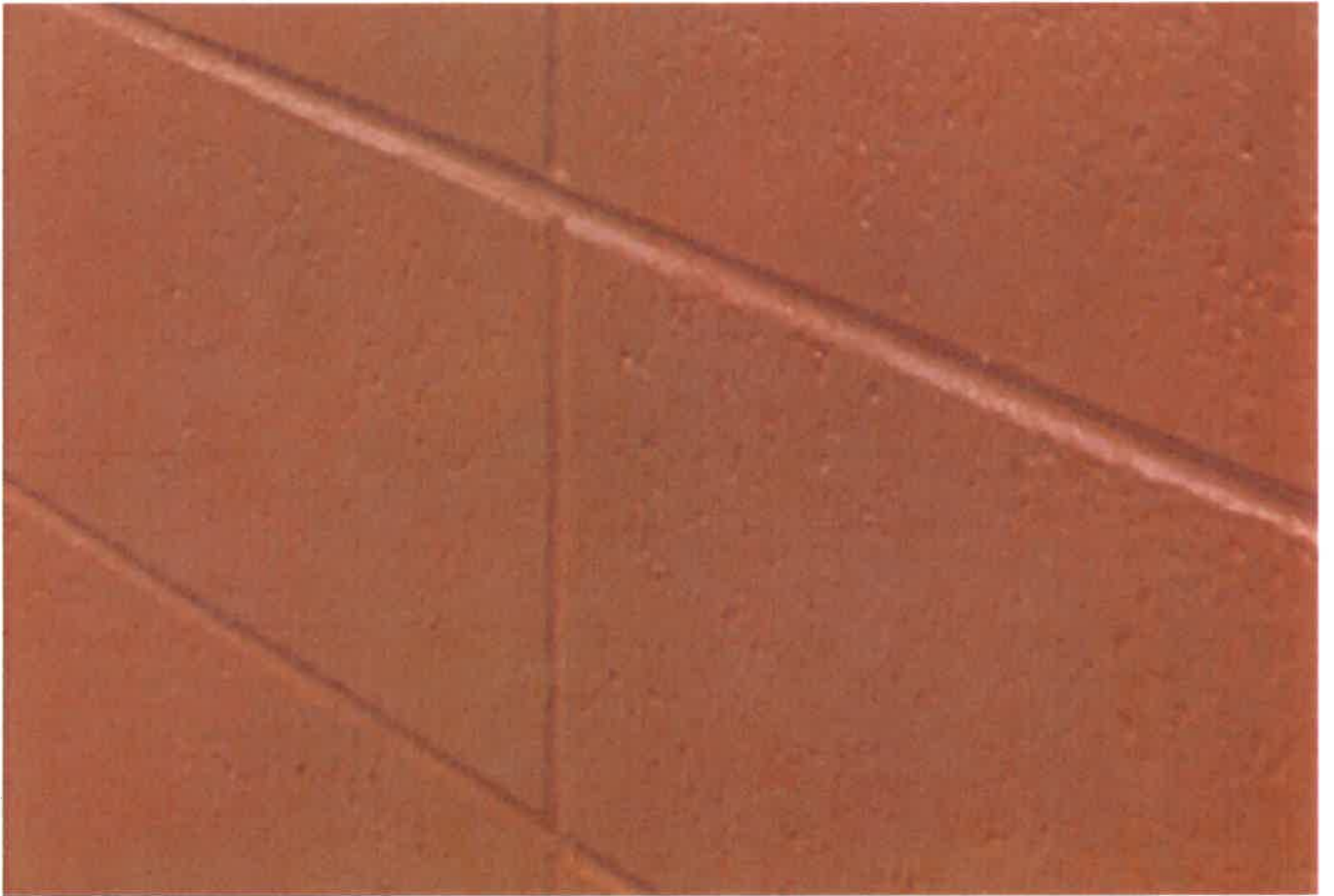
IT'S A

- Mental health for so
- Confidence for some
- Recovery for someon
- Social interaction for
- Physical health for so

