

**CHEHALEM PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
CHEHALEM ADMINISTRATION OFFICE  
125 S. ELLIOTT ROAD  
NEWBERG, OREGON  
March 25, 2021  
6:00 P.M.**

- I. Call To Order**
  - II. Roll Call**
  - III. Approval of or Additions to the Agenda**
  - IV. Approval of Consent Agenda**
    - A. Approve Minutes Regular Board Meeting February 25, & March 4 2021
    - B. Approval of Bills Payable
    - C. Approval of January Financials
  - V. Public Participation**
    - A. None at this time
    - B. Others not on Agenda
  - VI. Action Items/Committee Reports/Board Comments**
    - A. Discussion Yamhelas Westsider Trail
    - B. Discussion Urban Renewal – City of Newberg
    - C. Appointment of Board Member
    - D. Discussion of Personnel Matters (**May go in Executive Session**)
    - E. Reports and Comments from Board Members
  - VII. Old Business**
    - A. Updates on Projects and Questions
  - VIII. From the Superintendent's Desk**
    - A. Financial Report and Questions
    - B. Superintendent's Report
    - C. Staff Reports
  - IX. Correspondence**
    - A. Citizens' Comments/Evaluations
    - B. Miscellaneous Info
  - X. Adjournment**
- Do not forget the Budget Committee meeting April 6, 2021 at 6p.m.**  
**Next regular Board meeting is April 22, 2021.**

**To: Board of Directors**  
**From: Superintendent**  
**Date: March 22, 2021**  
**Re: Background information for March 25, 2021 Board Meeting**  
**Number corresponds to Agenda Item**

**II. ROLL CALL – We need 3 present for the meeting. Please call if you cannot attend. PLEASE REMEMBER MEETING AT THE DISTRICT OFFICE. YOU CAN CALL IN FOR MEETING. YOU CAN ATTEND REMOTELY, VIA ZOOM. Kat will send information needed for meeting**  
**Please see page 4 for index for page numbers**

**III. APPROVAL OR ADDITIONS TO AGENDA – If you wish additions please give me a call.**

**IV. APPROVAL OF CONSENT AGENDA**

A. Approval of Board Meeting Minutes – Please see pages (5-11) for Regular Meeting Minutes of February 25, 2021.

**RECOMMENDATION:** Approval of Regular Board Meeting Minutes for February 25, 2021

B. Approval of Bills Payable - Bills Payable summary is on page (12) for review. I will have copies of all the bills payable for review at the meeting or you may call me for copy.

**RECOMMENDATION:** Approval of Bills Payable totaling \$604,552.53 General Fund, \$00.00 SDC Fund, \$0.00 Loan Service Fund, \$00.00 Capital Pool Construction and Loan Fund, \$2,503.89 Foundation.

C. Approval of January Financial – Copies of the Financials will be at the meeting to review. Please call me for a copy if needed. A summary is available on page (13) for review. February is not available. January Financials already approved.

**V. PUBLIC PARTICIPATION**

A. None at this time

B. Others not on agenda – We have no other request at this time.

**VI. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS..**

A. Discussion of Yamhelas Westsider Trail - Please see page (14) for information.

B. Discussion of Urban Renewal City of Newberg – Please see pages (15-27) for information.

C. Appointment of Board Member – Please see pages (28-29)

D. Discussion of Personnel matter (The Board may go into executive session)

E. Reports Comments from Board Members – Given at meeting

**VII. OLD BUSINESS**

A. Update on Projects, Operation and Coronavirus Pandemic – Will discuss at meeting. Staff will be present to answer questions.

**VIII. FROM THE SUPERINTENDENTS DESK**

A. Financial Report and Questions. The projected ending balance was higher for 2017-18 than 2016-17 in the general fund. We did not have to borrow for the 2017-18, 2018-19, and 2019-20 budget. It is projected we will not borrow for the 2020-21 budget. The current debt is for the golf course, property on the river, fitness center and pool bond. We are allowed about \$92,400,000.00 in debt.

As of 6/30/2019 we have \$26,025,000 outstanding long term debt obligations. SDC Beginning balance is higher and revenue is up. Revenue is up in SDC because we raised the fee. We refinanced the loans for the golf course, property and combined them with the loan for the pool and fitness center. This was done to save money. Currently we have two loans and one bond. Please note the general fund in previous years had transferred the money to pay for debt to the Loan Service Fund. We are now paying debt out of the SDC fund.

| <b><u>GENERAL FUND SUMMARY</u></b> |                               |                               |                                 |
|------------------------------------|-------------------------------|-------------------------------|---------------------------------|
| DESCRIPTION                        | AS OF 1/31/19-20              | AS OF 1/31/20-21              | DIFFERENCE                      |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 3,303,751.01</b>        | <b>\$ 2,885,220.48</b>        | <b>\$ &lt; 418,530.53&gt;</b>   |
| TOTAL OPERATION EX.                | \$ 2,998,669.14               | \$ 2,853,817.76               | \$ < 144,851.38>                |
| TOTAL CAP/AQ/DEV/TRS               | \$ 305,081.87                 | \$ 31,402.72                  | \$ < 273,679.15>                |
| <b>TOTAL REVENUE</b>               | <b>\$ 6,973,041.99</b>        | <b>\$ 8,272,787.17</b>        | <b>\$ 1,299,745.18</b>          |
| TOTAL TAXES                        | \$ 2,929,482.37               | \$ 3,037,594.63               | \$ 108,112.26                   |
| TOTAL FEES & CHARGES               | \$ 1,964,971.01               | \$ 1,632,661.18               | \$ < 332,309.83>                |
| TOTAL OTHER REVENUE                | \$ 173,428.97                 | \$ 209,014.77                 | \$ 35,585.80                    |
| BEGINNING BALANCE                  | \$ 1,905,159.64               | \$ 3,393,516.59               | \$ 1,488,356.95                 |
| <b><u>BALANCE</u></b>              | <b><u>\$ 3,669,290.98</u></b> | <b><u>\$ 5,387,566.69</u></b> | <b>\$ 1,718,275.71</b>          |
| <b><u>SDC FUND SUMMARY</u></b>     |                               |                               |                                 |
| DESCRIPTION                        | AS OF 1/31/19-20              | AS OF 1/31/20-21              | DIFFERENCE                      |
| BEGINNING BALANCE                  | \$ 2,336,308.35               | \$ 2,048,280.51               | \$ < 288,027.84>                |
| INTEREST                           | \$ 25,479.37                  | \$ 5,819.33                   | \$ < 19,660.04>                 |
| CITY OF NEWBERG                    | \$ 935,979.39                 | \$ 302,649.48                 | \$ < 633,329.91>                |
| CITY OF DUNDEE                     | \$ 55,738.48                  | \$ 7,205.94                   | \$ < 48,532.54>                 |
| COUNTY OF YAMHILL                  | \$ 118,370.65                 | \$ 94,547.76                  | \$ < 23,822.89>                 |
| <b>TOTAL REVENUE</b>               | <b>\$ 3,471,876.24</b>        | <b>\$ 2,458,503.02</b>        | <b>\$ &lt; 1,013,373.22&gt;</b> |
| <b>TOTAL EXPENDITURE</b>           | <b>\$ 669,867.94</b>          | <b>\$ 482,372.79</b>          | <b>\$ &lt; 187,495.15&gt;</b>   |
| <b><u>BALANCE</u></b>              | <b><u>\$ 2,802,008.30</u></b> | <b><u>\$ 1,976,130.23</u></b> | <b>\$ &lt; 825,878.07&gt;</b>   |

Please note the operational cost in the General Fund was down, mostly due to no transfers for debt. The operational revenue was down due to the virus affecting programs. SDC Fund is down. Please remember the debt was to come out of SDC's for the 2020-21 budget.

- B. Superintendent Report – To be given at meeting.
- C. Staff Reports – Please see pages (30-35).

#### **IX. CORRESPONDENCE**

- A. Citizens Comments/Evaluations – Please see Page (36)
- B. Miscellaneous Information – Please see page (37-42).

#### **X. ADJOURNMENT.**

**Next meeting is April 6, 2021 Budget Committee Meeting**  
**Next Regular Board Meeting April 22, 2021**

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**CHEHALEM PARK AND RECREATION DISTRICT  
REGULAR BOARD MEETING  
CPRD Administration Office  
125 S. Elliott Road  
February 25, 2021  
MINUTES**

- I. Lisa Rogers called the meeting to order 6:03 p.m.
- II. Roll Call
  - Board members: (remotely)
    - Peter Siderius
    - Bart Rierson
    - Don Loving
    - Lisa Rogers
    - Mike Ragsdale - absent
  - CPRD Staff:
    - Don Clements, Superintendent
    - Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor
    - Shy Montoya, Administrative Coordinator
    - Julie Petersen, Special Services Supervisor/Recreation Supervisor
    - Kellan Sasken, Special Services/Golf Director
  - Public:
    - John Kester with Jan Sander, Sander Estate
    - Sarah Cantine, SEA
    - Brooks Ostendorf, SEA
    - Greg Mears, SEA
    - Veronica Hinkes, Friends of the Yamhelas Westsider Trail
    - Lindsay Berschauer, Yamhill County Commissioner
- III. Approval of or changes to agenda – Addition of SEA presenting Sander Estate plan, Item V.a.
  - Moved Bart Rierson
  - Second Don Loving
  - Passed unanimously
- IV. Approval of consent agenda
  - a. Approval of minutes of regular Board meeting January 28, 2021 and work session Feb. 17, 2021
  - b. Approval of bills payable
  - c. Approval of January financials
    - Moved Bart Rierson

Second Don Loving  
Passed unanimously

**V. Public participation**

- a. SEA presented plan on Sander Estate, led by Sarah Cantine and Brooks Ostendorf. Board thanked them and praised the plan.  
**Motion for the design team to proceed and pass the design on to City of Dundee.**  
**Moved Pete Siderius**  
**Second Bart Rierson**  
**Passed unanimously**  
The Board thanked Jan Sander, and Jan said she is very pleased and is looking forward to the changes.
- b. Others -None

**VI. Action items/committee reports/Board comments**

- a. **2021-2022 Budget Committee**  
**NEW – Appointed new applicant Jim Talt**  
**Reappointed Elizabeth Comfort**  
Terms of the following members are current: Mike McBride, Elijah Dickson, Andrew Yinger. Kat Ricker reported they all confirmed availability.  
**Bart Rierson moved to appoint Elizabeth Comfort and Jim Talt to serve on the Budget Committee.**  
**Moved Bart Rierson**  
**Second Pete Siderius**  
**Passed unanimously**
- b. **Yamhelas Westsider Trail Discussion –** The Board discussed the possibility of expanding CPRD boundaries through annexation to include Yamhelas Westsider Trail property.  
Clements reported on Leonard Rydell's presentation, that Rydell contacted Clements today to discuss.  
Commissioner Lindsay Berschauer questioned how CPRD could legally purchase this property since it is outside the District boundaries.  
Lisa Rogers conveyed the Board's support for the trail.  
Pete Siderius referred to ORS 266.410 on general District powers (see packet), confirming that CPRD can legally purchase and manage property beyond its boundaries.  
All Board members expressed a desire for more information and said they had many questions that they needed to be answered in order to explore all of the options, and would need to be answered before they could take any action.  
Superintendent recommended the Board approve a Board member and

himself to meet with the County administrator to discuss. The Board agreed their representative would be Bart Rierson, and Lisa Rogers appointed him thus.

- c. City of Newberg mailed CPRD a formal request letter dated Feb. 9<sup>th</sup>, requesting that CPRD Board of Directors formally express (within 30 days) their desire to opt in (participate) or opt out (not participate) in the City's Vertical Housing Development Zone. The City warned that opting out would degrade the usefulness of this economic development tool; according to the letter signed by planner Keith Leonard, if CPRD chose to opt out, it would reduce the total potential exemption available to developers (See packet pages 23 – 24). Clements talked about how Urban Renewal projects affect taxes. Superintendent recommended the Board approve opting in to the City's Vertical Housing Development Zone. Bart Rierson said he would like the Board to show that it would like to be better partners and work with the City, by opting in. Don Loving disagreed, and said the Board has been working with the City, and this benefits the City but not CPRD, and he sees no gain for CPRD. Discussion - Pete Siderius wants more information before voting; he wants an estimate of what we would be giving up. Bart Rierson also raised questions about costs. Don Clements said he had contacted the City Monday with questions, but had not received a response yet. Discussion on timeliness; Clements said he would confirm with City when they need a response. Lindsay Berschauer joined discussion to explain discussion at County commission meeting today.  
**Bart Rierson made a motion to table the vote on the City's Vertical Housing Development Zone options; Special Meeting vote was set for 6 p.m. Thursday, March 4, for the purpose of conducting the vote, in order to meet the City's deadline.**

**Moved Bart Rierson**  
**Second Pete Siderius**  
**Passed unanimously**

- d. Reports and comments from Board members  
Peter Siderius - signed off at 7:13 p.m., not feeling well  
Bart Rierson - Nothing  
Don Loving - Nothing to report from Legislature.  
Lisa Rogers - Thanked CPRD for recent focus on providing bilingual public documents and hoped outreach continues to Spanish speakers.

