

AGENDA
CHEHALEM PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
September 29, 2022 6:00 P.M.

JOIN WEBINAR <https://us02web.zoom.us/j/89209572170>

Webinar ID: 892 0957 2170 Passcode: 313753

- I. Call To Order**
- II. Roll Call**
- III. Approval of or Additions to the Agenda**
- IV. Approval of Consent Agenda**
 - A. Approve Minutes Regular Board Meeting August 25, 2022.
 - B. Approval of Bills Payable
 - C. Approval of Financials
- V. Public Participation**
 - A. None at this time
 - B. Others not on Agenda
- VI. Action Items/Committee Reports/Board Comments**
 - A. Contract Green Works Additional Services
 - B. Construction Program Pre-Application for Trails
 - C. Reports and Comments from Board Members
- VII. Old Business**
 - A. Updates on Projects and Questions
 - B. Pickle ball Advisory Committee Report
 - C. Trails Advisory Committee Report
 - D. Golf Course Committee Report
 - E. Update Right of Way Easement Friends Park
 - F. Dundee Access and Utility Easement for Paddle Launch
 - G. BMX Ewing Young Park
- VIII. From the Superintendent's Desk**
 - A. Superintendent's Report
 - B. Staff Reports
- IX. Correspondence**
 - A. Citizens' Comments/Evaluations
 - B. Miscellaneous Info
- X. Adjournment**

Next regular Board meeting is October 27, 2022.

JOIN WEBINAR <https://us02web.zoom.us/j/89209572170>

Webinar ID: 892 0957 2170 Passcode: 313753

To: Board of Directors
From: Superintendent
Date: September 26, 2022
Re: Background information for September 28, 2022 Board Meeting

Number corresponds to Agenda Item

II. ROLL CALL – We need 3 present for the meeting. Please call if you cannot attend. PLEASE REMEMBER MEETING AT THE DISTRICT OFFICE. YOU CAN CALL IN FOR MEETING.

YOU CAN ATTEND REMOTELY, VIA ZOOM. Kat will send information needed for meeting

Please see page 4 for index for page numbers

III. APPROVAL OR ADDITIONS TO AGENDA – If you wish additions please give me a call.

IV. APPROVAL OF CONSENT AGENDA

A. Approval of Board Meeting Minutes – Please see pages (5-9) for Regular Meeting Minutes of August 25, 2022

RECOMMENDATION: Approval of Regular Board Meeting Minutes for August 25, 2022.

B. Approval of Bills Payable – See page (10-11). General Fund \$438,116.44, SDC FUND \$38,669.05, LOAN SERVICE FUND \$0.00, POOL BOND \$0.00, FOUNDATION \$5,030.70

RECOMMENDATION: APPROVAL OF BILLS PAYABLE.

C. Approval of Financial – Please see page (12-45). The current debt is for the golf course, fitness center and pool bond. This year we paid for the property purchased on 219. We are allowed about \$92,400,000.00 in debt. As of 6/30/2021, we have \$23,912,998 outstanding long-term debt obligations. We refinanced the loans for the golf course, property and combined them with the loan for the pool and fitness center to save money. Currently we have two loans and one bond. Please note the general fund in previous years had transferred the money to pay for debt to the Loan Service Fund. We are now paying debt out of the SDC fund.

GENERAL FUND SUMMARY

| <u>DESCRIPTION</u> | <u>AS OF 08/31/21-22</u> | <u>AS OF 08/31/22-23</u> | <u>DIFFERENCE</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------|
| TOTAL EXPENDITURES | \$ 1,007,897.35 | \$ 1,331,128.55 | \$ 323,231.20 |
| TOTAL OPERATION EX. | \$ 995,281.79 | \$ 1,242,460.91 | \$ 247,179.12 |
| TOTAL CAP/AQ/DEV/TRS | \$ 12,615.56 | \$ 88,667.64 | \$ 76,052.08 |
| TOTAL REVENUE | \$ 5,670,809.29 | \$ 6,858,602.43 | \$ 1,187,793.14 |
| TOTAL TAXES | \$ 56,187.93 | \$ 32,223.26 | \$ <23,964.67> |
| TOTAL FEES & CHARGES | \$ 833,252.56 | \$ 891,790.48 | \$ 58,537.92 |
| TOTAL OTHER REVENUE | \$ 119,009.99 | \$ 13,662.86 | \$ <105,347.13> |
| BEGINNING BALANCE | \$ 4,662,358.81 | \$ 5,920,925.83 | \$ 1,258,567.02 |
| <u>BALANCE</u> | <u>\$ 4,662,911.94</u> | <u>\$ 5,527,473.88</u> | <u>\$ 864,561.94</u> |

SDC FUND SUMMARY

| <u>DESCRIPTION</u> | <u>AS OF 08/31/21-22</u> | <u>AS OF 08/31/22-23</u> | <u>DIFFERENCE</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------|
| BEGINNING BALANCE | \$ 1,941,451.07 | \$ 3,890,319.32 | \$1,948,868.25 |
| INTEREST | \$ 1,466.68 | \$ 7,721.38 | \$ 6,254.70 |
| CITY OF NEWBERG | \$ 1,509,519.63 | \$ 165,466.18 | \$ <1,344,053.45> |
| CITY OF DUNDEE | \$ 22,692.00 | \$ 2,856.70 | \$ <19,835.30> |
| COUNTY OF YAMHILL | \$ 20,618.21 | \$ 14,792.30 | \$ < 5,825.91> |
| TRANSFERRED IN | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| TOTAL REVENUE | \$ 3,495,747.59 | \$ 4,081,155.88 | \$ 585,408.29 |
| TOTAL EXPENDITURE | \$ 196,935.18 | \$ 192,667.99 | \$ <4,267.19> |
| <u>BALANCE</u> | <u>\$ 3,298,812.41</u> | <u>\$ 3,888,487.89</u> | <u>\$ 589,675.48</u> |

RECOMMENDATION: Approve August 2022 Financials as submitted. Note we added to financial information.

V. PUBLIC PARTICIPATION

A. Others not on agenda – We have no other request at this time.

VI. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS

A. Contract Green Works Additional Services – Please see pages (46-51). This is the additional services needed to complete the grant for the trail. The City of Newberg was to do this but backed out.

RECOMMENDATION: Approve contract for additional services with Green Works for \$152,236.42.

B. Trails Pre-Application – Please see pages (52-61). This is for information. Wanted to let Board know we were applying for second round.

C. Reports and Comments from Board Members – Given at meeting

VII. OLD BUSINESS

A. Update on Projects and Operation - Will discuss at meeting.

B. Pickle Ball Advisory Committee – Will give latest info at meeting.

C. Trails Advisory Committee – Will give latest info at meeting.

D. Golf Course Committee – Will give latest info at meeting

E. Update Right of Way Easement Friends Park – Will give update at meeting

F. Dundee Access and Utility Easement for Paddle Launch. Please see pages (62-69)

F. BMX Ewing Young Park – Please see pages (70-78).

VIII. FROM THE SUPERINTENDENTS DESK

A. Superintendent Report – Will give update at meeting

B. Staff Reports – Please see pages (79-93).

IX. CORRESPONDENCE

A. Citizens Comments/Evaluations – Please see Pages (94-95)

B. Miscellaneous Information – Please see pages (96-245).

X. ADJOURNMENT.

Next Regular Board Meeting October 27, 2022.

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CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
August 25, 2022
MINUTES

I. Lisa Rogers called the meeting to order 6:00 p.m.

II. Roll Call

Board members:

Gayle Bizeau

Don Loving

Jim McMaster - excused

Bart Rierson - remote

Lisa Rogers

CPRD Staff:

Don Clements, Superintendent

Richard Cornwell, IT Specialist

Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor

Julie Petersen, Special Services Supervisor/Recreation Supervisor

Kat Ricker, Public Information Director

Kellan Sasken, Special Services/Golf Director (remote)

Heidi Smith, Administrative Coordinator (remote)

Public:

Hunter Wylie, Pickleball Advisory Committee

Michael Kringlen, Pickleball Advisory Committee

Lacy Darling, Chehalem Heritage Trails Advisory Committee

Shawn Russell, Chehalem Valley BMX, CVBMX LLC

Meredith Emery, Chehalem Valley BMX, CVBMX

Brian Bowman, mountain bikes at Rilee Park

III. Approval of or changes to agenda –

Moved Lisa Rogers

Second Gayle Bizeau

Passed unanimously

IV. Approval of consent agenda

a. Approval of minutes of regular Board meeting July 28, 2022.

b. Approval of bills payable

c. Approval of financials - Lisa Rogers moved to approve consent agenda sans financial reports, as they contain errors.

Moved Lisa Rogers
Second Gayle Bizeau
Passed unanimously

V. Public participation

a. Pickleball Advisory Committee update, Hunter Wylie said some of the projects that were funded in the budget were not approved priorities, and that he was not included in the joint meeting with NSD on Renne Field. The Board has zero cost capital for funding, he said, which concerned him, which would have included matching funding for his own grant application should it have been granted. Wylie asked that if the Board did not intend to fund pickleball facility construction, then tell him that. Wylie said that golf course income is off by half a million dollars, and there were discrepancies in revenue reports and subsidies, and irregularities in purchasing reports. He had requested an auditor's report and said that staff did not know what it was. Michael Kringlen said the group is trying to help Newberg through pickleball and is convinced that CPRD would not lose money with covered courts, but is puzzled by lack of progress. Don Loving said he would not debate finances here, and said the Board is very supportive of pickleball and said things don't always happen as quickly as one might like (Golf course took 13 years, he said), but CPRD does not have a good piece of land to locate this on. Lisa Rogers said she understood his frustration, but she said, we need to identify where this will be located before we can budget for it, and there are other projects and considerations as well. She said we should have added it to the priority list. Gayle Bizeau said that she is curious about some of the questions that Wylie had raised; Rogers said staff would explain these to them.

b. Chehalem Trails Advisory Committee update, Cindy Riggs said signage for Bob and Crystal Rilee Park Trails was the main priority now, and will return next month with a recommendation. Brian Bowman thanked Don for being accommodating.

c. Others not on agenda: Shawn Russell, Chehalem BMX track competitor parent, (Ewing Young Park) on concerns about track operator Richard Klass, Chehalem Valley BMX LLC, and expressed interest in rebuilding the LLC. He said that riders are getting hurt due to operations practices and other actions by Klass, that Klass had fired operator Ryan Storfa and had since not held any board meetings nor elections and had withheld public documents regarding governing the nonprofit. Loving said this was new information and sought background information from staff. Casey Creighton said that the nonprofit runs the track and is responsible for maintenance and operations, and that he had heard that there was a rift and that the board had collapsed. Don Clements recommended mediation from Yamhill County Mediators and

offered to coordinate this and provide support, which would result in a signed agreement and shared bylaws.

d. Misc.: 6:44 p.m. All public attendees left. Julie Petersen detailed the support that CPRD was providing pickleball, including current maintenance and restriping of courts, in contrast to Wylie's reported lack of support from CPRD. She said tennis players are also interested in developing tennis, and courts were being shared between tennis and pickleball.

Public question via Zoom chat: Are the courts in Dundee going to be rehabilitated? Creighton: Eventually, but they were recently resurfaced. Lisa Rogers requested that Don Clements provide detailed financials quarterly, instead of summary; Clements said he will provide them monthly in packet as he had before a previous Board had requested summaries only.

VI. Action items/committee reports/Board comments

a. Appointments Golf Course Advisory Committee - Don Loving moved to table this since there was a delay in collecting some late-arriving applications due to staff vacation time. Loving requested consensus that Board agree to have Don Loving appoint the three remaining members (Four had already been appointed) and bring the slate of appointments at the next Board meeting (Committee to meet Sept. 21, and Board to meet Sept. 29, so this would allow committee to get to work.). Loving said there was consensus that applicant Todd Saunders would be one of those appointed. The Board agreed.

b. Change date of September Board meeting to Sept. 29, 2022
Gayle moved to move the date to Sept. 29, 2022, when Clements would be back from vacation.

Moved Gayle Bizeau

Second Bart Rierson

Passed unanimously

c. Reports and comments from Board members

Bart Rierson expressed concerned about littering of baseball fields after games. Petersen said that the contract states that Benji collects trash and places it for staff to pick up, and said she will follow up on this with Benji. Rierson said he wanted to continue working on finding property to reopen paddle launch.

Gayle Bizeau - None

Lisa Rogers said CCC Board had a retreat and is focusing on accessibility of the center to make sure that everyone is using it, including minorities. Ewing Young Bridge? Creighton said that he had talked to the designer today; bridge was designed; and now waiting for CPRD master plan to be

approved by Yamhill County, which would be easier to have first, since it will be included in it.

- VII.** Old business/project updates
- a. Updates on projects - Creighton said we may be done with pool, just about to test it to make sure that everything works. Staffer Josh Danner had possibly torn his Achilles tendon today. Competition pool had been closed for maintenance and it had turned out well. Cost estimate to reroof the cultural center is \$800,000; will collect estimates. He introduced Scott Robinson, the new golf course coordinator.
 - b. Pickleball Advisory Committee report - N/A
 - c. Chehalem Heritage Trails Advisory report - N/A
 - d. Golf Course Advisory Committee report - N/A
 - e. Update on ROW easement near Friends' Park - Clements said the people are still interested in swapping the land with ours, and will bring the Board formal documentation soon for approval.
- VIII.** From the superintendent's desk
- a. Superintendent's report – N/A
 - b. Staff reports – Bryan Stewart said he is exciting about his new position as Basic Services Supervisor. Discussion: uptick in homelessness, and Stewart will return with recommendations on how to address this issue. Loving welcomed Scott Robinson. Robinson said that he feels more comfortable every day and glad to be here. His impressions of course - great bones and will be a continued great place to play. Petersen said that Tara Franks had returned to work part-time after extended absence and loss of her husband George. She said higher wages had resulted in improved retention of part-time aquatics staff. See packet for report. Kellan Sasken reported good traffic; see packet for report. Six tournaments left out of 15, still hiring. Loving said that he has observed that Kellan and his assistant are great with kids. Richard Cornwell reported how the pool cleaning went. Sept. 5 - 21 will be the leisure pool. Kat Ricker - has been fine-tuning new website design, supporting staff position changes, fielding public information requests, putting 413 registration staff on outreach events and social media posting, helping coordinate transfer of Mary Brillas property, and supporting the various new committees and their related special interest parties. She also reported that Ed Johann's guest visit to the golf course trail on David's Chair had been featured on the front page, and CPRD may become a touchpoint for these mobility devices for trails.

IX. Correspondence

A. Citizen comments/evaluations – Discussion of some submitted comments and messages.

X. Adjournment – Bart Rierson moved to adjourn 7:48 p.m.

Next meeting: Sept. 29, 2022, 6 p.m.

Respectfully Submitted,

Kat Ricker, Public Information Director

**ACCOUNTS AND PAYROLL PAYABLE
FROM AUGUST 10, 2022
UP TO SEPTEMBER 20, 2022**

ACCOUNTS PAYABLE FOR GERNERAL FUND

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u> | <u>TYPE CHECKS</u> |
|-----------------------|-----------------------------|----------------------|
| 126483-126599 | \$ 468,430.82 | ACCOUNTS PAYABLE |
| 126506,126543,126570 | \$ 1,969.90 | PAYROLL |
| WIRE TRANSFER PAYROLL | \$ 333,248.31 | PAYROLL |
| 2258-2275 | \$ 39,467.41 | MANUAL/ACH TRANSFERS |
| GRAND TOTAL | <u>\$ 843,116.44</u> | |

BREAKOUT

| | |
|---------------------------------------|----------------------|
| <u>ACCOUNTS PAYABLE</u> | \$ 468,430.82 |
| <u>PAYROLL</u> | \$ 335,218.21 |
| <u>WIRE TRANSFER & ACH</u> | \$ 39,467.41 |

ACCOUNTS PAYABLE FOR SDC FUND

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u> | <u>TO WHOM</u> |
|----------------------|----------------------------|------------------------|
| 1056 | \$ 325.00 | GREEN WORKS, PC |
| 1057 | \$ 3,361.75 | GREEN WORKS, PC |
| 1058 | \$ 3,555.00 | KITTELSON & ASSOCIATES |
| 1059 | \$ 10,079.22 | GREEN WORKS, PC |
| 1060 | \$ 21,348.08 | W.H. PACIFIC |
| GRAND TOTAL | <u>\$ 38,669.05</u> | |

ACCOUNTS PYABLE FOR LOAN SERVICE FUND

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u> | <u>TO WHOM</u> |
|----------------------|-----------------------|----------------|
| NO CHECKS | \$ 0.00 | |
| GRAND TOTAL | <u>\$ 0.00</u> | |

ACCOUNTS PAYABLE FOR CAPITAL POOL CONSTRUCTION & POOL BOND

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u> | <u>TO WHOM</u> |
|----------------------|-----------------------|----------------|
| NO CHECKS | \$ 0.00 | |
| GRAND TOTAL | <u>\$ 0.00</u> | |

BREAKOUT

| | |
|------------------------------|-----------------|
| <u>POOL BOND DEBT</u> | \$ 00.00 |
|------------------------------|-----------------|

BREAKOUT

| | |
|------------------------------|-----------------|
| <u>POOL BOND DEBT</u> | \$ 00.00 |
|------------------------------|-----------------|

ACCOUNTS PAYABLE FOR FOUNDATION

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u> | <u>TO WHOM</u> |
|-----------------------------|---------------------------|-----------------------|
| 197 | \$ 1,251.00 | CITI CARD (FOOTBALL) |
| 198 | \$ 29.70 | US BANK |
| 199 | \$ 3,750.00 | CPRD CORRECT DEPOSIT |
| GRAND TOTAL | <u>\$ 5,030.70</u> | |

FINANCIAL OVERVIEW
GENERAL FUND SUMMARY

| DESCRIPTION | AS OF 08/31/21-22 | AS OF 08/31/22-23 | DIFFERENCE |
|----------------------------------|------------------------|-----------------------|-----------------------|
| Total Operational Expense | \$ 995,281.79 | \$1,242,460.91 | \$ 247,179.12 |
| Total Capital Outlay & Transfers | \$ 12,615.56 | \$ 88,667.64 | \$ 76,052.08 |
| GRAND TOTAL EXPENSES | \$ 1,007,897.35 | \$1,331,128.55 | \$ 323,231.20 |
| Total Tax Revenue | \$ 56,186.93 | \$ 32,223.26 | \$ < 23,964.67> |
| Total Fees & Charges Revenue | \$ 833,252.56 | \$ 891,790.48 | \$ 59,537.92 |
| Total Other Revenue | \$ 119,009.99 | \$ 13,662.86 | \$ <105,347.13> |
| Beginning Balance | \$ 4,662,358.81 | \$5,920,925.83 | \$1,258,567.02 |
| GRAND TOTAL REVENUE | \$ 5,670,809.29 | \$6,858,602.43 | \$1,187,793.14 |

SDC FUND SUMMARY

| DESCRIPTION | AS OF 08/31/21-22 | AS OF 08/31/22-23 | DIFFERENCE |
|-----------------------------|------------------------|------------------------|----------------------------|
| GRAND TOTAL EXPENSES | \$ 196,935.18 | \$ 192,667.99 | \$ <4,267.19> |
| TOTAL REVENUE | \$ 1,554,296.52 | \$ 190,836.56 | \$ <1,363,459.96> |
| BEGINNING BALANCE | \$ 1,941,451.07 | \$3,890,319.32 | \$1,948,868.25 |
| GRAND TOTAL REVENUE | \$ 3,495,747.59 | \$ 4,081,155.88 | \$ 585,408.29 |

LOAN SERVICE FUND SUMMARY

| DESCRIPTION | AS OF 08/31/21-22 | AS OF 08/31/22-23 | DIFFERENCE |
|-----------------------------|---------------------|---------------------|------------------|
| GRAND TOTAL EXPENSES | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| REVENUE TRANSFERS | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| INTREST | \$ 0.00 | \$ 82.85 | \$ 82.85 |
| BEGINNING BALANCE | \$ 33,702.97 | \$ 34,000.55 | \$ 297.58 |
| GRAND TOTAL REVENUE | \$ 33,702.97 | \$ 34,083.40 | \$ 380.43 |

EQUIPMENT AND MAJOR MAINTENANCE FUND SUMMARY

| DESCRIPTION | AS OF 08/31/21-22 | AS OF 08/31/22-23 | DIFFERENCE |
|-----------------------------|-------------------|-------------------|----------------|
| GRAND TOTAL EXPENSES | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| TOTAL REVENUE | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| BEGINNING BALANCE | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| GRAND TOTAL REVENUE | \$ 0.00 | \$ 0.00 | \$ 0.00 |

CAPITAL PROJECT POOL FUND SUMMARY

| DESCRIPTION | AS OF 08/31/21-22 | AS OF 08/31/22-23 | DIFFERENCE |
|-----------------------------|-------------------|-------------------|----------------|
| GRAND TOTAL EXPENSES | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| GRAND TOTAL REVENUE | \$ 0.00 | \$ 0.00 | \$ 0.00 |

BOND LOAN SERVICE SUMMARY

| DESCRIPTION | AS OF 08/31/21-22 | AS OF 08/31/22-23 | DIFFERENCE |
|-----------------------------|----------------------|----------------------|----------------------|
| GRAND TOTAL EXPENSES | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| GRAND TOTAL REVENUE | \$ 139,630.19 | \$ 381,099.50 | \$ 241,469.31 |

General Ledger Revenue Analysis

User: hsmrth
Printed: 9/8/2022 3:27:32 PM
Period 02 - 02
Fiscal Year 2023



| Account Number | Description | Budget | Period Amt | End Bal | Uncollected | % Collected |
|----------------|--------------------------------|--------------|------------|--------------|---------------|-------------|
| 001 | GENERAL FUND | | | | | |
| 001-000-400000 | BEGINNING FUND BALANCE | 2,116,377.00 | 0.00 | 5,920,925.83 | -3,804,548.83 | 279.77 |
| 001-000-410000 | CURRENT TAXES | 3,462,157.00 | 10,144.40 | 28,836.69 | 3,433,320.31 | 0.83 |
| 001-000-411000 | PRIOR TAXES | 125,000.00 | 4,422.92 | 3,386.57 | 121,613.43 | 2.71 |
| 001-000-450000 | PARKS | 10,225.00 | 5,339.06 | 5,899.06 | 4,325.94 | 57.69 |
| 001-000-450415 | PADDLE LAUNCH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-451000 | AQUATIC RECEIPTS | 1,009,255.00 | 91,406.54 | 196,160.69 | 813,094.31 | 19.44 |
| 001-000-452000 | ADULT SPORT RECEIPTS | 40,680.00 | 780.00 | 1,100.00 | 39,580.00 | 2.70 |
| 001-000-453000 | YOUTH SPORT RECEIPTS | 331,200.00 | 45,830.71 | 72,320.12 | 258,879.88 | 21.84 |
| 001-000-453001 | LITTLE LEAGUE FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-453002 | TUALATIN VALLEY YOUTH FOOTBALL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-454000 | RECREATION CLASSES INCOME | 115,200.00 | 4,226.03 | 10,324.19 | 104,875.81 | 8.96 |
| 001-000-454001 | CLASSES/SPECIAL ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-455000 | PLAYGRNDSCENTERS | 657,000.00 | 52,989.48 | 89,446.26 | 567,553.74 | 13.61 |
| 001-000-456000 | COMM CTR/SCOUT HOUSE INCOME | 77,855.00 | 4,095.00 | 7,801.00 | 70,054.00 | 10.02 |
| 001-000-457000 | COMMUNITY SCHOOL | 57,500.00 | 1,720.72 | 4,285.95 | 53,214.05 | 7.45 |
| 001-000-458000 | GC MAINT REMB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-459000 | GOLF COURSE CLUB HOUSE | 1,567,000.00 | 238,524.42 | 498,995.86 | 1,068,004.14 | 31.84 |
| 001-000-460000 | EWING YG PK PROG INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-472000 | CONCESSION INCOME | 15,100.00 | 5,457.35 | 5,457.35 | 9,642.65 | 36.14 |
| 001-000-474000 | PRESCHOOL INCOME | 77,866.00 | 0.00 | 0.00 | 77,866.00 | 0.00 |
| 001-000-476000 | CHEH VALL BABE RUTH ASSN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-478000 | LITTLE LEAGUE INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-479000 | NDOT REVENUE INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-480000 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-480010 | INTEREST EARNINGS | 30,000.00 | 7,229.82 | 13,121.38 | 16,878.62 | 43.74 |
| 001-000-480020 | SKATE PARK INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-480022 | GRANTS/LOANS/OTHER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-480025 | MISCELLANEOUS INCOME | 50,000.00 | 502.48 | 541.48 | 49,458.52 | 1.08 |
| 001-000-480028 | PARK RESERVATION INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-480030 | INSURANCE REFUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-480040 | DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-480099 | ALLOW FOR RETURNED CHECKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-488000 | CHEHALEM TIGER VBALL INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-490002 | TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-501000 | CPT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Account Number | Description | Budget | Period Amt | End Bal | Uncollected | % Collected |
|----------------|-------------------------------|--------------|------------|--------------|--------------|-------------|
| 001-000-502000 | NDOT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-503000 | BAMBINO LEAGUE INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-504000 | BABE RUTH INCOME | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.00 |
| 001-000-505000 | CHEHALEM TIGER VBALL INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-506000 | QUILT CLUB INCOME | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 001-000-507000 | NEWBERG THEATRE GRUOP INCOME | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 001-000-508000 | Historic Friends of Nbg | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-509000 | TVALATIN VALLEY FOOTBALL REV. | 22,000.00 | 0.00 | 0.00 | 22,000.00 | 0.00 |
| 001-000-510000 | LACROSSE | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 001-000-511000 | Basketball | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | REVENUE | 9,793,915.00 | 472,668.93 | 6,858,602.43 | 2,935,312.57 | 70.03 |
| 001 | GENERAL FUND | 9,793,915.00 | 472,668.93 | 6,858,602.43 | 2,935,312.57 | 70.03 |
| 005 | EWING YOUNG FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 005-000-400000 | BEGINNING FUND BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 005-000-461000 | INTEREST EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 005-000-467000 | CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 005 | EWING YOUNG FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025 | EQUIPMENT & MAJOR MAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025-000-400000 | BEGINNING FUND BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025-000-461000 | INTEREST EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025-000-490001 | TRANSFERS FRM GENL FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025 | EQUIPMENT & MAJOR MAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026 | LOAN SERVICE FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-000-131001 | FUND TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-000-160000 | TAXES ON BOND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-000-400000 | BEGINNING FUND BALANCE | 34,888.00 | 0.00 | 34,000.55 | 887.45 | 97.46 |
| 026-000-410000 | GRANT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-000-410001 | LOANS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-000-461000 | INTEREST EARNINGS | 0.00 | 47.29 | 82.85 | -82.85 | 0.00 |
| 026-000-461002 | INTEREST ON INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-000-467000 | CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-000-470000 | EWING YOUNG PARK INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | REVENUE | 34,888.00 | 47.29 | 34,083.40 | 804.60 | 97.69 |

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| Account Number | Description | Budget | Period Amt | End Bal | Uncollected | % Collected |
|----------------|--------------------------------|--------------|------------|--------------|---------------|-------------|
| 026 | LOAN SERVICE FUND | 34,888.00 | 47.29 | 34,083.40 | 804.60 | 97.69 |
| 035 | SDC FUNDS | | | | | |
| 035-000-400000 | BEGINNING BALANCE | 2,000,000.00 | 0.00 | 3,890,319.32 | -1,890,319.32 | 194.52 |
| 035-000-400001 | BEGINNING BALANCE DUNDEE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-000-400002 | BEGINNING BALANCE NEWBERG | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-000-400003 | BEGINNING BALANCE YAMHILL CO | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-000-460000 | SCD INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-000-460001 | SDC FUNDS-DUNDEE | 75,000.00 | 2,856.70 | 2,856.70 | 72,143.30 | 3.81 |
| 035-000-460002 | SDC FUNDS-NEWBERG | 650,000.00 | 121,399.50 | 165,466.18 | 484,533.82 | 25.46 |
| 035-000-460003 | SDC FUNDS-YAMHILL COUNTY | 75,000.00 | 14,792.30 | 14,792.30 | 60,207.70 | 19.72 |
| 035-000-461000 | INTEREST EARNED | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 035-000-461001 | INTEREST EARNED-DUNDEE | 0.00 | 178.22 | 324.96 | -324.96 | 0.00 |
| 035-000-461002 | INTEREST EARNED-NEWBERG | 0.00 | 3,596.63 | 6,528.20 | -6,528.20 | 0.00 |
| 035-000-461003 | INTEREST EARNED-YAMHILL COUNTY | 0.00 | 479.96 | 868.22 | -868.22 | 0.00 |
| 035-000-620001 | ACQUISITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-000-620002 | DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | REVENUE | 2,802,500.00 | 143,303.31 | 4,081,155.88 | -1,278,655.88 | 145.63 |
| 035-000-490000 | Transfer in | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Transfer IN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035 | SDC FUNDS | 2,802,500.00 | 143,303.31 | 4,081,155.88 | -1,278,655.88 | 145.63 |
| 036 | CP Pool Fund | | | | | |
| 036-000-108000 | DNU BOND REV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-119000 | Proceed from Bond | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-400000 | B FB LGIP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-400001 | BEG BAL US BANK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-410000 | DNU TAXESBOND CURENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-461000 | INT EARN 5208 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-461003 | USBANK CP INT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-480022 | OTHER INCOME SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-490001 | TRANSFERS FRM GENL FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-846001 | DNU INT REV B5208 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036 | CP Pool Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 037 | BOND LOAN SERVICE | | | | | |
| 037-000-400000 | Pool LS Fund Balance | 0.00 | 0.00 | 363,811.27 | -363,811.27 | 0.00 |
| 037-000-410000 | BOND CURENT | 0.00 | 4,686.59 | 13,322.21 | -13,322.21 | 0.00 |

| Account Number | Description | Budget | Period Amt | End Bal | Uncollected | % Collected |
|----------------|-------------------|---------------|------------|---------------|--------------|-------------|
| 037-000-411000 | PRIOR BOND | 0.00 | 1,583.44 | 2,266.67 | -2,266.67 | 0.00 |
| 037-000-480025 | Misc Rev | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 037-000-490000 | TRX LS POOL BOND | 1,355,225.00 | 0.00 | 0.00 | 1,355,225.00 | 0.00 |
| 037-000-846001 | INT REV BOND LS | 0.00 | 955.17 | 1,699.35 | -1,699.35 | 0.00 |
| | REVENUE | 1,355,225.00 | 7,225.20 | 381,099.50 | 974,125.50 | 28.12 |
| 037 | BOND LOAN SERVICE | 1,355,225.00 | 7,225.20 | 381,099.50 | 974,125.50 | 28.12 |
| | Revenue Total | 13,986,528.00 | 623,244.73 | 11,354,941.21 | 2,631,586.79 | 0.8118 |

General Ledger Expense vs Budget

User: hsmth
 Printed: 9/8/2022 3:28:32 PM
 Period 02 - 02
 Fiscal Year 2023



| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|--------------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001 | GENERAL FUND | | | | | | | |
| 000 | TRANSFERR ACCOUNT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-000-490000 | Transfer for Errors | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 000 | TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 413 | ADMINISTRATION DEPARTMENT | | | | | | | |
| 001-413-110000 | REGULAR SALARIES | 117,777.00 | 9,814.68 | 19,629.36 | 98,147.64 | 0.00 | 98,147.64 | 83.33 |
| 001-413-110001 | SUPERINTENDENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-110002 | ADMINISTRATION SUPERVISOR | 110,207.00 | 9,183.86 | 13,775.79 | 96,431.21 | 0.00 | 96,431.21 | 87.50 |
| 001-413-110003 | ASSISTANT SUPERINTENDENT | 64,436.00 | 5,369.62 | 10,296.59 | 54,139.41 | 0.00 | 54,139.41 | 84.02 |
| 001-413-110032 | ADMIN. COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-110034 | ADMINISTRATIVE SECRETARY | 71,040.00 | 5,920.00 | 11,475.71 | 59,564.29 | 0.00 | 59,564.29 | 83.85 |
| 001-413-110035 | Public Information Coordinator | 45,793.00 | 3,816.08 | 7,317.79 | 38,475.21 | 0.00 | 38,475.21 | 84.02 |
| 001-413-110036 | EVENTMARKETING | | | | | | | |
| 001-413-110037 | COORDINATOR | | | | | | | |
| 001-413-110037 | AQUATIC SPECIALIST | 43,613.00 | 3,634.36 | 6,933.54 | 36,679.46 | 0.00 | 36,679.46 | 84.10 |
| 001-413-120000 | PARTTIME & TEMP. SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-120001 | CLERKTYPISTCASHIER | 8,970.00 | 211.49 | 341.73 | 8,628.27 | 0.00 | 8,628.27 | 96.19 |
| 001-413-120002 | Registration Clerks | 150,249.00 | 7,709.73 | 14,738.14 | 135,510.86 | 0.00 | 135,510.86 | 90.19 |
| 001-413-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-140001 | FICA | 46,825.00 | 3,480.76 | 6,440.48 | 40,384.52 | 0.00 | 40,384.52 | 86.25 |
| 001-413-140002 | UNEMPLOYMENT | 36,725.00 | 122.36 | 235.37 | 36,489.63 | 0.00 | 36,489.63 | 99.36 |
| 001-413-140003 | RETIREMENT | 36,682.00 | 2,713.78 | 4,968.85 | 31,713.15 | 0.00 | 31,713.15 | 86.45 |
| 001-413-140004 | HEALTH INSURANCE | 115,010.00 | 9,367.81 | 17,569.39 | 97,440.61 | 0.00 | 97,440.61 | 84.72 |
| 001-413-140005 | SAIF | 2,264.00 | 96.97 | 230.01 | 2,033.99 | 0.00 | 2,033.99 | 89.84 |
| | PERSONNEL EXPENSE | 849,591.00 | 61,441.50 | 113,952.75 | 735,638.25 | 0.00 | 735,638.25 | 86.59 |
| 001-413-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-210001 | OFFICE SUPPLIES | 11,600.00 | 754.45 | 1,403.62 | 10,196.38 | 0.00 | 10,196.38 | 87.90 |
| 001-413-210002 | POSTAGE SUPPLIES | 1,500.00 | 495.20 | 429.20 | 1,070.80 | 0.00 | 1,070.80 | 71.39 |
| 001-413-210003 | PROGRAM SUPPLIES | 9,300.00 | 324.97 | 768.06 | 8,531.94 | 0.00 | 8,531.94 | 91.74 |

GL - Expense vs Budget (09/08/2022 - 03:28 PM)

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|--|--------------|---------------|------------|--------------|------------|------------|-------------|
| 001-413-210020 | PROMOTIONAL SUPPLIES | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-413-310000 | PRNTGADVERPUBLICITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-310001 | CLASSIFIED ADS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-413-310002 | BROCHURE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 100.00 |
| 001-413-310003 | FLYERS,SCHEDULES, MISC. | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-413-310010 | PUBLICITY | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-413-320000 | DUESMTGSTRANTRVLEKPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-320001 | DIRECTORS FEES | 360.00 | 0.00 | 0.00 | 360.00 | 0.00 | 360.00 | 100.00 |
| 001-413-320002 | PROF DUESFEESMAGSBOOKS | 9,000.00 | 515.10 | 2,530.10 | 6,469.90 | 0.00 | 6,469.90 | 71.89 |
| 001-413-320003 | CONFERENCES & WORKSHOPS | 5,500.00 | 15.00 | 1,029.09 | 4,470.91 | 0.00 | 4,470.91 | 81.29 |
| 001-413-320004 | STAFF MILEAGE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-413-320005 | STAFF EXPENSES | 7,750.00 | 2,231.91 | 3,280.45 | 4,469.55 | 0.00 | 4,469.55 | 57.67 |
| 001-413-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-331004 | TELEPHONE | 4,500.00 | 311.87 | 658.18 | 3,841.82 | 0.00 | 3,841.82 | 85.37 |
| 001-413-331005 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-331007 | Fees (actvenetcbank) | 7,000.00 | 482.60 | 1,005.50 | 5,994.50 | 0.00 | 5,994.50 | 85.64 |
| 001-413-340000 | INTERNET & COMMUNICATION TECH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-340001 | INTERNET AND COMMUNICATION | 732.00 | 1,633.04 | 1,633.04 | -901.04 | 0.00 | -901.04 | -123.09 |
| 001-413-340002 | DATA STORAGE AND BACKUP | 365.00 | 402.99 | 402.99 | -37.99 | 0.00 | -37.99 | -10.41 |
| 001-413-340003 | VIDEO AND PHOTOGRAPHY | 732.00 | 19.09 | 38.18 | 693.82 | 0.00 | 693.82 | 94.78 |
| 001-413-340004 | ONLINE ADVERTISING | 365.00 | 0.00 | 0.00 | 365.00 | 0.00 | 365.00 | 100.00 |
| 001-413-355000 | MAINTENANCE & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-355001 | BUILDING MAINT & REPAIR | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-413-355002 | STRUCTURE MAINT & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-355003 | EQUIPMENT MAINT & REPAIR | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-413-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-380001 | LEGAL SERVICES | 50,000.00 | 5,075.50 | 5,075.50 | 44,924.50 | 0.00 | 44,924.50 | 89.85 |
| 001-413-380002 | AUDIT SERVICES | 27,500.00 | 0.00 | 0.00 | 27,500.00 | 0.00 | 27,500.00 | 100.00 |
| 001-413-380003 | PROGRAM CONTRACTS | 15,000.00 | 2,637.50 | 15,908.53 | -908.53 | 0.00 | -908.53 | -6.06 |
| 001-413-380004 | INSURANCE SERVICES | 13,500.00 | 0.00 | 0.00 | 13,500.00 | 0.00 | 13,500.00 | 100.00 |
| 001-413-380005 | INTEREST | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 100.00 |
| 001-413-380006 | EQUIP. MAINT. CONTRACTS | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 100.00 |
| 001-413-380007 | CONSULTANT SERVICES | 32,000.00 | 0.00 | 0.00 | 32,000.00 | 0.00 | 32,000.00 | 100.00 |
| 001-413-380008 | PROPERTY TAXES | 18,500.00 | 0.00 | 0.00 | 18,500.00 | 0.00 | 18,500.00 | 100.00 |
| 001-413-391000 | ELECTIONS | 28,000.00 | 0.00 | 0.00 | 28,000.00 | 0.00 | 28,000.00 | 100.00 |
| 001-413-456000 | RENTAL LEASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-456002 | EQUIPMENT RENTAL | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 | 750.00 | 100.00 |
| 001-413-456003 | BUILDINGS & STRUCTURES MATL. SERV., SUPPLIES | 254,954.00 | 14,899.22 | 34,162.44 | 220,791.56 | 0.00 | 220,791.56 | 86.60 |
| 413 | ADMINISTRATION DEPARTMENT | 1,104,545.00 | 76,340.72 | 148,115.19 | 956,429.81 | 0.00 | 956,429.81 | 86.59 |
| 450 | EXPENDITURES | | | | | | | |
| 001-450-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|--------------------------------|--------------|---------------|------------|--------------|------------|--------------|-------------|
| 001-450-110021 | PARKS (Project) SUPERVISOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-110022 | PARKS LEAD/Grounds Coordinator | 61,367.00 | 5,113.90 | 9,598.61 | 51,768.39 | 0.00 | 51,768.39 | 84.36 |
| 001-450-110023 | MAINT SUPER Park Director | 0.00 | 0.00 | 3,155.36 | -3,155.36 | 0.00 | -3,155.36 | 0.00 |
| 001-450-110024 | PK TECH Building Coordinator | 53,012.00 | 5,113.90 | 9,515.99 | 43,496.01 | 0.00 | 43,496.01 | 82.05 |
| 001-450-110025 | PARKS TECH 2 | 43,613.00 | 3,634.36 | 7,015.70 | 36,597.30 | 0.00 | 36,597.30 | 83.91 |
| 001-450-110026 | PARKS TECH 3 (GROUNDS) | 39,558.00 | 2,885.07 | 4,049.45 | 35,508.55 | 0.00 | 35,508.55 | 89.76 |
| 001-450-110027 | SYSTEM TT TECH 4 | 39,558.00 | 3,139.50 | 5,859.41 | 33,698.59 | 0.00 | 33,698.59 | 85.19 |
| 001-450-110028 | PARKS TECH 5 (BLDG) | 39,558.00 | 3,296.48 | 4,944.72 | 34,613.28 | 0.00 | 34,613.28 | 87.50 |
| 001-450-110029 | PARKTRAIL SPECIALIST 1 | 53,012.00 | 5,113.90 | 7,670.85 | 45,341.15 | 0.00 | 45,341.15 | 85.53 |
| 001-450-110030 | PARKTRAIL SPECIALIST 2 | 53,012.00 | 6,296.96 | 6,296.96 | 46,715.04 | 0.00 | 46,715.04 | 88.12 |
| 001-450-110032 | ADM COOR BS Super | 81,600.00 | 6,800.04 | 13,487.61 | 68,112.39 | 0.00 | 68,112.39 | 83.47 |
| 001-450-110033 | SECRETARY I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-110034 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-120000 | PARTTIME & TEMP. SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-120001 | PARK LABORER 1 | 342,373.00 | 34,913.70 | 64,805.04 | 277,567.96 | 0.00 | 277,567.96 | 81.07 |
| 001-450-120002 | PARK LABORER 2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-140001 | FICA | 61,709.00 | 5,836.25 | 10,431.94 | 51,277.06 | 0.00 | 51,277.06 | 83.09 |
| 001-450-140002 | UNEMPLOYMENT | 48,399.00 | 326.37 | 599.57 | 47,799.43 | 0.00 | 47,799.43 | 98.76 |
| 001-450-140003 | RETIREMENT | 37,607.00 | 1,259.96 | 2,670.30 | 34,936.70 | 0.00 | 34,936.70 | 92.90 |
| 001-450-140004 | HEALTH INSURANCE | 192,750.00 | 9,995.64 | 19,171.40 | 173,578.60 | 0.00 | 173,578.60 | 90.05 |
| 001-450-140005 | SAIF | 47,671.00 | 2,203.53 | 4,385.69 | 43,285.31 | 0.00 | 43,285.31 | 90.80 |
| | PERSONNEL EXPENSE | 1,194,799.00 | 95,929.56 | 173,658.60 | 1,021,140.40 | 0.00 | 1,021,140.40 | 85.47 |
| 001-450-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-210001 | OFFICE SUPPLIES | 3,094.00 | 62.70 | 919.51 | 2,174.49 | 0.00 | 2,174.49 | 70.28 |
| 001-450-210002 | POSTAGE SUPPLIES | 1,078.00 | 30.60 | 55.80 | 1,022.20 | 0.00 | 1,022.20 | 94.82 |
| 001-450-210003 | PROGRAM SUPPLIES | 12,400.00 | 5,185.90 | 5,673.76 | 6,726.24 | 0.00 | 6,726.24 | 54.24 |
| 001-450-210004 | SMALL TOOLS | 9,612.00 | 2,961.35 | 4,355.22 | 5,256.78 | 0.00 | 5,256.78 | 54.69 |
| 001-450-210005 | JANITORIAL SUPPLIES | 25,845.00 | 3,412.35 | 3,531.88 | 22,313.12 | 0.00 | 22,313.12 | 86.33 |
| 001-450-210006 | CHEMICAL & AGR. SUPPLIES | 48,699.00 | 969.89 | 1,199.43 | 47,499.57 | 0.00 | 47,499.57 | 97.54 |
| 001-450-210008 | GAS & OIL SUPPLIES | 24,052.00 | 2,774.84 | 3,840.91 | 20,211.09 | 0.00 | 20,211.09 | 84.03 |
| 001-450-310000 | PRNTGADVERPUBLCITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-310001 | CLASSIFIED ADS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-310002 | BROCHURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-310003 | FLYERS, SCHEDULES, MISC. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-320000 | DUESMTGSTRAINTRVLEXP | 2,360.00 | 0.00 | 0.00 | 2,360.00 | 0.00 | 2,360.00 | 100.00 |
| 001-450-320002 | PROF. DUESFEESMAGS.BKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-320003 | CONFERENCES & WORKSHOPS | 4,890.00 | 306.83 | 325.83 | 4,564.17 | 0.00 | 4,564.17 | 93.34 |
| 001-450-320004 | STAFF MILEAGE | 5,050.00 | 0.00 | 0.00 | 5,050.00 | 0.00 | 5,050.00 | 100.00 |
| 001-450-320005 | STAFF EXPENSE | 224.00 | 0.00 | 0.00 | 224.00 | 0.00 | 224.00 | 100.00 |
| 001-450-331000 | UTILITIES | 400.00 | 1,980.00 | 1,993.94 | -1,593.94 | 0.00 | -1,593.94 | -398.49 |
| 001-450-331001 | ELECTRICITY | 0.00 | 88.31 | 88.31 | -88.31 | 0.00 | -88.31 | 0.00 |
| 001-450-331002 | NATURAL GAS | 78,000.00 | 7,006.90 | 12,693.96 | 65,306.04 | 0.00 | 65,306.04 | 83.73 |
| 001-450-331003 | WATER & SEWER | 59,421.00 | 220.36 | 220.36 | 59,200.64 | 0.00 | 59,200.64 | 99.63 |
| 001-450-331004 | TELEPHONE | 236,735.00 | 34,688.44 | 34,688.44 | 202,046.56 | 0.00 | 202,046.56 | 85.35 |
| 001-450-331005 | MISCELLANEOUS | 4,980.00 | 395.65 | 942.30 | 4,037.70 | 0.00 | 4,037.70 | 81.08 |
| | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

GL - Expense vs Budget (09/08/2022 - 03:28 PM)

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------------|--------------|---------------|------------|--------------|------------|--------------|-------------|
| 001-450-331006 | GARBAGE EXPENSE | 22,389.00 | 1,875.11 | 2,716.46 | 19,672.54 | 0.00 | 19,672.54 | 87.87 |
| 001-450-331007 | FEES(activetechbank) | 600.00 | 62.34 | 119.69 | 480.31 | 0.00 | 480.31 | 80.05 |
| 001-450-340000 | INTERNET & COMMUNICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-340001 | INTERNET AND COMMUNICATION | 8,572.00 | 1,257.30 | 6,307.67 | 2,264.33 | 0.00 | 2,264.33 | 26.42 |
| 001-450-340002 | DATA AND STORAGE BACK UP | 4,201.00 | 0.00 | 399.99 | 3,801.01 | 0.00 | 3,801.01 | 90.48 |
| 001-450-340003 | VIDEO AND PHOTOGRAPHY | 185.00 | 0.00 | 0.00 | 185.00 | 0.00 | 185.00 | 100.00 |
| 001-450-340004 | ONLINE ADVERTISING | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 | 50.00 | 100.00 |
| 001-450-355001 | BUILDING MAINT. & REPAIR | 53,010.00 | 15,813.96 | 21,693.36 | 31,316.64 | 0.00 | 31,316.64 | 59.08 |
| 001-450-355002 | STRUCTURE MAINT. & REPAIR | 23,636.00 | 0.00 | 477.86 | 23,158.14 | 0.00 | 23,158.14 | 97.98 |
| 001-450-355003 | EQUIPMENT MAINT. & REPAIR | 51,760.00 | 10,842.27 | 11,150.15 | 40,609.85 | 0.00 | 40,609.85 | 78.46 |
| 001-450-355004 | GROUND MAINT. & REPAIR | 75,950.00 | 7,946.98 | 7,946.98 | 68,003.02 | 0.00 | 68,003.02 | 89.54 |
| 001-450-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-380003 | PROGRAM CONTRACTS | 328,756.00 | 27,968.68 | 39,727.17 | 289,028.83 | 0.00 | 289,028.83 | 87.92 |
| 001-450-380004 | INSURANCE SERVICES | 44,000.00 | 0.00 | 460.00 | 43,540.00 | 0.00 | 43,540.00 | 98.95 |
| 001-450-380006 | EQUIP. MAINT. CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-380009 | REFUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-456001 | PARKS LEASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-450-456002 | EQUIPMENT RENTAL | 5,100.00 | 245.80 | 245.80 | 4,854.20 | 0.00 | 4,854.20 | 95.18 |
| 001-450-456003 | BUILDINGS & STRUCTURES | 5,125.00 | 0.00 | 0.00 | 5,125.00 | 0.00 | 5,125.00 | 100.00 |
| | MAT, SERV, SUPPLIES | 1,140,174.00 | 126,096.56 | 161,774.78 | 978,399.22 | 0.00 | 978,399.22 | 85.81 |
| 450 | EXPENDITURES | 2,334,973.00 | 222,026.12 | 335,433.38 | 1,999,539.62 | 0.00 | 1,999,539.62 | 85.63 |
| 451 | AQUATICS | | | | | | | |
| 001-451-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-110031 | AQUATIC ss SUPERVISOR | 22,667.00 | 1,888.90 | 3,668.25 | 18,998.75 | 0.00 | 18,998.75 | 83.82 |
| 001-451-110032 | ADMIN COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-110033 | SECRETARY I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-110034 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-110035 | AQUATIC COORDINATOR | 61,367.00 | 4,870.40 | 9,339.89 | 52,027.11 | 0.00 | 52,027.11 | 84.78 |
| 001-451-110036 | Aquatic Technician | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-110037 | AQUATIC SPECIALIST | 48,083.00 | 4,207.22 | 7,984.45 | 40,098.55 | 0.00 | 40,098.55 | 83.39 |
| 001-451-120000 | PARTTIME & TEM SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-120001 | GUARDS | 251,160.00 | 24,358.96 | 44,734.29 | 206,425.71 | 0.00 | 206,425.71 | 82.19 |
| 001-451-120002 | CASHIERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-120003 | INSTRUCTORS | 101,674.00 | 11,612.79 | 20,872.89 | 80,801.11 | 0.00 | 80,801.11 | 79.47 |
| 001-451-120004 | COACHES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-120005 | FITNESS INSTRUCTOR | 18,756.00 | 1,779.19 | 3,123.52 | 15,632.48 | 0.00 | 15,632.48 | 83.35 |
| 001-451-120006 | PERSONAL TRAINER | 3,848.00 | 496.66 | 731.92 | 3,116.08 | 0.00 | 3,116.08 | 80.98 |
| 001-451-120007 | PC MONITOR | 25,116.00 | 5,858.95 | 10,594.61 | 14,521.39 | 0.00 | 14,521.39 | 57.82 |
| 001-451-120008 | Lead Guard | 42,331.00 | 1,078.06 | 1,892.04 | 40,438.96 | 0.00 | 40,438.96 | 95.53 |
| 001-451-120009 | CHILD MINDER | 25,116.00 | 0.00 | 0.00 | 25,116.00 | 0.00 | 25,116.00 | 100.00 |
| 001-451-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-140001 | FICA | 45,909.00 | 4,291.86 | 7,867.67 | 38,041.33 | 0.00 | 38,041.33 | 82.86 |
| 001-451-140002 | UNEMPLOYMENT | 36,007.00 | 247.51 | 460.98 | 35,546.02 | 0.00 | 35,546.02 | 98.72 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|------------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-451-140003 | RETIREMENT | 10,701.00 | 877.34 | 1,679.43 | 9,021.57 | 0.00 | 9,021.57 | 84.31 |
| 001-451-140004 | HEALTH INSURANCE | 52,250.00 | 4,207.64 | 8,405.16 | 43,844.84 | 0.00 | 43,844.84 | 83.91 |
| 001-451-140005 | SAIF | 35,465.00 | 1,754.96 | 3,573.59 | 31,891.41 | 0.00 | 31,891.41 | 89.92 |
| | PERSONNEL EXPENSE | 780,450.00 | 67,530.44 | 124,928.69 | 655,521.31 | 0.00 | 655,521.31 | 83.99 |
| 001-451-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-210001 | OFFICE SUPPLIES | 5,510.00 | 771.20 | 1,922.57 | 3,587.43 | 0.00 | 3,587.43 | 65.11 |
| 001-451-210002 | POSTAGE SUPPLIES | 450.00 | 10.20 | 16.80 | 433.20 | 0.00 | 433.20 | 96.27 |
| 001-451-210003 | PROGRAM SUPPLIES | 18,915.00 | 2,940.70 | 5,051.69 | 13,863.31 | 0.00 | 13,863.31 | 73.29 |
| 001-451-210004 | SMALL TOOLS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-210005 | JANITORIAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-210006 | CHEMICAL & AGR. SUPPLIES | 30,800.00 | 8,860.31 | 10,732.81 | 20,067.19 | 0.00 | 20,067.19 | 65.15 |
| 001-451-210007 | STORE SUPPLIES | 7,500.00 | 2,179.53 | 2,179.53 | 5,320.47 | 0.00 | 5,320.47 | 70.94 |
| 001-451-310008 | GAS & OIL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-310009 | PRNTGADVERPUBLCITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-310010 | CLASSIFIED ADS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-310011 | BROCHURE | 625.00 | 0.00 | 0.00 | 625.00 | 0.00 | 625.00 | 100.00 |
| 001-451-310012 | FLYERS, SCHEDULES, MISC. | 1,450.00 | 0.00 | 0.00 | 1,450.00 | 0.00 | 1,450.00 | 100.00 |
| 001-451-310003 | DUESMGTSTRAINTRVLEXP | 4,850.00 | 56.05 | 112.10 | 4,737.90 | 0.00 | 4,737.90 | 97.69 |
| 001-451-320000 | DIRECTORS FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-320001 | PROF. DUESFEESMAGS.BKS | 5,340.00 | 715.42 | 755.89 | 4,584.11 | 0.00 | 4,584.11 | 85.84 |
| 001-451-320003 | CONFERENCE & WORKSHOPS | 1,450.00 | 0.00 | 0.00 | 1,450.00 | 0.00 | 1,450.00 | 100.00 |
| 001-451-320004 | STAFF MILEAGE | 350.00 | 0.00 | 0.00 | 350.00 | 0.00 | 350.00 | 100.00 |
| 001-451-320005 | STAFF EXPENSE | 1,000.00 | 0.00 | 9.37 | 990.63 | 0.00 | 990.63 | 99.06 |
| 001-451-320006 | WATER POL.O EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-331001 | ELECTRICITY | 207,833.00 | 17,580.12 | 33,370.26 | 174,462.74 | 0.00 | 174,462.74 | 83.94 |
| 001-451-331002 | NATURAL GAS | 69,764.00 | 5,431.62 | 5,431.62 | 64,332.38 | 0.00 | 64,332.38 | 92.21 |
| 001-451-331003 | WATER & SEWER | 29,825.00 | 8,880.97 | 8,880.97 | 20,944.03 | 0.00 | 20,944.03 | 70.22 |
| 001-451-331004 | TELEPHONE | 8,700.00 | 389.25 | 746.08 | 7,953.92 | 0.00 | 7,953.92 | 91.42 |
| 001-451-331005 | DOE REPAYMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-331007 | FEES(activetechbank) | 62,625.00 | 6,921.37 | 11,584.72 | 51,040.28 | 0.00 | 51,040.28 | 81.50 |
| 001-451-340000 | INTERNET & COMMUNICATON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-340001 | INTERNET AND COMMUNICATON | 1,067.00 | 263.96 | 263.96 | 803.04 | 0.00 | 803.04 | 75.26 |
| 001-451-340002 | DATA STORAGE AND BACKUP | 45.00 | 0.00 | 0.00 | 45.00 | 0.00 | 45.00 | 100.00 |
| 001-451-340003 | VIDEO AND ONLINE PHOTOGRAPHY | 210.00 | 19.08 | 38.16 | 171.84 | 0.00 | 171.84 | 81.83 |
| 001-451-340004 | ONLINE ADVERTISING | 262.00 | 0.00 | 0.00 | 262.00 | 0.00 | 262.00 | 100.00 |
| 001-451-355000 | MAINTENANCE & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-355001 | BUILDING MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-355002 | STRUCTURE MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-355003 | EQUIPMENT MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-355004 | GROUND MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-380001 | LEGAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-380003 | PROGRAM CONTRACTS | 22,000.00 | 0.00 | 0.00 | 22,000.00 | 0.00 | 22,000.00 | 100.00 |
| 001-451-380004 | INSURANCE SERVICES | 46,449.00 | 290.62 | 290.62 | 46,158.38 | 0.00 | 46,158.38 | 99.37 |

CL - Expense vs Budget (09/08/2022 - 03:28 PM)

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|------------------------------|--------------|---------------|------------|--------------|------------|--------------|-------------|
| 001-451-380005 | INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-380006 | EQUIP. MAINT. CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-380007 | FITNESS CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-380009 | REFUNDS | 450.00 | 50.00 | 106.00 | 344.00 | 0.00 | 344.00 | 76.44 |
| 001-451-456000 | RENTAL LEASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-456001 | PARKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-456002 | EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-451-456003 | BUILDINGS & STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MAT., SERV., SUPPLIES | 527,470.00 | 55,360.40 | 81,493.15 | 445,976.85 | 0.00 | 445,976.85 | 84.55 |
| 451 | AQUATICS | 1,307,920.00 | 122,890.84 | 206,421.84 | 1,101,498.16 | 0.00 | 1,101,498.16 | 84.22 |
| 452 | ADULT SPORTS DEPARTMENT | | | | | | | |
| 001-452-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-110032 | Admin COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-110033 | SECRETARY I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-110034 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-110043 | ADULT SPORTS Coord | 9,205.00 | 180.85 | 793.74 | 8,411.26 | 0.00 | 8,411.26 | 91.38 |
| 001-452-110044 | ADULT SPORTS (SS) SUPERVISOR | 4,533.00 | 377.78 | 740.61 | 3,792.39 | 0.00 | 3,792.39 | 83.66 |
| 001-452-120000 | PARTTIME & TEMP. SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-120001 | SPORTS ASSISTANT | 40,186.00 | 0.00 | 0.00 | 40,186.00 | 0.00 | 40,186.00 | 100.00 |
| 001-452-120002 | SPORTS LEADERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-135001 | FULL TIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-135002 | PARTTIME & TEMP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-140001 | FICA | 4,125.00 | 42.71 | 117.34 | 4,007.66 | 0.00 | 4,007.66 | 97.16 |
| 001-452-140002 | UNEMPLOYMENT | 3,235.00 | 0.87 | 4.86 | 3,230.14 | 0.00 | 3,230.14 | 99.85 |
| 001-452-140003 | RETIREMENT | 1,113.00 | 44.68 | 122.75 | 990.25 | 0.00 | 990.25 | 88.97 |
| 001-452-140004 | HEALTH INSURANCE | 5,450.00 | 182.78 | 593.55 | 4,856.45 | 0.00 | 4,856.45 | 89.11 |
| 001-452-140005 | SAIF | 3,187.00 | 17.30 | 55.10 | 3,131.90 | 0.00 | 3,131.90 | 98.27 |
| | PERSONNEL EXPENSE | 71,034.00 | 846.97 | 2,427.95 | 68,606.05 | 0.00 | 68,606.05 | 96.58 |
| 001-452-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-210001 | OFFICE SUPPLIES | 1,600.00 | 93.75 | 945.72 | 654.28 | 0.00 | 654.28 | 40.89 |
| 001-452-210002 | POSTAGE SUPPLIES | 175.00 | 0.00 | 0.00 | 175.00 | 0.00 | 175.00 | 100.00 |
| 001-452-210003 | PROGRAM SUPPLIES | 13,260.00 | 767.48 | 767.48 | 12,492.52 | 0.00 | 12,492.52 | 94.21 |
| 001-452-210004 | SMALL TOOLS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-210005 | JANITORIAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-210006 | CHEMICAL & AGR. SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-210007 | STORE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-210008 | GAS & OIL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-310000 | PRNTGADVERPUBLCITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-310001 | CLASSIFIED ADS | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-452-310002 | BROCHURE | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-452-310003 | FLYERS, SCHEDULES, MISC. | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 100.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-452-320000 | DUES/MTG/STRAINT/RYLEXPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-320001 | DIRECTORS FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-320002 | PROF. DUES/FEES/MAGS/BKS | 1,700.00 | 19.00 | 38.00 | 1,662.00 | 0.00 | 1,662.00 | 97.76 |
| 001-452-320003 | CONFERENCES & WORKSHOPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-320004 | STAFF MILEAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-320005 | STAFF EXPENSE | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| 001-452-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-331001 | ELECTRICITY | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 100.00 |
| 001-452-331003 | WATER & SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-331004 | TELEPHONE | 1,300.00 | 0.00 | 111.76 | 0.00 | 0.00 | 1,076.48 | 82.81 |
| 001-452-331005 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-331007 | FEES(activetechbank) | 750.00 | 0.00 | 1.96 | 748.04 | 0.00 | 748.04 | 99.74 |
| 001-452-340000 | INTERNET AND COMMUNICATON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-340001 | INTERNET AND COMMUNICATON | 487.50 | 0.00 | 0.00 | 487.50 | 0.00 | 487.50 | 100.00 |
| 001-452-340002 | DATA STORAGE AND BACK UP | 87.50 | 0.00 | 0.00 | 87.50 | 0.00 | 87.50 | 100.00 |
| 001-452-340003 | VIDEO AND PHOTOGRAPHY | 87.50 | 19.09 | 38.18 | 49.32 | 0.00 | 49.32 | 56.37 |
| 001-452-340004 | ONLINE ADVERTISING | 87.50 | 0.00 | 0.00 | 87.50 | 0.00 | 87.50 | 100.00 |
| 001-452-355000 | MAINTENANCE & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-355001 | BUILDING MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-355002 | STRUCTURE MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-355003 | EQUIPMENT MAINT. & REPAIR | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-452-355004 | GROUND MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-380003 | PROGRAM CONTRACTS | 16,000.00 | 0.00 | 0.00 | 10,450.00 | 0.00 | 10,450.00 | 65.31 |
| 001-452-380004 | INSURANCE | 4,300.00 | 290.62 | 5,550.00 | 4,009.38 | 0.00 | 4,009.38 | 93.24 |
| 001-452-380005 | INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-380006 | EQUIP MAINT. CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-380009 | REFUNDS | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-452-456000 | RENTAL LEASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-456001 | PARKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-452-456002 | EQUIPMENT RENTAL | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-452-456003 | BUILDINGS & STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 45,885.00 | 1,301.70 | 7,855.48 | 38,029.52 | 0.00 | 38,029.52 | 82.88 |
| 452 | ADULT SPORTS DEPARTMENT | 116,919.00 | 2,148.67 | 10,283.43 | 106,635.57 | 0.00 | 106,635.57 | 91.20 |
| 453 | YOUTH SPORTS DEPARTMENT | | | | | | | |
| 001-453-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-110032 | ADMIN COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-110033 | SECRETARY I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-110034 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-110042 | YOUTH SPORTS ss SUPERVISOR | 18,133.00 | 1,511.12 | 2,962.41 | 15,170.59 | 0.00 | 15,170.59 | 83.66 |
| 001-453-110043 | SPORTS TECHNICIAN | 35,880.00 | 3,139.50 | 4,709.25 | 31,170.75 | 0.00 | 31,170.75 | 86.88 |
| 001-453-110045 | YOUTH SPORTS COORDINATOR | 52,162.00 | 4,933.05 | 9,012.67 | 43,149.33 | 0.00 | 43,149.33 | 82.72 |
| 001-453-120000 | PARTTIME & TEMP. SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

GL - Expense vs Budget (09/08/2022 - 03:28 PM)

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-453-120001 | SPORTS LEADERS | 70,684.00 | 198.38 | 922.98 | 69,761.02 | 0.00 | 69,761.02 | 98.69 |
| 001-453-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-135002 | PARTTIME & TEMP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-140001 | FICA | 13,530.00 | 748.32 | 1,346.96 | 12,183.04 | 0.00 | 12,183.04 | 90.04 |
| 001-453-140002 | UNEMPLOYMENT | 10,612.00 | 37.33 | 70.72 | 10,541.28 | 0.00 | 10,541.28 | 99.33 |
| 001-453-140003 | RETIREMENT | 8,600.00 | 515.54 | 958.00 | 7,642.00 | 0.00 | 7,642.00 | 88.86 |
| 001-453-140004 | HEALTH INSURANCE | 57,800.00 | 4,975.95 | 9,735.58 | 48,064.42 | 0.00 | 48,064.42 | 83.16 |
| 001-453-140005 | SAIF | 10,452.00 | 314.29 | 600.90 | 9,851.10 | 0.00 | 9,851.10 | 94.25 |
| | PERSONNEL EXPENSE | 277,853.00 | 16,373.48 | 30,319.47 | 247,533.53 | 0.00 | 247,533.53 | 89.09 |
| 001-453-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-210001 | OFFICE SUPPLIES | 3,500.00 | 171.71 | 1,086.12 | 2,413.88 | 0.00 | 2,413.88 | 68.97 |
| 001-453-210002 | POSTAGE SUPPLIES | 175.00 | 6.00 | 10.80 | 164.20 | 0.00 | 164.20 | 93.83 |
| 001-453-210003 | PROGRAM SUPPLIES | 78,860.00 | 7,494.40 | 22,189.90 | 56,670.10 | 0.00 | 56,670.10 | 71.86 |
| 001-453-210004 | SMALL TOOLS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-210005 | JANITORIAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-210006 | CHEMICAL & AGR. SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-210007 | STORE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-210008 | GAS & OIL SUPPLIES | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 | 400.00 | 100.00 |
| 001-453-310000 | PRNTGADVERPUBLICTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-310001 | CLASSIFIED ADS | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-453-310002 | BROCHURE | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 | 800.00 | 100.00 |
| 001-453-310003 | FLYERS, SCHEDULES, MISC. | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-453-320000 | DUESMTGSTRAINTRVLEXP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-320001 | DIRECTORS FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-320002 | PROF. DUESFEESMAGS BKS | 1,466.00 | 19.00 | 38.00 | 1,428.00 | 0.00 | 1,428.00 | 97.41 |
| 001-453-320003 | CONFERENCES & WORKSHOPS | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 100.00 |
| 001-453-320004 | STAFF MILLEAGE | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 | 700.00 | 100.00 |
| 001-453-320005 | STAFF EXPENSE | 1,200.00 | 0.00 | 0.66 | 1,199.34 | 0.00 | 1,199.34 | 99.95 |
| 001-453-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-331001 | ELECTRICITY | 2,000.00 | 741.43 | 1,222.91 | 777.09 | 0.00 | 777.09 | 38.85 |
| 001-453-331002 | NATURAL GAS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-331003 | WATER & SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-331004 | TELEPHONE | 1,500.00 | 141.96 | 180.10 | 1,319.90 | 0.00 | 1,319.90 | 87.99 |
| 001-453-331005 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-331007 | FEES(activatcbrnk) | 8,000.00 | 223.36 | 382.63 | 7,617.37 | 0.00 | 7,617.37 | 95.22 |
| 001-453-340000 | INTERNET & COMMUNICATON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-340001 | INTERNET AND COMMUNICATION | 1,323.40 | 0.00 | 0.00 | 1,323.40 | 0.00 | 1,323.40 | 100.00 |
| 001-453-340002 | DATA STORAGE & BACK UP | 237.54 | 0.00 | 0.00 | 237.54 | 0.00 | 237.54 | 100.00 |
| 001-453-340003 | VIDEO & PHOTOGRAPHY | 237.53 | 19.08 | 38.16 | 199.37 | 0.00 | 199.37 | 83.93 |
| 001-453-340004 | ONLINE ADVERTISING | 237.53 | 0.00 | 0.00 | 237.53 | 0.00 | 237.53 | 100.00 |
| 001-453-355000 | MAINTENANCE & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-355001 | BUILDING MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-355002 | STRUCTURE MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-355003 | EQUIPMENT MAINT. & REPAIR | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 100.00 |
| 001-453-355004 | GROUNDM MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|---------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-453-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-380001 | LEGAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-380002 | ARCHLANDSCAPE SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-380003 | PROGRAM CONTRACTS | 90,000.00 | 11,373.15 | 23,333.80 | 66,666.20 | 0.00 | 66,666.20 | 74.07 |
| 001-453-380004 | INSURANCE SERVICES | 5,000.00 | 1,072.14 | 1,072.14 | 3,927.86 | 0.00 | 3,927.86 | 78.56 |
| 001-453-380009 | REFUNDS | 1,000.00 | 149.00 | 149.00 | 851.00 | 0.00 | 851.00 | 85.10 |
| 001-453-456000 | RENTAL LEASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-456001 | PARKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-456002 | EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-453-456003 | BUILDINGS & STRUCTURES | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 100.00 |
| | MATL. SERV., SUPPLIES | 209,037.00 | 21,411.23 | 49,704.22 | 159,332.78 | 0.00 | 159,332.78 | 76.22 |
| 453 | YOUTH SPORTS DEPARTMENT | 486,890.00 | 37,784.71 | 80,023.69 | 406,866.31 | 0.00 | 406,866.31 | 83.56 |
| 454 | CLASSES/SPECIAL ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-110032 | ADMIN COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-110033 | SECRETARY I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-110034 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-110051 | RECREATION SUPERVISOR | 9,067.00 | 755.56 | 1,481.21 | 7,585.79 | 0.00 | 7,585.79 | 83.66 |
| 001-454-110053 | RECREATION COORDINATOR | 30,684.00 | 2,556.96 | 4,903.22 | 25,780.78 | 0.00 | 25,780.78 | 84.02 |
| 001-454-120000 | PART TIME & TEMP SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-120005 | SPECIAL EVENTS LEADER | 41,680.00 | 5,326.87 | 8,615.62 | 33,064.38 | 0.00 | 33,064.38 | 79.33 |
| 001-454-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-140001 | FICA | 6,229.00 | 660.88 | 1,147.45 | 5,081.55 | 0.00 | 5,081.55 | 81.58 |
| 001-454-140002 | UNEMPLOYMENT | 4,886.00 | 35.96 | 64.01 | 4,821.99 | 0.00 | 4,821.99 | 98.69 |
| 001-454-140003 | RETIREMENT | 3,220.00 | 265.00 | 510.75 | 2,709.25 | 0.00 | 2,709.25 | 84.14 |
| 001-454-140004 | HEALTH INSURANCE | 16,500.00 | 1,367.48 | 2,734.96 | 13,765.04 | 0.00 | 13,765.04 | 83.42 |
| 001-454-140005 | SAIF | 4,812.00 | 222.95 | 414.70 | 4,397.30 | 0.00 | 4,397.30 | 91.38 |
| | PERSONNEL EXPENSE | 117,078.00 | 11,191.66 | 19,871.92 | 97,206.08 | 0.00 | 97,206.08 | 83.03 |
| 001-454-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-210001 | OFFICE SUPPLIES | 2,000.00 | 87.22 | 207.68 | 1,792.32 | 0.00 | 1,792.32 | 89.62 |
| 001-454-210002 | POSTAGE SUPPLIES | 600.00 | 6.00 | 10.20 | 589.80 | 0.00 | 589.80 | 98.30 |
| 001-454-210003 | PROGRAM SUPPLIES | 7,500.00 | 3,108.05 | 3,101.47 | 4,398.53 | 0.00 | 4,398.53 | 58.65 |
| 001-454-210004 | SMALL TOOLS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-210005 | JANITORIAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-210008 | GAS & OIL SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-454-210024 | QUILT CLUB SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-310000 | PRNTGADVERPUBLICITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-310001 | CLASSIFIE ADS | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 | 100.00 |
| 001-454-310002 | BROCHURE | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-454-310003 | FLYERS, SCHEDULES, MISC. | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| 001-454-320000 | DUES/MTG/STRAIN/VIEWEXPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