THIS GYM IS







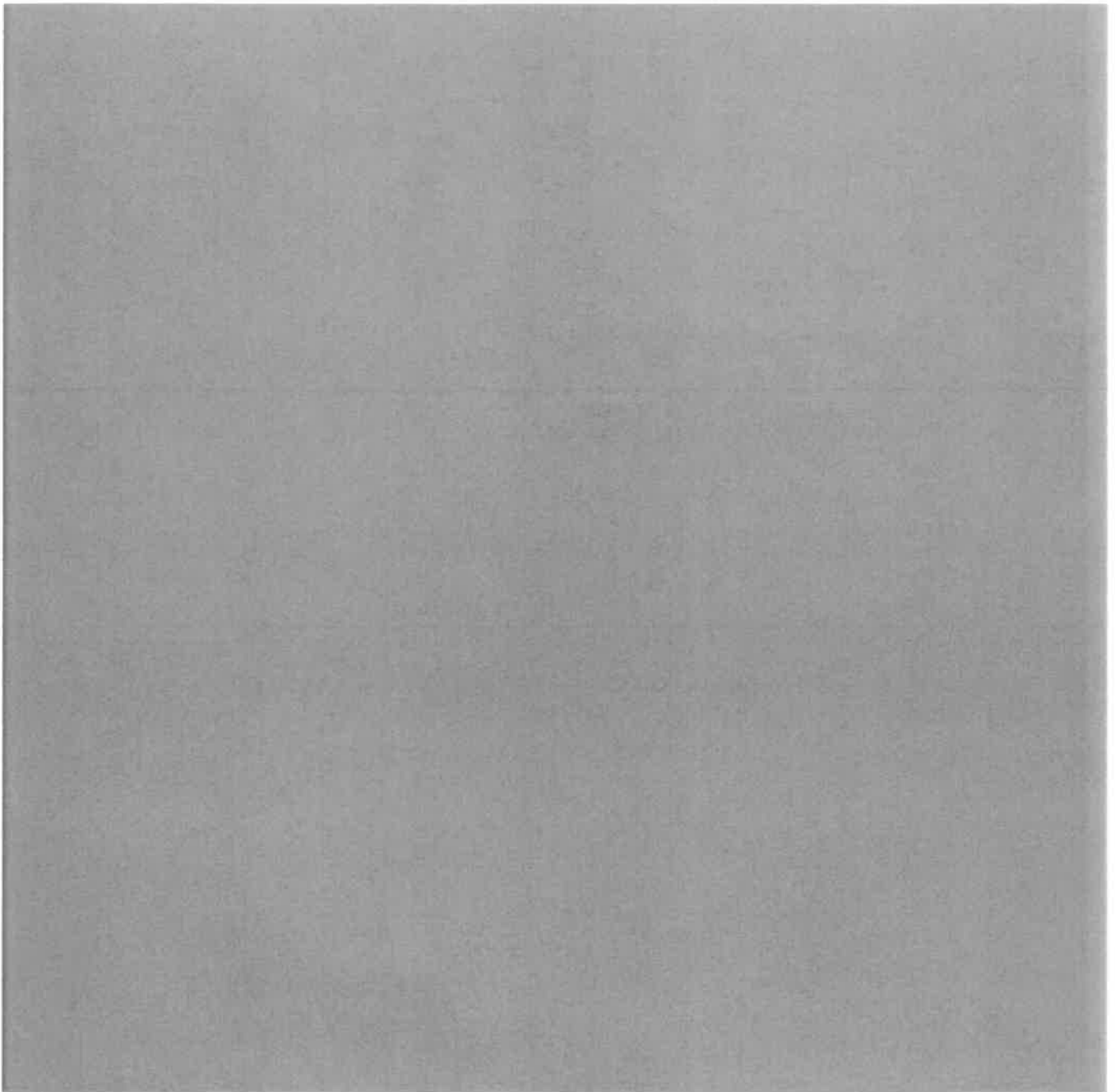


THE GYM ISN'T ABOUT VANITY.