**VII. Old business/project updates**

- a. Casey Creighton presented highlights from his staff report (See packet); said Hess Creek grant application to ODOT had been discussed at last three County Commission meetings, and he thought that they were in

support of it, but had some questions about how public concerns had been outlined during the process; he said the filberts the staff has been removing on the Wilsonville property had been blighted, so have conducted agricultural burning there, and it is being seeded.

**VIII. From the superintendent's desk**

- a. Financial report – Clements said work continues on issues raised from the audit, and he plans next year to put out an RFP to consider a different firm.
- b. Superintendent's report – Automated payroll vendor update: Staff switched from ADP to Paychex, and if this does not work out, may go back to in-house paper system.
- c. Staff reports – Julie Petersen acknowledged Jim McMaster's presence, and Jim spoke in praise of Sander Estate plans, and the Board's consideration of supporting the Yamhelas Westsider Trail. Julie presented updates from her report and explained how the aquatic and fitness center are preparing to increase capacity in High Risk COVID status.

Bryan Stewart described how the Camellia Festival will be modified this year, but it will take place April 10th.

Kellan Sasken gave an update on golf course.

Kat Ricker – Update on new outreach efforts to Spanish-speakers, including progress of making public forms available in Spanish, creating bilingual signs for parks and facilities, and seeking bilingual receptionist to serve as interpreter on call.

Pleased with campground plans, she is encouraging addition of themed creative glamping-style structures to enhance CHT branding; there will be a site visit with Paul Agrimis and design team at 10 a.m. Wednesday, March 3; invitation to Lisa and Rick Rogers to address transitional housing needs.

**IX. Correspondence**

- A. Citizen comments/evaluations – Bart Rierson raised the issues brought by Christine Yarnell in a recent email; the Board and staff Rierson read that it was addressed to all said they had not received it. Bart presented some updates from her message. Bart will forward the email to Kat and she agreed to forward to appropriate staff. Don described the last discussion that staff had had on site with her and with the City of Newberg staff about the issues raised, and said the staff has been responsive and done what we can. Bart urged more response; staff agreed to respond and copy Bart.

**X. Adjournment – moved to adjourn 7:46 p.m.**



Next regular meeting is scheduled for 6 p.m. Thursday, March 25, 2021.

Respectfully Submitted,

Kat Ricker, Public Information Director

CHEHALEM PARK AND RECREATION DISTRICT  
SPECIAL BOARD MEETING  
CPRD Administration Office  
125 S. Elliott Road  
March 4, 2021  
**MINUTES**

I. Lisa Rogers called the meeting to order 6:02 p.m.

II. Roll Call

Board members: (remotely)

Peter Siderius

Bart Rierson

Don Loving

Lisa Rogers

Mike Ragsdale - *Note that Mike Ragsdale resigned in the time since the previous Board meeting.*

CPRD Staff:

Don Clements, Superintendent (on site)

Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor  
(on site)

Public:

Keith Leonard, City of Newberg Planner (remotely)

Patrick Davenport, City of Newberg Planner (on site)

a. Continued discussion from Feb. 25, 2021 Board meeting:

Feb. 25, 2021 - City of Newberg mailed CPRD a formal request letter dated Feb. 9<sup>th</sup> requesting that CPRD Board of Directors formally express (within 30 days) their desire to opt in (participate) or opt out (not participate) in the City's Vertical Housing Development Zone. The City warned that opting out would degrade the usefulness of this economic development tool; according to the letter signed by planner Keith Leonard, if CPRD chose to opt out, it would reduce the total potential exemption available to developers. Clements talked about how Urban Renewal projects affect taxes. Superintendent recommended the Board approve opting in to the City's Vertical Housing Development Zone. Bart Rierson said he would like the Board to show that it would like to be better partners and work with the City, by opting in. Don Loving disagreed, and said the Board has been working with the City, and this benefits the City but not CPRD, and he sees no gain for CPRD. Discussion - Pete Siderius wants more information before voting; he wants an

estimate of what we would be giving up. Bart Rierson also raised questions about costs.

Presentation by Patrick Davenport and Keith Leonard, explaining City's Vertical Housing Development Zone was followed by discussion. Superintendent Don Clements recommended opting in. Don Loving cited his misgivings on the City's historical uncooperation; he raised the issue of water rates and fees charged to CPRD for maintenance of City-owned parks. Lisa Rogers will make a request for CPRD Board member(s) to appear before City Council to discuss the issue. Pete Siderius said he will join Rogers there.

**Bart Rierson made a motion to opt in to the City's Vertical Housing Development Zone options.**

Moved Bart Rierson

Second Pete Siderius

Lisa Rogers - Yes

Don Loving - No

Motion passed 3 - 1

III. Adjourned 7:10 p.m.

Next regular meeting is scheduled for 6 p.m. Thursday, March 25, 2021.

Respectfully Submitted,

Kat Ricker, Public Information Director

**ACCOUNTS PAYABLE AND PAYROLL  
FROM FEBRUARY 11, 2021  
UP TO MARCH 17, 2021**

| <u>CHECK NUMBERS</u>  | <u>AMOUNT</u>               | <u>TYPE CHECKS</u> |
|-----------------------|-----------------------------|--------------------|
| 123946-123977         | \$ 115,537.35               | ACCOUNTS PAYABLE   |
| 123978                | \$ 186.65                   | PAYROLL            |
| 123979-124067         | \$ 332,537.23               | ACCOUNTS PAYABLE   |
| WIRE TRANSFER PAYROLL | \$ 136,138.91               | PAYROLL            |
| 1990-2005             | \$ 19,806.89                | WIRE TRANSFER      |
| 1987 ADD ON           | \$ 345.50                   | WIRE TRANSFER      |
| <b>GRAND TOTAL</b>    | <b><u>\$ 604,552.53</u></b> |                    |

**BREAKOUT**

|                                |                      |
|--------------------------------|----------------------|
| <b><u>ACCOUNTS PAYABLE</u></b> | <b>\$ 448,074.58</b> |
| <b><u>PAYROLL</u></b>          | <b>\$ 136,325.56</b> |
| <b><u>WIRE TRANSFER</u></b>    | <b>\$ 20,152.39</b>  |

**ACCOUNTS PAYABLE FOR SDC FUND**

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u>          | <u>TO WHOM</u> |
|----------------------|------------------------|----------------|
|                      | \$ 00.00               |                |
| <b>GRAND TOTAL</b>   | <b><u>\$ 00.00</u></b> |                |

**ACCOUNTS PYABLE FOR LOAN SERVICE FUND**

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u>         | <u>TO WHOM</u> |
|----------------------|-----------------------|----------------|
| NO CHECKS            | \$ 0.00               |                |
| <b>GRAND TOTAL</b>   | <b><u>\$ 0.00</u></b> |                |

**ACCOUNTS PAYABLE FOR CAPITAL POOL CONSTRUCTION & POOL BOND**

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u>          | <u>TO WHOM</u> |
|----------------------|------------------------|----------------|
|                      | \$ 00.00               |                |
| <b>GRAND TOTAL</b>   | <b><u>\$ 00.00</u></b> |                |

**BREAKOUT**

|                                   |                 |
|-----------------------------------|-----------------|
| <b><u>CAPITAL POOL CONST.</u></b> | <b>\$ 00.00</b> |
| <b><u>POOL BOND DEBT</u></b>      | <b>\$ 00.00</b> |

**ACCOUNTS PAYABLE FOR FOUNDATION**

| <u>CHECK NUMBERS</u> | <u>AMOUNT</u>             | <u>TO WHOM</u> |
|----------------------|---------------------------|----------------|
| 161                  | \$ 29.60                  | US BANK        |
| 162                  | \$ 1974.29                | BSN SPORTS     |
| 163                  | \$ 500.00                 | ANDERVOLD, LLC |
| <b>GRAND TOTAL</b>   | <b><u>\$ 2,503.89</u></b> |                |

**FINANCIAL OVERVIEW**  
**GENERAL FUND SUMMARY**

| DESCRIPTION                      | AS OF 1/31/19-20       | AS OF 1/31/20-21      | DIFFERENCE                    |
|----------------------------------|------------------------|-----------------------|-------------------------------|
| Total Operational Expense        | \$ 2,998,669.14        | \$2,853,817.76        | \$ < 144,851.38>              |
| Total Capital Outlay & Transfers | \$ 305,081.87          | \$ 31,402.72          | \$ < 273,679.15>              |
| <b>GRAND TOTAL EXPENSES</b>      | <b>\$ 3,303,751.01</b> | <b>\$2,885,220.48</b> | <b>\$ &lt; 418,530.53&gt;</b> |
| Total Tax Revenue                | \$ 2,929,482.37        | \$3,037,594.63        | \$ 108,112.26                 |
| Total Fees & Charges Revenue     | \$ 1,964,971.01        | \$1,632,661.18        | \$ < 332,309.83>              |
| Total Other Revenue              | \$ 173,428.97          | \$ 209,014.77         | \$ 35,585.80                  |
| Beginning Balance                | \$ 1,905,159.64        | \$3,393,516.59        | \$ 1,488,356.95               |
| <b>GRAND TOTAL REVENUE</b>       | <b>\$ 6,973,041.99</b> | <b>\$8,272,787.17</b> | <b>\$ 1,299,745.18</b>        |

**SDC FUND SUMMARY**

| DESCRIPTION                 | AS OF 1/31/19-20      | AS OF 1/31/20-21      | DIFFERENCE                     |
|-----------------------------|-----------------------|-----------------------|--------------------------------|
| <b>GRAND TOTAL EXPENSES</b> | <b>\$ 669,867.94</b>  | <b>\$ 482,372.79</b>  | <b>\$ &lt;187,495.15&gt;</b>   |
| TOTAL REVENUE               | \$1,135,567.89        | \$ 410,222.51         | \$ <725,345.38>                |
| BEGINNING BALANCE           | \$2,336,308.35        | \$2,048,280.51        | \$ <288,027.84>                |
| <b>GRAND TOTAL REVENUE</b>  | <b>\$3,471,876.24</b> | <b>\$2,458,503.02</b> | <b>\$ &lt;1,013,373.22&gt;</b> |

**LOAN SERVICE FUND SUMMARY**

| DESCRIPTION                 | AS OF 1/31/19-20     | AS OF 1/31/20-21    | DIFFERENCE                   |
|-----------------------------|----------------------|---------------------|------------------------------|
| <b>GRAND TOTAL EXPENSES</b> | <b>\$ 193,879.52</b> | <b>\$ 0.00</b>      | <b>\$ &lt;193,879.52&gt;</b> |
| REVENUE TRANSFERS           | \$ 193,879.52        | \$ 0.00             | \$ <193,879.52>              |
| INTREST                     | \$ 446.28            | \$ 135.65           | \$ < 310.63>                 |
| BEGINNING BALANCE           | \$ 32,882.14         | \$ 33,567.32        | \$ 685.18                    |
| <b>GRAND TOTAL REVENUE</b>  | <b>\$ 227,207.94</b> | <b>\$ 33,702.97</b> | <b>\$ &lt;193,504.97&gt;</b> |

**EQUIPMENT AND MAJOR MAINTENANCE FUND SUMMARY**

| DESCRIPTION                 | AS OF 1/31/19-20 | AS OF 1/31/20-21 | DIFFERENCE     |
|-----------------------------|------------------|------------------|----------------|
| <b>GRAND TOTAL EXPENSES</b> | <b>\$ 0.00</b>   | <b>\$ 0.00</b>   | <b>\$ 0.00</b> |
| TOTAL REVENUE               | \$ 0.00          | \$ 0.00          | \$ 0.00        |
| BEGINNING BALANCE           | \$ 0.00          | \$ 0.00          | \$ 0.00        |
| <b>GRAND TOTAL REVENUE</b>  | <b>\$ 0.00</b>   | <b>\$ 0.00</b>   | <b>\$ 0.00</b> |

**CAPITAL PROJECT POOL FUND SUMMARY**

| DESCRIPTION                 | AS OF 1/31/19-20     | AS OF 1/31/20-21     | DIFFERENCE                   |
|-----------------------------|----------------------|----------------------|------------------------------|
| <b>GRAND TOTAL EXPENSES</b> | <b>\$ 65,197.23</b>  | <b>\$ 0.00</b>       | <b>\$ &lt; 65,197.23&gt;</b> |
| <b>GRAND TOTAL REVENUE</b>  | <b>\$ 483,297.38</b> | <b>\$ 497,933.83</b> | <b>\$ 14,636.46</b>          |

**BOND LOAN SERVICE SUMMARY**

| DESCRIPTION                 | AS OF 1/30/19-20       | AS OF 1/30/20-21       | DIFFERENCE                   |
|-----------------------------|------------------------|------------------------|------------------------------|
| <b>GRAND TOTAL EXPENSES</b> | <b>\$ 339,387.72</b>   | <b>\$ 326,987.56</b>   | <b>\$ &lt; 12,400.16&gt;</b> |
| <b>GRAND TOTAL REVENUE</b>  | <b>\$ 1,506,576.75</b> | <b>\$ 1,169,500.75</b> | <b>\$ &lt;337,076.00&gt;</b> |



503-537-2909  
fax 503-538-9669  
125 South Elliott Road  
Newberg, OR 97132  
**cprdnewberg.org**

Yamhill County Board of Commissioners  
535 NE Fifth Street  
434 NE Evans Street  
McMinnville, OR 97128

March 18, 2021

Yamhill County Board of Commissioners:

The CPRD Board of Directors supports the completion of the proposed Yamhelas Westsider Trail, and has discussed the possibilities of acquiring or leasing the trail property from Yamhill County. While this trail would not be located within our geographic boundaries, as a Special District, we are able to purchase or lease property for recreational or related purposes that are outside of our geographic boundaries. We would also be willing to consider leasing the property, with the idea to maintain and care for the property.