GL - Expense vs Budget (09/08/2022 - 03:28 PM)

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-454-320001 | DIRECTORS FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-320002 | PROF. DUESFEESMAGS BKS | 400.00 | 19.00 | 38.00 | 362.00 | 0.00 | 362.00 | 90.50 |
| 001-454-320003 | CONFERENCES & WORKSHOPS | 1,400.00 | 0.00 | 0.00 | 1,400.00 | 0.00 | 1,400.00 | 100.00 |
| 001-454-320004 | STAFF MILEAGE | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-454-320005 | STAFF EXPENSE | 800.00 | 18.70 | 18.70 | 781.30 | 0.00 | 781.30 | 97.66 |
| 001-454-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-331001 | ELECTRICITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-331002 | NATURAL GAS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-331003 | WATER & SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-331004 | TELEPHONE | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 | 400.00 | 100.00 |
| 001-454-331005 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-331007 | FEES(activnetcbank) | 4,000.00 | 84.79 | 84.79 | 3,915.21 | 0.00 | 3,915.21 | 97.88 |
| 001-454-340000 | INTERNET & COMMUNICATION | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 | 1,100.00 | 100.00 |
| 001-454-340001 | INTERNET AND COMMUNICATION | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-454-340002 | DATA STORAGE & BACK UP | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-454-340003 | VIDEO & PHOTOGRAPHY | 200.00 | 19.08 | 38.16 | 161.84 | 0.00 | 161.84 | 80.92 |
| 001-454-340004 | ONLINE ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-355000 | MAINTENANCE & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-355001 | BUILDING MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-355002 | STRUCTURE MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-355003 | EQUIPMENT MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-355004 | GROUND MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-380003 | PROGRAM CONTRACTS | 20,000.00 | 1,792.50 | 7,474.61 | 12,525.39 | 0.00 | 12,525.39 | 62.63 |
| 001-454-380004 | INSURANCE SERVICES | 5,000.00 | 290.62 | 290.62 | 4,709.38 | 0.00 | 4,709.38 | 94.19 |
| 001-454-380005 | INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-380006 | EQUIPMENT MAINT. CONTRACT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-380007 | SENIOR TRIPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-380009 | REFUNDS | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 | 100.00 |
| 001-454-380013 | CONTRACTS-ADMISSIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-456000 | RENTAL LEASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-456001 | PARKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-456002 | EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-454-456003 | BUILDINGS & STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 44,650.00 | 5,425.96 | 11,264.23 | 33,385.77 | 0.00 | 33,385.77 | 74.77 |
| 454 | CLASSES/SPECIAL ACTIVITY | 161,728.00 | 16,617.62 | 31,136.15 | 130,591.85 | 0.00 | 130,591.85 | 80.75 |
| 455 | PLAYGROUNDS & CENTERS | | | | | | | |
| 001-455-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-110032 | ADMIN COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-110033 | SECRETARY I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-110034 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-110052 | RECREATION SUPERVISOR | 9,067.00 | 755.56 | 1,481.21 | 7,585.79 | 0.00 | 7,585.79 | 83.66 |
| 001-455-110055 | RECREATION COORDINATOR | 12,273.00 | 1,022.78 | 2,068.07 | 10,204.93 | 0.00 | 10,204.93 | 83.15 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-455-110056 | CARE TECHNICIAN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-120000 | PART TIME & TEMP SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-120001 | AFTER SCHOOL STAFF | 394,561.00 | 34,240.69 | 56,626.36 | 337,934.64 | 0.00 | 337,934.64 | 85.65 |
| 001-455-120002 | PLAYGROUND/EVENTS STAFF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-120003 | CENTERS STAFF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-120004 | CARE DIRECTOR | 43,613.00 | 3,634.36 | 7,006.34 | 36,606.66 | 0.00 | 36,606.66 | 83.94 |
| 001-455-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-135001 | FULL TIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-135002 | PARTIME & TEMP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-140001 | FICA | 35,153.00 | 3,033.53 | 5,139.49 | 30,013.51 | 0.00 | 30,013.51 | 85.38 |
| 001-455-140002 | UNEMPLOYMENT | 27,571.00 | 179.99 | 307.50 | 27,263.50 | 0.00 | 27,263.50 | 98.88 |
| 001-455-140003 | RETIREMENT | 5,261.00 | 433.00 | 844.42 | 4,416.58 | 0.00 | 4,416.58 | 83.95 |
| 001-455-140004 | HEALTH INSURANCE | 36,110.00 | 3,000.36 | 6,058.98 | 30,051.02 | 0.00 | 30,051.02 | 83.22 |
| 001-455-140005 | SAIF | 9,216.00 | 428.91 | 798.91 | 8,417.09 | 0.00 | 8,417.09 | 91.33 |
| | PERSONNEL EXPENSE | 572,825.00 | 46,729.18 | 80,331.28 | 492,493.72 | 0.00 | 492,493.72 | 85.98 |
| 001-455-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-210001 | OFFICE SUPPLIES | 3,500.00 | 170.28 | 238.82 | 3,261.18 | 0.00 | 3,261.18 | 93.18 |
| 001-455-210002 | POSTAGE SUPPLIES | 500.00 | 1.20 | 1.80 | 498.20 | 0.00 | 498.20 | 99.64 |
| 001-455-210003 | PROGRAM SUPPLIES | 25,000.00 | 832.66 | 832.66 | 24,167.34 | 0.00 | 24,167.34 | 96.67 |
| 001-455-210004 | CARE DIRECTOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-210005 | JANITORIAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-210006 | CHEMICAL & AGR. SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-210007 | STORE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-210008 | GAS & OIL SUPPLIES | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 100.00 |
| 001-455-210013 | SUMMER PLAYGR SUPPLIES | 4,000.00 | 361.68 | 361.68 | 3,638.32 | 0.00 | 3,638.32 | 90.96 |
| 001-455-210014 | CARE SNACKS | 14,000.00 | 632.49 | 751.49 | 13,248.51 | 0.00 | 13,248.51 | 94.63 |
| 001-455-310000 | PRNTGADVERPUBLCITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-310001 | CLASSIFIED ADS | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 100.00 |
| 001-455-310002 | BROCHURE | 1,000.00 | 84.00 | 168.00 | 832.00 | 0.00 | 832.00 | 83.20 |
| 001-455-310003 | FL YERS, SCHEDULS, MISC. | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-455-320000 | DUESMTGSTRANTRVLEKPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-320002 | PROF. DUESFEESMAGS BKS | 815.00 | 19.00 | 38.00 | 777.00 | 0.00 | 777.00 | 95.34 |
| 001-455-320003 | CONFERENCES & WORKSHOPS | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 | 700.00 | 100.00 |
| 001-455-320004 | STAFF MILLEAGE | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-455-320005 | STAFF EXPENSE | 2,000.00 | 105.00 | 108.47 | 1,891.53 | 0.00 | 1,891.53 | 94.58 |
| 001-455-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-331001 | ELECTRICITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-331002 | NATURAL GAS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-331003 | WATER & SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-331004 | TELEPHONE | 5,500.00 | 956.52 | 1,350.84 | 4,149.16 | 0.00 | 4,149.16 | 75.44 |
| 001-455-331007 | FEES(activetecbank) | 20,000.00 | 3,148.87 | 5,975.59 | 14,024.41 | 0.00 | 14,024.41 | 70.12 |
| 001-455-340000 | INTERNET & COMMUNICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-340001 | INTERNET AND COMMUNICATION | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 | 1,100.00 | 100.00 |
| 001-455-340002 | DATA STORAGE AND BACK UP | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-455-340003 | VIDEO AND PHOTOGRAPHY | 200.00 | 19.09 | 38.18 | 161.82 | 0.00 | 161.82 | 80.91 |

GL - Expense vs Budget (09/08/2022 - 03:28 PM)

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|---------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-455-340004 | ONLINE ADVERTISING | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-455-355000 | MAINTENANCE & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-355001 | BUILDING MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-355002 | STRUCTURE MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-355003 | EQUIPMENT MAINT. & REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-380003 | PROGRAM CONTRACTS | 5,000.00 | 0.00 | 0.00 | 4,210.89 | 0.00 | 4,210.89 | 84.22 |
| 001-455-380004 | INSURANCE SERVICES | 4,000.00 | 290.62 | 290.62 | 3,709.38 | 0.00 | 3,709.38 | 92.73 |
| 001-455-380009 | REFUNDS | 3,000.00 | 99.00 | 1,167.10 | 1,832.90 | 0.00 | 1,832.90 | 61.10 |
| 001-455-380013 | CONTRACTS-ADMISSIONS | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 100.00 |
| 001-455-456000 | RENTAL LEASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-456002 | EQUIPMENT RENTAL | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 100.00 |
| 001-455-456003 | BUILDINGS & STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-455-456003 | MATL. SERV., SUPPLIES | 106,915.00 | 6,720.41 | 12,112.36 | 94,802.64 | 0.00 | 94,802.64 | 88.67 |
| 001-455-610001 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 455 | PLAYGROUNDS & CENTERS | 679,740.00 | 53,449.59 | 92,443.64 | 587,296.36 | 0.00 | 587,296.36 | 86.40 |
| 456 | COMM CNTRS SCOUT HOUSE | | | | | | | |
| 001-456-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-110001 | RECREATION SUPERVISOR | 4,533.00 | 377.78 | 566.67 | 3,966.33 | 0.00 | 3,966.33 | 87.50 |
| 001-456-110002 | ADULT YOUTH COORDINATOR | 12,273.00 | 1,022.78 | 1,708.11 | 10,564.89 | 0.00 | 10,564.89 | 86.08 |
| 001-456-110003 | SR. CENTER SPECIALIST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-110004 | ADMIN COORDINATOR | 41,536.00 | 3,139.18 | 6,317.83 | 35,218.17 | 0.00 | 35,218.17 | 84.79 |
| 001-456-110032 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-110034 | SECRETARY II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-120000 | PARTTIME & TEMP. SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-120001 | BUILDING LEADER | 14,352.00 | 0.00 | 0.00 | 14,352.00 | 0.00 | 14,352.00 | 100.00 |
| 001-456-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-140001 | FICA | 5,561.00 | 347.30 | 657.35 | 4,903.65 | 0.00 | 4,903.65 | 88.18 |
| 001-456-140002 | UNEMPLOYMENT | 4,362.00 | 18.96 | 37.00 | 4,325.00 | 0.00 | 4,325.00 | 99.15 |
| 001-456-140003 | RETIREMENT | 4,726.00 | 112.04 | 224.69 | 4,501.31 | 0.00 | 4,501.31 | 95.25 |
| 001-456-140004 | HEALTH INSURANCE | 31,850.00 | 2,597.16 | 5,261.81 | 26,588.19 | 0.00 | 26,588.19 | 83.48 |
| 001-456-140005 | SAIF | 1,851.00 | 59.76 | 129.19 | 1,721.81 | 0.00 | 1,721.81 | 93.02 |
| | PERSONNEL EXPENSE | 121,044.00 | 7,674.96 | 14,902.65 | 106,141.35 | 0.00 | 106,141.35 | 87.69 |
| 001-456-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-210001 | OFFICE SUPPLIES | 1,000.00 | 3.22 | 6.44 | 993.56 | 0.00 | 993.56 | 99.36 |
| 001-456-210002 | POSTAGE SUPPLIES | 400.00 | 0.60 | 1.80 | 398.20 | 0.00 | 398.20 | 99.55 |
| 001-456-210003 | PROGRAM SUPPLIES | 4,000.00 | 419.02 | 419.02 | 3,580.98 | 0.00 | 3,580.98 | 89.52 |
| 001-456-210006 | CHEMICAL & AGR. SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-210008 | GAS & OIL SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-456-210013 | VENDING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-310001 | CLASSIFIED ADS | 450.00 | 0.00 | 0.00 | 450.00 | 0.00 | 450.00 | 100.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-456-310002 | BROCHURE | 1,000.00 | 84.00 | 168.00 | 832.00 | 0.00 | 832.00 | 83.20 |
| 001-456-310003 | FLYERS, SCHEDULES, MISC. | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| 001-456-320002 | PROF DUES/FEES/MAGS/BOOKS | 540.00 | 19.00 | 38.00 | 502.00 | 0.00 | 502.00 | 92.96 |
| 001-456-320003 | CONF & WORKSHOPS | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 | 600.00 | 100.00 |
| 001-456-320004 | STAFF MILLEAGE | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 | 1,100.00 | 100.00 |
| 001-456-320005 | STAFF EXPENSES | 300.00 | 0.00 | 0.56 | 299.44 | 0.00 | 299.44 | 99.81 |
| 001-456-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-331001 | ELECTRICITY | 8,000.00 | 728.94 | 1,240.97 | 6,759.03 | 0.00 | 6,759.03 | 84.49 |
| 001-456-331002 | NATURAL GAS | 1,400.00 | 18.18 | 18.18 | 1,381.82 | 0.00 | 1,381.82 | 98.70 |
| 001-456-331003 | WATER & SEWER | 20,000.00 | 2,206.94 | 2,206.94 | 17,793.06 | 0.00 | 17,793.06 | 88.97 |
| 001-456-331004 | TELEPHONE | 1,900.00 | 123.50 | 268.37 | 1,631.63 | 0.00 | 1,631.63 | 85.88 |
| 001-456-331005 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-331007 | FEES(activencbcbank) | 1,000.00 | 80.20 | 80.20 | 919.80 | 0.00 | 919.80 | 91.98 |
| 001-456-340000 | INTERNET AND COMMUNICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-340001 | INTERNET AND COMMUNICATION | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 | 1,100.00 | 100.00 |
| 001-456-340002 | DATA STORAGE & BACK UP | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-456-340003 | VIDEO & PHOTOGRAPHY | 200.00 | 19.08 | 38.16 | 161.84 | 0.00 | 161.84 | 80.92 |
| 001-456-340004 | ONLINE ADVERTISING | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-456-355003 | EQUIPMENT MAINT. & REPAIR | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-456-380000 | PROF. & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-380003 | PROGRAM CONTRACTS | 7,000.00 | 0.00 | 789.11 | 6,210.89 | 0.00 | 6,210.89 | 88.73 |
| 001-456-380004 | INSURANCE SERVICES | 50,000.00 | 528.78 | 528.78 | 49,471.22 | 0.00 | 49,471.22 | 98.94 |
| 001-456-380006 | EQUIP MAINT CONTRACT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-456-380007 | SENIOR TRIPS | 5,000.00 | 0.00 | 15.00 | 4,985.00 | 0.00 | 4,985.00 | 99.70 |
| 001-456-380009 | REFUNDS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 100.00 |
| 001-456-456002 | EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 109,840.00 | 4,231.46 | 5,819.53 | 104,020.47 | 0.00 | 104,020.47 | 94.70 |
| 456 | COMM CNTRS SCOUT HOUSE | 230,884.00 | 11,906.42 | 20,722.18 | 210,161.82 | 0.00 | 210,161.82 | 91.02 |
| 457 | COMM SCHOOLS | | | | | | | |
| 001-457-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-110032 | ADMIN COORDINATOR | 10,880.00 | 906.68 | 1,812.25 | 9,067.75 | 0.00 | 9,067.75 | 83.34 |
| 001-457-110057 | COMM SCHOOL COORDINATOR | 6,137.00 | 511.38 | 767.07 | 5,369.93 | 0.00 | 5,369.93 | 87.50 |
| 001-457-120000 | PART-TIME & TEMP SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-120001 | PART TIME STAFF | 27,480.00 | 227.50 | 227.50 | 27,252.50 | 0.00 | 27,252.50 | 99.17 |
| 001-457-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-135001 | FULL TIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-135002 | PART TIME & TEMP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-140001 | FICA | 3,404.00 | 125.88 | 214.72 | 3,189.28 | 0.00 | 3,189.28 | 93.69 |
| 001-457-140002 | UNEMPLOYMENT | 2,670.00 | 3.53 | 7.89 | 2,662.11 | 0.00 | 2,662.11 | 99.70 |
| 001-457-140003 | RETIREMENT | 1,378.00 | 113.46 | 206.37 | 1,171.63 | 0.00 | 1,171.63 | 85.02 |
| 001-457-140004 | HEALTH INSURANCE | 5,800.00 | 475.58 | 844.75 | 4,955.25 | 0.00 | 4,955.25 | 85.44 |

GL - Expense vs Budget (09/08/2022 - 03:28 PM)

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|--------------------------------|-----------|---------------|------------|--------------|------------|-----------|-------------|
| 001-457-140005 | WORKERS COMP PERSONNEL EXPENSE | 2,630.00 | 37.46 | 75.80 | 2,554.20 | 0.00 | 2,554.20 | 97.12 |
| | | 60,379.00 | 2,401.47 | 4,156.35 | 56,222.65 | 0.00 | 56,222.65 | 93.12 |
| 001-457-210000 | SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-210001 | OFFICE SUPPLIES | 2,000.00 | 78.62 | 157.24 | 1,842.76 | 0.00 | 1,842.76 | 92.14 |
| 001-457-210002 | POSTAGE SUPPLIES | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 | 400.00 | 100.00 |
| 001-457-210003 | PROGRAM SUPPLIES | 5,000.00 | 50.00 | 50.00 | 4,950.00 | 0.00 | 4,950.00 | 99.00 |
| 001-457-210004 | SMALL TOOLS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-210005 | JANITORIAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-210006 | CHEMICAL & AGRIL SUPP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-210007 | STORE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-210008 | GAS & OIL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-210014 | SNACKS & FOOD | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-457-210015 | UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-310000 | PRINTADPUBLCITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-310001 | CLASSIFIED ADS | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-457-310002 | BROCHURE | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 | 50.00 | 100.00 |
| 001-457-310003 | FLYERSSCHEDMISC | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| 001-457-320000 | DUESMBETRNTRVEXP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-320001 | DIRECTOR FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-320002 | PROF DUESFEESMAGBOOK | 800.00 | 19.00 | 38.00 | 762.00 | 0.00 | 762.00 | 95.25 |
| 001-457-320003 | CONF & WORKSHOPS | 275.00 | 0.00 | 0.00 | 275.00 | 0.00 | 275.00 | 100.00 |
| 001-457-320004 | STAFF MILIAGE | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-457-320005 | STAFF EXPENSE | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 | 400.00 | 100.00 |
| 001-457-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-331001 | ELECTRIC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-331002 | NATURAL GAS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-331003 | WATER & SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-331004 | TELEPHONE | 500.00 | 0.00 | 13.78 | 486.22 | 0.00 | 486.22 | 97.24 |
| 001-457-331005 | COMPUTER & CABLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-331007 | FEES(facivenetcbank) | 1,000.00 | 135.40 | 181.89 | 818.11 | 0.00 | 818.11 | 81.81 |
| 001-457-340000 | INTERNET & COMMUNICATON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-340001 | INTERNET AND COMMUNICATION | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 | 1,100.00 | 100.00 |
| 001-457-340002 | DATA STORAGE AND BACK UP | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-457-340003 | VIDEO & PHOTOGRAPHY | 200.00 | 19.09 | 38.18 | 161.82 | 0.00 | 161.82 | 80.91 |
| 001-457-340004 | ONLINE ADVERTISING | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-457-355000 | MAINT & REPAIRS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-355001 | BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-355002 | STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-355003 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-355004 | GROUPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-355005 | VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380000 | PROF & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380001 | LEGAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380002 | AUDIT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380003 | PROGRAM CONTRACTS | 11,000.00 | 6,154.00 | 6,943.11 | 4,056.89 | 0.00 | 4,056.89 | 36.88 |
| 001-457-380004 | INSURANCE SERVICES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 100.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|---------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-457-380005 | INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380006 | EQUIP MAINT CONTRACT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380007 | CONSULTANT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380008 | PROPERTY TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-380009 | REFUNDS | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 001-457-391000 | ELECTIONS | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 001-457-456000 | RENTAL/LEASES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-456002 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-457-456003 | BUILDINGS & STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 26,075.00 | 6,456.11 | 7,422.20 | 18,652.80 | 0.00 | 18,652.80 | 71.54 |
| 457 | COMM SCHOOLS | 86,454.00 | 8,857.58 | 11,578.55 | 74,875.45 | 0.00 | 74,875.45 | 86.61 |
| 458 | GOLF COURSE MAINT. | | | | | | | |
| 001-458-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-110032 | ADMIN COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-110058 | GOLF COURSE SUPERVISOR | 9,067.00 | 755.56 | 1,498.62 | 7,568.38 | 0.00 | 7,568.38 | 83.47 |
| 001-458-110059 | GC MAINT COORDINATOR | 53,012.00 | 321.12 | 7,356.51 | 45,655.49 | 0.00 | 45,655.49 | 86.12 |
| 001-458-110060 | GOLF MECHANIC | 49,083.00 | 0.00 | 1,927.76 | 47,155.24 | 0.00 | 47,155.24 | 96.07 |
| 001-458-110061 | Golf Landscaper | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-110062 | ASSIST GROUNDS GC | 41,536.00 | 0.00 | 0.00 | 41,536.00 | 0.00 | 41,536.00 | 100.00 |
| 001-458-120000 | PARTTIME & TEMP SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-120001 | PART TIME HELP | 180,619.00 | 17,078.58 | 28,675.56 | 151,943.44 | 0.00 | 151,943.44 | 84.12 |
| 001-458-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-135001 | FULL TIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-135002 | PART TIME & TEMP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-140001 | FICA | 25,499.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-140002 | UNEMPLOYEMENT | 19,999.00 | 1,388.83 | 3,018.51 | 22,480.49 | 0.00 | 22,480.49 | 88.16 |
| 001-458-140003 | RETIREMENT | 12,369.00 | 81.82 | 178.42 | 19,820.58 | 0.00 | 19,820.58 | 99.11 |
| 001-458-140004 | HEALTH INS | 90,250.00 | 60.44 | 119.88 | 12,249.12 | 0.00 | 12,249.12 | 99.03 |
| 001-458-140005 | WORKERS COMP | 19,698.00 | 233.22 | 2,454.32 | 87,795.68 | 0.00 | 87,795.68 | 97.28 |
| | PERSONNEL EXPENSE | 501,132.00 | 20,177.93 | 45,825.32 | 455,306.68 | 0.00 | 455,306.68 | 90.86 |
| 001-458-210000 | SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-210001 | OFFICE SUPPLIES | 1,780.00 | 122.41 | 965.80 | 814.20 | 0.00 | 814.20 | 45.74 |
| 001-458-210002 | POSTAGE SUPPLIES | 450.00 | 8.70 | 8.70 | 441.30 | 0.00 | 441.30 | 98.07 |
| 001-458-210003 | PROGRAM SUPPLIES | 15,772.00 | 838.87 | 935.45 | 14,836.55 | 0.00 | 14,836.55 | 94.07 |
| 001-458-210004 | SMALL TOOLS | 6,160.00 | 372.49 | 1,115.82 | 5,044.18 | 0.00 | 5,044.18 | 81.89 |
| 001-458-210005 | JANITORIAL SUPPLIES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 100.00 |
| 001-458-210006 | CHEMICAL & AGRIL SUPPLIES | 101,831.00 | 1,234.70 | 1,234.70 | 100,596.30 | 0.00 | 100,596.30 | 98.79 |
| 001-458-210007 | STORE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-210008 | GAS & OIL SUPPLIES | 39,285.00 | 7,096.19 | 9,449.51 | 29,835.49 | 0.00 | 29,835.49 | 75.95 |
| 001-458-210014 | SNACKS & FOOD | 660.00 | 0.00 | 0.00 | 660.00 | 0.00 | 660.00 | 100.00 |
| 001-458-210015 | UNIFORMS | 720.00 | 0.00 | 0.00 | 720.00 | 0.00 | 720.00 | 100.00 |
| 001-458-310000 | PRINTADPUBLICITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|---|--------------|---------------|------------|--------------|------------|------------|-------------|
| 001-458-310001 | CLASSIFIED ADS | 530.00 | 0.00 | 0.00 | 530.00 | 0.00 | 530.00 | 100.00 |
| 001-458-310002 | BROCHURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-310003 | FLYERS/SCHEM/MISC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-320000 | DUES/MEET/RTNTRAVEXP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-320001 | DIRECTOR FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-320002 | PROF DUES/FEES/MAGBOOKS | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 0.00 | 1,600.00 | 100.00 |
| 001-458-320003 | CONF & WORKSHOPS | 2,920.00 | 0.00 | 0.00 | 2,920.00 | 0.00 | 2,920.00 | 100.00 |
| 001-458-320004 | STAFF MILEAGE | 112.00 | 0.00 | 0.00 | 112.00 | 0.00 | 112.00 | 100.00 |
| 001-458-320005 | STAFF EXPENSE | 260.00 | 0.00 | 52.85 | 207.15 | 0.00 | 207.15 | 79.67 |
| 001-458-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-331001 | ELECTRIC | 18,900.00 | 5,812.81 | 9,534.92 | 9,365.08 | 0.00 | 9,365.08 | 49.55 |
| 001-458-331002 | NATURAL GAS | 7,800.00 | 0.00 | 0.00 | 7,800.00 | 0.00 | 7,800.00 | 100.00 |
| 001-458-331003 | WATER & SEWER | 176,250.00 | 45,265.67 | 45,265.67 | 130,984.33 | 0.00 | 130,984.33 | 74.32 |
| 001-458-331004 | TELEPHONE | 1,032.00 | 146.02 | 312.70 | 719.30 | 0.00 | 719.30 | 69.70 |
| 001-458-331005 | COMPUTER & CABLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-331006 | GARBAGE EXPENSE | 720.00 | 0.00 | 0.00 | 720.00 | 0.00 | 720.00 | 100.00 |
| 001-458-331007 | FEES(activetechbank) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-340000 | INTERNET & COMMUNICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-340001 | INTERNET AND COMMUNICATION | 1,141.00 | 0.00 | 0.00 | 1,141.00 | 0.00 | 1,141.00 | 100.00 |
| 001-458-340002 | DATA STORAGE AND BACKUP | 81.00 | 0.00 | 0.00 | 81.00 | 0.00 | 81.00 | 100.00 |
| 001-458-340003 | VIDEO AND PHOTOGRAPHY | 185.00 | 0.00 | 0.00 | 185.00 | 0.00 | 185.00 | 100.00 |
| 001-458-340004 | ONLINE ADVERTISING | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 | 50.00 | 100.00 |
| 001-458-355000 | MAINT & REPAIRS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-355001 | BUILDINGS | 7,108.00 | 0.00 | 0.00 | 7,108.00 | 0.00 | 7,108.00 | 100.00 |
| 001-458-355002 | STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-355003 | EQUIPMENT | 44,700.00 | 6,807.20 | 7,672.07 | 37,027.93 | 0.00 | 37,027.93 | 82.84 |
| 001-458-355004 | GROUNDS | 106,160.00 | 16,251.59 | 17,082.75 | 89,077.25 | 0.00 | 89,077.25 | 83.91 |
| 001-458-355005 | VEHICLES | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 0.00 | 1,600.00 | 100.00 |
| 001-458-380000 | PROF & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-380001 | LEGAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-380002 | AUDIT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-380003 | PROGRAM CONTRACTS | 22,410.00 | 1,372.00 | 756.45 | 21,653.55 | 0.00 | 21,653.55 | 96.62 |
| 001-458-380004 | INSURANCE | 11,000.00 | 0.00 | 0.00 | 11,000.00 | 0.00 | 11,000.00 | 100.00 |
| 001-458-380005 | INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-380006 | EQUIP MAINT CONTRACTS | 7,240.00 | 0.00 | 0.00 | 7,240.00 | 0.00 | 7,240.00 | 100.00 |
| 001-458-380007 | CONSULTANT SERVICES | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 100.00 |
| 001-458-380008 | PROPERTY TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-391000 | ELECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-456000 | RENTAL/LEASES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-458-456002 | EQUIPMENT | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 | 600.00 | 100.00 |
| 001-458-456003 | BUILD & STRUCTURES MATT, SERV., SUPPLIES | 583,557.00 | 85,328.65 | 94,387.39 | 489,169.61 | 0.00 | 489,169.61 | 83.83 |
| 458 | GOLF COURSE MAINT. | 1,084,689.00 | 105,506.58 | 140,212.71 | 944,476.29 | 0.00 | 944,476.29 | 87.07 |

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|-----------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 459 | GOLF CLUB HOUSE | | | | | | | |
| 001-459-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-110001 | Special Services Supervisor | 11,787.00 | 982.22 | 1,925.57 | 9,861.43 | 0.00 | 9,861.43 | 83.66 |
| 001-459-110032 | ADMIN COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-110059 | CLUB HOUSE COORDINATOR | 78,433.00 | 6,526.80 | 12,795.44 | 65,637.56 | 0.00 | 65,637.56 | 83.69 |
| 001-459-110060 | CLUB HOUSE ASST | 45,793.00 | 3,816.08 | 7,317.85 | 38,475.15 | 0.00 | 38,475.15 | 84.02 |
| 001-459-110061 | CLUB HOUSE ASSISTANT 2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-120000 | PART TIME & TEMP SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-120001 | GOLF CLERKS | 138,000.00 | 9,556.75 | 17,976.82 | 120,023.18 | 0.00 | 120,023.18 | 86.97 |
| 001-459-120002 | MARSHALL/STARTER STAFF | 7,935.00 | 241.50 | 629.63 | 7,305.37 | 0.00 | 7,305.37 | 92.07 |
| 001-459-120003 | OUTSIDE SERVICE STAFF | 53,475.00 | 9,127.50 | 17,130.39 | 36,344.61 | 0.00 | 36,344.61 | 67.97 |
| 001-459-120004 | GOLF | 12,075.00 | 0.00 | 0.00 | 12,075.00 | 0.00 | 12,075.00 | 100.00 |
| 001-459-120005 | GOLF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-120006 | SNACK BAR CLERK | 25,875.00 | 0.00 | 1,038.49 | 24,836.51 | 0.00 | 24,836.51 | 95.99 |
| 001-459-120007 | BEVERAGE CART CLERK | 17,250.00 | 0.00 | 0.00 | 17,250.00 | 0.00 | 17,250.00 | 100.00 |
| 001-459-120008 | CATERING STAFF | 3,450.00 | 3,754.13 | 6,310.86 | -2,860.86 | 0.00 | -2,860.86 | -82.92 |
| 001-459-120010 | GOLF AMBASSADOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-120011 | LESSON | 21,746.00 | 0.00 | 0.00 | 21,746.00 | 0.00 | 21,746.00 | 100.00 |
| 001-459-135000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-135001 | FULL TIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-135002 | PART TIME & TEMP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-140001 | FICA | 31,810.00 | 2,601.37 | 4,982.09 | 26,827.91 | 0.00 | 26,827.91 | 84.34 |
| 001-459-140002 | UNEMPLOYMENT | 24,949.00 | 146.04 | 288.45 | 24,660.55 | 0.00 | 24,660.55 | 98.84 |
| 001-459-140003 | RETIREMENT | 11,017.00 | 600.72 | 1,177.67 | 9,839.33 | 0.00 | 9,839.33 | 89.31 |
| 001-459-140004 | HEALTH INS | 41,250.00 | 3,404.10 | 6,808.22 | 34,441.78 | 0.00 | 34,441.78 | 83.50 |
| 001-459-140005 | WORKERS COMP | 10,195.00 | 476.99 | 996.71 | 9,198.29 | 0.00 | 9,198.29 | 90.22 |
| | PERSONNEL EXPENSE | 535,040.00 | 41,234.20 | 79,378.19 | 455,661.81 | 0.00 | 455,661.81 | 85.16 |
| 001-459-210000 | SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-210001 | OFFICE SUPPLIES | 1,000.00 | 54.12 | 82.12 | 917.88 | 0.00 | 917.88 | 91.79 |
| 001-459-210002 | POSTAGE SUPPLIES | 1,000.00 | 16.80 | 33.00 | 967.00 | 0.00 | 967.00 | 96.70 |
| 001-459-210003 | PROGRAM SUPPLIES | 43,250.00 | 1,241.99 | 3,753.90 | 39,496.10 | 0.00 | 39,496.10 | 91.32 |
| 001-459-210004 | SMALL TOOLS | 200.00 | 120.98 | 120.98 | 79.02 | 0.00 | 79.02 | 39.51 |
| 001-459-210005 | JANITORIAL SUPPLIES | 6,000.00 | 793.19 | 825.19 | 5,174.81 | 0.00 | 5,174.81 | 86.25 |
| 001-459-210006 | CHEM & AGRICULT. SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-210007 | STORE SUPPLIES | 173,250.00 | 29,548.81 | 45,594.73 | 127,655.27 | 0.00 | 127,655.27 | 73.68 |
| 001-459-210008 | GAS & OIL SUPPLIES | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 100.00 |
| 001-459-210014 | SNACKS & FOOD | 500.00 | 49.22 | 49.22 | 450.78 | 0.00 | 450.78 | 90.16 |
| 001-459-210015 | UNIFORMS | 3,500.00 | 816.25 | 816.25 | 2,683.75 | 0.00 | 2,683.75 | 76.68 |
| 001-459-310000 | PRINTADPUBLCITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-310001 | CLASSIFIED ADS | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-459-310002 | BROCHURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-310003 | FLYERSSCHEDMISC | 26,900.00 | 1,767.16 | 2,603.95 | 24,296.05 | 0.00 | 24,296.05 | 90.32 |
| 001-459-320000 | DUESMEETRAINEXP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-320001 | DIRECTOR FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-320002 | PROF DUESFEESMAGBOOKS | 3,650.00 | 0.00 | 0.00 | 3,650.00 | 0.00 | 3,650.00 | 100.00 |
| 001-459-320003 | CONF & WORKSHOPS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 100.00 |

GL - Expense vs Budget (09/08/2022 - 03:28 PM)

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|---------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-459-320004 | STAFF MILEAGE | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 | 750.00 | 100.00 |
| 001-459-320005 | STAFF EXPENSE | 750.00 | 0.00 | 0.81 | 749.19 | 0.00 | 749.19 | 99.89 |
| 001-459-331001 | ELECTRIC | 16,200.00 | 0.00 | 0.00 | 16,200.00 | 0.00 | 16,200.00 | 100.00 |
| 001-459-331002 | NATURAL GAS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-331003 | WATER & SEWER | 12,500.00 | 0.00 | 0.00 | 12,500.00 | 0.00 | 12,500.00 | 100.00 |
| 001-459-331004 | TELEPHONE | 3,000.00 | 0.00 | 34.44 | 2,965.56 | 0.00 | 2,965.56 | 98.85 |
| 001-459-331005 | COMPUTER & CABLE | 0.00 | 0.00 | 193.73 | -386.48 | 0.00 | -386.48 | 0.00 |
| 001-459-331006 | GARBAGE | 5,500.00 | 472.38 | 944.76 | 4,555.24 | 0.00 | 4,555.24 | 82.82 |
| 001-459-331007 | FEES(activetecbank) | 42,000.00 | 6,247.70 | 13,064.02 | 28,935.98 | 0.00 | 28,935.98 | 68.90 |
| 001-459-340000 | INTERNET & COMMUNICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-340001 | INTERNET AND COMMUNICATON | 1,110.00 | 0.00 | 0.00 | 1,110.00 | 0.00 | 1,110.00 | 100.00 |
| 001-459-340002 | DATA STORAGE AND BACK UP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-340003 | VIDEO AND PHOTOGRAPHY | 132.00 | 19.08 | 38.16 | 93.84 | 0.00 | 93.84 | 71.09 |
| 001-459-340004 | ONLINE ADVERTISING | 185.00 | 0.00 | 0.00 | 185.00 | 0.00 | 185.00 | 100.00 |
| 001-459-355000 | MAINT & REPAIRS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-355001 | BUILDINGS | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 100.00 |
| 001-459-355002 | STRUCTURES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 100.00 |
| 001-459-355003 | EQUIPMENT | 10,000.00 | 194.00 | 247.38 | 9,752.62 | 0.00 | 9,752.62 | 97.53 |
| 001-459-355004 | GROUNDS | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 100.00 |
| 001-459-355005 | VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-380000 | PROF & CONTRACT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-380001 | LEGAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-380002 | AUDIT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-380003 | PROGRAM CONTRACTS | 15,000.00 | 4,288.25 | 4,700.50 | 10,299.50 | 0.00 | 10,299.50 | 68.66 |
| 001-459-380004 | INSURANCE | 9,000.00 | 290.62 | 290.62 | 8,709.38 | 0.00 | 8,709.38 | 96.77 |
| 001-459-380005 | INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-380006 | EQUIPM MAIN CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-380007 | CONSULTANT SERVICES | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 100.00 |
| 001-459-380008 | PROPERTY TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-380009 | REFUNDS | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 100.00 |
| 001-459-456000 | RENTAL/LEASES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-459-456002 | EQUIPMENT | 0.00 | 1,600.00 | 1,600.00 | -1,600.00 | 0.00 | -1,600.00 | 0.00 |
| 001-459-456003 | BUILD & STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 398,827.00 | 47,714.28 | 75,186.51 | 323,640.49 | 0.00 | 323,640.49 | 81.15 |
| 459 | GOLF CLUB HOUSE | 933,867.00 | 88,948.48 | 154,564.70 | 779,302.30 | 0.00 | 779,302.30 | 83.45 |
| 460 | EWING YOUNG PARK PROGRAM | | | | | | | |
| 001-460-120000 | PARTTIME & TEMP SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-460-120002 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-460-140000 | FICA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-460-140001 | UNEMPLOYMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-460-140002 | SAIF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-460-140005 | PERSONNEL EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|-----------------------------|-------------------|------------------|------------------|-------------------|-------------|-------------------|---------------|
| 001-460-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-460-210003 | MATERIALS, SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-460-380003 | PROGRAM CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 460 | EWING YOUNG PARK PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 470 | ACQUISITION & IMPROVEMENT | 476,000.00 | 81,478.68 | 81,478.68 | 394,521.32 | 0.00 | 394,521.32 | 82.88 |
| 001-470-620006 | PARKS REPLACEMENT/REPAIR | 30,500.00 | 0.00 | 0.00 | 30,500.00 | 0.00 | 30,500.00 | 100.00 |
| 001-470-620008 | RECREATION REPLACERPAIR | 274,000.00 | 0.00 | 0.00 | 274,000.00 | 0.00 | 274,000.00 | 100.00 |
| 001-470-620009 | GOLF-EQUIPBUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-470-620010 | NEW DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-470-620012 | LAND ACQUISITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-470-620014 | ADM REPLACERPAIR | 12,000.00 | 0.00 | 7,188.96 | 4,811.04 | 0.00 | 4,811.04 | 40.09 |
| 001-470-620016 | AQUATIC REPLACERPAIR | 169,672.00 | 0.00 | 0.00 | 169,672.00 | 0.00 | 169,672.00 | 100.00 |
| | CAPITAL OUTLAY | <u>962,172.00</u> | <u>81,478.68</u> | <u>88,667.64</u> | <u>873,504.36</u> | <u>0.00</u> | <u>873,504.36</u> | <u>90.78</u> |
| 470 | ACQUISITION & IMPROVEMENT | 962,172.00 | 81,478.68 | 88,667.64 | 873,504.36 | 0.00 | 873,504.36 | 90.78 |
| 472 | JAQUITH CONCESSION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-110000 | REGULAR SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-110070 | REC SUPERVISOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-120000 | PARTTIME & TEMP. SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-120001 | CONCESSION MANAGER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-120002 | CONCESSION ATTENDANT | 27,854.00 | 0.00 | 0.00 | 27,854.00 | 0.00 | 27,854.00 | 100.00 |
| 001-472-140000 | PAYROLL TAXES & FRINGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-140001 | CONCESSION FICA | 2,131.00 | 0.00 | 0.00 | 2,131.00 | 0.00 | 2,131.00 | 100.00 |
| 001-472-140002 | UNEMPLOYMENT | 1,671.00 | 0.00 | 0.00 | 1,671.00 | 0.00 | 1,671.00 | 100.00 |
| 001-472-140003 | CONCESS RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-140004 | HEALTH INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-140005 | CONCESSION SAIF | 1,646.00 | 0.00 | 0.00 | 1,646.00 | 0.00 | 1,646.00 | 100.00 |
| | PERSONNEL EXPENSE | <u>33,302.00</u> | <u>0.00</u> | <u>0.00</u> | <u>33,302.00</u> | <u>0.00</u> | <u>33,302.00</u> | <u>100.00</u> |
| 001-472-210000 | MATERIAL & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-210001 | CONCESSION OFFICE SUPPLS | 60.00 | 0.00 | 0.00 | 60.00 | 0.00 | 60.00 | 100.00 |
| 001-472-210002 | CONCESSION POSTAGE SUPPLIES | 30.00 | 0.00 | 0.00 | 30.00 | 0.00 | 30.00 | 100.00 |
| 001-472-210003 | CONCESSION SUPPLIES | 16,100.00 | 0.00 | 0.00 | 16,100.00 | 0.00 | 16,100.00 | 100.00 |
| 001-472-210004 | CONCESSION SMALL TOOLS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-310000 | PRNTGADVERPUBLCITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-310001 | CLASSIFIED ADS | 75.00 | 0.00 | 0.00 | 75.00 | 0.00 | 75.00 | 100.00 |
| 001-472-310003 | FLYERS, SCHEDULES, MISC. | 125.00 | 0.00 | 0.00 | 125.00 | 0.00 | 125.00 | 100.00 |
| 001-472-320002 | PROF DUES/FEES/MAGS | 1,050.00 | 0.00 | 0.00 | 1,050.00 | 0.00 | 1,050.00 | 100.00 |
| 001-472-320003 | CONF & WORKSHOPS | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 | 700.00 | 100.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------------|-----------|---------------|------------|--------------|------------|-----------|-------------|
| 001-472-320004 | CONCESSION MILEAGE | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-472-331001 | CONCESSION ELECTRICITY | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 0.00 | 1,600.00 | 100.00 |
| 001-472-331004 | CONCESSION TELEPHONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-331007 | FHEES(activetechbank) | 1,400.00 | 0.00 | 0.00 | 1,400.00 | 0.00 | 1,400.00 | 100.00 |
| 001-472-355001 | CONCESS BLDG MAINTREPAIR | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 100.00 |
| 001-472-355003 | CONCESS EQUIP MAINTREP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-380003 | CONCESSIONS CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-472-380004 | CONCESSION INSURANCE | 2,100.00 | 0.00 | 0.00 | 2,100.00 | 0.00 | 2,100.00 | 100.00 |
| | MATL. SERV., SUPPLIES | 23,940.00 | 0.00 | 0.00 | 23,940.00 | 0.00 | 23,940.00 | 100.00 |
| 472 | JAQUITH CONCESSION | 57,242.00 | 0.00 | 0.00 | 57,242.00 | 0.00 | 57,242.00 | 100.00 |
| 474 | PRESCHOOL. | | | | | | | |
| 001-474-110032 | ADMIN COORDINATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-474-110080 | RECREATION SUPERVISOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-474-120001 | PRESCHOOL HEAD INSTRUCTOR | 12,200.00 | 0.00 | 0.00 | 12,200.00 | 0.00 | 12,200.00 | 100.00 |
| 001-474-120002 | PRESCHOOL INSTRUCTORS | 43,613.00 | 3,634.36 | 7,006.34 | 36,606.66 | 0.00 | 36,606.66 | 83.94 |
| 001-474-140001 | PRESCH FICA | 4,270.00 | 278.04 | 536.00 | 3,734.00 | 0.00 | 3,734.00 | 87.45 |
| 001-474-140002 | UNEMPLOYMENT | 3,349.00 | 16.07 | 31.46 | 3,317.54 | 0.00 | 3,317.54 | 99.06 |
| 001-474-140003 | RETIREMENT | 3,533.00 | 290.74 | 560.49 | 2,972.51 | 0.00 | 2,972.51 | 84.14 |
| 001-474-140004 | PRESCH HEALTH INS | 10,000.00 | 812.50 | 1,625.00 | 8,375.00 | 0.00 | 8,375.00 | 83.75 |
| 001-474-140005 | PRESCH SAIF | 1,067.00 | 25.70 | 68.44 | 998.56 | 0.00 | 998.56 | 93.59 |
| | PERSONNEL EXPENSE | 78,032.00 | 5,057.41 | 9,827.73 | 68,204.27 | 0.00 | 68,204.27 | 87.41 |
| 001-474-210001 | OFFICE SUPPLIES | 900.00 | 4.84 | 9.68 | 890.32 | 0.00 | 890.32 | 98.92 |
| 001-474-210002 | PRESCHOOL POSTAGE | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 100.00 |
| 001-474-210003 | PRESCHOOL SUPPLIES | 2,735.00 | 26.99 | 26.99 | 2,708.01 | 0.00 | 2,708.01 | 99.01 |
| 001-474-310001 | CLASSIFIED ADS | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 | 100.00 |
| 001-474-310002 | PRESCH BROCHURE EXP | 500.00 | 28.00 | 56.00 | 444.00 | 0.00 | 444.00 | 88.80 |
| 001-474-310003 | FLYERS, SCHEDULES, MISC. | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-474-320002 | PRESSCH DUESFEES | 450.00 | 19.00 | 38.00 | 412.00 | 0.00 | 412.00 | 91.56 |
| 001-474-320003 | PRESCH CONFERENCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-474-320004 | PRESCHOOL MILEAGE | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-474-320005 | STAFF EXPENSES | 100.00 | 0.00 | 0.46 | 99.54 | 0.00 | 99.54 | 99.54 |
| 001-474-331001 | PRESCH ELECTRICITY | 550.00 | 29.67 | 62.13 | 487.87 | 0.00 | 487.87 | 88.70 |
| 001-474-331002 | PRESCH NATGAS | 975.00 | 17.06 | 17.06 | 957.94 | 0.00 | 957.94 | 98.25 |
| 001-474-331003 | PRESCH WATERSEWER | 1,300.00 | 168.32 | 168.32 | 1,131.68 | 0.00 | 1,131.68 | 87.05 |
| 001-474-331004 | PRESCH TELEPHONE | 1,200.00 | 55.88 | 125.55 | 1,074.45 | 0.00 | 1,074.45 | 89.54 |
| 001-474-331007 | FHEES(activetechbank) | 2,500.00 | 0.00 | 75.64 | 2,424.36 | 0.00 | 2,424.36 | 96.97 |
| 001-474-340000 | INTERNET & COMMUNICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-474-340001 | INTERNET AND COMMUNICATION | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 | 1,100.00 | 100.00 |
| 001-474-340002 | DATA STORAGE AND BACK UP | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 001-474-340003 | VIDEO & PHOTOGRAPHY | 200.00 | 19.08 | 38.16 | 161.84 | 0.00 | 161.84 | 80.92 |
| 001-474-340004 | ONLINE ADVERTISING | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| 001-474-380003 | PROGRAM REFUNDS | 0.00 | 0.00 | 789.11 | -789.11 | 0.00 | -789.11 | 0.00 |

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|--------------------------|------------|---------------|------------|--------------|------------|------------|-------------|
| 001-474-380004 | PRESCH INSURANCE | 2,500.00 | 290.62 | 290.62 | 2,209.38 | 0.00 | 2,209.38 | 88.38 |
| 001-474-380009 | REFUNDS | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 100.00 |
| | MATL, SERV., SUPPLIES | 16,360.00 | 659.46 | 1,697.72 | 14,662.28 | 0.00 | 14,662.28 | 89.62 |
| 474 | PRESCHOOL | 94,392.00 | 5,716.87 | 11,525.45 | 82,866.55 | 0.00 | 82,866.55 | 87.79 |
| 476 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-476-210006 | BABE RUTH INCOME REPAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-476-380003 | BABE RUTH CONTRACT SERVS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 476 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 477 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-477-120001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-477-210001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-477-210004 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-477-320001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-477-320004 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 477 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 478 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-478-210006 | L. LEAGUE INCOME REPAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-478-380003 | LITTLE LEAGUE CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 478 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 479 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-479-120001 | MATL, SERV., SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 479 | Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 480 | CONTINGENCY | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 | 100,000.00 | 100.00 |
| 001-480-800000 | RES.FOR CONTINGENCY & | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 | 100,000.00 | 100.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|-----------------------------|-------------------|---------------|-------------|-------------------|-------------|-------------------|---------------|
| | LOANS | | | | | | | |
| | CONTINGENCY | <u>100,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>100,000.00</u> | <u>0.00</u> | <u>100,000.00</u> | <u>100.00</u> |
| 480 | CONTINGENCY | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 | 100,000.00 | 100.00 |
| 501 | COMMUNITY PROGRESS TEAM | | | | | | | |
| 001-501-120001 | DCC DIRECTOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-210000 | MATERIALS & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-210001 | DCC OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-210002 | DCC POSTAGE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-210003 | DCC PROGRAM SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-210004 | DCC PERIODICALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-210005 | DCCCPRD CO SPONSORED EVENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-310003 | DCC PRINTING AND PUBLICITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-320001 | DCC MEMBERSHIP DUES & FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-320003 | DCC CONFERENCES & WORKSHOPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-320004 | DCC STAFF MILEAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-331000 | UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-331001 | ELECTRIC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-331004 | DCC TELEPHONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-380004 | INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-501-620001 | DCC CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 501 | COMMUNITY PROGRESS TEAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 502 | NDOT EXPENSES | | | | | | | |
| 001-502-120001 | NDOT PAYROLL EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 502 | NDOT EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 503 | NEWBERG BAMBINO LEAGUE | | | | | | | |
| 001-503-210003 | LITTLE LEAGUE REPAYMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 503 | NEWBERG BAMBINO LEAGUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

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| Account Number | Description | Budget | Period | Amount | YTD | Amount | YTD | Variance | Encumbered | Available | % Available |
|----------------|---|------------------|--------|-------------|-------------|------------------|-----|-------------|-------------|------------------|---------------|
| 504 | BABE RUTH LEAGUE | 8,000.00 | | 0.00 | 0.00 | 8,000.00 | | 0.00 | 0.00 | 8,000.00 | 100.00 |
| 001-504-210003 | BABE RUTH REPAIRMENT MATT, SERV., SUPPLIES | <u>8,000.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>8,000.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>8,000.00</u> | <u>100.00</u> |
| 504 | BABE RUTH LEAGUE | 8,000.00 | | 0.00 | 0.00 | 8,000.00 | | 0.00 | 0.00 | 8,000.00 | 100.00 |
| 505 | CHEHALEM TIGER VOLLEYBALL CLUB | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-505-210003 | CTVC EXPENSES MATT, SERV., SUPPLIES | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 505 | CHEHALEM TIGER VOLLEYBALL CLUB | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| 506 | QUILT CLUB | 1,500.00 | | 0.00 | 0.00 | 1,500.00 | | 0.00 | 0.00 | 1,500.00 | 100.00 |
| 001-506-210003 | QUILT CLUB EXPENSES MATT, SERV., SUPPLIES | <u>1,500.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>1,500.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>1,500.00</u> | <u>100.00</u> |
| 507 | NEWBERG THEATRE GROUP EXPENSES | 10,000.00 | | 0.00 | 0.00 | 10,000.00 | | 0.00 | 0.00 | 10,000.00 | 100.00 |
| 001-507-210003 | MATT, SERV., SUPPLIES | <u>10,000.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>10,000.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>10,000.00</u> | <u>100.00</u> |
| 507 | Dept | 10,000.00 | | 0.00 | 0.00 | 10,000.00 | | 0.00 | 0.00 | 10,000.00 | 100.00 |
| 508 | HISTORIC FRIENDS MATT, SERV., SUPPLIES | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-508-210003 | MATT, SERV., SUPPLIES | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 508 | Dept | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| 509 | Tualatin Valley Youth Football MATT, SERV., SUPPLIES | 22,000.00 | | 0.00 | 0.00 | 22,000.00 | | 0.00 | 0.00 | 22,000.00 | 100.00 |
| 001-509-210003 | MATT, SERV., SUPPLIES | <u>22,000.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>22,000.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>22,000.00</u> | <u>100.00</u> |

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|-------------------------------|------------------|---------------|--------------|------------------|-------------|------------------|---------------|
| 509 | Dept LACROSSE REPMT | 22,000.00 | 0.00 | 0.00 | 22,000.00 | 0.00 | 22,000.00 | 100.00 |
| 510 | Dept MATL, SERV., SUPPLIES | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 100.00 |
| | | <u>10,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>10,000.00</u> | <u>0.00</u> | <u>10,000.00</u> | <u>100.00</u> |
| 510 | Dept BASKETBALL | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 100.00 |
| 511 | Dept MATL, SERV., SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001 | GENERAL FUND | 9,793,915.00 | 833,672.88 | 1,331,128.55 | 8,462,786.45 | 0.00 | 8,462,786.45 | 86.41 |
| 005 | EWING YOUNG FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 005-450-610000 | CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 005-450-800000 | RESV FOR CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | CONTINGENCY | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 005 | EWING YOUNG FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025 | EQUIPMENT & MAJOR MAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025-450-610001 | MAINTENANCE AND EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | CAPITAL OUTLAY | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 025 | EQUIPMENT & MAJOR MAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026 | LOAN SERVICE FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-450-610003 | SENIOR CENTER EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

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| Account Number | Description | Budget | Period | Amount | YTD | Amount | YTD | Variance | Encumbered | Available | % Available |
|----------------|-----------------------------|--------------|--------|----------|------------|--------------|------|--------------|------------|--------------|-------------|
| 026-450-610004 | GRANDSTAND | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-450-610005 | DEVELOPMENT | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-450-610006 | AQ OF PROP & BLD | 34,888.00 | | 0.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 100.00 |
| 026-450-610007 | INTEREST EXPENSE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MATL, SERV., SUPPLIES | 34,888.00 | | 0.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 100.00 |
| 026-450-610000 | CAPITAL OUTLAY | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-450-610001 | LOAN PRINCIPAL | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-450-610002 | LOAN INTEREST PAYABLE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | CAPITAL OUTLAY | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 026-450-800000 | RESV. FOR CONTINGENCY | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | CONTINGENCY | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 | EXPENDITURES | 34,888.00 | | 0.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 100.00 |
| 026 | LOAN SERVICE FUND | 34,888.00 | | 0.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 0.00 | 34,888.00 | 100.00 |
| 035 | SDC FUNDS | | | | | | | | | | |
| 470 | ACQUISITION & IMPROVEMENT | | | | | | | | | | |
| 035-470-461001 | BANK FEE DUNDEE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-461002 | BANK FEE NEWBERG | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-461003 | BANK FEE YAMHILL | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-620007 | ADMIN FEE DUNDEE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-620008 | ADMIN FEE NEWBERG | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-620009 | ADMIN FEE YAMHILL | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | DNU | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-641001 | MATL, SERV., SUPPLIES | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-610001 | PRINCIPAL LOAN | 0.00 | | 0.00 | 180,000.00 | -180,000.00 | 0.00 | -180,000.00 | 0.00 | -180,000.00 | 0.00 |
| 035-470-610002 | INTEREST AND ADMIN FOR LOAN | 0.00 | | 0.00 | 8,981.24 | -8,981.24 | 0.00 | -8,981.24 | 0.00 | -8,981.24 | 0.00 |
| 035-470-620001 | ACQUISITION-DUNDEE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-620002 | ACQUISITION-NEWBERG | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-620003 | ACQUISITION-YAMHILL COUNTY | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-620004 | DEVELOPMENT-DUNDEE | 200,000.00 | | 0.00 | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 100.00 |
| 035-470-620005 | DEVELOPMENT-NEWBERG | 1,805,970.00 | | 3,361.75 | 3,361.75 | 1,802,608.25 | 0.00 | 1,802,608.25 | 0.00 | 1,802,608.25 | 99.81 |
| 035-470-620006 | DEVELOPMENT-YAMHILL COUNTY | 0.00 | | 325.00 | 325.00 | -325.00 | 0.00 | -325.00 | 0.00 | -325.00 | 0.00 |
| | CAPITAL OUTLAY | 2,005,970.00 | | 3,686.75 | 192,667.99 | 1,813,302.01 | 0.00 | 1,813,302.01 | 0.00 | 1,813,302.01 | 90.40 |
| 035-470-490000 | TRANSFER ACCOUNT | 796,530.00 | | 0.00 | 0.00 | 796,530.00 | 0.00 | 796,530.00 | 0.00 | 796,530.00 | 100.00 |
| 035-470-490001 | TRANSFERS DUNDEE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-490002 | TRANSFERS NEWBERG | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 035-470-490003 | TRANSFERS YAM CO | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TRANSFERS | 796,530.00 | | 0.00 | 0.00 | 796,530.00 | 0.00 | 796,530.00 | 0.00 | 796,530.00 | 100.00 |

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|---------------------------|--------------|---------------|------------|--------------|------------|--------------|-------------|
| 470 | ACQUISITION & IMPROVEMENT | 2,802,500.00 | 3,686.75 | 192,667.99 | 2,609,832.01 | 0.00 | 2,609,832.01 | 93.13 |
| 035 | SDC FUNDS | 2,802,500.00 | 3,686.75 | 192,667.99 | 2,609,832.01 | 0.00 | 2,609,832.01 | 93.13 |
| 036 | CP Pool Fund | | | | | | | |
| 000 | Bank fees US POOL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-461001 | FEES S208 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-461002 | DNU FEES B5208 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-000-846002 | OTHER EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 | EXPENDITURES | | | | | | | |
| 036-450-451000 | CP EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-450-610001 | Principal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-450-610002 | DNU CP Int and admin fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-450-610002 | CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036-450-490000 | TRANSFER ACCOUNT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 036 | CP Pool Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 037 | BOND LOAN SERVICE | | | | | | | |
| 000 | UNRESERVED FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 037-000-253000 | BALANCEBuncol | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 037-000-354000 | UNCOLLECTABLES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 037-000-846002 | FEES BOND LS | 0.00 | 0.00 | 0.05 | -0.05 | 0.00 | -0.05 | 0.00 |
| | OTHER EXPENSES | 0.00 | 0.00 | 0.05 | -0.05 | 0.00 | -0.05 | 0.00 |
| 000 | | 0.00 | 0.00 | 0.05 | -0.05 | 0.00 | -0.05 | 0.00 |
| 450 | EXPENDITURES | 735,000.00 | 0.00 | 0.00 | 735,000.00 | 0.00 | 735,000.00 | 100.00 |
| 037-450-610001 | PRINCIPAL LOAN SERVICE | 735,000.00 | 0.00 | 0.00 | 735,000.00 | 0.00 | 735,000.00 | 100.00 |
| 037-450-610002 | INT AND ADMIN BOND LS | 620,225.00 | 0.00 | 0.00 | 620,225.00 | 0.00 | 620,225.00 | 100.00 |

| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|---------------------------|---------------------|---------------|-------------|---------------------|-------------|---------------------|---------------|
| | CAPITAL OUTLAY | <u>1,355,225.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,355,225.00</u> | <u>0.00</u> | <u>1,355,225.00</u> | <u>100.00</u> |
| 450 | EXPENDITURES | 1,355,225.00 | 0.00 | 0.00 | 1,355,225.00 | 0.00 | 1,355,225.00 | 100.00 |
| 037 | BOND LOAN SERVICE | 1,355,225.00 | 0.00 | 0.05 | 1,355,224.95 | 0.00 | 1,355,224.95 | 100.00 |
| 900 | Fixed Assets | | | | | | | |
| 413 | ADMINISTRATION DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-413-630000 | Training Asset | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-413-730000 | Training Asset | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MAINT., SERV., SUPPLIES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 413 | ADMINISTRATION DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-450-630000 | Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-450-730000 | Fixed Asset Disposals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 450 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451 | AQUATICS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-451-630000 | Depreciation expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-451-730000 | Fixed Asset Disposal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 451 | AQUATICS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 452 | ADULT SPORTS DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-452-630000 | Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 452 | ADULT SPORTS DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 453 | YOUTH SPORTS DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-453-630000 | Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

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| Account Number | Description | Budget | Period | Amount | YTD | Amount | YTD | Variance | Encumbered | Available | % Available |
|----------------|--------------------------|--------|--------|--------|------|--------|------|----------|------------|-----------|-------------|
| 453 | YOUTH SPORTS DEPARTMENT | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 454 | CLASSES/SPECIAL ACTIVITY | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-454-630000 | Depreciation Expense | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 454 | CLASSES/SPECIAL ACTIVITY | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 455 | PLAYGROUNDS & CENTERS | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-455-630000 | Depreciation Expense | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 455 | PLAYGROUNDS & CENTERS | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 456 | COMM CNTRS SCOUT HOUSE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-456-630000 | Depreciation Expense | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-456-730000 | Disposal | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 456 | COMM CNTRS SCOUT HOUSE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 457 | COMM SCHOOLS | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-457-630000 | Depreciation Expense | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-457-730000 | Disposal | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 457 | COMM SCHOOLS | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 458 | GOLF COURSE MAINT. | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-458-630000 | Depreciation Expense | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-458-730000 | Disposal | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 458 | GOLF COURSE MAINT. | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459 | GOLF CLUB HOUSE | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-459-630000 | Depreciation Expense | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

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| Account Number | Description | Budget | Period Amount | YTD Amount | YTD Variance | Encumbered | Available | % Available |
|----------------|----------------------|---------------|---------------|--------------|---------------|-------------|---------------|-------------|
| 900-459-730000 | Disposal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 459 | GOLF CLUB HOUSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 472 | JAQUITH CONCESSION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-472-630000 | Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 472 | JAQUITH CONCESSION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 474 | PREESCHOOL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900-474-630000 | Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 474 | PREESCHOOL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 900 | Fixed Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Grand Total | 13,986,528.00 | 837,359.63 | 1,523,796.59 | 12,462,731.41 | 0.00 | 12,462,731.41 | 0.8911 |

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August 2, 2022

Casey Creighton
Chehalem Park and Recreation District
125 South Elliot Road
Newberg, OR 97132

Re: Newberg Dundee Bypass Trail Phase 1 – Newberg, OR
Additional Landscape Architectural and Other Professional Services

Dear Casey

This Amendment to the existing Agreement between GreenWorks, PC and Chehalem Park and Recreation District (CPRD) dated September 1, 2021 is executed by both parties in relation to the performance of additional services by GreenWorks, PC, as defined in the existing Agreement and as described herein. This Amendment acknowledges the Client's obligation of payment for the additional services in accordance with the prevailing terms and rates of the existing Agreement.

The following is a detailed scope of work for your review:

PROPOSED SCOPE OF ADDITIONAL SERVICES

1. River Street Improvements and Electrical Engineering

Kittelson will join the team as the engineer for River Street design, railroad crossing and electrical engineering. Kittelson will design all plans based on City of Newberg and Yamhill County standards with 30%, 60%, 90%, and 100% deliverables.

- 30% design is based on the discussion at the diagnostic meeting on May 23, 2022
- The work will include:
 - Approximately 650' of improvements to River Road for the addition of the CPRD Newberg-Dundee Bypass Trail.
 - A new railroad signal at the existing railroad crossing, to be designed by others (Wiser Rail – separate contract with CPRD).
 - Reconstruction of the sidewalk ramps at the intersection of River Road and Ginger Root Court to meet current ABA & PROWAG standards.
 - During construction
 - Provide engineering support and submittal review.
 - Record drawings based on redlined drawings from contractor
- Sheets added to the original scope of work include:
 - Roadway Plan and Profile Views
 - Grading Plan

- Traffic Control Plan
- Street Lighting Plan (Trail Section along the NDB only, not along River Street)
- Signal and striping Installation

2. Additional Survey and Legal Descriptions

OTAK will expand its role on the team as the surveyor for River Street design and railroad crossing. OTAK scope will include the following

- Establish additional survey control as needed.
- Collect rail data for the following:
 - Top of rail for all tracks and spurs off of these tracks for 1,000' each direction from the edge of the existing crossing
 - Intervals at 100' on tangents, 50' on curves, with top of rail shots taken on both rails at same track location
 - Include points of switch, frog, signals, signal cables, signs, etc.
 - Include all joint locations, label insulated joint locations.
- Perform survey research and calculations.
- Search and tie survey monuments.
- Resolve the right of way of S River Street from E 12th Street to E Rogers Landing Road and property lines of tax lots 3220cc 4400-4500 and 3229 2200 as needed for the proposed easements.
- Prepare legal descriptions and easements for the following:
 - Trail easement in ODOT format at the east end of the project, on the north side of the Dundee Bypass
 - Trail easement along the east side of S River Street
 - Easement for pedestrian gate at the railroad crossing

3. Industrial Parkway ABA upgrades

Since the City of Newberg will not be designing these ABA upgrades for Industrial Parkway, GreenWorks will take on this work. This work is on hold until the City of Newberg submits their assessment.

4. Site visit with DSL to review delineations

Based on review of the delineation report, DSL would like to have a field visit. GreenWorks will have to prep for the field visit, conduct the field visit and rent a GPS antennae.

5. Permitting Revisions

Since the commencement of the project, the City of Newberg has not been able to provide in-kind services per the grant application. GreenWorks created a data gap table that was discussed with the CPRD as well as the City of Newberg based on the scope items that were not accounted for. The table below shows the data gaps and how they will be resolved with this change order.

Land Use Application Preparation and Submittal: (Task 3.3 of original scope)

Prepare and submit combined Type II (Site) Design Review for the purpose of Land Use permitting with the City and County as applicable to the jurisdiction, include the following exhibits and supplemental documentation:

- Variances or adjustments to applicable standards is excluded

- 3.3b) Airport Overlay Zone
- 3.3c) Building Permit (Support) as needed
- 3.3d) Stream Corridor Application
- 3.3e) Floodplain Application

As is applicable to each task the following will be provided:

- Prepare required public notice labels and letter
- Package and mail required public notice labels and letters to property owners within 500 feet and airport per NMC 15.100.210
- Coordinate with staff during completeness review
- Assume one incompleteness response
- Coordinate with staff during second completeness review
- Review public comments and staff comments and discuss with design team
- Review notice of decision and conditions of approval with design team

| DATA GAP | RESOLUTION | NOTES |
|------------------------------------|---|--|
| Airport Coordination | CPRD to coordinate with the Airport | |
| CAT EX | This is not required based on pursuing a nationwide permit with the USACE | |
| ODOT Easement at River Street | CPRD to negotiate the Easement | OTAK is writing legal descriptions for River Street as part of the scope |
| Permits – Railroad Crossing | Wiser Rail to take the lead | As part of a separate scope with CPRD |
| Permits – Overlay Zone/Airport | GreenWorks - as part of this scope | This is listed in the Pre app notes from the City |
| Permits - Building Permit (bridge) | OTAK – as part of this scope | This is listed in the Pre app notes from the City |

NDBT Phase 1

CPRD
Newberg, OR

| DATA GAP | RESOLUTION | NOTES |
|--|---|--|
| Permits – Yamhill County Road Permit for road Improvements | Kittleston – as part of this scope | |
| Permit – Stream Corridor Application, Type II | GreenWorks/OTAK - as part of this scope | This is listed in the Pre app notes from the City due to the bridge crossing Hess creek |
| ODOT Landuse Agreement | CPRD – As part of IGA | |
| City of Newberg Type II Landuse Design Review | OTAK | This is listed in the Pre app notes from the City |
| Industrial Parkway Design of ABA upgrades and Public Improvement Permit from the City of Newberg | GreenWorks | Waiting on the City to send their Assessment. There is no resolution on who is doing the design. |

ASSUMPTIONS

- (1) No further utility coordination beyond what is needed for the widening of River street and street lighting design work;
- (2) No Data collection and/or traffic and intersection analyses will be conducted for work along River Street or Industrial Parkway.
- (3) No Full-time construction inspection is included in this scope of work.
- (4) Kittleson will not conduct right-of-way negotiations or legal descriptions, and/or other specialty disciplines not addressed in this scope.
- (5) During the survey work performed by OTAK Track protection will not be needed since rail line is to an inactive mill site.
- (6) CPRD will coordinate with the owner of the mill site for the best days and times for performing survey.
- (7) This scope does not include a pre-construction record of survey.
- (8) Delays due to weather will be not be considered working days for the survey work.
- (9) No additional pre-application conferences are required
- (10) One combined application to the City is limited to the Bridge sections on private property (e.g. not within a right-of-way)
- (11) Required land use exhibits to be completed by others, including but not limited to:
 - (a) **Existing Conditions Plan/Site Survey**
 - (b) **Site Development Plan**
 - (c) **Site Analysis Diagram**
 - (d) **Landscape Plan**
 - (e) **Utility Plan (if any, including stormwater)**
 - (f) **The boundaries of the airport imaginary surfaces as they relate to property boundary lines**
 - (g) **The location and height of all existing and proposed buildings, structures, utility lines and roads**
- (12) Land use Application is fully complete after second completeness review
- (13) Client or others will prepare and post required land use notice sign(s) on sites per NMC 15.100.260

TERMS OF AGREEMENT

Fee Schedule

Professional fees for the scope of work are as follows:

| Task | Summary Description | Current Budget: | Proposed Increase | New Amount |
|---|-----------------------|-----------------|-------------------|------------|
| 1 | Design Development | 141,251.45 | 20,034.96 | 161,286.41 |
| 2 | 60% DD | 64,799.70 | 34,105.01 | 98,904.71 |
| 3 | Permitting Assistance | 76,809.25 | 34,489.26 | 111,298.51 |
| 4 | 90% CDs | 92,282.00 | 30,912.67 | 123,194.67 |
| 5 | VE Workshop | 5,691.79 | 936.36 | 6,628.15 |
| 6 | 100% CDs | 37,512.46 | 10,752.53 | 48,264.99 |
| 7 | Services During Const | 79,546.15 | 21,005.68 | 100,551.83 |
| | Expenses | | | |
| | | 40,097.74 | | |
| Original Contract Amount: | | 537,990.54 | | |
| Amount of this Change Order: | | | 152,236.47 | |
| New Contract Amount Including this Change Order: | | | | 650,129.27 |

We appreciate this opportunity to be of further service to you on your project. If you have any questions, please call me at (503) 222-5612.