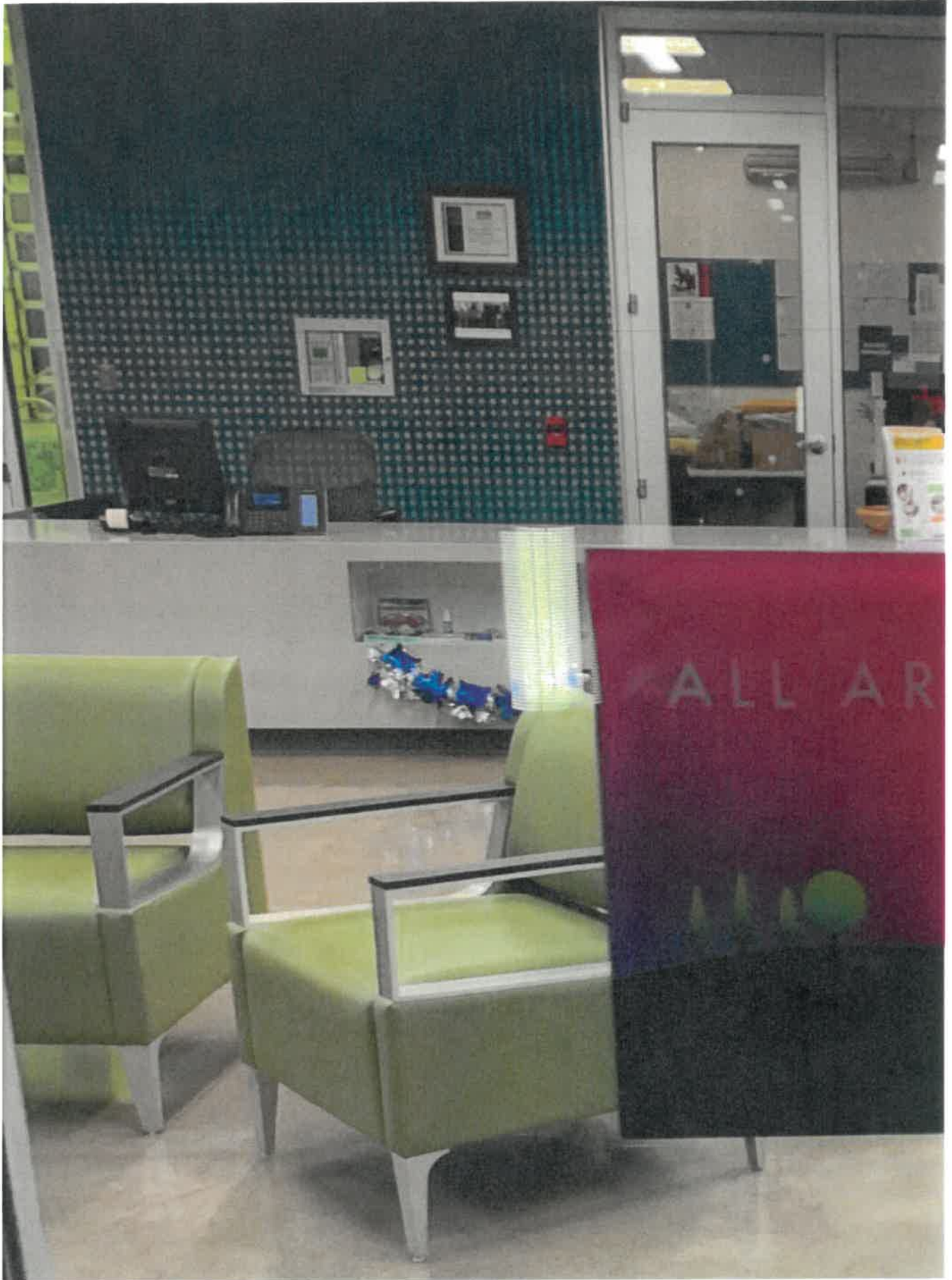
IT'S A PLACE OF...

- Mental health for someone struggling
- Confidence for someone building it
- Recovery for someone battling addiction
- Social interaction for someone who feels alone
- Physical health for someone fighting to hold onto

THIS GYM IS A SAFE PLACE!