If CPRD can assist the County in any endeavors to complete the proposed trail project, and not lose outside funding - federal, state, or private sources - then we would be willing to assist.

CPRD has both a masterplan and a strategic plan for our trail system (Chehalem Heritage Trails), and in completing these plans, it became apparent that we would need to consider all regional trail systems, and other adjoining trail systems, in the process. We are also prepared to apply our knowledge and resources in community and special interest outreach pertaining to proposing future trails in the District and region. We understand that certain farming practices are not best compatible near recreational trails, and we would be prepared to focus on exploring solutions to address such issues and foster better community relations.

We propose to purchase or lease the Yamhelas Westsider Trail, provided certain conditions are met. We also would be glad to assist the County in the Land Use proposal for the trail system, should the County desire.

Sincerely,

Bart Rierison, CPRD Board of Directors

## PLAN GOALS

The goals of the Newberg Urban Renewal Plan come directly from existing publicly vetted and City Council adopted documents. A *NewBERG Community Vision* provides an overall vision for the city of Newberg identified as Goals A and B below. The *City of Newberg Riverfront Master Plan* provides the goals for the Riverfront. The *City of Newberg Downtown Improvement Plan* provide goals for the Downtown. The urban renewal plan is an implementation tool to enable the city to undertake projects already identified in these documents and in City of Newberg Master Plans within the urban renewal area. There are many other Newberg planning documents that provide support to the projects identified in this Plan. Those are reviewed in Chapter \_\_ of this Plan.

The goals of the Plan represent its basic intents and purposes. Accompanying each goal are objectives, which generally describe how the Agency intends to achieve each goal. The urban renewal projects identified in Sections V and VI of the Plan are the specific means of meeting the objectives. The goals and objectives will be pursued as economically as is feasible and at the discretion of the Agency. The goals and objectives are not listed in any order of importance or priority. A matrix of how the projects align with the goals and objectives is shown in Table 2.

### Goal A: ECONOMIC DEVELOPMENT

Goal 1. Enhance industrial development capabilities and opportunities

- Retention and expansion of existing industrial businesses
- Recruitment of traded sector companies
- Ensure adequate utilities (water, sewer, storm draining, electricity, natural gas and telecommunications) to support industrial growth
- Improve transportation access for industrial land

Goal 2. Enhance commercial development capabilities and opportunities

- Redevelop vacant and underutilized commercial/retail sites
- Support creation of new retail/commercial businesses

Goal 4: Complete funding, administrative, and organizational actions for Newberg Downtown Improvement Plan

- Create an Urban Renewal District

### Goal B: LIVABILITY & DEVELOPMENT

Goal 1. Blend the built environment with surrounding natural landscape

Goal 2. Improve multi-modal transportation

- Complete ADA Spot Improvement Program projects for Primary Critical Routes to improve walkability in accordance with the Newberg Transportation System Plan
- Complete bicycle lanes and lane treatments along planned routes established by the Newberg Transportation System Plan

Goal 4. Complete Downtown Improvement Plan

- Implement First Street improvement projects
- Implement West End/Mill District Project
- Implement Second Street Mixed-use District Projects
- Implement Catalyst Development Projects

Goal 5. Improve Infrastructure

- Increase the supply of industrial and commercial/retail land
- Ensure adequate utilities (water, sewer, storm draining, electricity, natural gas and telecommunications) to support industrial growth
- Improve transportation access for industrial land

**Goal C: RIVERFRONT AREA**

Goal 1. Provide a mix of land uses: public, residential, commercial/mixed use, and industrial.

Goal 2. Plan for a multi-modal transportation network to provide access and connections to the rest of the city, especially Downtown Newberg.

Goal 3. Preserve open space and incorporate natural features as part of the riverfront's strong sense of place.

**Goal D: DOWNTOWN AREA**

Goal 1. Downtown will be a vibrant, inviting, and fun destination for those coming from near and far.

Goal 2. Downtown streets will be pedestrian-friendly and safe for all modes of transportation.

Goal 3. Downtown will be the center for public life – a place to shop, work, visit, gather and play.

Goal 4. Downtown will have increased density, a diverse mix of businesses and a broad range of places in which to live.

Goal 5. Downtown will be easy to navigate through attractive, effective signage and physical connections between activity centers and districts

Goal 6. Downtown will have a variety of easy-to find parking options

Goal 7. Downtown will have the appropriate type and level of infrastructure to support the envisioned future type, mix and intensity of uses

**Goal E: ADMINISTRATION**

Goal 1. Provide for the administration of the urban renewal plan.



## AMENDMENTS TO PLAN

The Plan may be amended as described in this section.

### **A. Substantial Amendments**

Substantial Amendments, in accordance with ORS 457.085(2)(i), shall require the same notice, hearing, and approval procedure required of the original Plan, under ORS 457.095, including public involvement, consultation with taxing districts, presentation to the Agency, the Planning Commission, the County, and adoption by the City Council by non-emergency ordinance after a hearing. If there are unincorporated parcels within the Area at the time a Substantial Amendment is considered, it must also be approved by Yamhill County through adoption of a resolution by the Board of County Commissioners.

Notice of such hearing shall be provided to individuals or households within the City of Newberg, as required by ORS 457.120.

Notice of adoption of a Substantial Amendment shall be provided in accordance with ORS 457.095 and 457.115.

Substantial Amendments are amendments that:<sup>1</sup>

1. Add land to the urban renewal area, except for an addition of land that totals not more than a cumulative 1% of the existing area of the urban renewal area; or
2. Increase the maximum amount of indebtedness that can be issued or incurred under the Plan.
3. Increase in duration or refunding indebtedness unless the increase is necessary to avoid a default on previously-issued indebtedness.

### **B. Council Approved Amendments**

Council Approved Amendments are amendments that require approval by the Newberg City Council by adoption of a resolution. Council Approved Amendments are the addition of a project where the tax increment revenue share of the project cost exceeds \$500,000. This threshold may be inflated annually on the date of adoption of the Plan by the cost of inflation for projects as published by the Seattle Engineering News Record or other generally accepted record if the Seattle Engineering News Record is no longer published.

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<sup>1</sup> Unless otherwise permitted by state law, no land equal to more than 20 percent of the total land area of the original Plan shall be added to the urban renewal area by amendments, and the aggregate amount of all amendments increasing the maximum indebtedness may not exceed 20 percent of the Plan's initial maximum indebtedness, as adjusted, as provided by law and by concurrence provisions in ORS 457.470.

**C. *Minor Amendments***

Minor Amendments are amendments that are not Substantial Amendments or Council Approved Amendments as defined in this Plan and in ORS 457. Minor Amendments require approval by the Agency by resolution.

**D. *Amendments to the Sherwood Comprehensive Plan and/or Sherwood Municipal Code.***

Amendments to the Newberg Comprehensive Plan and/or Newberg Municipal Code that affect the Plan and/or the Area shall be incorporated automatically within the Plan without any separate action required by the Agency or City Council. If a Substantial Amendment is prepared, the Section of this Plan on Relationship to Local Objectives should be updated.

## **DURATION AND REVIEW OF PLAN**

**A. *Duration***

The Agency intends that it not collect tax increment revenues for the Area after thirty years of tax increment collections. The Agency shall not initiate any Projects in the Area unless the Agency reasonably projects it will be able to pay for those Projects from the proceeds of indebtedness issued on or before FYE 2052, and from other funds available to the Agency. Except as provided in the next sentence, all indebtedness that is secured by the tax increment revenues of the Area shall mature no later than FYE 2052, and the Agency shall structure all its indebtedness so that it can be paid in full from the tax increment revenues of the Area that the Agency reasonably projects it will receive on or before FYE 2052. The Agency may issue refunding indebtedness that matures after FYE 2052, only if issuing that refunding indebtedness is necessary to avoid a default on previously-issued indebtedness.

**B. *Review of Plan***

Every 5 years of the Plan from the date of first tax increment revenues, the Agency shall undertake a financial analysis of the Plan, including updated projections for tax increment finance revenues and evaluating the ability of the revenues to achieve or exceed the Plan's maximum indebtedness by the anticipated expiration date in FYE 2052. The Agency shall also review the project list for potential changes. The Agency shall consult and confer with affected taxing districts regarding the results of this financial and project update and will consider revenue sharing or shortening the time frame of the Plan if revenues are exceeding projections.

| Sub Area  | Projects  | Total Cost   |
|---|---|--------------|
| A   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$13,835,613 |
|   | Riverfront Trails   | \$397,940    |
|   | TOTAL   | \$14,233,553 |
|   |   |              |
| B   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$3,334,010  |
|   | Riverfront Trails   | \$251,692    |
|   | TOTAL   | \$3,585,702  |
|   |   |              |
| C   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$159,986    |
|   | TOTAL   | \$159,986    |
|   |   |              |
|   |   |              |
| D   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$6,312,464  |
|   | TOTAL   | \$6,312,464  |
|   |   |              |
|   |   |              |
| E   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$1,674,421  |
|   | TOTAL   | \$1,674,421  |
|   |   |              |
|   |   |              |
| F   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$5,926,763  |
|   | TOTAL   | \$5,926,763  |
|   |   |              |
|   |   |              |
| G   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$2,889,951  |
|   | TOTAL   | \$2,889,951  |
|   |   |              |
|   |   |              |
| H   | Public Transportation, Water, Wastewater and Storm Infrastructure | \$17,932,032 |
|   | Parking   | \$1,121,928  |
|   | Second Street   | \$1,833,200  |
|   | Undergrounding  |              |
|   | TOTAL   | \$20,887,160 |
| TOTAL PROJECTS  |   | \$55,670,000 |
| ADMINISTRATION  |   | \$5,730,000  |
| BONDING   |   | \$500,000    |
| GRAND TOTAL - URBAN RENEWAL PROJECT COST ESTIMATES - 2020 |   | \$61,900,000 |

Area A Riverfront:

1. Transportation and Infrastructure
  - a) East Fourteenth Street Extension – South River Street to NE Dog Ridge Road. Includes street, curb, sidewalk, planter strip, street trees, and a water project.
  - b) East Industrial Street from East Fourteenth Street extension to Wynooski. Includes street, curb, sidewalk, planter strip, street trees, and water, wastewater projects.
  - c) South Industrial Street – Bypass to East Fourteenth Street extension.
  - d) South Industrial Street – East Industrial Street to East Fourteenth Street extension. Includes street, curb, sidewalk, planter strip, street trees, and a water project.
  - e) Wynooski Street – Bypass to Northeast Dog Ridge Road. Includes street, curb, sidewalk planter strip, and street trees.
2. Riverfront Trails
  - a) Esplanade south of Mill - Urban Multi-use Trail.

Area B Riverfront:

1. Transportation and Infrastructure
  - a) South River Street Improvements – Bypass to Rogers Landing Road. Includes street, curb, sidewalk, planter strip, street trees., and water and wastewater projects.
  - b) Rail crossing improvements No. 40A-000.40 at River Street.
  - c) East Fourteenth Street - South College Street to South River Street. Includes street, curb, sidewalk, planter strip, street trees and a water project.
2. Riverfront Trails
  - a) South River Street to South College Street – Urban Multi-Use Trail
  - b) Esplanade west of South River Street - Urban Multi-Use Trail

Area C Riverfront:

1. Wastewater projects
  - a) Riverfront Lift Station
  - b) Force Main B1
  - c) Gravity Main B4

Area D Riverfront:

1. Transportation and Infrastructure
  - a) South Blaine Street extension - East Ninth Street to South College Street. Includes street, curb, sidewalk, planter strip, street trees and a stormwater project.

