

AGENDA
CHEHALEM PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
CHEHALEM ADMINISTRATION OFFICE
125 S. ELLIOTT ROAD NEWBERG, OREGON
MARCH 28, 2024 6:00 P.M.

- I. Call To Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of or Additions to the Agenda**
- V. Approval of Consent Agenda**
 - A. Approve Minutes Regular Board Meeting February 22, 2024
 - B. Approve Bills Payable
 - C. Approve Financials
- VI. Public Participation and Potential Board Action**
 - A. Special Recognition - Sarah Larison and Nicole Lewelling
 - B. Pickle ball Advisory Committee – Nick Konen
 - C. Others not on Agenda
- VII. Action Items/Committee Reports/Board Comments**
 - A. Approve SDC Resolution 03-01-24 and review of Administrative Procedure Guide
 - B. Reports and Comments from Board Members
- VIII. Old Business**
 - A. Updates on Committee Reports and Questions
 - 1. Pickleball Committee
 - 2. Trails Committee
 - B. Update Paddle Launch Dundee
- IX. From the Superintendent's Desk**
 - A. Superintendent's Report
 - B. Staff Reports
- X. Correspondence**
 - A. Citizens' Comments/Evaluations
 - B. Miscellaneous Info
- XI. Adjournment**

Next regular Board meeting is April 25 2024. Budget Committee Meeting April 9, 2024

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To: Board of Directors
From: Superintendent
Date: March 20, 2024
Re: Background information for March 28, 2024 Board Meeting

Number corresponds to Agenda Item

III. ROLL CALL – We need 3 present for the meeting. Please call if you cannot attend. Please see page 4 for index for page numbers

IV. APPROVAL OR ADDITIONS TO AGENDA – If you wish additions please give me a call.

V. APPROVAL OF CONSENT AGENDA

A. Approval of Board Meeting Minutes – Please see pages (5-10) for Regular Meeting Minutes of February 22, 2024.

RECOMMENDATION: Approval of Regular Board Meeting Minutes for February 22, 2024.

B. Approval of Bills Payable – See page (11). General Fund \$725,326.19, SDC FUND \$3,169.61, LOAN SERVICE FUND \$0.00, POOL BOND \$0.00, FOUNDATION \$5,510.23

RECOMMENDATION: APPROVAL OF BILLS PAYABLE.

C. Approval of Financial – Please see page (12-45). The current debt is for the golf course, fitness center and pool bond. Last year we paid for the property purchased on 219. We are allowed about \$92,400,000.00 in debt. As of 6/30/2022, we have \$22,504,757 outstanding long-term debt obligations. We refinanced the loans for the golf course, property and combined them with the loan for the pool and fitness center to save money. Currently we have two loans and one bond. Please note the general fund in previous years had transferred the money to pay for debt to the Loan Service Fund. We are now paying debt out of the SDC fund.

GENERAL FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 2/28/22-23</u>	<u>AS OF 2/29/23-24</u>	<u>DIFFERENCE</u>
TOTAL EXPENDITURES	\$ 5,005,955.48	\$ 6,071,594.03	\$ 1,065,638.55
TOTAL OPERATION EX.	\$ 4,746,981.11	\$ 5,485,243.97	\$ 738,262.86
TOTAL CAP/AQ/DEV/TRS	\$ 258,974.37	\$ 586,350.06	\$ 327,375.69
TOTAL REVENUE	\$ 12,008,180.93	\$13,019,241.19	\$ 1,011,060.26
TOTAL TAXES	\$ 3,199,628.94	\$ 3,322,307.63	\$ 122,678.69
TOTAL FEES & CHARGES	\$ 2,887,626.16	\$ 3,178,813.23	\$ 291,187.07
TOTAL OTHER REVENUE	\$ 107,910.95	\$ 410,528.32	\$ 302,717.37
BEGINNING BALANCE	\$ 5,920,925.83	\$ 6,107,592.01	\$ 186,666.18
<u>BALANCE</u>	<u>\$ 7,002,225.45</u>	<u>\$ 6,947,647.16</u>	<u>\$ < 54,578.29></u>

SDC FUND SUMMARY

<u>DESCRIPTION</u>	<u>AS OF 2/28/22-23</u>	<u>AS OF 2/29/23-24</u>	<u>DIFFERENCE</u>
BEGINNING BALANCE	\$ 3,890,319.32	\$ 4,694,857.37	\$ 804,538.05
INTEREST	\$ 60,548.40	\$ 125,189.25	\$ 64,640.85
CITY OF NEWBERG	\$ 921,007.96	\$ 384,116.46	\$ <536,891.50>
CITY OF DUNDEE	\$ 53,367.86	\$ 8,263.36	\$ <45,104.50>
COUNTY OF YAMHILL	\$ 48,565.00	\$ 16,139.55	\$ <32,425.45>
TRANSFERRED IN	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 4,973,808.54	\$ 5,228,565.99	\$ 254,757.45
TOTAL EXPENDITURE	\$ 510,871.26	\$ 615,728.33	\$ 104,857.07
<u>BALANCE</u>	<u>\$ 4,462,937.28</u>	<u>\$ 4,612,837.66</u>	<u>\$ 149,900.38</u>

RECOMMENDATION: Approve February 2024 Financials as submitted.

VI. PUBLIC PARTICIPATION

- A. Special Recognition – Julie Petersen will handle. We will recognize two staff that rendered service at the senior center. Please see page (46).
- B. Pickle Ball Committee – Please see pages (47-49)
- C. Others not on Agenda

VII. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS

- A. Approve Resolution 03-01-24 – Please see pages (50-68) for information.

RECOMMENDATION: Approve Resolution 03-01-24

- B. Reports and Comments from Board Members - Given at meeting

VIII. OLD BUSINESS

- A. Update on Committee Reports - Will discuss at meeting. Please see pages (69-74). .
- B. Update Paddle Launch – Nothing to report. Will discuss at meeting.

IX. FROM THE SUPERINTENDENTS DESK

- A. Superintendent Report – Will give report at meeting. Will discuss the 2024-25 Budget.
- B. Staff Reports – Please see pages (75-89).

X. CORRESPONDENCE

- A. Citizens Comments/Evaluations – Please see Page (90-93)
- B. Miscellaneous Information – Please see page (94-105).

XI. ADJOURNMENT.

Next regular Board meeting is April 25, 2024. Do not forget Budget Committee Meeting April 9, 2024

Join via Zoom at this link: <https://us02web.zoom.us/j/86498367013>

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INDEX

<u>DESCRIPTION</u>	<u>PAGES</u>
CONSENT AGENDA	
BOARD MINUTES	5 - 10
BILLS PAYABLE.....	11
FINANCIALS.....	12 - 45
PUBLIC PARTICIPATION	
SPECIAL RECOGNITION.....	46
PICKLE BALL COMMITTEE.....	47 - 49
ACTION ITEMS	
APPROVE RESOLUTION 03-01-24.....	50 - 68
OLD BUSINESS	
COMMITTEE MINUTES AND INFORMATION.....	59 - 74
SUPERINTENDENTS DESK	
STAFF REPORTS.....	75 - 89
CORRESPONDENCE	
CITIZEN COMMENTS/EVALUATIONS.....	90 - 93
MISCELLANEOUS INFORMATON.....	94 - 105

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
February 22, 2024
MINUTES

- I. Matt Smith called the meeting to order 6:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call
 - Board members:
 - Matt Smith, President
 - Jason Fields, Vice President
 - Gayle Bizeau, Secretary/Treasurer
 - Jim McMaster
 - Lisa Rogers

 - CPRD Staff:
 - Don Clements, Superintendent
 - Richard Cornwell, IT Specialist (meeting operator)
 - Casey Creighton, Assistant Superintendent
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Kat Ricker, Public Information Director
 - R. Scott Robinson, Golf Course Coordinator/Supervisor
 - Kellan Sasken, Special Services/Golf Director (remote)
 - Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor

 - Public:
 - Matt Dolphin, AmericanTrails.org, Chehalem Heritage Trails Committee
 - Quentin Comus, Chehalem Heritage Trails Committee
 - Ryann Reinhofer
 - Lauren Pfeiffer
 - Tom Hammer
 - Korie Buerkle, Newberg Public Library Director
 - June Reynolds, Sherwood Historical Society
 - Jen Yahn, Newberg High School Booster Club
 - Sheryl Greiner
 - Bob Travers, golf course
 - Steve Paulson, golf course
 - Jon Globig, Bob and Crystal Rilee Park advisory committee
 - Allen Holstein, Chehalem Heritage Trails Committee
 - Brian Bowman, Bob and Crystal Rilee Park advisory committee
 - Mike Kringlen, pickleball committee

- IV. Approval of or changes to agenda - No action
- V. Approval of consent agenda
 - a. Approval of minutes of regular Board meeting Jan. 25, 2024
 - b. Approval of bills payable
 - c. Approval of financials
 - APPROVAL OF CONSENT AGENDA**
 - Moved Lisa Rogers**
 - Second Jim McMaster**
 - Passed unanimously**
- VI. Public participation & Potential Board Action
 - a. Chehalem Heritage Trails Citizens' Advisory Committee member Marty Peters presented results of the trails survey conducted in fall of 2023 and made subsequent recommendations to the Board. Jim McMaster thanked the committee for their work and the information. (President Quentin Comus and Matt Dolphin submitted presentation materials found in packet.)
 - b. Ryann Reinhofer gave a presentation recommending improvements of Bob and Crystal Rilee Park for equine/horseback riders.
 - c. Others not on the agenda:
 - 1. Matt Dolphin recommended trail advocacy and management education resources for CPRD to examine techniques for creating inclusion and helping different user types to enjoy trails together.
 - 2. Bob Travers asked for a motion to start process of building a new clubhouse at golf course by getting blueprint schematics, to begin getting it built. Travers correspondence on p. 182 describes his petition to prioritize the clubhouse construction.
 - 3. June Reynolds described history and heritage at Bob and Crystal Rilee Park and recommended that CPRD look to that in order to promote trails.
- VII. Action items/committee reports/Board comments
 - a. Appointment of sole applicant to fill vacancy on Budget Committee
 - MOTION TO APPOINT BRIAN KEYSER**
 - Moved Gayle Bizeau**
 - Second Matt Smith**
 - Passed unanimously**
 - b. Approval of Resolution 02-01-24 transferring \$90,000 from Contingency Fund to Parks Personnel in order to hire additional staff in Parks Department.
 - MOTION TO APPROVE**
 - Moved Jason Fields**
 - Second Jim McMaster**
 - Passed unanimously**
 - c. Approval of Resolution 02-02-24 increasing System Development Charges
 - Discussion: Clements gave background on the SDC Administrative Procedures document, which he said was about 20 years old.

Smith said that legal counsel had indicated that the Board should be voting on an increase every year, and confirmed that the Board does have ability to increase as presented.

Jason Fields said he did not think that SDCs should be raised in today's economy due to inflation.

Lisa Rogers and Jim McMaster emphasized the need for and importance of the SDC income for new construction of projects such as those being requested by people in the room, the public, and priority projects.

MOTION TO APPROVE RESOLUTION

Moved **Jim McMaster**

Second **Lisa Rogers**

No **Jason Fields, Matt Smith, Gayle Bizeau**

Motion Failed 3 - 2

Clements confirmed in response to question from McMaster that no motion was needed for the current rate to continue.

- d. Approve Cooperative Improvement regarding construction and maintenance of proposed Green Seam Trail (at 8th St. and Edwards St, at Newberg-Dundee Bypass terminus, near site of future Dundee Elementary School building) with Newberg-Dundee School District and Oregon Dept. of Transportation; NSD would perform construction, ODOT would grant CPRD right-of-way, and CPRD would assume maintenance responsibility. No action needed nor taken.
- e. Approval of proposal from Largo Hansen Landscape Architects to perform design and plans for various landscaping elements of Sanders Estate (park), including walking paths, splashpad, water feature, and more.
Amount: \$225,210

Discussion: McMaster recommended adding restroom. Creighton assured that the infrastructure for connection will be in the plan.

MOTION TO APPROVE (WITH RESTROOM)

Moved **Lisa Rogers**

Second **Matt Smith**

Passed unanimously

- f. Continued discussion on proposed agreement with Newberg School District regarding development of Renne Field. The expired original agreement was for a term of 99 years; the proposed agreement is for 30 years.

Smith said that in a recent meeting with NSD, CPRD held to 50 years as the minimum. Discussion: CPRD has established that the community has a dire need for youth sports fields; potential of Urban Renewal funds from City of Newberg; mounting legal costs (about \$30,000 to date) of continuing legal counsel on negotiations; benefits to all involved; replacement of artificial turf will be shared cost.

The Board agreed to move forward if NSD holds to 30 years.

MOTION TO APPROVE RENNE FIELD AGREEMENT

Moved **Gayle Bizeau**
Second **Jason Fields**
Passed unanimously

- g. Approval of \$15,000 donation to Newberg High School Booster Club for purchase of sound/audio system. (Club requested \$50,000.) Julie Petersen confirmed the amount of \$15,000 and clarified CPRD's use of the system upon Smith's query. McMaster recommended that the boosters look to a different vendor that could be less expensive; he let the public and Board know that the booster club had also helped out CPRD and so he would like CPRD to reciprocate. Clements said a donation would come out of Contingency Fund. Fields asked how much was coming from NSD; Jen Yahn, representing the Booster club, said zero. Petersen said that CPRD had donated two scoreboards to NSD schools within the past six months.

Fields suggested \$25,000; Rogers suggested \$50,000.

MOTION TO APPROVE \$50,000 DONATION, with caveat that Boosters will look for another bid also.

Moved **Jim McMaster**
Second **Lisa Rogers**

Aye - Jason Fields

Nay - Matt Smith

Abstain - Gayle Bizeau

Passed 3 - 1

- h. Bob and Crystal Rilee Park Committee discussion N/A
- i. Bob and Crystal Rilee Park proposed masterplan discussion
McMaster asked to table vote to March meeting. Smith said that he liked the original masterplan (He estimated 2012 or 2014), but not the current one so much. Board agreed to delay action and to consider possibly scheduling a work session.
- j. Reports and comments from Board members
Gayle Bizeau - Pickleball committee has a wishlist; deferred to committee update later in agenda.
Jim McMaster - Honored Hannu Joensuu aquatics center maintenance staff passed away. McMaster said he was valued and will be missed. Gayle seconded that, as her family uses pool and will miss him. He urged Board to enable trail volunteers to move forward on trail maintenance events (in regard to new committee rules); Board agreed that this is allowed and should in no way discourage volunteers or anyone in the committee process.
McMaster said that he wants staff to bring in an outside engineer to conduct a peer review of heating system at aquatic center - and he directed this to happen now. Smith asked Board if any member disagreed; none did; Board agreed with the directive to staff to move forward with a peer review.

Jason Fields listed the accomplishments of the Board in its first six months since the last election (See document.) and said that he is proud of the Board for working together to get things accomplished.

Lisa Rogers N/A

Matt Smith N/A

- k. Public meeting compliance notice and clarification of no decision - Smith said: The CPRD board and staff realized that an email chain requesting informal board feedback may have been inadvertently inconsistent with public meeting laws. A copy of the full email chain is in the agenda packet for full transparency. As advised by legal counsel, we are going to clarify on the record that no decision has been made at this time, and the district will use a new feedback process going forward that counsel and staff have created. In case anyone might interpret a decision to have been made outside a public meeting by the email chain in the agenda packet with emails dated February 1 and February 5, I move that:

MOTION that the Board clarify that any apparent email decision is void and rescinded.

Moved Matt Smith

Second Jason Fields

Passed unanimously

Gayle Bizeau was excused and departed at 8:00 p.m.

VIII. Old business/project updates

a. Citizen Advisory Committees

1. Pickleball Committee - Mike Kringlen described needs and wants for a covered, lighted facility. Creighton raised public safety concern that lighting could create. The Board recommended more research on what is being done in other areas.

2. Chehalem Heritage Trails Committee - Quentin Comus thanked several parties for help with the survey, and said committee is focusing on what other districts do to provide for bicyclists on trails. Rogers thanked for survey and complimented its professional quality and its presentation.

b. Update on efforts to open a paddle launch - Clements said he will meet with Jessica Cain, attorney for previous landowner, and McMaster said he will go with him.

IX. From the superintendent's desk

a. Superintendent's report – Board agreed that staff is to move ahead with granting Jan. 25th request from Newberg Public Library to store endangered historical documents from Bob and Crystal Rilee Park property. No action needed nor taken.

b. Staff reports – Brief staff updates were given; see packet for detailed activity reports.

X. Correspondence

a. Citizen comments/evaluations – N/A

b. Misc. N/A

XI. Adjourned 8:20 p.m.

Next meeting: March 28, 2024

**Respectfully Submitted,
Kat Ricker, Public Information Director**

FROM FEBRUARY 08, 2024

UP TO MARCH 14, 2024

ACCOUNTS PAYABLE FOR GERNERAL FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TYPE CHECKS</u>
129222-129417	\$ 415,837.37	ACCOUNTS PAYABLE
129271,129299.129380-382	\$ 1,230.24	PAYROLL
129205 VOIDED		
WIRE TRANSFER PAYROLL	\$ 281,263.44	PAYROLL
2494-2506	\$ 26,995.14	MANUAL/ACH TRANSFERS
GRAND TOTAL	<u>\$ 725,326.19</u>	

BREAKOUT

ACCOUNTS PAYABLE \$ 415,837.37

PAYROLL \$ 282,493.68

WIRE TRANSFER & ACH \$ 26,995.14

ACCOUNTS PAYABLE FOR SDC FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
1135	\$ 1,219.61	WH PACIFIC
1136	\$ 1,950.00	MIG APG
GRAND TOTAL	<u>\$ 3,169.61</u>	

ACCOUNTS PYABLE FOR LOAN SERVICE FUND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
NO CHECKS	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

ACCOUNTS PAYABLE FOR CAPITAL POOL CONSTRUCTION & POOL BOND

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
WIRE TRANSFER	\$ 0.00	
GRAND TOTAL	<u>\$ 0.00</u>	

BREAKOUT

POOL BOND CONSTRUCTION \$ 00.00

POOL BOND DEBT \$ 00.00

ACCOUNTS PAYABLE FOR FOUNDATION

<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	<u>TO WHOM</u>
239	\$ 5,510.23	
GRAND TOTAL	<u>\$ 5,510.23</u>	

FINANCIAL OVERVIEW

GENERAL FUND SUMMARY

DESCRIPTION	AS OF 2/28/22-23	AS OF 2/29/23-24	DIFFERENCE
Total Operational Expense	\$ 4,746,981.11	\$ 5,485,243.97	\$ 738,262.86
Total Capital Outlay & Transfers	\$ 258,974.37	\$ 586,350.06	\$ 327,375.69
GRAND TOTAL EXPENSES	\$ 5,008,180.93	\$ 6,071,594.03	\$1,065,638.55
Total Tax Revenue	\$ 3,199,628.94	\$ 3,322,307.63	\$ 122,678.69
Total Fees & Charges Revenue	\$ 2,887,626.16	\$ 3,178,813.23	\$ 291,187.07
Total Other Revenue	\$ 107,910.95	\$ 410,528.32	\$ 302,717.37
Beginning Balance	\$ 5,920,925.83	\$ 6,107,592.01	\$ 186,666.18
GRAND TOTAL REVENUE	\$12,008,180.93	\$13,019,241.19	\$1,011,060.26

SDC FUND SUMMARY

DESCRIPTION	AS OF 2/28/22-23	AS OF 2/29/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 510,871.26	\$ 615,728.33	\$ 104,857.07
TOTAL REVENUE	\$ 1,083,489.22	\$ 533,708.62	\$ <549,780.60>
BEGINNING BALANCE	\$ 3,890,319.32	\$4,694,857.37	\$ 804,538.05
GRAND TOTAL REVENUE	\$ 4,973,808.54	\$5,228,565.99	\$ 254,757.45

LOAN SERVICE FUND SUMMARY

DESCRIPTION	AS OF 2/28/22-23	AS OF 2/29/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
REVENUE TRANSFERS	\$ 0.00	\$ 0.00	\$ 0.00
INTREST	\$ 523.76	\$ 1,121.41	\$ 597.65
BEGINNING BALANCE	\$ 34,000.55	\$ 34,951.56	\$ 951.01
GRAND TOTAL REVENUE	\$ 34,524.31	\$ 36,072.97	\$ 1,548.66

EQUIPMENT AND MAJOR MAINTENANCE FUND SUMMARY

DESCRIPTION	AS OF 2/28/22-23	AS OF 2/29/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00
BEGINNING BALANCE	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

CAPITAL PROJECT POOL FUND SUMMARY

DESCRIPTION	AS OF 2/28/22-23	AS OF 2/29/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL REVENUE	\$ 0.00	\$ 0.00	\$ 0.00

BOND LOAN SERVICE SUMMARY

DESCRIPTION	AS OF 2/28/22-23	AS OF 2/29/23-24	DIFFERENCE
GRAND TOTAL EXPENSES	\$ 292,610.92	\$ 273,362.17	\$ <19,248.75>
GRAND TOTAL REVENUE	\$ 1,864,653.78	\$2,178,188.51	\$ 313,534.73

General Ledger

Revenue Analysis

User: ahill@citynewberg.org
 Printed: 3/6/2024 3:01:38 PM
 Period 08 - 08
 Fiscal Year 2024



Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001	GENERAL FUND					
001-000-400000	BEGINNING FUND BALANCE	6,000,000.00	0.00	6,107,592.01	-107,592.01	101.79
001-000-410000	CURRENT TAXES	3,585,025.00	18.63	3,255,504.98	329,520.02	90.81
001-000-411000	PRIOR TAXES	100,000.00	24,667.40	66,802.65	33,197.35	66.80
001-000-450000	PARKS	10,500.00	719.07	37,990.34	-27,490.34	361.81
001-000-450415	PAID/DELAUNCH	0.00	0.00	0.00	0.00	0.00
001-000-451000	AQUATIC RECEIPTS	1,285,156.00	136,745.96	993,307.80	291,848.20	77.29
001-000-452000	ADULT SPORT RECEIPTS	42,400.00	2,452.19	6,579.26	35,820.74	15.52
001-000-453000	YOUTH SPORT RECEIPTS	292,000.00	17,936.39	270,250.99	21,749.01	92.55
001-000-453001	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00
001-000-453002	TUALATIN VALLEY YOUTH FOOTBALL	0.00	0.00	0.00	0.00	0.00
001-000-454000	RECREATION CLASSES INCOME	144,500.00	20,204.92	97,824.71	46,675.29	67.70
001-000-454001	CLASSES/SPECIAL ACTIVITY	0.00	0.00	0.00	0.00	0.00
001-000-455000	PLAYGRNDSCENTERS	647,000.00	68,572.46	519,132.91	127,867.09	80.24
001-000-456000	COMM CTR/SCOUT HOUSE INCOME	118,000.00	9,406.00	75,802.30	42,197.70	64.24
001-000-457000	COMMUNITY SCHOOL	66,000.00	1,050.00	6,348.53	59,651.47	9.62
001-000-458000	GC MAINT REIMB	0.00	0.00	0.00	0.00	0.00
001-000-459000	GOLF COURSE CLUB HOUSE	1,722,000.00	66,473.33	1,143,394.26	578,605.74	66.40
001-000-460000	EWING YG PK PROG INCOME	0.00	0.00	0.00	0.00	0.00
001-000-472000	CONCESSION INCOME	15,100.00	0.00	7,900.00	7,200.00	52.32
001-000-474000	PRESCHOOL INCOME	75,770.00	2,597.68	20,282.13	55,487.87	26.77
001-000-476000	CHEH VALL BABE RUTH ASSN	0.00	0.00	0.00	0.00	0.00
001-000-478000	LITTLE LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-479000	NDOT REVENUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001-000-480010	INTEREST EARNINGS	30,000.00	28,118.48	192,716.34	-162,716.34	642.39
001-000-480020	SKATE PARK INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480022	GRANTS/LOANS/OTHER	0.00	0.00	189,135.32	-189,135.32	0.00
001-000-480025	MISCELLANEOUS INCOME	50,000.00	425.69	28,676.66	21,323.34	57.35
001-000-480028	PARK RESERVATION INCOME	0.00	0.00	0.00	0.00	0.00
001-000-480030	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
001-000-480040	DONATIONS	0.00	0.00	0.00	0.00	0.00
001-000-480099	ALLOW FOR RETURNED CHECKS	0.00	0.00	0.00	0.00	0.00
001-000-488000	CHEHALM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-490002	TRANSFER	0.00	0.00	0.00	0.00	0.00
001-000-501000	CPT INCOME	0.00	0.00	0.00	0.00	0.00

13

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
001-000-502000	NDOT INCOME	0.00	0.00	0.00	0.00	0.00
001-000-503000	BAMBINO LEAGUE INCOME	0.00	0.00	0.00	0.00	0.00
001-000-504000	BABE RUTH INCOME	8,000.00	0.00	0.00	8,000.00	0.00
001-000-505000	CHEHALEM TIGER VBALL INCOME	0.00	0.00	0.00	0.00	0.00
001-000-506000	QUILT CLUB INCOME	1,500.00	0.00	0.00	1,500.00	0.00
001-000-507000	NEWBERG THEATRE GRUOP INCOME	10,000.00	0.00	0.00	10,000.00	0.00
001-000-508000	Historic Friends of Nbq	0.00	0.00	0.00	0.00	0.00
001-000-509000	TU/LATIN VALLEY FOOTBALL REV.	22,000.00	0.00	0.00	22,000.00	0.00
001-000-510000	LACROSSE	10,000.00	0.00	0.00	10,000.00	0.00
001-000-511000	Basketball	0.00	0.00	0.00	0.00	0.00
	REVENUE	14,234,951.00	379,388.20	13,019,241.19	1,215,709.81	91.46
001	GENERAL FUND	14,234,951.00	379,388.20	13,019,241.19	1,215,709.81	91.46
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00
005-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
005-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
005-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00
025-000-400000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00
025-000-461000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
025-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND	0.00	0.00	0.00	0.00	0.00
026-000-131001	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
026-000-160000	TAXES ON BOND	0.00	0.00	0.00	0.00	0.00
026-000-400000	BEGINNING FUND BALANCE	34,601.00	0.00	34,951.56	-350.56	101.01
026-000-410000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
026-000-410001	LOANS	0.00	0.00	0.00	0.00	0.00
026-000-461000	INTEREST EARNINGS	0.00	147.07	1,121.41	-1,121.41	0.00
026-000-461002	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
026-000-467000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
026-000-470000	EWING YOUNG PARK INCOME	0.00	0.00	0.00	0.00	0.00
	REVENUE	34,601.00	147.07	36,072.97	-1,471.97	104.25

14

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
026	LOAN SERVICE FUND	34,601.00	147.07	36,072.97	-1,471.97	104.25
035	SDC FUNDS	3,890,319.00	0.00	4,694,857.37	-804,538.37	120.68
035-000-400000	BEGINNING BALANCE DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-400001	BEGINNING BALANCE NEWBERG	0.00	0.00	0.00	0.00	0.00
035-000-400002	BEGINNING BALANCE YAMHILL CO	0.00	0.00	0.00	0.00	0.00
035-000-460000	SDC INCOME	0.00	0.00	0.00	0.00	0.00
035-000-460001	SDC FUNDS-DUNDEE	0.00	0.00	0.00	0.00	0.00
035-000-460002	SDC FUNDS-NEWBERG	650,000.00	8,263.36	8,263.36	66,736.64	11.02
035-000-460003	SDC FUNDS-YAMHILL COUNTY	75,000.00	73,609.76	384,116.46	265,883.54	59.09
035-000-461000	INTEREST EARNED	25,000.00	0.00	16,139.55	58,860.45	21.52
035-000-461001	INTEREST EARNED-DUNDEE	0.00	0.00	0.18	24,999.82	0.00
035-000-461002	INTEREST EARNED-NEWBERG	0.00	891.50	6,608.63	-6,608.63	0.00
035-000-461003	INTEREST EARNED-YAMHILL COUNTY	0.00	14,277.76	110,185.82	-110,185.82	0.00
035-000-620001	ACQUISITION	0.00	1,214.51	8,394.62	-8,394.62	0.00
035-000-620002	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
035-000-490000	REVENUE	4,715,319.00	98,256.89	5,228,565.99	-513,246.99	110.88
	Transfer in	0.00	0.00	0.00	0.00	0.00
	Transfer IN	0.00	0.00	0.00	0.00	0.00
035	SDC FUNDS	4,715,319.00	98,256.89	5,228,565.99	-513,246.99	110.88
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00
036-000-108000	DNU BOND REV	0.00	0.00	0.00	0.00	0.00
036-000-119000	Proceed from Bond	0.00	0.00	0.00	0.00	0.00
036-000-400000	B FB LGP	0.00	0.00	0.00	0.00	0.00
036-000-400001	BEG BAL US BANK	0.00	0.00	0.00	0.00	0.00
036-000-410000	DNU TAXESBOND CURRENT	0.00	0.00	0.00	0.00	0.00
036-000-461000	INT EARN 5208	0.00	0.00	0.00	0.00	0.00
036-000-461003	USBANK CP INT	0.00	0.00	0.00	0.00	0.00
036-000-480022	OTHER INCOME SOURCES	0.00	0.00	0.00	0.00	0.00
036-000-490001	TRANSFERS FRM GENL FUND	0.00	0.00	0.00	0.00	0.00
036-000-846001	DNU INT REV B5208	0.00	0.00	0.00	0.00	0.00
	REVENUE	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE	0.00	0.00	0.00	0.00	0.00
037-000-400000	Pool LS Fund Balance	0.00	0.00	597,331.64	-597,331.64	0.00
037-000-410000	BOND CURRENT	0.00	8.60	1,504,005.22	-1,504,005.22	0.00

5

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
037-000-411000	PRIOR BOND	0.00	11,396.06	29,703.75	-29,703.75	0.00
037-000-480025	Misc Rev	0.00	0.00	0.00	0.00	0.00
037-000-490000	TRX LS POOL BOND	1,371,725.00	0.00	0.00	1,371,725.00	0.00
037-000-846001	INT REV BOND LS	0.00	9,124.10	47,147.90	-47,147.90	0.00
	REVENUE	1,371,725.00	20,528.76	2,178,188.51	-806,463.51	158.79
037	BOND LOAN SERVICE	1,371,725.00	20,528.76	2,178,188.51	-806,463.51	158.79
	Revenue Total	20,356,596.00	498,320.92	20,462,068.66	-105,472.66	100.5181

91

General Ledger

Expense vs Budget

User: ahill@cprdnwberg.org
 Printed: 3/6/2024 2:59:14 PM
 Period 08 - 08
 Fiscal Year 2024



Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001	GENERAL FUND							
000								
001-000-490000	TRANSFERR ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-490006	Transfer for Errors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413	ADMINISTRATION DEPARTMENT							
001-413-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110001	SUPERINTENDENT	117,777.00	9,814.68	78,517.44	39,259.56	0.00	39,259.56	33.33
001-413-110002	ADMINISTRATOR SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110003	ASSISTANT SUPERINTENDENT	115,717.00	9,643.04	76,455.55	39,261.45	0.00	39,261.45	33.93
001-413-110032	ADMIN. COORDINATOR	67,758.00	162.85	36,161.30	31,596.70	0.00	31,596.70	46.63
001-413-110034	ADMINISTRATIVE SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-110035	Public Information Coordinator	74,592.00	6,216.00	49,284.00	25,308.00	0.00	25,308.00	33.93
001-413-110036	EVENTMARKETING	48,083.00	4,006.88	31,768.84	16,314.16	0.00	16,314.16	33.93
	COORDINATOR							
001-413-110037	RECEPTION SPECIALIST	87,329.00	10,748.40	64,261.64	23,067.36	0.00	23,067.36	26.41
001-413-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-120001	CLERK/TYPIST/CASHIER	8,970.00	1,286.34	5,293.07	3,676.93	0.00	3,676.93	40.99
001-413-120002	Registration Clerks	150,249.00	8,442.45	68,170.61	82,078.39	0.00	82,078.39	54.63
001-413-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-140001	FICA	51,292.00	3,837.28	31,260.51	20,031.49	0.00	20,031.49	39.05
001-413-140002	UNEMPLOYMENT	40,229.00	2,760.94	15,478.08	24,750.92	0.00	24,750.92	61.53
001-413-140003	RETIREMENT	41,412.00	2,825.97	23,552.81	17,859.19	0.00	17,859.19	43.13
001-413-140004	HEALTH INSURANCE	124,196.00	8,520.88	73,968.32	50,227.68	0.00	50,227.68	40.44
001-413-140005	SAIF	1,268.00	80.65	762.50	505.50	0.00	505.50	39.87
	PERSONNEL EXPENSE	928,872.00	68,346.36	554,934.67	373,937.33	0.00	373,937.33	40.26
001-413-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-210001	OFFICE SUPPLIES	11,600.00	894.22	9,328.13	2,271.87	0.00	2,271.87	19.59
001-413-210002	POSTAGE SUPPLIES	1,500.00	-125.80	-345.19	1,845.19	0.00	1,845.19	123.01
001-413-210003	PROGRAM SUPPLIES	9,300.00	0.00	766.56	8,533.44	0.00	8,533.44	91.76

17

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-413-210020	PROMOTIONAL SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-310000	PRNTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-310001	CLASSIFIED ADS	1,000.00	0.00	66.99	933.01	0.00	933.01	93.30
001-413-310002	BROCHURE	2,000.00	0.00	2,000.00	0.00	0.00	0.00	0.00
001-413-310003	FLYERS,SCHEDULES, MISC.	1,000.00	0.00	11,930.36	-10,930.36	0.00	-10,930.36	-1,093.04
001-413-310010	PUBLICITY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-413-320000	DUESMTGSTRAINTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-320001	DIRECTORS FEES	360.00	0.00	192.00	168.00	0.00	168.00	46.67
001-413-320002	PROF DUESFEESMAGSBOOKS	9,000.00	0.00	8,929.00	71.00	0.00	71.00	0.79
001-413-320003	CONFERENCES & WORKSHOPS	5,500.00	1,309.11	6,089.86	-589.86	0.00	-589.86	-10.72
001-413-320004	STAFF MILIAGE	1,000.00	0.00	124.38	875.62	0.00	875.62	87.56
001-413-320005	STAFF EXPENSES	7,750.00	878.01	5,476.26	2,273.74	0.00	2,273.74	29.34
001-413-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331004	TELEPHONE	4,500.00	219.13	2,325.68	2,174.32	0.00	2,174.32	48.32
001-413-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-331007	Fees (activetecbank)	7,000.00	427.18	4,136.33	2,863.67	0.00	2,863.67	40.91
001-413-340000	INTERNET & COMMUNICATION TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-340001	INTERNET AND COMMUNICATION	732.00	372.93	1,392.63	-660.63	0.00	-660.63	-90.25
001-413-340002	DATA STORAGE AND BACKUP	365.00	7.99	56.29	308.71	0.00	308.71	84.58
001-413-340003	VIDEO AND PHOTOGRAPHY	732.00	0.00	1,368.70	-636.70	0.00	-636.70	-86.98
001-413-340004	ONLINE ADVERTISING	365.00	0.00	0.00	365.00	0.00	365.00	100.00
001-413-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-355001	BUILDING MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-355002	STRUCTURE MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380000	EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-413-380001	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-380002	LEGAL SERVICES	50,000.00	6,188.00	30,915.00	19,085.00	0.00	19,085.00	38.17
001-413-380003	AUDIT SERVICES	27,500.00	0.00	18,000.00	9,500.00	0.00	9,500.00	34.55
001-413-380004	PROGRAM CONTRACTS	15,000.00	551.31	4,851.92	10,148.08	0.00	10,148.08	67.65
001-413-380005	INSURANCE SERVICES	13,500.00	0.00	13,924.29	-424.29	0.00	-424.29	-3.14
001-413-380006	INTEREST	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380007	EQUIP. MAINT. CONTRACTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-413-380008	CONSULTANT SERVICES	32,000.00	0.00	0.00	32,000.00	0.00	32,000.00	100.00
001-413-391000	PROPERTY TAXES	18,500.00	0.00	18,718.72	-218.72	0.00	-218.72	-1.18
001-413-456000	ELECTIONS	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-413-456002	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456003	EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-413-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-413-456003	MATL, SERV., SUPPLIES	254,954.00	10,722.08	140,247.91	114,706.09	0.00	114,706.09	44.99
413	ADMINISTRATION DEPARTMENT	1,183,826.00	79,068.44	695,182.58	488,643.42	0.00	488,643.42	41.28
450	EXPENDITURES							
001-450-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GL - Expens	Budget (03/06/2024 - 02:59 PM)							

18

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-110021	PARKS (Project) SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110022	PARKS LEAD/Grounds Coordinator	64,436.00	5,369.62	42,573.38	21,862.62	0.00	21,862.62	33.93
001-450-110023	MAINT SUPER Park Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110024	PK TECH Building Coordinator	64,436.00	5,369.62	42,573.38	21,862.62	0.00	21,862.62	33.93
001-450-110025	PARKS TECH 2	43,613.00	3,749.85	31,265.14	12,347.86	0.00	12,347.86	28.31
001-450-110026	PARKS TECH 3 (GROUNDS)	41,536.00	3,674.53	27,287.73	14,248.27	0.00	14,248.27	34.30
001-450-110027	SYSTEM IT TECH 4	45,793.00	3,816.08	30,256.12	15,536.88	0.00	15,536.88	33.93
001-450-110028	PARKS TECH 5 (BLDG)	35,880.00	4,113.89	26,173.26	9,706.74	0.00	9,706.74	27.05
001-450-110029	PARKTRAIL SPECIALIST 1	64,436.00	5,369.62	42,573.38	21,862.62	0.00	21,862.62	33.93
001-450-110030	PARKTRAIL SPECIALIST 2	43,613.00	0.00	20,502.81	23,110.19	0.00	23,110.19	52.99
001-450-110032	ADM COOR BS Super	85,681.00	7,140.02	56,610.22	29,070.78	0.00	29,070.78	33.93
001-450-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-120001	PARK LABORER 1	288,237.00	12,442.63	195,597.67	92,639.33	0.00	92,639.33	32.14
001-450-120002	PARK LABORER 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-140001	FICA	52,607.00	3,905.99	39,422.38	13,184.62	0.00	13,184.62	25.06
001-450-140002	UNEMPLOYMENT	41,260.00	2,823.14	25,362.12	15,897.88	0.00	15,897.88	38.53
001-450-140003	RETIREMENT	39,644.00	1,628.20	13,387.12	26,256.88	0.00	26,256.88	66.23
001-450-140004	HEALTH INSURANCE	231,315.00	12,454.18	101,212.43	130,102.57	0.00	130,102.57	56.24
001-450-140005	SAIF	22,556.00	1,289.85	15,483.70	7,072.30	0.00	7,072.30	31.35
	PERSONNEL EXPENSE	1,165,043.00	73,147.22	710,280.84	454,762.16	0.00	454,762.16	39.03
001-450-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-210001	OFFICE SUPPLIES	3,251.00	644.86	10,141.87	-6,890.87	0.00	-6,890.87	-211.96
001-450-210002	POSTAGE SUPPLIES	1,079.00	34.00	576.99	502.01	0.00	502.01	46.53
001-450-210003	PROGRAM SUPPLIES	14,855.00	1,099.45	8,776.29	6,078.71	0.00	6,078.71	40.92
001-450-210004	SMALL TOOLS	11,534.00	23.99	3,210.89	8,323.11	0.00	8,323.11	72.16
001-450-210005	JANITORIAL SUPPLIES	26,642.00	2,294.65	29,689.10	-3,047.10	0.00	-3,047.10	-11.44
001-450-210006	CHEMICAL & AGRI. SUPPLIES	48,699.00	83.96	3,625.72	45,073.28	0.00	45,073.28	92.55
001-450-210008	GAS & OIL SUPPLIES	28,374.00	2,948.70	36,902.30	-8,528.30	0.00	-8,528.30	-30.06
001-450-310001	PRINTGADVERPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310002	CLASSIFIED ADS	0.00	0.00	63.00	-63.00	0.00	-63.00	0.00
001-450-310003	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-310004	FLYERS, SCHEDULES, MISC.	2,359.00	23.88	2,014.97	344.03	0.00	344.03	14.58
001-450-320000	DUESMTGSTRAINTRVLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-320002	PROF. DUESFEESMAGS BKS	4,890.00	0.00	3,469.43	1,420.57	0.00	1,420.57	29.05
001-450-320003	CONFERENCES & WORKSHOPS	8,050.00	0.00	2,294.79	5,755.21	0.00	5,755.21	71.49
001-450-320004	STAFF MILEAGE	264.00	0.00	0.00	264.00	0.00	264.00	100.00
001-450-320005	STAFF EXPENSE	800.00	0.00	4,895.98	-4,095.98	0.00	-4,095.98	-512.00
001-450-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-331001	ELECTRICITY	79,957.00	7,944.38	49,369.79	30,587.21	0.00	30,587.21	38.25
001-450-331002	NATURAL GAS	49,484.00	7,788.73	21,558.54	27,925.46	0.00	27,925.46	56.43
001-450-331003	WATER & SEWER	282,868.00	5,725.66	165,794.10	117,073.90	0.00	117,073.90	41.39
001-450-331004	TELEPHONE	4,980.00	307.48	2,895.94	2,084.06	0.00	2,084.06	41.85
001-450-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00

61

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-450-331006	GARBAGE EXPENSE	23,062.00	1,561.53	9,089.93	13,972.07	0.00	13,972.07	60.58
001-450-331007	FEES(Activetecbank)	600.00	33.97	337.55	262.45	0.00	262.45	43.74
001-450-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-340001	INTERNET AND COMMUNICATION	8,829.00	387.33	16,779.92	-7,950.92	0.00	-7,950.92	-90.05
001-450-340002	DATA AND STORAGE BACK UP	4,327.00	6.38	3,305.44	1,021.56	0.00	1,021.56	23.61
001-450-340003	VIDEO AND PHOTOGRAPHY	185.00	0.00	0.00	185.00	0.00	185.00	100.00
001-450-340004	ONLINE ADVERTISING	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-450-355001	BUILDING MAINT. & REPAIR	54,669.00	9,836.48	49,801.19	4,867.81	0.00	4,867.81	8.90
001-450-355002	STRUCTURE MAINT. & REPAIR	23,536.00	107.27	16,465.61	7,070.39	0.00	7,070.39	30.04
001-450-355003	EQUIPMENT MAINT. & REPAIR	53,313.00	3,425.82	17,505.57	35,807.43	0.00	35,807.43	67.16
001-450-355004	GROUND MAINT. & REPAIR	78,799.00	1,366.32	61,061.81	17,737.19	0.00	17,737.19	22.51
001-450-380000	PROG. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380003	PROGRAM CONTRACTS	355,744.00	45,306.58	226,451.88	129,292.12	0.00	129,292.12	36.34
001-450-380004	INSURANCE SERVICES	48,468.00	0.00	51,002.32	-2,534.32	0.00	-2,534.32	-5.23
001-450-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456001	PARKS LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-450-456002	EQUIPMENT RENTAL	5,253.00	0.00	590.17	4,662.83	0.00	4,662.83	88.77
001-450-456003	BUILDINGS & STRUCTURES	5,279.00	0.00	0.00	5,279.00	0.00	5,279.00	100.00
001-450-456003	MATL, SERV., SUPPLIES	1,230,200.00	90,951.42	797,671.09	432,528.91	0.00	432,528.91	35.16
450	EXPENDITURES	2,395,243.00	164,098.64	1,507,951.93	887,291.07	0.00	887,291.07	37.04
451	AQUATICS							
001-451-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110031	AQUATIC ss SUPERVISOR	23,800.00	1,983.34	15,725.07	8,074.93	0.00	8,074.93	33.93
001-451-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110035	AQUATIC COORDINATOR	61,267.00	4,870.66	38,965.28	22,301.72	0.00	22,301.72	36.40
001-451-110036	Aquatic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-110037	AQUATIC SPECIALIST	48,083.00	4,007.46	32,059.68	16,023.32	0.00	16,023.32	33.32
001-451-120000	PARTTIME & TEM SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120001	GUARDS	291,509.00	17,339.25	165,273.54	126,235.46	0.00	126,235.46	43.30
001-451-120002	CASHIERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120003	INSTRUCTORS	101,647.00	9,099.28	70,484.41	31,162.59	0.00	31,162.59	30.66
001-451-120004	COACHES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-120005	FITNESS INSTRUCTOR	23,741.00	2,229.20	16,143.30	7,597.70	0.00	7,597.70	32.00
001-451-120006	PERSONAL TRAINER	6,579.00	426.08	1,856.97	4,722.03	0.00	4,722.03	71.77
001-451-120007	FC MONITOR	55,862.00	2,062.64	17,319.04	38,542.96	0.00	38,542.96	69.00
001-451-120008	Lead Guard	21,879.00	848.02	9,645.34	12,233.66	0.00	12,233.66	55.92
001-451-120009	CHILD MINDER	21,474.00	53.06	53.06	21,420.94	0.00	21,420.94	99.75
001-451-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-140001	FICA	50,172.00	3,279.65	28,086.37	22,085.63	0.00	22,085.63	44.02
001-451-140002	UNEMPLOYMENT	39,351.00	2,348.81	19,680.83	19,670.17	0.00	19,670.17	49.99