Sincerely,



Paul Agrimis, PLA, PE
 Principal
 GreenWorks, P.C.
 503-222-5612 | pagrimis@greenworkspc.com
jenniferd@greenworkspc.com

Jennifer D'Avanzo, PLA
 Associate Principal
 GreenWorks, P.C.
 503-222-5612 |

Accepted By

| | | |
|--|-----------|------|
| Chehalem Park & Recreation District | Signature | Date |
|--|-----------|------|

OCP 2022 Construction Program Pre-Application

(Applications Accepted August 1, 2022

Through

11:59 pm September 15, 2022)

Overview

For the 2022/23 application cycle, ODOT is conducting a solicitation for the Oregon Community Paths Program construction projects. The application will follow the previous cycle where applicants meet eligibility requirements in order to be invited to submit an application. Important eligibility requirements and restrictions are noted below. Important eligibility requirements are noted below.

- Total funding for this solicitation is \$29.9 Million in federal funding. State funds are not available for this solicitation cycle.
- Funding availability per project is \$500,000 - \$6M (Grant award, not including match)
- Applicant must be an eligible entity to receive federal funds. To be eligible, applicant must be:
 - Any unit of local government below a State government agency, except for an MPO
 - A transit agency
 - A natural resource or public land agency
 - A school district
 - A tribal government
- Non-profits are not eligible to apply for federal funding under the OCP
- Pre-Applications will be accepted until 11:59 pm, on September 15, 2022
- Applicants must be able to provide a cash match of 10.27% of grant award at time of award
- Land donations, or other non-cash contributions provided prior to grant execution are disallowed under federal guidelines, and will not be considered as contributing to the project
- An applicant may not apply for an OCP grant, if they have an active OCP grant older than five years beyond the grant execution date
- Construction project applications must reference a local plan that specifically references the project (not just a policy).
- Projects, once constructed, must be open to the public and available all hours.

Worksheet Instructions

Please use this worksheet to prepare your responses before completing the cognito grant application form posted on the [Oregon Community Paths](#) website. In completing the application, answer the questions clearly and concisely. ODOT is accepting Pre-Applications between August 1st 2022 and September 15th (11:59 pm) 2022. In developing the grant application, the applicant may further refine the project scope of

work, budget and schedule differently than what is described in the pre-application.

Related Documents

- Oregon Community Paths 2022/23 Guidelines
- Official OCP Pre-Application Form
- Construction Application Worksheet
- Official OCP Construction Application form
- Application Scoring Matrix

2022/2023 Solicitation Schedule

| | |
|-----------------------------------|---|
| August 2022 – September 15th 2022 | Pre-Applications Accepted |
| September 30th 2022 | Applicants notified of eligibility/ineligibility to proceed |
| November 2022 – January 2023 | Applications Accepted |
| February 2023 – April 2023 | Application Review |
| May 2023 | Oregon Bicycle and Pedestrian Advisory Committee Recommendation |
| July 2023 | Oregon Transportation Commission Awards Projects |
| October 2023 | Project Execution/Notices to Proceed |

Pre-Application Evaluation Process

When an applicant completes and submits the online Cognito pre-application form, the program manager receives a copy, and the applicant receives notice of receipt. Pre-applications provide ODOT with a general idea of the proposed project, potential eligibility issues, or areas where extensive coordination may be needed (railway crossing, ODOT right of way, for examples).

Submitted Pre-applications will be reviewed and evaluated for eligibility by PTD Staff, regional staff, and Active Transportation Liaisons. The program manager may contact the applicant for clarification on the Pre-application, and will make the recommendation as to whether the applicant may proceed to submit an application.

Applicants who submit a pre-application will be informed if eligible to complete an application by September 30th, 2022.

Pre-Application (Construction) Worksheet

Organization

Name of Applicant Organization

Chehalem Park and Recreation District

Title of Project

Newberg-Dundee Bypass Trail - Phase 2

Contact Person Name

Kat Ricker

Contact Person Title

Public Information Director

Contact Person Phone Number

(971) 832-4222

Contact Person Email

kricker@cprdnewberg.org

Mailing Address

125 South Elliott Road

City

Newberg

County

Yamhill

Zip Code

97132

Please list your eligible agency type:

Natural resource or public land agency

Is your agency certified by ODOT to manage federal transportation grants?

Yes

Certification Status

Note: If your agency is not certified, a certified agency, or ODOT, must deliver and administer the grant. This can increase administrative costs associated with the grant, and should be accounted for in your budget development.

Project Information

One Sentence Project Description

Phase 2 (NDBT-P2) will allow CPRD (Newberg and Dundee) to complete a much-needed multi-use community path connecting Newberg and Dundee residents with schools, employment centers, civic areas and parks from River Road in Newberg to 8th Street in Dundee.

Estimated project cost, (not including ODOT administrative fees or contingency costs)

\$4,800,000.00

ODOT Administrative Costs if uncertified (5% of estimated project cost)

\$240,000.00

Contingency (30% of estimated project cost)

\$1,440,000.00

Total Project cost (including administration and contingencies)

\$6,480,000.00

Amount of Grant funds requested (must be between \$500,000 and \$6 Million)

\$5,814,504.00

Cash match amount (10.27% of total project cost)

\$665,496.00

Source of Match amount (10.27% of total project cost):

Funds generated by revenue from System Development Charges: CPRD SDCs \$2,500,000; Newberg SDCs \$2,000,000; Dundee SDCs \$990,000

Project Location

Beginning Point (Latitude and Longitude)

45-degrees 17' N, 122 58'W; River St. at NE Rogers Landing (Yamhill County Park) in Newberg

End Point (Latitude and Longitude)

45-degrees 16' N, 122 59' W; NDBT at SE 8th in Dundee

Estimated Length of Project (Linear Feet)

10,000 LF

Eligibility

This section seeks to determine if your project is eligible for Oregon Community Paths. Questions marked as yes or no indicate eligibility.

Questions marked "check all that apply" indicate not just eligibility, but also how well it meets eligibility requirements. These questions will be scored in the grant application

Government Support: I have endorsement from elected bodies along the length of the project

Yes

Attach any letters of support, plan adoption resolution (where plan includes/lists project).

TVFR trail letter.pdf

Parkway Comm Ph 2 letter.pdf

City of Newberg letter.pdf

Casey Kulla letter.pdf

Maintenance: Who will be responsible for maintaining the project for the lifetime of the facility (20 years)?

CPRD

Transportation Purpose: Will the project, primarily serve a transportation (versus recreation) purpose?

Yes

If yes, please explain.

This trail will connect residential areas to key destinations commercial, employment, and institutional destinations including: Fred Meyer, PCC Newberg and Providence Newberg as well as connections to existing and proposed parks, an elementary school (Edwards Elementary School in Newberg) and the future site of Dundee Elementary School (in process of relocating).

Regional Path: Will the project contribute to development of an ADA compliant continuous path made up of one or more connected segments that (Check all that apply)?

Is primarily physically separated from the roadway

Connects two or more communities, with each community no more than 15 miles apart, or traverses through a single large community with a path that is 10 miles or longer.

Closes gap in a larger path network that connects two or more communities, or traverses a single large community

Critical Link: Will the project contribute to development of an ADA compliant biking and/or walking path to high need locations (i.e. transportation disadvantaged areas, schools, shopping or employment centers, medical services, connections to transit and regional paths, and downtowns)?

Yes

If yes, please describe.

Phase 2 pathway will complete a much needed safe and attractive pedestrian connection between Newberg and Dundee. These communities share a school district and a park district, and the local hospital and key employment centers are in Newberg. Yet the only east-west pedestrian connection is Highway 99W, which is not pedestrian friendly nor contiguous. By running along the Bypass this proposed pedestrian spine (NDBT Phase 2) is well located to support efforts by Newberg, CPRD, and Dundee to redevelop along previously overlooked riverfronts (Redevelopment of the prior SP Mill and creation of the Riverfront Esplanade in Newburg, reimagination of former Yamhill County Landfill upstream of Rogers Landing Park, and the River District in Dundee). The pathway will provide pedestrian access to Fred Meyer and other commercial and retail services.

Will the project contribute to development of an ADA compliant separated biking and/or walking path in areas where no connections exist, transportation options are limited, or significant safety concerns are addressed by the improvement?

Yes

If yes, please describe.

Phase 2 trail will meet grades of less than 5% longitudinal and 2% vertical. Trail surfaces will be designed to be firm and stable, comprised of concrete and asphalt. The trail width will be 12' to accommodate multiple modes of transportation to assist with reducing user conflicts.

Why is this project needed? What problem are you trying to solve?

The Project is needed to provide safe pedestrian and cyclist experience to get to schools, parks, and commercial development between Newberg and Dundee adjacent to the Newberg-Dundee Bypass. The west end of the project is adjacent to the future site of Dundee Elementary School. There is a creek crossing at Chehalem Creek, and the trail will connect the residential community to the school, parks and commercial areas via the creek crossing.

How does your project answer/resolve the above problem statement?

The Newberg-Dundee Bypass – Phase 2 trail will provide a much needed safe and attractive pedestrian connection between Newberg and Dundee by utilizing ODOT's ROW. Construction of the Bypass highway provided a 12-foot concrete pathway along substantial portions of the ROW from Wyooski Street in Newberg to the west end of West Weatherly Way in Newberg. From the end of West Weatherly Way it is 6,500 LF to SE 8th in Dundee. Completing this segment will connect the soon to be Edwards Elementary School at SE 8th in Dundee to existing and developing neighborhoods, planned waterfront public facilities, and other public infrastructure (Newberg Library, Chehalem Cultural Center, multiple parks, etc.).

Describe your project. What is it? Provide a summary of the project in a concise manner that can be used on a website or publication. E.g. construct a multi-use path 0.5 miles long between point A

and B, connecting Amtrak station to bikeway network to city center.

Phase 2 trail will provide a 10,000 LF multiuse path connecting the communities of Newberg and Dundee. This will be a much needed safe and attractive pedestrian connection utilizing ODOT's ROW. It will provide an 800 LF bridge over the Chehalem Creek floodplain to make this connection. This pedestrian spine is well located to support efforts by Newberg, CPRD, and Dundee to redevelop along previously overlooked riverfronts (Redevelopment of the prior SP Mill and creation of the Riverfront Esplanade in Newberg, reimagination of former Yamhill County Landfill upstream of Rogers Landing Park, and the River District in Dundee). It will connect existing and developing neighborhoods to planned waterfront public facilities, and other civic areas and public infrastructure (Newberg Library, Chehalem Cultural Center, multiple parks, etc.).

Safety

Is the project providing a parallel route to a specific road?

Yes

If it is an alternative to the road, please provide road name, and beginning and end points (mile markers, or latitude/longitude).

This trail will approximately parallel the Newberg-Dundee Bypass, which is currently not open to pedestrians along Phase 2.

What are the physical characteristics of the roadway the project will be an alternative to:

Number of lanes

Posted speed limit

Number of known bicyclist or pedestrian involved collisions in the last 5 years. If unknown, state zero

Number of Lanes

Two

Posted speed limit

55 MPH

Number of known bicyclist or pedestrian involved collisions in the last 5 years. If unknown, state zero

Zero

Did any of these result in a fatality or serious injury?

No

Is this project within one mile of a school (K-12)?

Yes

Public Outreach/Equity

This section provides an opportunity to determine how the project impacts equity. The Transportation Disadvantaged Index score represents a significant portion of the grant application. Applicants are encouraged to develop projects that support historically disinvested communities.

Describe the community that benefits most from this project?

The project benefits multiple neighborhoods; the communities of Newberg and Dundee. Residents in less privileged neighborhoods gain pedestrian access to employment centers and public infrastructure.

Where are they located in relation to project location?

Residents between Scott Leavitt Park and Renne Park in Newberg, and near Fortune Park in Dundee will all be within 0.3 miles of the proposed NDBT Phase 2 community pathway.

Are they located within 1.5 miles from the project location?

Yes

Please use the Transportation Disadvantaged Index tool [Transportation Disadvantaged Index](#) to locate the benefitted communities and provide the score.

ODOT has calculated a TDI score of 1.4068

How to use the Tool:

1. On the search bar, type the name of your city and state
2. Look around the project location, imagining a 1.5 mile radius around the project length.
3. Select the area that is the darkest color (highest TDI score) within that 1.5 Mile radius.
4. Scroll down the pop-up table and input the "TransDisIn" score (it should be towards the bottom) *Please provide a screen capture of the TDI Map and score.*
5. You may have to check several areas to find the highest score.

If you have problems using the tool, contact the Community Paths Program Manager at CommunityPaths@odot.state.or.us or (971) 375-3903.

Explain how this project will directly benefit transportation-disadvantaged communities. Include outcomes such as service to low-income housing, to shift-workers travelling in high-priority corridors, to people with limited English proficiency, and/or to historically marginalized populations.

ODOT has calculated a TDI score of 1.4068 reflecting how the adjacent neighborhoods have relatively high numbers of disabled people and low-income families; this path will provide active transportation connectivity that is not available currently.

Is this project specifically listed in an approved or adopted Transportation System Plan, Active Transportation Plan, Safe Routes to School Plan, transit plan, metropolitan transportation plan, or other plan?

Yes

If yes, please list the plan and page number.

1) Chehalem Heritage Trails Strategic Plan 2010, maps section pages 3 - 7. 2) City of Dundee Riverside District Masterplan 2011, front cover and page 6

Local Plan" means a local or regional transportation plan(s), which may include adopted policy(ies) that is developed and approved by the Governing Body of a Qualified Entity, Public Transportation Service Provider, or Metropolitan Planning Organization and which includes, at a minimum:

1. *A planning horizon of at least four years;*
2. *An existing and future conditions analysis that includes:*
 1. *Current and forecast population and demographics, including locations of people who are often transit and/or active transportation dependent, including low-income households, individuals of age 65 or older, youth, and individuals who are racially and ethnically diverse;*

2. *Locations of existing housing, employment centers, medical and social and human services centers, major destinations, and other locations with needs for multimodal transportation services and programs;*
3. *Inventories of current Public Transportation Services located within, adjacent to, or with the reasonable potential to connect to the local or regional public transportation services, as applicable;*
4. *Prioritized lists of active transportation improvements and capital projects; and*
5. *Identified opportunities to integrate active transportation facilities within and outside the county, district, or tribal area and with other agencies and areas to improve connectivity.*

Describe your community engagement practices in the project's planning process. How did the planning for this project engage historically-marginalized and transportation-disadvantaged populations in your service area?

CPRD has reached out over the years to District residents through the Chehalem Heritage Trails master planning effort and that outreach will increase specific to this project. CPRD will conduct a total of four open houses (two in Newberg and two in Dundee) to engage both historically-marginalized and transportation-disadvantaged populations. The open houses will be promoted through traditional media, social media, and through direct outreach. Further, CPRD will provide light fare and beverages to encourage people to come out and share their needs with the planners assisting CPRD.

Describe how you selected a diverse range of leaders and stakeholders to assess needs, identify gaps, establish priorities, and develop solutions. If available, attach to this application any meeting minutes or other materials used for community engagement purposes:

CPRD seeks to identify a diverse range of leaders and stakeholders. This will start with working with known community groups, businesses, and will go deeper by using intercept surveys on existing streets to meet residents who may not be involved in community groups or businesses. Again, CPRD will also talk to school and political leaders to learn who might be interested but typically don't come out to meetings and reach out directly to them.

What challenges did you encounter during your outreach process? How did the input you gathered affect the decision making that led to this proposal?

CPRD has not yet documents challenges to Phase 2, most of which is in public right-of-way; however, CPRD is still in process of contacting two landowners for current support status.

In what ways does the program address the needs expressed by historically excluded communities? What are the benefits and burdens to those communities?

CPRD is very interested in involving historically excluded communities. This will be accomplished by coordinating with Newberg and Dundee to provide notice with utility bills, coordinating with the School District to send out flyers with school notices, posting on CPRD, Newberg, and Dundee websites, and through notice in the Newberg Graphic. CPRD will also talk to school and political leaders to learn who might be interested but typically don't come out to meetings and reach out directly to them.

Is there an opportunity through this program to increase safety and/or access for those historically excluded that does not directly address the purpose of the program?

The proposed Newberg-Dundee Bypass Trail – Phase 2 will increase safety and access. The pathway will be located close to historically excluded communities and it will provide pedestrian connections that don't currently exist.

Right of Way

This section is designed to determine what level of coordination with external partners, particularly landholders. If answering yes to any of the below, you must provide letters of agreement or support from public agency or private property owner as part of grant application.

1. ODOT ROW (will need letter from ODOT District on how ODOT will coordinate, as part of Application)
2. Railroad (will need letter of support from RR as part of Application)
3. Farmland (need letter from farm owners indicating support, as part of Application)

Is your project located on public property or public right of way?

Yes

Is your project located on an ODOT right of way?

Yes

Does your project include railroad right-of-way or crossings?

No

Does your project touch or go along farmland?

Yes

Do you have approval from the appropriate public agency(s) or roadway authority(s) to develop this project?

Yes

Do you currently own or have easement for the Right of Way?

No

Project Readiness

Do have a completed detailed scope of work and budget, including technical scoping?

Yes

Project Readiness

Project is ready to start alternatives analysis/conceptual plan (Beginning stages of technical scoping)

Project is ready to start design/engineering (have completed Technical Scoping, environmental prospectus)

Ready to start Right of Way

Pre-Application Attachments

Pre-applications must include:

- Any adopted plans that reference the project
- A map of the project area, showing the project, if constructed
- Any completed scope of work, for all phases of the project
 - Note: A detailed technical scoping sheet will score higher in the application

- A detailed budget by task
 - Note: costs must be based on prevailing rates and wages, include all administrative costs, and contingencies

Upload Files

NDBTP2_Enlargement_Map_11x17[1].pdf

NDBT_Overview_Map_11x17_Phase_2revised[1].pdf

NDBT Ph 2 Preliminary Cost Estimate_2022-03-17.xlsx

CHT Strategic Plan 2010.pdf

22_0902-RDMstrpln-Dundee.pdf

Riverside_District_Master_Plan_Version_FINAL(1).pdf

Submission

Authorized Signature

Date of Submission

9/15/2022



Printed Name/Title

Kat Ricker/Public Information Director

BROWN, TARLOW, BRIDGES & PALMER, PC
Attorneys at Law

JOHN T. BRIDGES
STEPHEN C. PALMER
RICHARD P. BROWN

ALLYN E. BROWN
DONALD O. TARLOW
Retired

515 E. FIRST STREET
NEWBERG, OREGON 97132
TELEPHONE: (503) 538-3138
FACSIMILE: (503) 538-9812
www.newberglaw.com



August 16, 2022

Don Clements
c/o Chehalem Parks and Recreation District
125 South Elliott Road
Newberg, Oregon 97132

Re: Dundee Access and Utility Easement

Dear Don:

Please find a copy of the Access and Utility Easement that creates the permanent Easement commonly known as 8th street in Dundee. It has a feature that would vacate the Easement once the property has been developed, and a developer would build 8th street out to city road standards. Until that time, the city owns a Public Access and Utility Easement that is intended for all purposes to be just like a public road.

I have also enclosed a draft of a Easement for Stuart H. Lindquist to consider. If Mr. Lindquist has an Attorney they can email me at john@newberglaw.com and we will forward to them an electronic version of the Easement, if they are interested in making some red-line modifications. By choosing an Easement, I am answering your question as to whether I think we should have a perpetual lease or perpetual Easement. I prefer the easement, because it is recorded and a lease does not have to be. We will need a surveyor to prepare the description of the Easement area for Exhibit B.

If you have any questions about this, please do not hesitate to contact me.

Yours Truly,

BROWN, TARLOW, BRIDGES & PALMER, PC


John T. Bridges

JTB:ls
Enclosure

pt of Arb 17 Section 2
(550' of 95-86)

After recording, return to:

City of Dundee
PO Box 220
Dundee, OR 97115

Thomas W. Edwards
PO Box 455
Dundee, OR 97115

Recorded in Official Yamhill County Records
CHARLES STERN, COUNTY CLERK



25.00

1995.17237 2:38pm 12/22/95

001 1000000 10 04
1 0 013 3 15.00 10.00 0.00 0.00 0.00 0.00

17237

ACCESS AND UTILITY EASEMENT

The undersigned, Thomas W. Edwards and Kay L. Edwards, Grantor(s) do hereby grant to City of Dundee, Yamhill County, Oregon, a municipal corporation, referred to herein as City, a right-of-way and easement to construct, reconstruct, operate and maintain a parking lot and access road for public use, and City utilities, including water and other City utilities, and all necessary related facilities under and along the following described premises:

A portion of the tract of land described in Deed to Edwards, recorded Film Volume 217 Page 077, Deed Records of Yamhill County, said easement more particularly described in the attachment labeled 'Exhibit A', said easement being the southerly 60 feet of said parcel extending from Edwards Drive to the low water mark on the Willamette River.

TO HAVE AND TO HOLD said easement and right-of-way unto said City, its successors and assigns.

The right-of-way or easement shall include the right, privilege, and authority of City to take access across said easement, excavate for, and to construct, install, lay, operate, maintain and remove underground pipelines and/or cables with all appurtenances incident thereto or necessary thereafter, for the purpose of supplying public utility service under and across the said premises, together with the right of City to place, install, maintain, inspect, add to the number of and relocate pipelines and/or cables and necessary appurtenances and make excavations therefore from time to time, in, under and through the above-described premises within said right-of-way, and to cut and remove from said right-of-way any trees and other obstructions which may endanger the safety or interfere with the use of said pipelines and/or cables or appurtenances attached to or connected therewith; and the right of ingress and egress to and over said above described premises at any and all times for the purpose of patrolling the pipelines and/or cables, or repairing, renewing or adding to the number of pipelines and/or cables and appurtenances and for doing anything necessary, useful or convenient for the enjoyment of the easement hereby granted.

Upon the final acceptance of any installed utility system by the City, the City shall be responsible for all further restorations of the premises if at any time the City causes the

PERMANENT ACCESS AND UTILITY EASEMENT

Page 1

Dundee Docket MF 95-8

1/3

utilities to be repaired or maintained. No trees, permanent structures or improvements, including parallel fences shall be placed or constructed on the easement by the Grantor or the Grantor's heirs, assigns or successors in interest. The City, upon each and every occasion that the same be repaired, maintained or removed shall restore the premise of the Grantor, by removing all debris and leaving the ground surface in a neat and presentable condition. Grass and topsoil shall be restored as near as possible to as good a condition as the same were prior to any repair or maintenance by the City.

The City of Dundee will maintain this access and utility easement until property over which the easement passes is developed, including streets and utilities improved to City standards which provide an alternate and acceptable access and utility service to and across the above described parcels for which this easement has been granted. At that time, the City of Dundee agrees to vacate this easement. The vacation of this easement shall not occur alternate suitable access and utility service has been obtained, acceptable to the City Council.

Consideration for this grant consists wholly of value other than money.

The only other persons, firms, or corporations known by Grantor to have any interest in the granted property are: _____

Thomas W. Edwards
(Grantor)

Kay L. Edwards
(Grantor)

DATED this 11 day of Dec, 1995.

STATE OF OREGON)
County of Yamhill)

Dec 11, 1995

Personally appeared the above named Thomas W. Edwards + Kay L. Edwards and acknowledged the foregoing instrument to be a voluntary act and deed.

Before me:

Mary Paola
NOTARY PUBLIC FOR OREGON

My Commission Expires: 10/23/99



PERMANENT ACCESS AND UTILITY EASEMENT
Page 2

Dundee Docket MP 95-8

Matt Dunckel & Assoc.
19010 Baker Creek Road
McMinnville, Oregon, 97128
Phone: 472-7904
Fax : 472-7904

Date: Nov. 21, 1995

Dundee Docket No. MP-95-8

TOM EDWARDS - LEGAL DESCRIPTION OF EASEMENT

An easement in Section 30, Township 3 South, Range 2 West and Section 25, Township 3 South, Range 3 West, Yamhill County, Oregon, the perimeter of which is described as follows:

Beginning at the southwest corner of that tract of land described in deed from SCHWENN to EDWARDS and recorded in Film Volume 217 Page 977, Yamhill County deed records, said southwest corner being on the east margin of Edwards Drive (30.00 feet from centerline) at a point that is South 3540.30 feet and North 89°59'03" East 15.95 feet from the northwest corner of the Levi Hagey DLC #61 (basis of bearing is South on a line between a Yamhill County iron pipe at the northwest corner of the Levi Hagey DLC and a Yamhill County iron pipe at the southwest corner of the Levi Hagey DLC); thence North 00°13'39" East 50.00 feet along the east margin of Edwards Drive; thence North 89°59'03" East 2576.79 feet parallel with and 50.00 feet north of the south line of said EDWARDS tract to the west line of that tract of land described in deed from EDWARDS to BENNEKE and recorded in Film Volume 291 Page 2152; thence South 00°21'17" East 4.66 feet along said line to the southwest corner of said BENNEKE tract; thence North 89°43'13" East 375.74 feet along the south line of said tract; thence North 89°20'13" East 284.26 feet to the southeast corner of said tract; thence North 89°59'03" East parallel with the south line of said EDWARDS tract to the low water mark on the west bank of the Willamette River; thence southwesterly 60 feet more or less along said low water mark to the south line of said EDWARDS tract; thence South 89°59'03" West along said south line to the point of beginning.

3/3

Grantor's Name and Address
Stuart H. Lindquist
P.O. Box 42135
Portland, Oregon 97242

Grantee's Name and Address
Chehalerm Park and Recreation
District
125 South Elliott Road
Newberg, Oregon 97132

After Recording return to:
John T. Bridges
515 East 1st Street
Newberg, Oregon 97132

**Until a change is requested all
tax statements shall be sent to
the following address:**
No change

EASEMENT AGREEMENT

RECITALS:

WHEREAS, Grantor, Stuart H. Lindquist, is the owner of property in the City of Dundee that fronts the Willamette river. The legal description is attached hereto as, Exhibit A, and incorporated herein:

WHEREAS, Chehalerm Park and Recreation District (CPRD) is a Quasi Governmental Agency that owns, maintains, and operates parks in the Newberg and Dundee area:

WHEREAS, document number 19951737 recorded December 22, 1995 in the Yamhill County Deed records creates an Access and Utility Easement in favor of the City of Dundee and the general public, which is commonly know as 8th Street;

WHEREAS, 8th Streets extends all the way down to the low water mark of the Willamette River and is sixty feet wide; and

WHEREAS, Grantor wishes to grant an Easement to CPRD for the purpose of maintaining boat launch.

NOW THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS

1. Recitals. All of the recitals are incorporated herein as if fully set forth.

2. Grants. Grantor hereby grants to CPRD a perpetual, non-exclusive easement over Grantor's property in the location as described on Exhibit B. Grantee hereby accepts the easement by their signature below.

3. Permanency. The Easement shall be permanente and percpetual burdening the Grantor's property including his heir's, successors, and assigns.

4. Purpose. The Easement shall be used to create, maintain, and operate a parking lot, river access, and facilities to operate park activities including but not limited to kayak, canoe, and other non-motorized boats, paddle boards, or other human powered devices to enjoy the river.

5. Building and Maintenance. CPRD shall solely be responsible for building any facilities, parking lots, and access to 8th Street and/or the river. CPRD shall solely be responsible for maintenance of all facilities, parking lots, accessess, connections, or any other improvements on the Easement. Nothing in this section shall obligate CPRD to spend money beyond what they are legally entitled to spend.

EXHIBIT A

That Portion of:

Beginning at a point which is 1559.13 feet North 01 09'30" East and 4141.84 feet South 88 56' East and 600.8 feet South 30 20' West and 25.00 feet North 59 40' West from the Southwest corner of the Levi Hagey Donation Land Claim in Township 3 South, Range 3 West of the Willamette Meridian, Yamhill County, Oregon; and running thence South 10 20' West 50.00 feet to an iron rod; thence South 59 40' East 50.00 feet to an iron rod; thence North 30 20' East 50.00 feet to an iron rod; thence North 59 40' West 50.00 feet to the point of beginning. Also, a revocable/exclusive easement for road and utilities purposes through, upon and across a strip of land 20 feet in width being 10 feet each side of the following described centerline: Beginning at a point that is North 01 09'30" East, 1559.13 feet; South 88 56' East 4141.84 feet and South 30 20' West, 625.8 feet from the Southwest corner of the Levi Hagey Donation Land Claim in Township 3 South, Range 3 West of the Willamette Meridian, Yamhill County, Oregon; thence South 31 00' East, 81.9 feet; thence North 49 21' East 394.6 feet; thence North 57 46' East, 244.1 feet; thence North 50 40'30" East, 337.5 feet to an existing roadway.

ALSO, a permanent easement being bounded by a circle of 100-foot radius, the center of which is North 01 09'30" East, 1559.13 feet; South 88 56' East, 4141.84 feet and South 30 20' West, 625.8 feet from the Southwest corner of the Levi Hagey Donation Land Claim in Township 3 South, Range 3 West of the Willamette Meridian, Yamhill County, Oregon, which said easement restricts the use of said premises from the installation of any septic tanks, drain fields or other sources of contamination or other conditions conflicting with the requirements of the Oregon Department of Human Resources for municipal water supplies.

SUBJECT TO any taxes resulting from disqualification for farm use taxation, rights of the public in streets, roads and highways and easements in Film 124, Page 89, Yamhill County Deed Records.

Lying easterly of the property that transferred to ODOT in document 201603533.

EXHIBIT B

Don Clements

From: Casey Creighton
Sent: Sunday, September 25, 2022 7:34 PM
To: John Bridges; Don Clements
Subject: Re: Chehalem Valley BMX
Attachments: Chehalem Valley 2010 Bylaws.pdf

John,

Don Loving and I have had conversations with Rich Brown regarding CVBMX and their responsibilities at Ewing Young Park. Rich had asked that we send any Documents pertaining to the group to him. I have since emailed Richard regarding Insurance and have another document for you to peruse. It seems Richard has not followed CVBMX Bylaws and I am concerned. Don wanted these 2 parties to get together with a mediator to solve their differences.

Best regards,

Casey Creighton
Park Supervisor
Chehalem Park & Recreation District



From: John Bridges <John@NewbergLaw.com>
Sent: Saturday, September 24, 2022 10:45 AM
To: Don Clements <dclements@cprdnewberg.org>; Casey Creighton <ccreighton@cprdnewberg.org>
Subject: Chehalem Valley BMX

Don and Casey,

The attached was dropped off at my office, by I believe, Don Loving. He asked for me to reply to this, by September 29th. As always, my tasks are assigned by staff at the District, not individual Board Members. Is there something you would like me to do with this? If so, would the deadline be the 29th?

Without knowing any factual details, I would note that the insurance coverage may have an exclusion, if the corporation fails to maintain it's tax exempt status. In other words, if they are failing to follow their own Bylaws, their insurance coverage may be invalid. That would be a pretty significant concern if they are operating events.

John T. Bridges
Brown Tarlow Bridges & Palmer, PC
515 East First Street
Newberg, Oregon 97132
(503) 538-3138
(503) 538-9812 Fax
www.newberglaw.com

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Bylaws of Chehalem Valley BMX

ARTICLE I. NAME, OFFICE, MAILING ADDRESS

The name of the corporation shall be "Chehalem Valley BMX." Its registered office and mailing address shall be at PO. Box 726 Newberg, Oregon 97132 or such other office or mailing address as established by the board.

ARTICLE II. PURPOSE

Chehalem Valley BMX is a volunteer-powered, not-for-profit dedicated to sustaining and enhancing the Chehalem Valley BMX track, hereinafter "the track," hosting American Bicycle Association (ABA) sanctioned races and other events, promoting bicycle safety on and off the BMX track and creating a fun racing and spectating environment to encourage people of all ages in the Newberg area and beyond to get active with the newest Olympic sport. Aside from these goals we also focus on education about, advocacy for, and progression of the sport of Bicycle Motocross (BMX) racing. Key to these ends is creation of a public forum encouraging an exchange and discussion about the sport through use of appropriate technology, as well as any other lawful purpose within the scope of sections 501 (c) (3) or 509 (a) (1) of the Internal Revenue code. We strive to work in conjunction with the American Bicycle Association, hereinafter the "ABA," in their efforts to promote the growing family friendly sport of BMX racing.

ARTICLE III. AFFILIATES

Chehalem Valley BMX is working in conjunction with the Chehalem Valley Parks and Recreation Department in order to encourage an active lifestyle and to promote the use of safety equipment for bicycling.

Chehalem Valley BMX runs races sanctioned by the ABA and abides by the rules and regulations of the ABA and will not support any other sanctioning body in any way. Chehalem Valley BMX must approve its proceedings including scheduled races, clinics, practices and other matters to with the ABA (as described in the ABA Affiliation and Sanction Agreement signed by Steve Bailey, Tony Hansen and David Miller).

ARTICLE IV. AREAS SERVED

The Chehalem Valley BMX track is located at 1201 South Blain Street (Ewing Young Park) Newberg, Oregon 97132.

ARTICLE V. FISCAL YEAR

The Fiscal year of Chehalem Valley BMX shall be the Calendar year, or such other fiscal year as set by the Board.

ARTICLE VI. MEMBERSHIP

RECEIVED

AUG 12 2011

DEPARTMENT OF JUSTICE
PORTLAND LEGAL



1. **Membership:** there shall be **two classes of membership**.
2. **Eligibility and Admission:** Any individual who subscribes to the purposes and basic policies of the ABA agreements, who has participated in the building or maintenance of the Chehalem Valley BMX track or its founding or betterment as a volunteer, or volunteers at the track at a set number of ABA sanctioned races as determined by the Board, provided they abide by the terms and conditions of these bylaws, the Articles of Incorporation, ABA Affiliation Agreement and any amendments thereto, and act in accordance with the decisions made by the Board of Directors. This type of member is deemed a **Volunteer Member** of Chehalem Valley BMX.

Any individual who credits their ABA membership to Chehalem Valley BMX at renewal or original initiation is considered a **Rider Member** of Chehalem Valley BMX and can participate in member-specific events for the duration that their membership is credited to Chehalem Valley BMX. Any rider who has credited their ABA membership to another track or has a temporary ABA membership may participate at Chehalem Valley BMX ABA sanctioned events and is considered a **Non-Member Rider**.

- (a) There is **no membership fee required for Members** of Chehalem Valley BMX. When a rider or associate pays for their membership with the ABA, that money goes to the ABA. (b) It is the responsibility of each member to renew with the ABA at the time of their membership expiration to renew their membership with Chehalem Valley BMX and to promptly notify the Secretary of any changes of e-mail address, membership status, or phone number. The member's right to receive notices pursuant to these bylaws or the Articles of Incorporation shall be deemed to be waived if the address on record with the Secretary is not the member's current address.
3. **Dividends, Earnings:** **No dividends or earnings of Chehalem Valley BMX shall be payable to members**, nor shall members have any interest in the assets of Chehalem Valley BMX by virtue of being members. A member or proprietor of Chehalem Valley BMX will only receive repayment of a loan granted to Chehalem Valley BMX if the member establishes in writing at the time of payment that the funds are a loan and not a donation and must be paid back. Chehalem Valley BMX may pay reasonable compensation for services rendered and authorize reimbursement for expenses incurred on behalf of Chehalem Valley BMX.

Upon dissolution or liquidation of Chehalem Valley BMX, all assets remaining after the payment of the debts and liabilities of Chehalem Valley BMX shall be distributed to such other organization exempt from tax under section 501 (c) (3) of the Internal Revenue code. Members who have loaned money to Chehalem Valley BMX, as evidenced by a promissory note, shall have the right to receive payment for the unpaid balance due, payable from the assets of Chehalem Valley BMX first after other debts and liabilities have been paid.

4. **Termination of Membership.**



- (a) Membership of each member shall continue year to year and shall be renewed automatically for volunteer members or upon the designation of the rider member's ABA membership to Chehalem Valley BMX as long as the member continues to meet the conditions for membership as provided in Section 2 of this Article and provided that membership is not sooner terminated.
- (b) Voluntary termination: A member may resign from Chehalem Valley BMX at any time by delivering a written notice of withdrawal to the Secretary of Chehalem Valley BMX.
- (c) Involuntary expulsion, termination or suspension: A member may be expelled, terminated or suspended from membership for failure to comply with these bylaws or other rules, resolutions and policies of Chehalem Valley BMX, or for actions contrary to the interest of Chehalem Valley BMX. In the case of involuntary expulsion, termination or suspension or membership, the member shall be given not less than 15 days advance written notice from Chehalem Valley BMX specifying the reasons for the proposed action. The notice shall specify a time and place at which the member will be provided an opportunity to be heard, orally or in writing as the member may choose, which time shall be not less than five days before the effective date of the expulsion, suspension or termination. The notice shall be given by mail sent to the last address of the member shown on Chehalem Valley BMX's records. The hearing may be held by the Board or its designee, which shall make findings and then decide the issue of termination or suspension of membership.
- (d) Expulsion, termination or suspension of a member from the ABA automatically constitutes expulsion, termination or suspension from Chehalem Valley BMX as the member defied the rules or regulations of Chehalem Valley BMX affiliates and can no longer maintain their participation as a volunteer or racer. This type of expulsion, termination, or suspension from Chehalem Valley BMX will be dropped if and only if the ABA or Oregon State Fair Grounds decides likewise and Chehalem Valley BMX will not hold a hearing.

6. Rights of Membership:

- (a) Voting: All members present at a member-specific event shall be entitled to cast **one vote** on any issue brought before the membership. Members shall vote to elect the Board of Directors, recall a director and on all other matters for which a membership vote is required by the Oregon Revised Statutes and by these bylaws. ✓
- (b) Information: Members shall be entitled to be informed on Board actions upon request and scheduling.
- (c) Board Actions: At any Board meeting to take action, except as otherwise provided by these bylaws, members may be present. A member may also present proposals and suggestions to the Board and advocate their acceptance, in writing or at a Board meeting, the matter to be discussed with the Secretary or Chehalem Valley BMX. As fast as practical, the matter shall be addressed not later than two Board meetings from the time the member notifies the Secretary. A member may ask the Board to reconsider its decisions of the decisions of coordinators or staff by scheduling the matter with the Secretary as provided above.

ARTICLE VII. MEMBER-SPECIFIC MEETINGS



1. Annual Meetings: An annual meeting of the members shall be called by the Board of Directors at a date to be fixed by the Board. The purpose of the annual meeting shall be to elect the Board of Directors, to present certain members with awards and to consider any other business that the Board may determine to be appropriate. Members may present items that should be covered at the Annual Meeting to the Board at least 30 days before the meeting.
2. Special Meetings: Special meetings of the members may be called from time to time by the Board or may be called by the Secretary upon petition of members. The time and place of any special meeting shall be set by the Board; provided, however, that the meetings occur in an expeditious and timely manner, in no event more than ninety (90) days from the date the petition is filed with the Secretary.
3. Notice: Written notice shall be sent to members via e-mail or postal service to all members registered with current information in Chehalem Valley BMX records. It shall be the responsibility of the member to update their information with the Secretary. In lieu of personally delivering the written notice, notice may be published in local electronic message board or general circulation to greater community for at least two weeks in a manner reasonably calculated to give membership in Oregon notice of such meeting.
4. Voting: All members present at a member-specific event are entitled to a vote. Except as otherwise set forth in these bylaws, the majority of these votes cast shall be required for the adoption of any matter coming before the membership.

ARTICLE VIII. THE BOARD OF DIRECTORS

1. Powers: The activities, affairs, and property of Chehalem Valley BMX shall be managed, directed, and its powers exercised by and vested in, the Board of Directors. The Board is authorized to perform whatever acts appear reasonably necessary or convenient to further the interest of Chehalem Valley BMX. Such powers include, but are not limited to, creating committees, appointing coordinators, entering into contracts; the purchase, lease and other acquisition of real and personal property, borrowing money, hiring employees and consultants, investing funds and promulgating and enforcing rules of the corporation.
2. Number: The number of Board Directors shall be five, but the number may vary from time to time at the discretion of the Board of Directors. In no case shall the number of directors be fewer than three nor greater than five.
3. Officers: The Board of Directors shall be composed of a **Track Operator, President, Treasurer/Secretary**, two members in order to keep the Board at an odd number of members. At the Board's discretion, no officer position may be shared by one or more persons, if need be one person may have more than one position as long as the board has an odd number of officers.
 - (a) Track Operator: The Track Operator is the principal executive officer of Chehalem Valley BMX. (S)He shall, when present, preside at meetings of the members, or make provision for a facilitator to preside at said meetings. (S)He may call a membership or Board meeting. This Board member has the responsibility and power to enter into contracts, sign certificates for memberships, deeds, mortgages, or other instruments which the Board has authorized to be executed, and in general shall perform all duties incident to the office of Track Operator and such other duties as may be prescribed by the Board from time to time.



- (b) **President:** The president has the right to call board meetings, the responsibility to establish relationships with other businesses and entities in order to bring in donations and to keep Chehalem Valley BMX running as successfully as possible. It is also the responsibility of the President to spread the word about BMX racing and to promote Chehalem Valley BMX.
- (c) **Treasurer/Secretary:** The responsibilities of the Treasurer/Secretary shall be as follows: To keep a copy of the minutes of all meetings, bylaws, the names and addresses of the Board of Directors, and a roll of the members; and to make such records accessible to members, to select a date for meetings, to give notice for meetings, to keep accurate and complete records of the receipts and disbursements of Chehalem Valley BMX, and to supervise and effectuate an annual Chehalem Valley BMX budget. The powers of the Treasurer/Secretary shall be such as are consistent with the performance of the above enumerated duties.
4. **Election:** The Board of Directors shall be elected by the membership at the annual membership meeting. At each meeting of the members to elect directors, each member shall have the right to vote for as many nominees as there are vacancies on the Board at the time the balloting closes. Each vote shall count as only one vote, regardless of preference ranking, and only one vote per member may be assigned to any individual candidate.
 5. **Term:** **The Track Operator shall serve for one year, the President one year, and each Treasurer/Secretary, general board members shall serve for one year, or until his or her resignation or removal, whichever occurs first, and is eligible for re-election for unlimited consecutive terms.**
 6. **Removal or Resignation of Directors:** A director may be removed from office with or without cause, by a vote of the membership or the Board at annual or special membership meetings or Board meetings. The Board may suspend or expel a director with or without cause (requiring over half of the Board's votes). A Board member is automatically expelled if they are expelled or suspended from the ABA. The director in question shall be excluded from such a vote. If a Board member misses three meetings or (6) races in a row, the Board may suspend or expel that Board member. A director may resign by delivering written notice to the Secretary.
 7. **Vacancies:** Any vacancy in an office may be filled for the unexpired portion of the term by Board or membership elections as determined by the board.
 8. **Committees and Coordinators:** The Board may appoint committees and delegate such authority to the committees as the Board deems necessary, proper or convenient as is effective, lawful and beneficial for Chehalem Valley BMX and the track. Any committees so appointed shall report to the Board or to such other persons or committees as the Board may designate. The Board shall remain responsible for the ensuring that the committee function is properly performed. The Board shall appoint such employees, coordinators and other personnel as may be necessary to oversee the operation and planning of the activities of Chehalem Valley BMX. Coordinators need not be Board members and may be removed by the Board with or without cause.

ARTICLE IX. MEETINGS OF THE BOARD OF DIRECTORS

1. **Annual Meeting:** An annual meeting of the Board of Directors shall be held at such time as shall be determined by the Board, but in any case, within thirty days after the annual membership meeting. The purpose of this meeting shall be to review the status of



Chehalem Valley BMX, to elect officers, and to continue the activities of Chehalem Valley BMX. The Board of the preceding year as well as the succeeding Board must be present.

2. **Regular Meetings:** There shall be **regular business meetings of the Board once per month** as scheduled by the Board at the prior meeting, unless otherwise specified by the Board agenda. In addition to regular meetings, meetings can be called when deemed necessary with appropriate notice by the president or by Board resolution.
3. **Notice:** Written notice for the annual meeting and regular or special meetings of the Board shall be delivered by e-mail to each director at the address currently entered in the membership records of Chehalem Valley BMX. It is the responsibility of the individual director to provide the Secretary with a correct email address.
4. **Voting:** Over half majority of all the Directors present and voting at a meeting shall be an act of the Board of Directors.
5. **Policy of Decision Making:** It shall be the express policy of Chehalem Valley BMX that, except as provided in Section 6, all meetings are open to members of Chehalem Valley BMX and that, in acting on any matter before it, the Board shall give due consideration to the opinions and desires expressed by those members present.
6. **Closed Sessions.** Closed sessions may be held at the discretion of the President and two of the Board of Directors or all seven Board members. These sessions shall be closed to all except the Board, consultants, witnesses, and such other persons as the Board may invite. All or any portions of the Board retreats may be held in closed session. No votes shall be taken at these meetings. Minutes may be recorded and distributed at an appropriate time. Notice shall be given to all Board members in accordance with Section 3, unless waived.
7. **Conflict of interest:** Any Board member who has a conflict of interest on any matter brought before the Board (i.e. the matter under consideration will have a direct or indirect financial effect on the director, a relative of the director or a member of the director's household) must, before discussion or vote on the issue, fully disclose the conflict. The member shall not be counted for purposes of voting.

ARTICLE X. TRANSACTIONS WITH DIRECTORS OR OFFICERS

1. No director or officer of Chehalem Valley BMX shall be interested, directly or indirectly, in any contact relating to the operation conducted by it, nor in any matter which may render financial benefit to the director or officer, nor in any contract for furnishing supplies or service to Chehalem Valley BMX unless:
 - (a) The contract is fair to Chehalem Valley BMX and is authorized by over half of the Board present and voting at a meeting at which the vote of such director is not counted, and (b) the material facts of the transaction and the nature of the director's interest have been fully disclosed to the Board prior to discussion and consideration of the matter.
2. A director of Chehalem Valley BMX has an indirect interest in a transaction if:
 - (a) Another entity in which the director, a relative of the director, or a member of the director's household has a material interest in which the director, relative or household member is an employee or general partner is a party to the transaction; or (b) Another entity of which the director, relative or household member is a director, officer or trustee is a party to the



transaction, and the transaction is or should be considered by the board of directors of Chehalem Valley BMX.

3. For purposes of subsection (1) of this section, a conflict of interest transaction is authorized, approved or ratified if it receives the affirmative vote of over half of the directors on the Board who have no direct or indirect interest in the transaction vote to authorize, approve or ratify the transaction. A transaction may not be authorized, approved or ratified under this section by a single director. If over half of the directors who have no direct or indirect interest in the purpose of taking action under this section. The presence of, or a vote cast by, a director with a direct or indirect interest in the transaction does not affect the validity of any action if the transaction is otherwise approved as provided in this section.

ARTICLE XII. AMENDMENT

These bylaws may be amended by an act of the Board of Directors at any regularly scheduled meeting of the Board, provided notice of the intent to amend was made at a prior Board meeting.

BYLAWS ADOPTED THIS 20TH DAY OF JANUARY, 2010.

TONY HANSEN
Track Operator

PAUL COLE
President

DAVID MILLER
Treasurer/Secretary

Chehalem Valley BMX 2010 Board of Directors

I hereby agree to serve Chehalem Valley BMX and its members throughout my term as a board member for the 2010 season or until my resignation.

Track Operator: TONY HANSEN

President: PAUL COLE

Treasurer/Secretary: DAVID MILLER

General Board Member:

General Board Member:

[Handwritten signatures and lines for the board members]

Parks Activity Report, August / September 2022

Sander Estate Park

We received an opportunity to accept a Grant for the Sander Estate Park development through the Local Government Grant program (\$175,000.00), match that up with the \$340,000 in SDCs originally included in the LGGP project budget as Match, plus an additional \$30,000 in SDCs, which totals \$545,000. Then the \$545,000 amount can be applied as 50% Match to the LWCF for a \$545,000 Grant, for a total of \$1,090,000, which was the total cost of the original project submitted to the LGGP. We do need to start development of the Park even without receiving the funding and continue to have discussions and confirm what sort of funding and cost sharing we can negotiate with Dundee. Tourism through hotel tax and Urban renewal money could assist with street improvements in this area.

Crabtree park

We have been working with Page Knudsen, Yamhill County with a culvert repair on Knudsen lane at the entrance to the Park. We had submitted an ODFW fish passage exemption request with our consultant AKS Engineering. The Oregon Fish Passage Task Force (Task Force) met February 25th and did not discuss our exemption request. AKS will now propose to ODF&W that we replace the culvert and change the grade of the stream bed section of the culvert to as close to their recommendations as possible to improve fish habitat. I have met with Paige and we will be submitting documents for ODF&W to approve.

Aquatic and Fitness Center,

Work on the Aquatic Center Aermec modifications is progressing. We have not shut down the facility to accomplish this. I would say it is about 99% complete. All electrical and plumbing has been completed. There is testing and balancing to complete. Not completed as yet.

Cultural Center

Sean Andries, Rick Lee, Jennifer Marsicek and myself gathered to discuss the timeline for the future remodel of the Chehalem Cultural Center which entails the main entry staircase, Theater renovations and an open movement Studio. We held a pre-app meeting with the City where a lot of parking conditions were brought up as they had done during previous development and been allowed Variances from Development Code. SEA has recommended some soil testing for the development of the second floor and they have sourced a proposal from Carlson Geotechnical for the soils report. Base fee is \$4,570. CCC is willing to pay for the services.

Development GreenWorks has been Newberg Dundee Bypass Trail Bridge Project. We have been involved with ODOT, City of Newberg with discussions and preliminary tasks such as, surveying, archeological assessment, wetlands delineation, Geotechnical report. GreenWorks have determined the bridge placement and length (570'). Our project group had a pre-app meeting with the City of Newberg March 30 to determine permits and requirements for the City and others, ODOT, ODOT Rail, and County. The City of Newberg has provided \$25,000.00 for engineering services for this section of the project and has waived all fees associated for the project. Since the commencement of the project, the City of Newberg has not been able to provide in-kind services per the grant application. Greenworks would like to revise their contract for the bypass project with the City not able to accomplish these tasks, Amendment to the existing Agreement between GreenWorks, PC and Chehalem Park and Recreation District (CPRD) dated September 1, 2021 is executed by both parties in relation to the performance of additional services by GreenWorks, PC (Greenworks Additional Landscape Architectural and Other Professional Services) included in packet. Additional services include: bringing on Kittleson Engineering for River Street requirements, lighting and some permits for the Trail, Additional survey work for Otak, Additional permitting that was assumed to be picked up by City of Newberg but is now spread amongst the team. Plan set is currently at 60% Design.

We continue to work with GreenWorks on the development of the 219 property. Don has updated our Park Masterplan (2010 last updated). We have Matt Hastie (MIG) to work along with John Bridges and the District to have the masterplan adopted by Yamhill County to have zoning changed for the Heritage Trails Campground site. We held a preliminary meeting with County Planning and are basing our submission to the County on their requirements. John Bridges and Matt Hastie have recommended that we propose a Sub-Area Plan approach for submission to the County. CPRD will be asking Yamhill County to adopt this Sub-Area Masterplan in order to allow us to move forward with the other land use applications associated with the campground. They have added more text and graphics, a cover, and maps of proposed park and recreational facilities (including trails) in the Sub-Area. The document is essentially complete with just a couple of placeholders to fill. I expect to have preliminary drafts of other needed land use applications (Zone Change, Similar Use Determination, and Site Design Review) and expect to review in the next coming weeks.

Kittleson & Associates have provided a Traffic Impact Study for the development of the campground it includes a due diligence investigation and scoping with Yamhill County (County) and Oregon Department of Transportation (ODOT) staff. The TIS will also address the requirements of the Transportation Planning Rule (TPR) for the zone change and comprehensive plan amendment.

NV5 and CPRD held a pre-application meeting with the County and their response was unanticipated. Ken Friday said that we could submit the land use application but it would be denied and we would have to appeal the Counties Decision. According to Oregon's land use laws AF-10 zoning permits Parks and Open Space. Trails and trail facilities (such as pedestrian bridges) are a part of most parks and open spaces, so we're not sure why Ken said that they are not allowed. City of Newberg pre-app went well. The site plans and general land use application forms are completed. We finally received notice from FEMA that their model was not conclusive and NV5 have provided their own Hydraulic model (with FEMA's approval) to understand the flood/hydraulic conditions of the creek, and have confirmed layout/elevation/design of the bridge and the abutments. We will be submitting the land use concurrently with our Sub-Area Masterplan to the County. We have received some preliminary designs of the Renne field conversion from natural to synthetic turf which were handed out last minute of the April BOD meeting. We have engaged in some preliminary discussions with Doug Rux, as far as land use:

"The use (sports field) is permitted in the zone (R-2), but there are no specific regulations that he could think of that would apply. Because it's converting from pervious to impervious, however, he thought it would need some sort of Design Review."

Trails

The Heritage Trails Committee has been working with CPRD on the development of trails within the District to assess and offer assistance to the Chehalem Heritage Trails Masterplan, which seems to be an evolving plan based on opportunities. They have split into groups, planning, funding and maintenance. Currently we are working with Knudsen Vineyards (Dundee) for an easement that allows public access around their property and could possibly connect to the Abbey property in Dundee for access to existing trails. I provided a field trip with the group to visit the Bob & Crystal Rilee Park to show them a portion of what CPRD has been developing. There were many ideas that came out from that field trip-grant writing, mapping, signage. Signage seems most appropriate at this time because of the increase in use of the property.

Parks & Golf

Pickle ball Courts have been completed. We are working on completing Tee Pads at the Hoover Park Disc Golf Course. All pools at the CAFC have had their annual Maintenance and cleaning and have been rejuvenated and look great. Fire Truck not so well, we will need to replace this year. Ballfields have been prepped for the fall season. Maintenance staff at CGGC have completed Aeration of Greens and Tees and will be working on Fairways over the next month. Thank you to all Staff of the District for working together to accomplish all of these tasks.

Parks Summary

Month of: August / September 2022

| Park Name | Hours worked | August 20- September 23, 2022 |
|----------------------------|--------------|-------------------------------|
| Armory | 19.00 | |
| Billick/Dundee | 12.00 | |
| CAFC | 292.00 | |
| Cultural Center | 32.00 | |
| Chehalem Valley M.S | 2.00 | |
| College | 12.00 | |
| Community Center | 20.00 | |
| Crabtree | 8.00 | |
| Crater Ballfields | 64.00 | |
| Dundee River Park | 0.00 | |
| Elliott Road | 6.00 | |
| Ewing Young | 12.00 | |
| Falcon Crest Park | 3.00 | |
| Fortune Park | 3.00 | |
| Friends Park | 32.00 | |
| Tom Gail Park | 30.00 | |
| Gladys Park | 17.00 | |
| Chehalem Glenn G.C. | 850.00 | |
| Herbert Hoover Park | 15.00 | |
| Jaquith Park | 181.00 | |
| Jaquith Ball Fields | 101.00 | |
| Memorial/Scout House | 41.00 | |
| Mountainview | 0.00 | |
| Oak Knoll Park | 4.00 | |
| Oaks Park | 6.00 | |
| Other District Land | 72.00 | |
| Pre-School | 25.00 | |
| Pride Gas | 8.00 | |
| Renne Fields | 12.00 | |
| Rilee Park | 96.00 | |
| Rotary Park | 12.00 | |
| Sander Park | 8.00 | |
| Schaad Park | 6.00 | |
| Scott Leavitt Park | 10.00 | |
| Senior Center | 42.00 | |
| Spring Meadow | 17.50 | |
| Waste Mngt | 7.50 | |
| vacation/holiday/sick/comp | 221.00 | |
| Wilsonville Property | 64.00 | |
| Youth Building | 6.00 | |
| | <u>Total</u> | 2369.00 |

Activity Report – Department 451
August 2022

Aquatic & Fitness Center

- Facility remained open 7 days a week
- We are really seeing new people here more and more

Fitness Center

- Regular summer drop-in schedule continues for the sports courts, weight room.

Aquatic Center

- August continued with our summer schedule. The days are busy and full of patrons enjoying the facility.

Facility Building maintenance

- February 3rd the gray robot broke and we are now down to just the small yellow robot for both pools. Gray robot was returned to us on August 16th.
- Comp pool Ethernet is currently not working and all teams have to bypass it in order to run the venus board for their meets and tournaments. We need this fixed immediately so we can offer what our teams need to make their meets and tournaments successful. We had Farnham Electric come into the facility to check out our Ethernet issue. They will be submitting a bid to us to repair it.
- Comp pool was closed and drained for cleaning August 8 – 21. We were able to acid wash the walls and bottom of the pool to make it look new again. Lifeguards scrubbed the tile around the pool to get the calcium deposits off. The deck was washed and cleaned as well. We were able to reopen the comp pool on time August 21st. I have gotten many compliments on how clean and new the pool looks from patrons.
- We had media dump back into the comp pool on August 26th (5 days after we reopened it). Luckily we caught it before it dumped so much that we would have to shut the pool back down. We were able to vacuum it and put the robot in it to get most of the media out. Teams were still able to practice.
- The HVAC units have a broken valve which make it difficult to maintain the correct temp in the natatoriums still in the beginning of August. The air temp was either too hot (92 degrees) or too cold (74 degrees). The air temp needs to be 2 degrees above the water temp to be correct. A replacement valve was ordered. Maintenance has been able to manually dial in the temp so it is closer to normal now, but the replacement valve has not arrived yet.

Memberships

- End of July Front desk received new computers and two monitors at each station. Allowing the scanner at the front desk to be able to have its own monitor so we can keep track of expired memberships on one screen and the staff can work on the other screen at the same time. We have found a way that we can monitor the door scanner on that screen too. It's not ideal, but it is working. **End of August the second screen for station one went down and is still not working so we are back to only one screen making it very difficult to use the station as a work station while monitoring the scanners to make sure memberships are not expired.

- Worked on and completed the new GFU student body contract and sent it over to GFU since GFU resumes in August and we work with them to provide all undergrads and faculty a membership at our facility. They pay a one-time rate that we agree on and it covers everyone who takes an advantage of this agreement between us and GFU. They provide us with a list of current students and faculty to make sure they qualify for as membership with us.

Program Development & Registration

- Fencing classes for Summer continued through the month of August with our first Adult fencing class running as well.
- Summer swim lessons continued all through August. Private lessons are being offered where we can. Finding WSI instructors is a challenge right now. Our focus for the fall will be to recruit more staff and train them to teach swim lessons so we can build our instructor depth again.

Clubs/Teams

- Chehalem Swim Team's practices continued for the month of August and they took their normal break starting August 12 and will restart September 5th.
- GFU swim team started their CAP practices on August 29th. Their season will start up in September.
- GFU football team used the comp pool August 23-25 for recovery swim sessions. They also put on their infamous Football Olympics which is always entertaining.
- NHS Polo began their practices August 22 after the comp pool opened back up.
 - Polo games are now happening each week here at our facility.

Aquatic & Fitness Center Staff

- Our Aqua Zumba Instructor left us in August. We have not been able to find a replacement. For now we have substituted another class on Saturday.
- Our Zumba group fitness instructor had to take medical leave in August. She will be back, but I am trying to find a replacement since Zumba classes are very popular here.
- We ran staff in services throughout the month of August. Running them 2 days a week to make sure that our staff are rescue ready. This also gives our 13 new hires a chance to work with our current staff and train with them.
- We have gotten our GFU staff back as well as a few new ones to help us become fully staffed.
- Jr. Lifeguards will be starting to volunteer here gaining experience in surveillance and being a lifeguard until they are 15 when they will attend a lifeguard class and become part of our paid lifeguard staff. This is one way we insure that we have lifeguards up and coming for us to hire.

Rentals & Special Events

- Private Leisure Pool Parties
 - We had eleven weekend pool rentals in August, including several classroom rentals.
- We had a few patio rentals in the month of August.

Management Projects

- Manager has monitored patron check-ins all month of August to make sure that expired memberships are being caught and taken care of.

- Management started to focus on the Fall schedule for the facility. Figuring out what programs to keep, extend or remove if needed. It will be released to the public in September with plenty of notice for any changes.
- Management updated all flyers, website, lifeguard tally sheets and everything that needs to be updated with the new Fall schedule.
- Management helped extensively with the scrubbing and cleaning of the comp pool during the shut down. Keeping track of lifeguards duties during that time to make sure the work was getting done was watched by management too.
- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management started to look over our team contracts that expired in June to rewrite them and refigure out costs for our teams to use the facility.
- Management taught the Babysitter's class that had 17 students in it over August 22 – Sept. 2, the Jr. Lifeguard class that had 10 students in it over July 25 – August 5, and the Jr. WSI class that had 6 students in it over August 15-19.

Financial Reports

- Detailed August financial reports are attached.

| EXPENDITURES Yr to Date '22/23 | REVENUE Yr to Date '22/23 |
|---|--|
| \$184,435.01 Raw value | |
| \$21,986.83 Fringe benefits | |
| \$206,421.84 Total expenditures with fringe benefits | \$196,160.69 Projected Revenue 22-23 = \$1,009,255.00 |
| Difference between Expenditures & Revenue | -\$10,261.15 |

Respectfully Submitted by,
Wendy Roberts, Aquatic Specialist
Chehalem Aquatic & Fitness Center

| Activity Financial Report August 2022 | | Department - Aquatics 451 | | | | | | |
|---------------------------------------|--------------------|---------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|----------------|
| REVENUE | | Aug '21 | Aug '22 | Yr to Date 21/22 | Yr to Date 22/23 | Year End 20/21 | Year End 21/22 | Est June 22/23 |
| Aquatics - 451: | | | | | | | | |
| 451.003 Youth Fitness | | | | | | | | |
| 451.004 Gray & Golden | \$172.00 | \$128.00 | \$172.00 | \$248.00 | \$328.00 | \$1,651.00 | \$1,738.00 | |
| 451.006 Group Fitness (Studio) | \$128.00 | \$264.00 | \$176.00 | \$519.50 | \$302.00 | \$1,800.00 | \$970.00 | |
| 451.007/291 Water Exercise | \$656.00 | \$104.00 | \$960.00 | \$248.00 | \$1,186.00 | \$2,252.00 | \$4,200.00 | |
| 451.008 Weight Training | \$126.00 | \$775.00 | \$1,002.00 | \$1,940.00 | \$4,106.00 | \$8,199.00 | \$13,004.00 | |
| 451.011 Private Swim Lessons | \$6,967.50 | \$6,303.33 | \$11,219.50 | \$9,745.83 | \$10,206.30 | \$41,710.50 | \$51,188.00 | |
| 451.012 Optum Fitness Advantage* | | \$1,404.00 | \$765.00 | \$2,912.00 | \$4,316.00 | \$15,004.00 | \$16,975.00 | |
| 451.013 Water Safety | \$480.00 | \$1,390.00 | \$661.50 | \$2,320.00 | \$7,489.65 | \$4,150.00 | \$6,225.00 | |
| 451.014 SilverSneakers - Trivity* | \$335.50 | \$329.50 | \$661.50 | \$616.00 | \$2,070.28 | \$3,186.00 | \$4,500.00 | |
| 451.015 Silver&Fit - ASH* | \$3,315.00 | \$4,382.40 | \$6,207.00 | \$9,377.70 | \$26,428.12 | \$45,989.70 | \$65,888.00 | |
| 451.016 Water Polo | | | | \$14,670.00 | \$5,290.00 | \$8,807.50 | \$18,650.00 | |
| 451.017 GFU | | | | | \$18,935.00 | \$54,872.50 | \$45,600.00 | |
| 451.018 Newberg High School | | | | | | | | |
| 451.019 School Districts | | | | | | | | |
| 451.020 Locker Income | | | | | | | | |
| 451.021 Locker Rental | | | | | | \$1,784.17 | \$2,706.00 | |
| 451.023 Pool Rental | \$3,793.75 | \$1,902.50 | \$4,698.75 | \$3,450.00 | \$55,774.74 | \$34,827.25 | \$19,042.00 | |
| 451.024 Classroom Rental | \$400.00 | \$650.00 | \$575.00 | \$725.00 | \$150.00 | \$11,576.25 | \$8,995.00 | |
| 451.025 Sauna/Spa | \$66.50 | \$130.50 | \$92.50 | \$306.00 | | \$1,562.50 | \$5,490.00 | |
| 451.026 Special Events | | | | | | | | |
| 451.027 Repasses | | | | | | | | |
| 451.061 Vending | | \$417.68 | | \$417.68 | \$339.55 | \$637.85 | \$6,500.00 | |
| 451.200 Aquatics Misc | | \$85.63 | | \$85.63 | \$480.00 | \$11.22 | \$21,500.00 | |
| 451.280 Sales | \$655.00 | \$363.00 | \$1,870.00 | \$1,284.00 | \$2,475.49 | \$6,478.19 | \$145,071.00 | |
| 451.281 CST/CVA | | | | | | | \$15,513.00 | |
| 451.282 Swim Lessons | \$20,715.58 | \$12,256.00 | \$41,618.63 | \$20,795.00 | \$26,678.21 | \$36,573.02 | \$128,875.00 | |
| 451.283 Lap Swim | \$1,329.00 | \$562.50 | \$2,750.00 | \$1,753.00 | \$56,283.50 | \$170,250.25 | \$15,513.00 | |
| 451.284 Public Swim | \$15,177.00 | \$12,378.00 | \$29,687.50 | \$28,017.50 | \$33,598.50 | \$97,852.00 | \$128,875.00 | |
| 451.285 Equipment Rental | | | | | | | | |
| 451.286 Membership Sales | \$25,440.10 | \$41,114.00 | \$43,457.40 | \$71,410.40 | \$137,726.88 | \$410,376.14 | \$342,380.00 | |
| 451.287 Weight Room | \$2,234.00 | \$1,897.00 | \$4,634.50 | \$3,472.50 | \$9,818.09 | \$20,974.00 | \$20,152.00 | |
| 451.289 Punch Cards - General | \$4,057.00 | \$3,314.00 | \$6,600.00 | \$6,094.50 | \$23,338.50 | \$41,367.55 | \$40,794.00 | |
| 451.290 Gift Certificates | | | | | | | | |
| 451.292 Preschool Swim Lessons | | | | | | | | |
| 451.294 SUP Yoga | | | | | | | | |
| 451.296 Patio Rental | \$112.50 | \$87.50 | \$257.50 | \$457.50 | | \$625.00 | \$4,750.00 | |
| 451.297 Facility Rental | | | | | | | | |
| 451.293/425 Basketball Court | \$942.00 | \$918.00 | \$1,387.50 | \$1,684.50 | \$1,694.00 | \$15,001.50 | \$1,540.00 | |
| 451.285/426 Pickleball Court | | | | \$7.50 | \$26.00 | \$198.00 | \$350.00 | |
| 451.021/427 Volleyball Court | | | | | | | \$50.00 | |
| 451.428 SkyTrack | | | | | | | | |
| 451.429 Fencing | \$619.00 | \$250.00 | \$619.00 | \$750.00 | \$240.00 | \$4,227.76 | \$2,500.00 | |
| 451.666 CC Fees | | | | | | | | |
| TOTAL AQUATIC REVENUE | \$87,721.43 | \$91,406.54 | \$170,287.78 | \$196,160.69 | \$455,590.98 | \$1,054,191.18 | \$1,009,255.00 | |

\$21,986.83 Fringe benefits
 \$206,421.84 Total expenditures with fringe benefits

Activity Financial Report - August-2022

Department - Aquatics 451

| EXPENDITURES | Aug '21 | Aug '22 | Yr to Date 21/22 | Yr to Date 22/23 | Year End 20/21 | Year End 21/22 | Est June 22/23 |
|---|-------------|--------------|------------------|------------------|----------------|----------------|----------------|
| Aquatics - 451: Personnel Services | | | | | | | |
| Personnel Services | | | | | | | |
| Aquatic Supervisor | \$1,581.25 | \$1,888.90 | \$3,114.69 | \$3,668.25 | \$18,087.06 | \$19,629.26 | \$22,667.00 |
| Aquatic Coordinator | \$3,761.48 | \$4,870.40 | \$7,522.96 | \$9,339.89 | \$47,887.68 | \$47,554.32 | \$61,367.00 |
| Aquatics Specialist | \$3,090.66 | \$4,207.22 | \$6,181.32 | \$7,984.45 | \$38,978.32 | \$39,111.40 | \$48,083.00 |
| Guards | \$17,938.66 | \$24,358.96 | \$36,132.92 | \$44,734.29 | \$96,234.31 | \$161,174.16 | \$251,160.00 |
| Instructors | \$9,095.78 | \$11,612.79 | \$16,043.18 | \$20,872.89 | \$22,257.76 | \$54,878.44 | \$101,674.00 |
| Group Fitness Instructors | \$579.92 | \$1,779.19 | \$1,476.40 | \$3,123.52 | \$8,135.43 | \$11,472.88 | \$18,756.00 |
| Personal Trainer | \$204.00 | \$496.66 | \$484.50 | \$731.92 | \$1,541.17 | \$3,186.43 | \$3,848.00 |
| FC Monitor | \$966.88 | \$5,858.95 | \$1,840.85 | \$10,594.61 | \$29,656.44 | \$17,355.67 | \$25,116.00 |
| Lead Guard | \$1,162.89 | \$1,078.06 | \$2,095.43 | \$1,892.04 | \$4,835.35 | \$6,791.76 | \$42,331.00 |
| Child Minder | | | | | | | \$25,116.00 |
| Total Personnel Services | \$38,381.52 | \$56,151.13 | \$74,892.25 | \$102,941.86 | \$267,613.52 | \$361,154.32 | \$600,118.00 |
| | | | | | | | \$180,332.00 |
| | | | | | | | \$780,450.00 |
| Materials & Services: | | | | | | | |
| Office Supplies | \$63.50 | \$771.20 | \$1,024.31 | \$1,922.57 | \$4,220.66 | \$4,582.86 | \$5,510.00 |
| Postage Supplies | \$56.00 | \$10.20 | \$65.35 | \$16.80 | \$131.97 | \$207.37 | \$450.00 |
| Program Supplies | \$771.49 | \$2,940.70 | \$771.49 | \$5,051.69 | \$16,357.60 | \$15,822.67 | \$18,915.00 |
| Small Tools | | | | | \$75.86 | | |
| Chemical & Agricultural Supplies | \$1,435.02 | \$8,860.31 | \$3,844.48 | \$10,732.81 | \$33,708.33 | \$47,620.19 | \$30,800.00 |
| Store Supplies | | \$2,179.53 | | \$2,179.53 | \$2,403.54 | \$4,250.99 | \$7,500.00 |
| Gas & Oil Supplies | | | | | | | \$625.00 |
| Classifieds | | | | | | | \$1,450.00 |
| Brochure | | | | | | | \$4,850.00 |
| Flyers | \$56.05 | \$56.05 | \$112.10 | \$112.10 | \$676.61 | \$999.00 | \$4,850.00 |
| Professional Dues | \$159.90 | \$715.42 | \$198.44 | \$755.89 | \$4,163.75 | \$3,742.01 | \$5,340.00 |
| Conference/Workshops | | | | | \$179.04 | \$328.00 | \$1,450.00 |
| Staff Mileage | | | | | \$82.61 | | \$350.00 |
| Staff Expenses | \$49.17 | | \$49.17 | \$9.37 | \$1,396.79 | \$212.22 | \$1,000.00 |
| Utilities: | | | | | | | |
| Electricity | \$17,639.84 | \$17,580.12 | \$17,639.84 | \$33,370.26 | \$224,768.44 | \$179,471.27 | \$207,833.00 |
| Natural Gas | \$3,550.32 | \$5,431.62 | \$3,550.32 | \$5,431.62 | \$47,457.38 | \$75,975.86 | \$69,764.00 |
| Water/Sewer | \$884.37 | \$8,880.97 | \$884.67 | \$8,880.97 | \$46,854.56 | \$10,869.24 | \$29,825.00 |
| Telephone | \$619.98 | \$369.25 | \$1,239.96 | \$746.08 | \$4,376.92 | \$7,240.98 | \$8,700.00 |
| Fees (activenet/bank/cc) | \$7,744.28 | \$6,921.37 | \$12,698.83 | \$11,584.72 | \$31,981.15 | \$65,931.60 | \$62,625.00 |
| Internet & Communication | | \$263.96 | | \$263.96 | \$1,384.20 | \$642.21 | \$1,067.00 |
| Data Storage & Backup | | | | | | | \$45.00 |
| Video & Online Photography | \$38.16 | \$19.08 | \$38.16 | \$38.16 | \$267.12 | \$190.80 | \$210.00 |
| Online Advertising | \$32.92 | | \$32.92 | | | \$32.92 | \$262.00 |
| Ground Maint/Repairs | | | | | | | \$72,000.00 |
| Program Contracts 451,380,003 | | | | | \$248.58 | \$403.45 | \$46,449.00 |
| Insurance Services | \$380.36 | \$290.62 | \$380.36 | \$290.62 | \$37,674.92 | \$42,225.66 | \$450.00 |
| Refunds | | \$50.00 | \$36.00 | \$106.00 | \$1,089.00 | \$1,069.75 | \$450.00 |
| Total Materials & Services | \$33,481.36 | \$55,360.40 | \$42,814.98 | \$81,493.15 | \$459,653.90 | \$469,330.81 | \$527,470.00 |
| TOTAL AQUATIC EXPENDITURES | \$71,862.88 | \$111,511.53 | \$117,707.23 | \$184,435.01 | \$727,267.42 | \$830,485.13 | \$1,307,920.00 |



Adult Sports

September 2022 Activity Report, Department 452

| Department 452 Participation Tracking | | August 2022 | |
|--|---------------|--------------------|--|
| Activity | Participants | Participant Hours | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total | 00 | 00 | |
| Department 452 Financial Tracking | | August 2022 | |
| Supervisory Staff Expense | 500 | | |
| Administrative Staff Expense | 345 | | |
| Part Time Staff Expense | 00 | | |
| Material Expense | 1300 | | |
| Total Expense | 2145 | | |
| Program Revenue | 780 | | |
| Net | (1365) | | |
| Cost Per Participant | 00 | | |
| Cost Per Participant Hour | 00 | | |

Department 452 – Adult Sports

The next scheduled adult sports program is League Basketball starting in March 2023



Youth Sports

September 2022 Activity Report, Department [453](#)

| Department 453 Participation Tracking | August 2022 | |
|--|--------------|-------------------|
| Activity | Participants | Participant Hours |
| Youth basketball camp | 75 | 450 |
| Tennis camp | 70 | 350 |
| Youth soccer camp | 115 | 800 |
| TVYFL football | 110 | 220 |
| | | |
| Totals | 370 | 1820 |

| Department 453 Financial Tracking | August 2022 | |
|--------------------------------------|--------------|--|
| | | |
| Supervisory Staff Expense | 12000 | |
| Administrative Staff Expense | 4373 | |
| Part Time Staff Expense | 200 | |
| Program/Materials Expense | 21410 | |
| Total Expense | 37983 | |
| Program Revenue | 51290 | |
| Net | 13307 | |
| Cost Per Participant | 35.96 | |
| Cost Per Participant Hour | 7.31 | |
| | | |

Department 453 – Youth Sports

The CPRD summer sports camps finished in August. TVYFL football began practice the first week of August. Registration for fall sports closed on Sept. 1. CPRD is offering 5 youth sports activities in the fall: tackle football, flag football, volleyball, youth soccer, and little big kicks.