- b) South College Street – South Ninth Street to East Fourteenth Street. Includes street, curb, sidewalk, planter strip, and street trees.
- c) Rail crossing improvements No. 40A-000.60 at College Street.

Area E Riverfront:

- 1. Transportation and Infrastructure
  - a) South River Street improvements - East Ninth Street to Bypass. Includes street, curb, sidewalk, planter strip, street trees, and water and stormwater projects.

Area F Riverfront:

- 1. Transportation and Infrastructure
  - a) South River Street improvements - East Third Street to East Ninth Street. Includes street, curb, sidewalk, planter strip, street trees, and wastewater and stormwater projects.

Area G: Downtown

- 1. Transportation and Infrastructure
  - a) Blaine Street – Third Street to Ninth Street. Includes street, curb, sidewalk, water, planter strip, street trees and a stormwater project.

Area H: Downtown

- 1. Transportation and Infrastructure
  - a) First Street Road Diet. Includes street, curb, sidewalk, planter strip, street trees, water line replacement, and wastewater and stormwater projects.
  - b) Meridian Street - Third Street to Sheridan Street. Includes street, curb, sidewalk, planter strip, street trees and water line replacement.
  - c) College Street – Third Street to Sheridan Street. Includes street, curb, sidewalk, planter strip, street trees, and line replacement.
  - d) Howard Street - Third Street to First Street. Includes street, curb, sidewalk, planter strip, street trees and water line replacement.
  - e) Washington Street – Third Street to Sheridan Street. Includes street, curb, sidewalk, planter strip, street trees, and water line replacement.
  - f) Main Street – Third Street to railroad tracks - Includes street, curb, sidewalk, planter strip, street trees, and water line replacement.

- g) Sheridan Street - railroad tracks to ½ block east of Main Street. Includes street, curb, sidewalk, planter strip, street trees, and water line replacement.
- h) Blaine Street - Hancock Street to Third Street. Includes street, curb, sidewalk, planter strip, street trees, and water project from East First Street to East Third Street.
- i) North College Street (Highway 219) at Hancock Street (Highway 99) Intersection Improvement - Add south bound right turn lane on North College Street.
- j) North Blaine Street/East Hancock Signal
- k) North Blaine Street/East First Street Signal
- l) South River Street improvements - east First Street to East Third Street. Includes street, curb, sidewalk, planter strip, street trees and wastewater and stormwater projects.
- m) Parking - Surface parking lots 1 and 2.

2. Utilities

- a) Second Street utility undergrounding.

The estimated total tax increment revenues by five year increments are shown below.

|                             |                       |
|-----------------------------|-----------------------|
| <b>Total Net TIF</b>        | <b>\$ 133,800,000</b> |
| <b>Maximum Indebtedness</b> | <b>\$ 114,900,000</b> |
| <b>Capacity (2020\$)</b>    | <b>\$ 61,900,000</b>  |
| Years 1-5                   | \$ 4,400,000          |
| Years 6-10                  | \$ 7,300,000          |
| Years 11-15                 | \$ 10,600,000         |
| Years 16-20                 | \$ 11,900,000         |
| Years 21-25                 | \$ 13,300,000         |
| Years 26-30                 | \$ 14,500,000         |

The following table shows the estimated tax increment revenues showing the total revenues , the anticipated frozen base of \$162,530,101, the estimated increment at 6.5% growth. This is multiplied by the tax rate in the area. This amount is adjusted for underpayments and delinquencies (5%) and for prior year's payments. This equals the total net tax increment revenues.

x

| FYE   | Assessed Value   |                |                  |                      | Tax Increment Finance |                |                |                        |                      |                 |
|-------|------------------|----------------|------------------|----------------------|-----------------------|----------------|----------------|------------------------|----------------------|-----------------|
|       | Total            | Frozen Base    | Increment - Used | Increment - Not Used | Tax Rate              | Gross TIF      | Adjustments    | Net TIF (Current Year) | Net TIF (Prior Year) | Net TIF (Total) |
| 2023  | \$ 184,345,703   | \$ 162,530,101 | \$ 21,815,602    | \$ -                 | \$ 12.6424            | \$ 275,801     | \$ (13,790)    | \$ 262,011             | \$ -                 | \$ 262,011      |
| 2024  | \$ 196,328,174   | \$ 162,530,101 | \$ 33,798,073    | \$ -                 | \$ 12.6424            | \$ 427,288     | \$ (21,364)    | \$ 405,923             | \$ 3,930             | \$ 409,853      |
| 2025  | \$ 209,089,506   | \$ 162,530,101 | \$ 46,559,405    | \$ -                 | \$ 12.6424            | \$ 588,621     | \$ (29,431)    | \$ 559,190             | \$ 6,089             | \$ 565,279      |
| 2026  | \$ 222,680,324   | \$ 162,530,101 | \$ 60,150,223    | \$ -                 | \$ 12.6424            | \$ 760,441     | \$ (38,022)    | \$ 722,419             | \$ 8,388             | \$ 730,807      |
| 2027  | \$ 237,154,545   | \$ 162,530,101 | \$ 74,624,444    | \$ -                 | \$ 12.6424            | \$ 943,430     | \$ (47,171)    | \$ 896,258             | \$ 10,836            | \$ 907,095      |
| 2028  | \$ 252,569,591   | \$ 162,530,101 | \$ 90,039,490    | \$ -                 | \$ 12.6424            | \$ 1,138,312   | \$ (56,916)    | \$ 1,081,397           | \$ 13,444            | \$ 1,094,841    |
| 2029  | \$ 268,986,613   | \$ 162,530,101 | \$ 106,456,512   | \$ -                 | \$ 12.6424            | \$ 1,345,862   | \$ (67,293)    | \$ 1,278,569           | \$ 16,221            | \$ 1,294,790    |
| 2030  | \$ 286,470,743   | \$ 162,530,101 | \$ 123,940,642   | \$ -                 | \$ 12.6424            | \$ 1,566,903   | \$ (78,345)    | \$ 1,488,558           | \$ 19,179            | \$ 1,507,737    |
| 2031  | \$ 305,091,339   | \$ 162,530,101 | \$ 142,561,238   | \$ -                 | \$ 12.6424            | \$ 1,802,312   | \$ (90,116)    | \$ 1,712,196           | \$ 22,328            | \$ 1,734,524    |
| 2032  | \$ 324,922,277   | \$ 162,530,101 | \$ 162,392,176   | \$ -                 | \$ 12.6424            | \$ 2,053,022   | \$ (102,651)   | \$ 1,950,371           | \$ 25,683            | \$ 1,976,054    |
| 2033  | \$ 346,042,225   | \$ 162,530,101 | \$ 183,512,124   | \$ -                 | \$ 12.6424            | \$ 2,320,028   | \$ (116,001)   | \$ 2,204,026           | \$ 29,256            | \$ 2,233,282    |
| 2034  | \$ 368,534,969   | \$ 162,530,101 | \$ 206,004,868   | \$ -                 | \$ 12.6424            | \$ 2,604,389   | \$ (130,219)   | \$ 2,474,170           | \$ 33,060            | \$ 2,507,230    |
| 2035  | \$ 392,489,742   | \$ 162,530,101 | \$ 229,959,641   | \$ -                 | \$ 12.6424            | \$ 2,907,234   | \$ (145,362)   | \$ 2,761,873           | \$ 37,113            | \$ 2,798,985    |
| 2036  | \$ 418,001,575   | \$ 162,530,101 | \$ 255,471,474   | \$ -                 | \$ 12.6424            | \$ 3,229,764   | \$ (161,488)   | \$ 3,068,276           | \$ 41,428            | \$ 3,109,704    |
| 2037  | \$ 445,171,678   | \$ 162,530,101 | \$ 282,641,577   | \$ -                 | \$ 12.6424            | \$ 3,573,259   | \$ (178,663)   | \$ 3,394,596           | \$ 46,024            | \$ 3,440,620    |
| 2038  | \$ 474,107,837   | \$ 162,530,101 | \$ 311,577,736   | \$ -                 | \$ 12.6424            | \$ 3,939,081   | \$ (196,954)   | \$ 3,742,126           | \$ 50,919            | \$ 3,793,045    |
| 2039  | \$ 504,924,847   | \$ 162,530,101 | \$ 342,394,746   | \$ -                 | \$ 12.6424            | \$ 4,328,681   | \$ (216,434)   | \$ 4,112,246           | \$ 56,132            | \$ 4,168,378    |
| 2040  | \$ 537,744,961   | \$ 162,530,101 | \$ 375,214,860   | \$ -                 | \$ 12.6424            | \$ 4,743,604   | \$ (237,180)   | \$ 4,506,424           | \$ 61,684            | \$ 4,568,108    |
| 2041  | \$ 572,698,383   | \$ 162,530,101 | \$ 410,168,282   | \$ -                 | \$ 12.6424            | \$ 5,185,499   | \$ (259,275)   | \$ 4,926,224           | \$ 67,596            | \$ 4,993,820    |
| 2042  | \$ 609,923,778   | \$ 162,530,101 | \$ 447,393,677   | \$ -                 | \$ 12.6424            | \$ 5,656,116   | \$ (282,806)   | \$ 5,373,310           | \$ 73,893            | \$ 5,447,203    |
| 2043  | \$ 649,568,823   | \$ 162,530,101 | \$ 487,038,722   | \$ -                 | \$ 12.6424            | \$ 6,157,323   | \$ (307,866)   | \$ 5,849,457           | \$ 80,600            | \$ 5,930,056    |
| 2044  | \$ 691,790,795   | \$ 162,530,101 | \$ 529,260,694   | \$ -                 | \$ 12.6424            | \$ 6,691,109   | \$ (334,555)   | \$ 6,356,553           | \$ 87,742            | \$ 6,444,295    |
| 2045  | \$ 736,757,197   | \$ 162,530,101 | \$ 574,227,096   | \$ -                 | \$ 12.6424            | \$ 7,259,590   | \$ (362,980)   | \$ 6,896,611           | \$ 95,348            | \$ 6,991,959    |
| 2046  | \$ 784,646,414   | \$ 162,530,101 | \$ 622,116,313   | \$ -                 | \$ 12.6424            | \$ 7,865,024   | \$ (393,251)   | \$ 7,471,772           | \$ 103,449           | \$ 7,575,222    |
| 2047  | \$ 835,648,432   | \$ 162,530,101 | \$ 673,118,331   | \$ -                 | \$ 12.6424            | \$ 8,509,810   | \$ (425,490)   | \$ 8,084,319           | \$ 112,077           | \$ 8,196,396    |
| 2048  | \$ 889,965,580   | \$ 162,530,101 | \$ 727,435,479   | \$ -                 | \$ 12.6424            | \$ 9,196,507   | \$ (459,825)   | \$ 8,736,682           | \$ 121,265           | \$ 8,857,947    |
| 2049  | \$ 947,813,343   | \$ 162,530,101 | \$ 785,283,242   | \$ -                 | \$ 12.6424            | \$ 9,927,840   | \$ (496,392)   | \$ 9,431,448           | \$ 131,050           | \$ 9,562,498    |
| 2050  | \$ 1,009,421,209 | \$ 162,530,101 | \$ 846,891,108   | \$ -                 | \$ 12.6424            | \$ 10,706,709  | \$ (535,335)   | \$ 10,171,374          | \$ 141,472           | \$ 10,312,846   |
| 2051  | \$ 1,075,033,587 | \$ 162,530,101 | \$ 912,503,486   | \$ -                 | \$ 12.6424            | \$ 11,536,205  | \$ (576,810)   | \$ 10,959,395          | \$ 152,571           | \$ 11,111,966   |
| 2052  | \$ 1,144,910,770 | \$ 162,530,101 | \$ 927,231,689   | \$ 55,148,980        | \$ 12.6424            | \$ 11,722,405  | \$ (586,120)   | \$ 11,136,284          | \$ 164,391           | \$ 11,300,675   |
| Total |                  |                |                  |                      |                       | \$ 138,962,169 | \$ (6,948,108) | \$ 132,014,061         | \$ 1,813,167         | \$ 133,827,227  |

The following two tables show the impacts to taxing districts during the 30 year time frame of the urban renewal area.