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-140003	RETIREMENT	10,786.00	603.56	5,007.14	5,778.86	0.00	5,778.86	53.58
001-451-140004	HEALTH INSURANCE	68,471.00	4,913.94	38,889.96	29,581.04	0.00	29,581.04	43.20
001-451-140005	SALE	21,512.00	1,172.55	11,644.89	9,867.11	0.00	9,867.11	45.87
	PERSONNEL EXPENSE	846,133.00	55,237.50	470,834.88	375,298.12	0.00	375,298.12	44.35
001-451-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210001	OFFICE SUPPLIES	5,510.00	4.00	2,910.70	2,599.30	0.00	2,599.30	47.17
001-451-210002	POSTAGE SUPPLIES	350.00	5.44	65.36	284.64	0.00	284.64	81.33
001-451-210003	PROGRAM SUPPLIES	21,995.00	2,890.71	18,298.77	3,696.23	0.00	3,696.23	16.80
001-451-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-210006	CHEMICAL & AGRIC. SUPPLIES	50,000.00	5,877.57	32,965.58	17,034.42	0.00	17,034.42	34.07
001-451-210007	STORE SUPPLIES	5,500.00	0.00	2,874.93	2,625.07	0.00	2,625.07	47.73
001-451-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310000	PRINTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-310001	CLASSIFIED ADS	500.00	0.00	416.15	83.85	0.00	83.85	16.77
001-451-310002	BROCHURE	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-451-310003	FLYERS, SCHEDULES, MISC.	2,000.00	0.00	296.66	1,703.34	0.00	1,703.34	85.17
001-451-320000	DUESMTGSTRANTRVLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-320002	PROF. DUESFEESMAGS.BKS	7,276.00	368.44	5,820.30	1,455.70	0.00	1,455.70	20.01
001-451-320003	CONFERENCE & WORKSHOPS	2,000.00	350.00	795.00	1,205.00	0.00	1,205.00	60.25
001-451-320004	STAFF MILEAGE	350.00	0.00	0.00	350.00	0.00	350.00	100.00
001-451-320005	STAFF EXPENSE	500.00	103.79	202.28	297.72	0.00	297.72	59.54
001-451-320006	WATER POLO EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331001	ELECTRICITY	244,812.00	19,485.41	160,551.90	84,260.10	0.00	84,260.10	34.42
001-451-331002	NATURAL GAS	81,294.00	12,140.95	67,779.35	13,514.65	0.00	13,514.65	16.62
001-451-331003	WATER & SEWER	63,716.00	4,329.06	46,690.07	17,025.93	0.00	17,025.93	26.72
001-451-331004	TELEPHONE	6,000.00	69.42	525.81	5,474.19	0.00	5,474.19	91.24
001-451-331005	DOE REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-331007	FEES(activetechbank)	67,635.00	8,653.69	67,245.00	390.00	0.00	390.00	0.58
001-451-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-340001	INTERNET AND COMMUNICATION	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
001-451-340002	DATA STORAGE AND BACKUP	45.00	0.00	0.00	45.00	0.00	45.00	100.00
001-451-340003	VIDEO AND ONLINE PHOTOGRAPHY	225.00	0.00	229.01	-4.01	0.00	-4.01	-1.78
001-451-340004	ONLINE ADVERTISING	262.00	0.00	0.00	262.00	0.00	262.00	100.00
001-451-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380003	PROGRAM CONTRACTS	23,100.00	1,302.06	10,985.60	12,114.40	0.00	12,114.40	52.44
001-451-380004	INSURANCE SERVICES	50,000.00	0.00	46,041.74	3,958.26	0.00	3,958.26	7.92

21

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-451-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380007	FITNESS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-380009	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456000	RENTAL LEASE	450.00	0.00	70.00	380.00	0.00	380.00	84.44
001-451-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-451-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL. SERV., SUPPLIES	635,570.00	55,580.54	464,764.21	170,805.79	0.00	170,805.79	26.87
451	AQUATICS	1,481,703.00	110,818.04	935,599.09	546,103.91	0.00	546,103.91	36.86
452	ADULT SPORTS DEPARTMENT							
001-452-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110032	Admin COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-110043	ADULT SPORTS Coord	9,665.00	0.00	467.11	9,197.89	0.00	9,197.89	95.17
001-452-110044	ADULT SPORTS (SS)SUPERVISOR	4,760.00	396.66	3,144.97	1,615.03	0.00	1,615.03	33.93
001-452-120000	PARTTIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-120001	SPORTS ASSISTANT	1,725.00	0.00	767.63	957.37	0.00	957.37	55.50
001-452-120002	SPORTS LEADERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-140001	FICA	1,236.00	30.36	335.13	900.87	0.00	900.87	72.89
001-452-140002	UNEMPLOYMENT	969.00	19.92	126.42	842.58	0.00	842.58	86.95
001-452-140003	RETIREMENT	1,169.00	31.74	289.01	879.99	0.00	879.99	75.28
001-452-140004	HEALTH INSURANCE	4,558.00	77.46	916.00	3,642.00	0.00	3,642.00	79.90
001-452-140005	SAIF	530.00	10.88	133.45	396.55	0.00	396.55	74.82
	PERSONNEL EXPENSE	24,612.00	567.02	6,179.72	18,432.28	0.00	18,432.28	74.89
001-452-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210001	OFFICE SUPPLIES	2,000.00	0.00	1,234.97	765.03	0.00	765.03	38.25
001-452-210002	POSTAGE SUPPLIES	175.00	0.00	2.00	173.00	0.00	173.00	98.86
001-452-210003	PROGRAM SUPPLIES	13,500.00	645.95	2,356.32	11,143.68	0.00	11,143.68	82.55
001-452-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-452-310002	BROCHURE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-310003	FLYERS, SCHEDULES, MISC.	300.00	0.00	0.00	300.00	0.00	300.00	100.00

22

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-452-320000	DUES/MTG/STRAINT/RYLEXPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320002	PROF. DUES/FEES/MAGS/BKS	1,700.00	0.00	133.00	1,567.00	0.00	1,567.00	92.18
001-452-320003	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320004	STAFF MILLEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-320005	STAFF EXPENSE	250.00	0.00	1.25	248.75	0.00	248.75	99.50
001-452-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331001	ELECTRICITY	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-452-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331004	TELEPHONE	1,300.00	69.42	832.42	467.58	0.00	467.58	35.97
001-452-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-331007	FEES(activetcbank)	750.00	0.00	134.53	615.47	0.00	615.47	82.06
001-452-340000	INTERNET AND COMMUNCATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-340001	INTERNET AND COMMUNCATON	487.50	0.00	0.00	487.50	0.00	487.50	100.00
001-452-340002	COMMUNICATION							
001-452-340002	DATA STORAGE AND BACK UP	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-340003	VIDEO AND PHOTOGRAPHY	87.50	0.00	229.00	-141.50	0.00	-141.50	-161.71
001-452-340004	ONLINE ADVERTISING	87.50	0.00	0.00	87.50	0.00	87.50	100.00
001-452-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-355003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-355004	GROUN MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380003	PROGRAM CONTRACTS	18,000.00	0.00	8,105.28	9,894.72	0.00	9,894.72	54.97
001-452-380004	INSURANCE	4,300.00	0.00	4,268.98	31.02	0.00	31.02	0.72
001-452-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380006	EQUIP. MAINT. CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-380009	REFUNDS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-452-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-452-456002	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-452-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	48,525.00	715.37	17,297.75	31,227.25	0.00	31,227.25	64.35
452	ADULT SPORTS DEPARTMENT	73,137.00	1,282.39	23,477.47	49,659.53	0.00	49,659.53	67.90
453	YOUTH SPORTS DEPARTMENT							
001-453-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-110042	YOUTH SPORTS ss SUPERVISOR	19,040.00	1,586.68	12,580.06	6,459.94	0.00	6,459.94	33.93
001-453-110045	SPORTS TECHNICIAN	39,558.00	3,296.80	21,415.16	18,142.84	0.00	18,142.84	45.86
001-453-110045	YOUTH SPORTS COORDINATOR	54,771.00	4,418.26	34,147.70	20,623.30	0.00	20,623.30	37.65
001-453-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

23

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-453-120001	SPORTS LEADERS	60,375.00	594.02	17,268.55	43,106.45	0.00	43,106.45	71.40
001-453-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-135002	PARTTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-140001	FICA	13,292.00	757.02	6,533.97	6,758.03	0.00	6,758.03	50.84
001-453-140002	UNEMPLOYMENT	10,425.00	549.03	4,331.53	6,093.47	0.00	6,093.47	58.45
001-453-140003	RETIREMENT	9,183.00	497.90	4,402.79	4,780.21	0.00	4,780.21	52.05
001-453-140004	HEALTH INSURANCE	56,774.00	3,583.20	31,667.40	25,106.60	0.00	25,106.60	44.22
001-453-140005	SAIF	5,699.00	269.75	2,398.19	3,300.81	0.00	3,300.81	57.92
	PERSONNEL EXPENSE	269,117.00	15,552.66	134,745.35	134,371.65	0.00	134,371.65	49.93
001-453-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210001	OFFICE SUPPLIES	3,500.00	0.00	6,077.40	-2,577.40	0.00	-2,577.40	-73.64
001-453-210002	POSTAGE SUPPLIES	175.00	65.28	198.48	-23.48	0.00	-23.48	-13.42
001-453-210003	PROGRAM SUPPLIES	80,000.00	1,186.49	88,317.44	-8,317.44	0.00	-8,317.44	-10.40
001-453-210004	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210006	CHEMICAL & AGR. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310000	PRNTGADVERPUBLCITY	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-453-310001	CLASSIFIED ADS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-310002	BROCHURE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-453-310003	FLYERS, SCHEDULES, MISC.	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-453-320000	DUESMTGSTRANTRVLEXP	1,000.00	0.00	239.88	760.12	0.00	760.12	76.01
001-453-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320002	PROF. DUESFEESMAGS,BKS	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-320003	CONFERENCES & WORKSHOPS	300.00	0.00	555.22	944.78	0.00	944.78	62.99
001-453-320004	STAFF MILEAGE	700.00	0.00	0.00	300.00	0.00	300.00	100.00
001-453-320005	STAFF EXPENSE	1,200.00	0.00	457.44	242.56	0.00	242.56	34.65
001-453-331000	UTILITIES	0.00	0.00	882.75	317.25	0.00	317.25	26.44
001-453-331001	ELECTRICITY	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331002	NATURAL GAS	0.00	0.00	1,784.27	215.73	0.00	215.73	10.79
001-453-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331004	TELEPHONE	2,000.00	69.42	915.68	1,084.32	0.00	1,084.32	54.22
001-453-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-331007	FBES(activenecebank)	8,000.00	55.26	3,225.35	4,774.65	0.00	4,774.65	59.68
001-453-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-340001	INTERNET AND COMMUNICATION	1,323.40	0.00	0.00	1,323.40	0.00	1,323.40	100.00
001-453-340002	DATA STORAGE & BACK UP	237.54	0.00	0.00	237.54	0.00	237.54	100.00
001-453-340003	VIDEO & PHOTOGRAPHY	237.53	0.00	229.00	8.53	0.00	8.53	3.59
001-453-340004	ONLINE ADVERTISING	237.53	0.00	0.00	237.53	0.00	237.53	100.00
001-453-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-355003	EQUIPMENT MAINT. & REPAIR	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-453-355004	GROUND MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00

24

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
001-453-380000	PROF. & CONTRACT SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380001	LEGAL SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380002	ARCHLANDSCAPE SERVICES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-380003	PROGRAM CONTRACTS	95,000.00		25,123.90	68,083.94	26,916.06	26,916.06	9.06	0.00	26,916.06	28.33
001-453-380004	INSURANCE SERVICES	5,000.00		0.00	4,990.94	9.06	9.06	0.00	0.00	9.06	0.18
001-453-380009	REFUNDS	1,000.00		0.00	897.00	103.00	103.00	0.00	0.00	103.00	10.30
001-453-456000	RENTAL LEASE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456001	PARKS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456002	EQUIPMENT RENTAL	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-453-456003	BUILDINGS & STRUCTURES	10,000.00		0.00	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
	MATL. SERV., SUPPLIES	216,711.00		26,500.35	176,854.79	39,856.21	39,856.21	0.00	0.00	39,856.21	18.39
453	YOUTH SPORTS DEPARTMENT	485,828.00		42,053.01	311,600.14	174,227.86	174,227.86	0.00	0.00	174,227.86	35.86
454	CLASSES/SPECIAL ACTIVITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110000	REGULAR SALARIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110032	ADMIN COORDINATOR	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110033	SECRETARY I	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110034	SECRETARY II	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-110051	RECREATION SUPERVISOR	9,520.00		793.34	6,290.05	3,229.95	3,229.95	0.00	0.00	3,229.95	33.93
001-454-110053	RECREATION COORDINATOR	32,218.00		2,684.82	21,286.78	10,931.22	10,931.22	0.00	0.00	10,931.22	33.93
001-454-120000	PART TIME & TEMP SALARIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-120001	PART TIME REC STAFF	38,577.00		4,073.96	20,644.66	17,932.34	17,932.34	0.00	0.00	17,932.34	46.48
001-454-120005	SPECIAL EVENTS LEADER	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-135000	OVERTIME	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140000	PAYROLL TAXES & FRINGES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-140001	FICA	6,152.00		577.72	3,688.84	2,463.16	2,463.16	0.00	0.00	2,463.16	40.04
001-454-140002	UNEMPLOYMENT	4,825.00		392.03	2,044.95	2,780.05	2,780.05	0.00	0.00	2,780.05	57.62
001-454-140003	RETIREMENT	3,381.00		278.24	2,206.06	1,174.94	1,174.94	0.00	0.00	1,174.94	34.75
001-454-140004	HEALTH INSURANCE	18,003.00		1,369.10	10,945.12	7,057.88	7,057.88	0.00	0.00	7,057.88	39.20
001-454-140005	SAUF	2,638.00		157.45	1,037.14	1,600.86	1,600.86	0.00	0.00	1,600.86	60.68
	PERSONNEL EXPENSE	115,314.00		10,326.66	68,143.60	47,170.40	47,170.40	0.00	0.00	47,170.40	40.91
001-454-210000	MATERIAL & SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210001	OFFICE SUPPLIES	2,000.00		0.00	807.29	1,192.71	1,192.71	0.00	0.00	1,192.71	59.64
001-454-210002	POSTAGE SUPPLIES	400.00		3.40	22.74	377.26	377.26	0.00	0.00	377.26	94.32
001-454-210003	PROGRAM SUPPLIES	8,300.00		2,714.52	7,703.46	596.54	596.54	0.00	0.00	596.54	7.19
001-454-210004	SMALL TOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210005	JANITORIAL SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-210008	GAS & OIL SUPPLIES	100.00		0.00	0.00	100.00	100.00	0.00	0.00	100.00	100.00
001-454-210024	QUILT CLUB SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310000	PRNTGADVERPUBLCITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-310001	CLASSIFIE ADS	150.00		0.00	0.00	150.00	150.00	0.00	0.00	150.00	100.00
001-454-310002	BROCHURE	100.00		0.00	0.00	100.00	100.00	0.00	0.00	100.00	100.00
001-454-310003	FLYERS, SCHEDULES, MISC.	250.00		0.00	0.00	250.00	250.00	0.00	0.00	250.00	100.00
001-454-320000	DUES/MTGSTRAINTRVLEXP	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

25

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-454-320001	DIRECTORS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-320002	PROF. DUES/FEES/MAGS BKS	950.00	0.00	375.22	574.78	0.00	574.78	60.50
001-454-320003	CONFERENCES & WORKSHOPS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-454-320004	STAFF MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-320005	STAFF EXPENSE	800.00	0.00	52.01	747.99	0.00	747.99	93.50
001-454-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331004	TELEPHONE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-331007	FEES(activenecebank)	4,000.00	197.23	828.46	3,171.54	0.00	3,171.54	79.29
001-454-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-454-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-454-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	229.00	121.00	0.00	121.00	34.57
001-454-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-454-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-355004	GROUN MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380003	PROGRAM CONTRACTS	28,500.00	4,983.15	23,825.33	4,674.67	0.00	4,674.67	16.40
001-454-380004	INSURANCE SERVICES	5,000.00	0.00	4,268.98	731.02	0.00	731.02	14.62
001-454-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380006	EQUIPMENT MAINT. CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380007	SENIOR TRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-380009	REFUNDS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-454-380013	CONTRACTS-ADMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456000	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456001	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-454-456005	MATL, SERV., SUPPLIES	53,350.00	7,898.30	38,112.49	15,237.51	0.00	15,237.51	28.56
454	CLASSES/SPECIAL ACTIVITY	168,664.00	18,224.96	106,256.09	62,407.91	0.00	62,407.91	37.00
455	PLAYGROUNDS & CENTERS							
001-455-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110032	ADMN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110033	SECRETARY I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110034	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-110052	RECREATION SUPERVISOR	9,521.00	793.34	6,290.05	3,230.95	0.00	3,230.95	33.93
001-455-110055	RECREATION COORDINATOR	12,887.00	1,073.92	8,514.66	4,372.34	0.00	4,372.34	33.93

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-110056	CARE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120000	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120001	AFTER SCHOOL STAFF	350,175.00	32,756.84	279,738.76	70,436.24	0.00	70,436.24	20.11
001-455-120002	PLAYGROUND/EVENTS STAFF	0.00	0.00	3,040.66	-3,040.66	0.00	-3,040.66	0.00
001-455-120003	CENTERS STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-120004	CARE DIRECTOR	45,793.00	3,816.08	30,256.06	15,536.94	0.00	15,536.94	33.93
001-455-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-135002	PARTIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-140001	FICA	32,006.00	2,940.69	25,079.91	6,926.09	0.00	6,926.09	21.64
001-455-140002	UNEMPLOYMENT	25,103.00	2,080.59	17,911.00	7,192.00	0.00	7,192.00	28.65
001-455-140003	RETIREMENT	5,525.00	454.66	3,604.79	1,920.21	0.00	1,920.21	34.75
001-455-140004	HEALTH INSURANCE	40,195.00	2,410.92	22,827.97	17,367.03	0.00	17,367.03	43.21
001-455-140005	SAIF	4,854.00	329.22	3,457.83	1,396.17	0.00	1,396.17	28.76
	PERSONNEL EXPENSE	526,059.00	46,656.26	400,721.69	125,337.31	0.00	125,337.31	23.83
001-455-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210001	OFFICE SUPPLIES	3,500.00	-17.49	956.34	2,543.66	0.00	2,543.66	72.68
001-455-210002	POSTAGE SUPPLIES	500.00	102.68	106.04	393.96	0.00	393.96	78.79
001-455-210003	PROGRAM SUPPLIES	25,000.00	199.00	2,702.46	22,297.54	0.00	22,297.54	89.19
001-455-210004	CARE DIRECTOR	0.00	-389.03	0.00	0.00	0.00	0.00	0.00
001-455-210005	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210006	CHEMICAL & AGRIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-210008	GAS & OIL SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-210013	SUMMER PLAYGR SUPPLIES	4,000.00	0.00	232.67	3,767.33	0.00	3,767.33	94.18
001-455-210014	CARE SNACKS	14,000.00	870.36	8,358.84	5,641.16	0.00	5,641.16	40.29
001-455-310000	PRNTGADVERPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-310001	CLASSIFIED ADS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-455-310002	BROCHURE	1,000.00	0.00	598.71	401.29	0.00	401.29	40.13
001-455-310003	FLYERS, SCHEDULES, MISC.	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-455-320000	DUESMTGSTRANTRYLEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-320002	PROF. DUESFEESMAGS.BKS	815.00	0.00	447.22	367.78	0.00	367.78	45.13
001-455-320003	CONFERENCES & WORKSHOPS	700.00	19.95	19.95	680.05	0.00	680.05	97.15
001-455-320004	STAFF MELEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-320005	STAFF EXPENSE	2,000.00	0.00	343.79	1,656.21	0.00	1,656.21	82.81
001-455-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331001	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-331004	TELEPHONE	5,500.00	314.15	3,096.13	2,403.87	0.00	2,403.87	43.71
001-455-331007	FEES(activetecbank)	42,000.00	4,628.53	34,385.74	7,614.26	0.00	7,614.26	18.13
001-455-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-340001	INTERNET AND COMMUNICATON	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-455-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-455-340003	VIDEO AND PHOTOGRAPHY	500.00	0.00	229.00	271.00	0.00	271.00	54.20

27

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-455-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-455-355000	MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355001	BUILDING MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355002	STRUCTURE MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-355003	EQUIPMENT MAINT. & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380000	PROF. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380003	PROGRAM CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-455-380004	INSURANCE SERVICES	8,000.00	671.02	8,416.80	-416.80	0.00	-416.80	0.00
001-455-380009	REFUNDS	6,000.00	0.00	4,268.98	1,731.02	0.00	1,731.02	-5.21
001-455-380013	CONTRACTS-ADMISSIONS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	28.85
001-455-456000	RENTAL LEASE	10,000.00	0.00	350.00	9,650.00	0.00	9,650.00	100.00
001-455-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	96.50
001-455-456002	BUILDINGS & STRUCTURES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00
001-455-456003	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
001-455-610001	EQUIPMENT	134,215.00	6,399.17	64,512.67	69,702.33	0.00	69,702.33	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	51.93
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	660,274.00	53,055.43	465,234.36	195,039.64	0.00	195,039.64	29.54
456	COMM CNTRS SCOUT HOUSE							
001-456-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110001	RECREATION SUPERVISOR	4,760.00	396.66	3,144.97	1,615.03	0.00	1,615.03	33.93
001-456-110002	ADULTYOUTH COORDINATOR	12,887.00	1,073.92	8,514.66	4,372.34	0.00	4,372.34	33.93
001-456-110003	SR. CENTER SPECIALIST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-110004	ADMIN COORDINATOR	43,613.00	3,634.36	28,332.11	15,280.89	0.00	15,280.89	35.04
001-456-110032	SECRETARY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140000	BUILDING LEADER	7,244.00	158.18	1,105.39	6,138.61	0.00	6,138.61	84.74
001-456-140001	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-140002	FICA	5,241.00	402.65	3,144.15	2,096.85	0.00	2,096.85	40.01
001-456-140002	UNEMPLOYMENT	4,111.00	285.80	2,059.70	2,051.30	0.00	2,051.30	49.90
001-456-140003	RETIREMENT	4,963.00	408.40	3,199.37	1,763.63	0.00	1,763.63	35.54
001-456-140004	HEALTH INSURANCE	38,299.00	2,991.46	23,373.81	14,925.19	0.00	14,925.19	38.97
001-456-140005	SAIF	1,174.00	55.77	515.97	658.03	0.00	658.03	56.05
	PERSONNEL EXPENSE	122,292.00	9,407.20	73,390.13	48,901.87	0.00	48,901.87	39.99
001-456-210000	MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210001	OFFICE SUPPLIES	1,000.00	0.00	1,369.62	-369.62	0.00	-369.62	-36.96
001-456-210002	POSTAGE SUPPLIES	4,000.00	0.68	7.28	392.72	0.00	392.72	98.18
001-456-210003	PROGRAM SUPPLIES	4,000.00	0.00	830.33	3,169.67	0.00	3,169.67	79.24
001-456-210006	CHEMICAL & AGRI. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-210008	GAS & OIL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-210013	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
001-456-310001	CLASSIFIED ADS	450.00	0.00	370.93	79.07	0.00	79.07	17.57