Fall youth sports enrollment will include over 1000 participants.

August 2022 Board Report

| 454 Recreation | August 2022 | Year to Date |
|-----------------------------|--------------------|---------------------|
| Supervisory Staff Expense | \$755.56 | 1481.21 |
| Recreation Coordinator | \$2,556.96 | \$4,903.22 |
| Part Time Staff Expense | \$5,326.87 | \$8,615.62 |
| Fringe | \$2,552.27 | \$4,871.87 |
| program Expense | \$5,425.96 | \$11,264.23 |
| Utilities/Insurance Expense | 0.00 | 0.00 |
| Total Expense | \$16,617.62 | \$31,136.15 |
| Program Revenue | \$4,226.03 | \$10,324.19 |
| Rental Revenue | 0 | 0 |
| Net | \$12,391.59 | \$20,811.96 |

| 456 Senior Center | August 2022 | Year to Date |
|-----------------------------|--------------------|---------------------|
| Supervisory Staff Expense | \$377.78 | \$566.67 |
| Recreation Coordinator | \$1022.78 | \$1,708.11 |
| Senior Center Specialist | \$3,139.18 | \$6,317.83 |
| Part Time Staff Expense | 0.00 | 0.00 |
| Fringe | \$3,135.22 | \$6,310.04 |
| program Expense | \$1,031.82 | \$931.17 |
| Utilities/Insurance Expense | \$3,199.64 | \$656.90 |
| Total Expense | \$11,906.42 | \$8,815.76 |
| Revenue | \$4,095.00 | \$3,706 |
| Net | \$7,811.42 | \$12,921.18 |

| 457 Community School | August 2022 | Year to Date |
|-----------------------------|--------------------|---------------------|
| Special Services Supervisor | \$906.68 | \$1812.25 |
| Recreation Coordinator | \$511.38 | 767.07 |
| Part Time Staff Expense | 227.50 | 227.50 |
| Fringe | \$755.91 | \$2,105.44 |
| Program Expense | \$6,456.11 | \$7,422.20 |
| Utilities/Insurance Expense | 0 | 0 |
| Total Expense | \$8,857.58 | \$11,578.55 |
| Program Revenue | \$1,720.72 | \$4,285.95 |
| Rental Revenue | 0 | 0 |
| Net | \$7,136.86 | \$7,292.60 |

Our Recreation and Community School Summer Camps went really well this year!!!

95 children in our Lego Stem/Engineering camps.
31 Children in our Kids in the Kitchen camps
21 children in Chess Wizards camp
59 children in our Craft & Dance camps.
57 children in our Young Scientists camps.
187 children in our Gymnastics Camps.
 Safety Town Camp had 56 children attend and utilized an additional 20 middle school volunteers.

In addition to these establishes camps, we also had new contractors join the park district to offer youth summer camps.

Esports with George Fox University: During the pandemic GFU invested & developed a competitive gaming program. Included in this investment is coaching for GFU’s collegiate team and the creation of a Video Gaming Arena. This arena is a unique space in town and holds roughly 30 gaming quality PC’s. We learned about this opportunity around May 2022 and quickly approached them about offering youth day camps over the summer. In our first season working with GFU’s ESports program, we ran 4 Esports summer camps and had **49** children participate.

“Outdoor Education Adventures” This group provides equitable opportunities for positive educational experiences in Yamhill County. Former CPRD board member Peter Siderius recommended that we give them a call to discuss outdoor programming. We ended up running two “Nature in Newberg” single day activities where grade school age children explored Ewing Young Park and learned what makes that area so unique. Although small in scale, we are still happy with how these played out over the summer and have agreed to continue to offer programming over the winter/spring. We had **35** participants split between those two activities.

Oregon Dream Ponies: CPRD owns many things but livestock is not one of them. Enter our local “Oregon Dream Ponies”. Cowgirl Kim and Cowboy Bob offered 5 pony related summer activities with CPRD. Including the Pony Palooza, Unicorn pony rides, and our first “little Ranchers Day Camp”. In total we had **48** children participate in these activities.

Aug. 2022 Activity Report

| 455 Care | August 2022 | Fiscal Year To Date |
|-------------------------|-------------|---------------------|
| Supervisory Staff | 755.56 | 1,481.21 |
| Recreation Coordinator | 1,022.78 | 2,068.07 |
| Care Director | 3,634.36 | 7,006.34 |
| Care Technician | 0.00 | 0.00 |
| Part Time Staff Expense | 34,240.69 | 56,626.36 |
| Fringe | 7,075.79 | 13,149.30 |
| program Expense | 6,720.41 | 12,112.36 |
| Utilities Expense | 0.00 | 0.00 |
| Total Expense | 53,449.59 | 92,443.64 |
| Program Revenue | 52,989.48 | 89,446.26 |
| Rental Revenue | 0.00 | 0.00 |
| Net | 460.11 | 2,997.38 |

For the month of August in the grade school childcare summer program. We continued with themed weeks like all about dinosaurs, water play, the great outdoors and space week. We had a dinosaur dig, learned about the water cycle and took our second trip to the pool. We picked up litter in the neighborhood and we finished the month off with creating their version of earth.

We are servicing about 100 families and we are full.

The Pre-K childcare summer program is enjoying all the new outside toys that we were able to buy with the Covid grant money. The program is holding at 30 families.

The Bonnie Benedict preschool is having their graduation and everyone is ready for Kindergarten

| 474 Pre School | August 2022 | Fiscal Year To Date |
|-----------------------|-------------|---------------------|
| Supervisory Staff | 0.00 | 0.00 |
| Admin Staff Expense | 0.00 | 0.00 |
| Pre School Instructor | 3,634.36 | 7,006.34 |
| Fringe | 1,423.05 | 2,821.39 |
| program Expense | 78.83 | 130.67 |
| Utilities Expense | 267.93 | 497.54 |
| Total Expense | \$5,716.00 | 5,808.58 |
| Program Revenue | 0.00 | 0.00 |
| Rental Revenue | 0.00 | 0.00 |
| Net | \$5,716.00 | 5,808.58 |

Fiscal year of 2018 = July 1, 2017 to June 30, 2018

| | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 |
|-----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | | | | | |
| Rounds Played | 33956 | 35492 | 35654 | 47182 | 40523 |
| | | | | | |
| | | | | | |
| Greens Fee Revenue | \$ 690,819.00 | \$ 733,596.00 | \$ 698,009.00 | \$ 920,258.00 | \$ 808,064.00 |
| Driving Range Revenue | \$ 72,213.00 | \$ 80,849.00 | \$ 60,387.00 | \$ 120,805.00 | \$ 110,853.00 |
| Cart Rental Revenue | \$ 225,662.00 | \$ 200,684.00 | \$ 160,516.00 | \$ 316,759.00 | \$ 289,237.00 |
| Merchandise Revenue | \$ 68,393.00 | \$ 79,774.00 | \$ 68,001.00 | \$ 103,596.00 | \$ 92,474.00 |
| Snack Bar Revenue | \$ 151,081.00 | \$ 160,572.00 | \$ 122,925.00 | \$ 168,237.00 | \$ 164,265.00 |
| | | | | | |
| Total Revenue | \$ 1,242,356.00 | \$ 1,296,055.00 | \$ 1,198,438.00 | \$ 1,857,675.00 | \$ 1,709,762.00 |

| | August | | | | | | | | | | | | | | |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------|-------------|
| | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 22 v 21 | % Diff |
| Starts by Category | Dry Days | 29 | 31 | 31 | 25 | 29 | 28 | 29 | 29 | 29 | 25 | | | | |
| Resident | 860 | 586 | 576 | 833 | 561 | 822 | 911 | 1138 | 1193 | 1350 | 1071 | 1520 | 1718 | 198 | 13.0% |
| Non Resident | 3606 | 2396 | 2748 | 2609 | 2089 | 2734 | 2157 | 1876 | 1249 | 1087 | 1096 | 1345 | 1076 | -269 | -20.0% |
| Group | 720 | 940 | 884 | 884 | 690 | 866 | 585 | 719 | 569 | 224 | 233 | 205 | 308 | 103 | 50.2% |
| League | 150 | 102 | 79 | 67 | 78 | 95 | 86 | 43 | 9 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Complimentary | 302 | 315 | 318 | 383 | 289 | 343 | 199 | 210 | 233 | 289 | 880 | 788 | 668 | -120 | -15.2% |
| Misc/Promotional | 624 | 1474 | 511 | 514 | 1661 | 1130 | 960 | 1022 | 2105 | 1873 | 2527 | 1661 | 2050 | 389 | 23.4% |
| Total Starts | 6262 | 5813 | 5116 | 5290 | 5358 | 5990 | 4898 | 5008 | 5425 | 5425 | 5807 | 6519 | 6820 | 301 | 5.5% |
| Revenue | | | | | | | | | | | | | | | |
| Green Fees | \$ 138,167.00 | \$ 134,330.00 | \$ 126,034.00 | \$ 121,272.00 | \$ 113,330.00 | \$ 122,498.00 | \$ 99,395.00 | \$ 97,994.00 | \$ 108,625.00 | \$ 98,784.00 | \$ 133,586.00 | \$ 119,973.00 | \$ 133,592.00 | \$ 13,619.00 | 11.4% |
| Driving Range | \$ 13,002.00 | \$ 12,250.00 | \$ 10,696.00 | \$ 10,338.00 | \$ 8,880.00 | \$ 10,702.00 | \$ 8,061.00 | \$ 8,545.00 | \$ 10,958.00 | \$ 10,280.00 | \$ 14,731.00 | \$ 13,604.00 | \$ 15,854.00 | \$ 2,250.00 | 16.5% |
| Rentals | \$ 51,425.00 | \$ 42,081.00 | \$ 39,325.00 | \$ 36,136.00 | \$ 37,780.00 | \$ 43,775.00 | \$ 38,974.00 | \$ 42,133.00 | \$ 31,188.00 | \$ 25,764.00 | \$ 47,910.00 | \$ 47,402.00 | \$ 47,056.00 | \$ (346.00) | -0.7% |
| Golf Shop | \$ 13,268.00 | \$ 11,552.00 | \$ 12,138.00 | \$ 12,175.00 | \$ 13,580.00 | \$ 8,302.00 | \$ 8,351.00 | \$ 10,256.00 | \$ 11,042.00 | \$ 12,367.00 | \$ 16,159.00 | \$ 13,774.00 | \$ 14,462.00 | \$ 688.00 | 5.0% |
| Snack Bar | \$ 35,561.00 | \$ 38,872.00 | \$ 25,462.00 | \$ 25,573.00 | \$ 23,337.00 | \$ 30,949.00 | \$ 26,528.00 | \$ 24,950.00 | \$ 27,310.00 | \$ 25,206.00 | \$ 28,506.00 | \$ 26,882.00 | \$ 31,030.00 | \$ 4,148.00 | 15.4% |
| Instruction | \$ 4,811.00 | \$ 9,944.00 | \$ 5,448.00 | \$ 5,390.00 | \$ 6,550.00 | \$ 255.00 | \$ 270.00 | \$ 2,525.00 | \$ 770.00 | \$ 1,470.00 | \$ 6,810.00 | \$ 3,018.00 | \$ 2,980.00 | \$ (38.00) | -1.3% |
| Miscellaneous | \$ 669.00 | \$ 3,987.00 | \$ 2,281.00 | \$ (11,384.00) | \$ 138.00 | \$ (16,673.00) | \$ (11,256.00) | \$ 2,412.00 | \$ 2,038.00 | \$ 737.00 | \$ 7,105.00 | \$ 6,948.00 | \$ 7,463.00 | \$ 515.00 | 7.4% |
| Total Revenue | \$ 256,903.00 | \$ 253,016.00 | \$ 221,264.00 | \$ 199,500.00 | \$ 197,700.00 | \$ 199,808.00 | \$ 170,263.00 | \$ 188,815.00 | \$ 191,931.00 | \$ 174,608.00 | \$ 254,807.00 | \$ 231,601.00 | \$ 252,437.00 | \$ 20,836.00 | 9.0% |
| \$ per Start | | | | | | | | | | | | | | | |
| Green Fees \$ per Start | \$ 22.06 | \$ 23.11 | \$ 24.64 | \$ 22.92 | \$ 21.15 | \$ 20.45 | \$ 20.29 | \$ 19.57 | \$ 20.02 | \$ 20.26 | \$ 23.00 | \$ 21.74 | \$ 22.95 | \$ 1.22 | 5.6% |
| Driving Range \$ per Start | \$ 2.08 | \$ 2.11 | \$ 2.07 | \$ 1.95 | \$ 1.66 | \$ 1.79 | \$ 1.65 | \$ 1.71 | \$ 2.02 | \$ 2.11 | \$ 2.54 | \$ 2.46 | \$ 2.72 | \$ 0.26 | 10.5% |
| Rentals \$ per Start | \$ 8.21 | \$ 7.24 | \$ 7.69 | \$ 6.83 | \$ 7.05 | \$ 7.31 | \$ 7.94 | \$ 8.41 | \$ 5.75 | \$ 5.28 | \$ 8.25 | \$ 8.59 | \$ 8.09 | \$ (0.50) | -5.9% |
| Golf Revenue \$ per Start | \$ 32.35 | \$ 32.46 | \$ 34.39 | \$ 31.71 | \$ 29.86 | \$ 29.55 | \$ 29.88 | \$ 29.69 | \$ 27.79 | \$ 27.66 | \$ 33.79 | \$ 32.79 | \$ 33.76 | \$ 0.97 | 3.0% |
| Golf Shop | \$ 2.12 | \$ 1.99 | \$ 2.37 | \$ 2.30 | \$ 2.53 | \$ 1.39 | \$ 1.70 | \$ 2.05 | \$ 2.04 | \$ 2.54 | \$ 2.78 | \$ 2.50 | \$ 2.48 | \$ (0.01) | -0.4% |
| Snack Bar | \$ 5.68 | \$ 6.69 | \$ 4.98 | \$ 4.83 | \$ 4.36 | \$ 5.17 | \$ 5.42 | \$ 4.98 | \$ 5.03 | \$ 5.17 | \$ 4.91 | \$ 4.87 | \$ 5.33 | \$ 0.46 | 9.5% |
| Concession Revenue | \$ 7.80 | \$ 8.67 | \$ 7.35 | \$ 7.14 | \$ 6.89 | \$ 6.55 | \$ 7.12 | \$ 7.03 | \$ 7.07 | \$ 7.71 | \$ 7.69 | \$ 7.37 | \$ 7.82 | \$ 0.45 | 6.1% |

August was a good month. Great golf weather and our normal compliment of tournaments. Numbers up slightly across the board.

FY2021-2022 YTD - August

| | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 22 v 21 | % Diff |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------|--------|
| Starts by Category | | | | | | | | | | | | | | | |
| Resident | 1735 | 1220 | 1229 | 1672 | 1209 | 1809 | 1997 | 2636 | 2315 | 2839 | 2321 | 2927 | 2994 | 67 | 2.3% |
| Non Resident | 7568 | 5150 | 5728 | 5722 | 4357 | 5164 | 4853 | 4179 | 2378 | 2465 | 2340 | 3085 | 2603 | -482 | -15.6% |
| Group | 1517 | 1794 | 1579 | 1229 | 1223 | 1118 | 965 | 778 | 1005 | 747 | 299 | 662 | 594 | -68 | -10.3% |
| League | 261 | 158 | 211 | 195 | 159 | 228 | 147 | 78 | 9 | 1 | 0 | 0 | 0 | 0 | 0.0% |
| Complimentary | 564 | 635 | 618 | 659 | 540 | 611 | 432 | 450 | 402 | 563 | 1812 | 1518 | 1318 | -200 | -13.2% |
| Misc/Promotional | 1110 | 3122 | 1442 | 1133 | 2997 | 2503 | 1968 | 2221 | 4220 | 3785 | 5190 | 3368 | 3907 | 629 | 18.7% |
| Total Starts | 12755 | 12079 | 10507 | 10610 | 10485 | 14433 | 10422 | 10342 | 10329 | 10390 | 11962 | 11560 | 11506 | -54 | -0.5% |
| Revenue | | | | | | | | | | | | | | | |
| Green Fees | \$ 287,269.00 | \$ 290,594.00 | \$ 258,916.00 | \$ 242,145.00 | \$ 220,960.00 | \$ 224,181.00 | \$ 219,213.00 | \$ 200,931.00 | \$ 213,343.00 | \$ 215,658.00 | \$ 268,893.00 | \$ 262,415.00 | \$ 289,190.00 | \$ 6,775.00 | 2.6% |
| Driving Range | \$ 27,456.00 | \$ 24,030.00 | \$ 21,804.00 | \$ 21,228.00 | \$ 19,013.00 | \$ 20,329.00 | \$ 18,752.00 | \$ 18,466.00 | \$ 21,728.00 | \$ 21,012.00 | \$ 29,401.00 | \$ 28,027.00 | \$ 31,277.00 | \$ 3,250.00 | 11.6% |
| Rentals | \$ 102,456.00 | \$ 86,623.00 | \$ 78,536.00 | \$ 74,275.00 | \$ 70,017.00 | \$ 80,753.00 | \$ 83,766.00 | \$ 81,075.00 | \$ 63,660.00 | \$ 60,008.00 | \$ 84,318.00 | \$ 99,476.00 | \$ 92,170.00 | \$ (7,306.00) | -7.3% |
| Golf Shop | \$ 27,664.00 | \$ 24,478.00 | \$ 25,368.00 | \$ 23,885.00 | \$ 24,051.00 | \$ 16,869.00 | \$ 17,359.00 | \$ 20,347.00 | \$ 21,974.00 | \$ 24,306.00 | \$ 28,971.00 | \$ 27,908.00 | \$ 29,496.00 | \$ 1,588.00 | 5.7% |
| Snack Bar | \$ 75,423.00 | \$ 82,417.00 | \$ 55,768.00 | \$ 50,667.00 | \$ 46,615.00 | \$ 61,967.00 | \$ 53,894.00 | \$ 53,296.00 | \$ 54,407.00 | \$ 52,294.00 | \$ 60,270.00 | \$ 61,441.00 | \$ 61,171.00 | \$ 1,171.00 | 1.9% |
| Instruction | \$ 9,240.00 | \$ 9,944.00 | \$ 9,781.00 | \$ 11,043.00 | \$ 2,243.00 | \$ 1,259.00 | \$ 935.00 | \$ 3,680.00 | \$ 5,423.00 | \$ 2,175.00 | \$ 7,425.00 | \$ 11,383.00 | \$ 5,465.00 | \$ (5,918.00) | -52.0% |
| Miscellaneous | \$ 4,248.00 | \$ 19,336.00 | \$ 9,990.00 | \$ (7,673.00) | \$ (630.00) | \$ (17,767.00) | \$ (16,970.00) | \$ 4,653.00 | \$ 4,558.00 | \$ 3,243.00 | \$ 12,670.00 | \$ 16,866.00 | \$ 21,574.00 | \$ 4,708.00 | 27.9% |
| Total Revenue | \$ 533,755.00 | \$ 527,422.00 | \$ 460,063.00 | \$ 415,560.00 | \$ 382,269.00 | \$ 387,591.00 | \$ 376,948.00 | \$ 382,448.00 | \$ 385,094.00 | \$ 378,696.00 | \$ 495,771.00 | \$ 506,345.00 | \$ 510,613.00 | \$ 4,268.00 | 0.8% |
| \$ per Start | | | | | | | | | | | | | | | |
| Green Fees \$ per Start | \$ 22.52 | \$ 23.23 | \$ 24.04 | \$ 22.82 | \$ 21.07 | \$ 19.61 | \$ 21.03 | \$ 19.43 | \$ 20.65 | \$ 20.76 | \$ 22.48 | \$ 22.70 | \$ 23.40 | \$ 0.70 | 3.1% |
| Driving Range \$ per Start | \$ 2.15 | \$ 1.99 | \$ 2.08 | \$ 2.00 | \$ 1.81 | \$ 1.78 | \$ 1.80 | \$ 1.79 | \$ 2.10 | \$ 2.02 | \$ 2.46 | \$ 2.42 | \$ 2.72 | \$ 0.29 | 12.1% |
| Rentals \$ per Start | \$ 8.03 | \$ 7.17 | \$ 7.47 | \$ 7.00 | \$ 6.88 | \$ 7.06 | \$ 8.04 | \$ 7.84 | \$ 6.16 | \$ 5.78 | \$ 7.88 | \$ 8.61 | \$ 8.01 | \$ (0.59) | -6.9% |
| Golf Revenue \$ per Start | \$ 32.71 | \$ 32.39 | \$ 34.19 | \$ 31.82 | \$ 29.57 | \$ 28.45 | \$ 30.87 | \$ 29.05 | \$ 28.92 | \$ 28.55 | \$ 32.82 | \$ 33.73 | \$ 34.12 | \$ 0.39 | 1.2% |
| Golf Shop | \$ 2.17 | \$ 2.03 | \$ 2.41 | \$ 2.25 | \$ 2.29 | \$ 1.48 | \$ 1.67 | \$ 1.97 | \$ 2.13 | \$ 2.34 | \$ 2.42 | \$ 2.41 | \$ 2.56 | \$ 0.15 | 6.2% |
| Snack Bar | \$ 5.91 | \$ 6.82 | \$ 5.31 | \$ 4.77 | \$ 4.45 | \$ 5.42 | \$ 5.17 | \$ 5.15 | \$ 5.27 | \$ 5.03 | \$ 4.52 | \$ 5.21 | \$ 5.34 | \$ 0.13 | 2.4% |
| Concession Revenue | \$ 8.08 | \$ 8.85 | \$ 7.72 | \$ 7.03 | \$ 6.74 | \$ 6.90 | \$ 6.84 | \$ 7.12 | \$ 7.39 | \$ 7.37 | \$ 6.94 | \$ 7.63 | \$ 7.90 | \$ 0.28 | 3.6% |

Post COVID numbers are holding steady. There has not been any dropoff like some expected after a year of everything being open back up to normal



503-537-2909
fax 503-538-9669
125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

July 28, 2022

Dear Ford Family Foundation:

We fully support the proposed grant application for a multiple-month production run of Chehalem Valley Vaudeville. CPRD sponsored the original production of this collaborative effort together with Chehalem Valley Chamber of Commerce and Chehalem Cultural Center in June 2022, providing labor and talent for its sold-out two-day run. CPRD participated because our agency supports the vision of bringing people together in order to build a stronger community through community-based performance art.

The staff of CCC performs an important function for our community and has a proven track record of successful program delivery and conservative fiscal management. This makes them an excellent choice for your support. They are partners to be counted on and one you will be proud to support.

Sincerely,

A handwritten signature in cursive script that reads "Don Clements".

Don Clements, Superintendent

Subject: Form submission from: Contact Us

Date: Friday, September 16, 2022 at 11:10:56 AM Pacific Daylight Time

From: DontReply

To: Kat Ricker

Submitted on Friday, September 16, 2022 - 11:10am

Submitted by anonymous user: 198.236.235.51

Submitted values are:

First Name Ruth

Last Name Schoenhals

Email schoenhalsr@newberg.k12.or.us

Question/Comment

Playground concern:

Hi, My kids have played at the playground at Memorial Park several times recently, and have mentioned that the pole to slide down on, alongside the rope-climbing orb, is loose and wiggly. Not sure if that can be fixed.

Thanks so much!

Ruth Schoenhals 503-477-3168

The results of this submission may be viewed at:

<https://www.cprdnewberg.org/node/7/submission/4230>

BROWN, TARLOW, BRIDGES & PALMER, PC
Attorneys at Law

JOHN T. BRIDGES
STEPHEN C. PALMER
RICHARD P. BROWN

ALLYN E. BROWN
DONALD O. TARLOW
Retired



515 E. FIRST STREET
NEWBERG, OREGON 97132
TELEPHONE: (503) 538-3138
FACSIMILE: (503) 538-9812
www.newberglaw.com

August 19, 2022

Chehalem Park and Recreation District
Attn: Kat Ricker
125 S. Elliott Road
Newberg, OR 97132

Re: *Mary Brillas- Quitclaim Deed*

Dear Kat:

Please find enclosed the Quitclaim Deed that I emailed to you.

Yours Truly,

BROWN, TARLOW, BRIDGES & PALMER, PC



John T. Bridges

JTB:ls

Mary Ann Brillas
1301 Fulton Street, Room 301
Newberg, Oregon 97132
Grantor's Name and Address

Chehalem Park & Recreation District,
a political subdivision of the State of Oregon
125 South Elliot Road
Newberg, Oregon 97132
Grantee's Name and Address

After recording return to:
John T. Bridges
Brown, Tarlow, Bridges & Palmer P.C.
515 East 1st Street
Newberg, Oregon 97132

Send all tax statements to:
No Change

QUITCLAIM DEED

Grantor hereby grants to Grantee that property commonly known as 17800 NE Chehalem Drive, Newberg Yamhill County, Oregon that was reserved as a Life Estate in document number 199925183 recorded in, Yamhill County Deed records and now fully described as:

SEE EXHIBIT A

To Have and to Hold the same unto Grantee and Grantee's heirs, successors and assigns forever.

The true and actual consideration paid for this transfer, stated in terms of dollars, is \$0.00. However, the actual consideration consists of or includes other property or value given or promised which is the whole consideration.

In construing this instrument, where the context so requires, the singular includes the plural, and all grammatical changes shall be made so that this instrument shall apply equally to businesses, other entities and to individuals.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 50 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.9930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

****Signatures and notary on Page 2*****

IN WITNESS WHEREOF, Grantor has executed this instrument on ____ day of _____, 2022; any signature on behalf of a business or other entity is made with the authority of that entity.

Date: ____ August, 2022

Mary Ann Brillas

STATE OF OREGON, County of _____) ss.

This instrument was acknowledged before me on this ____ day of _____, 2022, by Mary Ann Brillas.

Notary Public for Oregon
My commission expires: _____

Chehalem Park & Recreation District, a political subdivision of the State of Oregon, hereby Accepts this Quitclaim Deed,

Date: ____ August, 2022

Don Clements, Superintendent

STATE OF OREGON, County of _____) ss.

This instrument was acknowledged before me on this ____ day of _____, 2022, by Don Clements, Superintendent.

Notary Public for Oregon
My commission expires: _____

EXHIBIT A

A tract of land in Section 1, Township 3 South, Range 3 West, Yamhill County, Oregon, being part of that tract of land described in deed from WAYNE H. RIVES and JUANITA A. RIVES to LUIS BRILLAS and MARY ANN BRILLAS and recorded June 28, 1978 in Film Volume 130, Page 1131, Yamhill County Deed Records, and being more particularly described as follows:

Beginning at an iron rod that is South 65°11'11" east 942.03 feet from the northeast corner of the George Nelson Donation Land Claim 42; thence South 20°15'25" East 111.94 feet to an iron rod; thence North 78°49'12" East 202.44 feet to an iron rod; thence North 21°48'24" West 145.94 feet; thence South 69°09'21" West 195.97 feet to the point of beginning as shown by County Survey CS-11240.

TOGETHER WITH A NON-EXCLUSIVE ACCESS AND UTILITIES EASEMENT the perimeter of which is described as follows: beginning at an iron rod that is South 65°11'11" East 942.03 feet from the northeast corner of the George Nelson Donation Land Claim 42; thence South 20°15'25" East 111.94 feet to an iron rod; thence South 57°53'16" West 135.15 feet to the east margin of Chehalem Drive; thence North 32°05'42" West 84.46 feet along said east margin to an iron rod; thence North 48°52'10" East 160.10 feet to the point of beginning as shown by County Survey CS-11240.

ANDERVOLD

PRODUCING • CONSULTING • MARKETING

This Agreement for event planning services is hereby entered into by and between the following parties:

Andervold, LLC
2008 E Hawthorne Loop
Newberg, OR 97132
Telephone No.: 360.798.2140
Contact Person: Kristin Anderson

Chehalem Parks and Recreation Department
(Hereinafter referred & referenced as "Client")
125 S Elliott Rd # A
Newberg, OR 97132
Telephone No.: 971.235.0278
Contact Person: Julie Peterson

RECITALS

1. Place of event: Chehalem Cultural Center
2. Address of event: 415 E Sheridan
Newberg, OR 97132
3. Type of event: CPRD Camellia Run & Walk 5k/10k
4. Contract Date: August 24, 2022 – April 15th 2023
5. Date of event: April 15th 2023
6. Scope of work: Andervold LLC will provide the following services:
 1. Event Management
 - a. Registration Management
 - b. Online run calendars
 2. Timing Company
 - a. Communication and Management
 3. Registration
 - a. Pre-race and Day of Management
 4. Merchandise
 - a. Bibs
 - b. Shirts
 5. Attendance at event related meetings
 6. Jamboree Management
 7. Day Of Management
 - a. Timing
 - b. Jamboree
 - c. Overall
7. The event planning fee agreed upon is \$2,500 (to be paid in monthly installments of \$312.50 from September 2022 through April 2023) and a family membership to the CPRD Aquatic/Fitness center.

8. Additionally, Andervold, LLC will receive \$3.25 per registration paid by check no later than 2 weeks after the event. All checks shall be made payable to Andervold, LLC.
8a. Andervold to be paid \$3.25 per registration only if event is completed. Should the event be cancelled for any reason, Andervold to receive \$2.50 per registration.
9. Andervold, LLC represents and warrants to Client that it has the experience and ability to perform the services required by this Agreement; that it will perform said services in a professional, competent and timely manner; that it has the power to enter into and perform this Agreement.
10. This agreement of Andervold, LLC to perform shall be excused by acts of God, or any other legitimate condition beyond Andervold, LLC control. If such circumstances arise, all reasonable efforts will be made by Andervold, LLC to find comparable replacement event planning at the agreed upon fees. Client agrees that in all such circumstances that Andervold LLC shall not be liable for indirect or consequential damages arising from any breach of this contract.
11. In the event of cancellation, Andervold, LLC will retain all funds paid for services performed.
12. In the event of non-payment, Andervold, LLC retains the right to attempt collection through all legal and permissible means. Client will be responsible for all court fees, legal fees, and collection costs incurred by Andervold, LLC.
13. It is hereby agreed and understood that the laws of Oregon State shall govern this agreement.
14. Client agrees to defend, indemnify, assume liability for and hold Andervold, LLC harmless from any and all claims, demands, damages, losses, suits, proceedings, penalties, expenses or other liabilities including attorney fees and court costs, arising out of or resulting from the performance of this contract, regardless of the basis (except for gross negligence on the part of Andervold, LLC)

Andervold, LLC
Signed by: Kristin Anderson
Signed : *Kristin Anderson*
Dated: 08/24/22

CPRD
Signed by: *Julie Petersen*
Signed : *[Signature]*
Dated: 8/30/2022

Don, please
sign here ←

To: Heidi Smith <hsmith@cprdnewberg.org>
Subject: Paid Leave Oregon & LTD Qte
Importance: High

Hello Heidi,

Thank you for your patience as we worked on this quote for you. Attached you will find the proposal for Long Term Disability and Paid Leave Oregon. The LTD plan was quoted for effective date 10/01/2022, while the PLO quote is effective 09/01/2023. I've also included a page that shows the potential savings on the MetLife PLO plan in comparison to the State PLO plan. Let me know when you have some time to discuss ☺

OR PFML –

- .87% rate
- 12 Month Rate Guarantee

Advantages of going Private –

- No Prefunding (8 Months of saved premium)
- One team and one number
- Experienced Carrier who has handled claims for over 150+ years
- One bill if bundled with other products
- Smooth transition from PFML to LTD (already will have employee information from the claim to apply to LTD)

Long Term Disability – EAP Included

| | |
|------------------|--|
| LTD Plan: | 60% of your predisability monthly earnings to the plan's maximum of \$6,000 Duration - SSNRA Elimination period: 90 days |
|------------------|--|

| Long Term Disability | Rate | Covered Monthly Payroll | Est Monthly Premium | Est Annual Premium |
|------------------------------|---------|-------------------------|---------------------|--------------------|
| Per \$100 of covered payroll | \$0.279 | \$121,458 | \$339 | \$4,066 |
| EAP is included in the rate. | | | | |



Stephanie Kamp
Employee Benefits Specialist

Direct (503) 565-3339
Main (503) 472-2165



hagan hamilton
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Don-
I recommend going for and applying for private coverage

Heidi

I have indicated intent w/the State, but can "pull out" if we decide not to.

From: Heidi Smith <hsmith@cprdnewberg.org>
Sent: Friday, September 2, 2022 11:40 AM
To: Stephanie Kamp <Stephanie@haganhamilton.com>
Subject: RE: Paid Leave Oregon & LTD Qte

Hi Stephanie! I had a chance to look over everything, and had a few questions up front. Our auditors will be here all next week, but they usually arrive closer to 9 am. Wed or Thursday, I could carve out dedicated time near the 8/8:30 am time frame if you have availability.

Here are the initial questions I have:

Why would we need to start the LTD plan so soon? Can we wait until we get the plan approved from the State? Yes, we can wait until you get approval from the state. These rates should hold through 01/01/23 assuming the census demographics for the full-time benefit eligible employees doesn't change significantly.

The .87% rate – that would then be split 60/40 with the employee to match the employee/employer liability? The .87 can be split in multiple ways. The Employee just can't ever pay more than they would if they were on the state plan, so 60% of the 1% state rate. Since the MetLife quote is less than the 1% the employee can still pay the 60 % and the employer would receive a rate savings or you can split the savings between the employee and the employer. The Employer could also pay the full premium.

The LTD would be for ALL employees regardless of how many hours worked? Health/dental/life is currently only offered to our fulltime staff. The LTD is only benefit eligible employees who are full time.

Is this employer paid? Yes this is an employer paid LTD quote.

Would this fluctuate to match our true payroll each month? Yes, the prices will be based on the number of enrolled employees. So it will fluctuate.

Confirming this amount is not added to the Private Carrier or PFML comparison sheet? (why is it PFML and not PLO?) If not, I see the estimate would then lower by the estimated premium of the \$4066.

Our payroll is NOT consistent. Summer is higher...how will our fluctuation change our rates? Our budgeted payroll/salaries (not including benefits, taxes, etc), but raw pay: \$3,767,597 for July 1,2022 through June 30, 2023 – if that helps. The rates themselves will never change until renewals. The overall cost will fluctuate based on employees enrolled/ on payroll.

Hopefully getting these questions earlier will help and hope we can talk next week!



Heidi Smith

Administrative Coordinator

Chehalis Park & Recreation District

Phone: 503.554.0283

Website: <https://cprdnewberg.org/> Email: hsmith@cprdnewberg.org

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From: Stephanie Kamp <Stephanie@haganhamilton.com>
Sent: Wednesday, August 31, 2022 4:22 PM

After that I think that is about it....then I will run it by Don when he gets back from vacation...and see about how we apply with the State!



Heidi Smith

Administrative Coordinator

Chehalem Park & Recreation District

Phone: 503.554.0283

Website: <https://cprdnewberg.org/> Email: hsmith@cprdnewberg.org

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From: Stephanie Kamp <Stephanie@haganhamilton.com>
Sent: Tuesday, September 6, 2022 3:43 PM
To: Heidi Smith <hsmith@cprdnewberg.org>
Subject: RE: Paid Leave Oregon & LTD Qte

See below.



Stephanie Kamp

Employee Benefits Specialist

Direct (503) 565-3339

Main (503) 472-2165



hagan hamilton

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Heidi Smith

From: Stephanie Kamp <Stephanie@haganhamilton.com>
Sent: Monday, September 12, 2022 4:00 PM
To: Heidi Smith
Subject: RE: Paid Leave Oregon & LTD Qte

Hey Heidi,

Hope you had a great weekend 😊

See below.



Stephanie Kamp
Employee Benefits Specialist

Direct (503) 565-3339

Main (503) 472-2165



hagan hamilton

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From: Heidi Smith <hsmith@cprdnewberg.org>
Sent: Monday, September 12, 2022 3:51 PM
To: Stephanie Kamp <Stephanie@haganhamilton.com>
Subject: RE: Paid Leave Oregon & LTD Qte

Thank you SO much for the responses. I have a few more questions. Right now I am leaning toward recommending moving forward with this.

Don wants to know – if we go private and “something happens”, can we re-join the State program? If so, are there specific times, or just on an annual basis? If something happens, for example CPRD applies for an exemption from the State Program but changes their mind in Sept. 2023 the company will be responsible for paying the back taxes to the state for both the employee and the employer portion.

Do you know if the LTD quote was for all the employees or just the full time ones? The LTD policy is only for full-time benefit eligible employees.

Entering into an Oregon PFML Equivalent Plan – Employer Responsibilities



As an employer, you have options for Oregon Paid Family and Medical Leave. You can remain in the state plan, or the state will allow you to enter into an equivalent plan. That's an approved private plan that provides the same or better benefits with employees never paying more in contributions than they would under the state plan.

To enter into a private plan, you'll need to take some important steps. This checklist can help.

Here are the steps you'll need to complete:

To file for a private plan, employers must register through the state's Frances Online portal. You'll use this portal to report ongoing state requirements and plan obligations.

Complete your registration with the state of Oregon. Once logged in, go to the Summary tab to find the Paid Leave Oregon section.

- Employers must provide the name, address and contact information for each Business/Employer Identification Number(s) (BIN) registered in the state.
- You must complete separate applications for each BIN/EIN with OR workers you want to enter into a private plan.

STEP 1: DECLARATION OF INTENT

Declare your intent to obtain approval of an equivalent plan.

- **The initial application process for Oregon's program launch will allow for a Declaration of Intent while the state finalizes private plan documents. This interim process is only applicable through November 30, 2022.** You can complete the Declaration of Intent through the "Declare Your Intent to Obtain Approval of an Equivalent Plan" by completing the electronic acknowledgment. Completing this electronic acknowledgment is not enough to opt-out of state administration.

Employers wishing to obtain a private plan by September 3, 2023 and to be exempt from paying contributions to the state must complete the Declaration of Intent or submit their private plan application by the following dates:

- **Exempt January 1, 2023:** employers must submit their Declaration by November 30, 2022.
- Employers using the Declaration of Intent are not required to remit contributions to the state but will need to collect employee contributions and hold funds separately from employer assets until they receive approval of their application no later than May 31, 2023.
- **Exempt April 1, 2023:** employers must submit their equivalent plan application by February 28, 2023.
- **Exempt July 1, 2023:** employers must submit their equivalent plan application by May 31, 2023.
- Applications must be approved by the state in order to be exempt from paying contributions.
- You may not submit an application after May 31, 2023 to obtain a private plan effective Sept. 3, 2023.

- You must secure a private plan by **September 3, 2023**. Otherwise you will automatically be enrolled in the state plan. This means you will be responsible for all retroactive premiums due.

STEP 2: EQUIVALENT PLAN APPLICATION

Employers, including those who submitted a Declaration of Intent, will need to access and complete the "Submit an Equivalent Plan Application" found in the summary section of their Frances Online profile. This part of the process will take place following private plan document approval by the state and must be completed by May 31, 2023 to participate in a private plan.

Follow Frances Online instructions within the "Submit an Equivalent Plan Application" to provide a copy of your self-funded or fully insured policy document.

- Employers must upload as a part of their application a copy of the self-funded or fully insured policy document. Private plan policy documents will be made available by The Standard after approval by the state. Employers will use the state's online option "Submit an Equivalent Plan Application" to upload a copy of your private plan, pay the application fee and submit your application.
- Employers will be required to answer a series of questions when submitting their application confirming their policy meets the requirements set forth by the state.

Submit a plan application fee.

- Employers must pay a nonrefundable \$250 initial application fee when submitting their application.
- Employers must pay a nonrefundable application fee of \$150 for reapproval of a private plan every year for three years after original approval. This is only applicable to plans that have no changes or non-substantive changes.
- Self-insured only: Provide proof of bond to cover potential liability.
- Employers who chose to self-insure their private plan must provide a deposit, bond or irrevocable letter of credit to the department. The letter of credit must be issued by an insured institution and in an accepted form and amount.

Distribute the mandatory poster containing a description of employee rights by September 3, 2023. Delivery will occur upon publication by the state.

This material is provided for informational purposes and is subject to change based on legislative and regulatory developments. Please note, the information is not intended to provide, and should not be relied upon for tax, legal, or other professional advice. We recommend you consult with your professional advisor.

The Standard's policy offerings have exclusions, limitations, reduction of benefits, and terms under which the policies may be continued in force or terminated. Please contact The Standard for additional information, including costs and complete details of coverage. Availability of this information may vary by state, based on a state(s) development and implementation of its regulatory scheme.

If at any point before September 3, 2023 you decide to cancel your Declaration of Intent, please submit a request to Cancel your Declaration of Intent or contact us at 833-854-0166 (toll free) or by email at PaidLeave@oregon.gov.

Next steps:

- Your Equivalent Plan liability will begin at the start of the next quarter.
- You are still required to submit an Equivalent Plan Application for approval before September 3, 2023.
- If you do not submit an Equivalent Plan Application for approval or you do submit one before September 3, 2023 and get denied, your Declaration of Intent to Obtain Approval of an Equivalent Plan will be cancelled and you will be liable to pay contributions effective January 1, 2023. You will also be subject to penalties and interest in accordance with ORS 657B.320, 657B.920, and related administrative rules.

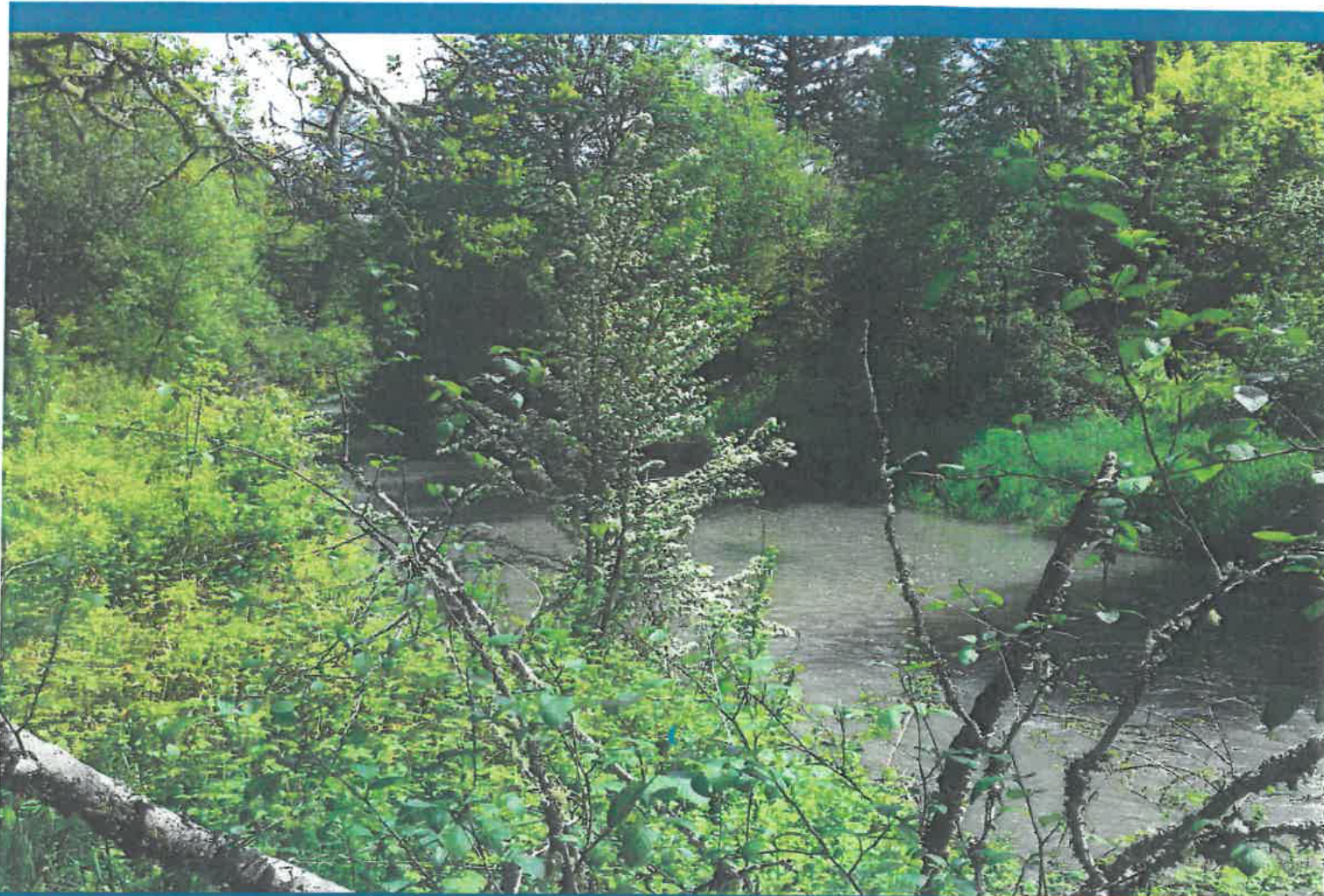
Bridge Hydraulics Design Report
Proposed Ewing Young Park Footbridge Over Chehalem Creek
Yamhill County, Oregon
August 16, 2022

Prepared For:

Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, Oregon 97132
503-554-0283



Expires: 6.30.2023



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1.0 INTRODUCTION

1.1 Overview

NV5, Inc. (NV5, formerly WHPacific, Inc.) is pleased to present to the Chehalem Park & Recreation District (District) this Bridge Hydraulics Report (Report) for the proposed footbridge over Chehalem Creek at the Ewing Young Park in Yamhill, County Oregon.

This Report describes the physical condition of the existing creek at the proposed bridge location; the regulatory flood management constraints imposed upon the proposed bridge site by the Federal Emergency Management Agency (FEMA); the proposed footbridge and associated site improvements that enable the proposed bridge to satisfy FEMA's requirements; and NV5's supporting hydraulic analyses of this proposed bridge crossing. This Report also confirms that the proposed bridge can be constructed such that the bridge does not increase the 100-year Base Flood Elevations (BFEs) in Chehalem Creek as identified by FEMA. This Report is supported by eight (8) appendices, which are referenced throughout the Report as necessary. **The signed/stamped No Rise Certificate in Appendix H certifies that the proposed bridge will not increase the BFEs previously identified by FEMA.**

It must be emphasized that the footbridge considered herein will be installed above Chehalem Creek's 10-year Water Surface Elevation (WSEL) but below the creek's 100-year BFE. Therefore, the bridge ultimately selected must consider the structural forces the flowing creek imposes upon the bridge structure. The structural design of the bridge and the geotechnical design of the abutments and footings are beyond the scope and context of this Bridge Hydraulic Design Report.

NV5 understands that the 95-foot-long footbridge proposed herein will be structurally designed and prefabricated "by others". In addition, the exact type and manufacturer of the footbridge have yet to be identified. Given this uncertainty, NV5 conservatively assumed a bridge girder depth of 18-inches and that the 42-inch-high bridge railing (parapet) would completely block the creek's 100-year flood (rather than having open spaces between the horizontal elements of the railing(s) that convey water.) This conservative approach provides the District greater flexibility in the selection of a specific bridge type and/or manufacturer. This conservative approach also likely eliminates the need for NV5 to refine the bridge's hydraulic design in the future.

1.2 Contract Authorization

NV5 has prepared this Report in general accordance with the Short Form Contract/Work Authorization for Ewing Young Park Trail Bridge Professional Services contract, dated 10/14/2021. ("Agreement")

1.3 Scope of Services

NV5 performed the services listed below in general accordance with the aforementioned Agreement. (Note, only the hydraulics-related services are referenced below. Reference should be made to the Agreement for great specificity regarding all of NV5's project-related services.)

- Locate the proposed bridge to:
 - Fully span FEMA's regulatory floodway (ie, the bridge approaches and abutments shall be installed beyond the floodway limits)
 - Be above the 10-year WSEL but below the 100-year WSEL
 - Maintain (or lower) the creek's BFEs
- Include in-stream or out-of-channel improvements (excavation) to offset the hydraulic blockage imposed upon the creek by the proposed bridge (to maintain the existing BFEs)
- Obtain from FEMA an electronic, executable copy of the hydraulic/computer model used to develop FEMA's BFEs. Once acquired, this model was to be refreshed with current topographic/bathymetric survey data and then rerun to confirm the model remains consistent with FEMA's published BFEs. Then, the refreshed (Existing Conditions) model was to be adjusted to reflect the proposed bridge crossing. (As discussed further below, FEMA was unable to locate and deliver the required hydraulic/computer model. This necessitated NV5 to develop an existing conditions model of the creek based solely on NV5's recent site/creek survey.)
- Adjust and refine the "Existing Conditions" hydraulic/computer model to reflect the proposed bridge crossing such that the proposed bridge does not increase the creek's BFEs
- Utilize the discharges identified by FEMA in our hydraulic modeling efforts
- Calculate channel scour at the proposed bridge crossing
- Assess the need for riprap scour countermeasures at the proposed bridge crossing
- Summarize our findings in a Technical Memo to support the bridge's conceptual level design
- Develop a Final Bridge Design and a Final Bridge Hydraulics Report based upon approvals of the conceptual design as described in the Technical Memo
- Provide a No Rise Certificate, signed and stamped by a Professional Engineer registered in the state of Oregon

Through our execution of the aforementioned scope - and by making the aforementioned conservative assumptions on the proposed bridge structure - it is NV5's opinion that the hydraulic design of the proposed bridge is advanced enough to constitute a final design. Therefore, this report is intended to replace the (conceptual level) Technical Memo and constitutes our Final Hydraulics Report.

1.4 Summary of Results

As described in this Report, the proposed 95-foot-long footbridge over Chehalem Creek:

- Achieves a No Rise condition
- Requires moderate bank grading at/near the southwestern abutment and pathway approach to achieve the No Rise condition

- Is estimated to realize 0.0-feet of channel scour at the proposed crossing during the 100-year flood event
- Does not require riprap scour countermeasures

2.0 PROJECT LOCATION AND EXISTING CONDITIONS

2.1 Project Location

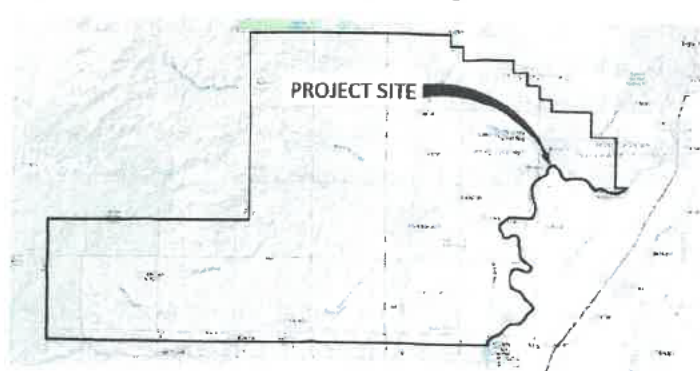
As indicated on Figure 1 below, Yamhill County is located in Northwestern Oregon. As indicated in Figure 2 below, The Project Site (Ewing Young Park) is located near the Northeast corner of Yamhill County. Note, the “curvy” eastern boundary of Yamhill County corresponds with the Willamette River. Figure 3 below shows the location of the proposed project/bridge relative the boundaries of Ewing Young Park. The Project Site is presented in greater detail in **Appendix C: Existing and Proposed Plans**.

Figure 1: Location of Yamhill County, Oregon



OREGON

Figure 2: Location of Site in Yamhill County, Oregon



YAMHILL COUNTY

Figure 3: Project Vicinity Map (Ewing Young Park)



PROJECT VICINITY MAP
NOT TO SCALE

2.2 Existing Site and Stream Conditions

Chehalem Creek is an urbanized perennial tributary to the Willamette River. The stream banks are densely vegetated with a mixture of grasses, shrubs, and mature trees. Wetlands exist along the western streambank at the proposed bridge crossing. The channel bed is composed of relatively large and stable bed material, generally ranging in size from 3- to 6-inch diameter cobble-sized rocks up to 2- to 3-ft diameter rocks (small boulders). Interstitial voids between these larger bed materials are generally filled with large sand to small gravel. These smaller bed materials appear to have “cemented” the existing streambed. There were no obvious signs of either channel aggradation (sedimentation) or degradation (vertical erosion); thereby indicating the streambed is vertically stable. Similarly, there were no obvious signs of lateral bank erosion or lateral channel migration. Casual field observations suggest shallow bedrock lies beneath this bed material. **Appendix A, Photo Log of Existing Site**, depict the features described above.

As indicated on the stream/flood profile in **Appendix B, FEMA Documentation**, the proposed bridge site is approximately 1.65-miles upstream from Chehalem Creek’s confluence with the Willamette River. Furthermore, and as indicated on FEMA’s stream/flood profile, Chehalem Creek in the location of the proposed bridge is hydraulically influenced (“backwatered”) by the Water Surface Elevations (WSELs) in the Willamette River. The channel bed in the vicinity of the proposed bridge crossing has a “mild” gradient of approximately 0.3%, whereas the water surface gradient at the crossing is near 0.0% during the 100-year flood event due to the Willamette River’s backwater impacts.

2.3 Topographic/Bathymetric Survey

NV5’s land surveyors performed a topographic/bathymetric survey of Chehalem Creek and the project site in October, 2021. **Appendix C, Existing and Proposed Plans**, present the results of this survey. It is important to note that NV5’s survey was performed using the NGVD29 vertical datum, whereas the corresponding FEMA Flood Insurance Study (FIS) is based on the NAVD88 vertical datum. Note that 3.47-feet must be subtracted from FEMA’s (NAVD88) elevations to convert the elevations to NV5’s (NAVD29) datum.

2.4 FEMA Flood Zone

Appendix B, FEMA Documentation, includes excerpts from FEMA’s Flood Insurance Study (FIS) for Yamhill County, Oregon and Incorporated Areas (FEMA, 2010a) and FEMA’s corresponding Flood Insurance Rate Map (FIRM) (FEMA, 2010b). Both of these documents became “Effective” on March 2, 2010. Pertinent references are highlighted in these excerpts. As previously noted, NV5’s survey was performed using the NGVD29 vertical datum, whereas the corresponding FEMA FIS is based on the NAVD88 vertical datum. Note that 3.47-feet must be subtracted from FEMA’s (NAVD88) elevations to convert the elevations to NV5’s (NAVD29) datum.

As indicated on the FEMA “FIRMette” included in **Appendix B, FEMA Documentation**, Chehalem Creek in the vicinity of the proposed footbridge is located within a FEMA-designated “AE” Flood Zone. This

designation indicates that FEMA modeled Chehalem Creek with “detailed” hydraulic/computer modeling methods and that both BFEs and a Floodway were defined by FEMA. If the proposed bridge were to elevate FEMA’s BFEs even as much as 0.01-feet, FEMA would likely require the District to apply for a Conditional Letter of Map Revision (CLOMR) in order to construct the proposed bridge. CLOMRs are both time consuming and costly. Therefore, this proposed bridge – and its associated grading – were developed such that it will not elevate FEMA’s BFEs. By maintaining FEMA’s BFEs, this Project can utilize the appended (and less expensive) No Rise Certificate in lieu of a CLOMR.

NV5 first requested from FEMA FEMA’s supporting documentation for the corresponding FIS and FIRM on December 20, 2021. This request, and NV5’s follow-up email discussions with FEMA’s representatives, are also included in Appendix B. As indicated therein, the supporting documentation and an executable version of the underlying hydraulic/computer model were not available from FEMA. NV5 subsequently developed a hydraulic/computer model of Chehalem Creek at the proposed bridge site in the absence of an executable model from FEMA. Specifics of this model are described below in the Hydraulic Modeling section of this report.

3.0 PROPOSED CONDITIONS

3.1 Overview

NV5’s Project Manager engaged in discussions with representatives from several different manufacturers of prefabricated bridges. Based on these discussions – in addition to our understanding of the District’s design preferences and budget limitations - NV5 developed the conceptual-level proposed bridge design as depicted in **Appendix C, Existing and Proposed Bridge Conditions**. As presented, this proposed bridge concept will not increase Chehalem Creek’s BFEs. (ie, it achieves a No Rise condition.) Key parameters of this bridge include:

- 95-foot-long (open) span bridge (which fully spans FEMA’s regulatory Floodway)
- 8-foot-wide bridge (this may be up to approximately 3-feet wider without impacting the hydraulics)
- 18-inch-deep girder depth (Possible girder depths for the various bridge types considered for a span this long ranged from 14 to 16-inches, so the 18-inch-deeper girder was conservatively deeper than necessary.)
- 42-inch-high, solid, bridge railing (aka, “parapet”). NV5 conservatively assumed the proposed bridge rail would be solid (in our hydraulic/computer model), rather than having open spaces between the rail members (as graphically depicted in Appendix C). This assumption:
 - Provides the District and selected bridge manufacturer flexibility in their forthcoming selection of a preferred bridge type.
 - Accounts for a full debris blockage against the bridge and rail during floods.

- Bridge deck elevations of 94.50 and 92.00 at the eastern and western bridge approaches, respectively. Note, the low chord of the proposed bridge shall be located above the 10-year flood WSEL of 87.13 as identified on FEMA’s flood profile presented in **Appendix B, FEMA Documentation**. These elevations are also depicted on the proposed bridge cross-section presented in **Appendix C, Existing and Proposed Plans**.
- Shallow concrete footings setback into the existing banks as depicted in **Appendix C, Existing and Proposed Plans**. As indicated in NV5’s January 18, 2022 *Report of Geotechnical Engineering Services* (NV5, 2022) Preliminary discussions between NV5’s hydraulics engineers and geotechnical engineers indicate that the local soils have adequate stability and bearing capacity to accommodate this size bridge.
- Earthen “fill” pathway approaches
- Excavation of a 25-foot-wide (minimum) “cut area” at/near the western bridge approach. (This excavation offsets the hydraulic “conveyance” blocked by the girder, rail (parapet), abutments and filled approaches.)

It must be emphasized that this proposed bridge, as described above and graphically depicted in Appendix C, must be designed to accommodate the anticipated horizontal and vertical (both weight and floating) forces imposed upon the bridge by the flowing/flooding creek. It is suggested the bridge manufacturers/designers also consider additional forces potentially imposed upon the bridge by flood debris against the proposed bridge.

4.0 HYDRAULIC MODELING

4.1 Overview

NV5 utilized the United States Army Corps of Engineers (USACE), Hydrologic Engineering Center’s River Analysis System (HEC-RAS) computer model (Version 6.0) (Brunner, 2010) to model the hydraulics of the existing and proposed creek/bridge conditions. Only the 100-year flood discharge was considered in this modeling exercise because the desired No Rise Certificate specifically addresses only the 100-year BFEs. The 100-year discharge of 2,760-cfs, as identified by FEMA and as highlighted in **Appendix B, FEMA Documentation**, was used in our modeling efforts.

4.2 Existing Conditions Model

NV5 developed an independent Existing Conditions hydraulic/computer model of Chehalem Creek at the proposed bridge crossing site because FEMA was unable to deliver either an executable copy of Chehalem Creek’s “Effective” hydraulic/computer model or any other pertinent, useful, background information as requested. NV5 developed the “geometry” of this model using NV5’s 2022 topographic/bathymetric survey for the creek, which is based on the NGVD29 vertical datum. NV5 also used the same Manning’s Roughness Values that FEMA used in their “Effective” hydraulic model. The range of Manning’s values used by FEMA are highlighted in **Appendix B, FEMA Documentation**.

The 100-year WSEL identified on FEMA’s flood profile for Chehalem Creek was used as the downstream controlling boundary condition. As indicated on the “FIRMette” in **Appendix B, FEMA Documentation**, the proposed bridge will be located between FEMA cross-sections “B” and “C”. As shown on the flood profile in Appendix B, the 100-year WSEL at these cross-sections is “backwatered” by the corresponding 100-year WSELs in the Willamette River further downstream. The 100-year WSEL at both of these cross-sections approximately equals 102.50 (NAVD88). FEMA’s 100-year WSEL of 102.5 (NAVD88) was converted to elevation 99.03 (NGVD29) to maintain consistency with the NAVD29 vertical datum used in NV5’s 2022 survey. (Specifically, the downstream WSEL at model station 0+00 was set to the 100-year WSEL of 90.03.)

NV5 refined the Manning’s Roughness Values in our Existing Conditions Model such that the resulting WSELs essentially equaled those shown on the FEMA flood profile in Appendix B. The completed Existing Conditions Model developed by NV5 was used as the “Duplicate Effective” model in the absence of the executable model requested from FEMA. **Appendix D, Existing Conditions Hydraulic Model Results**, presents the input and output of this modeling effort.

4.3 Proposed Conditions Model and No Rise Certificate

NV5’s Existing Conditions Model was then adjusted to represent the proposed bridge and channel conditions. Multiple bridge configurations and elevations, in addition to multiple channel and bank configurations (ie, excavation scenarios) were modeled to represent a design that resulted in the desired No Rise condition. It’s important to emphasize that the Proposed Conditions Model is very “sensitive” to minor refinements to roughness values and the bridge/channel geometry because of the very “flat” or “level” backwater conditions imposed upon Chehalem Creek by the Willamette River.

Ultimately, the proposed bridge and channel/bank refinements, as described above in the Proposed Conditions section of this report, results in the desired No Rise condition. As previously noted, it is proposed to excavate the existing bank at/near the southwestern pathway approach of the bridge to offset the “conveyance blockage” the proposed bridge imposes upon the creek’s 100-year floodwaters. The excavation proposed at the pathway approach was selected in lieu of in-stream excavation to eliminate potential environmental impacts the in-stream excavation would have caused to the existing wetlands beneath the proposed bridge. **Appendix E, Proposed Conditions Hydraulic Model Results**, presents the input and output of this modeling effort.

NV5 certifies the proposed bridge and site design will not increase the 100-year BFE in Chehalem Creek with the signed/stamped “No Rise Certificate” provided in **Appendix H, No Rise Certificate**.

5.0 SCOUR EVALUATION

5.1 Overview

NV5 evaluated the potential for channel scour at the proposed bridge crossing during the 100-year flood event using the scour analysis routines embedded in the HEC-RAS hydraulic/computer model. Scour was evaluated in accordance with the Oregon Department of Transportation's (ODOT) most current Hydraulic Design Manual (ODOT, 2014). The results of this evaluation are presented in **Appendix F, Scour Evaluation Results**.

5.2 Contraction Scour

As defined by the Oregon Department of Transportation (ODOT):

Contraction scour is general scour caused by increased flow velocities within the bridge opening in comparison to the slower velocities in the upstream and downstream waterway. Contraction scour can occur in the bridge opening due to the contraction caused by the bridge abutments and/or internal bents. (ODOT, 2014)

In our scour evaluation, NV5 utilized a (conservatively small) median bed material size of 3.5-inches (88.9-mm) to represent the streambed material. As indicated in **Appendix F, Scour Evaluation Results**, the critical velocity for this sized bed material approximately ranges from 10.3- to 12.0-fps. Given that the average 100-year velocity through the bridge is approximately 2.2-fps, "clearwater" flow conditions prevail. Accordingly, clearwater contraction scour equations were used in this contraction scour evaluation. Clearwater contraction scour was subsequently calculated to be 0.00-feet deep. (ie, Contraction Scour is calculated not to occur at the proposed bridge.)

5.3 Abutment Scour

As defined by the Oregon Department of Transportation:

Abutment scour is local scour that occurs at the faces of abutments that project into the waterway or floodplain. The obstruction causes flow vortices to form at the toe of the abutment, and this turbulent flow scours away the underlying bed material. At present, equations to predict abutment scour are mainly based on laboratory data and they tend to predict conservative scour depths. In other words, it is likely the actual abutment scour will be less than the predicted value, and unlikely the abutment scour will be greater than the prediction.

ODOT recommended practice is to protect the toe of the abutment with revetment (ie, riprap) in lieu of including abutment scour in the predicted scour elevation. An exception occurs when revetment protection is omitted from the face of the abutment and the toe of the abutment is not solidly keyed into non-erodible rock. In this case, abutment scour is calculated and included in the predicted total scour elevation. (ODOT, 2014).

While not required by the ODOT criteria cited above, NV5 calculated the abutment scour depths at the bridge as a general check of the proposed bridge’s vulnerability to abutment scour. NV5 estimated abutment scour using the abutment scour routine embedded in the HEC-RAS model. These results are presented in **Appendix F, Scour Evaluation Results**. As indicated in Appendix F, abutment scour was calculated to be over 10-feet deep at each abutment. In NV5’s opinion, and as indicated in the ODOT literature cited above, the common abutment scour methods “... tend to predict conservative scour depths” and “ODOT recommended practice is to protect the toe of the abutment with revetment (ie, riprap) in lieu of including abutment scour in the predicted scour elevation”.

Following ODOT’s abutment scour guidance, NV5 “designed” riprap scour countermeasures for the creek banks beneath the proposed bridge. This riprap design is discussed in greater detail in the Report section immediately below. As indicated below, the largest riprap size required is less than 0.2-ft (2.4-inches). This required riprap size is less than the estimated median bed material size of 3.5-inches. Furthermore, the average and maximum 100-year flow velocities in the channel at the bridge crossing as calculated in the HEC-RAS model were estimated to be 2.4- and 3.5-fps, respectively. These velocities are relatively low and within the range of widely accepted maximum permissible velocities for well-vegetated (grassy) channel banks. Specifically, the maximum permissible velocity for “grass mixtures” on “easily erodible soils” is 4.0-fps. (USDA SCS, 1954)

5.4 TOTAL SCOUR

Total scour is defined as:

$$\text{Total Scour} = \text{Contraction Scour} + \text{Abutment Scour} + \text{Pier Scour} + \text{Channel Degradation}$$

In the case of this proposed bridge: abutment scour can be disregarded in lieu of abutment riprap (in accordance with the ODOT guidance cited above); and there is no pier, so pier scour equals 0.0-feet. In addition, Chehalem Creek exhibits no obvious signs of channel degradation, and the bed appears vertically stable. Therefore, channel degradation = 0.0-feet. Therefore, using the equation noted above:

$$\text{Total Scour} = 0.0 + 0.0 + 0.0 + 0.0 = 0.0\text{-feet}$$

This means, total scour is estimated to be non-existent at this proposed bridge crossing.