## Newberg Urban Renewal Area Financial Tables



| FYE   | SD 29/<br>Permanent | Willamette Regional<br>ESD<br>Permanent | Portland Community<br>College<br>Permanent | Total<br>All     |
|-------|---------------------|---|--|------------------|
| 2023  | \$ (96,611)         | \$ (6,149)                              | \$ (5,861)                                 | \$ (262,011)     |
| 2024  | \$ (151,125)        | \$ (9,619)                              | \$ (9,168)                                 | \$ (409,853)     |
| 2025  | \$ (208,434)        | \$ (13,266)                             | \$ (12,645)                                | \$ (565,279)     |
| 2026  | \$ (269,469)        | \$ (17,151)                             | \$ (16,348)                                | \$ (730,807)     |
| 2027  | \$ (334,471)        | \$ (21,288)                             | \$ (20,291)                                | \$ (907,095)     |
| 2028  | \$ (403,699)        | \$ (25,694)                             | \$ (24,491)                                | \$ (1,094,841)   |
| 2029  | \$ (477,426)        | \$ (30,387)                             | \$ (28,963)                                | \$ (1,294,790)   |
| 2030  | \$ (555,945)        | \$ (35,385)                             | \$ (33,727)                                | \$ (1,507,737)   |
| 2031  | \$ (639,568)        | \$ (40,707)                             | \$ (38,800)                                | \$ (1,734,524)   |
| 2032  | \$ (728,627)        | \$ (46,375)                             | \$ (44,203)                                | \$ (1,976,054)   |
| 2033  | \$ (823,474)        | \$ (52,412)                             | \$ (49,957)                                | \$ (2,233,282)   |
| 2034  | \$ (924,487)        | \$ (58,841)                             | \$ (56,085)                                | \$ (2,507,230)   |
| 2035  | \$ (1,032,065)      | \$ (65,689)                             | \$ (62,611)                                | \$ (2,798,985)   |
| 2036  | \$ (1,146,636)      | \$ (72,981)                             | \$ (69,562)                                | \$ (3,109,704)   |
| 2037  | \$ (1,268,654)      | \$ (80,747)                             | \$ (76,964)                                | \$ (3,440,620)   |
| 2038  | \$ (1,398,604)      | \$ (89,018)                             | \$ (84,848)                                | \$ (3,793,045)   |
| 2039  | \$ (1,536,999)      | \$ (97,826)                             | \$ (93,243)                                | \$ (4,168,378)   |
| 2040  | \$ (1,684,391)      | \$ (107,208)                            | \$ (102,185)                               | \$ (4,568,108)   |
| 2041  | \$ (1,841,363)      | \$ (117,198)                            | \$ (111,708)                               | \$ (4,993,820)   |
| 2042  | \$ (2,008,538)      | \$ (127,839)                            | \$ (121,850)                               | \$ (5,447,203)   |
| 2043  | \$ (2,186,580)      | \$ (139,171)                            | \$ (132,651)                               | \$ (5,930,056)   |
| 2044  | \$ (2,376,194)      | \$ (151,239)                            | \$ (144,154)                               | \$ (6,444,295)   |
| 2045  | \$ (2,578,134)      | \$ (164,092)                            | \$ (156,405)                               | \$ (6,991,959)   |
| 2046  | \$ (2,793,199)      | \$ (177,781)                            | \$ (169,452)                               | \$ (7,575,222)   |
| 2047  | \$ (3,022,244)      | \$ (192,359)                            | \$ (183,347)                               | \$ (8,196,396)   |
| 2048  | \$ (3,266,176)      | \$ (207,885)                            | \$ (198,145)                               | \$ (8,857,947)   |
| 2049  | \$ (3,525,964)      | \$ (224,419)                            | \$ (213,906)                               | \$ (9,562,498)   |
| 2050  | \$ (3,802,639)      | \$ (242,029)                            | \$ (230,690)                               | \$ (10,312,846)  |
| 2051  | \$ (4,097,297)      | \$ (260,783)                            | \$ (248,566)                               | \$ (11,111,966)  |
| 2052  | \$ (4,166,880)      | \$ (265,212)                            | \$ (252,787)                               | \$ (11,300,675)  |
| Total | \$ (49,345,897)     | \$ (3,140,752)                          | \$ (2,993,612)                             | \$ (133,827,227) |

| FYE      | Yamhill County<br>Permanent | Yamhill County<br>Extension Service<br>Permanent | Yamhill County Soil<br>& Water<br>Permanent | City of Newberg<br>Permanent | Tualatin Valley Fire &<br>Rescue<br>Permanent | Chenahlem Park &<br>Recreation<br>Permanent |
|----------|-----------------------------|--|---|------------------------------|---|---|
| 2023 \$  | (53,418) \$                 | (931) \$   | (734) \$                                    | (47,888) \$                  | (31,610) \$                                   | (18,810)                                    |
| 2024 \$  | (83,560) \$                 | (1,456) \$                                       | (1,148) \$                                  | (74,910) \$                  | (49,446) \$                                   | (29,424)                                    |
| 2025 \$  | (115,248) \$                | (2,008) \$                                       | (1,583) \$                                  | (103,317) \$                 | (68,196) \$                                   | (40,582)                                    |
| 2026 \$  | (148,995) \$                | (2,596) \$                                       | (2,046) \$                                  | (133,571) \$                 | (88,166) \$                                   | (52,465)                                    |
| 2027 \$  | (184,937) \$                | (3,222) \$                                       | (2,540) \$                                  | (165,791) \$                 | (109,434) \$                                  | (65,121)                                    |
| 2028 \$  | (223,214) \$                | (3,888) \$                                       | (3,066) \$                                  | (200,106) \$                 | (132,084) \$                                  | (78,599)                                    |
| 2029 \$  | (263,979) \$                | (4,599) \$                                       | (3,626) \$                                  | (236,651) \$                 | (156,206) \$                                  | (92,953)                                    |
| 2030 \$  | (307,394) \$                | (5,355) \$                                       | (4,222) \$                                  | (275,572) \$                 | (181,896) \$                                  | (108,241)                                   |
| 2031 \$  | (353,631) \$                | (6,160) \$                                       | (4,857) \$                                  | (317,022) \$                 | (209,256) \$                                  | (124,522)                                   |
| 2032 \$  | (402,874) \$                | (7,018) \$                                       | (5,533) \$                                  | (361,167) \$                 | (238,395) \$                                  | (141,862)                                   |
| 2033 \$  | (455,317) \$                | (7,932) \$                                       | (6,253) \$                                  | (408,181) \$                 | (269,428) \$                                  | (160,328)                                   |
| 2034 \$  | (511,169) \$                | (8,905) \$                                       | (7,021) \$                                  | (458,251) \$                 | (302,477) \$                                  | (179,995)                                   |
| 2035 \$  | (570,651) \$                | (9,941) \$                                       | (7,837) \$                                  | (511,576) \$                 | (337,675) \$                                  | (200,940)                                   |
| 2036 \$  | (634,000) \$                | (11,044) \$                                      | (8,708) \$                                  | (568,366) \$                 | (375,161) \$                                  | (223,247)                                   |
| 2037 \$  | (701,467) \$                | (12,220) \$                                      | (9,634) \$                                  | (628,848) \$                 | (415,083) \$                                  | (247,003)                                   |
| 2038 \$  | (773,318) \$                | (13,471) \$                                      | (10,621) \$                                 | (693,262) \$                 | (457,600) \$                                  | (272,304)                                   |
| 2039 \$  | (849,840) \$                | (14,804) \$                                      | (11,672) \$                                 | (761,862) \$                 | (502,881) \$                                  | (299,249)                                   |
| 2040 \$  | (931,336) \$                | (16,224) \$                                      | (12,791) \$                                 | (834,921) \$                 | (551,105) \$                                  | (327,946)                                   |
| 2041 \$  | (1,018,130) \$              | (17,736) \$                                      | (13,983) \$                                 | (912,729) \$                 | (602,464) \$                                  | (358,508)                                   |
| 2042 \$  | (1,110,565) \$              | (19,346) \$                                      | (15,253) \$                                 | (995,595) \$                 | (657,161) \$                                  | (391,057)                                   |
| 2043 \$  | (1,209,008) \$              | (21,061) \$                                      | (16,605) \$                                 | (1,083,847) \$               | (715,414) \$                                  | (425,721)                                   |
| 2044 \$  | (1,313,850) \$              | (22,887) \$                                      | (18,045) \$                                 | (1,177,835) \$               | (777,452) \$                                  | (462,638)                                   |
| 2045 \$  | (1,425,506) \$              | (24,832) \$                                      | (19,578) \$                                 | (1,277,933) \$               | (843,524) \$                                  | (501,955)                                   |
| 2046 \$  | (1,544,421) \$              | (26,904) \$                                      | (21,211) \$                                 | (1,384,537) \$               | (913,890) \$                                  | (543,828)                                   |
| 2047 \$  | (1,671,064) \$              | (29,110) \$                                      | (22,951) \$                                 | (1,498,070) \$               | (988,829) \$                                  | (588,422)                                   |
| 2048 \$  | (1,805,940) \$              | (31,459) \$                                      | (24,803) \$                                 | (1,618,983) \$               | (1,068,640) \$                                | (635,915)                                   |
| 2049 \$  | (1,949,582) \$              | (33,962) \$                                      | (26,776) \$                                 | (1,747,755) \$               | (1,153,638) \$                                | (686,495)                                   |
| 2050 \$  | (2,102,562) \$              | (36,627) \$                                      | (28,877) \$                                 | (1,884,897) \$               | (1,244,162) \$                                | (740,363)                                   |
| 2051 \$  | (2,265,485) \$              | (39,465) \$                                      | (31,115) \$                                 | (2,030,954) \$               | (1,340,569) \$                                | (797,732)                                   |
| 2052 \$  | (2,303,958) \$              | (40,135) \$                                      | (31,643) \$                                 | (2,065,445) \$               | (1,363,336) \$                                | (811,279)                                   |
| Total \$ | (27,284,419) \$             | (475,294) \$                                     | (374,731) \$                                | (24,459,843) \$              | (16,145,178) \$                               | (9,607,503)                                 |

This table shows the estimated tax increment revenues the year after termination of the urban renewal area, in FYE 2053. It shows the revenue from the original frozen base, from the increased value over the 30 year time period (excess value) and the total estimated property tax revenue from the area.

| Tax Revenue in FYE 2053          |            |          |                  |                   |       |            |
|----------------------------------|------------|----------|------------------|-------------------|-------|------------|
| Taxing District                  | Type       | Tax Rate | From Frozen Base | From Excess Value | Total |            |
| General Government               |            |          |                  |                   |       |            |
| Yamhill County                   | Permanent  | 2.5775   | \$ 418,922       | \$ 2,723,902      | \$    | 3,142,824  |
| Yamhill County Extension Service | Permanent  | 0.0449   | \$ 7,297         | \$ 47,450         | \$    | 54,747     |
| Yamhill County Soil & Water      | Permanent  | 0.0354   | \$ 5,754         | \$ 37,410         | \$    | 43,164     |
| City of Newberg                  | Permanent  | 2.5750   | \$ 375,553       | \$ 2,441,914      | \$    | 2,817,467  |
| Tualatin Valley Fire & Rescue    | Permanent  | 1.5252   | \$ 247,891       | \$ 1,611,831      | \$    | 1,859,722  |
| Chehalern Park & Recreation      | Permanent  | 0.9076   | \$ 147,513       | \$ 959,152        | \$    | 1,106,665  |
| Subtotal                         | Gen. Govt. | 7.6656   | \$ 1,202,930     | \$ 7,821,659      | \$    | 9,024,589  |
| Education                        |            |          |                  |                   |       |            |
| SD 29                            | Permanent  | 4.6616   | \$ 757,650       | \$ 4,926,378      | \$    | 5,684,028  |
| Willamette Regional ESD          | Permanent  | 0.2967   | \$ 48,222        | \$ 313,552        | \$    | 361,774    |
| Portland Community College       | Permanent  | 0.2828   | \$ 45,963        | \$ 298,863        | \$    | 344,826    |
| Subtotal                         | Education  | 5.2411   | \$ 851,835       | \$ 5,538,793      | \$    | 6,390,628  |
| Total                            |            | 12.9067  | \$ 2,054,765     | \$ 13,360,452     | \$    | 15,415,217 |

### Board of Directors Application

Name Molly H Olson

Address 516 S College St, Newberg, OR, 97132

Phone 503-550-3351

Email molly.olson3113@outlook.com

Resident of CPRD District ☒ YES ☐ NO

(A link to the CPRD boundary map can be found at the bottom of the CPRD homepage at [www.cprdnewberg.org](http://www.cprdnewberg.org).)

### Reason for desiring placement on the Board of Directors

(Attach additional sheets if necessary.)

CPRD is an amazing asset to the community offering capabilities not seen in other towns of our size. Whether using the Cultural Center, parks, trails, or the aquatic center I have enjoyed the fruits of CPRD and the board's many efforts. I see the contribution of their many programs to both youth and seniors in our community and wish to contribute to this very worthy organization. The skills I have to offer are those honed after over thirty years of managing major engineering programs and budgets at Intel and Westinghouse. I do not have any preconceived ideas for CPRD; rather an ability to learn quickly and work with others to overcome difficulties and deliver on goals. After discussing the role with several board members, I have submitted my Candidate Filing form to run for board position in the next election. As I am retired, I now have time to contribute and would be delighted to do so. For me this would be an opportunity to give back to this community I love.