28

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-456-310002	BROCHURE	1,000.00	0.00	439.46	560.54	0.00	560.54	56.05
001-456-310003	FLYERS, SCHEDULES, MISC.	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-456-320002	PROF DUES/FEES/MAGS/BOOKS	450.00	0.00	230.71	219.29	0.00	219.29	48.73
001-456-320003	CONF & WORKSHOPS	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-456-320004	STAFF MILEAGE	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
001-456-320005	STAFF EXPENSES	300.00	0.00	46.50	253.50	0.00	253.50	84.50
001-456-331000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331001	ELECTRICITY	8,000.00	636.13	5,593.55	2,406.45	0.00	2,406.45	30.08
001-456-331002	NATURAL GAS	1,400.00	399.56	887.97	512.03	0.00	512.03	36.57
001-456-331003	WATER & SEWER	30,000.00	2,405.23	16,341.58	13,658.42	0.00	13,658.42	45.53
001-456-331004	TELEPHONE	1,900.00	107.65	883.26	1,016.74	0.00	1,016.74	53.51
001-456-331005	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-331007	FEES(activenecebank)	5,500.00	25.59	1,831.87	3,668.13	0.00	3,668.13	66.69
001-456-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-456-340002	DATA STORAGE & BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-456-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	228.99	121.01	0.00	121.01	34.57
001-456-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-355003	EQUIPMENT MAINT. & REPAIR	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-456-380000	PROG. & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380003	PROGRAM CONTRACTS	6,000.00	33.55	3,698.76	2,301.24	0.00	2,301.24	38.35
001-456-380004	INSURANCE SERVICES	51,000.00	0.00	50,020.16	979.84	0.00	979.84	1.92
001-456-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-456-380007	SENIOR TRIPS	4,000.00	0.00	1,591.59	2,408.41	0.00	2,408.41	60.21
001-456-380009	REFUNDS	3,000.00	0.00	480.00	2,520.00	0.00	2,520.00	84.00
001-456-456002	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	121,700.00	3,608.39	84,852.56	36,847.44	0.00	36,847.44	30.28
456	COMM CNTRS SCOUT HOUSE	243,992.00	13,015.59	158,242.69	85,749.31	0.00	85,749.31	35.14
457	COMM SCHOOLS							
001-457-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-110032	SUPERVISOR	11,424.00	952.00	7,547.99	3,876.01	0.00	3,876.01	33.93
001-457-110057	COMM SCHOOL COORDINATOR	6,444.00	536.96	4,257.28	2,186.72	0.00	2,186.72	33.93
001-457-120000	PART-TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-120001	PART TIME STAFF	26,420.00	24.15	2,299.54	24,120.46	0.00	24,120.46	91.30
001-457-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-140001	FICA	3,389.00	115.75	1,078.99	2,310.01	0.00	2,310.01	68.16
001-457-140002	UNEMPL OYEMENT	2,658.00	76.10	427.92	2,230.08	0.00	2,230.08	83.90
001-457-140003	RETIREMENT	1,448.00	119.10	944.34	503.66	0.00	503.66	34.78
001-457-140004	HEALTH INSURANCE	6,028.00	428.72	3,712.22	2,315.78	0.00	2,315.78	38.42

29

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-140005	WORKERS COMP	1,453.00	31.56	332.41	1,120.59	0.00	1,120.59	77.12
	PERSONNEL EXPENSE	59,264.00	2,284.34	20,600.69	38,663.31	0.00	38,663.31	65.24
001-457-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210001	OFFICE SUPPLIES	0.00	0.00	796.61	-796.61	0.00	-796.61	0.00
001-457-210002	POSTAGE SUPPLIES	2,000.00	0.00	5.70	1,994.30	0.00	1,994.30	99.72
001-457-210003	PROGRAM SUPPLIES	400.00	38.36	911.77	-511.77	0.00	-511.77	-127.94
001-457-210004	SMALL TOOLS	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-457-210005	IANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210006	CHEMICAL & AGRL SUPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210007	STORE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210008	GAS & OIL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-210014	SNACKS & FOOD	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-210015	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310000	PRNTADPUBLICTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-310001	CLASSIFIED ADS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-310002	BROCHURE	50.00	0.00	0.00	50.00	0.00	50.00	100.00
001-457-310003	FLYERSSCHEDMISC	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-457-320000	DUESMEETRNTRVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-320002	PROF DUESFEESMAGBOOK	400.00	0.00	133.00	267.00	0.00	267.00	66.75
001-457-320003	CONF & WORKSHOPS	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-320004	STAFF MILEAGE	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-320005	STAFF EXPENSE	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-331000	UTILILTIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331001	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331003	WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331004	TELEPHONE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-457-331005	COMPUTER & CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-331007	FEES(activnetcbank)	1,000.00	11.91	71.66	928.34	0.00	928.34	92.83
001-457-340000	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-340001	INTERNET AND COMMUNICATION	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-457-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-340003	VIDEO & PHOTOGRAPHY	350.00	0.00	229.00	121.00	0.00	121.00	34.57
001-457-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-457-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355001	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355002	STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355003	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355004	GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380003	PROGRAM CONTRACTS	17,000.00	0.00	3,475.52	13,524.48	0.00	13,524.48	79.56
001-457-380004	INSURANCE SERVICES	2,000.00	0.00	1,989.18	10.82	0.00	10.82	0.54

30

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-457-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380006	EQUIP MAINT CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380007	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-380009	REFUNDS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-457-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456000	RENTAL/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456002	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-457-456003	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	31,250.00	50.27	7,612.44	23,637.56	0.00	23,637.56	75.64
457	COMM SCHOOLS	90,514.00	2,334.61	28,213.13	62,300.87	0.00	62,300.87	68.83
458	GOLF COURSE MAINT.							
001-458-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-110058	GOLF COURSE SUPERVISOR	9,520.00	793.34	6,290.02	3,229.98	0.00	3,229.98	33.93
001-458-110059	GC MAINT COORDINATOR	58,445.00	4,870.40	38,499.36	19,945.64	0.00	19,945.64	34.13
001-458-110060	GOLF MECHANIC	48,083.00	0.00	0.00	48,083.00	0.00	48,083.00	100.00
001-458-110061	Golf Landscaper	58,445.00	6,623.88	52,940.85	5,504.15	0.00	5,504.15	9.42
001-458-110062	ASSIST GROUND GC	39,558.00	5,909.90	14,070.25	25,487.75	0.00	25,487.75	64.43
001-458-120000	PARTRIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-120001	PART TIME HELP	160,080.00	2,141.95	124,485.73	35,594.27	0.00	35,594.27	22.24
001-458-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-140001	FICA	28,622.00	1,553.63	18,027.07	10,594.93	0.00	10,594.93	37.02
001-458-140002	UNEMPLOYEMENT	22,448.00	1,114.04	11,481.85	10,966.15	0.00	10,966.15	48.85
001-458-140003	RETIREMENT	17,339.00	983.01	4,743.99	12,595.01	0.00	12,595.01	72.64
001-458-140004	HEALTH INS	96,761.00	2,785.04	16,715.02	80,045.98	0.00	80,045.98	82.73
001-458-140005	WORKERS COMP	12,272.00	228.18	3,332.97	8,939.03	0.00	8,939.03	72.84
	PERSONNEL EXPENSE	551,573.00	27,003.37	290,587.11	260,985.89	0.00	260,985.89	47.32
001-458-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-210001	OFFICE SUPPLIES	1,852.00	13.45	2,350.83	-498.83	0.00	-498.83	-26.93
001-458-210002	POSTAGE SUPPLIES	466.00	0.00	2.59	463.41	0.00	463.41	99.44
001-458-210003	PROGRAM SUPPLIES	16,403.00	55.29	1,057.79	15,345.21	0.00	15,345.21	93.55
001-458-210004	SMALL TOOLS	6,425.00	87.81	4,791.00	1,634.00	0.00	1,634.00	25.43
001-458-210005	JANITORIAL SUPPLIES	2,088.00	30.34	9,589.02	-7,501.02	0.00	-7,501.02	-359.24
001-458-210006	CHEMICAL & AGRI. SUPPLIES	107,711.00	14,961.21	54,053.51	53,657.49	0.00	53,657.49	49.82
001-458-210007	STORE SUPPLIES	0.00	0.00	110.46	-110.46	0.00	-110.46	0.00
001-458-210008	GAS & OIL SUPPLIES	40,857.00	2,266.14	35,466.50	5,390.50	0.00	5,390.50	13.19
001-458-210014	SNACKS & FOOD	687.00	0.00	223.65	463.35	0.00	463.35	67.45
001-458-210015	UNIFORMS	960.00	208.46	717.88	242.12	0.00	242.12	25.22
001-458-310000	PRINTADPUBLCITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

31

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-458-310001	CLASSIFIED ADS	530.00	0.00	0.00	530.00	0.00	530.00	100.00
001-458-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-310003	FLYERSSCHEDMISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320000	DUESMEETTRNTRAVEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-320002	CONF & WORKSHOPS	2,650.00	1,491.88	3,931.88	-1,281.88	0.00	-1,281.88	-48.37
001-458-320003	STAFF MILEAGE	3,615.00	0.00	612.83	3,002.17	0.00	3,002.17	83.05
001-458-320004	STAFF EXPENSE	131.00	0.00	0.00	131.00	0.00	131.00	100.00
001-458-320005	UTILITIES	260.00	0.00	109.92	150.08	0.00	150.08	57.72
001-458-331000	ELECTRIC	0.00	0.00	499.71	-499.71	0.00	-499.71	0.00
001-458-331001	NATURAL GAS	20,845.00	1,055.15	4,714.83	16,130.17	0.00	16,130.17	77.38
001-458-331002	WATER & SEWER	8,112.00	862.52	1,837.48	6,274.52	0.00	6,274.52	77.35
001-458-331003	TELEPHONE	123,310.00	79.64	122,316.69	993.31	0.00	993.31	0.81
001-458-331004	COMPUTER & CABLE	3,500.00	114.77	1,449.80	2,050.20	0.00	2,050.20	58.58
001-458-331005	GARBAGE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-331006	FEES(activetelcbank)	791.00	0.00	0.00	791.00	0.00	791.00	100.00
001-458-331007	INTERNET & COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340000	INTERNET AND COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-340001	COMMUNICATION	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340002	DATA STORAGE AND BACKUP	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-458-340003	VIDEO AND PHOTOGRAPHY	75.00	0.00	0.00	75.00	0.00	75.00	100.00
001-458-340004	ONLINE ADVERTISING	66.00	0.00	0.00	66.00	0.00	66.00	100.00
001-458-355000	MAINT & REPAIRS	0.00	16.59	94.03	-94.03	0.00	-94.03	0.00
001-458-355001	BUILDINGS	7,308.00	63.38	-212.43	7,520.43	0.00	7,520.43	102.91
001-458-355002	STRUCTURES	0.00	0.00	643.40	-643.40	0.00	-643.40	0.00
001-458-355003	EQUIPMENT	46,488.00	10,463.29	37,446.29	9,041.71	0.00	9,041.71	19.45
001-458-355004	GROUNDS	110,403.00	5,944.95	60,808.85	49,594.15	0.00	49,594.15	44.92
001-458-355005	VEHICLES	1,600.00	189.99	189.99	1,410.01	0.00	1,410.01	88.13
001-458-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380002	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380003	PROGRAM CONTRACTS	72,160.00	1,405.28	25,625.06	46,534.94	0.00	46,534.94	64.49
001-458-380004	INSURANCE	13,000.00	0.00	11,935.08	1,064.92	0.00	1,064.92	8.19
001-458-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380006	EQUIP MAINT CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-380007	CONSULTANT SERVICES	7,530.00	0.00	0.00	7,530.00	0.00	7,530.00	100.00
001-458-380008	PROPERTY TAXES	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-458-391000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456000	RENTAL/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-458-456002	EQUIPMENT	1,000.00	0.00	70.93	929.07	0.00	929.07	92.91
001-458-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	603,623.00	39,310.14	380,437.57	223,185.43	0.00	223,185.43	36.97
458	GOLF COURSE MAINT.	1,155,196.00	66,313.51	671,024.68	484,171.32	0.00	484,171.32	41.91

32

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
459	GOLF CLUB HOUSE							
001-459-110000	REGULAR SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110001	Special Services Supervisor	12,376.00	1,031.34	8,177.08	4,198.92	0.00	4,198.92	33.93
001-459-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-110059	CLUB HOUSE COORDINATOR	82,238.00	6,853.14	54,335.61	27,902.39	0.00	27,902.39	33.93
001-459-110060	CLUB HOUSE ASST	48,083.00	4,006.88	31,768.84	16,314.16	0.00	16,314.16	33.93
001-459-110061	CLUB HOUSE ASSISTANT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120001	PART TIME & TEMP SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120001	GOLF CLERKS	138,000.00	3,226.85	54,284.45	83,715.55	0.00	83,715.55	60.66
001-459-120002	MARSHALL STARTER STAFF	5,175.00	0.00	3,070.50	2,104.50	0.00	2,104.50	40.67
001-459-120003	OUTSIDE SERVICE STAFF	53,475.00	3,206.62	38,762.42	14,712.58	0.00	14,712.58	27.51
001-459-120004	GOLF	8,625.00	0.00	0.00	8,625.00	0.00	8,625.00	100.00
001-459-120005	GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120006	SNACK BAR CLERK	25,875.00	0.00	0.00	25,875.00	0.00	25,875.00	100.00
001-459-120007	BEVERAGE CART CLERK	17,250.00	0.00	0.00	17,250.00	0.00	17,250.00	100.00
001-459-120008	CATERING STAFF	1,725.00	0.00	6,790.32	-5,065.32	0.00	-5,065.32	-293.64
001-459-120010	GOLF AMBASSADOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-120011	LESSON	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-459-135000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135001	FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-135002	PART TIME & TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-140001	FICA	30,816.00	1,401.84	15,085.07	15,730.93	0.00	15,730.93	51.05
001-459-140002	UNEMPLOYMENT	24,170.00	999.40	9,266.08	14,903.92	0.00	14,903.92	61.66
001-459-140003	RETIREMENT	11,559.00	951.30	7,542.45	4,016.55	0.00	4,016.55	34.75
001-459-140004	HEALTH INS	44,853.00	3,474.80	27,380.12	17,472.88	0.00	17,472.88	38.96
001-459-140005	WORKERS COMP	5,795.00	203.79	2,781.01	3,013.99	0.00	3,013.99	52.01
	PERSONNEL EXPENSE	520,015.00	25,355.96	259,243.95	260,771.05	0.00	260,771.05	50.15
001-459-210000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210001	OFFICE SUPPLIES	1,000.00	0.00	956.71	43.29	0.00	43.29	4.33
001-459-210002	POSTAGE SUPPLIES	1,000.00	8.16	718.69	281.31	0.00	281.31	28.13
001-459-210003	PROGRAM SUPPLIES	46,750.00	10,976.00	20,276.04	26,473.96	0.00	26,473.96	56.63
001-459-210004	SMALL TOOLS	200.00	0.00	92.66	107.34	0.00	107.34	53.67
001-459-210005	JANITORIAL SUPPLIES	6,000.00	280.99	4,531.78	1,468.22	0.00	1,468.22	24.47
001-459-210006	CHEM & AGRICULT. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-210007	STORE SUPPLIES	170,500.00	31,630.83	130,791.19	39,708.81	0.00	39,708.81	23.29
001-459-210008	GAS & OIL SUPPLIES	250.00	53.65	107.30	142.70	0.00	142.70	57.08
001-459-210014	SNACKS & FOOD	500.00	0.00	510.42	-10.42	0.00	-10.42	-2.08
001-459-210015	UNIFORMS	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-459-310000	PRINTADPUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310001	CLASSIFIED ADS	200.00	0.00	131.78	68.22	0.00	68.22	34.11
001-459-310002	BROCHURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-310003	FLYERSSCHEDMISC	26,900.00	477.72	4,612.79	22,287.21	0.00	22,287.21	82.85
001-459-320000	DUESMEETRAINEXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320001	DIRECTOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-320002	PROF DUESFEESMAGBOOKS	3,750.00	575.00	1,661.67	2,088.33	0.00	2,088.33	55.69
001-459-320003	CONF & WORKSHOPS	4,000.00	695.20	695.20	3,304.80	0.00	3,304.80	82.62

33

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-459-320004	STAFF MILEAGE	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-459-320005	STAFF EXPENSE	750.00	0.00	37.13	712.87	0.00	712.87	95.05
001-459-331001	ELECTRIC	41,825.00	2,008.53	27,576.04	14,248.96	0.00	14,248.96	34.07
001-459-331002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-331003	WATER & SEWER	18,500.00	1,602.70	11,243.88	7,256.12	0.00	7,256.12	39.22
001-459-331004	TELEPHONE	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-331005	COMPUTER & CABLE	0.00	223.59	1,735.70	-1,735.70	0.00	-1,735.70	0.00
001-459-331006	GARBAGE	5,500.00	0.00	1,982.00	3,518.00	0.00	3,518.00	63.96
001-459-331007	FEEB(activetecbank)	46,000.00	1,864.02	30,091.68	15,908.32	0.00	15,908.32	34.58
001-459-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340001	INTERNET AND COMMUNICATON	1,110.00	0.00	0.00	1,110.00	0.00	1,110.00	100.00
001-459-340002	DATA STORAGE AND BACK UP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-340003	VIDEO AND PHOTOGRAPHY	132.00	0.00	229.00	-97.00	0.00	-97.00	-73.48
001-459-340004	ONLINE ADVERTISING	185.00	0.00	0.00	185.00	0.00	185.00	100.00
001-459-355000	MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-355001	BUILDINGS	5,000.00	0.00	1,519.69	3,480.31	0.00	3,480.31	69.61
001-459-355002	STRUCTURES	5,000.00	0.00	1,170.00	3,830.00	0.00	3,830.00	76.60
001-459-355003	EQUIPMENT	10,000.00	1,146.47	8,912.10	1,087.90	0.00	1,087.90	10.88
001-459-355004	GROUPS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-355005	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380000	PROF & CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380001	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380002	AUDIT SERVICES	0.00	0.00	361.00	-361.00	0.00	-361.00	0.00
001-459-380003	PROGRAM CONTRACTS	15,000.00	436.17	10,045.97	4,954.03	0.00	4,954.03	33.03
001-459-380004	INSURANCE	9,000.00	0.00	8,247.34	752.66	0.00	752.66	8.36
001-459-380005	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380006	EQUIPM MAIN CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380007	CONSULTANT SERVICES	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-459-380008	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-380009	REFUNDS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-459-456000	RENTALS/LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-459-456002	EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-459-456003	BUILD & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	438,302.00	51,979.03	268,237.76	170,064.24	0.00	170,064.24	38.80
459	GOLF CLUB HOUSE	958,317.00	77,334.99	527,481.71	430,835.29	0.00	430,835.29	44.96
460	EWING YOUNG PARK PROGRAM							
001-460-120000	PARTTIME & TEMP. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-120002	PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140000	PAYROLL TAXES & FRINGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140001	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140002	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-140005	SAIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PERSONNEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

34

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
001-460-210000	MATERIAL & SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-210003	MATERIALS, SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-460-380003	PROGRAM CONTRACTS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
460	EWING YOUNG PARK PROGRAM	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470	ACQUISITION & IMPROVEMENT										
001-470-620006	PARKS REPLACEMENT/REPAIR	573,474.00		0.00	350,091.50	223,382.50	0.00	223,382.50	0.00	223,382.50	38.95
001-470-620008	RECREATION REPLACER/REPAIR	25,600.00		0.00	0.00	25,600.00	0.00	25,600.00	0.00	25,600.00	100.00
001-470-620009	GOLF-EQUIP BUILDINGS	232,380.00		0.00	234,433.53	-2,053.53	0.00	-2,053.53	0.00	-2,053.53	-0.88
001-470-620010	NEW DEVELOPMENT	2,917,902.00		0.00	1,825.03	2,916,076.97	0.00	2,916,076.97	0.00	2,916,076.97	99.94
001-470-620012	LAND ACQUISITION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-470-620014	ADM REPLACER/REPAIR	50,000.00		0.00	0.00	50,000.00	0.00	50,000.00	0.00	50,000.00	100.00
001-470-620016	AQUATIC REPLACER/REPAIR	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>3,799,356.00</u>		<u>0.00</u>	<u>586,350.06</u>	<u>3,213,005.94</u>	<u>0.00</u>	<u>3,213,005.94</u>	<u>0.00</u>	<u>3,213,005.94</u>	<u>84.57</u>
470	ACQUISITION & IMPROVEMENT	3,799,356.00		0.00	586,350.06	3,213,005.94	0.00	3,213,005.94	0.00	3,213,005.94	84.57
472	JAQUITH CONCESSION										
001-472-110000	REGULAR SALARIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-110070	REG SUPERVISOR	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120000	PARTTIME & TEMP SALARIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120001	CONCESSION MANAGER	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-120002	CONCESSION ATTENDANT	27,854.00		0.00	0.00	27,854.00	0.00	27,854.00	0.00	27,854.00	100.00
001-472-140000	PAYROLL TAXES & FRINGES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140001	CONCESSION FICA	2,131.00		0.00	0.00	2,131.00	0.00	2,131.00	0.00	2,131.00	100.00
001-472-140002	UNEMPLOYMENT	1,672.00		0.00	0.00	1,672.00	0.00	1,672.00	0.00	1,672.00	100.00
001-472-140003	CONCESS RETIREMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140004	HEALTH INSURANCE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-140005	CONCESSION SAIF	914.00		0.00	0.00	914.00	0.00	914.00	0.00	914.00	100.00
	PERSONNEL EXPENSE	<u>32,571.00</u>		<u>0.00</u>	<u>0.00</u>	<u>32,571.00</u>	<u>0.00</u>	<u>32,571.00</u>	<u>0.00</u>	<u>32,571.00</u>	<u>100.00</u>
001-472-210000	MATERIAL & SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-210001	CONCESSION OFFICE SUPPLS	60.00		0.00	0.00	60.00	0.00	60.00	0.00	60.00	100.00
001-472-210002	CONCESSION POSTAGE SUPPLIES	30.00		0.00	0.00	30.00	0.00	30.00	0.00	30.00	100.00
001-472-210003	CONCESSION SUPPLIES	16,100.00		0.00	0.00	16,100.00	0.00	16,100.00	0.00	16,100.00	100.00
001-472-210004	CONCESSION SMALL TOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310000	PRNTGADVERPUBLICITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-310001	CLASSIFIED ADS	75.00		0.00	0.00	75.00	0.00	75.00	0.00	75.00	100.00
001-472-310003	FLYERS, SCHEDULES, MISC.	125.00		0.00	0.00	125.00	0.00	125.00	0.00	125.00	100.00
001-472-320002	PROF DUES/SEEMAGS	1,050.00		0.00	0.00	1,050.00	0.00	1,050.00	0.00	1,050.00	100.00
001-472-320003	CONF & WORKSHOPS	700.00		0.00	0.00	700.00	0.00	700.00	0.00	700.00	100.00