123





541-207-5095 mobile
stevepaulson79@gmail.com

"The right yes is worth waiting for."

Molly McManimie, NFL player agent

1 1 2

Dear Board of Directors:

HELP

The 9:15 water x classes are totally ruined because of Linda Warren and her bosom buddy, Diane, talk shit

NON-STOP

Several of us have asked them to shut up because we can't hear the teacher (they are right by her)

but they frankly won't give a crap how rude they are

It's their lonely hearts club - they only exercise their mouths.

The pool staff are letting them ruin every single 9:15 class.

The pool staff is showing
Linda and Diane

FAVORITISM

Wendy brought the obnoxious
rude Chatty Kathy into line.

But Wendy and Tara are
allowing Linda and Diane to
talk.

NON-STOP

of most kids of course?

mentioned in context of
the teacher (then one right before)

every damn class. Linda had
health problems recently. Maybe
if she worked something other
than her mouth she would
be in better shape. Not to
mention the rest of us who are

for long, polite.

LEASE AGREEMENT

THIS AGREEMENT, made and entered into in Newberg, Yamhill County, Oregon this ___ day of _____, 2023, by and between SCHOOL DISTRICT #29J, a school district in Yamhill County, Oregon, Hereinafter called "LESSOR" and the CHEHALEM PARK AND RECREATION DISTRICT, Hereinafter called "LESSEE".

WHEREAS, Lessor is owner of a certain tract of land located in Newberg, Yamhill County, Oregon, more particularly described in Exhibit "A" attached hereto and by this reference incorporated herein; and

WHEREAS, Lessee wishes to lease for the period of this agreement, the said property for the purpose of using the same as a public park facility, and to begin constructing thereon certain improvements:

NOW, THEREFORE, the parties agree as follows:

1. Commencing on the date of this agreement and continuing thereafter for a period of ninety-nine (99) years. Lessor leases to Lessee all that certain real property situated in Newberg, Yamhill County, Oregon, more particularly described in Exhibit "A" attached hereto and Lessor shall contribute seven hundred and fifty thousand dollars, (\$750,000.00), to the development of a turf field and running track.
2. The consideration for this Lease and contribution is to develop a turf field, running track, concession/restroom, and landscape of the area.
3. Lessee covenants that during the term of this Lease, and during any renewal thereof, it will use the said property for a public park and recreation purposes only.
4. Lessee may, at their own expense, improve on said property a public park and recreation facility. Prior to any such improvements, Lessee shall submit detailed plans and specifications for any such improvements or facilities to Lessor for its approval.
5. Unless otherwise agreed, and except as specially provided herein, Lessee shall be responsible for all costs in connection with such facilities and improvement including cost of design, construction and maintenance. Lessee and Lessor will share equally the repair and replacement of the turf area.
6. Lessor shall be responsible and agrees to pay for all water and sanitary sewer charges incurred in connection with the described property. Connection charges and services will be the Lessee responsibility.
7. Lessor shall be responsible for any and all levies and improvement assessments made against the said property, now and hereafter existing.

8. Lessor shall cooperate with Lessee in obtaining any governmental approvals necessary to develop the property. Said cooperation will include, but not be limited to, signing land use and development applications.
9. Lessee shall be responsible for and agrees to obtain and keep in force policies of insurance insuring any improvements and facilities constructed on said property against loss, damage or casualty and naming Lessor as an additional insured. It is specifically understood and agreed that the proceeds of any insurance policy maintained hereunder shall, in the event of claim and payment thereunder, be used to reconstruct improvements and facilities on said property or for such other improvements to said property as agreed upon by Lessor and Lessee.
10. Lessee shall be responsible and agrees to pay for and keep in force policies of liability insurance, insuring the property against any loss or damages by any reason of any claim or claims arising out of or in any manner connected with the construction, repair, maintenance or operation of said property or any improvements or facilities constructed thereon. Said insurance policy shall name Lessor as an additional insured, and shall save and hold Lessor harmless for any and all such claims.
11. Lessee shall make the property available, described in Exhibit A, and facilities constructed for use by Lessor once a Junior High School is constructed on adjacent property. The Lessor shall have priority of the use of property and facilities while school is in session once a Junior High School is constructed on the adjacent property. The Lessee will have priority at all other times.
12. At the termination of this Lease or any renewal thereof, all improvements and facilities shall become the property of the Lessor.