6.0 RIPRAP PROTECTION

6.1 Riprap Design

In accordance with the ODOT abutment scour guideline cited above (ODOT, 2014), NV5 “designed” riprap protection beneath the bridge along each abutment. Specifically, NV5 used a proprietary Microsoft Excel workbook to design the proposed riprap protection. This workbook, a copy of which in

included in **Appendix G, Riprap Workbook**, was developed to design riprap for a total of six (6) different design methods. This multiple-method approach provides an objective comparative analysis of the various methods and allows the user to select the most appropriate method for the project in question.

As evidenced by the riprap design calculations included as **Appendix G, Riprap Workbook**, the “abutment sideslopes” (ie, the existing streambanks beneath the bridge adjacent to the two proposed abutments) would only require a maximum riprap size of 0.2-feet (2.4-inches), which is smaller than the local, median bed material size of 3.5-inches. And as noted above, the 100-year flow velocities beneath the bridge are within the acceptable range of widely accepted maximum permissible velocities for well vegetated, highly erodible soils. Therefore, riprap protection is not required along the abutments beneath the proposed bridge.

7.0 SUMMARY

NV5 performed the Scope of Services noted above in accordance with the Agreement noted above. Services included the development of a hydraulic/computer model to represent both the existing and proposed site/bridge conditions described in detail above. It is important to note that the Proposed Conditions hydraulic/computer model is very sensitive to even the slightest refinements to the bridge, hydraulic friction values, and proposed grading due to the very “flat” or “level” “backwater conditions” imposed upon this reach of Chehalem Creek by the Willamette River. This means any adjustments to the proposed design may compromise the “No Rise” condition certified herein.

The proposed creek/bridge crossing has been assessed for bridge/channel scour using commonly accepted practices and techniques. Channel scour at the proposed bridge was calculated to equal 0.0-feet (ie, scour is non-existent.) In addition, the need to protect the channel banks beneath the proposed bridge with riprap was considered. Results from the hydraulic model and riprap analysis indicate the existing channel banks are stable under the 100-year flood condition and that riprap is not required at the proposed bridge.

It is NV5’s opinion that this Report and the finding provided herein are sufficiently detailed to constitute a Final Bridge Hydraulics Report, in lieu of the interim Technical Memo initially envisioned on our proposed scope of services. This opinion is based upon:

- The conservatively deep (18-inch) bridge girder depth considered herein
- The conservative assumption that the proposed bridge rail will be “solid” rather than constructed of thinner rail elements that can pass flow in between the rail elements
- The finding that bridge scour is non-existent
- The finding that riprap scour countermeasures and/or abutment protection is not required

8.0 LIMITATIONS

NV5, Inc. has prepared this report and design exclusively for the Chehalem Park and Recreation District and their authorized agents and regulatory agencies for this specific Ewing Young Park Footbridge Project. Within the limitations of scope, schedule and budget, our services have been executed in accordance with generally accepted practices in the field of bridge hydraulic engineering design in this area at the time this report was prepared. The conclusions, recommendations, and opinions presented in this report are based on our professional knowledge, judgment, and experience. No warranty or other conditions, expressed or implied, should be understood.

9.0 REFERENCES

- Brunner G.W., 2010. *HEC-RAS River Analysis System Hydraulic Reference Manual*. U.S. Army Corps of Engineers' Hydraulic Engineering Center.
- FEMA, 2010a. Federal Emergency Management Agency, *Flood Insurance Study, Yamhill County, Oregon and Incorporated Areas*, Effective March 2, 2010
- FEMA, 2010b. Federal Emergency Management Agency, *Flood Insurance Rate Map, Panel 236 of 675, Yamhill County, Oregon and Incorporated Areas*, Effective March 2, 2010
- NV5, January 18, 2022. *Report of Geotechnical Engineering Services, Pedestrian Bridge – Ewing Young Park, Newberg, Oregon*
- Oregon Department of Transportation Highway Division, April 2014, *Hydraulics Design Manual*
- U.S. Department of Agriculture, Soil Conservation Service (SCS) 1954, *SCS-TP-61, Handbook of Channel Design for Soil and Water Conservation*

APPENDIX A: PHOTO LOG OF EXISTING SITE



Photo 1

Facing southeasterly (downstream) on existing trail at/near bridge site. Chehalem Creek is (barely visible) in photo to right. (Photo taken 5/17/2022)



Photo 2

Facing southwesterly across creek at/near proposed bridge crossing. Creek flows from right to left in photo. (5/17/2022)



Photo 3

Facing southeasterly (downstream) across creek at/near proposed bridge crossing. Creek flows from right to left in photo. (5-17-2022)



Photo 4

Facing southwesterly across creek at/near proposed bridge crossing. Creek flows from right to left in photo. (5-17-2022)



Photo 5

Facing southwesterly across creek at/near proposed bridge crossing. Creek flows from right to left in photo. (5-17-2022)



Photo 6

Facing westerly across creek at/near proposed bridge crossing. Creek flows from right to left in photo. (5-17-2022)



Photo 7

Facing westerly across creek at/near proposed bridge crossing. Creek flows from right to left in photo. Note large bed material. (7-13-2022)



Photo 8

Facing southeasterly (downstream) at/near proposed bridge crossing. Note large bed material. (7-13-2022)



Photo 9

Facing northwesterly (upstream) at/near proposed bridge crossing. Note large bed material. (7-13-2022)



Photo 10

Representative streambed material at/near proposed bridge crossing. (7-14-2022)



Photo 11

Representative streambed material at/near proposed bridge crossing. (Scale shown is approximately 6-inches-long.) (7-14-2022)



Photo 12

Representative streambed material at/near proposed bridge crossing. (Scale shown is approximately 6-inches-long.) (7-14-2022)



Photo 13

Representative streambed material at/near proposed bridge crossing. (Scale shown is approximately 6-inches-long.) (7-14-2022)



Photo 14

Representative streambed material at/near proposed bridge crossing. (7-14-2022)



Photo 15

Representative streambed material taken from in between relatively larger bed cobbles/rocks at/near proposed bridge crossing. (Scale shown is approximately 6-inches-long.) (7-14-2022)

APPENDIX B: FEMA DOCUMENTATION

Excerpts From

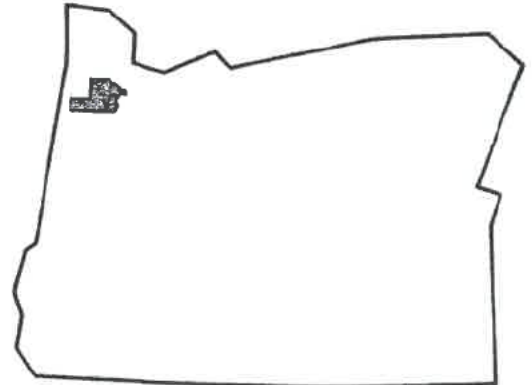
FLOOD INSURANCE STUDY



YAMHILL COUNTY, OREGON AND INCORPORATED AREAS

| COMMUNITY NAME |
|----------------------|
| AMITY, CITY OF |
| CARLTON, CITY OF |
| DAYTON, CITY OF |
| DUNDEE, CITY OF |
| LAFAYETTE, CITY OF |
| MCMINNVILLE, CITY OF |
| NEWBERG, CITY OF |
| SHERIDAN, CITY OF |
| WILLAMINA, CITY OF |
| YAMHILL, CITY OF |
| YAMHILL COUNTY |
| UNINCORPORATED AREAS |

| COMMUNITY NUMBER |
|---------------------|
| 410250 |
| 410251 |
| 410252 |
| 410253 |
| 410254 |
| 410255 |
| 410256 |
| 410257 |
| 410258 |
| 410259 |
| 410249 |



Effective Date: March 2, 2010



Federal Emergency Management Agency
Flood Insurance Study Number
41071CV000A

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Exhibit 1 – Flood Profiles

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| Agency Creek | Panels 01P-02P |
| Ash Swale | Panel 03P |
| Baker Creek | Panels 04P-05P |
| Chehalem Creek | Panels 06P-09P |
| Cozine Creek | Panels 10P-13P |
| North Fork Cozine Creek | Panel 14P |
| Hess Creek | Panels 15P-19P |
| Palmer Creek | Panel 20P |
| West Fork Palmer Creek | Panel 21P |
| Panther Creek | Panel 22P |
| Salt Creek | Panels 23P-24P |
| Willamette River | Panels 25P-37P |
| Willamina Creek | Panels 38P-39P |
| Yamhill Creek | Panels 40P-42P |
| Yamhill River | Panels 43P-44P |
| North Yamhill River | Panels 45P-46P |
| South Yamhill River | Panels 47P-50P |

PUBLISHED SEPARATELY

Flood Insurance Rate Map Index

Flood Insurance Rate Map

Table 4. Summary of Discharges

| <u>Flooding Source and Location</u> | <u>Drainage Area (square miles)</u> | <u>Peak Discharges (cfs)</u> | | | |
|--|---|--------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|
| | | <u>10-percent- annual-chance</u> | <u>2-percent- annual-chance</u> | <u>1-percent- annual-chance</u> | <u>0.2-percent- annual-chance</u> |
| Agency Creek | 25 | 2,130 | 3,430 | 4,080 | 5,090 |
| Ash Swale | 43 | 2,150 | 2,880 | 3,180 | 3,760 |
| Baker Creek | 26 | 1,320 | 1,780 | 2,030 | 2,400 |
| Chehallem Creek | 41 | 1,650 | 2,450 | 2,760 | 3,490 |
| at mouth | | | | | |
| below Harvey Creek (River Mile 2.8) | 39 | 1,600 | 2,380 | 2,680 | 3,390 |
| at State Highway 240 | 27 | 1,330 | 1,950 | 2,190 | 2,750 |
| Cozine Creek | 11 | 600 | 830 | 940 | 1,230 |
| North Fork Cozine Creek | 2 | 196 | 270 | 309 | 399 |
| West Fork Cozine Creek | 0.6 | 109 | 150 | 170 | 221 |
| Hess Creek | | | | | |
| at Wynoski Street | 3.8 | 290 | 350 | 400 | 440 |
| at U.S. Highway 99W (River Mile 3.4) | 3.0 | 220 | 270 | 310 | 350 |
| at Fulton Avenue (River Mile 4.0) | 2.3 | 170 | 210 | 240 | 260 |
| upstream of Mountain View Drive (River Mile 5.3) | 1.7 | 140 | 180 | 210 | 230 |
| Palmer Creek | 31.3 | 3,210 | 4,020 | 4,360 | 5,260 |

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3.2 Hydraulic Analyses

Analyses of the hydraulic characteristics of flooding from the sources studied were carried out to provide estimates of the elevations of floods of the selected recurrence intervals. Users should be aware that flood elevations shown on the FIRM represent rounded whole foot elevations and may not exactly reflect the elevations shown on the Flood Profiles or in the Floodway Data tables in the FIS report. Flood elevations shown on the FIRM are primarily intended for flood insurance rating purposes. For construction and/or floodplain management purposes, users are cautioned to use the flood elevation data presented in this FIS in conjunction with the data shown on the FIRM.

Cross sections for streams were field surveyed by the USACE, determined from detailed USGS topographic maps, or obtained from aerial photography (References 24, 25, 26, and 27). All bridges, dams, and culverts were field checked to obtain elevation data and structural geometry.

Cross sections for the Willamette River in the vicinity of Dundee were based on condition surveys taken from 1973 to 1976 and topographic maps dated April 1973 (Reference 28). Cross sections for Hess Creek in the vicinity of Newberg were based on USACE orthophoto topographic maps (Reference 29) and field channel surveys. Those field surveys were made in February and March 1978. Topographic maps were used for a few photographic control points to supplement the field-surveyed control points (Reference 30).

Cross sections for the Yamhill River, North Yamhill River, South Yamhill River, and Willamina Creek were based on orthophoto topographic maps (References 19 and 31) and field channel surveys. Topographic maps were used for a few photographic control points to supplement the field-surveyed control points (Reference 32).

Cross section data for Yamhill Creek were based on a USACE orthophoto topographic map, dated April 1977 (Reference 26), and June 1979 field channel surveys. Topographic maps were used for a few photographic control points to supplement the field-surveyed control points (Reference 32).

Locations of selected cross sections used in the hydraulic analyses are shown on the Flood Profiles (Exhibit 1). For stream segments for which a floodway was computed (Section 4.2), selected cross section locations are also shown on the FIRM.

Channel roughness factors (Manning's "n") used in the hydraulic computations for the channel and overbanks were chosen by engineering judgment based on field observations. The values were then adjusted to match high-water marks where available. The range of roughness values used for all flooding sources are shown in Table 5.

Table 5. Range of Manning's Roughness Values

| <u>Flood Source</u> | <u>Main Channel</u> | <u>Floodplain</u> |
|---------------------|---------------------|-------------------|
| Agency Creek | 0.060-0.300 | 0.120 |
| Ash Swale | 0.030-0.650 | 0.120-0.300 |
| Baker Creek | 0.070-0.300 | 0.080 |
| Chehalem Creek | 0.050-0.060 | 0.080-0.120 |
| Cozine Creek | 0.030-0.130 | 0.030-0.150 |

Table 5. Range of Manning's Roughness Values (continued)

| <u>Flood Source</u> | <u>Main Channel</u> | <u>Floodplain</u> |
|-------------------------|---------------------|-------------------|
| North Fork Cozine Creek | 0.030-0.130 | 0.030-0.150 |
| West Fork Cozine Creek | 0.030-0.130 | 0.035-0.150 |
| Hess Creek | 0.035-0.055 | 0.070-0.100 |
| Palmer Creek | 0.050 | 0.070 |
| West Fork Palmer Creek | 0.050 | 0.070 |
| Panther Creek | 0.070 | 0.080 |
| Salt Creek | 0.030-0.065 | 0.120-0.300 |
| Willamette River | 0.028-0.029 | 0.077-.0150 |
| Willamina Creek | 0.045-0.050 | 0.070 |
| Yamhill Creek | 0.035-0.050 | 0.070-0.150 |
| Yamhill River | 0.033-0.042 | 0.075-0.090 |
| North Yamhill River | 0.035-0.500 | 0.070-0.100 |

Water-surface elevations of floods of the selected recurrence intervals were computed through use of the USACE HEC-2 step-backwater computer program for all streams studied in detail except Cozine Creek, North Fork Cozine Creek, and West Fork Cozine Creek (Reference 33). Cozine Creek, North Fork Cozine Creek, and West Fork Cozine Creek were analyzed using the U.S. Soil Conservation Service WSP-2 backwater computer program (Reference 34). North Yamhill River starting water-surface elevations were calculated considering Yamhill River elevations when North Yamhill River is at peak flow. Starting water-surface elevations for Yamhill River, South Yamhill River, Hess Creek, Cozine Creek, and Willamina Creek were calculated using normal depth computations. North Fork Cozine Creek starting water-surface elevations were calculated using critical depth. Starting water-surface elevations for Chehalem Creek, Palmer Creek, West Fork Palmer Creek, Panther Creek, Baker Creek, Yamhill Creek, Salt Creek, Ash Swale, and Agency Creek were determined using slope-area method. Starting water-surface elevations for the Willamette River were taken from the Clackamas County Flood Insurance Study (Reference 35).

Flooding on Salt Creek through the City of Amity is influenced by the South Yamhill River; thus, the elevations used in this study are based on a hydraulic analysis of South Yamhill River (Reference 36). Elevations on Ash Swale through the study area are controlled by Salt Creek backwater. Water-surface elevations on Palmer Creek are controlled by backwater from Yamhill River. On West Fork Cozine Creek, it was determined that flooding was due to backwater from Cozine Creek; therefore no profile is shown.

Base flood elevations shown on the Floodway Data Table (Table 6) for cross sections BF, BG, and BH on South Yamhill River are not representative for the entire cross section width across the floodplain. Orientation of base flood elevations shown on the Flood Insurance Rate Map (FIRM) (published separately) was determined through a combination of computed elevations on the South Yamhill and historical high-water marks along the floodplain.

The hydraulic analyses for this study were based on unobstructed flow. The flood elevations shown on the profiles are thus considered valid only if hydraulic structures remain unobstructed and operate properly, and do not fail.

Approximate study areas were analyzed using slope-area method, field reconnaissance, engineering judgment, and available topographic information (References 32 and 37). Approximate study areas within the City of Amity were analyzed using the Federal Insurance Administration Flood Hazard Boundary Map for the City of Amity (Reference 38), information from city officials, field inspection, engineering judgment, and topographic maps at a scale of 1:4800, with a contour interval of 5 feet (Reference 26). Approximate water-surface elevations for the unnamed tributary to the Yamhill River in the vicinity of the City of Dayton were determined using Yamhill River backwater elevation and adding a small surcharge.

For the approximate studies of an unnamed tributary to Yamhill Creek through the eastern part of the City of Yamhill, and a short reach of Rowland Creek upstream and downstream of Moores Valley Road near the western corporate limits, the 1-percent-annual-chance flood elevations were prepared from information furnished by the City of Yamhill and local residents; and by using aerial photographs, field observations, and limited hydraulic computations.

3.3 Vertical Datum

All FIS reports and FIRMs are referenced to a specific vertical datum. The vertical datum provides a starting point against which flood, ground, and structure elevations can be referenced and compared. Until recently, the standard vertical datum used for newly created or revised FIS reports and FIRMs was the National Geodetic Vertical Datum of 1929 (NGVD 29). With the completion of the North American Vertical Datum of 1988 (NAVD 88), many FIS reports and FIRMs are now prepared using NAVD 88 as the referenced vertical datum.

Flood elevations shown in this FIS report and on the FIRMs are referenced to NAVD 88. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the NGVD and the NAVD, visit the National Geodetic Survey website at www.ngs.noaa.gov, or contact the National Geodetic Survey at the following address:

NGS Information Services
NOAA, N/NGS12
National Geodetic Survey
SSMC-3, #9202
1315 East-West Highway
Silver Spring, Maryland 20910-3282
(301) 713-3242
(301) 713-4172 (fax)

The conversion factor from NGVD to NAVD for all flooding sources in this report is +3.47 feet.

Temporary vertical monuments are often established during the preparation of a flood hazard analysis for the purpose of establishing local vertical control. Although these monuments are not shown on the FIRM, they may be found in the Technical Support Data Notebook associated with the FIS report and the FIRMs for this community. Interested individuals may contact FEMA to access these data.

To obtain current elevation, description and/or location information for benchmarks

| FLOODING SOURCE | | FLOODWAY | | | | | 1-PERCENT-ANNUAL-CHANCE FLOOD WATER SURFACE ELEVATION | | | |
|-----------------|-----------------------|--------------|-------------------------|--------------------------|------------------------|------------------------------|---|-----------------|--|--|
| CROSS SECTION | DISTANCE ¹ | WIDTH (FEET) | SECTION AREA (SQ. FEET) | MEAN VELOCITY (FEET/SEC) | REGULATORY (FEET NAVD) | WITHOUT FLOODWAY (FEET NAVD) | WITH FLOODWAY (FEET NAVD) | INCREASE (FEET) | | |
| Chehalis Creek | | | | | | | | | | |
| A | 0.61 | 60 | 663 | 4.2 | 102.5 | 75.8 ² | 76.3 ² | 0.5 | | |
| B | 1.39 | 50 | 461 | 6.0 | 102.5 | 84.7 ² | 84.9 ² | 0.2 | | |
| C | 1.86 | 48 | 223 | 12.4 | 102.5 | 98.9 ² | 98.9 ² | 0.0 | | |
| D | 1.99 | 55 | 531 | 5.2 | 103.3 | 103.5 | 103.7 | 0.2 | | |
| E | 2.45 | 148 | 1,010 | 2.7 | 107.3 | 107.3 | 108.0 | 0.7 | | |
| F | 2.64 | 105 | 1,175 | 2.3 | 108.0 | 108.0 | 108.8 | 0.8 | | |
| G | 2.66 | 75 | 138 | 2.6 | 108.2 | 108.2 | 109.0 | 0.8 | | |
| H | 3.02 | 67 | 551 | 4.9 | 109.3 | 109.3 | 109.9 | 0.6 | | |
| I | 3.04 | 51 | 553 | 4.8 | 109.6 | 109.6 | 110.3 | 0.7 | | |
| J | 3.20 | 130 | 1,111 | 2.4 | 110.8 | 110.8 | 111.5 | 0.7 | | |
| K | 3.68 | 86 | 772 | 3.5 | 112.6 | 112.6 | 113.4 | 0.8 | | |
| L | 4.21 | 75 | 736 | 3.3 | 116.2 | 116.2 | 116.7 | 0.5 | | |
| M | 4.70 | 61 | 642 | 3.8 | 119.0 | 119.0 | 119.8 | 0.8 | | |
| N | 4.99 | 140 | 855 | 2.6 | 121.0 | 121.0 | 121.8 | 0.8 | | |
| O | 5.36 | 85 | 442 | 5.0 | 124.7 | 124.7 | 125.0 | 0.3 | | |
| P | 5.37 | 78 | 421 | 5.2 | 125.2 | 125.2 | 125.5 | 0.3 | | |
| Q | 5.42 | 160 | 631 | 3.5 | 126.4 | 126.4 | 126.7 | 0.3 | | |
| R | 6.05 | 110 | 486 | 4.5 | 135.1 | 135.1 | 135.6 | 0.5 | | |
| S | 6.29 | 95 | 321 | 6.2 | 141.0 | 141.0 | 141.3 | 0.3 | | |
| T | 6.61 | 250 | 655 | 3.0 | 148.7 | 148.7 | 149.5 | 0.8 | | |
| U | 6.69 | 130 | 494 | 4.0 | 150.2 | 150.2 | 151.0 | 0.8 | | |
| V | 6.71 | 75 | 596 | 3.3 | 151.1 | 151.1 | 151.8 | 0.7 | | |
| W | 6.97 | 200 | 571 | 3.0 | 155.4 | 155.4 | 156.1 | 0.7 | | |
| X | 7.24 | 512 | 1,131 | 1.5 | 159.7 | 159.7 | 160.1 | 0.4 | | |

¹Miles above mouth

²Elevation computed without consideration of backwater effects from Willamette River

FEDERAL EMERGENCY MANAGEMENT AGENCY

YAMHILL COUNTY, OREGON AND INCORPORATED AREAS

FLOODWAY DATA

CHEHALEM CREEK

TABLE 6

102.5' - 3.47' = 99.03'
See this document for conversion from 88 to 29

| FLOODING SOURCE | | FLOODWAY | | | | 1-PERCENT-ANNUAL-CHANCE FLOOD WATER SURFACE ELEVATION | | | |
|-----------------------------|--------------------|--------------|-------------------------|--------------------------|------------------------|---|---------------------------|-----------------|--|
| CROSS SECTION | DISTANCE | WIDTH (FEET) | SECTION AREA (SQ. FEET) | MEAN VELOCITY (FEET/SEC) | REGULATORY (FEET NAVD) | WITHOUT FLOODWAY (FEET NAVD) | WITH FLOODWAY (FEET NAVD) | INCREASE (FEET) | |
| Chehalerm Creek (continued) | | | | | | | | | |
| Y | 7.45 ¹ | 410 | 2,192 | 0.8 | 160.2 | 160.2 | 160.6 | 0.4 | |
| Z | 7.81 ¹ | 550 | 2,353 | 0.5 | 160.4 | 160.4 | 161.0 | 0.6 | |
| AA | 8.13 ¹ | 440 | 1,361 | 0.9 | 160.7 | 160.7 | 161.5 | 0.8 | |
| AB | 8.46 ¹ | 37 | 227 | 5.2 | 162.8 | 162.8 | 163.5 | 0.7 | |
| AC | 8.47 ¹ | 22 | 125 | 9.4 | 163.0 | 163.0 | 163.3 | 0.3 | |
| AD | 8.60 ¹ | 200 | 832 | 1.4 | 165.1 | 165.1 | 165.8 | 0.7 | |
| Cozine Creek | | | | | | | | | |
| A | 84 ² | 25 | 253 | 3.7 | 122.3 | 88.3 ² | 89.3 ² | 1.0 | |
| B | 1,184 ³ | 42 | 337 | 2.9 | 122.3 | 91.5 ² | 92.5 ² | 1.0 | |
| C | 1,404 ³ | 37 | 245 | 4.0 | 122.3 | 92.9 ² | 93.9 ² | 1.0 | |
| D | 1,534 ³ | 27 | 219 | 4.5 | 122.3 | 93.2 ² | 94.2 ² | 1.0 | |
| E | 1,834 ³ | 82 | 819 | 1.2 | 122.3 | 101.5 ² | 102.5 ² | 1.0 | |
| F | 2,484 ³ | 92 | 795 | 1.2 | 122.3 | 101.7 ² | 102.7 ² | 1.0 | |
| G | 2,714 ³ | 179 | 3,179 | 0.3 | 122.3 | 112.4 ² | 113.4 ² | 1.0 | |
| H | 3,579 ³ | 214 | 2,051 | 5.4 | 122.3 | 112.5 ² | 113.5 ² | 1.0 | |
| I | 4,134 ³ | 171 | 2,376 | 0.5 | 122.3 | 112.5 ² | 113.5 ² | 1.0 | |
| J | 4,559 ³ | 123 | 1,608 | 0.7 | 122.3 | 114.1 ² | 115.1 ² | 1.0 | |
| K | 5,564 ³ | 187 | 2,343 | 0.5 | 122.3 | 114.1 ² | 115.1 ² | 1.0 | |
| L | 6,314 ³ | 170 | 1,397 | 0.8 | 122.3 | 114.2 ² | 115.2 ² | 1.0 | |
| M | 6,414 ³ | 92 | 527 | 2.0 | 122.3 | 114.3 ² | 115.3 ² | 1.0 | |
| N | 6,635 ³ | 132 | 1,348 | 0.9 | 122.3 | 114.4 ² | 115.4 ² | 1.0 | |
| O | 6,935 ³ | 115 | 1,159 | 0.8 | 122.3 | 114.4 ² | 115.4 ² | 1.0 | |

¹Miles above mouth
²Elevation computed without consideration of backwater effects from South Yamhill River
³Feet above mouth

FLOODWAY DATA

FEDERAL EMERGENCY MANAGEMENT AGENCY

YAMHILL COUNTY, OREGON AND INCORPORATED AREAS

CHEHALEM CREEK, COZINE CREEK

TABLE 6

5.0 INSURANCE APPLICATION

For flood insurance rating purposes, flood insurance zone designations are assigned to the community based on the results of the engineering analyses. These zones are as follows:

Zone A

Zone A is the flood insurance rate zone that corresponds to the 1-percent-annual-chance floodplains that are determined in the Flood Insurance Study by approximate methods. Because detailed hydraulic analyses are not performed for such areas, no base (1-percent-annual-chance) flood elevations (BFEs) or depths are shown within this zone.

Zone AE

Zone AE is the flood insurance rate zone that corresponds to the 1-percent-annual-chance floodplains that are determined in the Flood Insurance Study by detailed methods. BFEs derived from the detailed hydraulic analyses are shown at selected intervals within this zone.

Zone X

Zone X is the flood insurance rate zone that corresponds to areas outside the 0.2-percent-annual-chance floodplain, areas within the 0.2-percent-annual-chance floodplain, areas of 1-percent-annual-chance flooding where average depths are less than one foot, areas of 1-percent-annual-chance flooding where the contributing drainage area is less than one square mile, and areas protected from the 1-percent-annual-chance flood by levees. No BFEs or depths are shown within this zone.

Table 7 lists the flood insurance zones that each community is responsible for regulating.

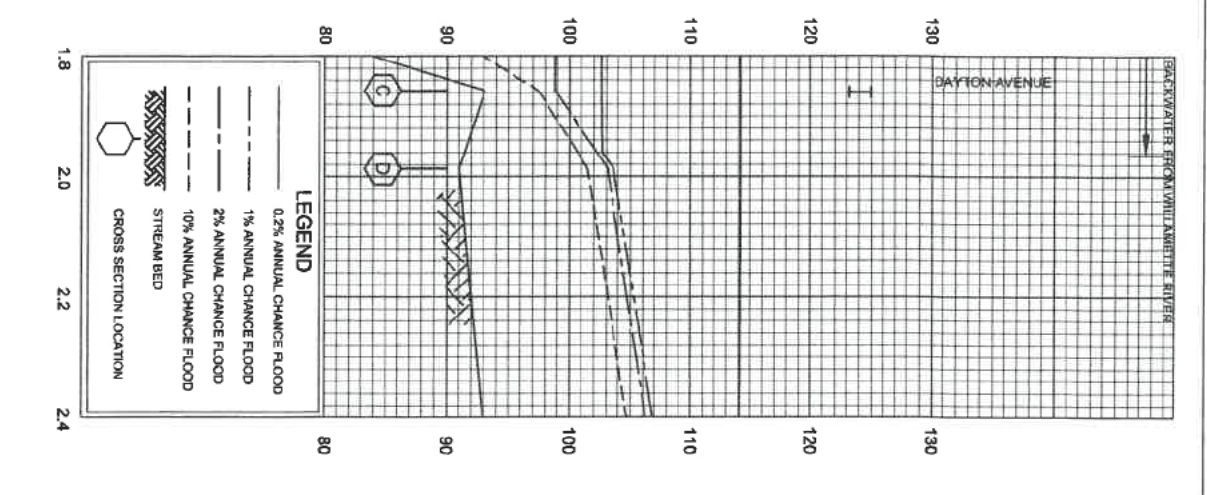
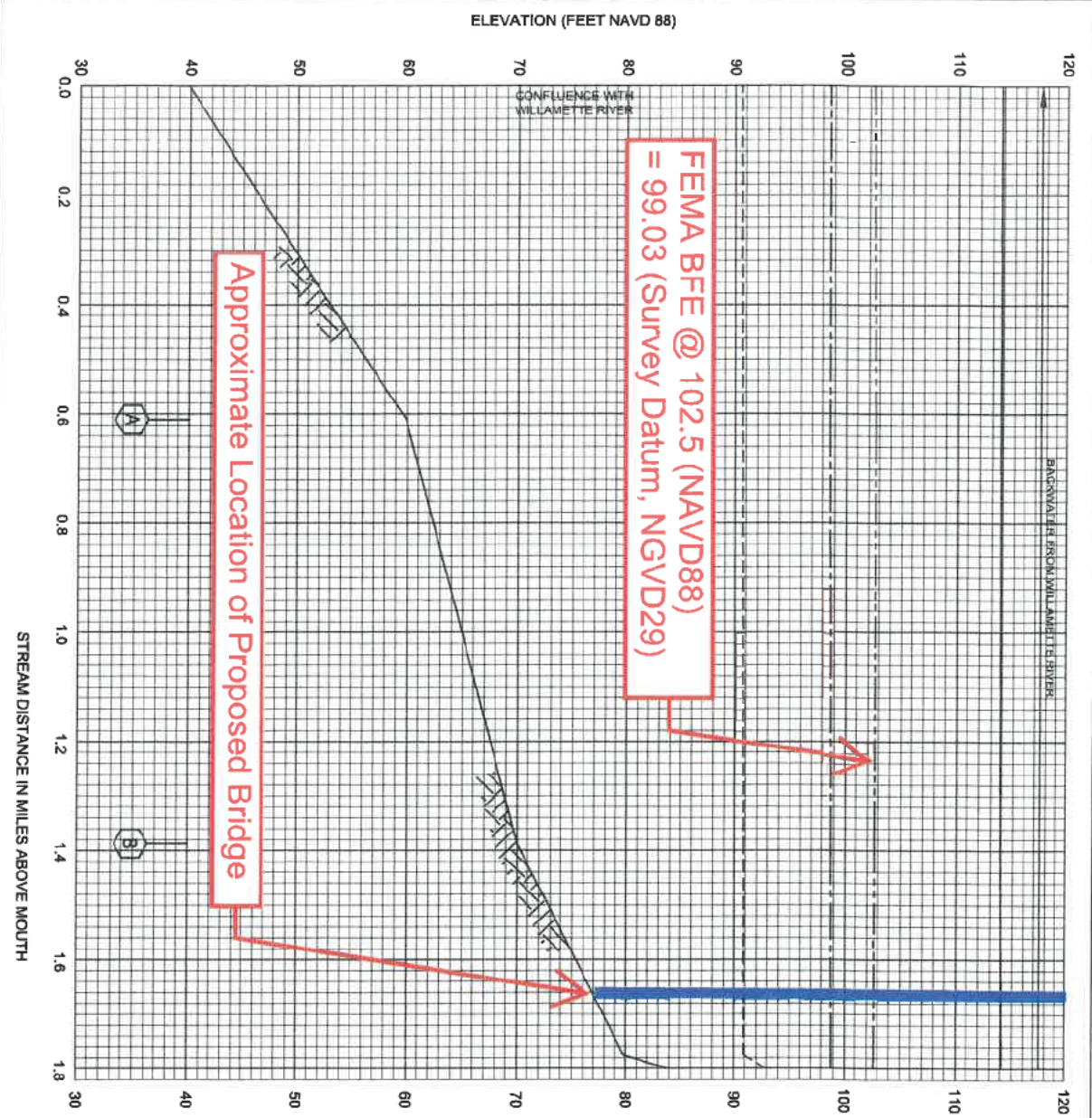
Table 7. Flood Insurance Zones within Each Community

| <u>Community</u> | <u>Flood Zone(s)</u> |
|--------------------------------------|----------------------|
| Amity, City of | A, AE, X |
| Carlton, City of | A, AE, X |
| Dayton, City of | A, AE, X |
| Dundee, City of | AE, X |
| Lafayette, City of | A, AE, X |
| McMinnville, City of | A, AE, X |
| Newberg, City of | A, AE, X |
| Sheridan, City of | AE, X |
| Willamina, City of | AE, X |
| Yamhill, City of | A, AE, X |
| Yamhill County, Unincorporated Areas | A, AE, X |

6.0 FLOOD INSURANCE RATE MAP

The Flood Insurance Rate Map is designed for flood insurance and floodplain management applications.

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FEDERAL EMERGENCY MANAGEMENT AGENCY

06P

YAMHILL COUNTY, OR

AND INCORPORATED AREAS

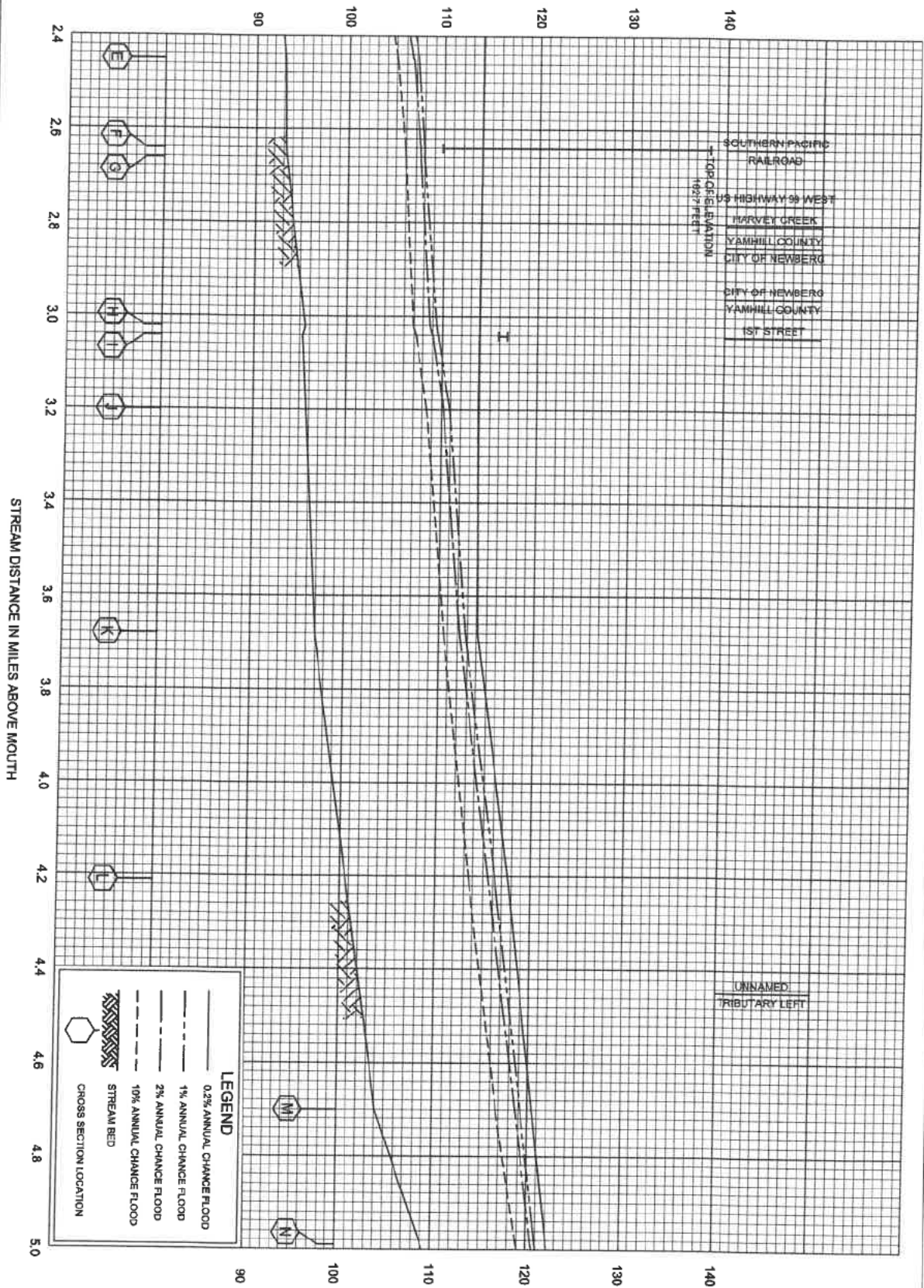
FLOOD PROFILES

CHEHALEM CREEK

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Ohl

ELEVATION (FEET NAVD 88)



SOUTHERN PACIFIC RAILROAD
 US HIGHWAY 99 WEST
 HARVEY CREEK
 YAMHILL COUNTY
 CITY OF NEWBERG
 CITY OF NEWBERG
 YAMHILL COUNTY
 IST STREET

LEGEND
 0.2% ANNUAL CHANCE FLOOD
 1% ANNUAL CHANCE FLOOD
 2% ANNUAL CHANCE FLOOD
 10% ANNUAL CHANCE FLOOD
 STREAM BED
 CROSS SECTION LOCATION

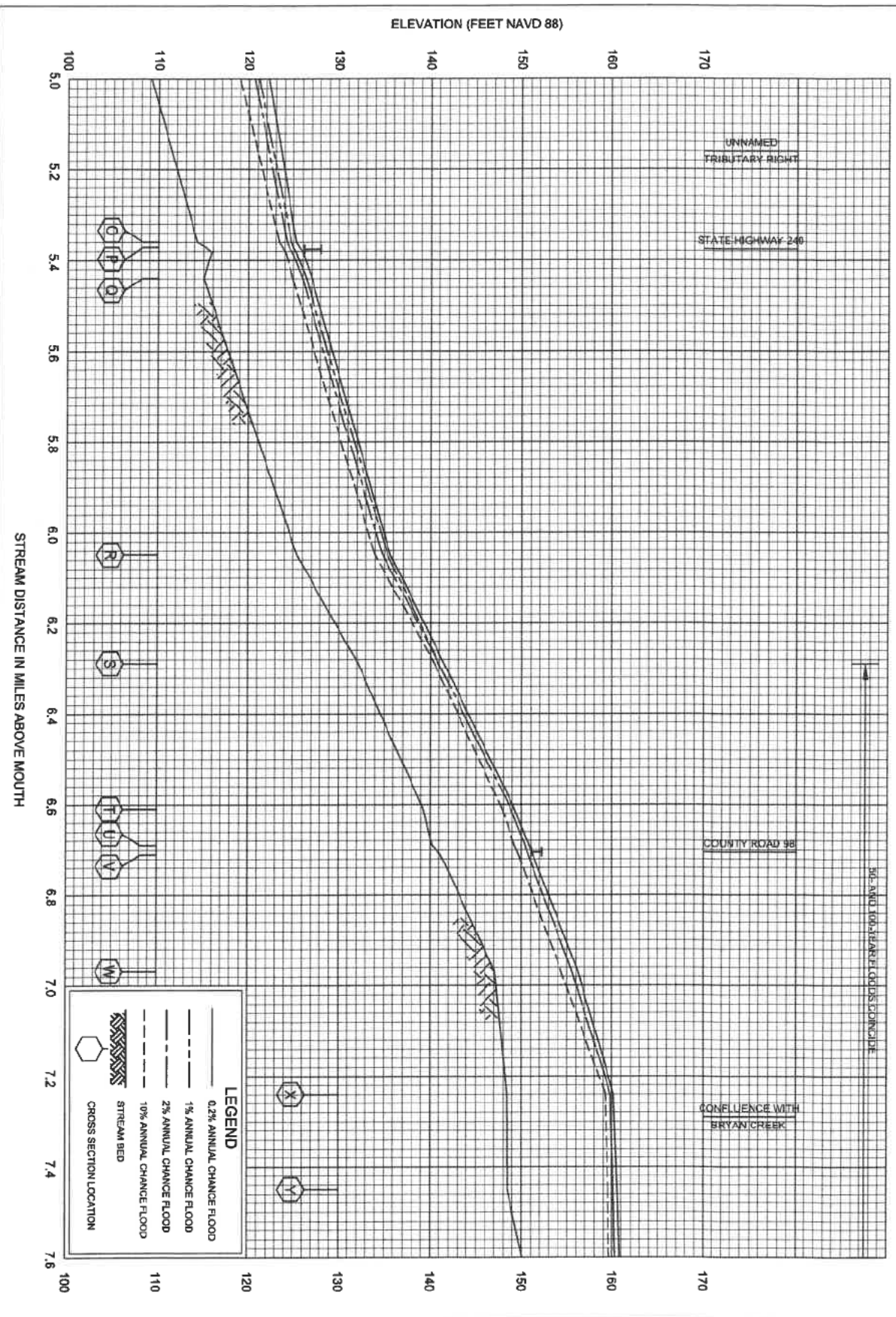
UNNAMED TRIBUTARY LEFT

FEDERAL EMERGENCY MANAGEMENT AGENCY
 YAMHILL COUNTY, OR
 AND INCORPORATED AREAS

FLOOD PROFILES
 CHEHALEM CREEK

07P

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FEDERAL EMERGENCY MANAGEMENT AGENCY
08P
YAMHILL COUNTY, OR
 AND INCORPORATED AREAS

FLOOD PROFILES
CHEHALEM CREEK

191



09P

FEDERAL EMERGENCY MANAGEMENT AGENCY
YAMHILL COUNTY, OR
 AND INCORPORATED AREAS

FLOOD PROFILES
CHEHALEM CREEK

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Federal Emergency Management Agency
Washington, D.C. 20472

Flood Insurance Study (FIS) Data Request

Please provide the following information as applicable for the area where you require data:

- Complete community name (including county and state):
City of Newberg, Yamhill County, Oregon
- Community identification number, if known:
410256
- Name(s) of flooding source(s) and specific location(s) for which data are needed (Attach FIRM panel showing subject area if available):
Chehalem Creek between Pacific Hwy W and Newberg Dundee Bypass. See attached annotated copy of FIRM Panel.

- Specific data needed (see list of available categories on page 1):
Category 1: Portable Document Format (PDF) or Diskettes of hydrologic and hydraulic backup data for current or historical FISs.
Specifically the Executable HEC-RAS model and readily available supporting data.
- Effective date of FIRM for which data are requested (enclose an annotated copy of FIRM/FBFM, if available, identifying area of interest):

March 2, 2010, see attached annotated copy of FIRM Panel.

- Contact person's name:
Craig Tom

- Firm Name:
NV5, Inc

- Email Address:
craig.tom@nv5.com

- Daytime Phone/fax number

Phone #: 505-348-5212

Fax #:

- Mailing Address:
6501 Americas Pkwy NE, Ste 400
Albuquerque, NM 87110

- I am employed by (choose one):

Private Firm State Agency Federal Agency Local Gov't FEMA Study Contractor* Other
* Please provide contract number

From: Greene, Susan <Susan.Greene@mbakerintl.com>
Sent: Thursday, May 12, 2022 6:43 AM
To: Craig Tom
Subject: RE: EXTERNAL: RE: FEMA Data Request

The microfiche is not any better, unfortunately they should have saved this in hard copy but didn't. Please let me know if you have any additional questions.

Thank you,
Susan

From: Craig Tom <Craig.Tom@nv5.com>
Sent: Wednesday, May 11, 2022 1:08 PM
To: Greene, Susan <Susan.Greene@mbakerintl.com>
Cc: Jon Champlin <Jon.Champlin@nv5.com>; Michael Homza <Michael.Homza@nv5.com>
Subject: RE: EXTERNAL: RE: FEMA Data Request

Thank you Susan for your attention on my FEMA Request.

Have you had any luck finding a better copy of the model? It sounds like delivery of my request will be hardcopy information on the model rather than an executable copy of the model itself? Is the model in the old HEC-2 format?

Craig Tom, PE (NM) | Staff Engineer | **NV5**
6501 Americas Pkwy NE, Ste 400 | Albuquerque, NM 87110 | P: 505.348.5212 | F: 505.242.4845 | Craig.Tom@NV5.com

[Electronic Communications Disclaimer](#)

From: Greene, Susan <Susan.Greene@mbakerintl.com>
Sent: Wednesday, May 4, 2022 8:41 AM
To: Craig Tom <Craig.Tom@nv5.com>
Subject: RE: EXTERNAL: RE: FEMA Data Request

I am sending you the model that was archived , it is a very poor copy. Tomorrow morning I will go into the office and see if I can get a better copy from the microfiche. It will depend on the original that was scanned to the microfiche.

Thank you,
Susan

From: Craig Tom <Craig.Tom@nv5.com>
Sent: Thursday, April 28, 2022 12:02 PM
To: Greene, Susan <Susan.Greene@mbakerintl.com>
Cc: Jon Champlin <Jon.Champlin@nv5.com>; Michael Homza <Michael.Homza@nv5.com>
Subject: EXTERNAL: RE: FEMA Data Request

Good morning,

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See the attached PDFs for the initial request.

Thank you for your initial response back regarding my data request and I am checking in again on the status of my request.

It has been four (4) months since we made our initial request for this information. This design project is highly dependent upon this FEMA information, and we cannot make any design advancements until we have the information we requested from FEMA.

Our client is becoming extremely impatient with us and our only reply to-date has been "We are waiting on FEMA". This excuse is no longer valid.

Can you please provide us an update on the requested documentation as soon as possible?

Your immediate attention to this request will be appreciated.

Thank you very much.

Craig Tom, PE (NM) | Staff Engineer | **NV5**
6501 Americas Pkwy NE, Ste 400 | Albuquerque, NM 87110 | P: 505.348.5212 | F: 505.242.4845 | Craig.Tom@NV5.com

[Electronic Communications Disclaimer](#)

From: Craig Tom
Sent: Wednesday, April 13, 2022 9:53 AM
To: 'Greene, Susan' <Susan.Greene@mbakerintl.com>
Cc: Jon Champlin <Jon.Champlin@nv5.com>; Michael Homza <Michael.Homza@nv5.com>
Subject: RE: FEMA Data Request

Hello,

I am just checking in if you have what you needed and a possible timeframe for the requested information.

The data request is for the Chehalem Creek between Pacific Hwy W and Newberg Dundee Bypass in City of Newberg, Yamhill County, Oregon.

Thank you,

Craig Tom, PE (NM) | Staff Engineer | **NV5**
6501 Americas Pkwy NE, Ste 400 | Albuquerque, NM 87110 | P: 505.348.5212 | F: 505.242.4845 | Craig.Tom@NV5.com

[Electronic Communications Disclaimer](#)

From: Craig Tom
Sent: Thursday, March 24, 2022 11:19 AM
To: Greene, Susan <Susan.Greene@mbakerintl.com>
Subject: RE: FEMA Data Request

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Hello,

Here is the original data request.

Craig Tom, PE (NM) | Staff Engineer | **NV5**
6501 Americas Pkwy NE, Ste 400 | Albuquerque, NM 87110 | P: 505.348.5212 | F: 505.242.4845 | Craig.Tom@NV5.com

[Electronic Communications Disclaimer](#)

From: Greene, Susan <Susan.Greene@mbakerintl.com>
Sent: Thursday, March 24, 2022 8:13 AM
To: Craig Tom <craig.tom@nv5.com>
Subject: FEMA Data Request

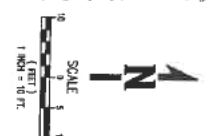
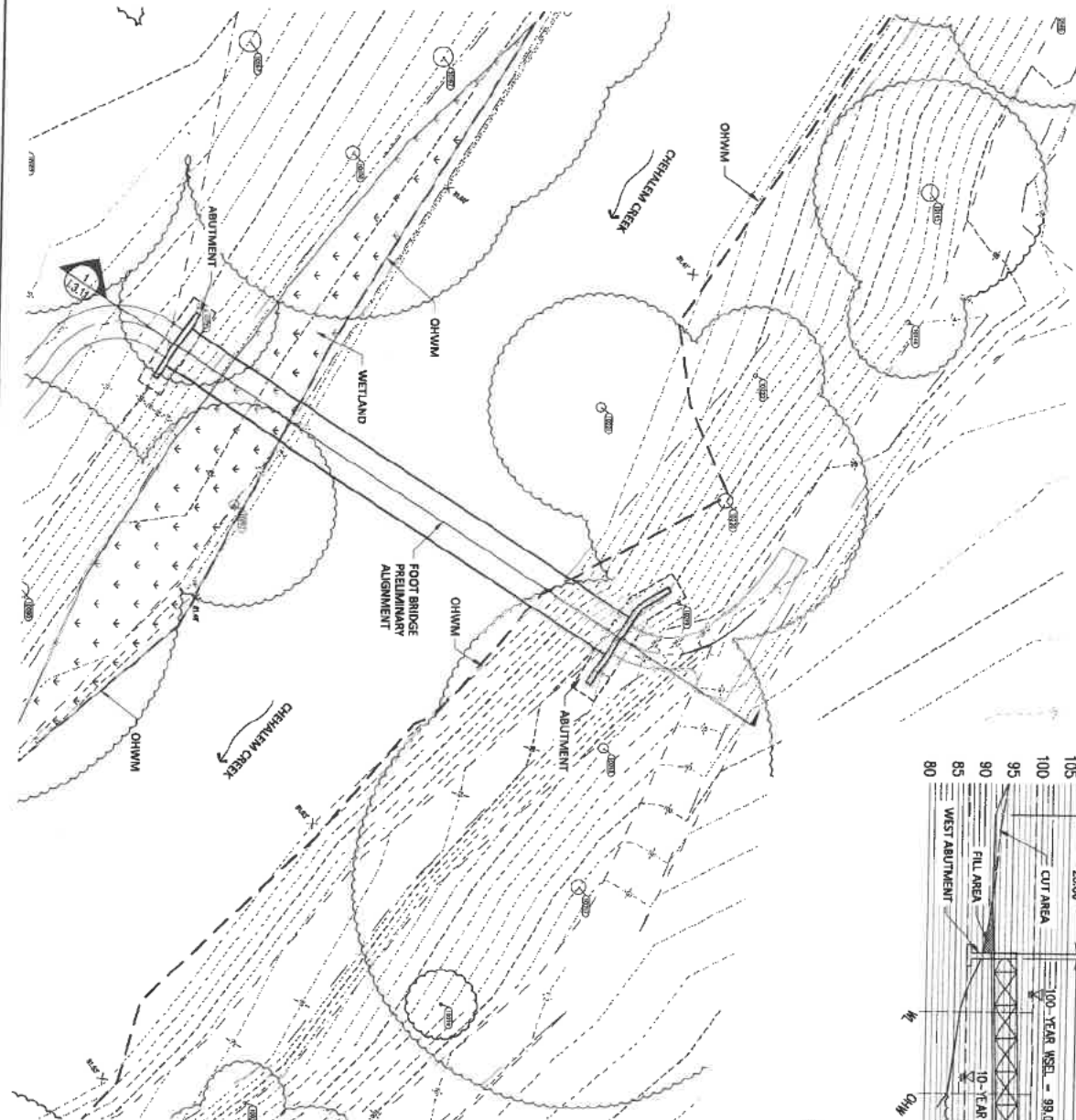
We would have assigned this request by now. Do you mind sending a copy of the original data request directly to me at this email. I will make sure that it is assigned right away.

Thank you,
Susan

Susan Greene | Associate/Document Control Supervisor
3601 Eisenhower Ave, Suite 600 | Alexandria, VA 22304 | [O] 571-357-6053
susan.greene@mbakerintl.com | www.mbakertnl.com     



APPENDIX C: EXISTING AND PROPOSED PLANS



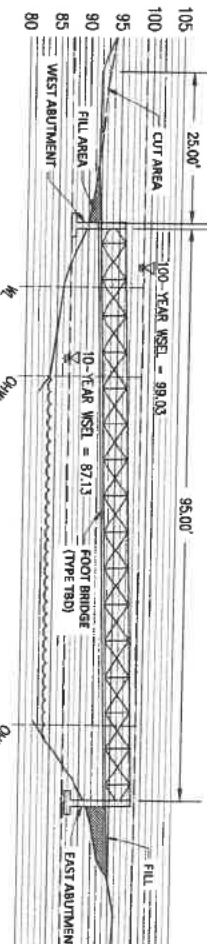
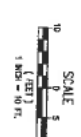
| BRIDGE DESIGN PARAMETERS | |
|--------------------------|-----------|
| BRIDGE (TYPE) SPAN | 54.00 FT |
| WESTERN BRIDGE CODE | 22.00 |
| ELEVATION | 04.50 |
| DESIGN SPEED (MPH) | 19 MPH |
| ASSIGNED RAIL | 42 INCHES |
| (NUMBER) FEET | |

| HYDRAULIC DATA | |
|-----------------------|----------------|
| RETURN PERIOD (YEARS) | VELOCITY (FPS) |
| 10 | 3.5 |
| 100 | 5.5 |

SOURCE INFORMATION
 HORIZONTAL DATA = MOULD FROM 20" SECTION
 COORDINATE SYSTEM NORTH ZONE INTERNATIONAL FEET
 VERTICAL CURVE = NONE
 NOTE: ELEVATIONS SHOWN ARE ON MGDOS DATUM.

- LEGEND
- ▲ CORNER POINT
 - DEQ. CUT INSET
 - THEE SIGN (SCALED TO THE SEC. SIZE THEE SCALE FOR THE PLAN SHEET)
 - EDE OF WATER
 - ROVEREY LOT LINE
 - TOP OF BANK
 - BOTTOM OF BANK
 - SALER CENTER (L&P INTERVAL)
 - NORTH CENTER (L&P INTERVAL)
 - THEE DEPT. LINE
 - OCCUPANT HIGH WATER MARK (OHWM)
 - WETLAND

FOOT BRIDGE PROFILE
 SCALE 1" = 10'
 (L3.11)



SHEET NUMBER
L3.11

**BRIDGE ENLARGEMENT PLAN
 EWING YOUNG PARK FOOTBRIDGE**
 CHEHALEM PARK AND RECREATION DISTRICT

PROJECT NUMBER: C000191.00
 DRAWING FILE NAME: C000191.00-LA01 L3.11-BL.0

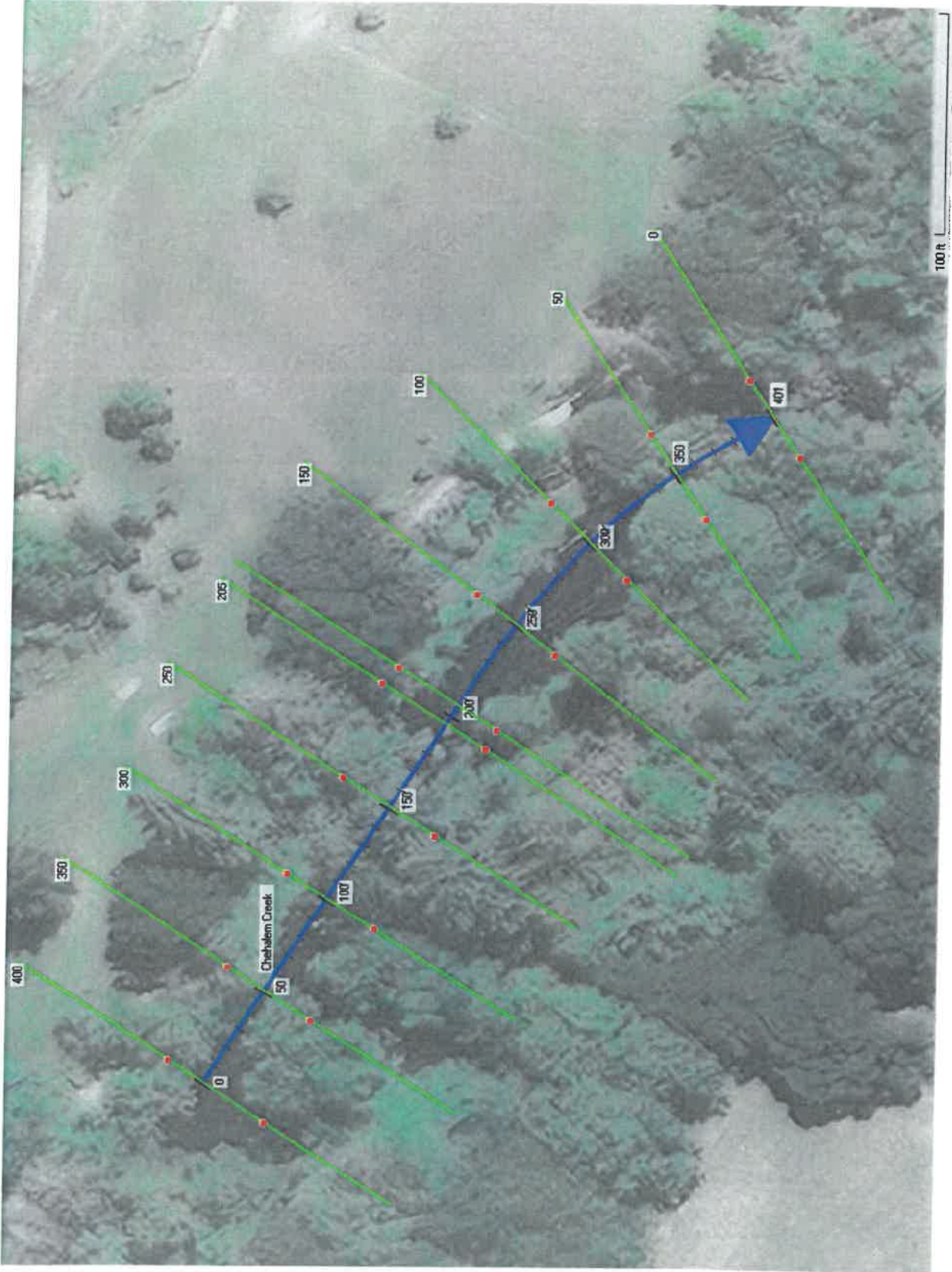
SCALE: 1" = 20'

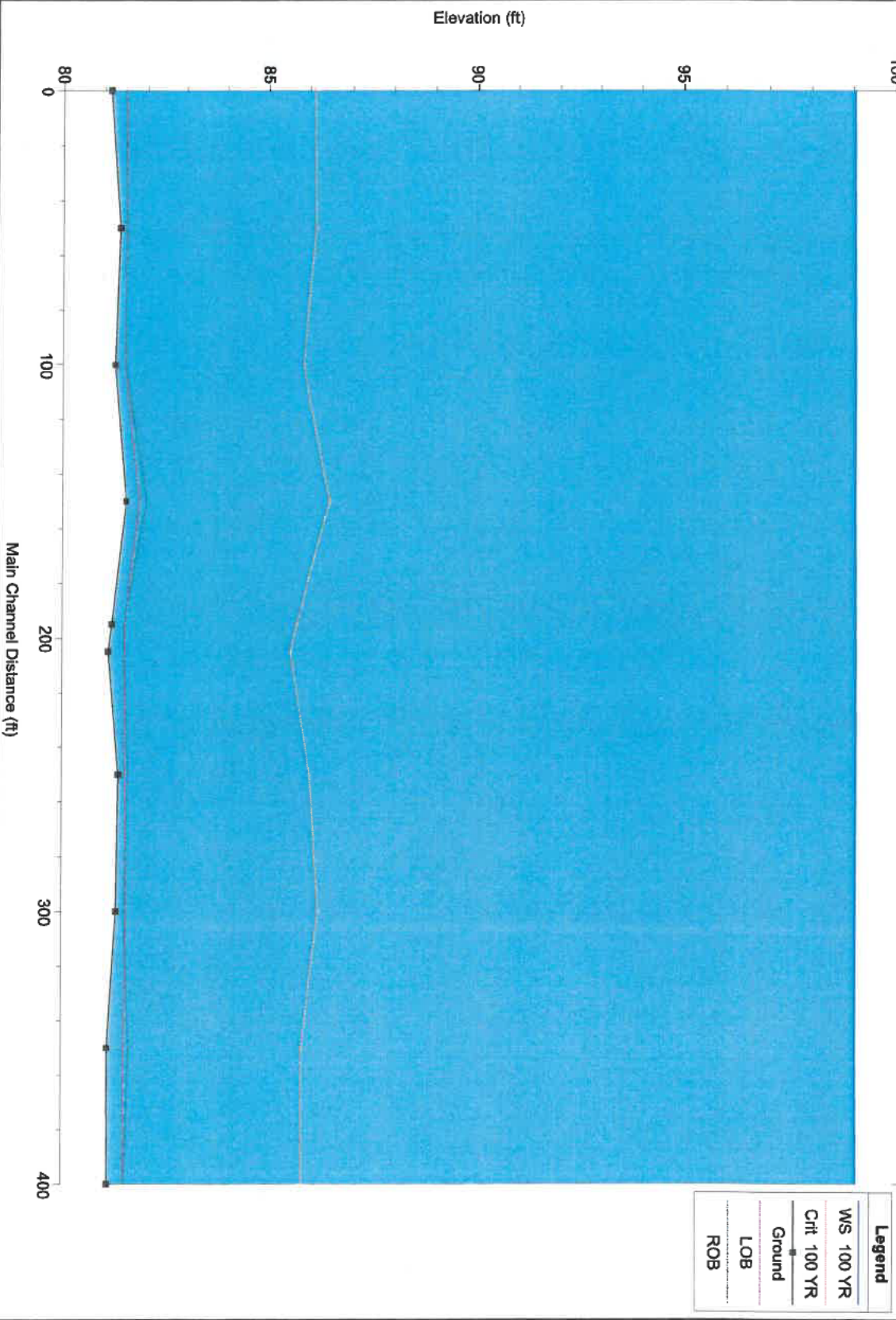
| SHEET INFO | | REVISIONS | |
|------------|----------|-----------|------|
| DESIGN | JC | NO. | DATE |
| CHECKED | MS | | |
| APPROVED | JC | | |
| LAST EDIT | 04/20/22 | | |
| PLOT DATE | 04/20/22 | | |
| SUBMITTAL | | | |

NIV5
 9450 SW Commerce Circle, Ste 200
 Westland, OR 97135
 503-650-9455 www.niv5.com

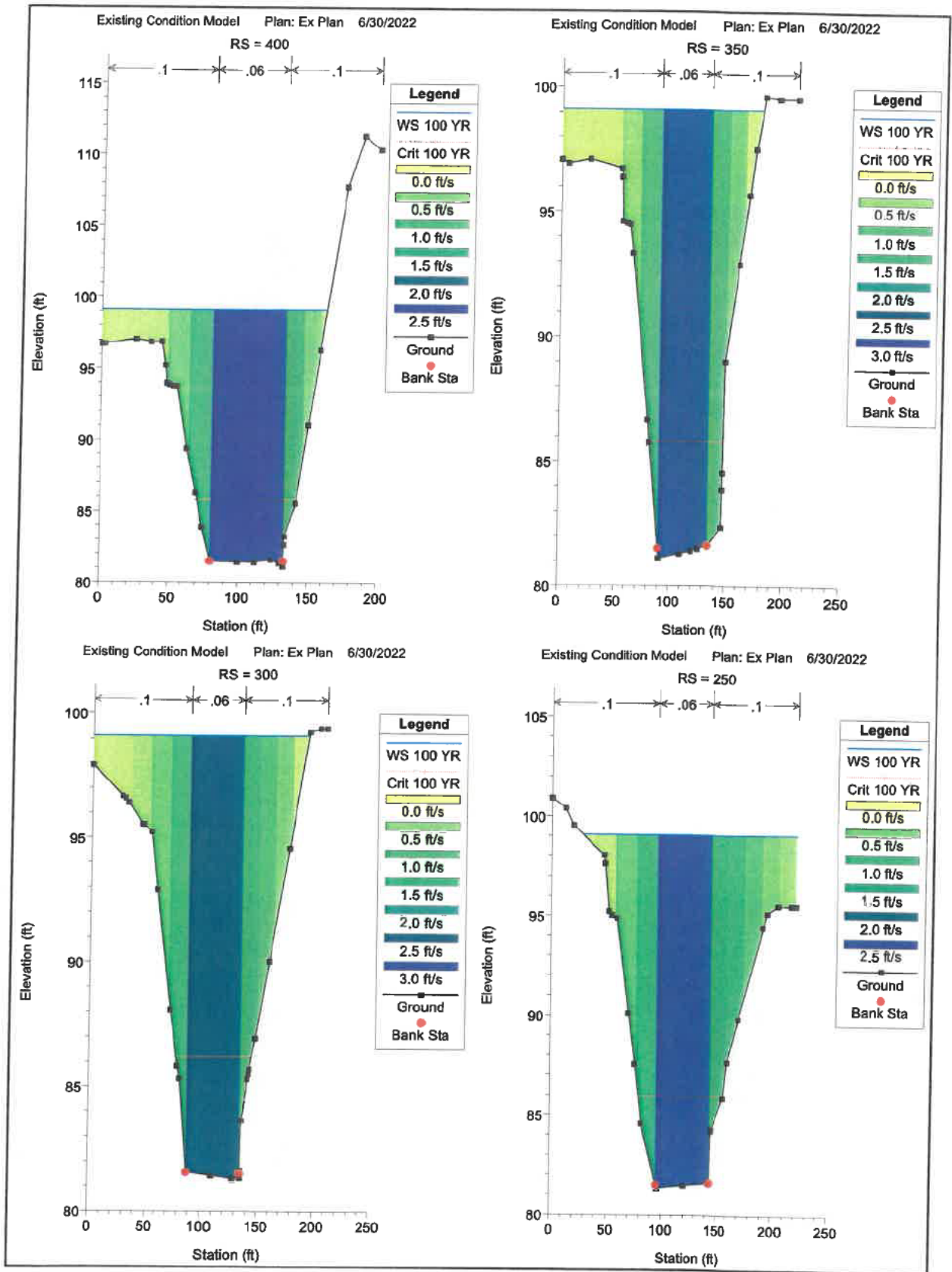
APPENDIX D: EXISTING CONDITIONS HYDRAULIC MODEL RESULTS

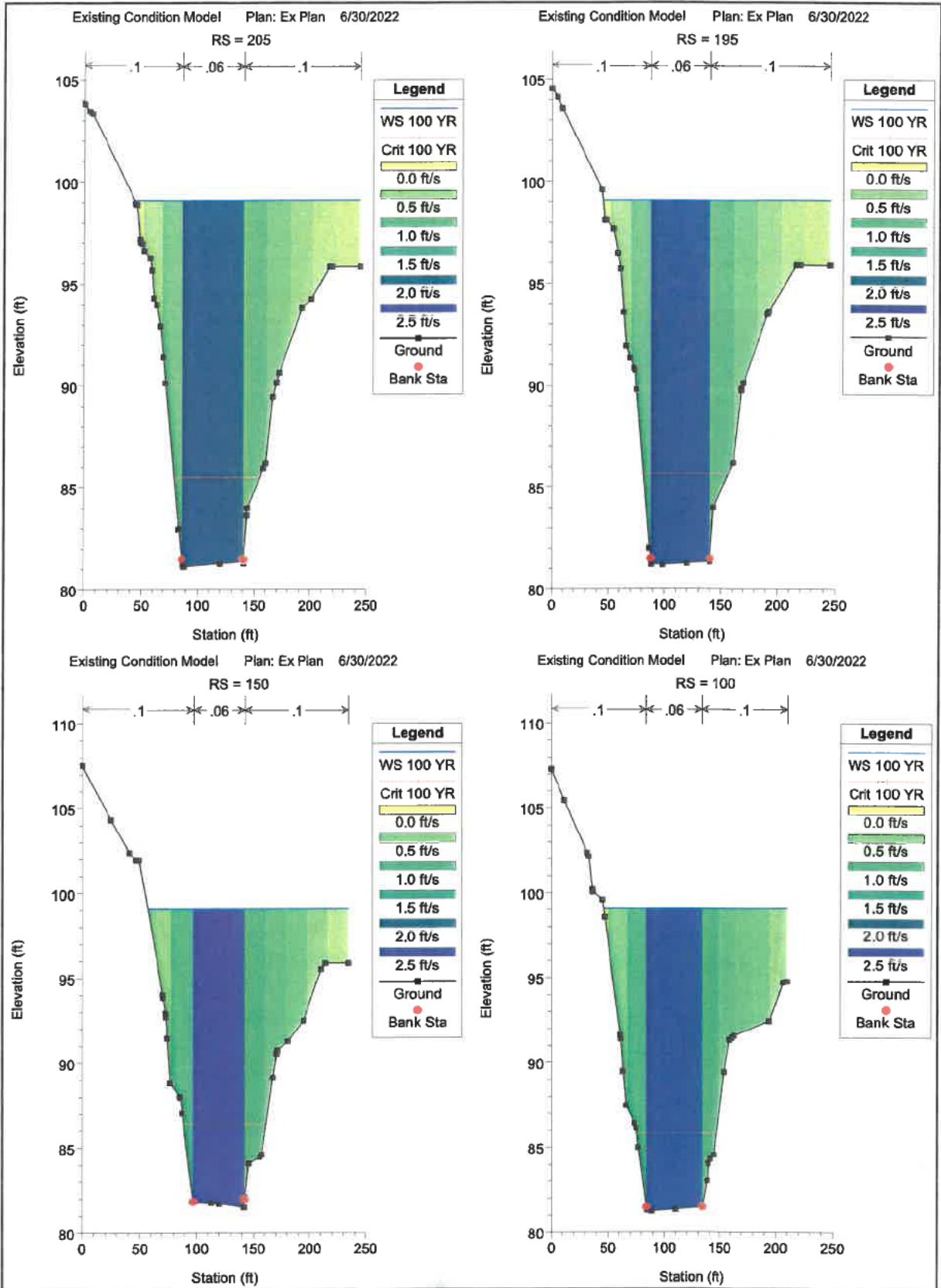
Ewing Young Park Trail Bridge HEC-RAS 100 YR Existing Conditions Plan View