35

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-472-320004	CONCESSION MILEAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-472-331001	CONCESSION ELECTRICITY	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	100.00
001-472-331004	CONCESSION TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-331007	FEE\$\$(activencbank)	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
001-472-355001	CONCESS BLDG MAINTREPAIR	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-472-355003	CONCESS EQUIP MAINTREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380003	CONCESSIONS CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-472-380004	CONCESSION INSURANCE	2,100.00	0.00	1,989.18	110.82	0.00	110.82	5.28
	MATI, SERV., SUPPLIES	23,940.00	0.00	1,989.18	21,950.82	0.00	21,950.82	91.69
472	JAQUTHH CONCESSION	56,511.00	0.00	1,989.18	54,521.82	0.00	54,521.82	96.48
474	PRESCHOOL							
001-474-110032	ADMIN COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-110080	RECREATION SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-120001	PRESCHOOL HEAD INSTRUCTOR	13,695.00	0.00	0.00	13,695.00	0.00	13,695.00	100.00
001-474-120002	PRESCHOOL INSTRUCTORS	45,793.00	0.00	0.00	45,793.00	0.00	45,793.00	100.00
001-474-140001	PRESCH FICA	4,551.00	3,816.08	2,314.67	2,236.33	0.00	2,236.33	49.14
001-474-140002	UNEMPLOYMENT	3,570.00	213.82	1,728.11	1,841.89	0.00	1,841.89	51.59
001-474-140003	RETIREMENT	3,710.00	305.28	2,420.43	1,289.57	0.00	1,289.57	34.76
001-474-140004	PRESCH HEALTH INS	11,079.00	846.84	6,570.36	4,508.64	0.00	4,508.64	40.70
001-474-140005	PRESCH SAFE	619.00	30.49	275.58	343.42	0.00	343.42	55.48
	PERSONNEL EXPENSE	83,017.00	5,504.45	43,565.21	39,451.79	0.00	39,451.79	47.52
001-474-210001	OFFICE SUPPLIES	900.00	0.00	404.31	495.69	0.00	495.69	55.08
001-474-210002	PRESCHOOL POSTAGE	300.00	0.00	139.89	160.11	0.00	160.11	53.37
001-474-210003	PRESCHOOL SUPPLIES	2,905.00	0.00	529.10	2,375.90	0.00	2,375.90	81.79
001-474-310001	CLASSIFIED ADS	2,500.00	0.00	131.78	118.22	0.00	118.22	47.29
001-474-310002	PRESCH BROCHURE EXP	600.00	0.00	166.46	433.54	0.00	433.54	72.26
001-474-310003	FL YERS, SCHEDULES, MISC.	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-320002	PRESSCH DUESFEES	450.00	0.00	158.71	291.29	0.00	291.29	64.73
001-474-320003	PRESCH CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320004	PRESCHOOL MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-320005	STAFF EXPENSES	100.00	0.00	0.00	98.85	0.00	98.85	98.85
001-474-331001	PRESCH ELECTRICITY	600.00	0.00	1.15	225.87	0.00	225.87	37.65
001-474-331002	PRESCH NATGAS	1,200.00	74.26	374.13	580.58	0.00	580.58	48.38
001-474-331003	PRESCH WATERSEWER	1,700.00	122.17	1,028.55	671.45	0.00	671.45	39.50
001-474-331004	PRESCH TELEPHONE	1,200.00	34.71	416.21	783.79	0.00	783.79	65.32
001-474-331007	FEE\$(activencbank)	2,500.00	202.65	1,768.41	731.59	0.00	731.59	29.26
001-474-340000	INTERNET & COMMUNICATON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-474-340001	INTERNET AND COMMUNICATON	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-474-340002	DATA STORAGE AND BACK UP	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-474-340003	VIDEO & PHTOGRAPHY	350.00	0.00	229.00	121.00	0.00	121.00	34.57
001-474-340004	ONLINE ADVERTISING	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-474-380003	PROGRAM REFUNDS	0.00	33.55	1,178.79	-1,178.79	0.00	-1,178.79	0.00

36

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
001-474-380004	PRESCH INSURANCE	2,700.00	0.00	2,279.80	420.20	0.00	420.20	15.56
001-474-380009	REFUNDS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	MATL, SERV., SUPPLIES	17,655.00	669.43	9,425.71	8,229.29	0.00	8,229.29	46.61
474	PRESCHOOL	100,672.00	6,173.88	52,990.92	47,681.08	0.00	47,681.08	47.36
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-210006	BABE RUTH INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-476-380003	BABE RUTH CONTRACT SERVS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
476	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-120001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-210004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-477-320004		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
477	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-210006	L. LEAGUE INCOME REPAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-478-380003	LITTLE LEAGUE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
478	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-479-120001	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
479	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
480	CONTINGENCY	1,330,218.00	0.00	0.00	1,330,218.00	0.00	1,330,218.00	100.00
001-480-800000	RES.FOR CONTINGENCY &	1,330,218.00	0.00	0.00	1,330,218.00	0.00	1,330,218.00	100.00

37

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
480	LOANS CONTINGENCY	1,330,218.00	0.00	0.00	1,330,218.00	0.00	1,330,218.00	100.00
	CONTINGENCY	1,330,218.00	0.00	0.00	1,330,218.00	0.00	1,330,218.00	100.00
501	COMMUNITY PROGRESS TEAM DCC DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-120001	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210000	DCC OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210001	DCC POSTAGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210002	DCC PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210003	DCC PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210004	DCCPRD CO SPONSORED EVENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-210005	DCC PRINTING AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-310003	DCC MEMBERSHIP DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320001	DCC CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320003	DCC STAFF MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-320004	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331000	ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331001	DCC TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-331004	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-380004	DCC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-501-620001	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
501	COMMUNITY PROGRESS TEAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-502-120001	NDOT PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502	NDOT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
503	NEWBERG BAMBINO LEAGUE	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
001-503-210003	LITTLE LEAGUE REPAYMENT	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
	MATL, SERV., SUPPLIES	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
503	NEWBERG BAMBINO LEAGUE	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00

38

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
504	BABE RUTH LEAGUE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-504-210003	BABE RUTH REPAYMENT MATT, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504	BABE RUTH LEAGUE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-505-210003	CTVC EXPENSES MATT, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
505	CHEHALEM TIGER VOLLEYBALL CLUB	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
506	QUILT CLUB	1,500.00		0.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00	100.00
001-506-210003	QUILT CLUB EXPENSES MATT, SERV., SUPPLIES	1,500.00		0.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00	100.00
507	NEWBERG THEATRE GROUP EXPENSES	10,000.00		0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00	100.00
001-507-210003	MATT, SERV., SUPPLIES	10,000.00		0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00	100.00
508	HISTORIC FRIENDS MATT, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-508-210003	MATT, SERV., SUPPLIES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
509	Tualatin Valley Youth Football MATT, SERV., SUPPLIES	22,000.00		0.00	0.00	0.00	22,000.00	0.00	0.00	22,000.00	100.00
001-509-210003	MATT, SERV., SUPPLIES	22,000.00		0.00	0.00	0.00	22,000.00	0.00	0.00	22,000.00	100.00

39

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
509	Dept	22,000.00	0.00	0.00	22,000.00	0.00	0.00	22,000.00	100.00
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00	100.00
001-510-210003	LACROSSE REPMT	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00	100.00
	MATL, SERV., SUPPLIES	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
510	Dept	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00	100.00
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-511-210003	BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
511	Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001	GENERAL FUND	14,234,951.00	633,773.49	6,071,594.03	8,163,356.97	0.00	0.00	8,163,356.97	57.35
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
005-450-800000	RESV FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005	EWING YOUNG FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025-450-610001	MAINTENANCE AND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
025	EQUIPMENT & MAJOR MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026	LOAN SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610003	SENIOR CENTER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

40

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
026-450-610004	GRANDSTAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610005	DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610006	AQ OF PROP & BLD	34,601.00	0.00	0.00	34,601.00	0.00	34,601.00	100.00
026-450-610007	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	34,601.00	0.00	0.00	34,601.00	0.00	34,601.00	100.00
026-450-610000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610001	LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-610002	LOAN INTEREST PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
026-450-800000	RESV. FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	34,601.00	0.00	0.00	34,601.00	0.00	34,601.00	100.00
026	LOAN SERVICE FUND	34,601.00	0.00	0.00	34,601.00	0.00	34,601.00	100.00
035	SDC FUNDS							
470	ACQUISITION & IMPROVEMENT							
035-470-461001	BANK FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461002	BANK FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-461003	BANK FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620007	ADMIN FEE DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620008	ADMIN FEE NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620009	ADMIN FEE YAMHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DNU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-641001	MATL, SERV., SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-610001	PRINCIPAL LOAN	565,000.00	0.00	185,000.00	380,000.00	0.00	380,000.00	67.26
035-470-610002	INTEREST AND ADMIN FOR LOAN	225,979.00	0.00	117,247.30	108,731.70	0.00	108,731.70	48.12
035-470-620001	ACQUISITION-DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620002	ACQUISITION-NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620003	ACQUISITION-YAMHILL COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-620004	DEVELOPMENT-DUNDEE	1,125,000.00	0.00	1,788.00	1,123,212.00	0.00	1,123,212.00	99.84
035-470-620005	DEVELOPMENT-NEWBERG	1,516,749.00	53,701.19	245,848.63	1,270,900.37	0.00	1,270,900.37	83.79
035-470-620006	DEVELOPMENT-YAMHILL COUNTY	1,282,591.00	4,462.19	65,844.40	1,216,746.60	0.00	1,216,746.60	94.87
	CAPITAL OUTLAY	4,715,319.00	58,163.38	615,728.33	4,099,590.67	0.00	4,099,590.67	86.94
035-470-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490001	TRANSFERS DUNDEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490002	TRANSFERS NEWBERG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
035-470-490003	TRANSFERS YAM CO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00

14

Account Number	Description	Budget Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available	
470	ACQUISITION & IMPROVEMENT	4,715,319.00	58,163.38	615,728.33	4,099,590.67	0.00	4,099,590.67	86.94
035	SDC FUNDS	4,715,319.00	58,163.38	615,728.33	4,099,590.67	0.00	4,099,590.67	86.94
036	CP Pool Fund							
036-000-461001	Bank fees US POOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-461002	FEES 5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-000-846002	DNU FEES B5208	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES							
036-450-451000	CP EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610001	Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-610002	DNU CP int and admin fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036-450-490000	TRANSFER ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
036	CP Pool Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037	BOND LOAN SERVICE							
037-000-253000	UNRESERVED FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCE _{uncol}	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-354000	UNCOLLECTABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
037-000-846002	FEES BOND I/S	0.00	0.00	0.10	-0.10	0.00	-0.10	0.00
	OTHER EXPENSES	0.00	0.00	0.10	-0.10	0.00	-0.10	0.00
000		0.00	0.00	0.10	-0.10	0.00	-0.10	0.00
450	EXPENDITURES							
037-450-610001	PRINCIPAL LOAN SERVICE	825,000.00	0.00	0.00	825,000.00	0.00	825,000.00	100.00
037-450-610002	INT AND ADMIN BOND I/S	546,725.00	0.00	273,362.07	273,362.93	0.00	273,362.93	50.00

42

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
	CAPITAL OUTLAY	<u>1,371,725.00</u>	<u>0.00</u>	<u>273,362.07</u>	<u>1,098,362.93</u>	<u>0.00</u>	<u>1,098,362.93</u>	<u>80.07</u>
450	EXPENDITURES	1,371,725.00	0.00	273,362.07	1,098,362.93	0.00	1,098,362.93	80.07
037	BOND LOAN SERVICE	1,371,725.00	0.00	273,362.17	1,098,362.83	0.00	1,098,362.83	80.07
900	Fixed Assets							
413	ADMINISTRATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-630000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-413-730000	Training Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MATL, SERV., SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
413	ADMINISTRATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-450-730000	Fixed Asset Disposals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
450	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451	AQUATICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-630000	Depreciation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-451-730000	Fixed Asset Disposals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
451	AQUATICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452	ADULT SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-452-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
452	ADULT SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453	YOUTH SPORTS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-453-630000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

43

Account Number	Description	Budget	Period	Amount	YTD	Amount	YTD	Variance	Encumbered	Available	% Available
453	YOUTH SPORTS DEPARTMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-454-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
454	CLASSES/SPECIAL ACTIVITY	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-455-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455	PLAYGROUNDS & CENTERS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-456-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456	COMM CNTRS SCOUT HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-457-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457	COMM SCHOOLS	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-458-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
458	GOLF COURSE MAINT.	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459	GOLF CLUB HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
900-459-630000	Depreciation Expense	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

44

Account Number	Description	Budget	Period	Amount	YTD Amount	YTD Variance	Encumbered	Available	% Available
900-459-730000	Disposal	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
459	GOLF CLUB HOUSE	0.00		0.00	0.00	0.00	0.00	0.00	0.00
472	JAQUITH CONCESSION	0.00		0.00	0.00	0.00	0.00	0.00	0.00
900-472-630000	Depreciation Expense	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
472	JAQUITH CONCESSION	0.00		0.00	0.00	0.00	0.00	0.00	0.00
474	PRESCHOOL	0.00		0.00	0.00	0.00	0.00	0.00	0.00
900-474-630000	Depreciation Expense	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	OTHER EXPENSES	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
474	PRESCHOOL	0.00		0.00	0.00	0.00	0.00	0.00	0.00
900	Fixed Assets	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		20,356,596.00		691,936.87	6,960,684.53	13,395,911.47	0.00	13,395,911.47	0.6581

45

Don Clements

From: Julie Petersen
Sent: Monday, March 18, 2024 8:50 AM
To: Kat Ricker; Don Clements
Subject: Re:

Thanks!

[Get Outlook for iOS](#)

From: Kat Ricker <kricke@cprdnewberg.org>
Sent: Monday, March 18, 2024 8:27:58 AM
To: Julie Petersen <jpetersen@cprdnewberg.org>; Don Clements <dclements@cprdnewberg.org>
Subject: Re:

Hi Julie,

I do not know whether you realize this, but I do not create the agendas; that is the duty of the superintendent. I will try to ensure that Don includes your request.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](#) | [Instagram](#) | [Facebook](#)

From: Julie Petersen <jpetersen@cprdnewberg.org>
Date: Friday, March 15, 2024 at 11:07 AM
To: Kat Ricker <kricke@cprdnewberg.org>, Don Clements <dclements@cprdnewberg.org>
Subject: <no subject>

Hi Kat,

I'm following up on the request to add Sarah Larison and Nicole Lewelling to the Public Participation section of the March 28, 2024 Board Meeting for their CPR efforts at the Senior Center in February.

Thanks!

Julie Petersen
Special Services Supervisor

PUBLIC COMMENT FORM/INTENT TO SPEAK FORM

CHEHALEM PARK AND RECREATION DISTRICT
ADMINISTRATIVE BUILDING
125 S ELLIOTT ROAD
NEWBERG, OR 97132

I wish to provide **VERBAL** testimony regarding the issue discussed at this public meeting.

I wish to provide **WRITTEN** testimony regarding the issues discussed at this public meeting.

AGENDA ITEM/TOPIC Pickleball Advisory Committee.

DATE OF MEETING 3/28/2024.

NAME (Please print legibly) Nick Konen

MAILING ADDRESS 1310 E 6th St. Newberg, OR 97152.

EMAIL ADDRESS (Optional) _____

SIGNATURE 

WRITTEN COMMENTS: (CONTINUE ON BACK IF NEEDED)

Written comments may be emailed to kricker@cprdnewberg.org or submitted to the Public Information Office at CPRD Administration Office at 125 S. Elliott Road, Newberg, OR 97132.

Last BOD meeting it was requested the pickleball advisory committee research potential structures that could work for covered pickleball courts. I plan to briefly share our findings.

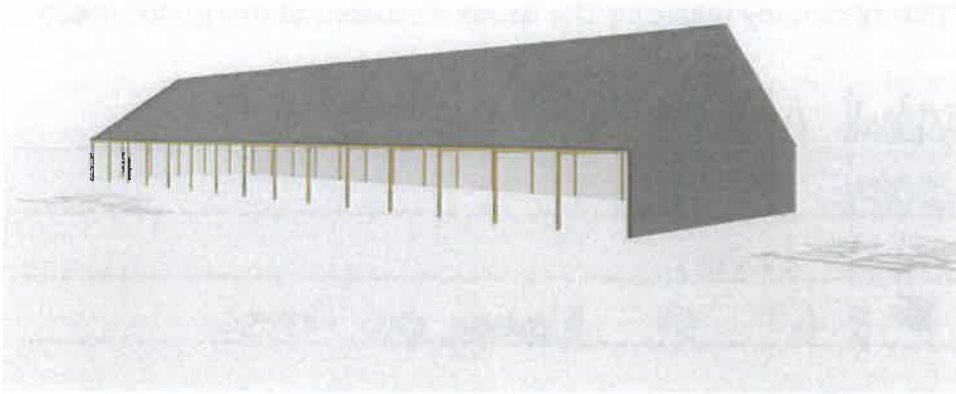


To Whom It May Concern,

The Pickleball Advisory Committee would like to provide you with some examples of buildings that could work based on descriptions put forth. Although we could not find an exact example (pole building with multiple pickleball courts), we did find some options worth considering.

Pole Building Manufacturers

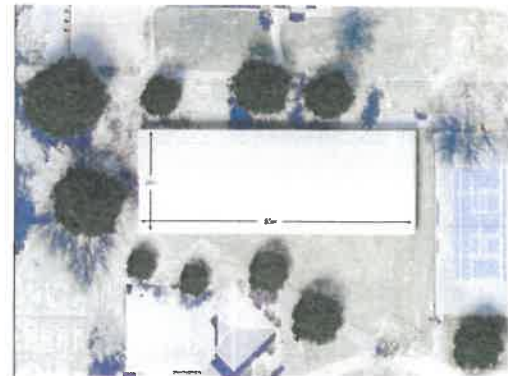
-Locke Buildings (lockebuildings.com). This local company has a "building designer" feature on their website which is where the image you see below came from. It is a 180ft x 60ft, 3-sided pole building with 20ft ceilings at the peak.



-Econ-O-Fab Buildings is another local pole building manufacturer with a long history of building large pole buildings around the Willamette Valley. There are many examples of their different offerings on their website. (econofabbuildings.com)

Non-Pole Building Style Structures

We understand the intention of going with the pole building style of structure but we wanted to include this rendering in case you were interested because Lance Trantham, a pickleball advisory committee member, is closely connected with the company's owner and would be happy to connect them with CPRD. The building is made with an aluminum structure with the choice of a vinyl or metal roof. We are happy to provide more information upon request.



Local Pickleball Courts Located in Pole Building

Both of these examples are just single courts but they are covered by a pole building structure, and are local so we thought we would include them.

-Fruit Hill Pickleball in Yamhill. (<https://fruithillinc.com/pickleball-reservations>)



-Private Residence Court In Newberg. (<https://swimply.com/pooldetails/62751>)



Please let the Pickleball Advisory Committee know if you have any questions or would like and other assistance from us.

Sincerely,

The Pickleball Advisory Committee

SDC RESOLUTION

03-01-24

The Chehalem Park & Recreation District (CPRD) adopted a system development charge and corresponding methodology by resolution in July 1992, which was amended in May 2007, July 2017 and updated in January 2024.

Be it resolved:

- 1 Effective July 1, 2024, CPRD shall approve the “Current Level of Service” SDC rates as follows - \$9,760.00 for Single family residence, \$8,596.00 for Multi-family residences, \$6,709.00 for Mobile home residence, \$3,657.00 for Accessory dwelling unit.
2. The Board in the past has annually adjusted the Parks and Recreation System Development Charge rates through application of the adjustment factor Change in Seattle Construction Cost Index. This has been done annually by the Superintendent.
3. The Board desires to have the annually adjusted SDC charge presented to the Board of Directors for approval. The Board may adjust the SDC charge or may do a partial adjustment to the SDC charge at this time.
4. The Board may waive or adjust charges as requested by citizens. The attachment to this resolution explains the process.

Adopted by the Chehalem Park and Recreation District Board of Directors on February 22, 2024.

President of the Board

Secretary of the Board

**Parks and Recreation
System Development Charges**

Administrative Procedures Guide

TABLE OF CONTENTS

1.	Purpose of Administrative Procedure Guide.....	1
2.	Authority and Background Information.....	1
3.	Applicability of Parks System Development Charges.....	3
4.	Credits.....	4
5.	Exemptions.....	5
5A.	Waivers.....	6
6.	Challenges of Expenditures.....	8
7.	Appeals.....	9
8.	Updating the Parks and Recreation SDC Rates.....	10
9.	Receipt, Expenditure, and Refunds of Parks SDC Revenue.	11
10.	Record Keeping.....	15

1. PURPOSE OF ADMINISTRATIVE PROCEDURES GUIDE

Purpose of this guide is to provide procedures for implementation and administration of System Development Charges (SDC's) for new development within the Chehalem Park and Recreation District. The guide also addresses exemptions, refunds, appeals, record keeping, and updates to the SDC Capital Improvement Program (SDC-CIP).

This guide is based on the Resolution establishing the SDC's adopted on June 27th, 2017 and on July 23rd day of July, 1992. This guide also includes modifications adopted on March 24, 2007.

...ORS 223.297 – 223.314 adopted in 1989 authorizes local governments to impose system development charges....[CPRD SDC Resolution Preamble]

2. AUTHORITY AND BACKGROUND INFORMATION

A. Legislative Authority

The source of authority for the adoption of SDC's is found both in state statute and in the Districts own plenary authority to adopt this type of fee. State legislation regarding SDC's was adopted in 1989, when the Oregon System Development Act (ORS 223.297 – 223.314) was passed. Additions and modifications to the Oregon System Development Act have been made in 1993, 1999, 2001 and 2003. Together these pieces of legislation require local government that enacts SDC's to:

Adopt SDC's by ordinance or resolution;

Develop a methodology outlining how the SDC's were developed;

Adopt a capital improvements program to designate capital improvements that can be funded with "improvement fee" SDC revenues;

Provide credit against the amount of the SDC for the construction of certain "qualified public improvements";

Separately account for and report receipt and expenditure of SDC revenues and develop procedures challenging expenditures; and

Use SDC revenues only for capital expenditures (operations and maintenance uses are prohibited).