CHEHALEM PARK AND RECREATION
DISTRICT

NEWBERG SCHOOL DISTRICT 29J

By _____
PRESIDENT OF BOARD

By _____
CHAIR

By _____
Superintendent

By _____
Superintendent

Date _____

Date _____

**AMENDMENT NUMBER 02
GRANT AGREEMENT
OREGON COMMUNITY PATHS PROGRAM (OCP)
Newberg-Dundee Bypass Trail – Phase 1
Chehalem Park and Recreation District**

This is Amendment No. 02 to the Agreement between the **State of Oregon**, acting by and through its Department of Transportation, hereinafter referred to as "ODOT," and **Chehalem Park and Recreation District**, acting by and through its Governing Body, hereinafter referred to as "Recipient," entered into on August 31, 2021, as subsequently amended.

It has now been determined by ODOT and Recipient that the Agreement referenced above shall be amended to update Recipient responsibilities in Exhibit B.

1. **Effective Date.** This Amendment shall become effective on the date it is fully executed and approved as required by applicable law.

2. **Amendment to Agreement.**

a. **Exhibit B, Recipient Requirements, Section 3, is revised as follows:** (additions are shown in *italics and underlined*, deletions are shown as ~~strikethrough~~):

3. Recipient shall, at its own expense, maintain and operate the Project upon completion and throughout the useful life of the Project at a minimum level that is consistent with normal depreciation or service demand or both. The Parties agree that the useful life of the Project is as long as the Newberg-Dundee Bypass Trail is in existence. Recipient's maintenance responsibilities under this section survive termination of this Agreement ~~defined as seven (7) years from its completion date (the "Project Useful Life"). Unless otherwise negotiated, and after the Project Useful Life, ODOT will maintain that portion of the project that is within its jurisdiction.~~

b. **Exhibit B, Recipient Requirements, Section 6, Paragraph a is revised as follows:** (additions are shown in *italics and underlined*, deletions are shown as ~~strikethrough~~):

a. Prior to the commencement of work, Recipient shall obtain, or require its contractor to obtain, permission from the appropriate ODOT District Office to work on or along the state highway. For those portions of the Project constructed on ODOT right of way. ODOT grants Recipient the right to enter onto ODOT right of way for the performance of duties as set forth in this Agreement. ~~This Agreement does not provide permission to work on or along the state highway.~~

Chehalem Park and Recreation District/ODOT
Agreement No. 34902

3. **Counterparts.** This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.
4. **Original Agreement.** Except as expressly amended above, all other terms and conditions of the original Agreement are still in full force and effect. Agency certifies that the representations, warranties and certifications in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.
5. **Electronic Signatures.** The Parties agree that signatures showing on PDF documents, including but not limited to PDF copies of the Agreement and amendments, submitted or exchanged via email are "Electronic Signatures" under ORS Chapter 84 and bind the signing Party and are intended to be and can be relied upon by the Parties. State reserves the right at any time to require the submission of the hard copy originals of any documents.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

Signature Page Follows

**CHEHALEM PARK & RECREATION
DISTRICT**, by and through its
Governing Body

By W Dan Clements
(Legally designated representative)

Name W Dan Clements
(printed)

**LEGAL REVIEW APPROVAL (if
required in Recipient's process)**

By _____
Recipient's Legal Counsel

Date _____

Recipient Contact:

Kat Ricker, Public Information Director
125 South Elliot Road
Newberg, Oregon 97132
(971) 832-4222
kricker@cprdnewberg.org

State Contact:

Alan Thompson
Oregon Community Paths Program
Manager
555 13th Street NE
Salem, Oregon 97301
(503) 986-7202
Alan.L.Thompson@odot.oregon.gov