### Other Community Involvement

(Attach additional sheets if necessary.)

**City of Newberg:** Budget Committee (2018-present), Urban Renewal Citizen's Advisory Committee, Covid Response City response team (2020)

**Newberg Downtown Coalition:** As Executive Director (2018-2020) I partnered with CPRD to create the Wednesday Market and the Holiday Market to bring people to downtown Newberg in a safe environment. Other programs involved delivering COVID PPE and grant information to Newberg businesses and wineries in the area, raising funds and delivering on "Light Up Newberg", a program to put lights on the buildings downtown to create a more inviting downtown, and with volunteers and city assistance performed Fall Sidewalk Cleaning for First Street. I was able to secure a Yamhill County Community Event Grant to provide tents and generators for outdoor events which have been used by downtown wineries for outdoor tastings.

**NDC City Infrastructure Committee** (2021-present) working on community involvement and feedback for Urban Renewal Projects, zoning changes for parking and creation of M5 zone at West End Mill, and the creation of a downtown parking workgroup.

Signature Molly H. Olson Date 3-4-21



### Board of Directors Application

Name Saundra Valentine  
Address 807 S. Blaine St Newberg  
Phone 503-892-3037  
Email s.valentine125@gmail.com

Resident of CPRD District ☒ YES ☐ NO

(A link to the CPRD boundary map can be found at the bottom of the CPRD homepage at [www.cprdnewberg.org](http://www.cprdnewberg.org).)

### Reason for desiring placement on the Board of Directors

(Attach additional sheets if necessary.)

- 1) I am very impressed and appreciative of what CPRD has accomplished over the years and recreational services offered to the community.
- 2) As a prior business owner of twenty years experienced in multiple areas of operating a successful business, I think I could contribute something to CPRD and the board.
- 3) I am retired and I would enjoy giving back to CPRD and serving on the Board.

### Other Community Involvement

(Attach additional sheets if necessary.)

Signature Saundra Valentine Date 3-18-21

### **Aquatic & Fitness Center**

- Yamhill County deemed an Extreme Risk county for COVID
  - Facility re-opens with limited hours and programs
  - Hours of operation, Monday – Friday from 5:15 am – 8:00 pm
- Yamhill County moved to High Risk effective February 26
- Fitness Center
  - Re-opened February 2<sup>nd</sup>
    - Reservations required
    - Time limit: 45-minute workouts mandated
    - For self-directed fitness activities
    - Restricted to 6 persons/air space
    - Social distancing at 25 feet
  - High Risk operational modifications implemented March 1<sup>st</sup>
    - Reservations no longer required
    - Time limit removed
    - Participant numbers increased
    - Social distancing returns to 6 feet
- Aquatic Center Competition Pool
  - Re-opened February 8<sup>th</sup>
    - Reservations required
    - 45-minute sessions mandated
    - For lap swim and local competitive teams
    - Restricted to 6 persons/swim session
    - Every other lane closed
  - High Risk operational modification implemented March 1<sup>st</sup>
    - Social distancing returns to 6 feet
    - One person per lane
    - All 13 lanes available
- Aquatic Center Leisure Pool
  - Re-opened March 8<sup>th</sup> (High Risk Category)
  - Reservations required for some programs
  - Lap Swim and fitness activities only

### **Memberships**

- All memberships that were active in November at the time of the second COVID closure were suspended
- Memberships were (and continue to be) reactivated upon member request

### **Program Development & Registration**

- Spring break swim lesson registration opened late in February
- Spring (April – June) swim lessons schedule completed
- Spring aquatic ex and (land) group fitness schedules were developed
- Spring public swim schedule – under development

### **Clubs/Teams**

- Our three competitive swim teams were very happy to return to the pool even with the severe restrictions on practice numbers (maximum 6 athletes)
- Practice sessions were shortened in duration to accommodate as many athletes as possible
- GFU Swim Team schedules two dual meets with COVID parameters in place

#### **Aquatic & Fitness Center Staff**

- Limited staff were on-boarded for the re-opening while in extreme risk category
  - A single lifeguard was posted for all lap swim sessions
  - A single reception desk posted at registration desk
    - Two shifts per day (opening and closing)
- A manager was (is) scheduled to be in the building from opening to close
  - Wendy assumed the opening shift and Tara assumed the closing shift to act as
    - A second lifeguard (in case of emergency)
    - A second receptionist as needed for busy moments and lunch breaks
    - To act as the second employee in the building
      - For employee safety
      - In case of emergency

#### **Janitorial Services**

- Extreme Risk
  - Decision was made to hold off on bringing back janitorial services
  - Managers Wendy and Tara took on janitorial responsibilities (mostly Wendy)
- High Risk
  - Janitorial returns three days per week on February 8<sup>th</sup> or 9<sup>th</sup> (?)
  - FC monitor is scheduled to do janitorial two days per week out of department 451's budget

#### **Special Events**

- A Lake Oswego committee (for the construction of their new facility) toured our facility on February 4
- Lots of good questions including "if you had to build it again what would you do differently"
- Relayed a lot of our operational information
  - The positive and the negative (challenges)

#### **Management Projects**

- The 2021-2022 budget was completed and submitted
- An all staff in-service training sessions conducted February 27<sup>th</sup> & 28<sup>th</sup> as well as March 6<sup>th</sup> & 7<sup>th</sup>
- Working directly with PayChex technician with regards to manager training and the implementation of HomeBase Time Sheet merge with PayChex Time Card for payroll and HR purposes

#### **Financial Reports**

- Reports have been prepared (as a separate attachment) for January & February
- Please note, information on wages/salaries was unavailable for February

Respectfully Submitted by,  
Tara Franks, Coordinator  
Chehalem Aquatic & Fitness Center

| Activity Financial Report - Feb 2021  |                     | Department - Aquatics 451 |                     |                     |                     |                     |                     |  |
|---------------------------------------|---------------------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|
| COVID-19 - Facility Re-Opens          |                     |                           |                     |                     |                     |                     |                     |  |
| EXPENDITURES                          | Feb '20             | Feb '21                   | Yr to Date '19/20   | Yr to Date '20/21   | Year End 18/19      | Year End 19/20      | Est June 20/21      |  |
| <b>Aquatics - 451:</b>                |                     |                           |                     |                     |                     |                     |                     |  |
| <b>Personnel Services</b>             |                     |                           |                     |                     |                     |                     |                     |  |
| Aquatic Supervisor                    | \$1,532.50          |                           | \$12,031.41         |                     | \$17,209.44         | \$18,161.41         | \$19,166.00         |  |
| Admin Coordinator 451.110032          |                     |                           |                     |                     |                     | \$503.70            |                     |  |
| Secretary I                           | \$2,891.32          |                           | \$16,341.69         |                     | \$18,760.83         | \$27,906.97         |                     |  |
| Secretary II                          |                     |                           | \$21,614.91         |                     | \$30,126.77         | \$21,614.91         |                     |  |
| Aquatic Coordinator                   | \$3,761.49          |                           | \$29,203.67         |                     | \$42,098.37         | \$44,146.56         | \$47,066.00         |  |
| Aquatics Specialist                   | \$3,090.65          |                           | \$24,126.41         |                     | \$34,510.41         | \$35,985.33         | \$38,722.00         |  |
| Guards                                | \$15,008.50         |                           | \$130,197.31        |                     | \$181,090.90        | \$146,903.66        | \$178,471.00        |  |
| Cashiers                              | \$7,994.72          |                           | \$51,808.16         |                     | \$57,179.60         | \$62,866.10         | \$67,429.00         |  |
| Instructors                           | \$5,341.99          |                           | \$39,841.54         |                     | \$58,787.83         | \$45,056.24         | \$1,710.00          |  |
| Coaches                               | \$194.90            |                           | \$725.34            |                     | \$1,143.07          | \$725.34            | \$18,638.00         |  |
| Group Fitness Instructors             | \$1,692.57          |                           | \$8,935.46          |                     | \$503.63            | \$10,725.12         | \$2,750.00          |  |
| Personal Trainer                      | \$331.50            |                           | \$662.75            |                     |                     | \$866.75            | \$12,012.00         |  |
| FC Monitor                            |                     |                           | \$69.52             |                     |                     | \$5,211.29          | \$36,039.00         |  |
| Lead Guard                            |                     |                           |                     |                     |                     |                     |                     |  |
| <b>Total Personnel Services</b>       | <b>\$41,840.14</b>  | <b>\$0.00</b>             | <b>\$335,558.17</b> | <b>\$0.00</b>       | <b>\$441,410.85</b> | <b>\$420,673.38</b> | <b>\$422,003.00</b> |  |
| <b>Materials &amp; Services:</b>      |                     |                           |                     |                     |                     |                     |                     |  |
| Office Supplies                       | \$75.95             | \$170.88                  | \$3,569.43          | \$1,444.34          | \$4,229.19          | \$4,524.37          | \$5,510.00          |  |
| Postage Supplies                      | \$8.25              | \$7.15                    | \$165.15            | \$84.15             | \$278.84            | \$273.40            | \$4,450.00          |  |
| Program Supplies                      | \$1,338.14          | \$797.71                  | \$10,321.00         | \$10,707.58         | \$11,688.40         | \$12,627.25         | \$15,000.00         |  |
| Small Tools                           |                     | \$75.86                   |                     | \$75.86             |                     |                     |                     |  |
| Chemical & Agricultural Supplies      | \$3,314.37          | \$2,029.27                | \$19,325.80         | \$16,768.14         | \$28,883.48         | \$26,447.01         | \$29,900.00         |  |
| Store Supplies                        | \$51.08             | \$118.47                  | \$2,801.71          | \$1,306.70          | \$6,572.47          | \$3,099.92          | \$7,500.00          |  |
| Classifieds                           |                     |                           | \$57.25             |                     |                     | \$57.25             | \$625.00            |  |
| Brochure                              |                     |                           |                     |                     | \$386.09            |                     | \$1,450.00          |  |
| Fliers                                | \$74.84             |                           | \$947.31            | \$375.03            | \$1,241.25          | \$1,318.30          | \$4,850.00          |  |
| Professional Dues                     | \$135.65            | \$115.15                  | \$3,231.58          | \$3,059.18          | \$4,289.68          | \$3,487.28          | \$3,810.00          |  |
| Conference/Workshops                  |                     |                           | \$902.50            | \$479.04            | \$1,178.67          | \$902.50            | \$1,200.00          |  |
| Staff Mileage                         |                     |                           | \$251.10            | \$10.26             | \$176.75            | \$270.28            | \$350.00            |  |
| Staff Expenses                        | \$67.98             |                           | \$663.47            | \$1,367.67          | \$1,114.86          | \$673.69            | \$1,000.00          |  |
| <b>Utilities:</b>                     |                     |                           |                     |                     |                     |                     |                     |  |
| Electricity                           | \$20,630.05         | \$16,297.54               | \$165,504.05        | \$148,456.22        | \$245,129.42        | \$232,937.77        | \$257,816.00        |  |
| Natural Gas                           | \$1,428.80          | \$5,045.09                | \$6,832.61          | \$18,764.31         | \$33,649.02         | \$12,494.45         | \$24,516.00         |  |
| Water/Sewer                           | \$4,789.81          | \$2,467.90                | \$32,734.20         | \$28,330.65         | \$37,750.63         | \$48,717.38         | \$54,783.00         |  |
| Telephone                             | \$330.75            | \$334.51                  | \$2,770.53          | \$2,361.52          | \$4,156.44          | \$4,089.38          | \$3,780.00          |  |
| Fees (activenet/bank/cc)              | \$5,924.53          | \$735.12                  | \$41,372.58         | \$16,026.18         | \$48,912.30         | \$50,894.60         | \$37,910.00         |  |
| Internet & Communication              | \$366.67            |                           | \$366.67            | \$35.00             |                     | \$393.94            | \$712.00            |  |
| Data Storage & Backup                 |                     |                           |                     |                     |                     |                     | \$38.00             |  |
| Video & Online Photography            | \$19.08             | \$19.08                   | \$76.33             | \$152.64            |                     | \$133.57            | \$237.00            |  |
| Online Advertising                    | \$82.91             |                           | \$82.91             |                     |                     | \$82.91             | \$262.00            |  |
| Ground Maint/Repairs                  |                     |                           |                     |                     | \$2,574.40          |                     | \$22,000.00         |  |
| Program Contracts 451.380.003         |                     |                           | \$8,846.28          | \$652.03            | \$7,623.76          | \$13,531.53         | \$22,000.00         |  |
| Insurance Services                    | \$35,048.81         |                           | \$37,819.66         | \$380.36            | \$48,439.49         | \$37,819.66         | \$33,766.00         |  |
| Refunds                               | \$167.00            |                           | \$167.00            | \$1,089.00          | \$131.00            | \$6,200.76          | \$450.00            |  |
| <b>Total Materials &amp; Services</b> | <b>\$73,854.67</b>  | <b>\$28,213.73</b>        | <b>\$338,809.12</b> | <b>\$251,925.86</b> | <b>\$488,406.14</b> | <b>\$460,977.20</b> | <b>\$511,915.00</b> |  |
| <b>TOTAL AQUATIC EXPENDITURES</b>     | <b>\$115,694.81</b> | <b>\$28,213.73</b>        | <b>\$674,367.29</b> | <b>\$251,925.86</b> | <b>\$929,816.99</b> | <b>\$881,650.58</b> | <b>\$933,918.00</b> |  |