B. "Improvement fee" and "Reimbursement fee" SDC's

The Oregon System Development Act provides for the imposition of two types of SDC's:

"Improvement Fee" SDCs may be charged for new capital improvements that will increase capacity. Revenues from "improvement fee" SDCs may be spent only on capacity-increasing capital improvements identified in the required capital improvements program that list each project,

expected timing, cost, and growth-required percentage of each project.

“Reimbursement fee” SDC’s may be charged for the cost of existing capital facilities if “excess capacity” is available to accommodate growth. Revenues from “reimbursement fees” may be used on any capital improvement project, including major repairs, upgrades, or renovations. Capital improvements funded with “reimbursement fees” SDCs do not need to increase capacity, but they must be included in the list of projects to be funded with SDC revenue.

3. APPLICABILITY OF PARKS SYSTEM DEVELOPMENT CHARGES

Except as otherwise provided... a Parks and Recreation SDC shall be imposed upon all New Development for which an Application is filed on or after the effective date of the resolution establishing or increasing SDCs.

The Parks and Recreation SDC apply to all new development within the Chehalem Park and Recreation District, unless it is specifically exempted from the SDC. New development is defined as follows:

“New Development” means Development for which a Building Permit is required.

In a case where there is a modification to an existing structure (such as a change in use, alteration, expansion or replacement), the SDC is charged only if the modification will result in a net increase in the number of dwelling units (for residential development).

The Applicant shall at the time of Application provide the Superintendent with the information requested. The request will list the previous and proposed use(s) of the New Development, including a description of each of the previous and proposed uses for the property for which the Building Permit is being sought, with sufficient detail to enable the District to calculate the dwelling units under the previous use and for the proposed use(s) of the New Development.

For residential uses: the number of residential dwelling units, including type (i.e., single family, multi-family, etc.) for the previous and proposed use(s) of the new development

4. **CREDITS**

A credit is a reduction in the amount of the SDC's for a specific development. The Oregon SDC act requires that credit be allowed for the construction of a "qualified public improvement" which (1) is required as a condition of development approval, (2) is identified in the District's capital improvements program, and (3) either is not located on or contiguous to property that is the subject of development approval, or is located on or contiguous to such property and is required to be built larger or with greater capacity than is necessary for the particular development project. The credit for a qualified public improvement may only be applied against an SDC for the same type of improvement (e.g. a parks and recreation improvement can only be used for a credit for a parks and

recreation SDC), and must be granted only for the cost of that portion of an improvement which exceeds the minimum standard facility size or capacity needed to serve the particular project. For multi-phase projects, any excess credit may be applied against SDCs that accrue in subsequent phase of the original development project.

In addition to these credits, the District may, if it so chooses, provide a greater credit, establish a system providing for the transferability of credits, provide a credit for a capital improvement not identified in the District's SDC Capital Improvements Plan, or provide a share of the cost of an improvement by other means (i.e., partnerships, other District revenues, etc).

5. EXEMPTIONS

Certain types of new development are either fully or partially exempt from paying Park and Recreation System Development Fees.

A. Fully Exempt New Development

1. Temporary uses are fully exempt so long as the use or structure proposed in the New Development will be used for not more than 180 days in a single calendar year.
2. Alteration permits for tenant improvements are full exempt.

3. New Development that, in the Superintendents opinion, will not create demands on the parks and recreation system greater than those of the present use of the property is fully exempt.

B. Partially Exempt New Development

For New Development that includes a mix of exempt and non-exempt forms of Development, the applicable exemption(s) shall apply only to that portion of the New Development to which the exemption applies.

C. Applying for Exemption

The exemption request must be made in writing to the Superintendent of the Chehalem Park and Recreation District. The Superintendent may waive the exemption without a written request.

The Superintendent or designated employee will answer the exemption request in writing within fourteen (14) days.

5A. WAIVERS

In an effort to better serve the needs of low/moderate income children and families, the District desires to put in place a waiver for SDC's. The waiver will provide the opportunity for the District to grant a waiver of Park and Recreation District SDC's for the construction of facilities that serve the needs of low income children, families and individuals. Such a waiver is to complement the policy set by Resolution No. 05-01-17.

The District adopts a new waiver that will help serve the needs of low/moderate income children, families and individuals, defined as 80% or lower of the median family income of Yamhill County according to U.S. Housing and Urban Development.

This waiver provides a mechanism for the District to consider waiving applicable SDC's for projects involving the construction of facilities that serve the needs of low to moderate income families and or individuals. Request for waivers of SDC's for such projects will be granted by the District Board of Directors. The Board of Directors may waive all, some or none of the SDC's that are requested for waiver.

The following minimum criteria that would be met by any organization requesting the waiver for the waiver to be considered by the Board of Directors:

- * The organization requesting the waiver must be a certified non-profit organization.
- * The proposed project must principally serve low/moderate income families and/or individuals.

The following issues should be considered by the Board of Directors when it reviews any SDC waiver requests for projects that serve the needs of low to moderate income families and/or individuals:

- * What impact would the SDC waiver have on the SDC funds?
- * Sources of funding for total project; what percentage of the funds have been generated “locally (“grassroots fund raising”)?
- * The City Council of Newberg granted a waiver of SDC’s for the project.

If within 10 years of granting the waiver(s) a facility receiving the SDC waiver(s) from the District under this policy is used for a purpose that is not principally to serve low to moderate income families and/or individuals, the SDC(s) in place at the time of change of use must be paid in full to the District.

6. CHALLENGES OF EXPENDITURES

Any citizen or other interested person may challenge an expenditure of SDC revenues...by filing a challenge to the expenditure with the Superintendent within two years after the date of the disputed SDC revenue expenditure. The fee for filing such a challenge shall be \$75.00 or as approved by the Board..

The District will review the challenge and determine whether or not the expenditure was made in accordance with the provisions of the Chehalem Park and Recreation District SDC Resolution and ORS 223. If the District finds that the expenditure was not appropriate, the Parks and Recreation SDC Account(s) must be reimbursed from other revenue sources. District will notify the person who submitted the challenge of the results of the review within twenty-one (21) days following completion of the review.

7. APPEALS

Any person may appeal to the Board of Directors any decision of the Superintendent made pursuant to the Resolution establishing the SDC's by filing a written request with the Superintendent within fourteen (14) days after the delivery of the Superintendents written decision to the Applicant. The fee for appealing a decision to the Board of Directors shall be \$250 or as

approved by the Board. The appeal to be filed with the Board of Directors should contain the following information:

- 1) The name and address of the applicant;
- 2) The legal description of the property in question;
- 3) If issued, the date the building permit was issued;
- 4) A brief description of the nature of the development being undertaken pursuant to the building permit;
- 5) If paid, the date the system development charges were paid;
- 6) A statement of the reasons why the applicant is appealing a decision.

The Board will schedule and conduct the hearing within twenty-one (21) days of the date the appeal was filed. An applicant who appeals a decision and desires the immediate issuance of a building permit must pay the applicable system development charge prior to the time the request for hearing is filed. Said payment shall be deemed paid under “protest” and shall not be construed as a waiver of any review rights. The Board of Directors shall decide an appeal within one hundred twenty (120) days of the date of the appeal unless otherwise agreed to between the appellant and the Board of Directors.

8. UPDATING THE PARKS ND RECREATION SDC RATES

A. Annual Cost Adjustment

The Parks and Recreation SDC resolution includes a provision to annually adjust SDC rates for inflation as follows:

The dollar amounts of the SDC set forth in the SDC methodology report may on January 1st of each year be adjusted to account for changes in the costs of acquiring and constructing parks and recreation facilities. The adjustment factor shall be based on the change in construction costs according to the Engineering News Record (ENR) Northwest (Seattle, Washington) Construction cost index; and shall be determined as follows:

Change in Construction Cost index X 1.00

= Parks and Recreation System Development Charge Adjustment Factor

Following calculation of the Parks and Recreation System Development Charge Adjustment Factor, each of the adopted SDC rates, fees, and charges included in the methodology report and outlined in this Administrative Procedures Guide may be adjusted, effective on January 1st of each year. The effective date may also be July 1 of each year.

B. Revising the Methodology

The Parks and Recreation SDC Methodology Report is the basis for calculating the Parks SDC's due from New Development and may be amended or replaced as provided in the resolution:

1. The District may undertake a review to determine that the model is sufficient and not be over-funded by the SDC revenue. Money will be available to help fund the Parks and Recreation SDC-CIP identified capacity increasing facilities; to determine whether the adopted SDC rate keeps pace with inflation, whether the Parks and Recreation SDC-CIP should be modified, and to ensure that such facilities will meet the

needs of the communities in the Chehalem Park and Recreation District.

2. In the event that during the review referred to above, it is determined an adjustment to the SDC is necessary for sufficient funding of the Parks and Recreation SDC-CIP improvements listed in the SDC Methodology Report to ensure that the Parks and Recreation SDC-CIP improvements are not overfunded by the SDC, the Board of Directors may propose and adopt appropriately adjusted SDC's
3. The Board of Directors may from time to time amend or adopt a new SDC Methodology Report by resolution.

9. RECEIPT, EXPENDITURE, AND REFUNDS OF PARKS SDC REVENUES

A. Deposits

All SDC revenues collected by the District must be deposited in the appropriate Parks and Recreation SDC Fund.

Until needed for an authorized use, funds deposited in the SDC Fund may be invested by the District, with interest earned credited to the Parks and Recreation SDC Fund.

B. Permitted Uses

“Improvement Fee” SDC revenues can be used only for capacity-increasing capital improvements, and “Reimbursement Fee” SDC revenue can be used for any type of Parks and recreation capital improvement. The capital improvements must be included in the District’s Parks and Recreation SDC Capital Improvement Program (SDC-CIP). The SDC-CIP must: 1) list the specific project that may be funded with SDC revenues, 2) provide the cost for each project, 3) provide the

estimated timing of each project. The SDC-CIP may be amended at any time.

“Compliance/Administration” fees may be used for the direct cost of complying with the state statues governing SDC’s, and for the cost of administering the SDC’s.

Examples of cost that can be paid by SDC’s include parks planning, land acquisition, site improvements, necessary off-site improvements, construction, and other related costs including, but not limited to, permitting and fees, design and construction plan preparation, engineering, surveying, and acquisition of certain capital equipment. SDC’s can also be used to pay principal and interest on bonds, notes, leases or other debt for Parks and Recreation facilities. Permitted uses of SDC revenue are outlined as follows:

- 1) design and construction plan preparation;
- 2) permitting;
- 3) land and materials acquisition, including any costs of acquisition or condemnation;
- 4) construction of parks and recreation capital improvements;
- 5) design and construction of new drainage facilities required by the construction of parks and recreation capital improvements and structures;
- 6) relocating utilities required by the construction of improvements
- 7) landscaping

- 8) construction management and inspection;
- 9) surveying, soils and material testing
- 10) acquisition of capital equipment that is an intrinsic part of a facility;
- 11)demolition that is part of the construction of any of the improvements on this list
- 12)payment of principal and interest, necessary reserves and cost of issuance under any bonds or other indebtedness issued by the District to provide money to construct or acquire parks and recreation facilities;
- 13)direct costs of complying with the provisions of ORS 223.297 to 223.314 including the consulting, legal, and administrative costs required for developing and updating the system development charges methodologies and capital improvement program; and the cost of collecting and accounting for system development charge expenditures.

C. Prohibited Uses

Money on deposit in the Park and Recreation SDC fund shall not be used for:

- 1) any expenditure that would be classified as a maintenance or repair expense; or

- 2) cost associated with the construction of administrative office facilities that are more than an incidental part of other capital improvements; or
- 3) cost associated with acquisition or maintenance of rolling stock; or
- 4) operating costs after completion of capital improvements

D. Refunds of SDC's

The District may grant a refund of SDC;s for the following reasons:

- 1) The Superintendent finds that...there was a clerical error in the calculation of the SDC.
- 2) The SDC have not been expended within ten years of receipt.
- 3) The District determines through an alternative SDC Rate Calculation, Alternative SDC Credit Calculation, Alternative SDC Exemption, or Appeal that the amount paid for the SDC's exceeded the amount determined to be appropriate for the New Development.

Except for refunds associated with an Alternative SDC Rate Calculation, Alternative SDC Credit Calculation, Alternative SDC Exemption, or Appeal, request for refunds shall be made in writing to the Superintendent. Refunds shall include interest earned on funds while deposited in the Parks and Recreation SDC fund.

10. RECORD KEEPING

All Parks and Recreation SDC's received should be listed in chronological order, with each record indicating the date received, the

amount received, and the government agency from which the SDC was received.

Any funds on deposit in the Park and Recreation SDC Fund that are not immediately necessary for expenditure may be invested by the District, with all income derived from such investment deposited in the fund.

Records of disbursements should be recorded for each account and should include the date of the expenditure and the name of the government agency for which the funds are expended.

The District is required by ORS 223 to prepare an annual report accounting for all receipts and expenditures of the Park and Recreation SDC. The report will the total amount of revenue and expenditures in the previous fiscal year.

CPRD Trails Advisory Committee

AGENDA

March 13, 2024 | 6 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Committee Members:

Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier

Committee Members (Continued):

Bob Oleson
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)

Board Liaisons:

Jason Fields
Jim McMaster

CPRD Staff:
Casey Creighton
Kat Ricker
Bryan Stewart

- I. Call to Order
- II. Attendance Roll Call
- III. Approval of February Meeting Minutes (Matt)
 - o See Appendix A
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

- V. Election of Committee Vice President (Matt)
- VI. Board of Directors Meeting Report (Matt)
- VII. Committee Member Comments/Updates (Matt)
- VIII. Discussion of Specific Projects on the Horizon from Survey Report:
 - o Mountain Bike Trails Discussion (Matt)
 - o Safe Walking and Bike Routes Discussion (Matt)
 - o Ewing Young Expansion Discussion (Matt)
- IX. Adjourn

Important Reminders/Notes:

- Thursday, March 28, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, April 10, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

CPRD Trails Advisory Committee

MINUTES

February 14, 2024 | 6 - 7:30 p.m.

Attend either in person on-site at CPRD Admin Office
or remotely via Zoom: <https://us02web.zoom.us/j/89157263898>
Meeting ID: 891 5726 3898

Green attended in person – Blue attended via Zoom – Black not in attendance

Committee Members:

Michelle Colvin
Quentin Comus (Chair)
Matt Dolphin
Allen Holstein
Kimberly Lanier

Committee Members (Continued):

Bob Oleson
Martin Peters
Cindy Riggs
Erin Robinson (Secretary)

Board Liaisons:

Jason Fields
Jim McMaster

CPRD Staff:
Casey Creighton
Kat Ricker
Bryan Stewart

Others:

Brian Bowman
Jon Globig
David Heddy
Jim Booker

- I. Call to Order 6pm
- II. Attendance Roll Call
- III. Approval of January Meeting Minutes (Quentin)
 - o See Appendix A – motioned, seconded and unanimously approved
- IV. Public Comment Period

Public participation in Chehalem Heritage Trails Advisory Committee meetings is encouraged. Those interested may submit written comments to kricker@cprdnewberg.org or provide oral comments at a public committee meeting. Those wishing to provide oral comments will be provided a set amount of time determined by the Chair at the beginning of the meeting during the designated public comment period. This public comment period may last up to a maximum of 10 minutes.

David Heddy – comments: participated in the Rilee Park discussion and master plan – was encouraged by the discourse during the master plan and just learned that there was disagreement and is disappointed about the cycling ban – is interested in alternate plan for bikes and what is happening there – Trails report was interesting in the diversity of users – not interested in politics or arguing and interested in trails for multi-use

Jim Booker – Sherwood resident and frequent user of Rilee Park on foot – wanted to thank CPRD staff for the current conditions of the park in regards to the tread for walking – the connector road between the fields has a little minor tire damage – everything else looks great

- V. Board of Directors Meeting Report (Quentin)
 - o New Committee Rules
 - o No answers about the alternative bike park
 - 1. Jim says – maybe property by the river – no additional information
- VI. Committee Member Comments/Updates (Quentin)
 - o Matt – Recreational Immunity – bill circulating in the legislature
 - 1. Casey – lots of people contacting legislators – and CPRD board approved sending signatures
 - o Quentin – trails coordinator position open in Bend – opportunity to look at other systems and how they manage
- VII. Community Trails Survey Report Second Reading and Discussion (Quentin)
 - o 12.8% response rate – 79% said they use the trails or have in the last year – 87% said trails were important to the community 81% want more trails - over 50% would pay \$50 or more per year
 - o Matt – thanks everyone for their efforts in pulling the presentation
 - o Who will be at the CPRD meeting to introduce? At the meeting in person – Marty volunteers – 20 minutes is what the board has asked that it be kept to
 - o Jim – randomly selected – what does that mean?
 - 1. Quentin – Oregon Secretary of States Active Voter Roll of the District – automatically registered in Oregon if above 18 – 5000 person random sample sent to group that removed addresses or PO boxes brought it down to 4800
 - o Quentin – wanted to thank Matt Dolphin and the committees work over the last 2 plus years, Allegra and Oregon Data – Professors @ OSU regarding recreation surveys – Tom Hammer who helped improve the survey questions – the board and CPRD staff – citizens of CPRD who participated
 - 1. Bend Park and Rec just did a survey and barely exceeded our numbers with many more resources and much more funding.
 - o Potential Motion: Approve the CHTAC Community Trails Survey Report for presentation to the CPRD Board of Directors and distribution to the general public. – motioned and seconded – passes unanimously
 - o See Appendices B and C
- VIII. Cycling Trails Discussion (Matt)
 - o Matt – lack of cycling trails in the district – no bike access since November at Crystal Rilee Park – thank you David for the discussion of options – might be helpful to provide ideas of other locations?
 - o Quentin – survey results – one of the areas of identification were looking for cycling trails and the lack of cycling trails – looking at the average cycling v. other use trails in other communities might be helpful because we are down to no cycling options in the area

- Marty – unless the park is shared again – to find something new is in the order of years? There is no turn-key ready park
 1. Quentin – not without transitioning a current park that is for hiking/walking only and allowing cycling – work with those in the cycling community to see what exactly they would be looking for in cycling
- Kim – has CPRD looked at certain days of use for different users at Rilee
 1. Matt – I think we do need to also start to look at alternatives
 2. Matt – days is an idea – to split by location was already used
- Ewing Young – corners and terrain make it difficult
- David Heddy – the experience of a one mile trail wouldn't be what would be wanted for a mountain bike experience –
 1. What was great about the Rilee experience? - distance was as low as you would want it to go but the elevation change was great
 2. Brian Bowman – bikers are diverse – enough to justify going out there – due to the looping nature you could do different things. Primitive native thread – some technical aspects to create challenge
 3. Quentin & Brian Bowman suggest – Stub Stewart – Silver Creek Falls – Sandy Ridge (Welches) on BLM land – NW Trail Lines administers some – Chehalem Ridge (some) – Powell Butte (similar to Rilee) – outside of Hood River has some of the best trails similar to our terrain
 - a) Copper Mountain wide and not very interesting
 4. Chehalem Ridge – why is it successful?
 - a) Good Shared use plan
 - b) Great signs
 - c) Seems to work well – mutual respect
 5. Land Fill – Jason Fields was maybe meeting with County about that land on the river – no more recent updates?
 - a) Would be tough on that land to get more than a mile - confined and wet in areas – dump site that cannot be built into – fence around it and part of it is forrest – under the property is potentially a challenge regarding safety issues for the public – 7 monitoring wells on the property and DEQ issues – could not dig into it – can only build on top of it
 6. Jim – K Falls – saw a bike area with many trails around – an area to look at
 7. Matt – important to know about different types of biking and the spectrum of use bikers are interested in
 8. Marty – are there CPRD lands somewhere in the hills? On Chehalem Drive – 17 acres – need parking and that is a problem – small
 9. Any other options regarding properties for biking?

a) Would be helpful to have a list of priorities and minimum requirements to fulfill those priorities – acreage, parking, etc. – Motion to have a small task group to investigate possible solutions to finding biking trails in the district – seconded passes unanimously.

b) 90 acres along the river – some flooding – trees & brush – plans to develop a campground, trails and small boat ramp – master plan is done on that – is in County land use right now – is EFE – trying to switch to parkland

(1) Jim – that property is difficult for entry for vehicles – expensive endeavor to make it practicable for the public to enter

10. Quentin – OPRD grants – can they be used for acquisition – may match but not for outright acquisition

11. Matt – options for bike access are a minimum of 3-5 years away

12. Property on the back side of the golf course – would only be temporary – which is a futile effort

13. Priorities with 5 top projects to look at – resulted from a work session in October, 2023.

IX. New Committee Rules and CHTAC Bylaws Discussion (Matt)

- o See Appendices D, E, and F
- o Matt – we need approval by the Board to move forward with volunteer – page 83 article B – “no member of a committee may engage in district operations...” – purpose in our bylaws is to organize volunteers to help with maintenance which could be – term is limited to 2 years – clarity regarding
- o Emails – district emails for committee members – otherwise they are subject to public records requests – group folder may also be subject to a public records request
- o Bob Oleson – about neighborhood trails – would be good to set aside some time at the next meeting to talk about some ideas associated with neighborhood trails

X. Adjourn – motioned seconded and adjourned 7:21pm

Important Reminders/Notes:

- Thursday, February 22, 2024: CPRD Board of Directors Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.
- Wednesday, March 13, 2024: CHTAC Regular Meeting at the CPRD Administrative Office and on Zoom at 6 p.m.

Park Development

February/March 2024

Sander Estate Park

Agreement for Lango Hansen Landscape Architects for Park Masterplan modifications and development of the 5th Street improvements has been implemented. We met with Lango Hansen for discussion for park development and have scheduled a public meeting at the Dundee Fire hall Thursday April 11th to ask for public comment for the water feature. I asked to have Sander Estate be included on the April 16th Dundee City Council Agenda to update City Council and ask for Urban Renewal funds to be used to fund a portion of the 5th Street Improvements. I have discussed with Steve Dahl, Dundee City Manager the 5th St. Road improvements required as a condition of approval for the Type I review for the development of the Park and he agreed that the City of Dundee could use Urban renewal funds for the Street Improvements

Crabtree park

We have been working with Page Knudsen, Yamhill County with a culvert repair on Knudsen lane at the entrance to the Park. We had submitted an ODFW fish passage exemption request with our consultant AKS Engineering. AKS has proposed to ODF&W that we replace the culvert and change the grade of the stream bed section of the culvert to as close to their recommendations as possible to improve fish habitat. ODF&W has been in contact with Page and let her know that even an emergency replacement of the culvert only delays the requirement for the full passage culvert by 12 months. She will be submitting documents for ODF&W for approval in the hopes that her driveway survives the season and an easement can be secured for access into Crabtree Park

Aquatic and Fitness Center

Ice storm in January caused multiple equipment shutdowns and some controls failures that we have been working on to resolve. Work on the Aquatic Center Aermec modifications has been completed. I would say it is 100% complete but not operational. Final balancing will have to be completed. We have been in contact with a Forensic engineer to review the system before we operate. We cannot afford anymore equipment failures. Heating loop of the Aermec units is off until final balancing can take place.