STATE OF OREGON, by and through
its Department of Transportation

By KC
Karyn CRISWELL (Nov 14, 2022 10:48 PST)
Public Transportation Division
Administrator

Date 11/14/2022

APPROVAL RECOMMENDED

By Alan THOMPSON
Alan THOMPSON (Nov 14, 2022 10:32 PST)
Oregon Community Paths Program
Manager

Date 11/14/2022

**APPROVED AS TO LEGAL
SUFFICIENCY**

By Sam Zeigler, via email
Assistant Attorney General

Date: October 31, 2022

MINUTES

November 16, 2022 | 6:30pm

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

GREEN IS IN PERSON – BLUE IS VIA ZOOM – BLACK ABSENT

Committee Members: Jill Bilka | Erin Chen | Michelle Colvin | Quentin Comus | Matt Dolphin | Kristina Ernstrom | Allen Holstein | Lisa Jackson | Kimberly Lanier | Lacy Mendoza | Bob Oleson | Martin Peters | Cindy Riggs | Erin Robinson | Peter Siderius | Dustin Wolfe

Board Liaisons: Bart Rierson | Jim McMaster | Lisa Rogers

- Call to Order
- Attendance Roll Call
- Approval of September Minutes ([available online](#))
 - Moved and approved
- CPRD Board Meeting Report (from liaison(s) who attended in September/October)
 - Equestrian trail signage main issue – some participants of the equestrian group here tonight
- Urgent Recommendation for Dundee Billick Park
 - Resolved – not an issue any longer
 - Sheared off metal posts need to be removed from perimeter of baseball field ([Facebook post showing why](#))
 - Resolved – not an issue any longer
 - Bob and Crystal Rilee Park update
 - Quentin – shares screen showing preliminary work on trails – hopes that by the end of the year the trail area will be documented.
 - Needs a full inventory and discussions about funding for trail signage
 - Bart Rierson – wants a budgetary number to sign the trail signage – high priority for the board
 - Hope recommends a carconite sp? signing or other products with durability/etc.- RockArt has great prices
 - Equestrian needs – Oregon Equestrian Trails – been in existence 52 years – have lots of history in multi-use trails
 - Plans and safety – they would love to help
 - Would like to make themselves available to assist
 - Hope suggests everyone in one room looking at a map to figure out how to proceed with the maps
 - Standard forms?
 - Protocols agreed to
 - Master Plan missing – temporary signage would be helpful in the meantime – inexpensive – next Spring potentially
 - One of our members in Bend who does a lot of this work says it takes 2-3 years to come up with a multi-user solution

- Multitrack works well in multiple jurisdictions – Ashland, Forest Grove (University Falls), Bend, lots of examples to use to look at multi-use
- RFP/RFQ – questions about the timeframe
 - Will be posted on the site – etc.
 - How do people get updates about this?
 - What guidelines are you using for the trail development
 - Examples of what has been done with RFQs and what has been done would be helpful
- Focus Group Follow-up - need participation (only 8 of 17 currently signed up)
 - Trail Signage
 - Website
 - Volunteer Projects
 - Community Surveys
 - Board Liaison
- This month's CPRD Board Meeting (4th Thursday of the month) Participation
 - Who is attending? Allen Holstein

Conclude Chehalem Heritage Trails Advisory Committee

Other Attendees: Ryann Rienhofer, Cricket Dixon, Hope Robertson, Melissa McLoughlin, Brian Bowman

Chehalem Heritage Trails Advisory Committee

MINUTES

December 14, 2022 | 6:30pm

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

In person green – via zoom blue – not in attendance black

Committee Members: Jill Bilka | Erin Chen | Michelle Colvin | Quentin Comus | Matt Dolphin | Allen Holstein | Lisa Jackson | Kimberly Lanier | Bob Oleson | Martin Peters | Cindy Riggs | Erin Robinson | Peter Siderius | Dustin Wolfe