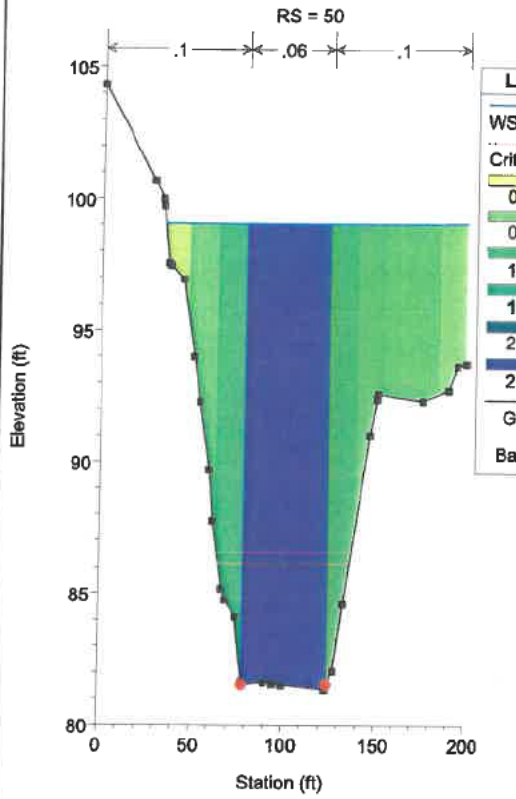


| Legend | |
|-------------|-------|
| WS 100 YR | — |
| Crit 100 YR | — |
| Ground | — |
| LOB | --- |
| ROB | |

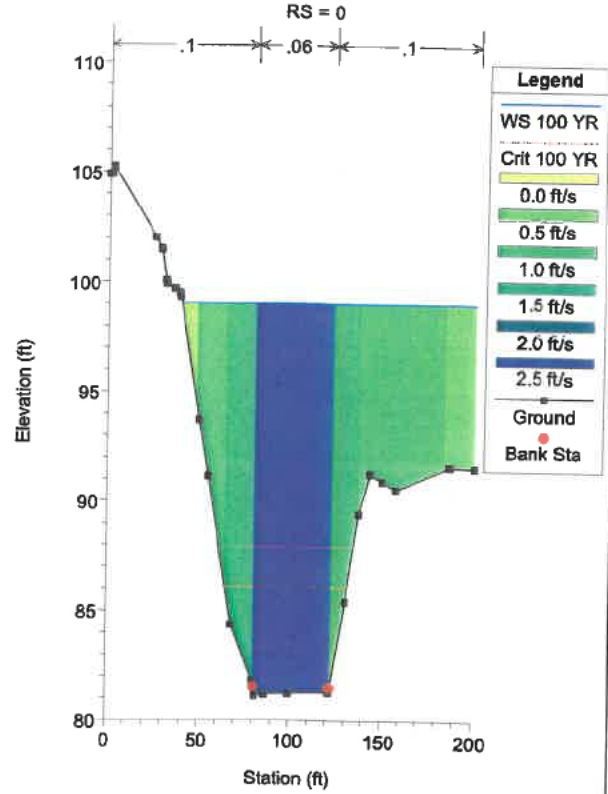




Existing Condition Model Plan: Ex Plan 6/30/2022



Existing Condition Model Plan: Ex Plan 6/30/2022

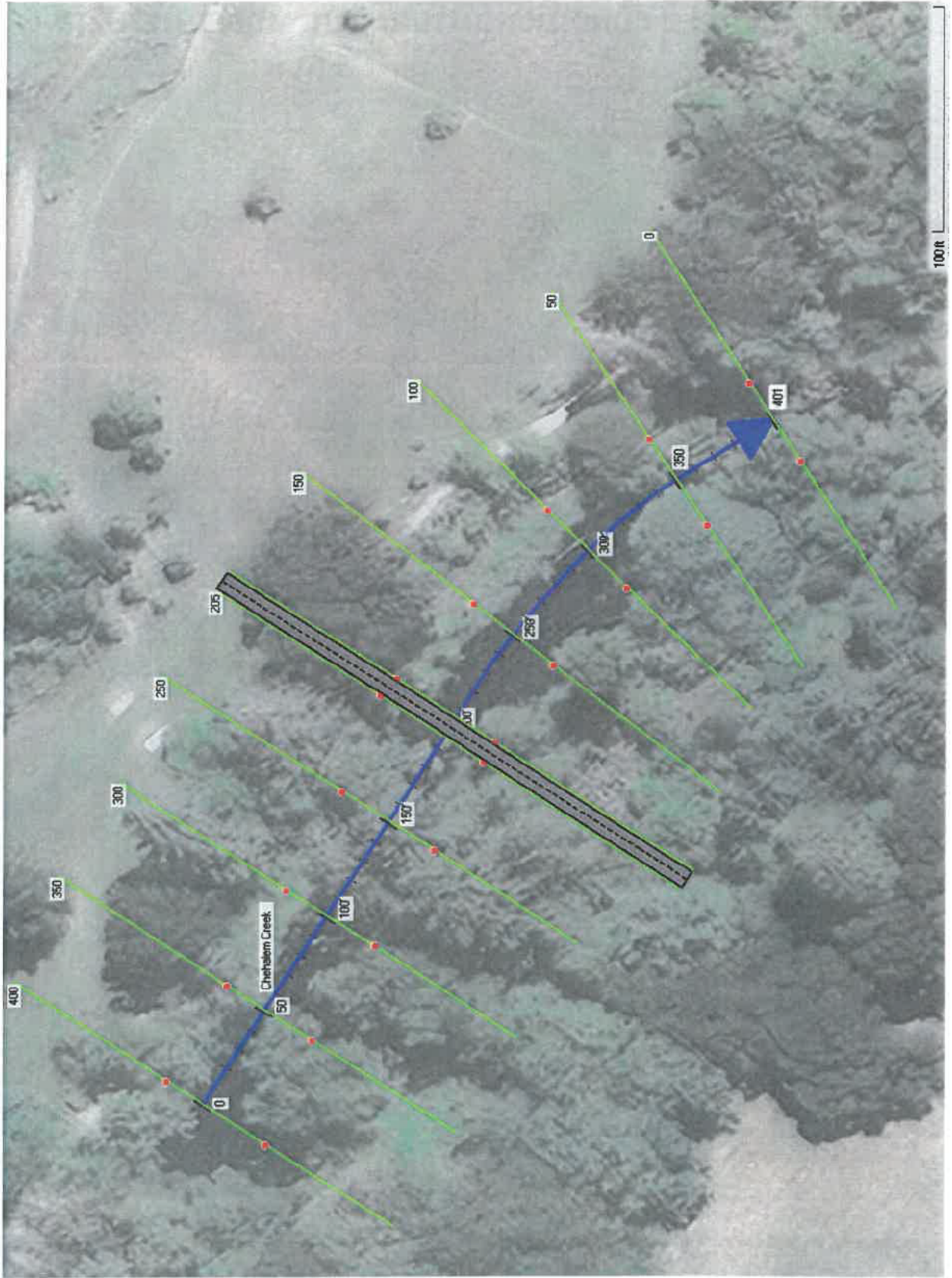


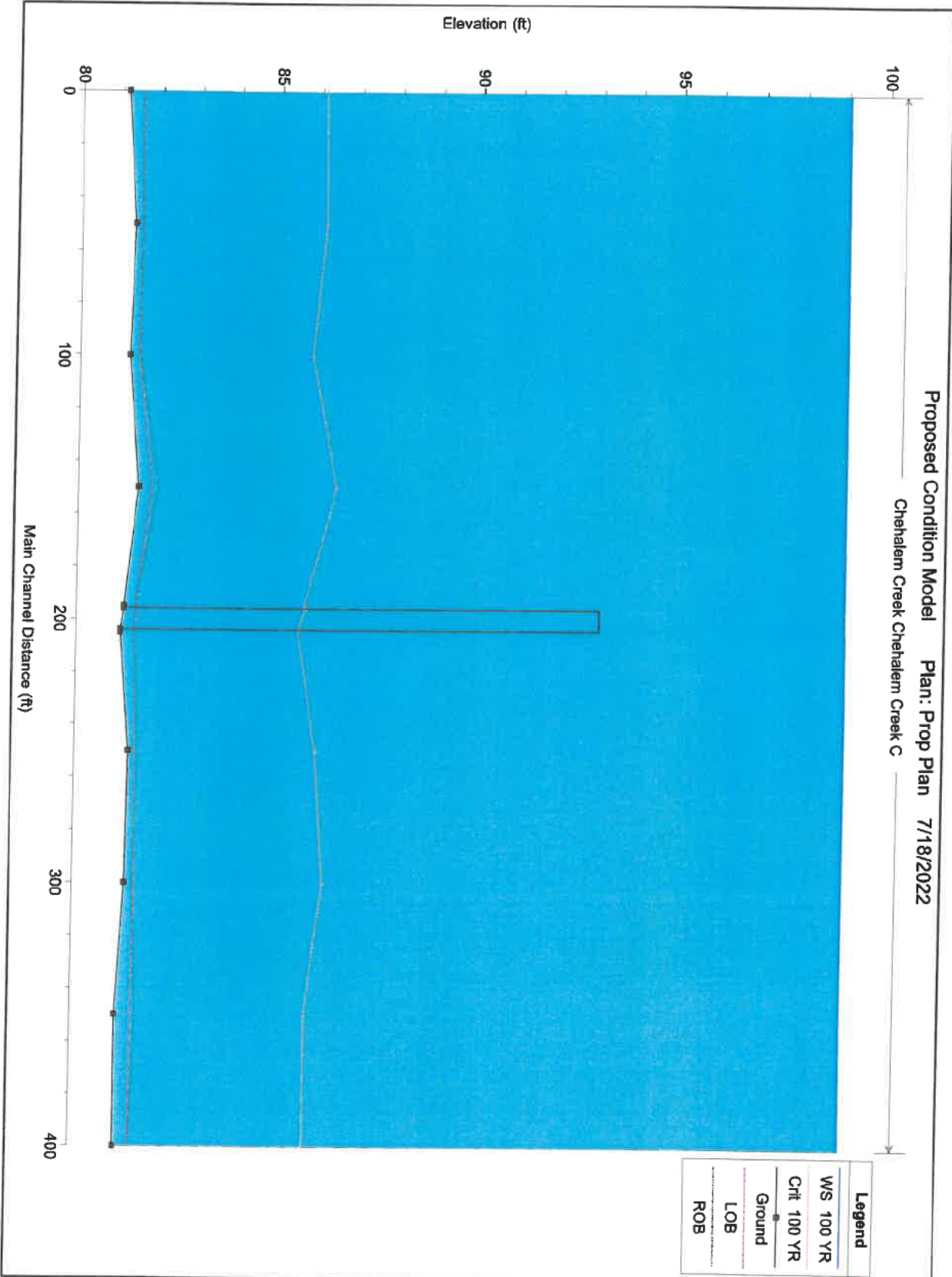
HEC-RAS Plan: Ex Plan River: Chehalem Creek Reach: Chehalem Creek C Profile: 100 YR

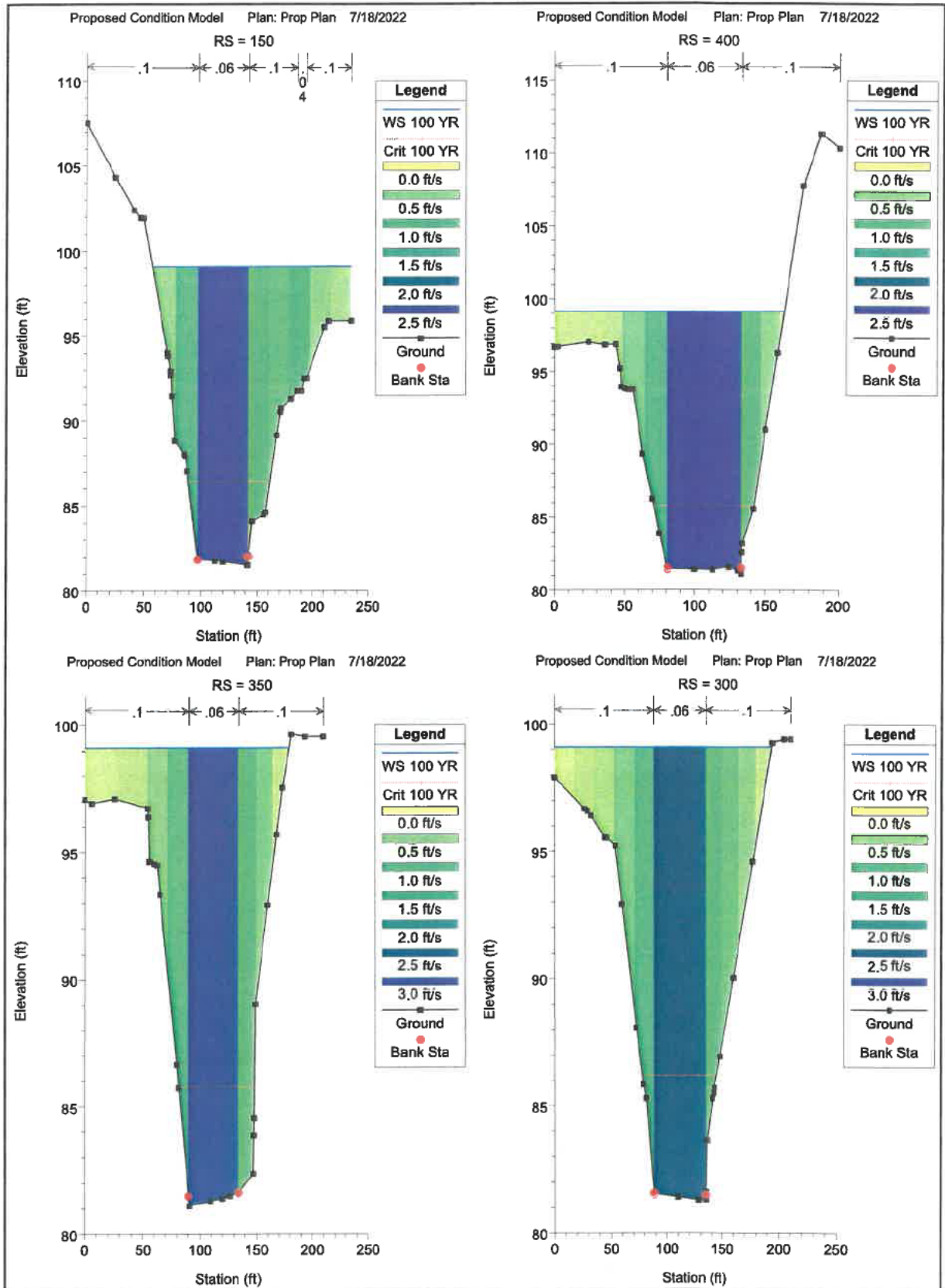
| Reach | River Sta | Profile | Q Total (cfs) | Min Ch El (ft) | W.S. Elev (ft) | Crit W.S. (ft) | E.G. Elev (ft) | E.G. Slope (ft/ft) | Vel Chnl (ft/s) | Flow Area (sq ft) | Top Width (ft) | Froude # Chl |
|------------------|-----------|---------|------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|----------------------|-------------------|--------------|
| Chehalem Creek C | 400 | 100 YR | 2760.00 | 81.11 | 99.11 | 85.78 | 99.19 | 0.000209 | 2.42 | 1847.32 | 162.69 | 0.10 |
| Chehalem Creek C | 350 | 100 YR | 2760.00 | 81.10 | 99.09 | 85.78 | 99.18 | 0.000254 | 2.68 | 1824.23 | 179.40 | 0.11 |
| Chehalem Creek C | 300 | 100 YR | 2760.00 | 81.31 | 99.09 | 86.19 | 99.16 | 0.000221 | 2.49 | 1775.27 | 193.86 | 0.10 |
| Chehalem Creek C | 250 | 100 YR | 2760.00 | 81.35 | 99.09 | 85.97 | 99.15 | 0.000190 | 2.31 | 1913.64 | 192.21 | 0.10 |
| Chehalem Creek C | 205 | 100 YR | 2760.00 | 81.11 | 99.08 | 85.51 | 99.14 | 0.000159 | 2.13 | 2010.94 | 201.25 | 0.09 |
| Chehalem Creek C | 195 | 100 YR | 2760.00 | 81.19 | 99.08 | 85.66 | 99.14 | 0.000171 | 2.20 | 1967.44 | 199.31 | 0.09 |
| Chehalem Creek C | 150 | 100 YR | 2760.00 | 81.52 | 99.06 | 86.45 | 99.13 | 0.000215 | 2.43 | 1831.93 | 177.82 | 0.10 |
| Chehalem Creek C | 100 | 100 YR | 2760.00 | 81.25 | 99.06 | 85.83 | 99.11 | 0.000178 | 2.24 | 1881.31 | 163.25 | 0.09 |
| Chehalem Creek C | 50 | 100 YR | 2760.00 | 81.36 | 99.04 | 86.13 | 99.10 | 0.000207 | 2.41 | 1807.37 | 166.21 | 0.10 |
| Chehalem Creek C | 0 | 100 YR | 2760.00 | 81.14 | 99.03 | 86.10 | 99.09 | 0.000204 | 2.40 | 1852.05 | 160.36 | 0.10 |

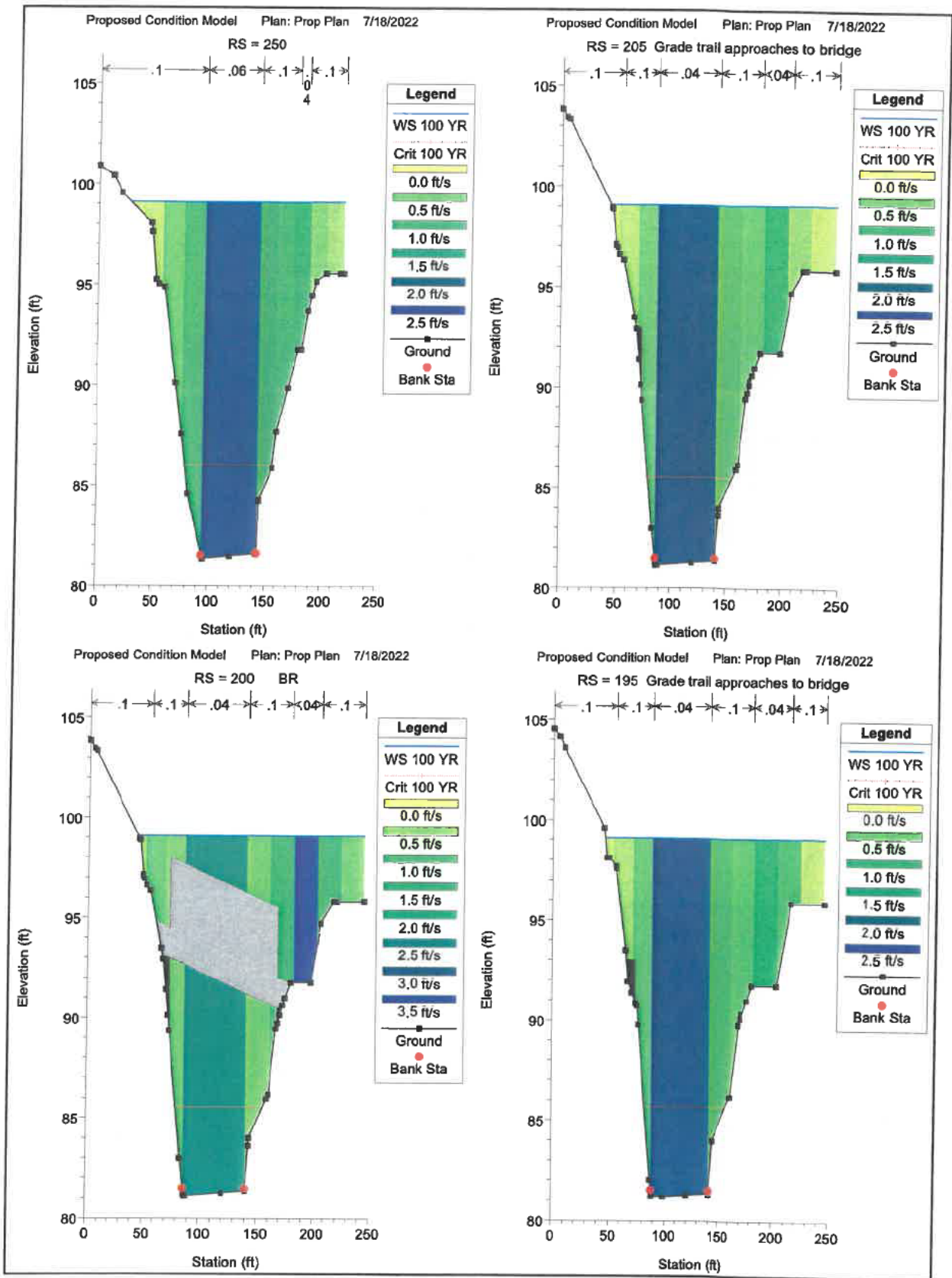
APPENDIX E: PROPOSED CONDITIONS HYDRAULIC MODEL RESULTS

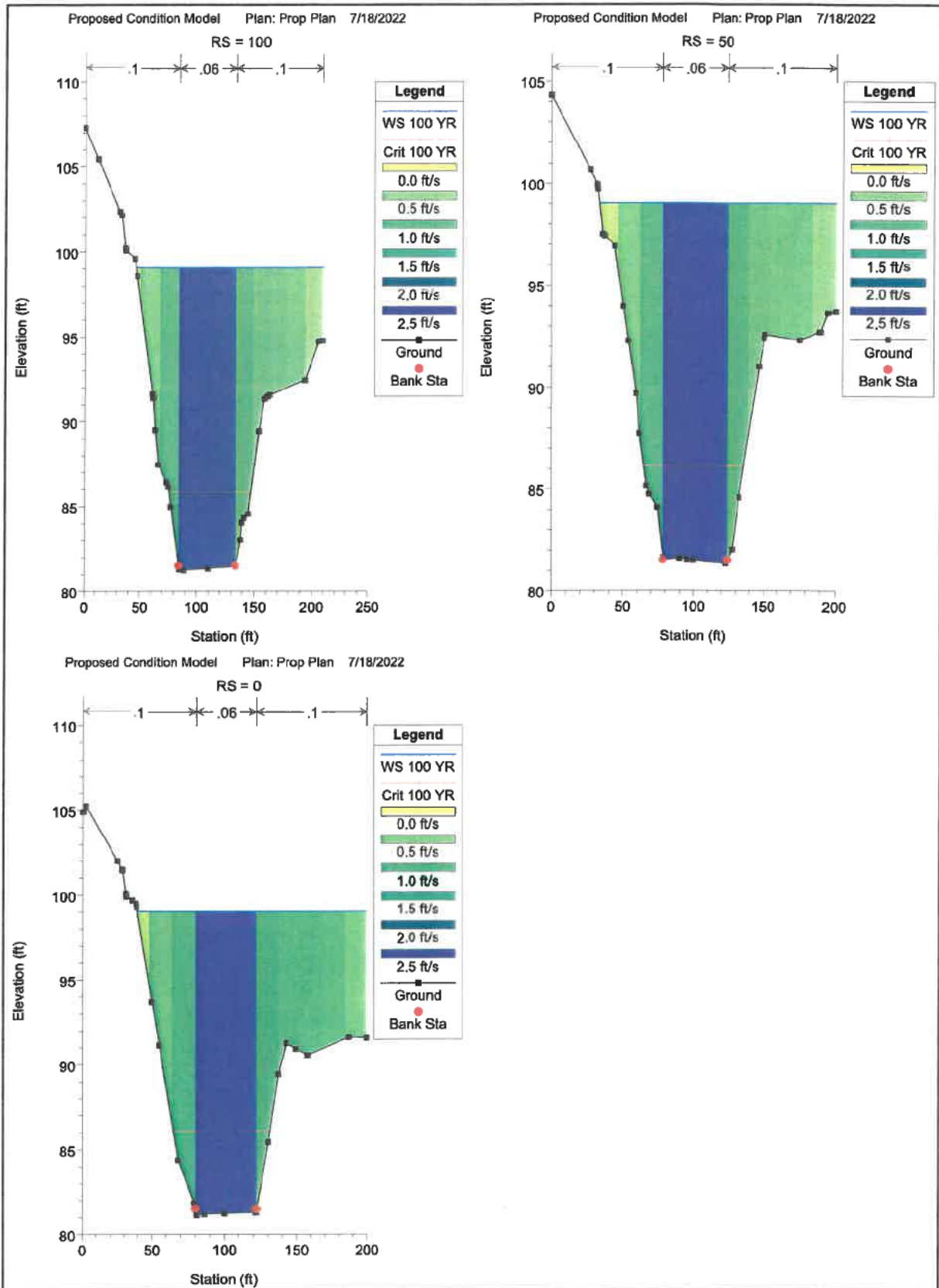
Ewing Young Park Trail Bridge HEC-RAS 100 YR Proposed Conditions Plan View











HEC-RAS Plan: Prop Plan River: Chehalem Creek Reach: Chehalem Creek C Profile: 100 YR

| Reach | River Sta | Profile | Q Total (cfs) | Min Ch El (ft) | W.S. Elev (ft) | Crit W.S. (ft) | E.G. Elev (ft) | E.G. Slope (ft/ft) | Vel Chnl (ft/s) | Flow Area (sq ft) | Top Width (ft) | Froude # Chl |
|------------------|-----------|---------|------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|----------------------|-------------------|--------------|
| Chehalem Creek C | 400 | 100 YR | 2760.00 | 81.11 | 99.11 | 85.78 | 99.19 | 0.000209 | 2.42 | 1647.36 | 162.69 | 0.10 |
| Chehalem Creek C | 350 | 100 YR | 2760.00 | 81.10 | 99.09 | 85.78 | 99.18 | 0.000254 | 2.68 | 1624.27 | 179.40 | 0.11 |
| Chehalem Creek C | 300 | 100 YR | 2760.00 | 81.31 | 99.09 | 86.19 | 99.16 | 0.000221 | 2.49 | 1775.31 | 193.86 | 0.10 |
| Chehalem Creek C | 250 | 100 YR | 2760.00 | 81.35 | 99.09 | 85.97 | 99.15 | 0.000174 | 2.21 | 1917.59 | 192.30 | 0.09 |
| Chehalem Creek C | 205 | 100 YR | 2760.00 | 81.11 | 99.08 | 85.52 | 99.14 | 0.000072 | 2.16 | 2033.74 | 201.27 | 0.09 |
| Chehalem Creek C | 200 | Bridge | | | | | | | | | | |
| Chehalem Creek C | 195 | 100 YR | 2760.00 | 81.19 | 99.07 | 85.67 | 99.13 | 0.000076 | 2.20 | 2008.24 | 199.30 | 0.09 |
| Chehalem Creek C | 150 | 100 YR | 2760.00 | 81.52 | 99.06 | 86.45 | 99.12 | 0.000193 | 2.30 | 1833.26 | 177.84 | 0.10 |
| Chehalem Creek C | 100 | 100 YR | 2760.00 | 81.25 | 99.06 | 85.83 | 99.11 | 0.000178 | 2.24 | 1881.31 | 163.25 | 0.09 |
| Chehalem Creek C | 50 | 100 YR | 2760.00 | 81.36 | 99.04 | 86.13 | 99.10 | 0.000207 | 2.41 | 1807.37 | 166.21 | 0.10 |
| Chehalem Creek C | 0 | 100 YR | 2760.00 | 81.14 | 99.03 | 86.10 | 99.09 | 0.000204 | 2.40 | 1852.05 | 160.36 | 0.10 |

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HEC-RAS Plan: Prop Plan River: Chehalem Creek Reach: Chehalem Creek C Profile: 100 YR

| Reach | River Sta | Profile | E.G. Elev (ft) | W.S. Elev (ft) | Crit W.S. (ft) | FrcIn Loss (ft) | C & E Loss (ft) | Top Width (ft) | Q Left (cfs) | Q Channel (cfs) | Q Right (cfs) | Vel Chnl (ft/s) |
|------------------|-----------|---------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|-----------------|--------------------|------------------|--------------------|
| Chehalem Creek C | 250 | 100 YR | 99.15 | 99.09 | 85.97 | 0.00 | 0.00 | 192.30 | 336.74 | 1890.20 | 533.06 | 2.21 |
| Chehalem Creek C | 205 | 100 YR | 99.14 | 99.08 | 85.52 | 0.00 | 0.00 | 201.27 | 129.86 | 2100.85 | 529.29 | 2.16 |
| Chehalem Creek C | 200 BR U | 100 YR | 99.14 | 99.07 | 85.53 | 0.00 | 0.00 | 201.16 | 146.00 | 1670.10 | 943.90 | 2.38 |
| Chehalem Creek C | 200 BR D | 100 YR | 99.13 | 99.07 | 85.88 | 0.00 | 0.00 | 199.30 | 127.16 | 1591.38 | 1041.47 | 2.38 |
| Chehalem Creek C | 195 | 100 YR | 99.13 | 99.07 | 85.67 | 0.01 | 0.00 | 199.30 | 130.91 | 2047.42 | 581.68 | 2.20 |
| Chehalem Creek C | 150 | 100 YR | 99.12 | 99.06 | 86.45 | 0.01 | 0.00 | 177.84 | 264.09 | 1800.67 | 695.25 | 2.30 |

APPENDIX F: SCOUR EVALUATION RESULTS

Channel/Bridge Scour Calculations

From HEC-RAS Model

Proposed Ewing Young Park Bridge

Contraction Scour

| | Left | Channel | Right |
|---------------------------|--------|---------|--------|
| Input Data | | | |
| Average Depth (ft): | 7.10 | 17.62 | 7.65 |
| Approach Velocity (ft/s): | 0.70 | 2.21 | 0.91 |
| Br Average Depth (ft): | 4.86 | 12.83 | 6.00 |
| BR Opening Flow (cfs): | 146.00 | 1670.10 | 943.90 |
| BR Top WD (ft): | 42.44 | 54.61 | 104.11 |
| Grain Size D50 (mm): | 88.90 | 88.90 | 88.90 |
| Approach Flow (cfs): | 336.74 | 1890.20 | 533.06 |
| Approach Top WD (ft): | 67.64 | 48.49 | 76.17 |
| K1 Coefficient: | 0.590 | 0.590 | 0.590 |

| Results | | | |
|---------------------------|-------|-------|-------|
| Scour Depth Ys (ft): | 0.00 | 0.00 | 0.00 |
| Critical Velocity (ft/s): | 10.28 | 11.96 | 10.41 |
| Equation: | Clear | Clear | Clear |

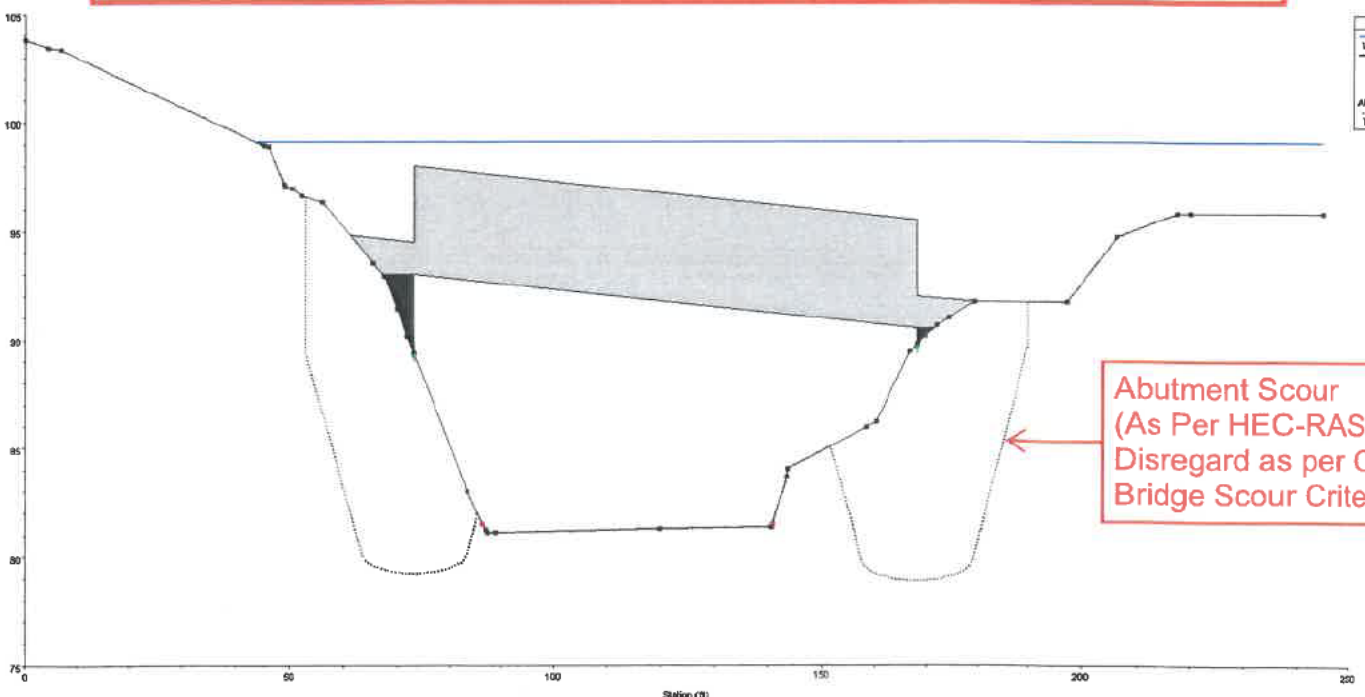
Abutment Scour

| | Left | Right |
|-------------------------------|--------------------------|--------|
| Input Data | | |
| Station at Toe (ft): | 73.24 | 168.24 |
| Toe Sta at appr (ft): | 82.30 | 171.18 |
| Abutment Length (ft): | 54.60 | 48.82 |
| Depth at Toe (ft): | 9.72 | 9.33 |
| K1 Shape Coef: | 1.00 - Vertical abutment | |
| Degree of Skew (degrees): | 90.00 | 90.00 |
| K2 Skew Coef: | 1.00 | 1.00 |
| Projected Length L' (ft): | 54.60 | 48.82 |
| Avg Depth Obstructed Ya (ft): | 5.16 | 5.10 |
| Flow Obstructed Qe (cfs): | 166.12 | 208.64 |
| Area Obstructed Ae (sq ft): | 281.79 | 249.22 |

| Results | | |
|----------------------|-----------|-----------|
| Scour Depth Ys (ft): | 10.08 | 10.89 |
| Qe/Ae = Ve: | 0.59 | 0.84 |
| Froude #: | 0.05 | 0.07 |
| Equation: | Froehlich | Froehlich |

Abutment Scour
(As Per HEC-RAS)
Disregard as per ODOT
Bridge Scour Criteria

Abutment Scour
(As Per HEC-RAS)
Disregard as per ODOT
Bridge Scour Criteria



APPENDIX G: RIPRAP WORKBOOK

Riprap Design Workbook

Project: CPRD Ewing Young Park Trail Bridge
Project Number: 229221-C000191.00
Watercourse: Chehalem Creek

Site: Proposed 95-ft Bridge
Analyst: M.K. Homza, PE
Latest Revision: 8/2/2022

Workbook Description

- This workbook contains spreadsheets that facilitate the analysis and/or design of riprap.
- This spreadsheet lists the General Project and Workbook Information that is consistent throughout the workbook.
- It also lists the titles of the spreadsheets contained in this workbook. (Only relevant spreadsheets will be submitted.)
- Only input data into the SHADED CELLS.
- *This workbook is intended for use with ENGLISH UNITS.*

Filename: I:\Proposals\Chehalem Park and Rec Dist Bridge 2021\Temp Report Working Folder mkh 8-2022\Riprap Design[Riprap Design Workbook Ewing Young Park Bridge 8-2-2022.xlsx]Intro

Sheet Titles:
Riprap Design Workbook
Design Assumptions
Abutment Input Data
HEC-23 (HEC-18) Riprap Design Method
HEC-11 Riprap Design Method
Four Riprap Design Methods
Comparison of Riprap Design Methods

Design Assumptions

Project: CPRD Ewing Young Park Trail Bridge
Project Number: 229221-C000191.00
Watercourse: Chehalem Creek

Road or Bridge: Proposed 95-ft Bridge
Analyst: M.K. Homza, PE
Latest Revision: 08/02/22

Assumptions

GENERAL:

- This workbook calculates and compares the sizes and extents of riprap using six (6) different riprap design methods.
- The applicability of the various methods differ.
- The user of this workbook should be familiar with the application of the various methods and should only use the methods/results that apply to each individual project.
- Information is input into only the "Piers" and "Abutment" sheets as applicable.
- It is not necessary to input data into the "Piers" spreadsheet if piers are not considered for this specific project. (The Piers spreadsheet has been removed from this entire workbook because the proposed bridge does not have piers.)

PROJECT SPECIFICS:

- This project involves the hydraulic design of a footbridge for the Chehalem Parks and Recreation District across Chehalem Creek, in Yamhill County, Oregon.
- The proposed footbridge is approximately 95-ft long and has been developed such that the bridge itself does not cause an increase in the creek's Baseflood Elevation (BFEs) as previously identified by FEMA.
- Note that as proposed, the proposed bridge:
 - a) Will be installed above the 10-year flood elevation, and
 - b) Will be fully inundated (overtopped) with water during the 100-year flood event.
- This specific workbook supports the design of the proposed riprap along the abutments of the proposed footbridge.
- The hydraulic information used in this workbook was obtained from the Proposed Conditions Hydraulic Model (HEC-RAS Model) as developed by NV5.
- The hydraulics pertain to the 100-year flood event, the discharge of which was obtained directly from effective FEMA documentation.

Abutment Input Data

Project: CPRD Ewing Young Park Trail Bridge
 Project Number: 229221-C000191.00
 Watercourse: Chehalem Creek

Road or Bridge: Proposed 95-ft Bridge
 Analyst: M.K. Homza, PE
 Latest Revision: 8/2/22

General Comments

- This spreadsheet lists the input required for the riprap design methodologies noted below.
- The individual riprap design methodologies and associated calculations are included on the following spreadsheets.
- Only input data into this sheet to design the riprap sizes.
- Only input data into the SHADED CELLS.
- Refer to the Summary Table and Curve at the end of this workbook.

| Variable | Variable Value | Units | Variable Description | HEC-23 | HEC-11 | ASCE | USBR | USGS | Isbash |
|----------|----------------|---------------------|--|--------|--------|------|------|------|--------|
| Va | 2.40 | fps | Average Velocity | X | X | X | X | X | X |
| Gs | 2.65 | --- | Specific Gravity of Riprap (Normally 2.65) | X | X | X | | | X |
| g | 32.20 | ft/sec ² | Acceleration due to Gravity | X | | | | | X |
| d | 17.97 | ft | Average Flow Depth | X | X | | | | |
| --- | S | --- | Type of Abutment S = Spill through, V = Vertical | X | | | | | |
| R | 100000.0 | ft | Radius of Curvature | | X | | | | |
| W | 52.0 | ft | Channel Width | | X | | | | |
| Z | 1.25 | ft | Sideslope (H/V) | | X | X | | | |
| Theta | 41.00 | Degrees | Angle of Repose (HEC-23, Pg DG12.5) | | X | | | | |
| SF | 1.20 | units | Stability Factor (See note on HEC-11 Page) | | X | | | | |
| Gamma | 165 | lbs/sf | Unit weight of stone (Usually 165) | | | X | | | |
| C | 1.2 | --- | 0.86 for High Turbulence, 1.2 for Low Turbulence | | | | | | X |

HEC-23 (HEC-18) Riprap Design Method

Project: CPRD Ewing Young Park Trail Bridge
Project Number: 229221-C000191.00
Watercourse: Chehalem Creek

Road or Bridge: Proposed 95-ft Bridge
Analyst: M.K. Homza, PE
Latest Revision: 8/2/22

General Comments

- This spreadsheet calculates riprap in accordance with the 3rd edition of HEC-23 "Bridge Scour and Stream Instability Countermeasures". FHWA NHI 09-112, September 2009. Equations 14.1 and 14.2. (Page DG14.6) (This is the same as the HEC-18 method.)
 - Refer to the Summary Table and Curve at the end of this workbook for a comparison of the methods analyzed.
 - **The input for this sheet is input in the "Abutment Scour Input Data" sheet. No input is required on this sheet.**

Input

2.40 = V_a = Characteristic Average Velocity (fps)
 2.65 = G_s = Specific Gravity of riprap (Normally 2.65)
 32.20 = g = Acceleration due to Gravity (32.2 ft/s²)
 17.97 = d = Depth of Flow Adjacent to Abutment
 S = Type of Abutment (S = Spill Through, V = Vertical Wall)

| K Coefficient Table | | |
|---------------------|----------|----------|
| | Fr < 0.8 | Fr > 0.8 |
| Spill Through | 0.89 | 0.61 |
| Vertical Wall | 1.02 | 0.69 |

Output

0.1 = Fr = Froude Number
 0.89 = K = Appropriate K Coefficient
 0.1 = D_{50} = Median Stone Diameter (ft)
 0.2 = D_{100} = Largest Stone Diameter (ft)
 0.2 = T = Thickness of Riprap Layer (Double if placed under water) (ft)
 35.9 = H = Lateral Extent of Riprap from toe into the Channel

HEC-11 Riprap Design Method

Project: CPRD Ewing Young Park T
 Project Number: 229221-C000191.00
 Watercourse: Chehalem Creek

Road or Bridge: Proposed 95-ft Bridge
 Analyst: M.K. Homza, PE
 Latest Revision: 08/02/22

General Comments

- This spreadsheet sizes riprap using the methodology set forth in the March, 1989 issue of HEC-11, FHWA-IP-89-016, "Design Of Riprap Revetment". (Also found in HEC-23 under "Design Guideline 12".)
 - Refer to the Summary Table and Curve at the end of this workbook for a comparison of the methods analyzed.
 - The input for this sheet is input in the "Abutment Scour Input Data" sheet. No input is required on this sheet.

Input

| | |
|--------|--|
| 100000 | = R = Curve Radius (ft) ¹ |
| 52 | = W = Channel Width (ft) ¹ |
| 1.3 | = Z = Sideslope, (H:1V) ¹ |
| 2.4 | = V _a = Average Velocity (fps) ² |
| 18.0 | = d = Average Depth (ft) ² |
| 41 | = Theta = Angle Of Repose (degrees) ³ |
| 2.65 | = G _s = Specific Gravity ⁴ |
| 1.2 | = SF Stability Factor ⁵ |
| NA | Is Riprap At Abutment Or Pier? ("Y" or "N") ⁶ |

Output

| | |
|---------|---|
| 1923.08 | = R/W, Radius/Width Ratio |
| 38.66 | = ϕ , Bank Angle (degrees) |
| 0.31 | = K ₁ , Bank Angle Correction Factor |
| 0.02 | = D ₅₀ , Median Stone Size (ft) |
| 1.00 | = C, SF & S _s Correction Factor |
| 1.00 | = C _{p/a} , Pier/Abutment Correction Factor |
| 0.02 | = D' ₅₀ , Corrected Median Stone Size (ft) |
| 0.03 | = D ₁₀₀ , Maximum Stone Size (ft) |
| 0.03 | = T = Thickness of Riprap Layer (Double if placed under water) (ft) |

Footnotes

1. Input based on field observations, measurements and estimates.
2. Input derived from hydraulic model.
3. Angle of Repose obtained from Chart 4, page 129, HEC-11.
4. Specific Gravity is assumed to be 2.65.
5. See Stability Factor information below.
6. HEC-11 specifies that a multiplier of 3.38 be used if the riprap is at an abutment or pier. This spreadsheet does not use this factor since it is generally considered too conservative.

Stability Factor

| | |
|-----------|---|
| 1.0 - 1.2 | Uniform flow; Straight or mildly curving reach (R/W > 30); Impact from wave action and floating debris is minimal; Little or no uncertainty in design parameters. |
| 1.3 - 1.6 | Gradually varying flow; Moderate bend curvature (30 > R/W > 10); Impact from waves and/or floating debris moderate. |
| 1.6 - 2.0 | Approaching rapidly varying flow; Sharp bend curvature (10 > R/W); Significant impact potential from floating debris and/or ice; Significant wind and/or boat generated waves (1' -2'); High flow turbulence; Significant uncertainty in design parameters. |

Four Riprap Design Methods

Project: CPRD Ewing Young Park Trail I
Project Number: 229221-C000191.00
Watercourse: Chehalem Creek

Road or Bridge: Proposed 95-ft Bridge
Analyst: M.K. Hornza, PE
Latest Revision: 8/2/22

General Comments

- This spreadsheet calculates the riprap required for the following methods:
- American Society of Civil Engineers (ASCE), Vanoni, 1977.
- U.S. Bureau of Reclamation (USBR), (USBR EM-25, Peterka, 1958)
- U.S. Geological Survey (USGS), Blodgett, 1981)
- Isbash, Isbash, 1936; USCOC, 1971.
- Only input data into the SHADED CELLS.
- Refer to the Summary Table and Curve at the end of this workbook for a comparison of the methods analyzed.
- **The input for this sheet is input in the "Abutment Scour Input Data" sheet. No input is required on this sheet.**

ASCE Method

Input

2.65 = G_s = Specific Gravity of riprap (Normally 2.65)
2.4 = V_a = Average Velocity (fps)
1.25 = Z = Sideslope (ft) (H:1V)
165 = γ = Unit weight of Stone (lbs/sf) (Usually 165 lbs/sf)

Output

38.7 = ϕ = Bank Angle (degrees)
0.0 = W = Stone Weight (lbs)
0.0 = D_{50} = Median Stone Diameter (ft)
0.1 = T = Thickness of Riprap Layer (Double if placed under water) (ft)

USBR Method

Input

2.4 = V_a = Average Velocity (fps)

Output

0.1 = D_{50} = Median Stone Diameter (ft)
0.1 = T = Thickness of Riprap Layer (Double if placed under water) (ft)

USGS Method

Input

2.4 = V_a = Average Velocity (fps)

Output

0.1 = D_{50} = Median Stone Diameter (ft)
0.2 = T = Thickness of Riprap Layer (Double if placed under water) (ft)

Isbash Method

Input

2.4 = V_a = Average Velocity (fps)
2.65 = G_s = Specific Gravity of riprap (Normally 2.65)
32.2 = g = Acceleration due to Gravity (32.2 ft/s²)
1.2 = C = 0.86 for High Turbulence, 1.2 for Low Turbulence

Output

0.0 = D_{50} = Median Stone Diameter (ft)
0.1 = T = Thickness of Riprap Layer (Double if placed under water) (ft)

Comparison of Riprap Design Methods

Project: CPRD Ewing Young Park Trail Bridge
 Project Number: 229221-C000191.00
 Watercourse: Chehalem Creek

Road or Bridge: Proposed 95-ft Bridge
 Analyst: M.K. Homza, PE
 Latest Revision: 8/2/22

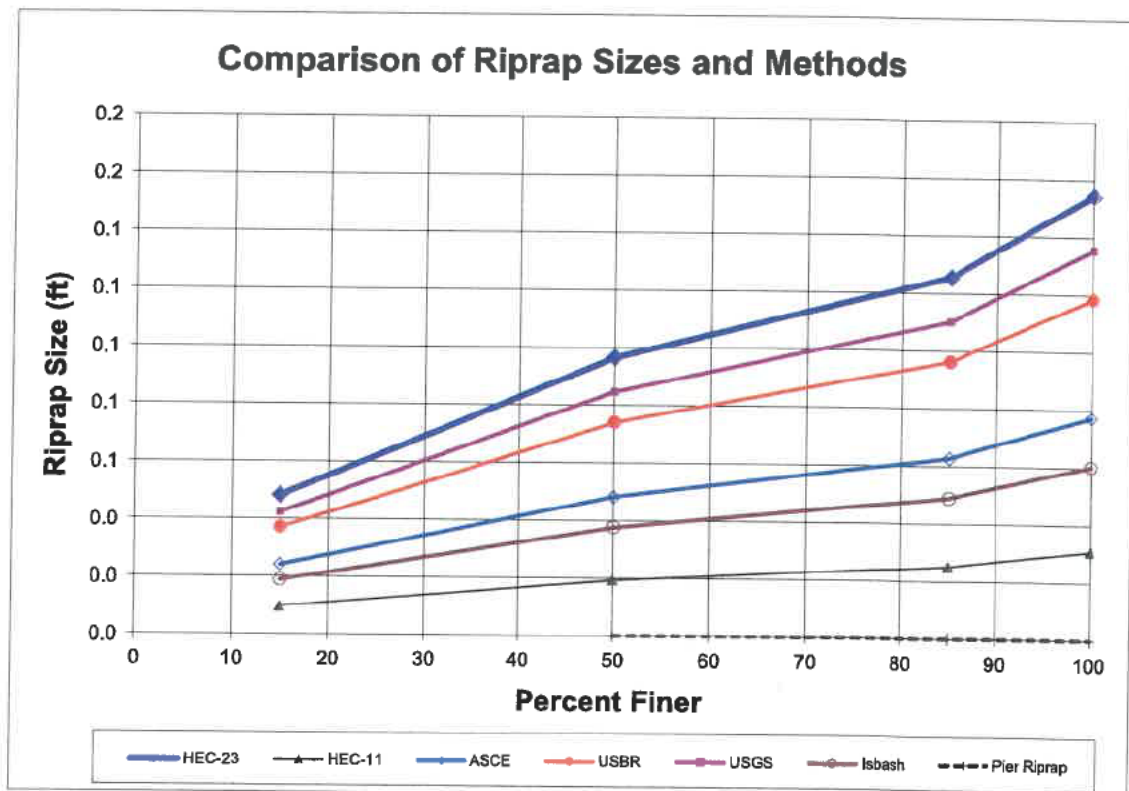
General Comments

- This spreadsheet compares the riprap sizes calculated using the methods noted.
- The gradations are based upon the AASHTO Method as presented in HEC-23, page DG12.7.
- The data in the table is calculated in previous sheets.
- **No input is required on this spreadsheet.**
- **As indicated in the table below, the hydraulic conditions at the bridge DO NOT REQUIRE RIPRAP PROTECTION.**

No Riprap Required = Riprap design method recommended for this project.

| Comparison of Riprap Sizes (in Feet) and Methods | | | | | | | |
|--|--------|--------|------|------|------|--------|-------------|
| Riprap Size (Percent Finer) | HEC-23 | HEC-11 | ASCE | USBR | USGS | Isbash | Pier Riprap |
| 15 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| 50 | 0.1 | 0.0 | 0.0 | 0.1 | 0.1 | 0.0 | #REF! |
| 85 | 0.1 | 0.0 | 0.1 | 0.1 | 0.1 | 0.0 | #REF! |
| 100 | 0.2 | 0.0 | 0.1 | 0.1 | 0.1 | 0.1 | #REF! |
| Layer Thickness (ft) | 0.2 | 0.0 | 0.1 | 0.1 | 0.2 | 0.1 | #REF! |

25 = Horizontal extent of riprap from abutment toe (ft) (= 2 x depth, not to Exceed 25-ft)



APPENDIX H: NO RISE CERTIFICATE

ENGINEERING "NO-RISE" CERTIFICATION

This is to certify that I am a duly qualified engineer licensed to practice in the State of Oregon.

It is to further certify that the attached technical data supports the fact that proposed Ewing Young Park Footbridge will

(Name of Development)

not impact the 100-year flood elevations, floodway elevations and floodway widths on Chehalem Creek at published sections

(Name of Stream)

in the Flood Insurance Study for Yamhill County, Oregon (Community No. 410259)

(Name of Community)

dated March 2, 2010 and will not impact the 100-year flood elevations, floodway elevations, and floodway widths at unpublished cross-sections in the vicinity of the proposed development.

Attached are the following documents that support my findings:

Bridge Hydraulics Design Report
Proposed Ewing Young Park Footbridge Over Chehalem Creek

For: Yamhill County, Oregon

By: NV5, Inc.

Date: August 16, 2022

(Date) August 16, 2022

(Signature)

Michael K. Homza, PE

Director of Water Resources
NV5, Inc.
690 S. Industry Way
Suite #10
Meridian, Idaho 83642

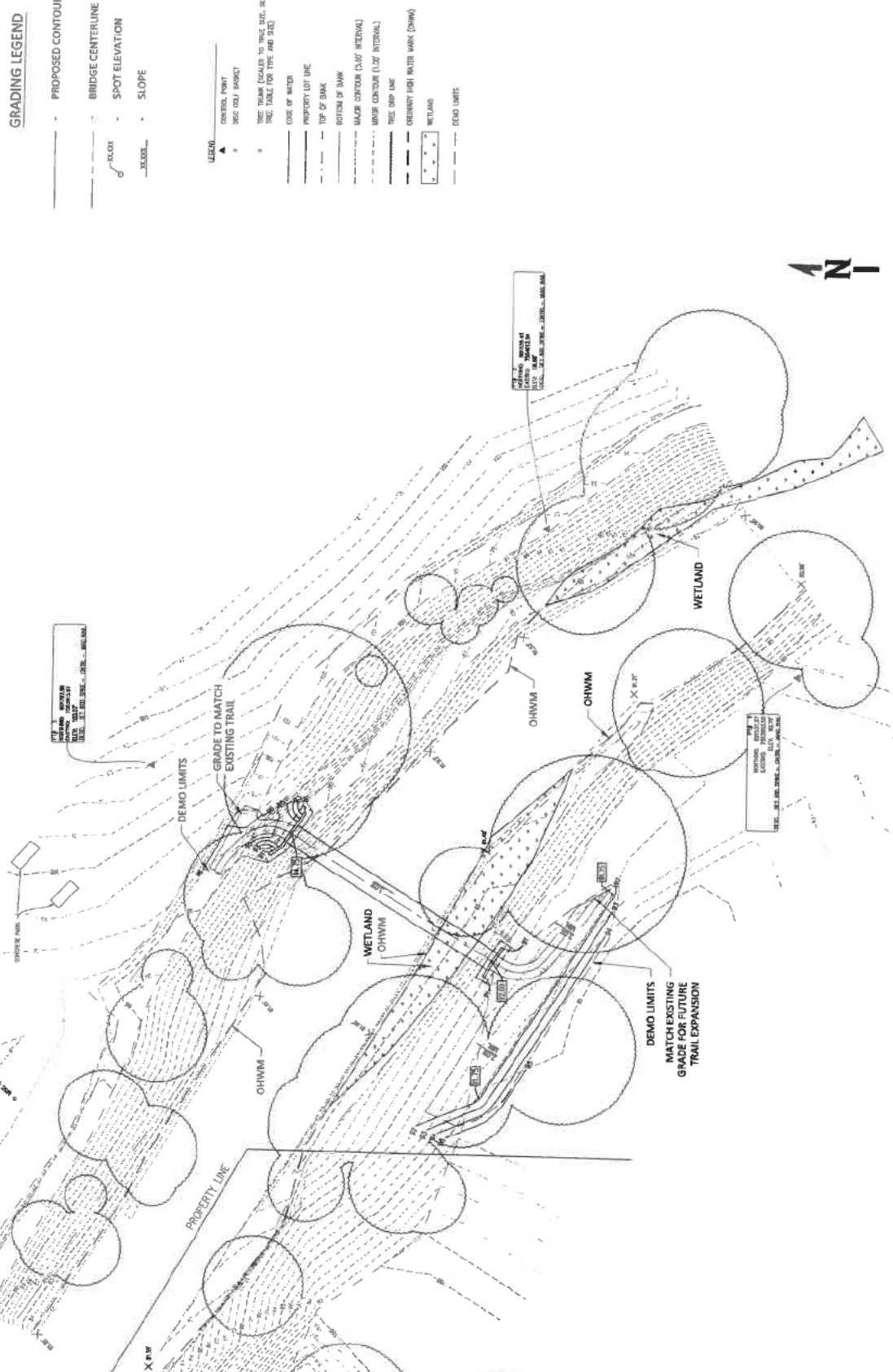
(Title)

Professional Engineer





N | V | 5 Delivering Solutions
Improving Lives

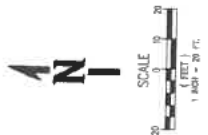


GRADING LEGEND

- PROPOSED CONTOUR
- BRIDGE CENTERLINE
- SPOT ELEVATION
- SLOPE

LEGEND

- CONTROL POINT
- REG. OLD BASKET
- TREE (SCALE TO TREE SIZE, SEE TREE TABLE FOR TYPE AND SIZE)
- EDGE OF WATER
- PROPERTY LOT LINE
- TOP OF BANK
- BOTTOM OF BANK
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1.5' INTERVAL)
- TRAIL CENTER LINE
- ORDINARY HIGH WATER MARK (OHWM)
- WETLAND
- DEMO LIMITS



PLANTING LEGEND

| TREES | CODE | CITY | BOTANICAL NAME | COMMON NAME | SPACING | SIZE |
|-------|------|------|-------------------|-------------|----------|------|
| | AC | 2 | ACER ORNAMENTAL | YULE BOPE | AS SHOWN | 1" |
| | FR | 1 | FRAXILIS LARICINA | ORION-AH | AS SHOWN | 1" |

| SHRUBS | CITY | BOTANICAL NAME | COMMON NAME | SIZE | CONDITION | COMMENT |
|--------|------|------------------|-------------|-----------|-----------|---------|
| | 1 | RED-OBOW DOGWOOD | 1 GAL | CONTAINER | | |
| | 1 | SPRING BRASSIA | 1 GAL | CONTAINER | | |
| | 1 | HYDRANGEA PINK | 1 GAL | CONTAINER | | |

| GRASSES | CITY | BOTANICAL NAME | COMMON NAME | SIZE | CONDITION | COMMENT |
|---------|------|-----------------|-------------|-------|-----------|---------------|
| | 1B | ATRIUM TULCERNA | LADY TERN | 1 GAL | CONTAINER | PLANT 17 O.C. |
| | 1B | ELIUS QUACUB | BLUE WILDCR | 1 GAL | CONTAINER | PLANT 17 O.C. |
| | 1B | SCIRPUS CYPERUS | WOOLY SCIRP | 1 GAL | CONTAINER | PLANT 17 O.C. |

SEEDING - PLANTING AREA MIX
 THE CONTRACTOR SHALL APPLY SUMMERS SEEDS "RIVERSIDE WOODS MIX" TO ANY AREAS THE ARE DISTURBED DURING CONSTRUCTION.

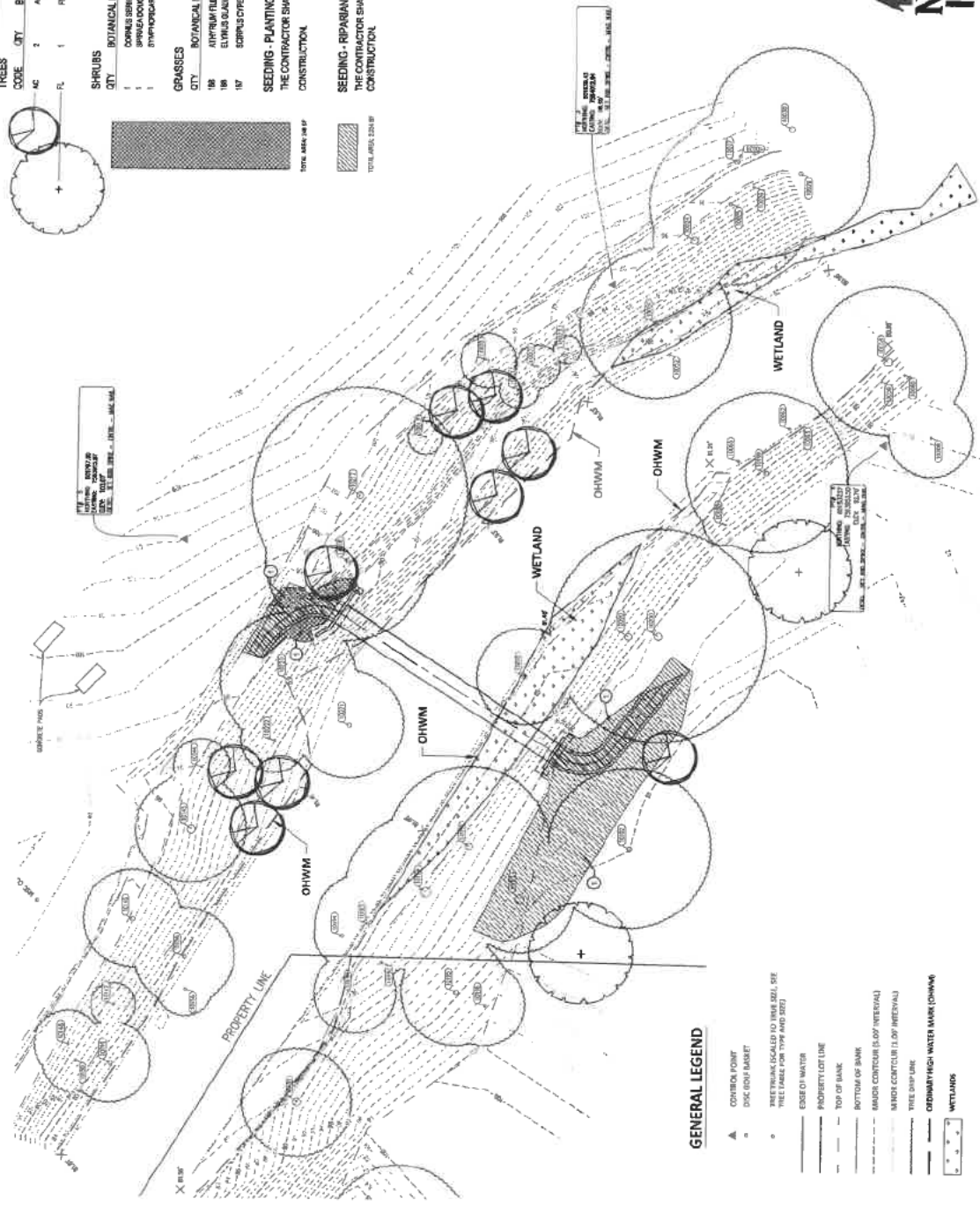
SEEDING - RIPARIAN MIX
 THE CONTRACTOR SHALL APPLY SUMMERS SEEDS "NATIVE RIPARIAN MIX" TO ANY AREAS THE ARE DISTURBED DURING CONSTRUCTION.

LEGEND



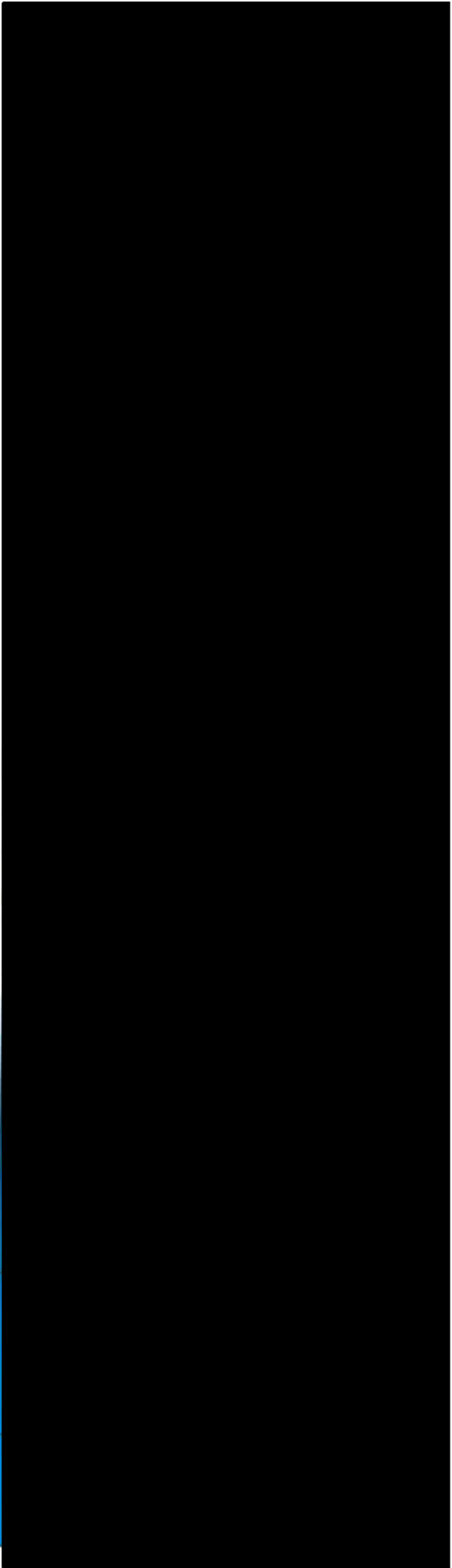
KEYNOTES:
 1. PROVIDE AND PLACE EROSION CONTROL MATTING WHERE SHOWN AND NOTED.
 2. EROSION CONTROL MATTING - 287 SY TOTAL

NOTE:
 1. PROPERTY LINES SHOWN HERE ON ARE BASED ON US DATA FROM THE AS-BUILT RECORDS. ADDITIONAL INSURANCE WILL REQUIRE MONUMENT FACTORY.
 2. TOPOGRAPHY OF CREEK CALCULATED TO HIGH WATER MARK MAY BE UNREPRESENTATIVE HIGH WATER IN CREEK. ESTIMATE 4.5 FEET ABOVE OF WATER AT VARIOUS SPOTS.



GENERAL LEGEND

- ▲ CONTROL POINT
- DISC (50% MARK)
- WETLAND (CALCULATED TO THIS SCALE, SEE THE TABLE FOR THIS AND SIZE)
- EDGE OF WATER
- PROPERTY LOT LINE
- TOP OF BANK
- BOTTOM OF BANK
- MARKS CONTOUR (5.00' INTERVAL)
- MARKS CONTOUR (1.00' INTERVAL)
- TIE SHIP LINE
- ORDINARY HIGH WATER MARK (OHWM)
- WETLANDS



Technical Memorandum

September 14, 2022

Project# 27658.0

To: Arielle Ferber, PE
Oregon Department of Transportation, Region 2
455 Airport Road
Salem, Oregon 97031

From: Matt Bell & Julia Kuhn, P.E., Kittelson & Associates, Inc.

CC: Lance Woods, Yamhill County Planning & Development

RE: Chehalem Heritage Trails Campground – Traffic Impact Study (TIS)

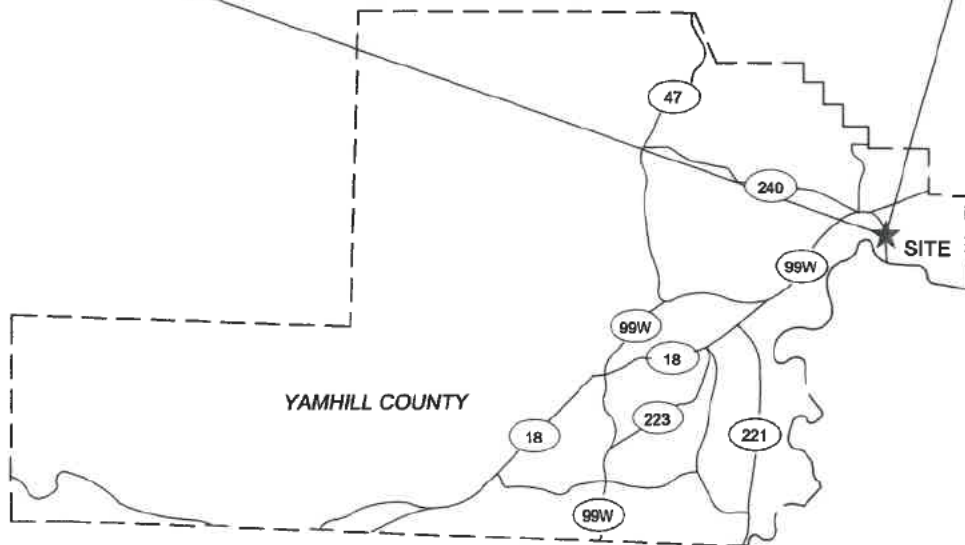
INTRODUCTION

Chehalem Park and Recreation District (CPRD) is proposing to develop the 90-acre site located east and west of OR-219 and north of the Willamette River into a public campground. Figure 1 illustrates the site vicinity map. The proposed development plan includes two phases: Phase 1 includes a 40-acre campground with 86 sites, including 69 standard sites, nine recreational vehicle (RV) pull-thru sites, and eight yurt sites. Phase 2 includes the potential development of the remaining 50 acres with ten primitive (walk-up/bike-in) campsites, nature trails, and a non-motorized boat launch and related facilities. Figure 2 illustrates the preliminary site plan for Phase 1 and the conceptual site plan for Phase 2. Access to the campground will be provided by NE Hash Road which will be relocated approximately 250 feet south along OR-219 to align with an existing private driveway on the west side of the highway. Hash Road currently travels south through the site and below OR-219 and can serve both phases of the proposed campground. Pending approval, build-out of Phase 1 is expected to occur in summer 2024. The build-out year for Phase 2 is not known at this time but for the purposes of the study, will be assumed to occur in 2024 as well.

The results of this study indicate that the proposed campground can be constructed while maintaining acceptable traffic operations at the study intersections, assuming provision of the following recommended mitigation measures:

- Install a separate southbound left-turn lane on OR-219 at the realigned NE Hash Road/site-access driveway per ODOT standards.
- Install a separate northbound right-turn lane on OR-219 at the realigned NE Hash Road/site-access driveway per ODOT standards.
- Landscaping, above ground utilities, and signing should be located and maintained along the site frontage and throughout the site in a manner that preserves adequate intersection sight distance for turning movements.

Additional details of the study methodology, findings, and recommendations are provided within this report.