Cultural Center

Building Permits received December. Andy Medcalf Construction awarded the project Bid for \$4,065,680. Construction began December 28; footings for additional structural support in. Framing electrical, HVAC, in progress Contractor working with the Chehalem Cultural Center Staff with scheduling and construction process.

The City is requiring Right of way improvements for the replacement of all ADA curb ramps on the site frontage as well as sidewalk replacement on three frontages. ROW improvements Design and engineering for ADA compliance complete. RFP for construction of ROW project will be released in May. Estimate for construction of ROW Improvements \$189,800. I met with Sean Andries to discuss the possibility of some shared funding for the Public Improvements form the Chehalem Cultural Center. He will discuss with their Board.

NDBT Development

We have received an Amendment for the Oregon Communities Pathway Grant to extend the construction date to October 31, 2024. The ODOT Interchange at 219 and the Bypass has been a challenge. With our discussions with Andrew Walker (ODOT Project Manager for the Newberg interchange Bypass project) The ODOT schedule has slipped again. Previous coordination and construction of the ODOT Maintenance Access Path at the end of Industrial Ave. on the original Newberg Bypass project was intended to be 5% or less. The current ODOT Maintenance Access Path has portions that exceed 5% from survey. Planning ROW improvements along Industrial Ave. We met with the City and ODOT to discuss options. At 90% design we received an estimated cost of construction of 4 million and shifted toward a wooden bridge to reduce cost.

Heritage Trails Land Use

We continue to work with Green Works on the development of the 219 property. We have Matt Hastie (MIG) to work along with John Bridges and the District to have the masterplan adopted by Yamhill County to have zoning changed for the Heritage Trails Campground site. We held a preliminary meeting with County Planning and based our submission in December to the County on their requirements. We requested a continuance until April 2024 on July 28th of the public hearing scheduled with the Yamhill County Board of Commissioners on August 3 regarding application Docket PA-01-22/Z-02-22/SDR-41-22/FP-03-23, to enable the District to conduct further coordination and communications with interested parties and to provide supplemental information regarding our application.

Renne Field Conversion

We have received some preliminary designs of the Renne field conversion from AKS Engineering. Survey has been completed for engineering and development of the NSD property for the Sports field. We had a pre-application meeting with the City of Newberg Planning and Engineering Depts to discuss the development and the requirements for the project and for AKS to work on finalizing the documents for permit submittal. There is a possibility of using some Urban Renewal Funding for the Blaine St improvements that will be required. We will have the IGA between NSD & CPRD for the Board.

Pickleball

At Jaquith Park we are planning on renovating the 4 tennis courts and expanding the facility with 6 additional, covered, lighted pickleball courts and additional Parking.

Trails

The Heritage Trails Committee has been working with CPRD on the development of trails within the District to assess and offer assistance to the Chehalem Heritage Trails Masterplan, which seems to be an evolving plan based on opportunities. They have completed an in District Survey regarding trail development and maintenance within the District. Proposal was shared with the Board at the February meeting.

Ewing Young Park

Restroom facilities being investigated at Ewing, Renne Field and Chehalem Glenn. Chehalem Valley BMX is interested in Lighting the BMX track for shoulder season riding. They are investigating and would like to pursue grant funding for the project.

Chehalem Glenn GC

Irrigation upgrades in progress at CGGC.

Parks Summary

February - March

Park Name	Hours worked
Armory	66.00
Billick/Dundee	78.00
CAFC	323.00
Cultural Center	55.00
Chehalem Valley M.S	43.00
College	20.00
Community Center	24.00
Crabtree	12.00
Crater Ballfields	33.00
Dundee River Park	0.00
Elliott Road	26.00
Ewing Young	65.00
Falcon Crest Park	12.00
Fortune Park	14.00
Friends Park	36.00
Tom Gail Park	42.00
Gladys Park	26.00
Chehalem Glenn G.C.	488.00
Herbert Hoover Park	26.00
Jaquith Park	88.00
Jaquith Ball Fields	28.00
Memorial/Scout House	28.00
Mountainview	0.00
Oak Knoll Park	20.00
Oaks Park	12.00
Brillas Park	6.00
Pre-School	16.00
Pride Gas	6.00
Renne Fields	0.00
Rilee Park	188.00
Rotary Park	14.00
Sander Park	8.00
Schaad Park	16.00
Scott Leavitt Park	16.00
Senior Center	55.00
Spring Meadow	36.00
Waste Mngt	84.00
vacation/holiday/sick/comp	80.00
Wilsonville Property	126.00
Youth Building	2.00
Other Properties (PCC)	88.00
<i>Total</i>	2306.00

Parks and Facilities Activities Report

February – March

Parks;

Repair mainline leaks at Jaquath Pk , Crater Ball fields and Billick Park and Ewing Young

Starting field prep at Sports fields / Striping and Mowing

Mowing and Edging at Parks has begun to take place

Facilities;

WiFi in fusion at Amory

Hours spent removing graffiti and vandalism repair at Hover Pk , Jaquath Pk , Memorial Pk and Ewing Young. Video surveillance has helped trespass offending parties

Work has started on Community Center roof replacement

Replacement of Vanity , Sinks and Mirror at Golfcourse Clubhouse

Aquatic & Fitness Center

- Facility remained open 7 days a week.

Fitness Center

- Regular winter drop-in schedule continued for the sports courts and weight room.

Aquatic Center

- February schedule kept us busy with new classes, public swims and swim lessons all month long.

Facility Building maintenance

- Our HVAC System to our knowledge is still being worked on. It is an ongoing issue. No updates.
 - We still have two glycol leaks. One in the men's locker room and one in the lifeguard staff room.
 - The pressure is off in the natatoriums causing outside doors to not close all the way leaving them open and accessible to the public. We are working hard to remind all staff to make sure the doors are pulled shut after every shift so the facility remains secure.
- Vortex has given us an option for the Little Lagoon to replace the firetruck. We have met with our committee and have gone back with questions we had. Still working very closely with Vortex to get everything figured out.
- February 8th we had our first of many maintenance meetings to help all of us stay on the same page with all of the maintenance it takes to keep this facility running. We are trying to work better as a team and help each other out while keeping everyone informed.
- We cancelled all programming on Sunday, February 18th due to pool maintenance. The defenders were chemically cleaned which meant no one could be in the pools for 24 hours.
- The State Fire Marshal Hazardous Substance report was filed on time before March 1st. This is a yearly report we must file.

Memberships

- Memberships are definitely up and new patrons are making our facility their workout place more and more.
- Providence changed over their insurance causing our insurance members to switch from one type of insurance coverage to another. Front desk staff worked hard to get everyone switched over. We are still seeing a few that need to change every now and then.

Scholarships and Donations

- Scholarships handed out since 1/1/2024; this includes activities for kids such as water polo lessons, swim lessons, babysitters class, Jr. lifeguard class and Jr. WSI class and memberships for those who need financial assistance, both adults and children. Total amount subsidized in February is \$195.50. Total amount subsidized since 1/1/2024 is \$558.50.
- Donations handed out since 1/1/2024; this is a gift certificate for memberships whether it is a 3-month or 1 month. Many of these are used in auctions for schools, fundraisers, rotary and more. Total amount subsidized for donations in February is \$235.00. Total amount subsidized since 1/1/2024 is \$923.50
- Total for both since 1/1/2024 is \$1,482.00.
- Grand total for January 1, 2023 – December 31, 2023 was \$10,570.50.

Program Development & Registration

- Winter 2 lessons started on February 12th. Full classes and schedules. Spring Break lessons are booked and ready to go.
- Spring swim lessons for schools are underway and running smoothly. St. Paul Started in February.

- A Mat Pilates fitness class started up in February. The class already has good attendance.
- Victory Academy School rented our leisure pool for student swim lessons in the month of February.
- Management figured out all of our summer programs and classes that we will offer this summer. Had flyers made and put all info on the website so patrons can start signing up for them now.

Clubs/Teams

- Chehalem Swim Team's practices ran all month of February.
- NHS Swim team ended their season on February 15th.
- GFU Swim team ended their season on February 7th.
- NWPC has started up again on February 12th.

Aquatic & Fitness Center Staff

- The 9:00 am – 1:00 pm time slot is still difficult to cover since we do not have a lot of home schooled students or adults on our staff at the moment.
- We are planning ahead to the end of April when we lose about 9 of our GFU staff. Opening shifts will be very difficult to cover as well as WSI shifts. Working on finding staff to help with opening shifts for about 6-8 weeks after the GFU staff leave us.

Rentals & Special Events

- Private Leisure Pool Parties (We are one of the few pools who are offering this and they are VERY popular!) We book out one month in advance and the first week of the month is very hectic with people calling to make reservations.
 - We had nine Friday/weekend pool rental parties held at our facility during the month of February.
- No School public swim took place on February 2 & 19. These swims were well attended.
- We held the Three River League District swim meets at our facility on February 9 & 10. It was a big event for us and it ran smoothly.
- We brought back a once a month Home school public swim during the day for our home schooled kids. February 28th we hosted our fourth one and the numbers are steady.
- End of the year school parties for June are starting to be booked. We have 4 on the schedule so far.

Management Projects

- Management has coordinated and established programming with NHS admin and counselors to get learn to swim and lifeguarding curriculum back into the high school as an accredited PE class. With forecasting taking place for next school year, the potential start date would be January 2025. CPRD Aquatics has been awarded a \$20,000 grant for the startup of this program.
- Kept up with the ordering of Janitorial supplies and made sure we have everything in stock.
- Management keeps busy scheduling Pool party and classroom rentals for current month and one month out.
- Management is picking up more opening and mid-day guard shifts due to staff not being available because school is back in session. Management is on deck guarding again.
- Management turned in the '24-'25 Aquatic Budget.
- Management created the Child Watch program and has set a start date, hired 2 employees for it and purchased things needed for the program. The start date for Child watch is March 18th. We are hoping this program takes off.
- Red Cross has come out with brand new lifeguard curriculum. In order to be able to teach this new curriculum, management has had to retake the LGI course to become recertified in the new curriculum. This has taken roughly 10 hours each of study and online testing to recertify to the new curriculum. In August, management will have to do the in water skills portion of the recertification as well.

Financial Reports – Detailed February reports are included

EXPENDITURES Yr to Date '23/'24	REVENUE Yr to Date '23/'24
\$832,289.90 Raw value	
\$103,309.19 Fringe benefits	
\$935,599.09 Total expenditures with fringe benefits	\$993,307.80 Projected Revenue 23-24 = \$1,285,156.25
Difference between Expenditures & Revenue	\$57,708.71

Respectfully Submitted by,
 Wendy Roberts, Aquatic Coordinator
 Chehalem Aquatic & Fitness Center

Activity	Financial Report Feb. 2024	REVENUE	Feb '23	Feb '24	Yr to Date 22/23	Yr to Date 23/24	Total expenditures with fringe benefits	Department - Aquatics 451	Year End 21/22	Year End 22/23	Proposed 23/24	Includes fringe	Est June 22/23
Aquatics - 451:													
451.003	Youth Fitness												
451.004	Gray & Golden		\$148.00	\$128.00	\$860.00	\$936.00	\$1,651.00	\$1,372.00	\$1,372.00	\$1,738.00	\$1,738.00		
451.006	Group Fitness (Studio)		\$144.00	\$251.00	\$1,263.50	\$1,771.50	\$1,800.00	\$2,160.00	\$2,160.00	\$2,115.00	\$2,115.00		
451.007/291	Water Exercise		\$99.50	\$42.50	\$776.00	\$674.50	\$2,252.00	\$928.50	\$8,899.00	\$1,327.00	\$1,327.00		
451.008	Weight Training		\$480.00	\$381.00	\$6,725.00	\$5,403.50	\$8,199.00	\$8,899.00	\$8,899.00	\$9,093.00	\$9,093.00		
451.011	Private Swim Lessons		\$6,247.00	\$3,213.00	\$28,709.91	\$29,643.00	\$41,710.50	\$39,059.91	\$39,059.91	\$51,188.00	\$51,188.00		
451.012	Optum Fitness Advantage*		\$2,028.00	\$4,896.00	\$13,636.00	\$20,728.00	\$15,004.00	\$22,700.00	\$22,680.00	\$22,680.00	\$22,680.00		
451.013	Water Safety		\$333.00	\$210.00	\$3,118.00	\$5,710.00	\$4,150.00	\$8,668.00	\$8,668.00	\$4,770.00	\$4,770.00		
451.014	SilverSnakers - Tivty*		\$334.00	\$365.50	\$2,320.00	\$2,566.50	\$3,186.00	\$3,727.50	\$3,727.50	\$5,500.00	\$5,500.00		
451.015	Silver&Fit - ASH*		\$5,772.00	\$6,305.10	\$38,760.90	\$59,043.30	\$45,989.70	\$69,014.70	\$69,014.70	\$67,015.00	\$67,015.00		
451.016	Water Polo		\$1,365.00	\$2,100.00	\$22,125.00	\$26,047.50	\$8,807.50	\$27,375.00	\$27,375.00	\$29,356.25	\$29,356.25		
451.017	GFU				\$29,039.00	\$12,551.50	\$54,872.50	\$40,793.00	\$40,793.00	\$42,008.00	\$42,008.00		
451.018	Newberg High School												
451.019	School Districts												
451.020	Locker Income												
451.021	Locker Rental						\$2,706.00						
451.023	Pool Rental		\$8,330.00	\$5,908.50	\$35,730.00	\$36,782.00	\$34,827.25	\$52,186.75	\$52,186.75	\$46,400.00	\$46,400.00		
451.024	Classroom Rental		\$2,312.50	\$2,019.15	\$10,988.25	\$12,886.35	\$11,576.25	\$13,774.50	\$13,774.50	\$15,265.00	\$15,265.00		
451.025	Sauna/Sia		\$303.50	\$455.00	\$1,653.00	\$2,371.00	\$1,562.50	\$2,768.50	\$2,768.50	\$2,324.00	\$2,324.00		
451.026	Special Events												
451.027	Repasses												
451.061	Vending		\$435.10	\$7.00	\$1,447.43	\$1,718.06	\$637.85	\$2,102.03	\$2,102.03	\$2,150.00	\$2,150.00		
451.200	Aquatics Misc		\$24.00	\$7.00	\$110.63	\$627.95	\$11.22	\$217.63	\$217.63	\$300.00	\$300.00		
451.280	Sales		\$398.00	\$613.00	\$3,988.50	\$4,270.75	\$6,478.19	\$6,113.67	\$6,500.00	\$6,500.00	\$6,500.00		
451.281	CST/CVA			\$12,709.15	\$30,433.47	\$32,357.75	\$36,573.02	\$45,889.77	\$45,889.77	\$37,100.00	\$37,100.00		
451.282	Swim Lessons		\$10,519.50	\$24,629.26	\$77,171.00	\$119,464.37	\$170,250.25	\$151,126.33	\$157,660.00	\$145,071.00	\$145,071.00		
451.283	Lap Swim		\$630.00	\$762.50	\$5,244.50	\$6,926.50	\$11,174.50	\$8,340.50	\$8,340.50	\$8,516.00	\$8,516.00		
451.284	Public Swim		\$6,797.00	\$7,630.50	\$61,202.50	\$74,568.50	\$97,852.00	\$105,721.54	\$105,721.54	\$106,353.00	\$106,353.00		
451.285	Equipment Rental												
451.286	Membership Sales		\$51,401.40	\$56,380.80	\$379,098.26	\$471,256.27	\$410,376.14	\$614,822.34	\$614,822.34	\$561,767.00	\$561,767.00		
451.287	Weight Room		\$1,764.50	\$1,895.00	\$14,661.50	\$14,777.50	\$20,974.00	\$21,189.50	\$21,189.50	\$22,895.00	\$22,895.00		
451.289	Punch Cards - General		\$5,050.00	\$2,952.50	\$30,194.00	\$27,929.50	\$41,367.55	\$46,592.00	\$46,592.00	\$45,785.00	\$45,785.00		
451.290	Gift Certificates												
451.292	Preschool Swim Lessons												
451.294	SUP Yoga												
451.296	Patio Rental				\$457.50	\$712.50	\$625.00	\$926.25	\$926.25	\$960.00	\$960.00		
451.297	Facility Rental												
451.293/425	Basketball Court		\$4,063.00	\$2,466.50	\$17,351.50	\$14,176.50	\$15,001.50	\$25,192.00	\$25,192.00	\$22,778.00	\$22,778.00		
451.285/426	Pickleball Court		\$98.50	\$151.00	\$484.50	\$764.00	\$198.00	\$579.00	\$579.00	\$500.00	\$500.00		
451.021/427	Volleyball Court												
451.428	SkyTrack												
451.429	Fencing		\$618.00	\$274.00	\$6,210.00	\$6,743.00	\$4,227.76	\$10,645.00	\$10,645.00	\$10,563.00	\$10,563.00		
451.666	CC Fees												
TOTAL AQUATIC REVENUE			\$109,655.50	\$136,745.96	\$823,759.85	\$993,307.80	\$1,054,191.18	\$1,332,864.92	\$1,285,156.25	\$1,009,255.00	\$1,009,255.00		

Activity Financial Report - Feb. 2024		Department - Aquatics 451							
EXPENDITURES		Feb 23	Feb 24	Yr to Date 22/23	Yr to Date 23/24	Year End 21/22	Year End 22/23	Proposed 23/24	Est June 22/23
Aquatics - 451: Personnel Services									
Personnel Services									
Aquatic Supervisor	\$1,888.90	\$1,983.34	\$15,001.68	\$15,725.07	\$19,629.26	\$22,557.30	\$22,667.00	\$22,667.00	\$22,667.00
Aquatic Coordinator	\$13,862.53	\$4,870.66	\$47,554.42	\$38,965.28	\$47,554.32	\$67,037.06	\$58,448.00	\$58,448.00	\$61,367.00
Aquatics Specialist	\$4,107.34	\$4,007.46	\$33,127.89	\$32,059.68	\$39,111.40	\$49,157.73	\$48,083.00	\$48,083.00	\$48,083.00
Guards	\$18,359.92	\$17,339.25	\$162,513.27	\$165,273.54	\$161,174.16	\$233,710.25	\$291,509.00	\$291,509.00	\$251,174.00
Instructors	\$4,533.43	\$9,099.28	\$48,948.53	\$70,484.41	\$54,878.44	\$71,141.80	\$101,647.00	\$101,647.00	\$101,674.00
Group Fitness Instructors	\$2,101.92	\$2,229.20	\$13,563.54	\$16,143.30	\$11,472.88	\$21,002.73	\$23,741.00	\$23,741.00	\$18,756.00
Personal Trainer	\$406.74	\$426.08	\$2,107.67	\$1,856.97	\$3,186.43	\$2,923.76	\$6,579.00	\$6,579.00	\$3,848.00
FC Monitor	\$3,284.62	\$2,062.64	\$33,379.31	\$17,319.04	\$17,355.67	\$42,867.41	\$55,862.00	\$55,862.00	\$25,116.00
Lead Guard	\$859.08	\$848.02	\$6,873.70	\$9,645.34	\$6,791.76	\$11,133.54	\$21,879.00	\$21,879.00	\$42,331.00
Child Minder		\$53.06		\$53.06			\$21,474.00	\$21,474.00	\$25,116.00
Total Personnel Services	\$49,404.48	\$42,918.99	\$363,070.01	\$367,325.69	\$361,154.32	\$521,531.58	\$651,889.00	\$651,889.00	\$600,118.00
Materials & Services:									
Office Supplies	\$959.29	\$4.00	\$4,158.19	\$2,910.70	\$4,582.86	\$5,219.50	\$5,510.00	\$5,510.00	\$5,510.00
Postage Supplies	\$29.62	\$5.44	\$183.92	\$65.36	\$207.37	\$239.37	\$350.00	\$350.00	\$450.00
Program Supplies	\$1,560.07	\$2,890.71	\$12,135.68	\$18,298.77	\$15,822.67	\$19,764.71	\$21,995.00	\$21,995.00	\$18,915.00
Small Tools									
Chemical & Agricultural Supplies	\$3,358.43	\$5,877.57	\$29,343.23	\$32,965.58	\$47,620.19	\$47,096.05	\$50,000.00	\$50,000.00	\$30,800.00
Store Supplies	\$3,159.90		\$5,339.43	\$2,874.93	\$4,250.99	\$5,516.57	\$5,500.00	\$5,500.00	\$7,500.00
Gas & Oil Supplies									
Classifieds				\$416.15				\$500.00	\$625.00
Brochure								\$750.00	\$1,450.00
Flyers	\$42.38		\$421.88	\$296.66	\$999.00	\$841.20	\$2,000.00	\$2,000.00	\$4,850.00
Professional Dues	\$550.94	\$368.44	\$4,925.12	\$5,820.30	\$3,742.01	\$5,860.10	\$7,276.00	\$7,276.00	\$5,340.00
Conference/Workshops		\$350.00		\$795.00	\$328.00	\$156.00	\$2,000.00	\$2,000.00	\$1,450.00
Staff Mileage							\$350.00	\$350.00	\$350.00
Staff Expenses		\$103.79		\$202.28	\$212.22	\$434.80	\$500.00	\$500.00	\$1,000.00
Utilities:									
Electricity	\$21,518.10	\$19,485.41	\$152,123.22	\$160,651.90	\$179,471.27	\$222,644.51	\$244,812.00	\$244,812.00	\$207,833.00
Natural Gas	\$5,057.49	\$12,140.95	\$32,472.17	\$67,779.35	\$75,975.86	\$80,641.96	\$81,294.00	\$81,294.00	\$69,764.00
Water/Sewer	\$4,297.19	\$4,329.06	\$44,263.27	\$46,690.07	\$10,869.24	\$73,294.49	\$63,716.00	\$63,716.00	\$29,825.00
Telephone	\$215.10	\$69.42	\$2,907.48	\$525.81	\$7,240.98	\$2,907.48	\$6,000.00	\$6,000.00	\$8,700.00
Fees (activenet/bank/cc)	\$7,917.85	\$8,653.69	\$56,070.45	\$67,245.00	\$65,931.60	\$92,654.82	\$67,635.00	\$67,635.00	\$62,625.00
Internet & Communication	\$225.00		\$1,379.93		\$642.21	\$1,512.92	\$1,300.00	\$1,300.00	\$1,067.00
Data Storage & Backup							\$45.00	\$45.00	\$45.00
Video & Online Photography		\$228.96			\$190.80	\$228.96	\$225.00	\$225.00	\$210.00
Online Advertising					\$32.92		\$262.00	\$262.00	\$262.00
Equip. Maint. Repairs									
Ground Maint/Repairs									
Program Contracts 451, 380,003	\$294.13	\$1,302.06	\$7,561.96	\$10,985.60	\$7,915.21	\$14,620.09	\$23,100.00	\$23,100.00	\$22,000.00
Insurance Services	\$43,819.12		\$44,109.74	\$46,041.74	\$42,225.66	\$43,204.82	\$50,000.00	\$50,000.00	\$46,449.00
Refunds			\$306.00	\$70.00	\$1,069.75	\$579.00	\$450.00	\$450.00	\$450.00
Total Materials & Services	\$93,004.61	\$55,580.54	\$397,983.74	\$464,764.21	\$469,330.81	\$617,465.60	\$636,570.00	\$636,570.00	\$527,470.00
TOTAL AQUATIC EXPENDITURES	\$142,409.09	\$98,499.53	\$761,053.75	\$832,289.90	\$830,485.13	\$1,138,997.18	\$1,476,761.00	\$1,476,761.00	\$1,307,920.00



Adult Sports

March 2024 Activity Report, Department 452

Department 452 Participation Tracking	February 2024	
Activity	Participants	
Adult Basketball	2 teams	
Total		
Department 452 Financial Tracking	February 2024	
Supervisory Staff Expense	0	
Administrative Staff Expense	567.00	
Part Time Staff Expense	0	
Material Expense	716.00	
Total Expense	1283.00	
Program Revenue	2452.00	
Net	1169.00	

Department 452 – Adult Sports

Adult Basketball registration is open and we are looking forward to hosting 8-10 teams. Games will take place on Mondays and Wednesdays at Mountain View Middle School during the month of April.