Board Liaisons: Bart Rierson | Jim McMaster | Lisa Rogers

others in attendance: Kat Ricker

- Call to Order
- Attendance Roll Call
- Approval of November Minutes ([available online](#))
 1. Will reviewed and approve next month.
- CPRD Board Meeting Report (from liaison(s) who attended in November)
 1. Allen Holstein – equestrian groups were in attendance
 1. Vocal minority with historical use on the trails – lobbying hard for use
 2. Conflict bikes/pedestrians and equestrians
- Bob & Crystal Rilee Trail Update (Quentin)
 1. Full inventory of all trails in CPRD should be completed in May, 2023
 2. Slideshow
 1. Signage and trail inventory are the goals.
 2. Trails were mapped using historical data and information about new potential trails used. GPS and analog trail information was used.
 3. ADA compliance required? Policy is to provide access to all users – probably not the whole facility – but is a priority of inclusion – accessible to most and all are welcome
 4. Trails – 12.4 miles total, 104 unique trail segments – 2 trail segments were missed (impassable, wet, in development, etc.)
 1. 5 miles E of Parret Mt. Road
 2. 7 miles W of Parret Mt. Road
 3. Eastside experiences more developed trails
 4. 600 elevation gain in the park – mostly on the West side
 5. Allen Holstein – proposed recommendation to the Board – challenge is dividing the
 1. Oval parking lot – should be equestrian
 2. Trails crossing roads – gated, closed and locked - none of the trails actually cross the home

3. Century Home should parking should be other
 4. Pedestrian and cyclists/equestrians should co-exist?
Cyclists/equestrians are the issue
 5. Horses around windy wooded trails being scared
 6. Upper section NW from the oval parking lot – designated for equestrians? - ideally that everyone mixes, in a safe way but maybe we want some temporary solutions of separation – immediate short term plan of separate areas until it is further determined
 1. Many bicyclists want elevation gain
 2. Conflict is happening in the wooded areas
 7. Quentin – from a management prospective – lots of factors - seasons, segments, use types allowed
 1. CPRD needs goals – based on community input
 2. E/W option to start – trailhead maps at parking lots – external maps for the user groups
 3. Exportation of the maps created to user friendly process – we have the tools to produce such by the end of the year
 8. Signage and E/W division – should we recommend it to the Board? Should discuss finalization regarding recommendations to be taken to the board.
 9. Board would like to have signage installed before opening to equestrian in the Spring – they will have funding to make it happen
- Advisory Group Participation/Role Changes
 1. Committee is dwindling – officially 13 remain
 2. Chairperson – lots more communication and politics in the background – participation increase would be welcome
 1. Committee was expected to dwindle – we could recruit more – but not necessary – Bart thanks everyone, and encourages participation but we don't need 17
 2. Quentin would be happy to step up = with the realization that he is a college student and couldn't make it in person
 1. Jill – moves to elect Quentin as the Chairperson
 2. Marty – seconds
 3. Unanimously elected
 3. Jill is happy to dabble – but doesn't want this big role as a leader
 4. Thank you to Jill!
 - This month's CPRD Board Meeting Participation January 26th, 2022 – Board would be very happy to see the presentation from Quentin
 1. Who is attending?
 1. Quentin will present – and plans to attend
 - Conclude Chehalem Heritage Trails Advisory Committee

JOIN US

For the February 2023 Yamhill City/County Dinner
Hosted by the City of Newberg.

Thursday, February 23, 2023

6:30pm - Doors Open/Check-in & Mixologist

7:00pm - Dinner & Speakers:

Martha Bennet, Lake Oswego City Manager

Mayor Bill Rosacker

Other Representatives as time allows

Chehalem Cultural Center

415 E. Sheridan Street

Newberg, OR 97132

\$48 per person (No Host Bar)

Address payment to: City of Newberg

P.O. Box 970 Newberg, OR 97132

Please RSVP (noting dietary restrictions) no later than
February 13th, 2023 by **12pm** using the link or
QR Code included below.