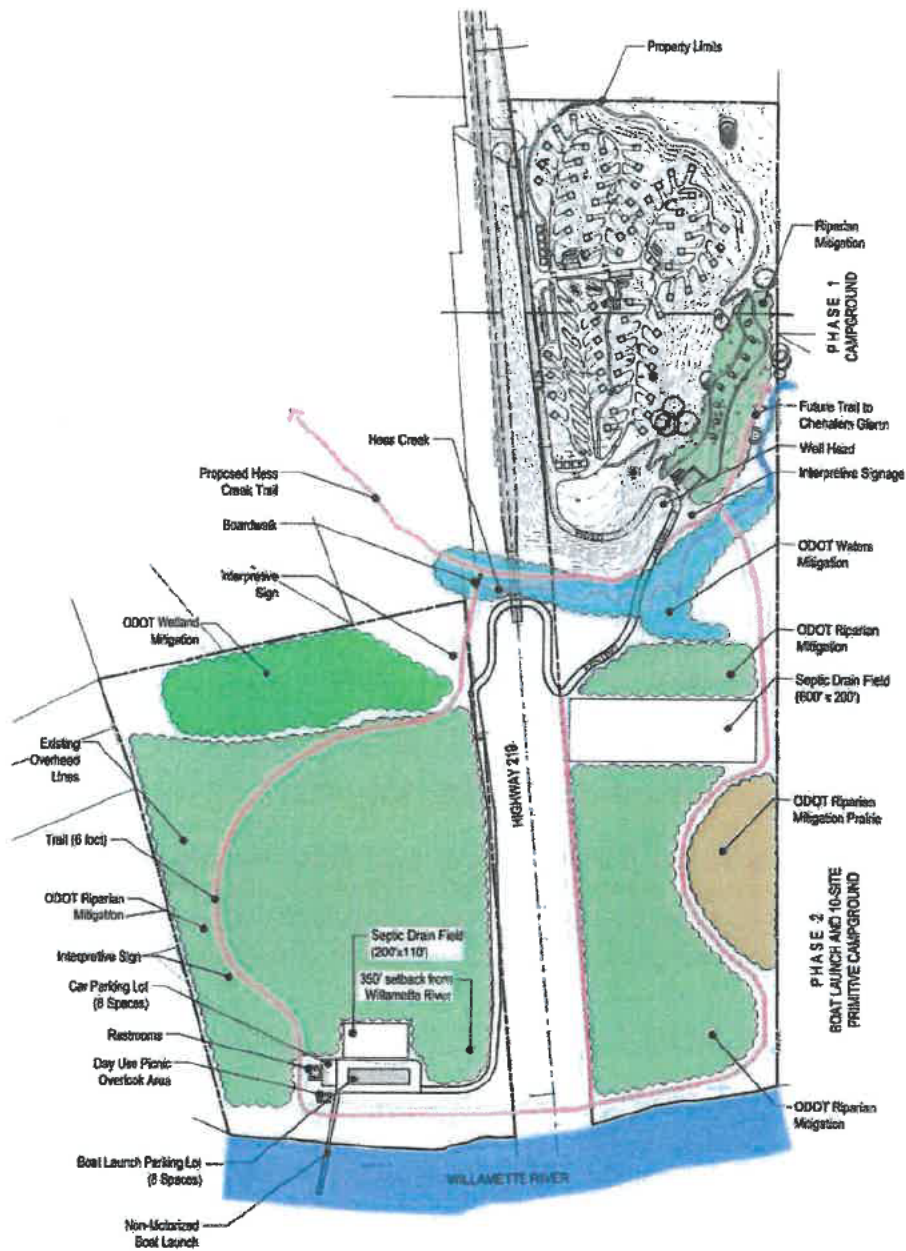
● - Study Intersections

Site Vicinity Map
Yamhill County, Oregon

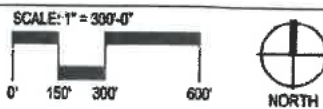
Figure
1

H:\2727498 - Chehalem Heritage Trail Campground\report\figs\DWG\27498-Figure-001.dwg Sep 14, 2022 - 11:17am - mbeil Layout Tab: Site Vicinity Map

CPRD CHEHALEM HERITAGE TRAILS CAMPGROUND
05/20/2022



1 PHASE 1&2 DIAGRAM
RAH



RECEIVED FROM GREENWORKS, P.C. : (04/06/2022)

Preliminary Site Plan
Yamhill County, Oregon

Figure
2

H:\27\27458 - Chehalem Heritage Trail Campground\report\figs\DWG\27458-Figure-001.dwg Sep 14, 2022 - 11:12am - mball Layout Tab: Preliminary Site Plan

Scope of the Report

This report documents the transportation-related impacts associated with the proposed Chehalem Heritage Trails Campground and was prepared in accordance with Yamhill County (County) and Oregon Department of Transportation (ODOT) study requirements and analysis procedures. Appendix “A” contains the scoping letter provided to County and ODOT staff prior to initiating the study. Per the letter, operational analysis was performed at the following study intersections:

- 1 OR-219/NE Hash Road
- 2 OR-219/Private Driveway

This report evaluates these transportation issues:

- Existing land use and transportation system conditions at the study intersections during the weekday AM and PM peak hours;
- Approved but not yet constructed developments and transportation improvements planned in the study area;
- Year 2024 background traffic conditions (without the proposed development) at the study intersections during the weekday AM and PM peak hours;
- Trip generation and distribution estimates for the proposed development;
- Year 2024 total traffic conditions (with full build-out of the proposed development) at the study intersections during the weekday AM and PM peak hours, and;
- Site-access operations

Performance Measures and Mobility Targets

Traffic operations at the study intersections were evaluated based on the applicable mobility targets identified in Table 6 of the *Oregon Highway Plan* (OHP – Reference 1). The OHP identifies mobility targets for intersections on OR-219 as well as policies that guide the application of the mobility targets. Per Table 6, ODOT defines a maximum volume-to-capacity (v/c) ratio for the study intersections as 0.75.

Analysis Tools and Methodology

All analyses described in this report were performed in accordance with the procedures stated in the *Highway Capacity Manual, 6th Edition* (HCM, Reference 2). Synchro was used to conduct the analysis. Synchro is a software tool that provides operational analysis in accordance with HCM methodologies.

All analyses used the peak 15-minute flow rates that occurred during the weekday morning and evening peak hours.

EXISTING CONDITIONS

The existing conditions analysis identifies the site conditions and current physical and operational characteristics of roadways within the study area. These conditions will be compared with future conditions later in this report.

Site Conditions and Adjacent Land Uses

The proposed campground is located in unincorporated Yamhill County, it is currently undeveloped farmland, and it is zoned Exclusive Farm Use (EF-80). The site also includes the compensatory wetland mitigation for impacts resulting from ODOT's Newberg-Dundee Bypass Phase 1 through an agreement between ODOT and CPRD. Adjacent land uses include additional farmland to the north, east and south that is also zoned Exclusive Farm Use (EF-80), and low-density residential to the west that is zoned Very Low-Density Residential Districts (VLDR-2.5), per the *Yamhill County Zoning Map* (Reference 3).

Transportation Facilities

Table 1 summarizes the characteristics of roadways within the site vicinity.

Table 1: Existing Transportation Facilities

| Roadway | Functional Classification ¹ | Number of Lanes | Posted Speed (mph) | Sidewalks | Bicycle Lanes | On-Street Parking |
|------------------------|--|-----------------|--------------------|-----------|---------------|-------------------|
| OR-219 | Minor Arterial | 3 | 55 | No | No | No |
| Hash Road ² | Local | 1 | Not Posted | No | No | No |

¹ Per the Yamhill County Transportation System Plan (TSP – Reference 4).

²Hash Road is an unimproved gravel road.

Roadway Facilities

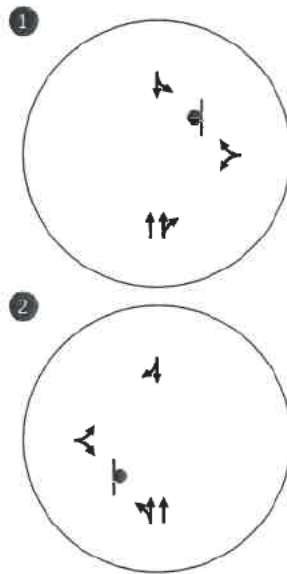
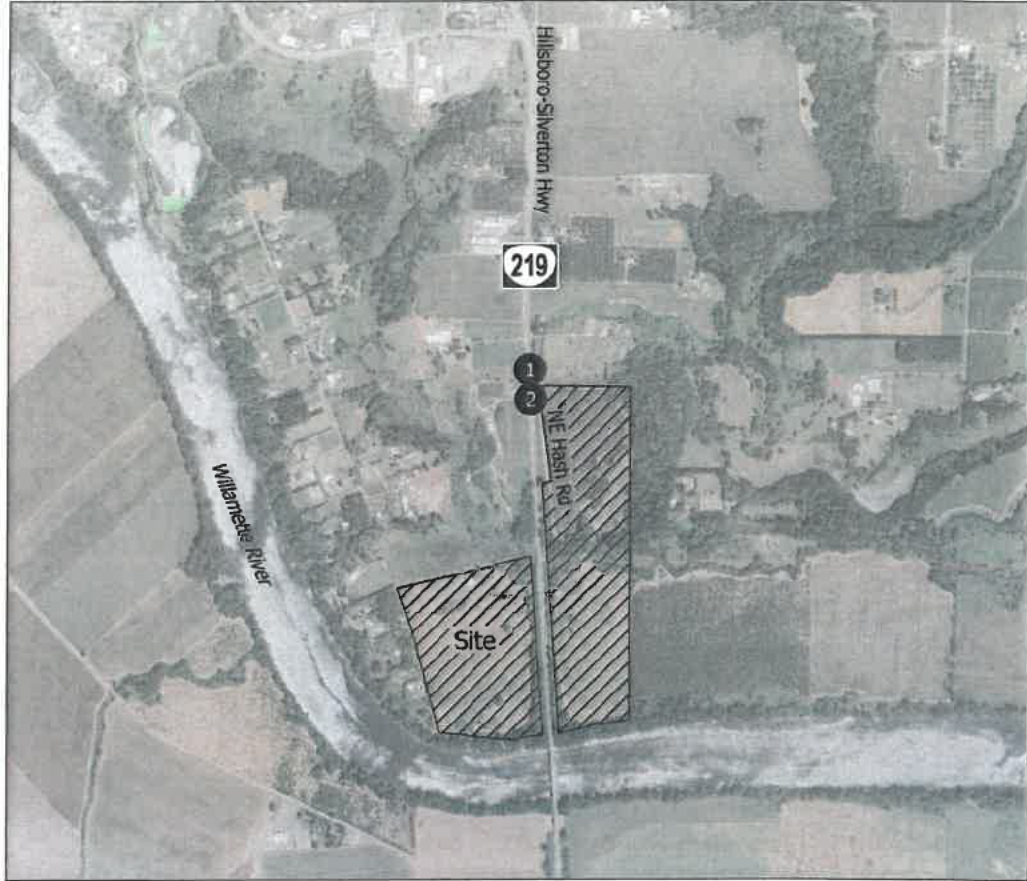
OR-219 connects the site to the City of Newberg and OR-99W to the north and several rural unincorporated communities and I-5 to the south. Figure 3 illustrates the existing lane configurations and traffic control devices at the study intersections.

Pedestrian and Bicycle Facilities

There are 4-foot shoulders on the east side and 8-foot shoulders on the west side of OR-219 within the site vicinity. Per the Yamhill County TSP, shoulders are used in rural areas to accommodate people walking and biking on state and county roadways.

Transit Facilities

Local transit service is not provided in the site vicinity. Yamhill County Transit provides service to the City of Newberg located approximately 2.5 miles to the north. The closest stop is served by Routes 5, which circulates throughout Newberg and connects with other Yamhill County Transit services at the Newberg Transit Center, including Route 7, which also circulates throughout Newberg, and Route 44 that travels along the OR 99W corridor between Tigard and McMinnville.



- ↘ - EXISTING LANE CONFIGURATION
- ⬇ - EXISTING STOP SIGN

Existing Lane Configurations
& Traffic Control Devices
Yamhill County, Oregon

Figure
3

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Traffic Volumes

Traffic counts were conducted at the study intersection in June 2022. The counts were conducted on a typical mid-week day during the morning (7:00 to 9:00 AM) and evening (4:00 to 6:00 PM) peak periods. The morning and evening peak hours were found to occur from 7:00 to 8:00 AM and 4:15 to 5:15 PM, respectively. *Appendix "B" contains the traffic count worksheets used in this analysis.*

Traffic volumes on OR-219 were seasonally adjusted to 30th highest hour design volumes (30 HV) in accordance with the methodologies outlined in the *ODOT Analysis Procedures Manual (APM – Reference 5)*. Based on a preliminary review, there are no Automatic Traffic Recorders (ATR) within the study area; however, there is one ATR (24-020) located on OR-219, approximately 8 miles to the south of the proposed campground. Information from this ATR was used to develop a seasonal adjustment factor of 1.14 for the traffic analysis. Figure 4 summarizes the year 2022 existing traffic volumes at the study intersection for the weekday AM and PM peak hours.

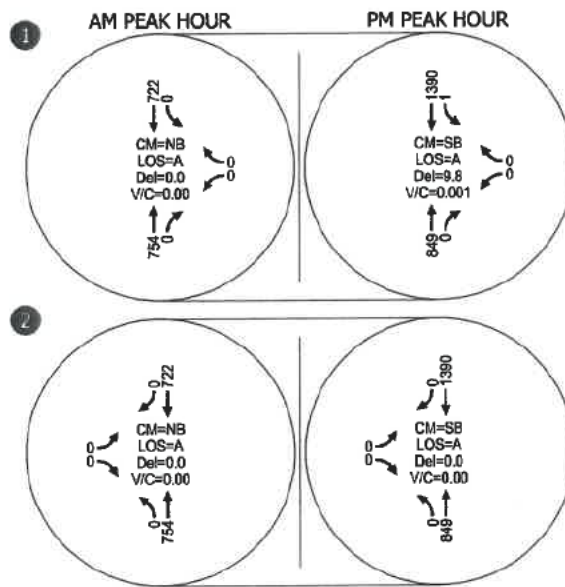
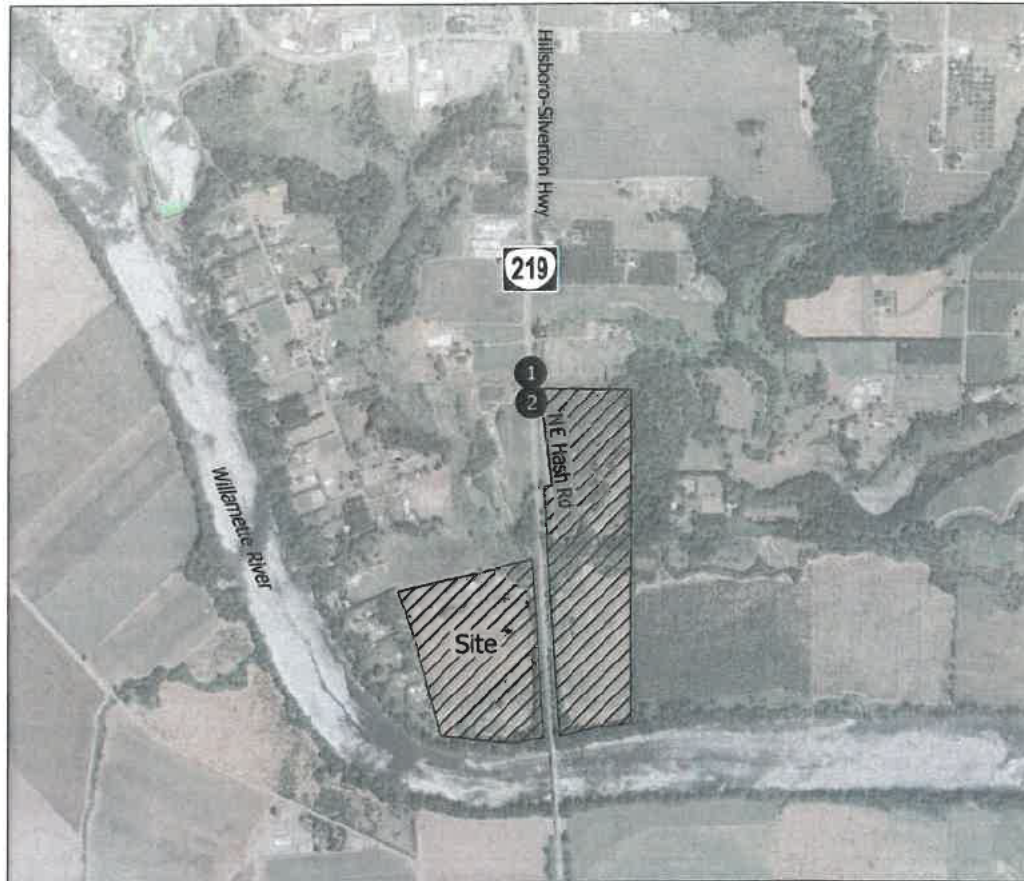
Traffic Operations

Figure 4 summarizes the results of the existing traffic conditions analysis. As shown, the study intersections currently operate acceptably per their OHP mobility target ($v/c=0.75$). *Appendix "C" contains the existing traffic conditions worksheets.*

Traffic Safety

Crash data was obtained from ODOT for the five-year period from January 1, 2016 through December 31, 2020. Based on the data, no crashes were reported at the study intersections; however, two crashes were reported nearby.

One crash occurred on a snowy day in December 2016 when a northbound motorist was traveling too fast for roadway conditions and sideswiped another northbound motorist. The crash resulted in a minor injury. The other crash occurred on a clear, dry, day in September 2016 when a southbound motorist was not paying attention and rear-ended another southbound motorist waiting to turn left. The other southbound motorist was then forced into another northbound motorist. The crash resulted in a minor injury. Given the limited crash history, no further analysis was conducted, and no mitigation measures are recommended. *Appendix "D" contains the crash data obtained from ODOT.*



CM = CRITICAL MOVEMENT
 LOS = CRITICAL MOVEMENT LEVEL OF SERVICE
 Del = CRITICAL MOVEMENT CONTROL DELAY
 V/C = CRITICAL MOVEMENT VOLUME-TO-CAPACITY RATIO

Existing Traffic Conditions
 Weekday AM & PM Peak Hours
 Yamhill County, Oregon

Figure
 4

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TRAFFIC IMPACT ANALYSIS

The traffic impact analysis identifies how the study intersections will operate in the year the proposed campground is expected to be fully built, 2024. The impact of traffic generated by the proposed campground was examined as follows:

- Developments and transportation improvements planned in the site vicinity were identified and reviewed in coordination with County staff.
- Year 2024 background traffic conditions were analyzed at the study intersection during weekday AM and PM peak hours.
- Site-generated trips were estimated for the proposed development.
- A trip distribution pattern was developed, and the site-generated trips were distributed to the study area roadways and assigned to the study intersections.
- Year 2024 total traffic conditions were analyzed at the study intersections during the weekday AM and PM peak hours, assuming full build-out and occupancy of the proposed development.
- Site-access operations were evaluated.

Year 2024 Background Traffic Conditions

The year 2024 background traffic conditions analysis identifies how the study intersection will operate in the year the proposed campground is expected to be complete. This analysis includes traffic attributed to planned developments and general growth in the region but does not include traffic from the proposed campground.

Planned Developments and Transportation Improvements

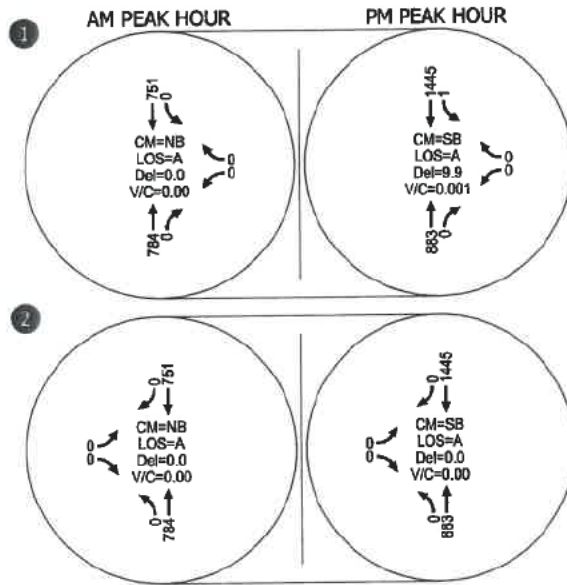
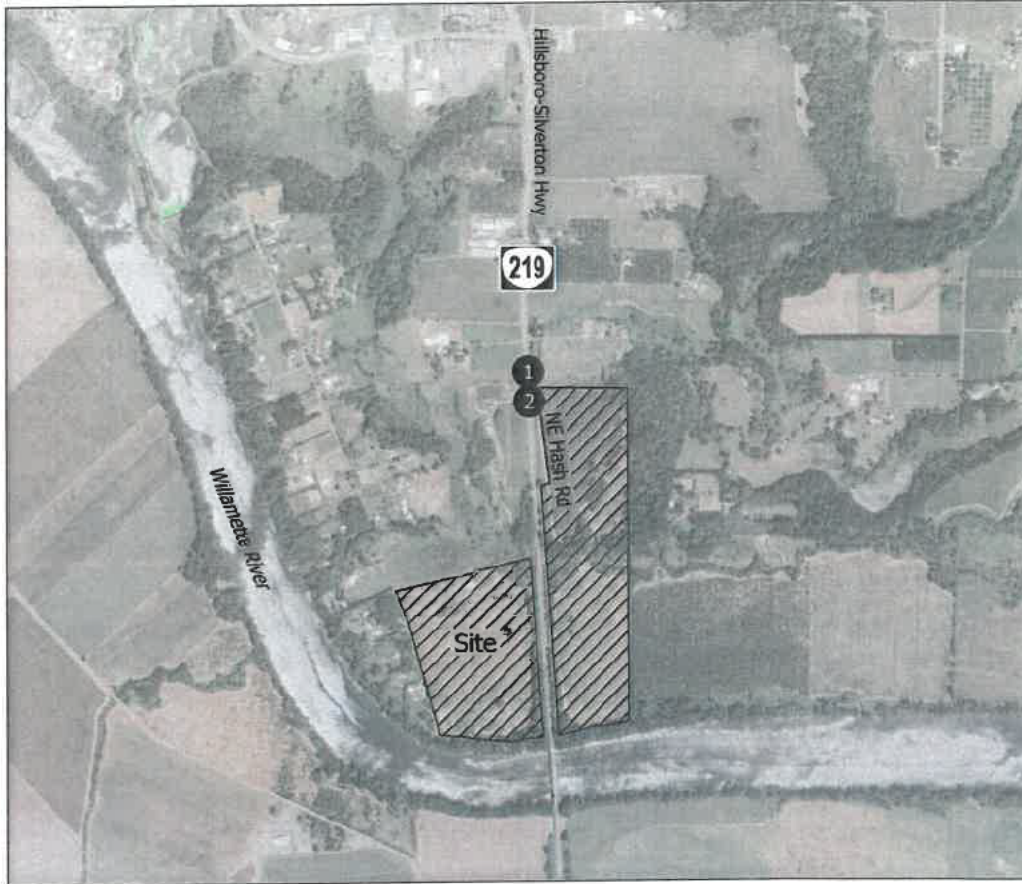
Per discussions with County staff, no planned developments are expected to be complete within the site vicinity prior to the full build-out and occupancy of the proposed development. Per the TSP, no improvements are planned along OR-219 within the site vicinity. However, north of the project site, ODOT completed Phase 1 of the Newberg-Dundee Bypass project in 2018 and Phase 2 is currently being designed and built (Reference 6). This project will expand OR-219 from two lanes to four lanes, starting about 500 feet north of NE Hash Road.

Traffic Volumes

The growth rate used in this analysis was determined based on information provided in the Yamhill County TSP. Per the TSP, traffic volumes are expected to increase by approximately 2% per year on state highways throughout the planning horizon. Ultimately, the year 2024 background traffic volumes were developed for OR-219 by applying a 4% growth rate (2% per year for 2 years) to the existing traffic volumes shown in Figure 4. Figure 5 illustrates the year 2024 background traffic volumes during the weekday AM and PM peak hours.

Traffic Operations

Figure 5 summarizes the results of the background traffic conditions analysis. As shown, the study intersections are expected to operate acceptably per their OHP mobility target ($v/c=0.75$). Appendix "E" contains the background traffic conditions worksheets.



CM = CRITICAL MOVEMENT
 LOS = CRITICAL MOVEMENT LEVEL OF SERVICE
 Del = CRITICAL MOVEMENT CONTROL DELAY
 V/C = CRITICAL MOVEMENT VOLUME-TO-CAPACITY RATIO

Year 2024 Background Traffic Conditions
 Weekday AM & PM Peak Hours
 Yamhill County, Oregon

Figure
 5

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Proposed Campground

As proposed, a 90-acre public campground will be constructed east and west of OR-219 and north of the Willamette River. The campground will be constructed in two phases: Phase 1 includes a 40-acre campground with 86 sites, including 69 standard sites, nine recreational vehicle (RV) pull-thru sites, and eight yurt sites. Phase 2 includes the potential development of the remaining 50 acres with ten primitive (walk-up/bike-in) campsites, nature trails, and a non-motorized boat launch and related facilities. Access to the campground will be provided by NE Hash Road which will be relocated approximately 250-feet south along OR-219 to align with an existing private driveway on the west side of the highway. Hash Road currently travels south through the site and below OR-219 and can serve both phases of the proposed campground. Figure 6 illustrates the proposed lane configurations and traffic control devices. Figure 7 illustrates the redistribution of existing traffic volumes with the proposed lane configurations.

Trip Generation

A trip generation estimate was prepared for the proposed campground based on information provided in the *Trip Generation Manual, 11th edition*, published by the Institute of Transportation Engineers (ITE – Reference 7). ITE land use code 416 (Campground/Recreational Vehicle Park) was used as a basis for the Phase 1 estimate. Given the nature of the potential future Phase 2 development, ITE land use code 411 (Public Park) was used as a basis for the estimate. Per ITE land use code 411, public parks can include boating facilities, hiking trails, and campsites. Table 2 summarizes the anticipated daily, weekday AM, and weekday PM peak hour trips for Phase 1 and Phase 2.

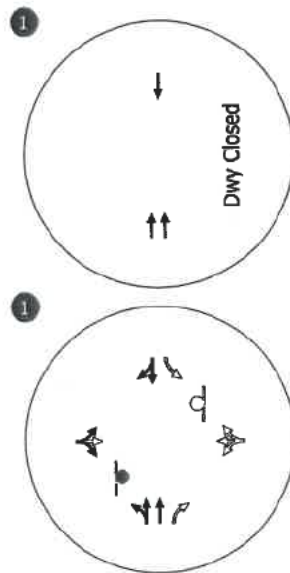
Table 2: Trip Generation Estimates

| Land Use | ITE Code | Size | Daily Trips ¹ | Weekday AM Peak Hour | | | Weekday PM Peak Hour | | |
|--------------------|----------|----------|--------------------------|----------------------|----------|-----------|----------------------|-----------|-----------|
| | | | | Total | In | Out | Total | In | Out |
| Campground/RV Park | 416 | 86 sites | 311 | 18 | 6 | 12 | 23 | 15 | 8 |
| Public Park | 411 | 50 Acres | 39 | 1 | 0 | 1 | 6 | 3 | 3 |
| Total | | | 350 | 19 | 6 | 13 | 29 | 18 | 11 |

1. ITE does not provide daily trip rates for land use code 416. Therefore, the daily rate was estimated based on a ratio of daily to weekday PM peak hour trips for ITE land use code 310 (Hotel).

Site Trip Distribution/Trip Assignment

The site-generated trips shown in Table 2 were distributed onto the study area roadways based on a review of existing traffic patterns and the location of major trip origins and destinations in the Yamhill County area. Figure 8 illustrates the estimated trip distribution pattern within the site vicinity and the assignment of site-generated trips at the realigned NE Hash Road/site access driveway.

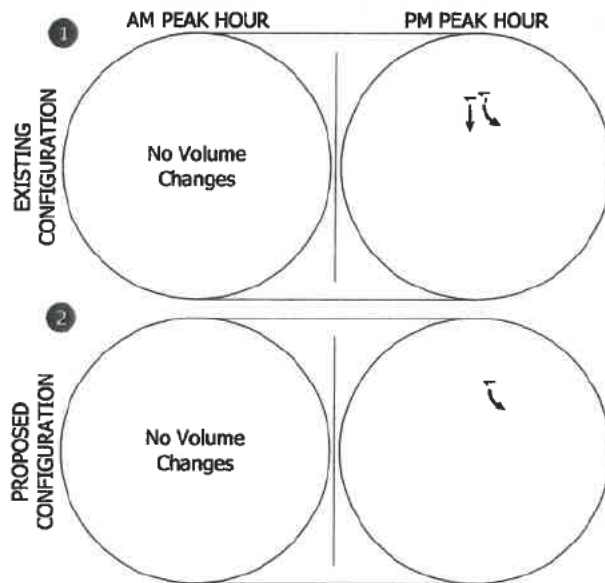


- EXISTING LANE CONFIGURATION
- EXISTING STOP SIGN
- PROPOSED LANE CONFIGURATION
- PROPOSED STOP SIGN

Proposed Lane Configurations
& Traffic Control Devices
Yamhill County, Oregon

Figure
6

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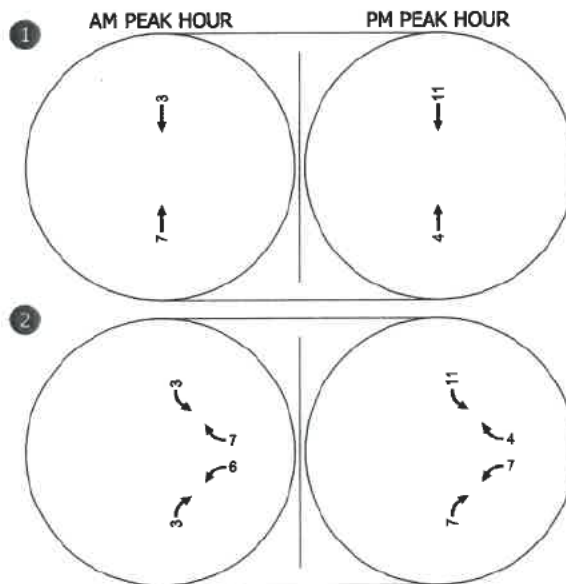


CM = CRITICAL MOVEMENT
 LOS = CRITICAL MOVEMENT LEVEL OF SERVICE
 Del = CRITICAL MOVEMENT CONTROL DELAY
 V/C = CRITICAL MOVEMENT VOLUME-TO-CAPACITY RATIO

**Redistribution of Background Traffic Volumes
 Weekday AM & PM Peak Hours
 Yamhill County, Oregon**

**Figure
 7**

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XX% - TRIP DISTRIBUTION (AM/PM)

Estimated Trip Distribution Pattern & Site-Generated Trips, Weekday AM and PM Peak Hours Yamhill County, Oregon

Figure 8

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Year 2024 Total Traffic Conditions

The year 2024 total traffic conditions analysis forecasts how the study intersections will operate with traffic generated by full build-out and occupancy of both phases of the campground. The year 2024 background traffic volumes shown in Figure 5 were redistributed as shown in Figure 7 and added to the site-generated traffic shown in Figure 8 to arrive at the year 2024 total traffic volumes that are shown in Figure 9.

Traffic Operations

Figure 9 summarizes the results of the year 2024 total traffic conditions analysis for the weekday AM and PM peak hours. As shown, the site-access driveway is expected to operate acceptably per its OHP mobility target ($v/c=0.75$). Appendix "F" contains the 2024 total traffic conditions worksheets.

While the intersection is expected to meet its OPH mobility target, it is expected to operate at level of service (LOS) F during the weekday PM peak hour. This is primarily due to the relatively high delay associated with the westbound left- and right-turn movements. A traffic signal is not expected to be warranted, nor is it appropriate in this rural setting. The following section discusses the need for separate left- and right-turn lanes at the driveway to accommodate turn movements and address potential safety issues by separating slowed or stopped vehicles waiting to turn to/from OR-219.

SITE-ACCESS OPERATIONS

As indicated above, access to the proposed development will be provided by NE Hash Road which will be relocated approximately 250-feet south along OR-219 to align with an existing private driveway on the west side of the highway. The following summarizes the results of a queueing analysis, turn-lane analysis, and sight-distance evaluation.

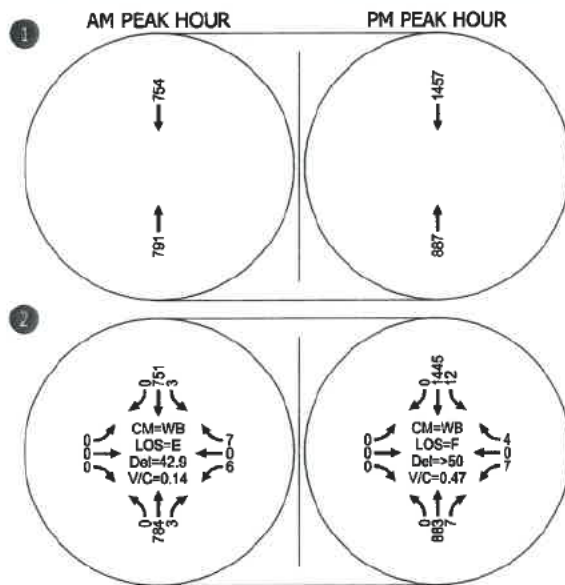
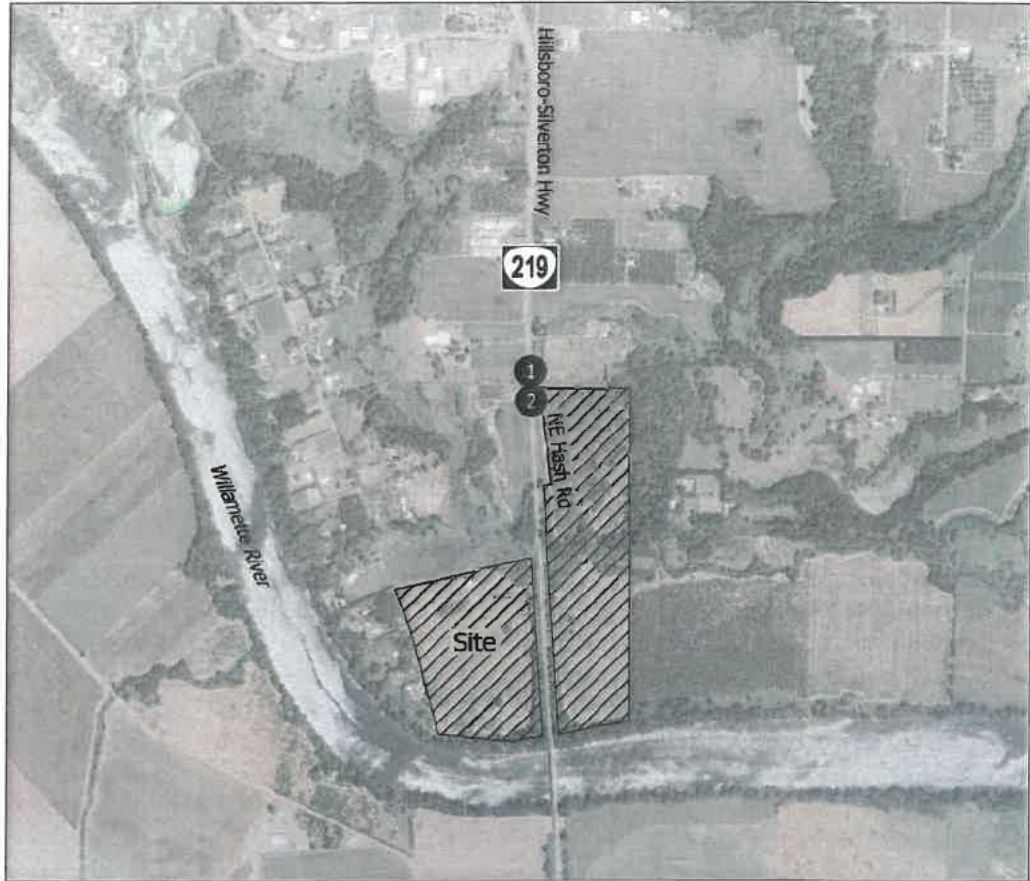
Queueing Analysis

A queueing analysis was conducted at the site-access driveway under year 2024 total traffic conditions. Table 3 summarizes the results of the analysis and identifies the 95th percentile queues for each movement. The 95th percentile queues are rounded to the nearest 25-feet, or one vehicle length.

Table 3: Queueing Analysis

| Driveway | Approach | Movement | Year 2024 Total Traffic Conditions | |
|---------------------|------------|-----------------|------------------------------------|---------|
| | | | AM | PM |
| OR-219/NE Hash Road | Northbound | Thru/Left | 0 | 0 |
| | | Thru/Right | 0 | 0 |
| | Southbound | Thru/Left/Right | 0 | 25 feet |
| | Westbound | Thru/Left/Right | 25 feet | 50 feet |
| | Eastbound | Thru/Left/Right | 0 | 0 |

As shown in Table 3, motor vehicle queues are expected at the southbound approach during the weekday PM peak hour, and at the westbound approach during the AM and PM peak hours.



CM = CRITICAL MOVEMENT
 LOS = CRITICAL MOVEMENT LEVEL OF SERVICE
 Del = CRITICAL MOVEMENT CONTROL DELAY
 V/C = CRITICAL MOVEMENT VOLUME-TO-CAPACITY RATIO

Year 2024 Total Traffic Conditions
 AM & PM Peak Hours
 Yamhill County, Oregon

Figure
 9

H:\27\27458 - Chehalem Heritage Trail Campground\report\figs\DWG\27458-Figure-001.dwg Sep 14, 2022 - 11:15am - mball Layout Tab: Total24

Turn Lane Analysis

The need for left- and right-turn lanes was evaluated at the site-access driveway under year 2024 total traffic conditions based on the turn lane criteria provided in the ODOT analysis procedures manual (APM – Reference 5) and supplemented by NCHRP Report 457: *Evaluating Intersection Improvements: An Engineering Study Guide* (Reference 8).

The results of the analysis indicate that traffic volumes at the site-access driveway will meet the vehicle volume criteria for a southbound left-turn lane during the weekday PM peak hour. The results also indicate that traffic volumes do not meet the vehicle volume criteria for a northbound right-turn lane; however, the APM indicates that if the intersection is in a rural area and is a connection to a public street, such as Hash Road, a right-turn lane is needed. This is also supported by additional criteria that considers special cases, such as the presence of geometric or safety concerns. Appendix "G" contains the left- and right-turn lane criteria and worksheets.

Sight Distance Evaluation

A preliminary sight distance evaluation was conducted at the site-access driveway based on guidance provided in *A Policy on Geometric Design of Highways and Streets* (AASHTO, Reference 9). Per AASHTO, minimum intersection sight distance (ISD) recommendations are determined by several factors, including the design speed of the respective roadways. The posted speed limit on OR-219 is 55 miles per hour (mph). Table 4 summarizes the minimum ISD recommendations for the site access driveway based on the posted speed limit.

Table 4: Minimum Intersection Sight Distance Recommendations

| Intersection | Posted Speed Limit | Minimum ISD Recommendations | | |
|----------------------|--------------------|--|-------------------------------|----------------------------|
| | | Case B1, Left Turn from the Minor Road | Case B2, Right Turn from Stop | Case B3, Crossing Maneuver |
| OR-219/Site Driveway | 55 MPH | 610 | 530 | 530 |

Field observations indicate that sight distance at the site access driveway could be provided per the minimum ISD recommendations shown in Table 4 (see below); however, sight distance should be confirmed following realignment of Hash Road. Landscaping, above ground utilities, and signing should be located and maintained along the site frontage in a manner that preserves adequate ISD for turning movements.



OR-219 (Facing South)



OR-219 (Facing North)

FINDINGS AND RECOMMENDATIONS

The results of this study indicate that the proposed campground can be constructed while maintaining acceptable traffic operations at the study intersection. Key findings of this analysis and our recommendations are discussed below.

Findings

- The study intersections meet their mobility targets today and in the future with and without the proposed development.
- A review of historical crash data did not reveal any trends or patterns that require mitigation associated with the proposed development.
- A review of the ODOT SPIS list indicates that there are no sites in the top 15% in the site vicinity.
- Traffic volumes in the PM peak hour meet the minimum threshold to require a separate southbound left-turn lane on OR-219.

Recommendations

- Install a separate southbound left-turn lane on OR-219 at the realigned NE Hash Road/site-access driveway per ODOT standards.
 - While left-turn volumes are low, they meet the vehicle volume criteria for a left-turn lane. In addition, the left-turn lane will improve safety by reducing the speed differential between the advancing through and left-turn vehicles.
- Install a separate northbound right-turn lane on OR-219 at the realigned NE Hash Road/site-access driveway per ODOT standards.
 - While the right-turn volumes are low, and do not meet the vehicle volume criteria, the right-turn lane will improve safety by reducing the speed differential between advancing through and right-turn movements.
- Landscaping, above ground utilities, and signing should be located and maintained along the site frontage and throughout the site in a manner that preserves adequate intersection sight distance for turning movements.

REFERENCES

1. Oregon Department of Transportation. *Oregon Highway Plan*. 1999.
2. Transportation Research Board. *Highway Capacity Manual*, 6th Edition. 2016.
3. Yamhill County. *Yamhill County Zoning Map*. 2022.
4. Yamhill County. *Yamhill County Transportation System Plan*. 2015.
5. Oregon Department of Transportation (DOT). *Analysis Procedures Manual, Version 2*. June 2022.
6. Oregon Department of Transportation. *OR 18: Newberg-Dundee Bypass Phase 2*. 2022.
7. Institute of Transportation Engineers. *Trip Generation Manual, 11th Edition*. September 2017.
8. National Cooperative Highway Research Program. NCHRP Report 457: Evaluating Intersection Improvements: An Engineering Study Guide. 2001.
9. American Association of State Highway and Transportation Officials. *A Policy on Geometric Design of Highways and Streets*. 2018.

APPENDIX

- A. Scoping Letter
- B. Traffic Counts
- C. Existing Traffic Conditions Worksheets
- D. ODOT Crash Data
- E. Year 2024 Background Traffic Conditions Worksheets
- F. Year 2024 Total Traffic Conditions Worksheets
- G. Left- and Right-Turn Lane Criteria and Worksheets

Appendix A: Scoping Letter

June 8, 2022

Project #: 27458.0

Arielle Ferber, PE
Oregon Department of Transportation, Region 2
455 Airport Road
Salem, Oregon 97031Lance Woods
Yamhill County Planning & Development
525 NE 4th Street
McMinnville, OR 97128

RE: Chehalem Heritage Trail Campground – Traffic Impact Study Scoping Letter

Dear Arielle and Lance,

This letter summarizes key assumptions and methodologies associated with preparing a traffic impact analysis (TIA) for the proposed Chehalem Heritage Trails Campground in Yamhill County. This letter includes information provided by Chehalem Park & Recreation District (CPRD) on the proposed campground, and preliminary scoping guidance provided by Yamhill County (County) and Oregon Department of Transportation (ODOT) staff.

Project Background

CPRD is proposing to develop the 90-acre site located east and west of OR 219 and north of the Willamette River into a public campground. Figure 1 illustrates the site vicinity map. The proposed development plan includes two phases: Phase 1 includes a 40-acre campground with 86 sites, including 69 standard sites, nine recreational vehicle (RV) pull-thru sites, and eight yurt sites. Phase 2 includes the potential development of the remaining 50-acres with ten primitive (walk-up/bike-in) campsites, nature trails, and a non-motorized boat launch and related facilities. *Attachment A contains the preliminary site plan.* Access to the campground will be provided by NE Hash Road which will be relocated approximately 250-feet south along OR 219 to align with an existing private driveway on the westside of the highway. Pending approval, build-out of Phase 1 is expected to occur in summer 2024. The build-out year for Phase 2 is not known at this time but for the purposes of the study, will be assumed to occur in 2024 as well.

Figure 1: Site Vicinity Map



Source: Google Earth Pro

The proposed campground site is currently zoned Exclusive Farm Use (EF-80), which allows the campground as a conditional use.¹ CPRD is proposing a zone change and comprehensive plan amendment to change the zoning to Parks, Recreation, Open Space District (PRO), which allows the campground as a permitted use.² In addition to the key assumptions and methodologies associated with preparing the TIA, this letter addresses the necessary approval criteria for the proposed zone change and comprehensive plan amendment in the Oregon Transportation Planning Rule (TPR).

Trip Generation

A trip generation estimate was prepared for the proposed campground based on information provided in the *Trip Generation Manual, 11th edition*, published by the Institute of Transportation Engineers (ITE - Reference 1). ITE land use code 416 (Campground/Recreational Vehicle Park) was used as a basis for the Phase 1 estimate. Given the nature of the potential future Phase 2 development, ITE land use code 411 (Public Park) was used as a basis for the estimate. Per ITE land use code 411, public parks can include boating facilities, hiking trails, and campsites. Table 1 summarizes the anticipated daily, weekday AM, and weekday PM peak hour trips for Phase 1 and Phase 2.

Table 1: Trip Generation Estimates

| Land Use | ITE Code | Size | Daily Trips ¹ | Weekday AM Peak Hour | | | Weekday PM Peak Hour | | |
|--------------------|----------|----------|--------------------------|----------------------|----------|-----------|----------------------|-----------|-----------|
| | | | | Total | In | Out | Total | In | Out |
| Campground/RV Park | 416 | 86 sites | 311 | 18 | 6 | 12 | 23 | 15 | 8 |
| Public Park | 411 | 50 Acres | 39 | 1 | 0 | 1 | 6 | 3 | 3 |
| Total | | | 350 | 19 | 6 | 13 | 29 | 18 | 11 |

1. ITE does not provide daily trip rates for land use code 416. Therefore, the daily rate was estimated based on a ratio of daily to weekday PM peak hour trips for ITE land use code 310 (Hotel).

Trip Distribution/Assignment

Trip distribution patterns will be developed for the proposed campground based on existing traffic patterns and the location of major trip origins and destinations in the study area. The site-generated trips shown in Table 1 will be distributed onto the study area roadways and assigned to the study intersection based on the trip distribution patterns.

Study Intersection

The study intersection was determined based on the anticipated trip generation shown in Table 1 and preliminary scoping guidance provided by County and ODOT staff. The TIA will evaluate site driveway, which is the OR 219/NE Hash Road intersection.

¹ Yamhill County Zoning Map: <https://www.yamhillcountymaps.com/>

² Yamhill County Zoning Ordinance: <https://www.co.yamhill.or.us/content/Planning-ordinances>

Traffic Volumes

Traffic counts will be conducted at the study intersection on a typical mid-week day (Tuesday through Thursday) during the morning (7:00 to 9:00 AM) and evening (4:00 to 6:00 PM) peak periods. Traffic volumes on OR 219 will be seasonally adjusted to 30th highest hour design volumes (30 HV) in accordance with the methodologies outlined in the ODOT *Analysis Procedures Manual* (APM – Reference 2). Based on a preliminary review, there are no Automatic Traffic Recorders (ATR) within the study area; however, there is one ATR (24-020) located on OR 219, approximately 8-miles to the south of the proposed campground. Information from this ATR will be used to develop a seasonal adjustment factor for the traffic analysis. Traffic volumes will not be adjusted for the ongoing COVID-19 pandemic due to application of the seasonal adjustments.

Study Periods

Pending approval, build-out of the proposed campground is expected to occur in summer 2024. Therefore, the TIA will include evaluation of the following study periods:

- Year 2022 Existing Traffic Conditions during the weekday AM and PM peak hours
- Year 2024 Background Traffic Conditions (without the proposed campground) during the weekday AM and PM peak hours
- Year 2024 Total Traffic Conditions (with full build-out of the proposed campground) during the weekday AM and PM peak hours

Analysis Tools and Methodology

The TIA will evaluate traffic operations at the study intersection based on the methodologies identified in the *Highway Capacity Manual, 6th Edition* (HCM – Reference 3). Synchro 11 will be used to evaluate traffic operations at the study intersection. Synchro 11 is a software tool designed to assist with operations analysis in accordance with HCM methodologies.

Mobility Target

Traffic operations at the study intersection will be evaluated based on the applicable mobility target identified in Table 6 of the *Oregon Highway Plan* (OHP – Reference 4). The OHP identifies mobility targets for all signalized and unsignalized intersections on OR 219 as well as policies that guide application of the mobility targets. Per Table 6 of the OHP, ODOT defines a maximum volume-to-capacity (v/c) ratio for the state and non-state approaches to the study intersection as 0.75.³

Transportation Planning Rule Analysis

As indicated above, the proposed campground is currently zoned Exclusive Farm Use (EF-80) and CPRD is proposing to change the zoning to Parks, Recreation, Open Space District (PRO). Per Oregon

³ This segment of OR 219 is classified as a District Highway, it is located outside the urban growth boundary of an incorporated city, and it is NOT designated as a freight route or an expressway.

Administrative Rule 660-012-0060, also known as the Transportation Planning Rule (TPR), a zone change and comprehensive plan amendment must not create an unmitigated significant effect on an existing or planned transportation system. If a significant effect is expected to occur, it must be mitigated within the planning horizon of the local Transportation System Plan. To determine whether a significant effect will occur, the trip generation associated with land uses allowed under the existing zoning was compared to those allowed under the proposed zoning.

DEVELOPMENT SCENARIOS

Development scenarios were prepared for the subject property with and without the proposed zone change and comprehensive plan amendment based on information provided in Yamhill County Zoning Ordinance Section 402 and 405.

- **Exclusive Farm Use (EF-80)** – Per Section 402, permitted uses within the EF-80 zone include farm uses, farm stands, facilities for processing farm crops, utility facilities necessary for public service, wineries, operations for the exploration of minerals and geothermal resources, public or private schools, churches and cemeteries, sites for the take off and landing of model aircraft, on-site filming, fire service facilities, a residential home, and agri-tourism and other commercial events. Based on an assessment of these uses and the location of the site (schools and churches are not allowed within 3-miles of an urban growth boundary), a reasonable worst case development scenario under the existing (EF-80) zoning is a winery with a 7,500 square-foot tasting room on the 90-acre property.
- **Parks, Recreation, Open Space District (PRO)** – Per Section 405, permitted uses within the PRO zone include parks, recreation areas, or open spaces, public campgrounds or picnic sites, historical, archaeological, or geological sites, public boat-launching and fishing facilities, public playlots, playgrounds, or playfields, public RV parks, golf courses (excluding miniature golf), driving ranges, and operations for the exploration of oil, natural gas, or geothermal resources. Based on an assessment of these uses, a reasonable worst case development scenario under the proposed (PRO) zoning is an 18-hole golf course on the 90-acre property.

TRIP GENERATION POTENTIAL

Trip generation estimates were prepared for the development scenarios described above based on information provided in ITE. ITE land use code 970 (Wine Tasting Room) was used to represent the winery and ITE land use code 430 (Golf Course) was used to represent the gold course. Table 2 summarizes the daily, weekday AM and weekday PM peak hour trips associated with the existing and proposed zoning designations.

Table 2: Trip Generation Estimate

| Land Use | ITE Code | Size | Daily Trips ¹ | Weekday AM Peak Hour | | | Weekday PM Peak Hour | | |
|--|----------|-------------|--------------------------|----------------------|------------|-----------|----------------------|----------|-----------|
| | | | | Total | In | Out | Total | In | Out |
| Existing Zoning | | | | | | | | | |
| Wine Tasting Room | 970 | 7,500 sq ft | 345 | 16 | 11 | 5 | 55 | 27 | 28 |
| Proposed Zoning | | | | | | | | | |
| Golf Course | 430 | 18 holes | 547 | 32 | 25 | 7 | 52 | 27 | 25 |
| Net New Trips (Proposed – Existing) | | | +202 | +16 | +14 | +2 | -3 | 0 | -3 |

ODOT has established a threshold for determining whether a proposed amendment is significant. Per Oregon Highway Plan Policy 1F.5, any proposed amendment that does not increase the average daily trips by more than 400 is not considered "significant". Based on the ODOT policy, we conclude that the proposed zone change does not represent a significant effect per the TPR.

Applicable Oregon Administrative Rule Criteria

Approval of the proposed zone change and comprehensive plan amendment is dependent in part upon meeting the criteria outlined in the TPR. Table 3 summarizes the criteria identified in the TPR and their applicability to the proposed zone change.

Table 3: Summary of Criteria in OAR 660-012-0060

| Section | Criteria | Applicable? |
|---------|--|-------------|
| 1 | Describes how to determine if a proposed land use action results in a significant effect. | Yes |
| 2 | Describes measures for complying with Criteria #1 where a significant effect is determined. | No |
| 3 | Describes measures for complying with Criteria #1 and #2 without assuring that the allowed land uses are consistent with the function, capacity and performance standards of the facility. | No |
| 4 | Determinations under Criteria #1, #2, and #3 are coordinated with other local agencies. | No |
| 5 | Indicates that the presence of a transportation facility shall not be the basis for an exception to allow development on rural lands. | No |
| 6 | Indicates that local agencies should credit developments that provide a reduction in trips. | No |
| 7 | Outlines requirements for a local street plan, access management plan, or future street plan. | No |
| 8 | Defines a mixed-use, pedestrian-friendly neighborhood. | No |
| 9 | A significant effect may not occur if the rezone is identified on the City's Comprehensive Plan and assumed in the adopted Transportation System Plan. | No |
| 10 | Agencies may consider measures other than vehicular capacity if within an identified multimodal mixed-use area (MMA). | No |
| 11 | Allows agencies to override the finding of a significant effect if the application meets the balancing test. | No |

As shown in Table 3, there are eleven criteria that apply to Plan and Land Use Regulation Amendments. Of these, Criterion 1 is applicable to the proposed land use action. This criterion is provided below in italics with our response shown in standard font.

OAR 660-12-0060(1) If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:

(a) Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);

(b) Change standards implementing a functional classification system; or

(c) Result in any of the effects listed in paragraphs (A) through (C) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.

(A) Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;

(B) Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or

(C) Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan.

Response: The proposed zone change and comprehensive plan amendment does not constitute a significant effect as defined by OHP Policy 1F.5. Therefore, the action is not expected to degrade the performance of the existing or planned transportation system. Further, no changes to ODOT or the County's functional street classification designations or standards are warranted by the change in designation. For these reasons, no significant affect would result from the proposed change and no additional analysis is required.

Planned Development

Please provide information on any planned developments that will impact site access.

Planned Improvements

Per 2015 Yamhill County Transportation System Plan (TSP – Reference 5), no improvements are planned along OR-219 within the site vicinity. To the north of the project site, ODOT completed Phase 1 of the Newberg-Dundee Bypass project in 2018 and Phase 2 is currently being designed and built.⁴ This project will expand OR 219 from 2 lanes to 4 lanes, starting about 500 feet north of NE Hash Road.

In addition to the planned improvements identified above, the TIA will evaluate the need for a northbound right-turn/deceleration lane and southbound left-turn lane along with other potential needs at the site driveway, such as an acceleration lane.

Next Steps

Please let us know if you have any questions as you are reviewing the proposed scoping assumptions. We look forward to your review.

⁴ <https://www.oregon.gov/odot/projects/pages/project-details.aspx?project=19909>

Sincerely,
KITTELSON & ASSOCIATES, INC.



Matt Bell
Associate Planner
503.535.7435
mbell@kittelson.com

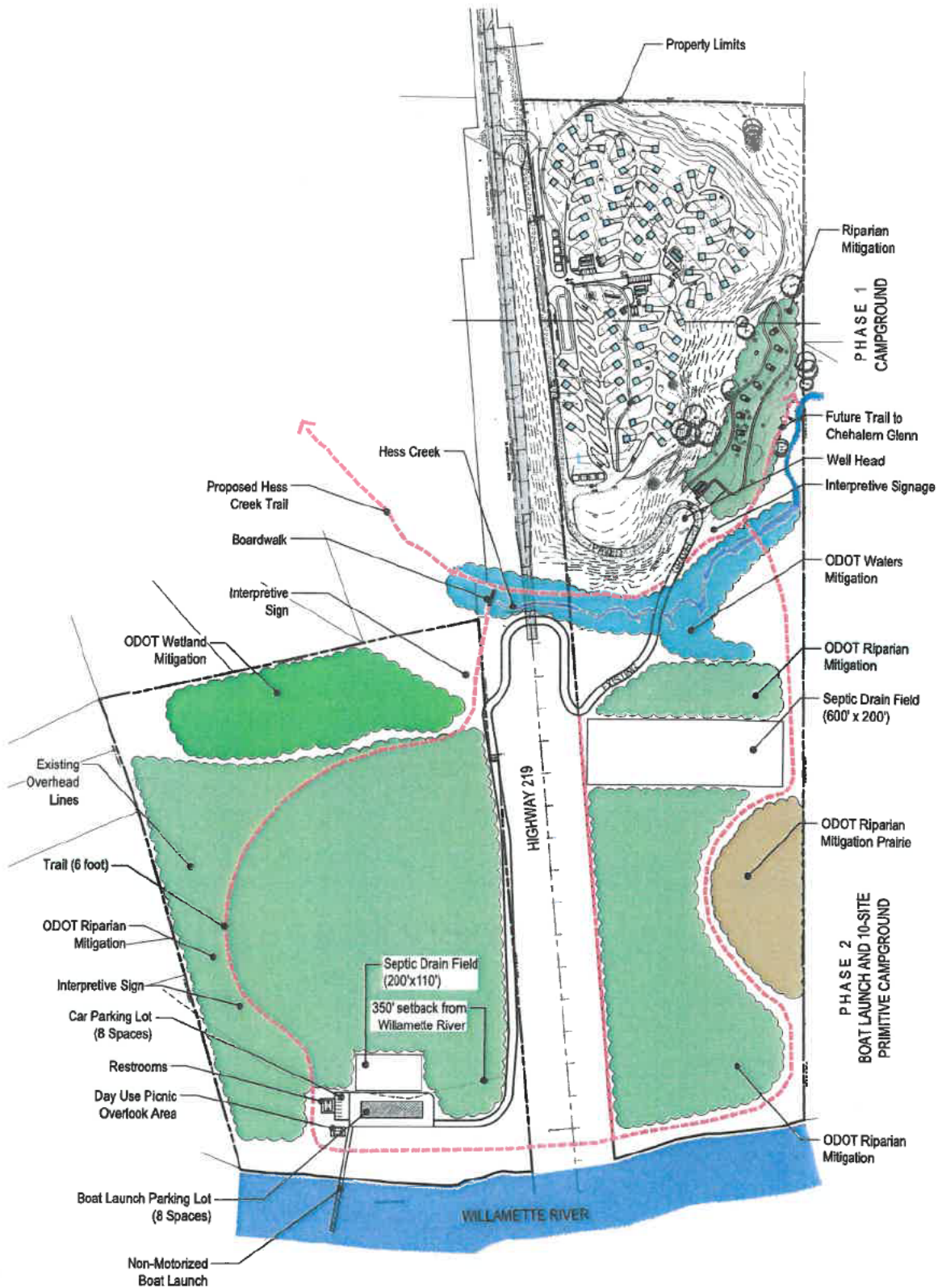
References

1. Institute of Transportation Engineers. *Trip Generation Manual, 11th Edition*. 2021.
2. Oregon Department of Transportation. *Analysis Procedures Manual – Version 2*. 2020
3. Transportation Research Board. *Highway Capacity Manual, 6th Edition*. 2016
4. Oregon Department of Transportation. *Oregon Highway Plan, 1999 Yamhill County, Transportation System Plan*. 2015.

Attachment A Preliminary Site Plan

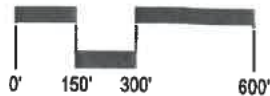
CPRD CHEHALEM HERITAGE TRAILS CAMPGROUND

05/20/2022



1 PHASE 1&2 DIAGRAM
PLAN

SCALE: 1" = 300'-0"

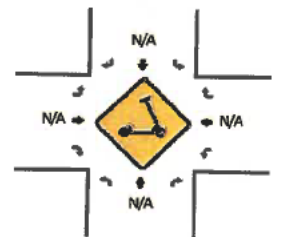
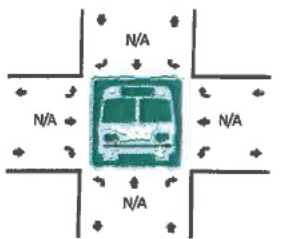
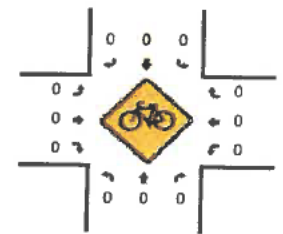
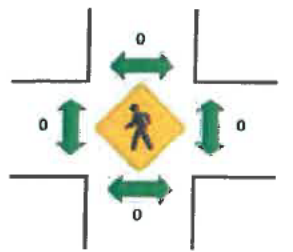
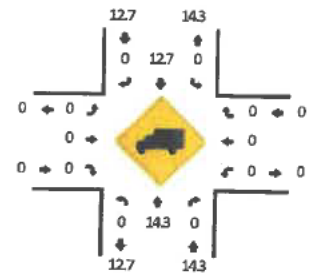
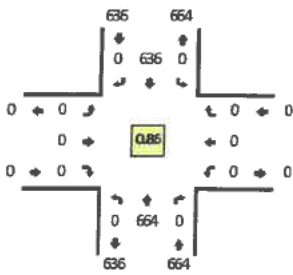


Appendix B: Traffic Counts

LOCATION: OR 219 -- NE Hash Rd
 CITY/STATE: Newberg, OR

QC JOB #: 15862501
 DATE: Thu, Jun 16 2022

Peak-Hour: 7:00 AM -- 8:00 AM
 Peak 15-Min: 7:30 AM -- 7:45 AM

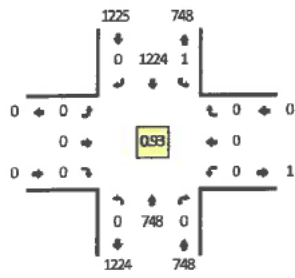


| 15-Min Count Period Beginning At | OR 219 (Northbound) | | | | OR 219 (Southbound) | | | | NE Hash Rd (Eastbound) | | | | NE Hash Rd (Westbound) | | | | Total | Hourly Totals | |
|----------------------------------|---------------------|------|-------|---|---------------------|------|-------|---|------------------------|------|-------|---|------------------------|------|-------|---|-------|---------------|--|
| | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | | | |
| 7:00 AM | 0 | 149 | 0 | 0 | 0 | 147 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 296 | | |
| 7:15 AM | 0 | 157 | 0 | 0 | 0 | 163 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 320 | | |
| 7:30 AM | 0 | 187 | 0 | 0 | 0 | 193 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 380 | | |
| 7:45 AM | 0 | 171 | 0 | 0 | 0 | 133 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 304 | 1300 | |
| 8:00 AM | 0 | 146 | 0 | 0 | 0 | 145 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 291 | 1295 | |
| 8:15 AM | 0 | 129 | 0 | 0 | 0 | 117 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 246 | 1221 | |
| 8:30 AM | 0 | 140 | 0 | 0 | 0 | 114 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 254 | 1095 | |
| 8:45 AM | 0 | 134 | 0 | 0 | 0 | 131 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 265 | 1056 | |
| Peak 15-Min Flowrates | Northbound | | | | Southbound | | | | Eastbound | | | | Westbound | | | | Total | | |
| | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | | | |
| All Vehicles | 0 | 748 | 0 | 0 | 0 | 772 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1520 | | |
| Heavy Trucks | 0 | 104 | 0 | 0 | 0 | 104 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 208 | | |
| Buses | | | | | | | | | | | | | | | | | | | |
| Pedestrians | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Bicycles | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Scoters | | | | | | | | | | | | | | | | | | | |

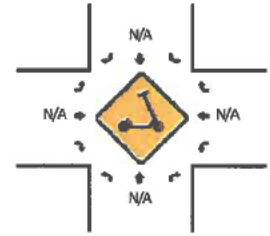
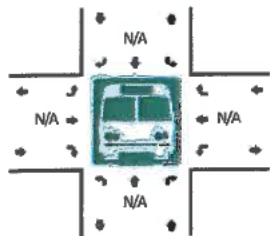
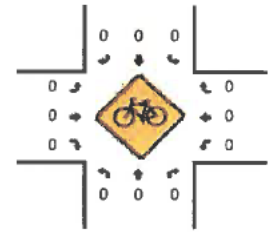
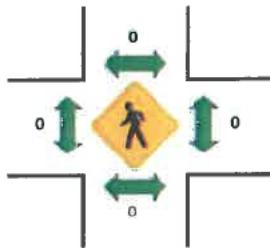
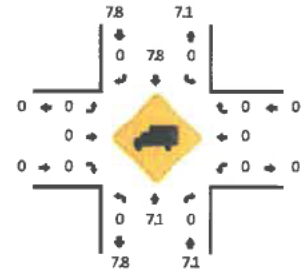
Comments:

LOCATION: OR 219 -- NE Hash Rd
 CITY/STATE: Newberg, OR

QC JOB #: 15862502
 DATE: Thu, Jun 16 2022



Peak-Hour: 4:15 PM -- 5:15 PM
 Peak 15-Min: 5:00 PM -- 5:15 PM



| 15-Min Count Period Beginning At | OR 219 (Northbound) | | | | OR 219 (Southbound) | | | | NE Hash Rd (Eastbound) | | | | NE Hash Rd (Westbound) | | | | Total | Hourly Totals |
|----------------------------------|---------------------|------|-------|---|---------------------|------|-------|---|------------------------|------|-------|---|------------------------|------|-------|---|-------|---------------|
| | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | | |
| 4:00 PM | 0 | 164 | 0 | 0 | 0 | 271 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 435 | |
| 4:15 PM | 0 | 170 | 0 | 0 | 0 | 295 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 465 | |
| 4:30 PM | 0 | 171 | 0 | 0 | 0 | 285 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 456 | |
| 4:45 PM | 0 | 199 | 0 | 0 | 0 | 321 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 520 | 1876 |
| 5:00 PM | 0 | 208 | 0 | 0 | 1 | 323 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 532 | 1973 |
| 5:15 PM | 0 | 173 | 0 | 0 | 0 | 283 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 456 | 1964 |
| 5:30 PM | 0 | 163 | 0 | 0 | 0 | 238 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 401 | 1909 |
| 5:45 PM | 0 | 150 | 0 | 0 | 0 | 218 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 368 | 1757 |
| Peak 15-Min Flowrates | Northbound | | | | Southbound | | | | Eastbound | | | | Westbound | | | | Total | |
| | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | Left | Thru | Right | U | | |
| All Vehicles | 0 | 832 | 0 | 0 | 4 | 1292 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2128 | |
| Heavy Trucks | 0 | 60 | 0 | 0 | 0 | 68 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 128 | |
| Buses | | | | | | | | | | | | | | | | | | |
| Pedestrians | | 0 | | | | 0 | | | | | 0 | | | 0 | | | 0 | |
| Bicycles | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | |
| Scooters | | | | | | | | | | | | | | | | | | |

Comments:

Memorandum

Date: 08/16/2022
To: Sean Andries
From: Alisa Hagemann
Job: Chehalem Cultural Center
Re: Schematic Design Cost Estimate and Summary

Below is a summary of revised schematic cost estimate from DCW, ABD Engineering (Audio/Visual Scope) and PLA (theater scope), attached (dated 08.15.22).

Items that have been added from the previous cost estimate:

- Fire sprinkler scope – full coverage does not appear to be included in this draft
- Additional structural support for hoist in the theater and auditorium
- Installation costs associated with the theater items (seating, infrastructure for stage, production lighting, and general theater lighting wiring)
- Roofing scope has been separated as an “add alternate” in revised report

The construction start date for all these projects is May 2023 (changing these dates could affect the escalation costs).

| Chehalem Cultural Center | |
|---|------------------------|
| | Totals |
| Performing Arts* | \$ 4,882,215.00 |
| Performing Arts base scope | \$ 4,189,386.00 |
| Theater Scope (from PLA) | \$ 469,780.00 |
| A/V scope (from ABD) | \$ 223,049.00 |
| *without roofing or meeting rooms | |
| Meeting Room | \$ 1,340,330.00 |
| AV estimate | \$ 82,278.00 |
| Structural Upgrades * | \$ 285,940.00 |
| *this cost may be reduced (explore options in DD phase) | |
| Roof Replacement* | \$ 818,929.00 |
| *this cost includes associated markup pricing | |
| Complete Building Cost | \$ 7,041,474.00 |



Chehalem Cultural Center
Performing Arts Center - Phase III

Chehalem Cultural Center Performing Arts Center - Phase III

Prepared for:



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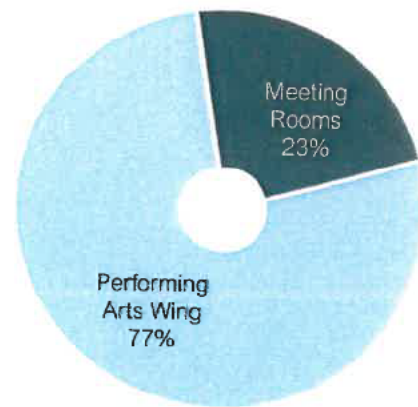
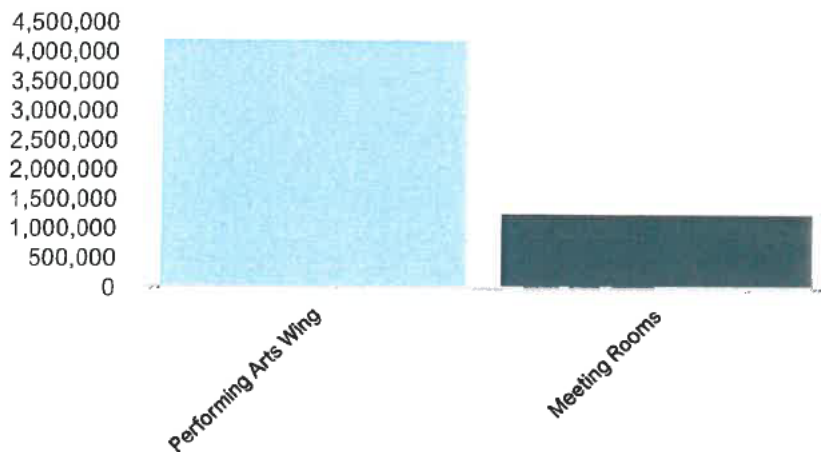
Chehalem Cultural Center Performing Arts Center - Phase III

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| 22 | Alternates |

Chehalem Cultural Center
 Performing Arts Center - Phase III

Overall Summary



| RECOMMENDED BUDGET | | | SF | \$/SF | TOTAL |
|----------------------------|--|--|--------|--------|-----------|
| Performing Arts Wing | | | 20,075 | 263.73 | 5,447,438 |
| Meeting Rooms | | | 15,885 | 263.73 | 4,189,386 |
| | | | 4,190 | 300.25 | 1,258,052 |
| ALTERNATES | | | | | TOTAL |
| Alternate 1: Roof Upgrades | | | | | 818,929 |

Chehalem Cultural Center Performing Arts Center - Phase III

Scope of Work

Project Scope Description

The intended design package consists of a multi-phase build out of the Chehalem Cultural Center located 415 E Sheridan St, Newberg, OR. The majority of the work will take place on the second floor, east of the ballroom. This area includes the theater, green room, restrooms, storage, movement studio, multi-purpose room and grand stair to the lobby below. The anticipated renovations consist of new fixed seats on the existing floor. This design utilizes the existing stage and involves an elevated green room behind with an ADA lift and stair to stage level.