| Activity Financial Report - Feb 2021 |  | Department - Aquatics 451 |             |                   |                   |                |                |
|--------------------------------------|--|---------------------------|-------------|-------------------|-------------------|----------------|----------------|
| COVID-19 - Facility Re-Opens         |  |                           |             |                   |                   |                |                |
| REVENUE                              |  | Feb '20                   | Feb '21     | Yr to Date '19/20 | Yr to Date '20/21 | Year End 18/19 | Year End 19/20 |
| <b>Aquatics - 451:</b>               |  |                           |             |                   |                   |                |                |
| 451.003 Youth Fitness                |  |                           |             |                   |                   |                |                |
| 451.004 Gray & Golden                |  | \$197.00                  |             | \$1,205.00        | \$212.00          | \$124.00       | \$1,379.00     |
| 451.006 Group Fitness (Studio)       |  | \$273.00                  |             | \$273.00          | \$89.00           |                | \$430.00       |
| 451.007/291 Water Exercise           |  | \$513.50                  |             | \$3,391.50        | \$756.00          | \$7,766.50     | \$3,624.00     |
| 451.008 Weight Training              |  | \$2,853.00                | \$42.00     | \$20,789.00       | \$2,386.00        | \$13,641.00    | \$22,848.50    |
| 451.011 Private Swim Lessons         |  | \$1,831.00                |             | \$29,435.50       | \$5,386.80        | \$61,166.69    | \$35,393.00    |
| 451.012 Optum Fitness Advantage*     |  | \$2,064.00                |             | \$12,048.00       | \$3,896.00        | \$5,585.00     | \$15,892.00    |
| 451.013 Water Safety                 |  | \$320.00                  | \$200.00    | \$3,390.35        | \$2,610.00        | \$2,789.82     | \$5,375.35     |
| 451.014 SilverSneakers - Tivly*      |  | \$321.50                  | \$579.00    | \$2,942.50        | \$1,512.28        | \$1,842.50     | \$4,291.00     |
| 451.015 Silver&Fit - ASH*            |  | \$7,248.00                |             | \$44,556.00       | \$14,341.50       | \$22,578.00    | \$59,067.02    |
| 451.016 Water Polo                   |  |                           |             | \$15,916.20       | \$4,740.00        | \$21,433.46    | \$16,357.20    |
| 451.017 GFLU                         |  |                           |             | \$27,662.25       | \$14,608.00       | \$39,484.00    | \$39,072.25    |
| 451.018 Newberg High School          |  |                           | \$9,608.00  |                   |                   | \$81.00        |                |
| 451.019 School Districts             |  |                           |             |                   |                   | \$4,301.00     | \$812.00       |
| 451.020 Locker Income                |  |                           |             |                   |                   |                |                |
| 451.021 Locker Rental                |  |                           |             |                   |                   |                |                |
| 451.023 Pool Rental                  |  | \$960.00                  |             | \$16,168.00       | \$49,539.99       | \$20,347.70    | \$19,431.00    |
| 451.024 Classroom Rental             |  | \$2,472.50                |             | \$8,941.01        | \$150.00          | \$12,301.00    | \$7,501.01     |
| 451.025 Sauna/Spa                    |  | \$557.00                  |             | \$4,481.10        |                   | \$6,412.90     | \$4,757.10     |
| 451.026 Special Events               |  |                           |             | \$100.00          |                   | \$80.00        | \$100.00       |
| 451.027 Repasses                     |  |                           |             |                   |                   |                |                |
| 451.061 Vending                      |  |                           |             |                   |                   | \$150.00       |                |
| 451.200 Aquatics Misc                |  |                           |             |                   |                   | \$1,140.48     |                |
| 451.280 Sales                        |  | \$600.00                  | \$24.00     | \$5,515.50        | \$1,231.49        | \$7,065.00     | \$6,024.49     |
| 451.281 CST/CVA                      |  | \$110.50                  |             | \$10,822.95       | \$20,132.25       | \$15,430.00    | \$10,856.95    |
| 451.282 Swim Lessons                 |  | \$14,330.58               |             | \$90,304.36       | \$21,135.00       | \$151,807.90   | \$102,088.91   |
| 451.283 Lap Swim                     |  | \$1,112.50                | \$858.00    | \$11,885.75       | \$20,730.50       | \$16,778.42    | \$15,525.25    |
| 451.284 Public Swim                  |  | \$8,343.50                |             | \$82,160.75       | \$18,230.50       | \$151,618.64   | \$85,411.00    |
| 451.285 Equipment Rental             |  |                           |             |                   |                   |                |                |
| 451.286 Membership Sales             |  | \$33,926.60               | \$1,782.00  | \$232,282.10      | \$70,198.90       | \$231,824.64   | \$284,774.00   |
| 451.287 Weight Room                  |  | \$1,678.00                | \$925.00    | \$12,529.50       | \$5,036.59        | \$7,481.00     | \$14,545.50    |
| 451.289 Punch Cards - General        |  | \$4,841.00                | \$360.00    | \$27,910.51       | \$11,659.00       | \$29,174.90    | \$32,136.51    |
| 451.290 Gift Certificates            |  |                           |             |                   |                   |                |                |
| 451.292 Preschool Swim Lessons       |  |                           |             |                   |                   |                |                |
| 451.294 SUP Yoga/Fencing             |  | \$80.00                   |             | \$13,512.20       |                   |                | \$13,512.20    |
| 451.296 Patio Rental                 |  | \$6.50                    |             | \$3,983.25        |                   | \$640.00       | \$3,989.75     |
| 451.293/425 Basketball Court         |  | \$2,012.00                | \$110.00    | \$10,509.25       | \$1,422.00        | \$3,868.30     | \$11,663.75    |
| 451.285/426 Pickleball Court         |  | \$306.00                  |             | \$1,331.05        | \$26.00           | \$485.50       | \$1,429.05     |
| 451.021/427 Volleyball Court         |  | \$89.00                   |             | \$361.00          |                   | \$214.00       | \$403.00       |
| 451.428 SkyTrack                     |  |                           |             | \$6.50            |                   | \$14.00        | \$6.50         |
| 451.429 Fencing                      |  | \$210.00                  |             | \$270.00          | \$120.00          |                | \$880.30       |
| 451.666 CC Fees                      |  | \$350.63                  |             | \$394.98          |                   |                | \$555.31       |
| <b>TOTAL AQUATIC REVENUE</b>         |  | \$86,766.05               | \$14,488.00 | \$694,334.10      | \$269,909.80      | \$837,860.35   | \$819,066.28   |
|                                      |  |                           |             |                   |                   |                | \$955,590.00   |



## Adult Sports

March 2021 Activity Report, Department 452

| Department 452<br>Participation Tracking |              | February 2021     |  |
|--|--------------|-------------------|--|
|  |              |                   |  |
| Activity                                 | Participants | Participant Hours |  |
|  |              |                   |  |
|  |              |                   |  |
|  |              |                   |  |
|  |              |                   |  |
|  |              |                   |  |
| Total                                    | 00           | 00                |  |
| Department 452<br>Financial Tracking     |              | February 2021     |  |
|  |              |                   |  |
| Supervisory Staff Expense                | 300          |                   |  |
| Administrative Staff Expense             | 160          |                   |  |
| Part Time Staff Expense                  | 00           |                   |  |
| Material Expense                         | 590          |                   |  |
| Total Expense                            | 1050         |                   |  |
| Program Revenue                          | 00           |                   |  |
| Net                                      | (1050)       |                   |  |
| Cost Per Participant                     | 00           |                   |  |
| Cost Per Participant Hour                | 00           |                   |  |
|  |              |                   |  |

### Department 452 – Adult Sports

There were no adult sports activities scheduled during the month of February.

The Adult City League basketball season has been postponed until further notice.

Registration has opened for Men's league softball.

The Camellia Run registration opened in February.



## Youth Sports

March 2021 Activity Report, Department 453

| <b>Department 453<br/>Participation Tracking</b> | <b>February 2021</b> |                          |
|--|----------------------|--------------------------|
| <b>Activity</b>                                  | <b>Participants</b>  | <b>Participant Hours</b> |
| Basketball Academy                               | 110                  | 150                      |
|  |                      |                          |
|  |                      |                          |
|  |                      |                          |
|  |                      |                          |
| Totals   | 110                  | 150                      |

| <b>Department 453<br/>Financial Tracking</b> | <b>February 2021</b> |  |
|--|----------------------|--|
|  |                      |  |
| Supervisory Staff Expense                    | 5240                 |  |
| Administrative Staff Expense                 | 3140                 |  |
| Part Time Staff Expense                      | 00                   |  |
| Program/Materials Expense                    | 1025                 |  |
| Total Expense                                | 9405                 |  |
| Program Revenue                              | 7300                 |  |
| Net  | (2105)               |  |
| Cost Per Participant                         | (19.15)              |  |
| Cost Per Participant Hour                    | (14.00)              |  |
|  |                      |  |

### Department 453 – Youth Sports

The Basketball Academy had been postponed since December, but we were finally able to start on Feb.27. Our new Spring Soccer program has opened registration in February with outstanding participation numbers.

The youth lacrosse program finally received approval from the State of Oregon. Registration opened in February with a practice start date scheduled for March 15.

**Subject:** Walking Path near Golf Course Hole 5

**Date:** Saturday, March 13, 2021 at 4:12:28 PM Pacific Standard Time

**From:** Sally Rice

**To:** Kat Ricker

Hello Kat,

I wanted to thank you and the staff at CPRD for your quick response to my concerns about slip areas along the path. My husband and I waited a few days, and when we went back to the path today, it was covered with bark mulch, to keep it from being slippery.

THANK YOU SO MUCH for having the path for so many local citizens, and keeping it safe for us. We really appreciate it!

Sally & Riley Rice  
(650) 793-1174

Sent from Mail for Windows 10



503-537-2909  
fax 503-538-9669  
125 South Elliott Road  
Newberg, OR 97132  
[cprdnewberg.org](http://cprdnewberg.org)

Dan Weinheimer, City Manager  
City of Newberg  
314 E. First Street  
P.O. Box 970  
Newberg, OR 97132

March 16, 2021

Dear Dan Weinheimer:

Last week Patrick Davenport and Keith Leonard attended a special CPRD Board to provide information on the impact the vertical housing zone will have on Newberg. Fortunately the Board opted in to participate in the Vertical Housing Zone, to encourage higher density and hopefully, greater affordability in future housing options. At the end of the meeting it was apparent that the board would like to start conversations with the City to see how we can work more effectively together, as we serve many of the same people in our community. We thought it might be best to start by holding a meeting with you, the Mayor, our Board Chair and myself to strategize what working together could look like. Is that something you would be interested in?

Please call me at (503) 537-4165. We would be glad to meet wherever is convenient.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Don Clements".

W. Don Clements, Superintendent

**Subject:** RE: Don Clements & Lisa Rogers request for meeting  
**Date:** Wednesday, March 17, 2021 at 3:01:13 PM Pacific Daylight Time  
**From:** Dan Weinheimer  
**To:** Kat Ricker  
**CC:** Don Clements, Lisa Rogers, Rick Rogers  
**Attachments:** image002.png

Kat, Don and Lisa,

Thanks for reaching out. I would love to get some more regular communication and coordination going. I suggest an ongoing meeting could be beneficial, one focused on community goals, and that could include other agency partners so that we're able to coordinate collectively across the community.

The City Council has set our organization in motion on customer service; diversity, equity and inclusion; affordable housing; urban renewal; and sustainability. We also continue to work on implementation of the aNewBERG community vision plan and other long-term vision documents. I know that CPRD is also working on long-range plan implementation and coordinating all of the moving parts community-wide for the benefit of our shared residents/users is extremely important.

My first availability to meet would be the week of March 29<sup>th</sup> and I am sure I could find time in April as well. I don't know if we can do in-person at that time or a meeting would need to be on Zoom. I would suggest that including Mayor Rogers and/or other Councilors might be beneficial to our conversations.

Thanks for reaching out, I look forward to ongoing conversations.