<https://www.surveymonkey.com/r/X8Z5RN2>



Heidi Smith

From: Bern Coleman <bern@haganhamilton.com>
Sent: Friday, December 9, 2022 3:32 PM
To: Heidi Smith
Cc: Kevin Baty; Brandi Bowers
Subject: RE: Fidelity Insurance question

Heidi, here is what I have found with regards to your question on FDIC fund limits. I did review our SDAO coverage and there is no coverage from there for the Excess Deposit Insurance. I also consulted with another one of our agents who work closely with Banks and their insurance programs. He mentioned that he would recommend visiting your bank and discuss the concerns with them directly. He mentioned they deal with this issue and public entities quite regularly. They will have ideas on how to diversify to get funds fully insured.

Recommend visiting with your bank as first step. Excess Deposit policies are available but quite expensive. Also mentioned was that even in periods where banks have failed no depositors lost funds even if they were well over the FDIC limit. The Government guaranteed those funds beyond the limits anyway, so the issue may not be as big of an issue anyways.

Recommend visiting the bank first! Thanks Heidi and hope you have a great weekend.



Bern Coleman

Agent | Consultant

Direct (503) 424-3370

Main (503) 351-1057



hagan hamilton

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From: Heidi Smith <hsmith@cprdnewberg.org>

Sent: Thursday, December 8, 2022 1:16 PM

To: Bern Coleman <bern@haganhamilton.com>

Subject: Fidelity Insurance question

Good afternoon!

I have a question, and if this is something you don't handle, could you help point me in the right direction?

137

Banks have FDIC insurance for \$250,000. On occasions as money is deposited and then moved for payments, we might exceed that amount for a very brief amount of time. Our last audit indicated we might want to review potential coverage amounts through Fidelity Insurance Coverage to determine if we want to insure beyond the FDIC amount.

Is that something we could get a quote through you on?



Heidi Smith

Administrative Coordinator

Chehalem Park & Recreation District

Phone: 503.554.0283

Website: <https://cprdnewberg.org/> Email: hsmith@cprdnewberg.org

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503-537-2909
fax 503-538-9669
125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

January 12, 2023

To Whom It May Concern:

I recommend that you consider Quentin Comus to serve on the Pacific Northwest Forest Plan Area Advisory Committee as a representative of the general public's balanced interest in social, economic, and environmental values as they relate to national forest management.

Quentin's interest in natural resources issues and collaborative problem solving, along with being a college student, make him a suitable addition to this committee.

Quentin's initiative and passion have jumpstarted his experience in this area. He was appointed to our agency's Chehalem Heritage Trails advisory committee, and recently was unanimously promoted to president. Quentin has aggressively applied himself to that role and demonstrated his value as a collaborative, analytical, and self-motivated leader. He works very well with others and has the ability to apply himself aptly and gracefully to various levels of involvement, from general member, to independent researcher, to collaborative and inspirational leader. Others recognize Quentin's abilities. He inspires confidence, trust, and hope for progress in any project that he applies himself to.

Before serving on our trails advisory committee, Quentin contributed significant value in projects and tangible deliverables to our agency over the years, proving himself responsible and productive while in his high school years. Quentin has developed a remarkable understanding of our complex agency. He is logical and intuitive, and has anticipated needs of our agency on various parks and trails projects. He has helped create interpretive signage and videos for our trails, and in his current college internship with our agency, he has mapped trails for us with GIS (Note: We do not currently have GIS tools) and is helping create user-friendly tools that we are excited to share with the public, which we anticipate will enhance usage of our trails.

I believe that he is especially well suited to a position on the Pacific Northwest Forest Plan Area Advisory Committee, and you would soon come to appreciate your good fortune of having Quentin Comus as part of it. I know that he takes your mission and purpose seriously, and he has great passion for forestry and natural resources.

Sincerely,

A handwritten signature in black ink, appearing to read "Kat Ricker", written over a white background.

Kat Ricker, Public Information Director and Internship Supervisor to Quentin Comus

Grating Landscape
Hess Creek

Land Donation 5 Acres

Friends Park 9 Acres

Friends Park

Boston Square Apartments

Hess Creek

Additional Land 5.74 Acres

35