Project Design

The cost report is based on the following documents along with other supplemental information:

- 01_CCC Architectural set, dated 7/14/2022
- 02_CCC Theater SD Structural Redlines (WDY), received 7/14/2022
- 03_CCC - Acoustic wall STC mark-up (ABD), dated 5/24/2022
- 04_CCC - Theater study (PLA), dated 6/15/2022
- 06_CCC MEP SD set-SEA NOTES, dated 7/14/2022

Procurement

The procurement method is traditional low bid procurement. For best pricing, a minimum of three General Contractor's should provide qualified bids. Each bid will represent a general contractor's best price for the project and associated alternates. Multiple bids for the same project can vary greatly. It is important for the Owner to carry a contingency to manage owner desired changes and unforeseen conditions.

Chehalem Cultural Center Performing Arts Center - Phase III

Basis of Estimate

Assumptions and Clarifications

This estimate is based on the following assumptions and clarifications:

- 1 Hazardous materials abatement is **NOT** included.
- 2 The majority of work will be performed during typical daytime hours.
- 3 Project locations will be made unoccupied during construction, but buildings will be continuously occupied.
- 4 **Excludes** jurisdiction fees and Owner's contingency.

Chehalem Cultural Center
Performing Arts Center - Phase III

Performing Arts Wing Summary

| | Substructure | Shell | Interiors | Services | Equipment & Furnishings | Special Construction & Demolition | General Requirements | Contingencies | Mark-ups | Escalation | |
|--|---|---------|-----------|-----------|-------------------------|-----------------------------------|----------------------|---------------|----------|------------|-----------|
| \$ | 190,038 | 367,304 | 775,866 | 1,103,074 | 60,575 | 255,566 | 206,432 | 520,759 | 966,636 | 156,506 | |
| Total Gross Area: 1,5,896 SF | | | | | | | | | | | |
| | | | | | | | % | \$/SF | | TOTAL | |
| A10 | Foundations | | | | | | 5% | 11.96 | | | 190,038 |
| A20 | Basement Construction | | | | | | 0% | 0.00 | | | 0 |
| A | Substructure | | | | | | 5% | 11.96 | | | 190,038 |
| B10 | Superstructure | | | | | | 9% | 23.12 | | | 367,304 |
| B20 | Exterior Enclosure | | | | | | 0% | 0.00 | | | 0 |
| B30 | Roofing | | | | | | 0% | 0.00 | | | 0 |
| B | Shell | | | | | | 9% | 23.12 | | | 367,304 |
| C10 | Interior Construction | | | | | | 5% | 13.94 | | | 221,459 |
| C20 | Stairways | | | | | | 3% | 7.87 | | | 125,000 |
| C30 | Interior Finishes | | | | | | 10% | 27.03 | | | 429,408 |
| C | Interiors | | | | | | 19% | 46.84 | | | 775,866 |
| D10 | Conveying Systems | | | | | | 1% | 3.15 | | | 50,000 |
| D20 | Plumbing Systems | | | | | | 2% | 4.95 | | | 78,670 |
| D30 | Heating, Ventilation & Air Conditioning | | | | | | 11% | 30.15 | | | 478,911 |
| D40 | Fire Protection | | | | | | 1% | 3.83 | | | 60,775 |
| D50 | Electrical Lighting, Power & Communications | | | | | | 10% | 27.37 | | | 434,719 |
| D | Services | | | | | | 26% | 69.44 | | | 1,103,074 |
| E10 | Equipment | | | | | | 1% | 2.35 | | | 37,330 |
| E20 | Furnishings | | | | | | 1% | 1.46 | | | 23,245 |
| E | Equipment & Furnishings | | | | | | 1% | 3.81 | | | 60,575 |
| F10 | Special Construction | | | | | | 0% | 0.00 | | | 0 |
| F20 | Selective Demolition | | | | | | 6% | 16.09 | | | 255,566 |
| F | Special Construction & Demolition | | | | | | 6% | 16.09 | | | 255,566 |
| Direct Building Elemental Costs | | | | | | | 66% | 173.27 | | | 2,752,424 |
| Z10 | General Requirements | | | | | | 7.50% | 5% | 13.00 | | 206,432 |
| Building Elemental Cost including General Requirements | | | | | | | 71% | 186.27 | | | 2,958,856 |
| Z20 | Design Contingency | | | | | | 12.00% | 8% | 22.35 | | 355,063 |
| Z21 | Construction Contingency | | | | | | 5.00% | 4% | 10.43 | | 165,696 |
| Building Elemental Cost including Contingencies | | | | | | | 83% | 219.05 | | | 3,479,614 |
| Z30 | General Conditions | | | | | | 7.00% | 6% | 15.33 | | 243,573 |
| Z31 | Subcontractor Default Insurance (OR) | | | | | | 1.75% | 2% | 4.10 | | 65,156 |
| Z32 | Corporate Tax (OR) | | | | | | 0.57% | 0% | 1.25 | | 19,834 |
| Z33 | Liability Insurance | | | | | | 1.00% | 1% | 2.19 | | 34,796 |
| Z34 | Payment & Performance Bond | | | | | | 1.00% | 1% | 2.19 | | 34,796 |
| Z35 | Overhead & Profit Fee | | | | | | 4.00% | 4% | 9.76 | | 155,111 |
| Building Construction Cost Before Escalation | | | | | | | 96% | 253.88 | | | 4,082,379 |
| Z40 | Escalation to Start Date (May 2023) | | | | | | 3.88% | 4% | 9.85 | | 156,506 |
| Recommended Budget | | | | | | | 100% | 263.73 | | | 4,238,885 |

Chehalem Cultural Center
Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|---|----------|-----------|-----------|---------|
| | Quantity | Unit | Rate | Total |
| Areas | | | | |
| | 15,885 | Total GSF | | |
| Performing Arts Wing - Level 1 | 4,835 | SF | | |
| Performing Arts Wing - Level 2 | 11,050 | SF | | |
| A10 Foundations | | | | |
| | 15,885 | SF | 11.96 | 190,038 |
| A1010 Standard Foundations | | | | |
| | 15,885 | SF | 4.80 | 68,230 |
| Over excavate - machine and hand dig incl. haul and dispose | 51 | CY | 310.00 | 15,810 |
| Base aggregates, assume | 17 | CY | 120.00 | 2,040 |
| Spread footing, new | 6 | CY | 1,200.00 | 7,200 |
| Spread footing, expand existing | 12 | LOC | 1,850.00 | 22,200 |
| Anchor, existing footings | 96 | EA | 180.00 | 17,280 |
| GPR Scanning | 2 | DYs | 1,850.00 | 3,700 |
| A1030 Slab On Grade | | | | |
| | 15,885 | SF | 7.67 | 121,808 |
| Slab on grade - patch and repair as required, allow | 4,835 | SF | 1.45 | 7,011 |
| Slab on grade - new, 4" thk. | 910 | SF | 16.50 | 15,015 |
| Epoxy dowels, existing slab | 500 | EA | 180.00 | 90,045 |
| Rigid insulation, 2" foam plastic (R10) | 910 | SF | 3.75 | 3,413 |
| Vapor barrier | 910 | SF | 2.00 | 1,820 |
| Miscellaneous concrete specialties | 910 | SF | 4.00 | 3,640 |
| Allowance for blockouts | 910 | SF | 0.95 | 865 |
| A20 Basement Construction | | | | |
| | 15,885 | SF | | |
| No work anticipated | | | | NIC |
| B10 Superstructure | | | | |
| | 15,885 | SF | 23.12 | 367,304 |
| B1010 Floor Construction | | | | |
| | 15,885 | SF | 23.12 | 367,304 |
| Floor leveling, as required, allow- surface compound per acoustic | 11,050 | SF | 4.00 | 44,200 |
| Sheathing, plywood | 2,741 | SF | 5.50 | 15,076 |
| Infill floor - stage area | 95 | SF | 33.20 | 3,154 |
| Stage extension | 67 | SF | 70.00 | 4,690 |
| Ramps at movement studio | 25 | SF | 85.00 | 2,125 |
| Shear wall, 10" thk. assume | 300 | SF | 120.00 | 36,000 |
| Column - posts, wood | 228 | LF | 80.00 | 18,240 |
| Beam - HSS16x4, stair stringer | 1.01 | TN | 11,500.00 | 11,601 |
| Beam - steel (assume 20 lb./lf) | 0.75 | TN | 11,500.00 | 8,625 |
| Beam - GLB | 95 | LF | 95.00 | 9,025 |
| Beam - upgrade existing joist to beam connections | 50 | LF | 68.00 | 3,400 |
| Joists - 16" LVL, new | 723 | LF | 14.85 | 10,729 |

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Chehalem Cultural Center
 Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|--|----------|------|-----------|--------|
| | Quantity | Unit | Rate | Total |
| Joists - 16" LVL, sistered to existing | 198 | LF | 21.20 | 4,198 |
| Epoxy dowels, shear wall | 300 | EA | 210.00 | 63,000 |
| Rough carpentry and blocking, allow | 15,885 | SF | 3.10 | 49,244 |
| Misc. plates and connections | 1 | LS | 7,500.00 | 7,500 |
| Wall penetrations, allow | 1 | LS | 12,000.00 | 12,000 |
| Firestopping, allow | 1 | LS | 7,500.00 | 7,500 |
| Temp. shoring, allow | 1 | LS | 20,000.00 | 20,000 |
| Structural support - theater equipment assume 15 LB/LF | 3 | TN | 11,500.00 | 31,999 |
| Misc. plates and connections, theater equipment | 1 | LS | 5,000.00 | 5,000 |
| B20 Exterior Enclosure | | | | |
| | 15,885 | SF | | |
| B2010 Exterior Walls | | | | |
| | 15,885 | SF | | |
| No work anticipated | | | | NIC |
| B2020 Exterior Windows | | | | |
| | 15,885 | SF | | |
| No work anticipated | | | | NIC |
| B2030 Exterior Doors | | | | |
| | 15,885 | SF | | |
| No work anticipated | | | | NIC |

Chehalem Cultural Center
Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|--|----------|------|-----------|------------------|
| | Quantity | Unit | Rate | Total |
| B30 Roofing | | | | |
| | 15,885 | SF | | |
| B3020 Roof Openings | | | | |
| | 15,885 | SF | | |
| Roof hatch and access ladder | | | | <i>see below</i> |
| C10 Interior Construction | | | | |
| | 15,885 | SF | 13.94 | 221,459 |
| C1010 Partitions | | | | |
| | 15,885 | SF | 10.21 | 162,260 |
| Interior partitions | 3,756 | SF | 18.50 | 69,486 |
| Operable partition, allow | 20 | LF | 1,000.00 | 20,000 |
| Shaft wall for lift | 480 | SF | 28.00 | 13,440 |
| Acoustic wall treatments, with furring | | | | |
| STC 35-40 | 150 | SF | 16.33 | 2,450 |
| STC 45 | 2,160 | SF | 21.00 | 45,351 |
| STC 50 | 264 | SF | 23.33 | 6,159 |
| STC 60 | 192 | SF | 27.99 | 5,375 |
| C1020 Interior Doors | | | | |
| | 15,885 | SF | 2.22 | 35,250 |
| HM - single | 10 | EA | 3,000.00 | 30,000 |
| HM - double | 1 | EA | 5,250.00 | 5,250 |
| C1030 Fittings | | | | |
| | 15,885 | SF | 1.51 | 23,989 |
| Wayfinding - allow | 15,885 | SF | 1.00 | 15,885 |
| Corner guards - allow | 1 | LS | 2,500.00 | 2,500 |
| Toilet and bath accessories | 3 | EA | 950.00 | 2,850 |
| Mirrors | 3 | EA | 350.00 | 1,050 |
| Duct cover/soffit | 52 | LF | 32.00 | 1,664 |
| C20 Stairways | | | | |
| | 15,885 | SF | 7.87 | 125,000 |
| C2010 Stair Construction | | | | |
| | 15,885 | SF | 7.87 | 125,000 |
| Feature stair | | | | |
| HSS - curved | 1 | FLT | 75,000.00 | 75,000 |
| Handrails and balustrades | 90 | LF | 400.00 | 36,000 |
| Egress stair | | | | |
| Wood | 1 | FLT | 10,000.00 | 10,000 |
| Handrails and balustrades | 20 | LF | 200.00 | 4,000 |

Chehalem Cultural Center
 Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|--|---------------|-----------|--------------|----------------|
| | Quantity | Unit | Rate | Total |
| C30 Interior Finishes | 15,885 | SF | 27.03 | 429,408 |
| C3010 Wall Finishes | 15,885 | SF | 3.03 | 48,078 |
| Paint - new partitions | 6,949 | SF | 1.85 | 12,855 |
| Paint - existing partitions | 8,147 | SF | 1.85 | 15,073 |
| Wall protection , allow | 1 | LS | 3,500.00 | 3,500 |
| Acoustic wall panel | 555 | SF | 30.00 | 16,650 |
| C3020 Floor Finishes | 15,885 | SF | 8.98 | 142,666 |
| Carpet and pad | 1,124 | SF | 6.50 | 7,306 |
| Hardwood | 5,575 | SF | 18.00 | 100,350 |
| Resilient flooring | 982 | SF | 8.50 | 8,347 |
| Match existing, allow | 8,204 | SF | 3.25 | 26,663 |
| Floating - dance/impact flooring | | | | NIC |
| C3030 Ceiling Finishes | 15,885 | SF | 15.02 | 238,664 |
| Patch and repair existing as required, allow | 15,885 | SF | 2.20 | 34,947 |
| Acoustic panels | 1,395 | SF | 22.50 | 31,388 |
| ACT | 519 | SF | 8.50 | 4,412 |
| Gypsum, painted | 4,206 | SF | 10.50 | 44,163 |
| Tectum 2" furred panels | 4,006 | SF | 30.00 | 120,180 |
| Acoustical sealant - mechanical room | 715 | SF | 5.00 | 3,575 |
| D10 Conveying Systems | 15,885 | SF | 3.15 | 50,000 |
| D1010 Elevators & Lifts | 15,885 | SF | 3.15 | 50,000 |
| Passenger lift | 1 | LS | 40,000.00 | 40,000 |
| Steel supports at lift | 1 | LS | 10,000.00 | 10,000 |
| D20 Plumbing Systems | 15,885 | SF | 4.95 | 78,670 |
| D2010 Plumbing Fixtures | 15,885 | SF | 1.04 | 16,590 |
| Water closets | 3 | EA | 1,850.00 | 5,550 |
| Lavatories - ADA | 3 | EA | 1,280.00 | 3,840 |
| Sinks - counter set | 3 | EA | 1,250.00 | 3,750 |
| Floor drains | 3 | EA | 1,150.00 | 3,450 |

Chehalem Cultural Center
 Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|---|---------------|-----------|--------------|----------------|
| | Quantity | Unit | Rate | Total |
| D2020 Domestic Water Distribution | 15,885 | SF | 1.94 | 30,740 |
| Pipes and fittings | 360 | LF | 58.00 | 20,880 |
| Insulation | 360 | LF | 6.00 | 2,160 |
| Mixing valve - allow | 1 | EA | 7,700.00 | 7,700 |
| D2030 Sanitary Waste | 15,885 | SF | 1.97 | 31,340 |
| Connection to existing | 1 | LS | 3,500.00 | 3,500 |
| Vent pipe and fittings | 480 | LF | 52.00 | 24,960 |
| Insulation | 480 | LF | 6.00 | 2,880 |
| D30 Heating, Ventilation & Air Conditioning | 15,885 | SF | 30.15 | 478,911 |
| D3020 Heat Generating Systems | 15,885 | SF | 19.70 | 312,883 |
| <i>Heat pumps incl. condensate, valves, isolation pad and connections</i> | | | | |
| Water source heat pump - 2.5 ton | 2 | EA | 4,719.75 | 9,440 |
| Water source heat pump - 5 ton | 1 | EA | 7,787.50 | 7,788 |
| Water source heat pump - 10 ton | 1 | EA | 13,587.00 | 13,587 |
| Mini split system | 1 | EA | 4,620.00 | 4,620 |
| S/R ductwork | 14,614 | LBS | 13.10 | 191,446 |
| Air ventilation system - existing, clean only | 15,885 | SF | 1.80 | 28,593 |
| Exhaust fan incl. damper | 3 | EA | 3,950.00 | 11,850 |
| Spring vibration isolation hangers - mechanical room | 100 | EA | 180.00 | 18,000 |
| Piping systems | 180 | LF | 42.00 | 7,560 |
| Auxiliary equipment | 1 | LS | 10,000.00 | 10,000 |
| Equipment and piping insulation | 1 | LS | 10,000.00 | 10,000 |
| D3060 Controls and Instrumentation | 15,885 | SF | 9.50 | 150,908 |
| Building automation systems | 15,885 | SF | 9.50 | 150,908 |
| D3070 Systems Testing & Balancing | 15,885 | SF | 0.95 | 15,120 |
| Piping systems testing and balancing | 40 | HR | 126.00 | 5,040 |
| Air systems testing and balancing | 80 | HR | 126.00 | 10,080 |

Chehalem Cultural Center
 Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|---|---------------|-----------|--------------|----------------|
| | Quantity | Unit | Rate | Total |
| D40 Fire Protection | 15,885 | SF | 3.83 | 60,775 |
| D4010 Sprinklers | 15,885 | SF | 3.83 | 60,775 |
| Modifications as required | 11,050 | SF | 5.50 | 60,775 |
| D50 Electrical Lighting, Power & Communications | 15,885 | SF | 27.37 | 434,719 |
| D5010 Electrical Service & Distribution | 15,885 | SF | 3.06 | 48,625 |
| Branch circuit panel | 1 | EA | 8,000.00 | 8,000 |
| Conduit and wiring to circuit panels | 140 | LF | 110.00 | 15,400 |
| Receptacles | 49 | EA | 475.00 | 23,275 |
| Junction boxes | 3 | EA | 650.00 | 1,950 |
| D5020 Lighting & Branch Wiring | 15,885 | SF | 17.81 | 282,841 |
| Misc. theater equipment installation incl. raceway, and wiring | 3,070 | SF | 14.79 | 45,413 |
| Branch wiring and devices for lighting fixtures - modifications as required | 15,885 | SF | 4.50 | 71,483 |
| Lighting fixtures | | | | |
| A1 - 4' linear, surface mtd. | 6 | EA | 450.00 | 2,700 |
| A2 - 4' linear, surface mtd. | 4 | EA | 475.00 | 1,900 |
| B - 2' vanity, surface mtd. | 3 | EA | 410.00 | 1,230 |
| C - 4' linear, suspended | 25 | EA | 650.00 | 16,250 |
| D - 6" LED | 3 | EA | 475.00 | 1,425 |
| D2 - 6" LED | 18 | EA | 500.00 | 9,000 |
| F - ceiling sconce | 8 | EA | 600.00 | 4,800 |
| G - track light, 14' | 98 | EA | 300.00 | 29,400 |
| G - track | 196 | LF | 65.00 | 12,740 |
| Theater lighting - by others | | | | NIC |
| Lighting controls | 12,815 | SF | 6.75 | 86,501 |
| Room controller | | | | incl. above |
| Wall station | | | | incl. above |
| Photo cell | | | | incl. above |
| Occupancy sensor | | | | incl. above |
| D5030 Communications & Security | 15,885 | SF | 6.50 | 103,253 |
| Fire alarm systems, modifications as required | 15,885 | SF | 2.50 | 39,713 |
| Tele/data inc. cabling | 15,885 | SF | 4.00 | 63,540 |

Chehalem Cultural Center
 Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|---|---------------|-----------|--------------|----------------|
| | Quantity | Unit | Rate | Total |
| E10 Equipment | 15,885 | SF | 2.35 | 37,330 |
| E1010 Commercial Equipment | 15,885 | SF | 2.35 | 37,330 |
| AV equipment - by others | | | | NIC |
| AV infrastructure - conduit and pull string | 15,885 | SF | 2.35 | 37,330 |
| E1020 Institutional Equipment | 15,885 | SF | | |
| Theater equipment - by others | | | | NIC |
| E20 Furnishings | 15,885 | SF | 1.46 | 23,245 |
| E2010 Fixed Furnishings | 15,885 | SF | 1.46 | 23,245 |
| Fixed casework - PLAM top | 31 | LF | 350.00 | 10,850 |
| Blackout shades | 438 | SF | 28.30 | 12,395 |
| F10 Special Construction | 15,885 | SF | | |
| No work anticipated | | | | NIC |
| F20 Selective Demolition | 15,885 | SF | 16.09 | 255,566 |
| F2010 Building Elements Demolition | 15,885 | SF | 16.09 | 255,566 |
| Area protection - existing elements to remain, second floor | 4,835 | SF | 1.50 | 7,253 |
| Area protection - existing elements to remain, first floor | 11,050 | SF | 2.50 | 27,625 |
| Area protection - construction access | 1 | LS | 3,500.00 | 3,500 |
| Architectural | | | | |
| Ceiling finish, as required (allow) | 15,885 | SF | 0.50 | 7,943 |
| Floor finish, as required (allow) | 15,885 | SF | 0.50 | 7,943 |
| Roof access hatch and ladder, relocate | 1 | LS | 3,500.00 | 3,500 |
| Floor - shiplap sheathing | 2,276 | SF | 3.10 | 7,056 |
| Interior door - single | 4 | EA | 120.00 | 480 |
| Interior partitions | 3,420 | SF | 3.50 | 11,970 |
| Lath and plaster, prep framing for new finish - auditorium | 1,404 | SF | 6.50 | 9,126 |
| Stairs | 81 | SF | 20.00 | 1,620 |
| Slab for new footings | 910 | SF | 24.40 | 22,204 |

Chehalem Cultural Center
 Performing Arts Center - Phase III

| Performing Arts Wing | | | | |
|--|----------|------|------|--------|
| | Quantity | Unit | Rate | Total |
| Trade demolition - mechanical, as required | 15,885 | SF | 4.50 | 71,483 |
| Trade demolition - electrical, as required | 15,885 | SF | 3.15 | 50,038 |
| Trade demolition - plumbing, as required | 15,885 | SF | 1.50 | 23,828 |
| F2020 Hazardous Components Abatement | 15,885 | SF | | |
| No work anticipated | | | | NIC |

Chehalem Cultural Center
Performing Arts Center - Phase III

Meeting Rooms Summary

| | Substructure | Shell | Interiors | Services | Equipment & Furnishings | Special Construction & Demolition | General Requirements | Contingencies | Mark-ups | Escalation |
|---|--|---------|-----------|----------|-------------------------|-----------------------------------|----------------------|---------------|------------------|------------|
| \$ | 179,869 | 106,071 | 177,341 | 233,336 | 16,304 | 79,910 | 59,462 | 192,618 | 290,276 | 46,998 |
| Total Gross Area: 4,190 SF | | | | | | | | | | |
| | | | | | | | % | S/SF | TOTAL | |
| A10 | Foundations | | | | | | 14% | 42.93 | 179,869 | |
| A20 | Basement Construction | | | | | | 0% | 0.00 | 0 | |
| A | Substructure | | | | | | 14% | 42.93 | 179,869 | |
| B10 | Superstructure | | | | | | 8% | 25.32 | 106,071 | |
| B20 | Exterior Enclosure | | | | | | 0% | 0.00 | 0 | |
| B30 | Roofing | | | | | | 0% | 0.00 | 0 | |
| B | Shell | | | | | | 8% | 25.32 | 106,071 | |
| C10 | Interior Construction | | | | | | 9% | 25.92 | 108,597 | |
| C20 | Stairways | | | | | | 0% | 0.00 | 0 | |
| C30 | Interior Finishes | | | | | | 5% | 16.41 | 68,744 | |
| C | Interiors | | | | | | 14% | 42.32 | 177,341 | |
| D10 | Conveying Systems | | | | | | 0% | 0.00 | 0 | |
| D20 | Plumbing Systems | | | | | | 0% | 0.00 | 0 | |
| D30 | Heating, Ventilation & Air Conditioning | | | | | | 10% | 30.69 | 128,588 | |
| D40 | Fire Protection | | | | | | 0% | 0.00 | 0 | |
| D50 | Electrical Lighting, Power & Communications | | | | | | 8% | 25.00 | 104,748 | |
| D | Services | | | | | | 19% | 58.69 | 233,336 | |
| E10 | Equipment | | | | | | 1% | 2.00 | 8,380 | |
| E20 | Furnishings | | | | | | 1% | 1.89 | 7,924 | |
| E | Equipment & Furnishings | | | | | | 1% | 3.89 | 16,304 | |
| F10 | Special Construction | | | | | | 0% | 0.00 | 0 | |
| F20 | Selective Demolition | | | | | | 6% | 19.07 | 79,910 | |
| F | Special Construction & Demolition | | | | | | 6% | 19.07 | 79,910 | |
| Direct Building Elemental Costs | | | | | | | 63% | 189.22 | 792,831 | |
| Z10 | General Requirements | | | | | 7.50% | 5% | 14.19 | 59,462 | |
| Building Elemental Cost including General Requirements | | | | | | | 68% | 203.41 | 852,293 | |
| Z20 | Design Contingency | | | | | 12.00% | 8% | 24.41 | 102,275 | |
| Z21 | Construction Contingency | | | | | 5.00% | 7% | 21.56 | 90,343 | |
| Building Elemental Cost including Contingencies | | | | | | | 83% | 249.38 | 1,044,911 | |
| Z30 | General Conditions | | | | | 7.00% | 6% | 17.46 | 73,144 | |
| Z31 | Subcontractor Default Insurance (OR) | | | | | 1.75% | 2% | 4.67 | 19,566 | |
| Z32 | Corporate Tax (OR) | | | | | 0.57% | 0% | 1.42 | 5,956 | |
| Z33 | Liability Insurance | | | | | 1.00% | 1% | 2.49 | 10,449 | |
| Z34 | Payment & Performance Bond | | | | | 1.00% | 1% | 2.49 | 10,449 | |
| Z35 | Overhead & Profit Fee | | | | | 4.00% | 4% | 11.12 | 46,579 | |
| Building Construction Cost Before Escalation | | | | | | | 96% | 289.03 | 1,211,064 | |
| Z40 | Escalation to Start Date (May 2023) | | | | | 3.88% | 4% | 11.22 | 46,998 | |
| Recommended Budget | | | | | | | 100% | 300.25 | 1,258,062 | |

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Chehalem Cultural Center
Performing Arts Center - Phase III

| Meeting Rooms | | | | |
|---|----------|-----------|----------|---------|
| | Quantity | Unit | Rate | Total |
| Areas | | | | |
| | 4,190 | Total GSF | | |
| Meeting rooms - Level 1 | 2,095 | SF | | |
| Meeting rooms - Level 2 | 2,095 | SF | | |
| A10 Foundations | | | | |
| | 4,190 | SF | 42.93 | 179,869 |
| A1010 Standard Foundations | | | | |
| | 4,190 | SF | 7.26 | 30,410 |
| Over excavate - machine and hand dig incl. haul and dispose | 36 | CY | 310.00 | 11,160 |
| Base aggregates, assume | 12 | CY | 120.00 | 1,440 |
| Spread footing, new | 3 | CY | 1,200.00 | 3,600 |
| Spread footing, expand existing | 4 | LOC | 1,850.00 | 7,400 |
| Anchor, existing footings | 32 | EA | 155.00 | 4,960 |
| GPR Scanning | 1 | DY | 1,850.00 | 1,850 |
| A1030 Slab On Grade | | | | |
| | 4,190 | SF | 35.67 | 149,459 |
| Slab on grade - patch and repair as required, allow | 2,095 | SF | 1.45 | 3,038 |
| Slab on grade - new, 4" thk. | 4,190 | SF | 16.50 | 69,135 |
| Epoxy dowels, existing slab | 391 | EA | 83.00 | 32,453 |
| Rigid insulation, 2" foam plastic (R10) | 4,190 | SF | 3.75 | 15,713 |
| Vapor barrier | 4,190 | SF | 2.00 | 8,380 |
| Miscellaneous concrete specialties | 4,190 | SF | 4.00 | 16,760 |
| Allowance for blockouts | 4,190 | SF | 0.95 | 3,981 |
| A20 Basement Construction | | | | |
| | 4,190 | SF | | |
| No work anticipated | | | | NIC |
| B10 Superstructure | | | | |
| | 4,190 | SF | 25.32 | 106,071 |
| B1010 Floor Construction | | | | |
| | 4,190 | SF | 25.32 | 106,071 |
| Floor leveling as required, allow | 2,095 | SF | 4.00 | 8,380 |
| Sheathing, plywood | 1,856 | SF | 5.50 | 10,208 |
| Column - posts, wood | 84 | LF | 80.00 | 6,720 |
| Beam - GLB | 100 | LF | 95.00 | 9,500 |
| Beam - upgrade existing joist to beam connections | 75 | LF | 68.00 | 5,100 |
| Joists - 16" LVL, sistered to existing | 1,520 | LF | 21.20 | 32,213 |
| Rough carpentry and blocking, allow | 4,190 | SF | 5.00 | 20,950 |
| Wall penetrations, allow | 1 | LS | 8,000.00 | 8,000 |
| Firestopping, allow | 1 | LS | 5,000.00 | 5,000 |
| B1020 Roof Construction | | | | |
| | 4,190 | SF | | |
| No work anticipated | | | | NIC |

Chehalem Cultural Center
 Performing Arts Center - Phase III

| Meeting Rooms | | | | |
|--|----------|------|----------|---------|
| | Quantity | Unit | Rate | Total |
| B20 Exterior Enclosure | | | | |
| | 4,190 | SF | | |
| B2010 Exterior Walls | 4,190 | SF | | |
| No work anticipated | | | | NIC |
| B2020 Exterior Windows | 4,190 | SF | | |
| No work anticipated | | | | NIC |
| B2030 Exterior Doors | 4,190 | SF | | |
| No work anticipated | | | | NIC |
| B30 Roofing | | | | |
| | 4,190 | SF | | |
| No work anticipated | | | | NIC |
| C10 Interior Construction | | | | |
| | 4,190 | SF | 25.92 | 108,697 |
| C1010 Partitions | 4,190 | SF | 22.05 | 92,407 |
| Interior partitions | 732 | SF | 18.50 | 13,542 |
| Acoustic wall treatments, with furring | | | | |
| STC 45 | 456 | SF | 21.00 | 9,574 |
| STC 50 | 552 | SF | 23.33 | 12,877 |
| STC 60 | 372 | SF | 27.99 | 10,414 |
| Operable partitions, allow | 46 | LF | 1,000.00 | 46,000 |
| C1020 Interior Doors | 4,190 | SF | 2.68 | 11,250 |
| HM - single | 2 | EA | 3,000.00 | 6,000 |
| HM - double | 1 | EA | 5,250.00 | 5,250 |
| C1030 Fittings | 4,190 | SF | | 4,940 |
| Wayfinding - allow | 4,190 | SF | 1.00 | 4,190 |
| Corner guards - allow | 1 | LS | 750.00 | 750 |
| C20 Stairways | | | | |
| | 4,190 | SF | | |
| No work anticipated | | | | NIC |

Chehalem Cultural Center
Performing Arts Center - Phase III

| Meeting Rooms | | | | |
|--|----------|------|----------|---------|
| | Quantity | Unit | Rate | Total |
| C30 Interior Finishes | 4,190 | SF | 16.44 | 68,744 |
| C3010 Wall Finishes | 4,190 | SF | 1.64 | 6,880 |
| Paint partitions - new partitions | 1,354 | SF | 1.85 | 2,505 |
| Paint partitions - existing partitions | 1,554 | SF | 1.85 | 2,875 |
| Wall protection, allow | 1 | LS | 1,500.00 | 1,500 |
| C3020 Floor Finishes | 4,190 | SF | 4.56 | 19,507 |
| Carpet and pad | 1,812 | SF | 6.50 | 11,778 |
| Match existing, allow | 2,378 | SF | 3.25 | 7,729 |
| C3030 Ceiling Finishes | 4,190 | SF | 10.11 | 42,358 |
| Patch and repair existing as required, allow | 4,190 | SF | 2.20 | 9,218 |
| Gypsum, painted | 1,019 | SF | 10.50 | 10,700 |
| Tectum 2" furred panels | 748 | SF | 30.00 | 22,440 |
| D10 Conveying Systems | 4,190 | SF | | |
| No work anticipated | | | | NIC |
| D20 Plumbing Systems | 4,190 | SF | | |
| No work anticipated | | | | NIC |
| D30 Heating, Ventilation & Air Conditioning | 4,190 | SF | 30.69 | 128,588 |
| D3020 Heat Generating Systems | 4,190 | SF | 19.75 | 82,735 |
| <i>Heat pumps incl. condensate, valves, isolation pad, and connections</i> | | | | |
| Water source heat pump - 2.5 ton | 3 | EA | 4,719.75 | 14,159 |
| S/R ductwork | 3,855 | LBS | 13.10 | 50,498 |
| Air ventilation system - existing, clean only | 4,190 | SF | 1.80 | 7,542 |
| Piping systems | 108 | LF | 42.00 | 4,536 |
| Auxiliary equipment | 1 | LS | 3,000.00 | 3,000 |
| Equipment and piping insulation | 1 | LS | 3,000.00 | 3,000 |
| D3060 Controls and Instrumentation | 4,190 | SF | 9.50 | 39,805 |
| Building automation systems | 4,190 | SF | 9.50 | 39,805 |
| D3070 Systems Testing & Balancing | 4,190 | SF | 1.44 | 6,048 |
| Piping systems testing and balancing | 16 | HR | 126.00 | 2,016 |

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Chehalem Cultural Center
 Performing Arts Center - Phase III

| Meeting Rooms | | | | |
|--|----------|------|--------|-------------|
| | Quantity | Unit | Rate | Total |
| Air systems testing and balancing | 32 | HR | 126.00 | 4,032 |
| D40 Fire Protection | | | | |
| No work anticipated | | | | NIC |
| D50 Electrical Lighting, Power & Communications | | | | |
| | 4,190 | SF | 25.00 | 104,748 |
| D5010 Electrical Service & Distribution | | | | |
| | 4,190 | SF | 3.06 | 12,825 |
| Receptacles | 27 | EA | 475.00 | 12,825 |
| D5020 Lighting & Branch Wiring | | | | |
| | 4,190 | SF | 15.44 | 64,688 |
| Branch wiring and devices for lighting fixtures | 4,190 | SF | 4.50 | 18,855 |
| Lighting fixtures | | | | |
| C - 4' linear, suspended | 27 | EA | 650.00 | 17,550 |
| Lighting controls | 4,190 | SF | 6.75 | 28,283 |
| Room controller | | | | incl. above |
| Wall station | | | | incl. above |
| Photo cell | | | | incl. above |
| Occupancy sensor | | | | incl. above |
| D5030 Communications & Security | | | | |
| | 4,190 | SF | 6.50 | 27,235 |
| Fire alarm systems | 4,190 | SF | 2.50 | 10,475 |
| Tele/data | 4,190 | SF | 4.00 | 16,760 |
| E10 Equipment | | | | |
| | 4,190 | SF | 2.00 | 8,380 |
| E1010 Commercial Equipment | | | | |
| | 4,190 | SF | 2.00 | 8,380 |
| AV equipment - by others | | | | NIC |
| AV infrastructure - conduit and pull string | 4,190 | SF | 2.00 | 8,380 |
| E20 Furnishings | | | | |
| | 4,190 | SF | 1.89 | 7,924 |
| E2010 Fixed Furnishings | | | | |
| | 4,190 | SF | 1.89 | 7,924 |
| Blackout shades | 280 | SF | 28.30 | 7,924 |
| F10 Special Construction | | | | |
| | 4,190 | SF | | |
| No work anticipated | | | | NIC |

Chehalem Cultural Center
 Performing Arts Center - Phase III

| Meeting Rooms | | | | |
|---|----------|------|------------------|--------|
| | Quantity | Unit | Rate | Total |
| F20 Selective Demolition | 4,190 | SF | 19.07 | 79,910 |
| F2010 Building Elements Demolition | 4,190 | SF | 19.07 | 79,910 |
| Area protection - existing elements to remain, second floor | 2,095 | SF | 1.50 | 3,143 |
| Area protection - existing elements to remain, first floor | 2,095 | SF | 2.50 | 5,238 |
| Area protection - construction access | 1 | LS | 3,500.00 | 3,500 |
| Architectural | | | | |
| Ceiling finish, as required (allow) | 4,190 | SF | 0.50 | 2,095 |
| Floor finish, as required (allow) | 4,190 | SF | 1.00 | 4,190 |
| Floor - shiplap sheathing | 1,856 | SF | 3.10 | 5,754 |
| Interior partitions | 540 | SF | 3.50 | 1,890 |
| Slab for new footing | 646 | SF | 24.40 | 15,762 |
| Trade demolition - mechanical, as required | 4,190 | SF | 4.50 | 18,855 |
| Trade demolition - electrical, as required | 4,190 | SF | 3.15 | 13,199 |
| Trade demolition - plumbing, as required | 4,190 | SF | 1.50 | 6,285 |
| F2020 Hazardous Components Abatement | 4,190 | SF | | |
| No work anticipated | | | | NIC |

Chehalem Cultural Center
 Performing Arts Center - Phase III

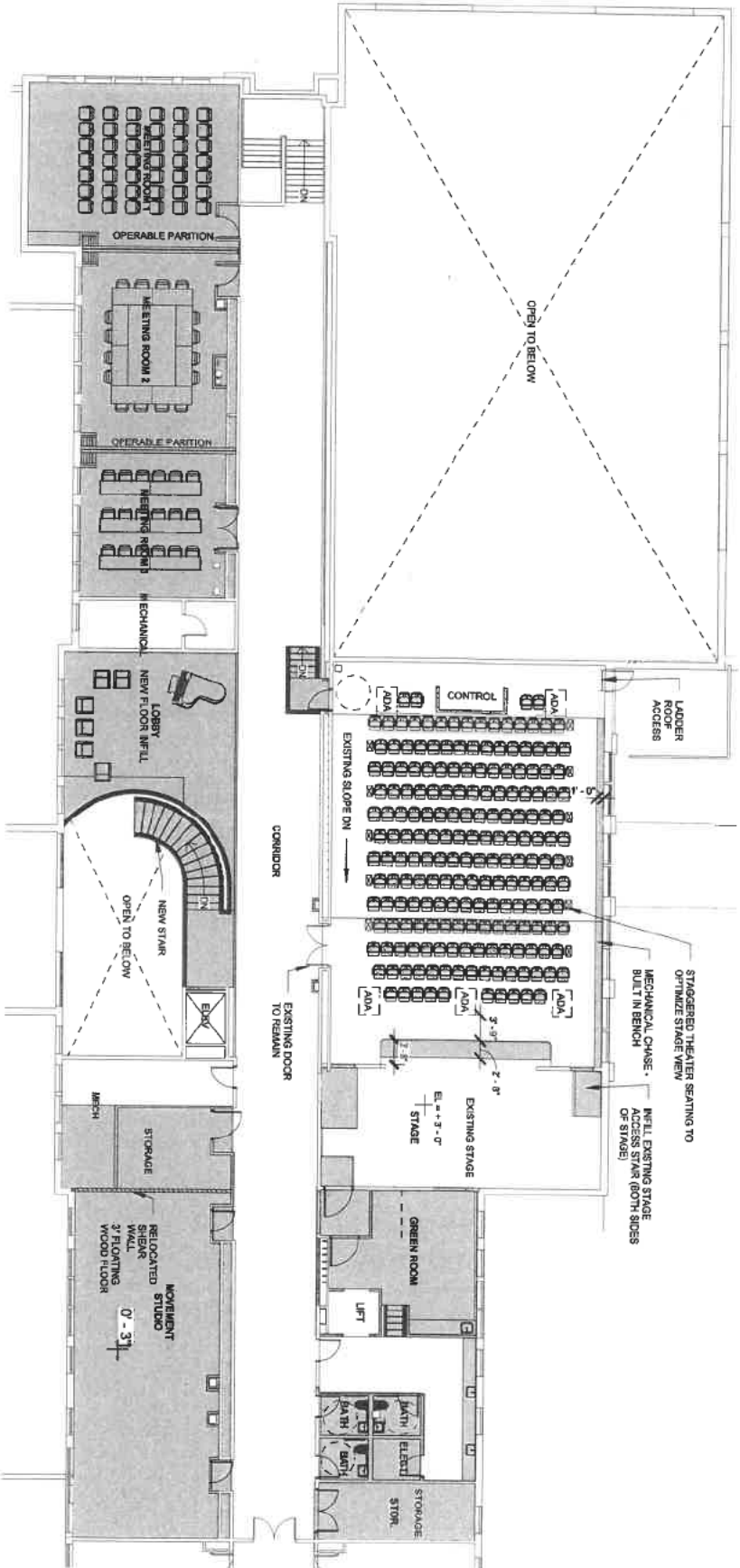
| Alternates | | | | |
|--|----------|------|----------|----------------|
| | Quantity | Unit | Rate | Total |
| Alternate 1: Roof Upgrades | | | | 818,929 |
| ADD | | | | |
| Roof construction | | | | |
| Replace sheathing as required, allow | 5,409 | SF | 2.00 | 10,818 |
| Roof Coverings | | | | |
| Shingles | 11,422 | SF | 12.75 | 145,636 |
| Single ply membrane | 5,409 | SF | 27.50 | 148,748 |
| R30 Insulation - tapered | 5,409 | SF | 7.30 | 39,486 |
| R30 Insulation - blow in/lay in | 11,422 | SF | 6.90 | 78,815 |
| Gutters and downspouts | 500 | LF | 30.00 | 15,000 |
| Overflow drains - allow | 4 | EA | 3,000.00 | 12,000 |
| Flashings and trim | 1,600 | LF | 15.00 | 24,000 |
| Roof Openings | | | | |
| Skylight including curbs and flashing | 180 | SF | 175.00 | 31,500 |
| Selective Demolition | | | | |
| Gutters and downspouts | 419 | LF | 15.00 | 6,285 |
| Roof to substrate | 5,409 | SF | 3.75 | 20,284 |
| Skylight | 180 | SF | 20.00 | 3,600 |
| | | | | |
| Alternate Cost Before Markups | | | | 536,170 |
| | | | | |
| Z10 General Requirements | 7.50% | | | 40,213 |
| Z11 Design Contingency | 12.00% | | | 69,166 |
| Z12 Construction Contingency | 5.00% | | | 32,277 |
| Z13 General Conditions | 7.00% | | | 47,448 |
| Z20 Subcontractor Default Insurance (OR) | 1.75% | | | 12,692 |
| Z21 Corporate Tax (OR) | 0.57% | | | 4,206 |
| Z22 Liability Insurance | 1.00% | | | 7,422 |
| Z23 Payment & Performance Bond | 1.00% | | | 7,496 |
| Z24 Overhead & Profit Fee | 4.00% | | | 30,284 |
| Z30 Escalation to Start Date (May 2023) | 3.88% | | | 31,555 |
| | | | | |
| Recommended Budget | | | | 818,929 |

CHEHALEM COMMUNITY CENTER - 2nd FLR - THEATER
 NEWBERG, OR
 JULY 18, 2022
 PRE-SCHEMATIC OPINION OF PROBABLE COST

PLA DESIGNS, INC.
 THEATRE CONSULTANTS
 HILLSBORO, OR

| ITEM DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | EXTENSION |
|---|----------|-------|------------|-------------------|
| SECTION 096551 - DANCE FLOOR IN STUDIO | 1130 | SQ FT | \$ 26 | \$29,380 |
| SECTION 096551 SUBTOTAL | | | | \$29,380 |
| SECTION 116160 - STAGE EQUIPMENT CONTRACTOR GEN'L REQ'NTS | 1 | LOT | \$ 10,000 | \$10,000 |
| SECTION 116160 SUBTOTAL | | | | \$10,000 |
| SECTION 116161 - STAGE RIGGING, DRAPES AND TRACKS | | | | |
| SUPPORT BACKBONE ONSTAGE - UNISTRUT | 1 | LOT | \$ 10,000 | \$10,000 |
| GRAND VALANCE BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| GRAND TRAVELER BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| PROJ SCREEN BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| FIRST ELECTRIC BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| FIRST TEASER BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| MASKING LEG BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| SECOND ELECTRIC BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| SECOND TEASER BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| REAR BLACK DRAPE BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| REAR CYCLODRAMA BATTEN | 1 | EA | \$ 3,000 | \$3,000 |
| GRAND TRAVELER TRACK | 32 | FT | \$ 110 | \$ 3,520 |
| LEGS WALK-DRAW TRACK | 32 | FT | \$ 55 | \$1,760 |
| REAR DRAPE WALK-DRAW TRACK | 32 | FT | \$ 55 | \$1,760 |
| UPSTAGE CYC WALK DRAW TRACK | 32 | FT | \$ 55 | \$1,760 |
| GRAND VALANCE DRAPE | 1 | PIECE | \$ 1,500 | \$ 1,500 |
| GRAND DRAPE | 1 | PAIR | \$ 5,000 | \$ 5,000 |
| TEASER DRAPES | 2 | PIECE | \$ 4,500 | \$ 9,000 |
| MASKING LEG | 1 | PAIR | \$ 1,500 | \$ 1,500 |
| LENO CYCLODRAMA | 1 | PIECE | \$ 4,000 | \$ 4,000 |
| REAR BLACK DRAPE | 1 | LOT | \$ 3,000 | \$ 3,000 |
| ANTE-PRO LIGHTING HOISTS | 2 | EA | \$ 18,000 | \$ 36,000 |
| CABLE MANAGEMENT SYSTEM FOR HOISTS | 2 | EA | \$ 8,000 | \$ 16,000 |
| FREIGHT (5%) | 1 | LOT | \$ 5,600 | \$ 5,600 |
| INSTALL LABOR (2 AT 4 WKS) | 320 | HOURS | \$ 90 | \$28,800 |
| TRAINING OF USERS | 2 | HOURS | \$ 90 | \$ 180 |
| FACTORY PRODUCT ENGINEERING | 1 | LOT | \$ 4,000 | \$ 4,000 |
| SECTION 116161 SUBTOTAL | | | | \$163,380 |
| SECTION 116171 - PRODUCTION LIGHTING FIXTURES & ACCESSORIES | | | | |
| ETC COLORSOURCE PROFILE SPOTS (ANTE-PRO 1) | 6 | EA | \$ 2,295 | \$ 13,770 |
| ETC LONESTAR AUTOMATED SPOTS (ANTE-PRO 2) | 3 | EA | \$ 6,500 | \$ 19,500 |
| ALTMAN AIP-200 VARIABLE BEAM PARS (ANTE-PRO 2) | 6 | EA | \$ 1,500 | \$ 9,000 |
| ALTMAN AIP-200 VARIABLE BEAM PAR (ONSTAGE ELECTRICS) | 12 | EA | \$ 1,500 | \$ 18,000 |
| ETC COLORSOURCE CYC WASH | 8 | EA | \$ 1,850 | \$ 14,800 |
| FREIGHT | 1 | LOT | \$ 3,750 | \$ 3,750 |
| ASSEMBLY, INSTALLATION, CONFIGURATION | 40 | HOURS | \$ 80 | \$ 3,200 |
| TRAINING OF USERS | 4 | HOURS | \$ 80 | \$ 320 |
| SECTION 116171 SUBTOTAL | | | | \$2,340 |
| SECTION 126113 - FIXED & PORTABLE AUDIENCE SEATING | | | | |
| FIXED MOUNT HUSSEY QUATTRO TRADITIONAL STYLE W/INSTALL | 154 | EA | \$ 325 | \$ 50,050 |
| PORTABLE HUSSEY QUATTRO TRADITIONAL STACKER W/ASSY | 46 | EA | \$ 300 | \$ 13,800 |
| STACKER CHAIR CARTS | 6 | EA | \$ 300 | \$ 1,800 |
| FREIGHT | 1 | LOT | \$ 3,300 | \$ 3,300 |
| ENGINEERING | 16 | HOURS | \$ 80 | \$ 1,280 |
| SECTION 126113 SUBTOTAL | | | | \$70,230 |
| SECTION 260961 - CONTROLS FOR GENERAL & PRODUCTION LIGHTING | | | | |
| INTEGRATED RELAY PANELS | 1 | LOT | \$ 15,000 | \$ 15,000 |
| DMX & sACN MANAGEMENT AND DISTRIBUTION | 1 | LOT | \$ 16,000 | \$ 16,000 |
| GENERAL & WORKLIGHT CONTROLS | 1 | LOT | \$ 13,500 | \$ 13,500 |
| PRODUCTION LIGHTING CONTROLS | 1 | LOT | \$ 16,000 | \$ 16,000 |
| EMERGENCY LIGHTING CONTROLS | 1 | LOT | \$ 4,000 | \$ 4,000 |
| FREIGHT | 1 | LOT | \$ 3,150 | \$ 3,150 |
| ENGINEERING / SUBMITTALS | 1 | LOT | \$ 4,000 | \$ 4,000 |
| CONFIGURATION AND TRAINING | 1 | LOT | \$ 4,000 | \$ 4,000 |
| (NO INSTALLATION LABOR OR WIRING IS INCLUDED IN THIS GROUP) | | | | |
| SECTION 260961 SUBTOTAL | | | | \$75,650 |
| SECTION 260962 - DISTRIBUTION DEVICES FOR STAGE LIGHTING | | | | |
| ONSTAGE CONNECTOR STRIPS | 2 | EA | \$ 3,000 | \$ 6,000 |
| ONSTAGE GRIDIRON JUNCTION BOXES | 2 | EA | \$ 500 | \$ 1,000 |
| ONSTAGE PLUG BOXES | 4 | EA | \$ 500 | \$ 2,000 |
| ONSTAGE FLOOR POCKETS | 5 | EA | \$ 450 | \$ 2,250 |
| ANTE-PRO PLUG BOXES | 8 | EA | \$ 400 | \$ 3,200 |
| FREIGHT | 1 | LOT | \$ 725 | \$ 725 |
| (NO INSTALLATION LABOR OR WIRING IS INCLUDED IN THIS GROUP) | | | | |
| SECTION 260962 SUBTOTAL | | | | \$15,175 |
| SECTION 260963 - GENERAL LIGHTING IN AUDITORIUM & STAGE | | | | |
| WORKLIGHTS OVER STAGE | 20 | EA | \$ 325 | \$ 6,500 |
| DOWNLIGHTS IN AUDITORIUM (DMX CONTROL) | 10 | EA | \$ 800 | \$ 8,000 |
| COMBO DOWNLIGHT / WALLWASHERS IN AUDITORIUM (DMX CTRL) | 10 | EA | \$ 800 | \$ 8,000 |
| FREIGHT | 1 | LOT | \$ 1,125 | \$ 1,125 |
| SECTION 260963 SUBTOTAL | | | | \$23,625 |
| (Work scope listed in 116161 will require substantial structural reinforcement not included herein) | | | | |
| TOTAL FOR ALL SECTIONS ABOVE | | | | \$ 469,780 |

SECOND FLOOR PLAN - NEW CONSTRUCTION



- EXISTING FLOOR SLOPE**
- THEATER SEATING COUNT: 194 SEAT
 - ADA SEATING COUNT: 5
 - STAGGERED SEATING PROVIDES OPTIMIZED VIEW OF STAGE

| LEGEND | |
|--------|--------------------------------|
| | NEW SURFACE / COMPONENT |
| | DEMOLISHED SURFACE / COMPONENT |
| | EXISTING |
| | NEW CONSTRUCTION |
| | DEMOLISHED WALL |

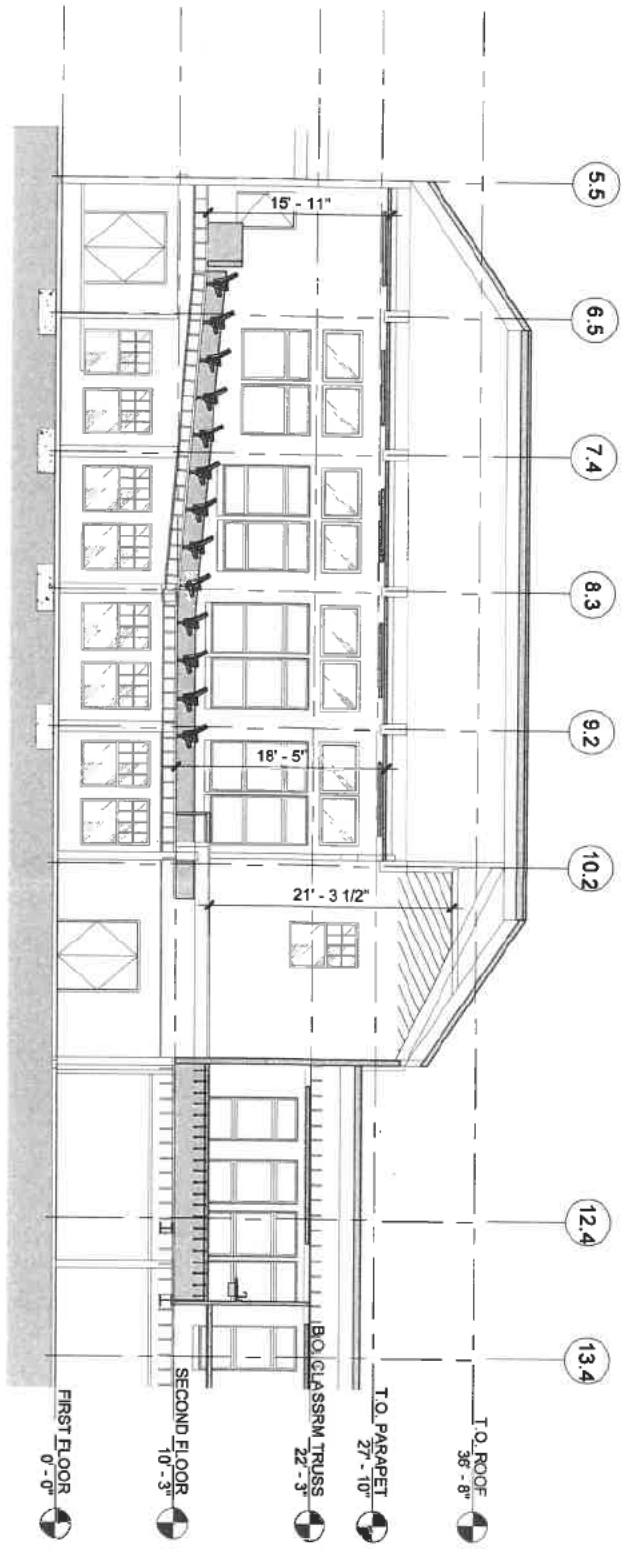


CHEHALEM CULTURAL CENTER SECOND FLOOR
 22028 05.24.22



Scott
 Edwards
 Architecture

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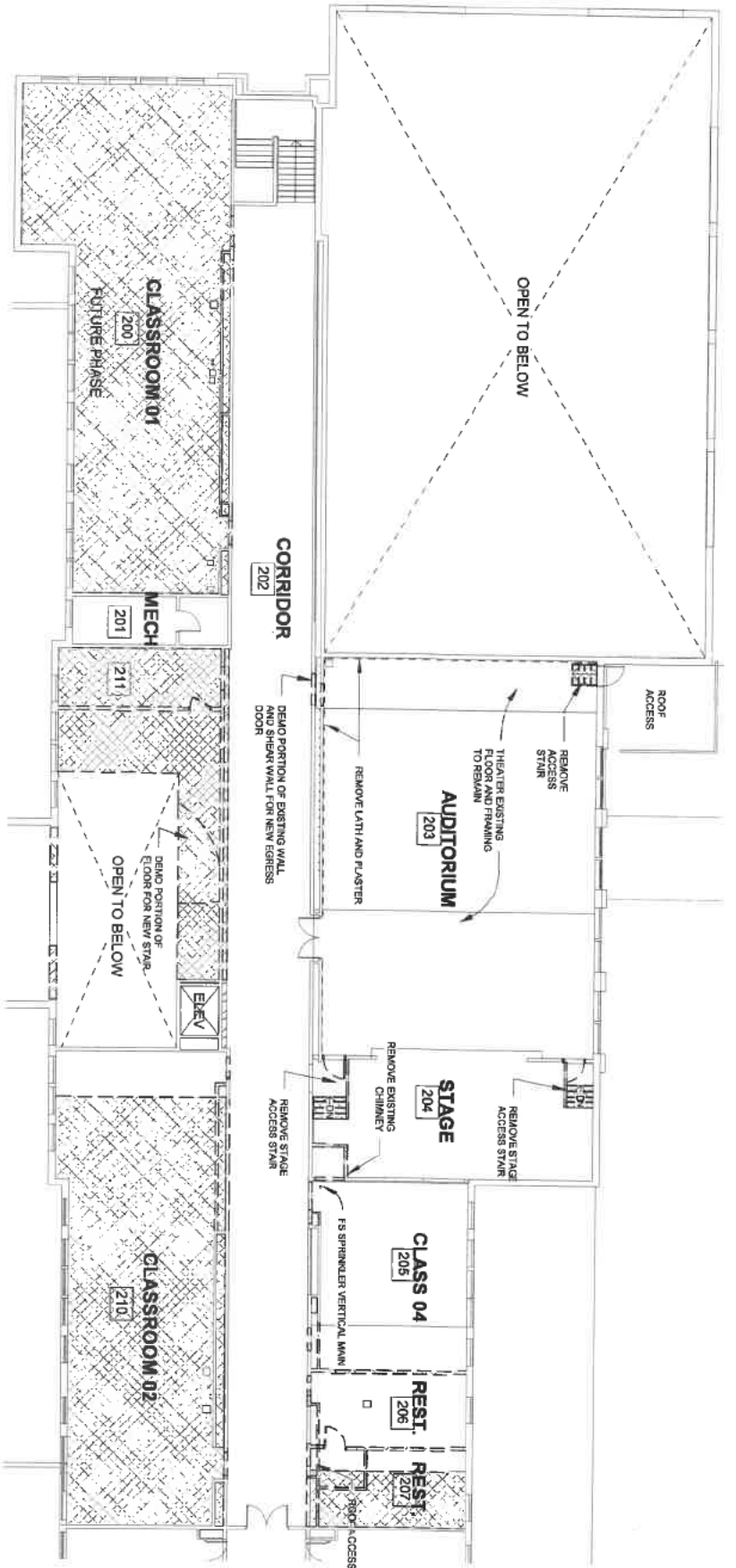
THEATER SECTION



CHEHALEM CULTURAL CENTER SECOND FLOOR
 22028 05.24.22



SECOND FLOOR DEMOLITION PLAN



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| LEGEND | |
|--------|--------------------------------|
| | NEW SURFACE / COMPONENT |
| | DEMOLISHED SURFACE / COMPONENT |
| | EXISTING |
| | NEW CONSTRUCTION |
| | DEMOLISHED WALL |



CHEHALEM CULTURAL CENTER SECOND FLOOR
 22028 5.24.22



Scott
 Edwards
 Architecture

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT

525 NE 4th STREET • McMinnville, OREGON 97128

Phone:(503) 434-7516 • Fax:(503)434-7544 • TTY: (800) 735-2900 • Internet Address:
<http://www.co.yamhill.or.us/planning>

NOTICE OF REQUEST TO CONTINUE PUBLIC HEARING

The applicant has requested the hearing originally scheduled for 6:00 PM on August 23, 2022,
be continued to:

Tuesday, October 25, 2022, 7:00 PM
Newberg Public Safety Building, 401 E Third St.
Newberg, Oregon

Link to view the hearing will be available at URL: <https://us06web.zoom.us/j/89349979654>

Hearings are being held in person and virtually through Zoom to allow for social distancing. Virtual meeting via Zoom <https://us06web.zoom.us/j/89349979654> Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 Webinar ID: 893 4997 9654

Participants may submit written testimony to fridayk@co.yamhill.or.us

The NEWBERG URBAN AREA MANAGEMENT COMMISSION will hold a public hearing at the above time and place to consider the request described below. The request may be heard later than the time indicated, depending on the agenda schedule. Interested parties are invited to send written comment or may appear and testify at the hearing. Failure to raise an issue, either in person or in writing, or failure to provide statements or evidence sufficient to allow the Newberg Urban Area Management Commission an opportunity to respond to the issue precludes an affected party's appeal of the decision to the City Council or Board of Commissioners on that issue.

A staff report will be available for inspection at no cost seven days prior to the hearing, and copies will be available for purchase at a reasonable cost. All materials submitted by the applicant are also available for inspection at the following link: <https://www.co.yamhill.or.us/content/public-hearing-notices> and copies may be purchased at a reasonable cost. For further information, contact Ken Friday at the Yamhill County Department of Planning and Development, 525 N.E. Fourth, McMinnville, 97128, or at (503) 434-7516.

DOCKET NO.: PA-01-21 (Newberg Planning No. CPMA21-0002)

REQUEST: For approval of a Comprehensive Plan amendment to include the below property in the Newberg Urban Reserve Area for future urban uses.

APPLICANT/OWNERS: Brian and Kathy Bellairs and Bestwick LLC

APPLICANT'S REPRESENTATIVE: DOWL, LLC

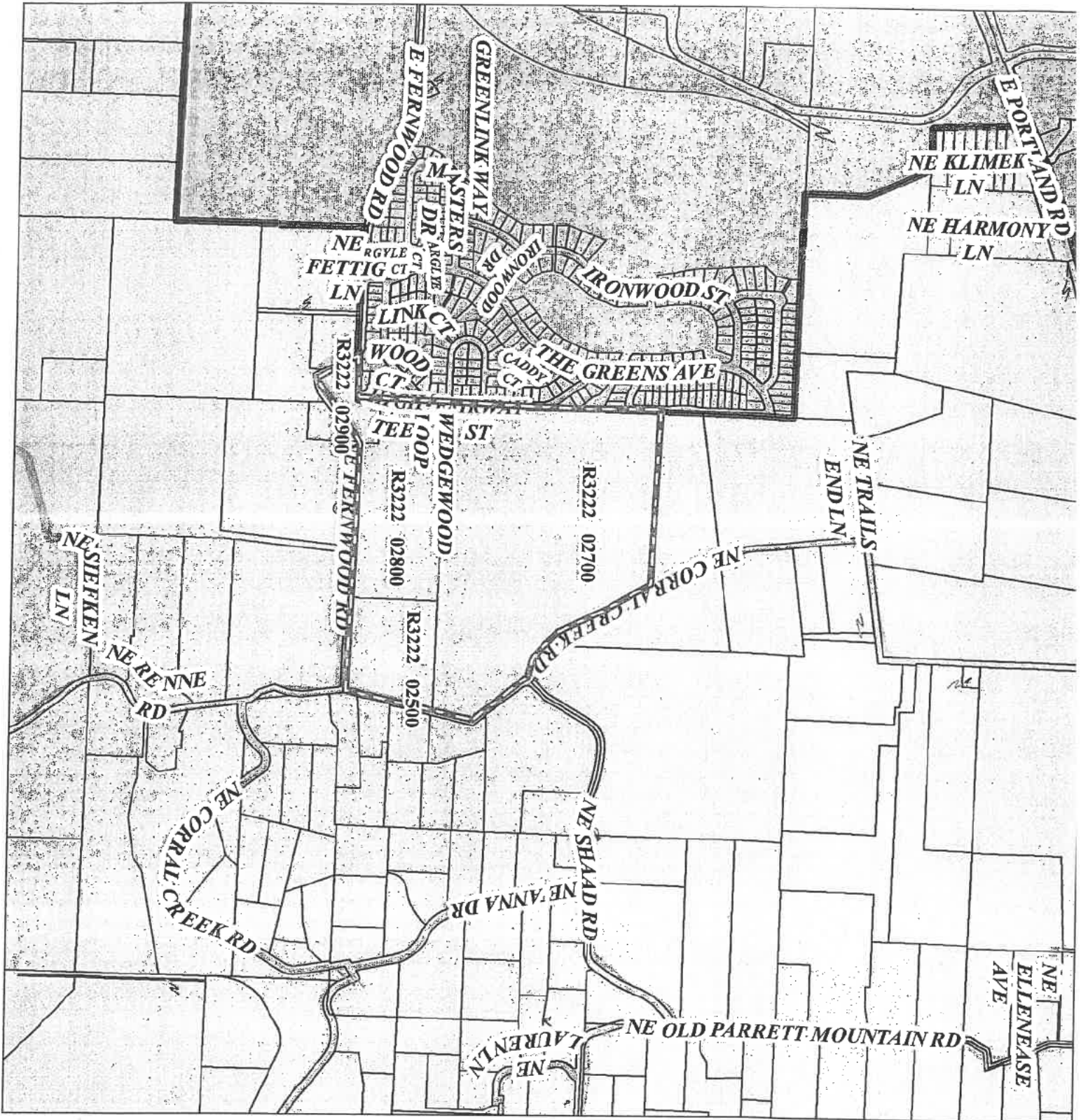
TAX LOTS/LOCATION: 3222-2700 (31544 NE Corral Creek Road)
3222-2500 (31095 NE Fernwood Rd)
3222-2800 (30575 NE Fernwood Rd)
3222-2900 (30445 NE Fernwood Rd)

PLAN/ZONE DESIGNATION: Agriculture/Forestry Large Holding/EF-20, Exclusive Farm use

REVIEW CRITERIA: Newberg Urban Area Management Agreement, Statewide Planning Goals, Yamhill County Comprehensive Goals and Policies, ORS 197.298 and Oregon Administrative Rules, OAR 660-024.

NOTICE TO MORTGAGEE, LIENHOLDER, VENDOR, OR SELLERS: ORS Chapter 215 requires that if you receive this notice, it must be promptly forwarded to the purchaser.

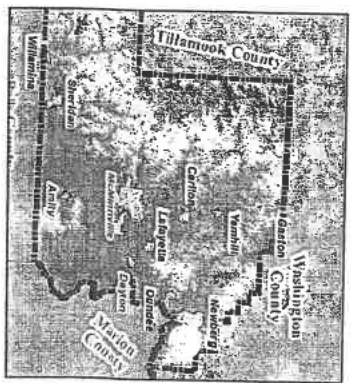
242



YAMHILL COUNTY

TAX LOT INFORMATION

& CONTEXTUAL MAP



Property Information

Docket: N/A

NE Fernwood Rd

Subject Parcel(s)

Tax Lot: R3222 02700

Lot Acreage: 59.5

Tax Lot: R3222 02500

Lot Acreage: 10.0

Tax Lot: R3222 02800

Lot Acreage: 18.1

Tax Lot: R3222 02900

Lot Acreage: 3

247

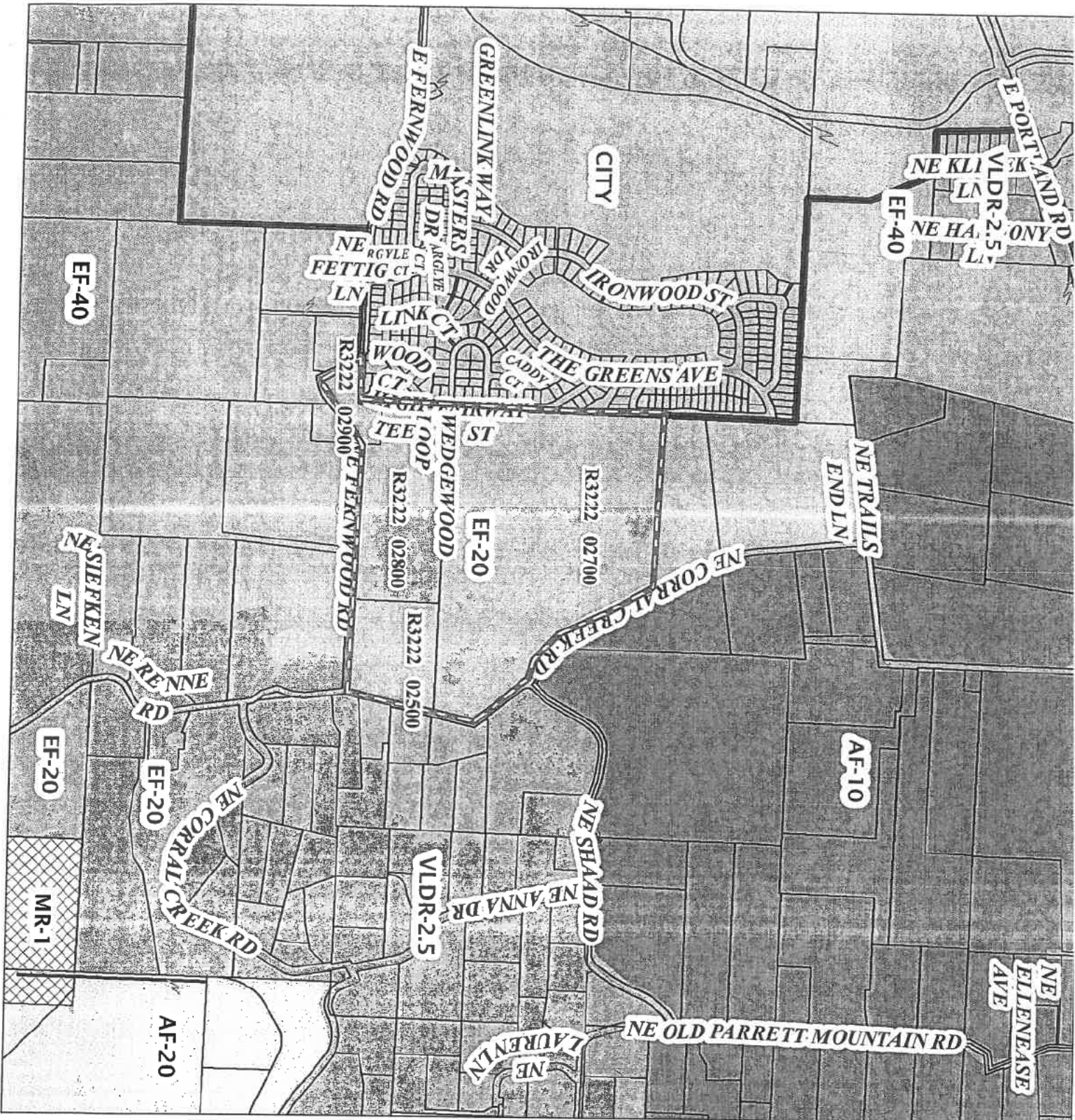


City Limits of Newberg

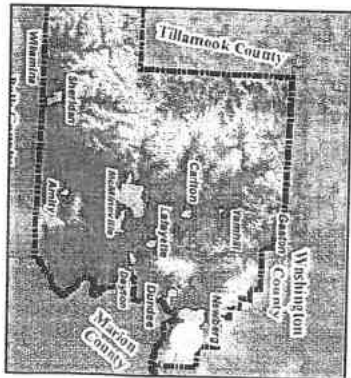
Approximate Locations & Dimensions

1 inch = 900 feet





**YAMHILL COUNTY
TAX LOT INFORMATION
&
CONTEXTUAL MAP**



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City Limits of Newberg

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Dimensions**

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