Thanks,  
Dan

Dan Weinheimer  
City Manager  
City of Newberg  
Direct: 503.537.1207  
[www.newbergoregon.gov](http://www.newbergoregon.gov)  
Pronouns: he – him – his



**From:** Kat Ricker <[kricker@cprdnewberg.org](mailto:kricker@cprdnewberg.org)>  
**Sent:** Wednesday, March 17, 2021 10:20 AM  
**To:** Dan Weinheimer <[Dan.Weinheimer@newbergoregon.gov](mailto:Dan.Weinheimer@newbergoregon.gov)>  
**Cc:** Don Clements <[dclements@cprdnewberg.org](mailto:dclements@cprdnewberg.org)>; Lisa Rogers <[lrogers@casaoforegon.org](mailto:lrogers@casaoforegon.org)>  
**Subject:** Don Clements & Lisa Rogers request for meeting

This email originated from outside the City of Newberg's organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Dan,

Please find attached a copy of a letter which was mailed today, requesting a meeting.

--

**Kat Ricker**

*Public Information Director*

*Chehalem Park & Recreation District*

*125 S. Elliott Road*

*Newberg, OR 97132*

*971.832.4222 [cprdnewberg.org](http://cprdnewberg.org) / [Instagram](#) / [Facebook](#)*

**"Our parks and trails are experiencing unprecedented use during the pandemic, and we must invest in the staff and resources to maintain these spaces for the well-being of the public through these challenging times."**

— In a release from Senators Merkley and Wyden and Representatives Blumenauer and Bonamici

| Date      | Invoice Number        | Comment   | Account # | Amount               |
|-----------|-----------------------|---|-----------|----------------------|
| 2/23/2021 | 2021LC<br>505-000-013 | 2021 SDIS P/C Longevity Credit<br>Longevity Credits |           | 7,566.00<br>7,566.00 |

Check: 059738      2/24/2021      Chehalem Park & Recreation Dis      Check Total:      7,566.00

**SDIS**

SPECIAL DISTRICTS  
INSURANCE SERVICES

**SDIS Operations**

PO Box 12613  
Salem, OR 97309  
(800) 285-5461

WELLS FARGO BANK NORTHWEST  
Salem, OR 97301

| DATE      | CHECK NO |
|-----------|----------|
| 2/24/2021 | 059738   |

PAY \*SEVEN THOUSAND FIVE HUNDRED SIXTY-SIX AND XX / 100

| AMOUNT         |
|----------------|
| *****7,566.00* |

To  
The  
Order  
Of

Chehalem Park & Recreation Dis  
125 S Elliott Rd  
Newberg, OR 97132

*Scott Ransfield*

*Frank Strickland*

⑈059738⑈ ⑆123006800⑆2442954661⑈

*EMI*





FTC v. A1 Janitorial Supply Corp.  
PO Box 91330  
Seattle, WA 98111

CLJ75010117R-00

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+ 2000406 000011960 5637



CHEHALEM PARK & REC DIST  
125 S ELLIOTT RD  
NEWBERG, OR 97132



March 09, 2021

Dear Chehalem Park & Rec Dist,

The enclosed check is the result of a lawsuit brought by the Federal Trade Commission (FTC), the nation's consumer protection agency. You previously received and cashed a check from this court-ordered refund program. Because money still remains in the fund, the FTC is sending another round of checks.

The FTC sued A1 Janitorial Supply Corp. for charging small businesses for supposedly free samples of cleaning supplies and other products. A district court ordered the defendants to pay money to provide refunds.

Please cash your check by 06/07/2021. After this date, your bank might not accept the check. If you need to request a new check, please call us at 1-844-908-0194.

For more information about this refund program, visit [www.ftc.gov/refunds](http://www.ftc.gov/refunds).

If you have any other questions, please contact us at 1-844-908-0194.

Sincerely,  
JND Legal Administration  
FTC Refund Administrator

290  
200

FTC  
25.51  
not other



**Signature Bank**  
1-1357  

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260

Void after June 7, 2021

**\$25.51**

 Security features included. Details on back.

**AUTHORIZED SIGNATURE**

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United States Government

**15-51**  
**000**

B 269,786,011

**Pay to**

the order of

03 09 21 20091700 KANSAS CITY, MO  
000649739367 4041 59163855 I  
CHEHALEM PARK AND RECREATION  
DISTRICT  
125 S ELLIOTT RD  
NEWBERG OR 97132 2295

4041 59163855  
20210531700000

**Check No.**



\*\*\*\*\*253\*77

**VOID AFTER ONE YEAR**

# CHILI

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**Nora & Robinson**

## **Parks Activity Report, February/March 2021**

### **Scout House Repairs**

Repairs to the Scout house were delayed temporarily as PGE was not able to install the new meter base on schedule- Ice storm delay. The repairs are back on track as of last week and contractor is hoping to complete in 3 weeks.

### **Crabtree park**

We have been working with Page Knudsen, Yamhill County with a culvert repair on Knudsen lane at the entrance to the Park. We have come to find that there is no legal easement for the use of the shared driveway owned by Knudsen Vineyards. Page has had her Lawyer draft an easement for the shared access of the property and we are working on engineering and replacing the Culvert at the entrance to Knudsen Lane. It is according to ODF&W a fish bearing stream and the culvert has to comply with the regulations- increase culvert size and mirror existing streambed. I accepted the AKS Engineering Proposal as the Culvert Replacement Project engineers. They will be surveying preparing documents for contractor and consulting with us. DSL, ODF&W, DEQ and possibly the Army Corp of Engineers.

### **Aquatic and Fitness Center, Cultural Center**

Increased Capacity

### **Edwards School Playground**

Beginning installation of playground Equipment with the Newberg School District. Slight delay from the Ice storm and resulting cleanup. We have been working with the School district, City and the Edwards Playground Committee to accomplish this.

### **Development**

Kat and Paul Agrimus have been working on a Grant to fund the Hess Creek crossing on the Newberg/Dundee bypass trail. It was discussed at the Newberg City Club meeting and we were invited by Mary Starrett to present to the Yamhill County Commission February 4th. Rick Rogers asked the Newberg City Council for their support of the project at the Newberg City Council meeting January 19<sup>th</sup>. We asked for funds to help with our required match. While the Council Approved the letter of support for CPRD Grant application to Connect Oregon to build the trail bridge, they did not commit any funding at this time. We have presented to Yamhill County Commissioners the result was that Mary and Lindsay were not in favor of a letter of support and the Commissioners voted 2to1 No. Casey did provide his own letter of support earlier in the process. We had a Sander development team meeting after the last Board meeting to discuss changes before submitting for land use approval from the city of Dundee. Don and I met with Rob Daykin to share the proposed design ideas that of removing the "Amphitheater" and providing a "viewing Terrace" with a water feature of some kind. We also discussed improvements to 5<sup>TH</sup> St. and showing the easement on Greystone Place but not actually construction of the roadway in preparation for a development agreement. The Dundee Parks Board met March 3<sup>rd</sup> and I informed them of the changes to the Sander plan and they were fully in support of the proposal.

### **Parks**

We have been busy cleaning up from the ice storm, preparing fields for a busy spring (soccer, baseball, lacrosse) and 'camps' are starting up. We continue with Edwards Playground in our spare time.

### **Chehalem Glenn**

Golf Course is doing well. Play is steady day to day when it is not raining. We have been doing trail maintenance, when able, throughout the District.

Skins for the Event tent from Rainier Industries have arrived and will be installed ASAP

We have removed the blighted Filbert Orchard from our Wilsonville Property and our lessee will be planting another crop soon.

Aeration of Chehalem Glenn GC is set to begin Monday, March 22 and will be closed for 3 days to complete greens and tees with fairway following over the next Month.

## CPRD Parks- It's Been a Year Now

In the beginning, All facilities closed respecting Governors Executive orders  
Gatherings were Limited  
Chehalem Aquatic & Fitness Center closed  
Recreational and youth sports were no longer permitted  
Pools, spas, sports courts, Shelters, and playgrounds were closed  
Chehalem Glenn Golf Course Closed

Most Part time workers laid off, No new hires

We were following rules that changed daily and kept all of the Supervisors and Directors busy formulating plans and securing necessary items to reopen facilities.

I have always believed washing hands, not touching your face and keeping social distance prevents the spread of any virus. That was our focus when reopening facilities

Cprd ordered playgrounds for both Edwards elementary School and Friends park ( under development) those playgrounds were delayed because of reduced manufacturing capacity

Signage began to go up in all the Parks, playgrounds and walking trails, asking for people to social distance etc...

Chehalem Glenn was closed 2 days  
No carts, reservations only  
Golfers extremely happy to see the Course reopened  
payments made through online transactions  
Touchless Golf, all amenities removed from the golf course, Pins modified  
Slowly as the state has opened up we have added Carts, provided some amenities  
Opened the Driving Range  
Chehalem Glenn is as busy as it has ever been with a lot of new faces

Walking trails became the thing to do - rules of course

### APRIL

Care Program reopened 2-4 Children to start upwards of 60 at this time. 10 per pod  
Were able to open up the fitness side of the Aquatic Center  
Health checks, Monitors and diligent cleaning procedures in place  
Started with reservations and then just became a #’s thing  
Patrons very grateful  
Playgrounds , Disc golf courses, Skate Park, Dog Park and BMX track reopened at Ewing young and Hoover Park

### MAY

Softball events began and ran to the end of July  
Competition Pool at the Aquatic Center was reopened  
All pool activities are by reservation only. Social Distancing and health screening in place. 15 minute passing/cleaning time between each event.

Farmers Market opened  
20 Vendors originally- currently close to 50 signed up,  
Lots of volunteers  
600-1200 visitors every week

Recreation Pool opened 2 weeks later

Lap Swim: 46 sessions/week  
Each session is 45 minutes  
1 person/lane

Public Swim: 10 sessions/week  
Each session is 75 minutes  
Temp checks in addition to health screening  
Maximum 50

Senior Swim: 10 sessions/week  
Each session is 45 minutes  
Maximum 20

Swim Lessons: Modified Lessons  
Temp checks in addition to health screening  
Instructors on deck  
Parent aid swimmers in the water  
Max 3 children per class  
New session begins each Monday (Monday – Friday)

Fitness Center: Drop-in; reservations for some group fitness classes. Open for weight training, cardio machines, group fitness classes, shooting hoops (no scrimmaging); Masks are required for all activities.

#### Sports Department:

- Summer camps completed: lacrosse, tennis, Pee Wee Sports, basketball, Jordan Kent Sports Camp, soccer and football camp
- NAFA travel softball season, held at Jaquith, Crater and Dundee fields, is over- Inspected by County Health inspector and given a Thumbs up
- Adult Softball League's season is over, CoEd Adult Soccer League began this week.
- Fall sports are open for enrollment

Tackle football moving to flag

Youth soccer open

Little Big Kicks soccer open

Middle School sports (volleyball, soccer, cross country) cancelled per state mandate

Park District has been involved with many weekly Virtual community Meetings with City officials, County Commissioners, Fire, police, Hospitals, senior living facilities to stay updated on everyone's response to the crisis the pandemic has caused

Park District held Hybrid Budget meetings and monthly Board meetings.

## Parks Summary

Month of: February/March 2021

| Park Name                  | Hours worked |
|----------------------------|--------------|
| Armory                     | 6.00         |
| Billick/Dundee             | 24.00        |
| CAFC                       | 110.00       |
| Cultural Center            | 22.00        |
| Chehalem Valley M.S        | 4.00         |
| College                    | 6.00         |
| Community Center           | 20.00        |
| Crabtree                   | 70.00        |
| Crater Ballfields          | 32.00        |
| Dundee Park                | 6.00         |
| Dundee River Park          | 0.00         |
| Elliott Road               | 15.00        |
| Ewing Young                | 22.00        |
| Falcon Crest Park          | 4.00         |
| Fortune Park               | 4.00         |
| Friends Park               | 6.00         |
| Tom Gail Park              | 6.00         |
| Gladys Park                | 4.00         |
| Chehalem Glenn G.C.        | 6.00         |
| Herbert Hoover Park        | 12.00        |
| Jaquith Park               | 32.00        |
| Jaquith Ball Fields        | 32.00        |
| Memorial/Scout House       | 4.00         |
| Mountainview               | 4.00         |
| Oak Knoll Park             | 2.00         |
| Oaks Park                  | 6.00         |
| Other District Land        | 4.00         |
| Pre-School                 | 20.00        |
| Pride Gas                  | 4.00         |
| Renne Fields               | 0.00         |
| Riley Park                 | 128.00       |
| Rotary Park                | 10.00        |
| Sander Park                | 2.00         |
| Schaad Park                | 4.00         |
| Scott Leavitt Park         | 4.00         |
| Senior Center              | 26.00        |
| Spring Meadow              | 6.00         |
| Waste Mngt                 | 4.00         |
| vacation/holiday/sick/comp | 84.00        |
| Wilsonville Property       | 8.00         |
| Youth Building             | 4.00         |
| <i><u>Total</u></i>        | 767.00       |