We met with our contractor for Men’s softball this month and started prepping for the upcoming season.



Youth Sports

March 2024 Activity Report, Department [453](#)

Department 453 Participation Tracking		February 2024	
Activity	Participants		
Track & Field	58		
Lacrosse (Boys & Girls)	86		
Spring Soccer	378		
Totals	522		

Department 453 Financial Tracking		February 2024	
Supervisory Staff Expense	11,967.66		
Administrative Staff Expense	291.00		
Part Time Staff Expense	594.00		
Program/Materials Expense	26,500.00		
Total Expense	42,052.66		
Program Revenue	17,936.00		
Net	(24,116.66)		

Department 453 – Youth Sports

Winter basketball wrapped up at the end of February with our biggest season yet. We also had 3 out of 8 travel teams qualify and attend the Oregon State Qualifier.

Lacrosse season planning kicked off at the beginning of the month with meetings with Oregon Youth Lacrosse (boys) and Oregon Girls Lacrosse Association (girls). We have locked down coaches for all five teams and started scheduling games with outside associations.

Registration for soccer is open and closes March 18. We currently have 378 players enrolled, however, we expecting to have over 520 players this spring.

Track and field registration is open and closes April 1. We currently have 59 registered but expect to have 110 registrants by the time enrollment closes.

February 2024 Board Report
 454-Recreation
 456-Senior Center
 457-Community School

454 Recreation	Feb 2024	Year to Date
Supervisory Staff Expense	\$793.34	\$6,290.05
Recreation Coordinator	\$2,684.82	\$21,286.78
Part Time Staff Expense	\$4,073.96	\$20,644.66
Fringe	\$2,774.54	19,922.11
program Expense	\$7,893.30	\$33,843.51
Utilities/Insurance Expense	\$0.00	\$4,268.98
Total Expense	\$18,219.96	\$106,256.09
Program Revenue	\$20,204	\$97,824.71
Rental Revenue	0	0
Net	-1,984.04	\$8,431.38
456 Senior Center	Feb 2024	Year to Date
Supervisory Staff Expense	\$396.66	\$3,144.97
Recreation Coordinator	\$1,073.92	\$8,514.66
Senior Center Specialist	\$3,634.36	\$28,332.11
Part Time Staff Expense	\$158.18	\$1,105.39
Fringe	\$4,144.08	\$32,293.00
program Expense	\$134.23	\$10,590.50
Utilities/Insurance Expense	\$3,474.16	\$74,262.06
Total Expense	\$13,015.59	\$158,242.06
Program Revenue	\$3,463.00	\$30,100.50
Rental Revenue	\$5,943.00	\$45,701.80
Total Revenue	\$9,406	\$75,802.30
Net	\$3,609.59	\$82,621.76
457 Community School	Feb 2024	Year to Date
Special Services Supervisor	\$952.00	\$7,547.99
Recreation Coordinator	\$536.96	\$4,257.28
Part Time Staff Expense	\$24.15	\$2,299.54
Fringe	\$771.23	\$6,495.88
Program Expense	\$52.27	\$5,623.26
Utilities/Insurance Expense	0.00	\$1,989.18
Total Expense	\$2,336.61	\$28,213.13
Program Revenue	\$1,050.00	\$6,348.53
Net	\$1,286.61	\$21,864.60

Respectfully submitted by:
 Matthew Compton
 Recreation Coordinator

2023-2024 Youth Gymnastics

72 children registered in Sept Gymnastics.
 73 children registered in Oct Gymnastics.
 69 children registered in Nov Gymnastics.
 50 children registered in December Gymnastics.
 93 children registered in January Gymnastics.
 119 children registered in February Gymnastics.

Community School Classes started in January and will conclude in Mid March.

Community School Ukulele had 19 students register.
 Community School Guitar had 9 students register.
 Community School Choir had 15 students registered.
 These classes started on the last week of January.

Father Daughter Dance 2024

A wonderful night for fathers and daughters to enjoy. But all families are welcome regardless of gender or age. Our event team prepared a magical space full of twinkling lights, fun music, and lasting memories for all who attended. Family bonds are special and should be celebrated. Which is why 250 guests dressed up to attend this year's dance. In addition to a catered dinner, music, and dancing. Guests got to take home flowers and balloons. Additionally each family had a photo session with TSS photography. Shortly after the event, each family received a 4*6 portrait in the mail. This event is not easy but it sure is a lot of fun.

Facility rentals

February was a pretty slow month for large event rentals. But when the Armory is not occupied by large rentals, we often use that location to host smaller themed birthday parties. So we had no large rentals in February but that did allow us to schedule 9 birthday parties. Which is significant since we can only host those on weekends.

Easter egg Hunt Prep

We have been in contact with all of our community partners who help with the Dundee and Newberg Easter Egg Hunts. Fields are reserved. Easter Bunnies have been identified. Thousands of plastic Eggs have been purchased. All systems are go for a wonderful pre-Easter celebration on Sat March 30th.

Feb. 2024 Activity Report

455 Care	February 2024	Fiscal Year To Date
Supervisory Staff	793.34	6,290.05
Recreation Coordinator	1,073.92	8,514.66
Care Director	3,816.08	30,256.06
Care Technician	0.00	0.00
Part Time Staff Expense	32,756.84	279,738.76
Fringe	8,216.08	72,881.50
program Expense	6,399.17	64,512.67
Utilities Expense	0.00	0.00
Total Expense	53,055.43	465,234.36
Program Revenue	68,572.46	519,132.91
Rental Revenue	0.00	0.00
Net	-15,517.03	-53,898.55

In the month of February, the grade school childcare program continues to grow. We have seen growth at Ewing Young, Mable Rush, Dundee and Edwards. We have halted enrolment at Edwards due to lack of space. We have a proximately 200 children enrolled in our childcare program. We have done a good job adjusting to the hour changes by the schools; our day is now a 5-hour day and six on late start Wednesday. Keeping consistency and an active program, with crafts, assistance with homework and creative play, has helped keep our program growing.

474 Pre School	February 2024	Fiscal Year To Date
Supervisory Staff	0.00	0.00
Admin Staff Expense	0.00	0.00
Pre School Instructor	3,816.08	30,256.06
Fringe	1,688.37	14,960.22
program Expense	00.00	1,646.86
Utilities Expense	635.88	4,206.72
Total Expense	\$6,173.88	52,990.92
Program Revenue	2,597.68	20,282.13
Rental Revenue	0.00	0.00
Net	\$3,576.20	32,708.79

Pre School/Pre-K continues their winter season, with creative play and fun crafts. Learning how to be good friends to each other, recognizing colors and numbers.

	February																								% Diff		
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	24 v 23											
Starts by Category	Dry Days	11	11	9	12	7	16	11	6	12	10	4	8	13	12	14											
Resident		748	267	368	367	252	286	511	221	283	157	557	227	367	401	514	113	28.2%									
Non Resident		1155	600	592	692	337	736	496	262	458	96	365	422	558	235	288	33	14.0%									
Group		0	0	0	0	0	108	71	0	0	0	0	0	0	0	0	0	0.0%									
League		40	30	29	31	15	22	32	7	20	6	0	0	0	0	0	0	0.0%									
Complimentarity		218	104	187	230	159	166	196	90	211	101	149	346	327	298	441	143	48.0%									
Misc/Promotional		277	376	388	390	164	532	429	171	232	148	517	784	765	606	642	36	5.9%									
Total Starts		2438	1377	1564	1710	927	1860	1735	751	1206	508	1619	1779	2017	1540	1865	325	21.1%									
Revenue																											
Green Fees		\$ 46,254	\$ 25,704	\$ 25,684	\$ 32,265	\$ 13,485	\$ 29,796	\$ 20,921	\$ 9,176	\$ 13,565	\$ 5,316	\$ 19,935	\$ 24,719	\$ 31,181	\$ 22,131	\$ 29,070	\$ 6,939	31.4%									
Driving Range		\$ 5,732	\$ 3,585	\$ 3,245	\$ 4,265	\$ 1,463	\$ 3,418	\$ 3,251	\$ 1,974	\$ 2,967	\$ 1,559	\$ 3,504	\$ 5,329	\$ 6,915	\$ 5,382	\$ 7,162	\$ 1,780	33.1%									
Rentals		\$ 11,521	\$ 5,277	\$ 7,101	\$ 6,818	\$ 2,705	\$ 7,410	\$ 7,502	\$ 2,754	\$ 4,539	\$ 1,697	\$ 5,684	\$ 6,833	\$ 9,630	\$ 7,008	\$ 10,451	\$ 3,443	49.1%									
Golf Shop		\$ 4,657	\$ 3,755	\$ 2,416	\$ 4,702	\$ 2,284	\$ 3,296	\$ 3,638	\$ 1,308	\$ 1,814	\$ 1,052	\$ 3,801	\$ 2,957	\$ 3,556	\$ 2,893	\$ 5,086	\$ 2,193	75.8%									
Snack Bar		\$ 9,876	\$ 4,542	\$ 5,050	\$ 5,140	\$ 2,446	\$ 6,754	\$ 4,988	\$ 2,433	\$ 3,756	\$ 1,451	\$ 4,908	\$ 3,931	\$ 6,263	\$ 4,439	\$ 6,792	\$ 2,353	53.0%									
Instruction		\$ 789	\$ 661	\$ 655	\$ 1,595	\$ 415	\$ -	\$ 140	\$ 60	\$ -	\$ -	\$ -	\$ 165	\$ 265	\$ 255	\$ 240	\$ (15)	-5.9%									
GC Improvement Fund																											
Miscellaneous		\$ 1,110	\$ 616	\$ 1,605	\$ 2,124	\$ 932.00	\$ 609	\$ 2,541	\$ 446	\$ 720	\$ 529	\$ 702	\$ 3,972	\$ 2,980	\$ 2,803	\$ 6,024	\$ 3,221	114.9%									
Total Revenue		\$ 79,938	\$ 44,140	\$ 45,756	\$ 56,909	\$ 23,710	\$ 51,283	\$ 42,980	\$ 18,151	\$ 27,361	\$ 11,604	\$ 38,534	\$ 47,741	\$ 60,525	\$ 44,656	\$ 69,021	\$ 24,365	54.6%									
\$ per Start																											
Green Fees \$ per Start		\$ 18.97	\$ 18.67	\$ 16.42	\$ 18.87	\$ 14.55	\$ 16.02	\$ 12.06	\$ 12.22	\$ 11.25	\$ 10.46	\$ 12.31	\$ 13.89	\$ 15.46	\$ 14.37	\$ 15.59	\$ 1.22	8.5%									
Driving Range \$ per Start		\$ 2.35	\$ 2.60	\$ 2.07	\$ 2.49	\$ 1.58	\$ 1.84	\$ 1.87	\$ 2.63	\$ 2.46	\$ 3.07	\$ 2.16	\$ 3.00	\$ 3.43	\$ 3.49	\$ 3.84	\$ 0.35	9.9%									
Rentals \$ per Start		\$ 4.73	\$ 3.83	\$ 4.54	\$ 3.99	\$ 2.92	\$ 3.98	\$ 4.32	\$ 3.67	\$ 3.76	\$ 3.34	\$ 3.51	\$ 3.84	\$ 4.77	\$ 4.55	\$ 5.60	\$ 1.05	23.1%									
Golf Revenue \$ per Start		\$ 26.05	\$ 25.10	\$ 23.04	\$ 25.35	\$ 19.04	\$ 21.84	\$ 18.26	\$ 18.51	\$ 17.47	\$ 16.87	\$ 17.99	\$ 20.73	\$ 23.66	\$ 22.42	\$ 25.03	\$ 2.61	11.7%									
Golf Shop \$ per Start		\$ 1.91	\$ 2.73	\$ 1.54	\$ 2.75	\$ 2.44	\$ 1.77	\$ 2.10	\$ 1.74	\$ 1.50	\$ 2.07	\$ 2.35	\$ 1.66	\$ 1.76	\$ 1.88	\$ 2.73	\$ 0.85	45.2%									
Snack Bar \$ per Start		\$ 4.05	\$ 3.30	\$ 3.23	\$ 3.01	\$ 2.64	\$ 3.63	\$ 2.87	\$ 3.24	\$ 3.11	\$ 2.86	\$ 3.03	\$ 2.21	\$ 3.11	\$ 2.88	\$ 3.64	\$ 0.76	26.3%									
Concession Revenue		\$ 5.96	\$ 6.03	\$ 4.77	\$ 5.76	\$ 5.08	\$ 5.40	\$ 4.97	\$ 4.98	\$ 4.62	\$ 4.93	\$ 5.38	\$ 3.87	\$ 4.87	\$ 4.76	\$ 6.37	\$ 1.61	33.8%									
Total Revenue \$ per Start		\$ 32.79	\$ 32.06	\$ 29.26	\$ 33.28	\$ 25.58	\$ 27.57	\$ 24.77	\$ 24.17	\$ 22.69	\$ 22.84	\$ 23.80	\$ 26.84	\$ 30.01	\$ 29.00	\$ 37.01	\$ 8.01	27.6%									

February was good month from a revenue standpoint and total revenue per start was at its highest to date for the month

YTD through February

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY24 v FY23	% Diff
Starts by Category																
Resident	4051	3092	3327	3996	3223	4292	4224	4909	5130	6093	5126	6072	6728	6662	134	2.0%
Non Resident	13878	9696	11528	10310	8806	9399	7920	7437	4903	4791	5938	6424	5201	4925	-276	-5.3%
Group	2637	3027	2331	1666	1969	1651	1748	1030	1517	1273	342	1453	1620	1353	-267	-16.5%
League	571	402	385	369	362	382	290	289	98	75	0	0	0	0	0	0.0%
Complimentary	1462	1542	1560	1729	1408	1529	1058	1206	1128	1226	4888	3825	3188	3581	293	8.9%
Misc/Promotional	3577	6222	3570	2261	6249	5241	4091	6212	8417	7644	12297	8039	9060	8634	-426	-4.7%
Total Starts	26176	23981	22701	20321	22017	22494	19331	21083	21771	21706	28591	25813	26997	25355	-542	-2.1%
Revenue																
Green Fees	\$ 552,806.00	\$ 515,843.00	\$ 500,509.00	\$ 409,787.00	\$ 472,206.00	\$ 467,026.73	\$ 430,498.00	\$ 430,777.00	\$ 459,208.00	\$ 437,344.00	\$ 543,590.00	\$ 509,687.00	\$ 585,005.00	\$ 577,750.00	\$ (7,255.00)	-1.2%
Driving Range	\$ 52,809.00	\$ 43,300.00	\$ 44,154.00	\$ 37,734.00	\$ 36,007.00	\$ 38,724.00	\$ 33,579.00	\$ 35,684.00	\$ 42,724.00	\$ 39,004.00	\$ 66,863.00	\$ 63,467.00	\$ 65,214.00	\$ 71,397.00	\$ 6,183.00	9.5%
Rentals	\$ 181,199.00	\$ 153,786.00	\$ 147,874.00	\$ 120,908.00	\$ 125,109.00	\$ 145,118.03	\$ 135,792.41	\$ 139,449.00	\$ 116,267.00	\$ 107,793.00	\$ 191,528.00	\$ 191,843.00	\$ 191,018.00	\$ 209,054.00	\$ 18,036.00	9.4%
Golf Shop	\$ 56,828.00	\$ 52,910.00	\$ 54,129.00	\$ 47,744.00	\$ 53,105.00	\$ 38,573.82	\$ 34,392.00	\$ 39,694.00	\$ 47,572.00	\$ 45,497.00	\$ 62,302.00	\$ 56,187.00	\$ 64,465.00	\$ 67,717.00	\$ 3,252.00	5.0%
Snack Bar	\$ 133,665.00	\$ 137,014.00	\$ 104,423.00	\$ 81,998.00	\$ 88,897.00	\$ 107,200.60	\$ 88,661.00	\$ 96,993.00	\$ 99,613.00	\$ 94,472.00	\$ 98,684.00	\$ 106,716.00	\$ 118,643.00	\$ 120,764.00	\$ 2,121.00	1.8%
Instruction	\$ 13,065.00	\$ 11,672.00	\$ 13,084.00	\$ 12,323.00	\$ 3,723.00	\$ 1,914.00	\$ 1,235.00	\$ 3,865.00	\$ 6,383.00	\$ 3,799.00	\$ 9,500.00	\$ 13,433.00	\$ 7,030.00	\$ 7,258.00	\$ 228.00	3.2%
GC Improvement Fund	\$ 29,114.00	\$ 34,677.00	\$ 36,100.00	\$ 638.00	\$ 10,221.00	\$ (12,079.94)	\$ (7,790.41)	\$ 12,551.00	\$ 12,067.00	\$ 12,022.00	\$ 97,931.00	\$ 95,549.00	\$ 46,648.00	\$ 47,955.00	\$ 1,307.00	100.0%
Miscellaneous	\$ 1,019,486.00	\$ 949,202.00	\$ 900,273.00	\$ 711,132.00	\$ 789,288.00	\$ 786,477.24	\$ 716,327.00	\$ 758,413.00	\$ 783,834.00	\$ 739,931.00	\$ 1,070,398.00	\$ 1,036,892.00	\$ 1,078,023.00	\$ 1,164,992.00	\$ 86,969.00	8.1%
Total Revenue																
\$ per Start																
Green Fees \$ per Start	\$ 21.12	\$ 21.51	\$ 22.05	\$ 20.17	\$ 21.45	\$ 20.76	\$ 22.27	\$ 20.43	\$ 21.09	\$ 20.15	\$ 19.01	\$ 19.75	\$ 22.59	\$ 22.79	\$ 0.20	0.9%
Driving Range \$ per Start	\$ 2.02	\$ 1.81	\$ 1.95	\$ 1.86	\$ 1.64	\$ 1.72	\$ 1.74	\$ 1.69	\$ 1.96	\$ 1.80	\$ 2.34	\$ 2.46	\$ 2.52	\$ 2.82	\$ 0.30	11.8%
Rentals \$ per Start	\$ 6.92	\$ 6.41	\$ 6.51	\$ 5.95	\$ 5.68	\$ 6.45	\$ 7.02	\$ 6.61	\$ 5.34	\$ 4.97	\$ 6.70	\$ 7.43	\$ 7.38	\$ 8.25	\$ 0.87	11.8%
Golf Revenue \$ per Start	\$ 30.06	\$ 29.73	\$ 30.51	\$ 27.97	\$ 28.77	\$ 28.94	\$ 31.03	\$ 28.74	\$ 28.40	\$ 26.91	\$ 28.05	\$ 29.64	\$ 32.48	\$ 33.85	\$ 1.36	4.2%
Golf Shop	\$ 2.17	\$ 2.21	\$ 2.38	\$ 2.35	\$ 2.41	\$ 1.71	\$ 1.78	\$ 1.88	\$ 2.19	\$ 2.10	\$ 2.18	\$ 2.18	\$ 2.49	\$ 2.67	\$ 0.18	7.3%
Snack Bar	\$ 5.11	\$ 5.71	\$ 4.60	\$ 4.04	\$ 4.04	\$ 4.77	\$ 4.59	\$ 4.57	\$ 4.58	\$ 4.35	\$ 3.45	\$ 4.13	\$ 4.58	\$ 4.76	\$ 0.18	4.0%
Concession Revenue	\$ 7.28	\$ 7.92	\$ 6.98	\$ 6.38	\$ 6.45	\$ 6.48	\$ 6.37	\$ 6.45	\$ 6.76	\$ 6.45	\$ 5.63	\$ 6.31	\$ 7.07	\$ 7.43	\$ 0.36	5.1%
Total Revenue \$ per Start	\$ 36.95	\$ 39.58	\$ 39.66	\$ 34.99	\$ 35.85	\$ 34.96	\$ 37.06	\$ 35.97	\$ 36.00	\$ 34.09	\$ 37.44	\$ 40.17	\$ 41.63	\$ 45.95	\$ 4.32	10.4%

With a good month of February, we are now up 8.1% in revenue over last fiscal year and 10.1% in revenue per round of golf played.

69

Subject: Fwd: Trails Survey

Date: Monday, March 4, 2024 at 4:02:42 PM Pacific Standard Time

From: Registration

To: Kat Ricker

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Mary Jo Hernandez <mjwhernandez@gmail.com>

Sent: Monday, March 4, 2024 3:55:57 PM

To: districtoffice <districtoffice@cprdnewberg.org>

Subject: Trails Survey

To the CPRD Board of Directors and members of the Chehalem Heritage Trails Advisory Committee:
Kudos to the Board and Trails committee members for conducting a comprehensive survey of the community to assess the support and need for trails. The results show clearly that you have support to pursue completion of projects on hold and those in the comprehensive plan.

hooray for us!! Can't wait to get outside on the new trails!

Mary Jo Hernandez

Newberg, OR

Mary Jo Hernandez

Sent from my iPhone

Subject: Re: Painting ugly building
Date: Thursday, March 14, 2024 at 1:35:14 PM Pacific Daylight Time
From: Kat Ricker
To: Karen Tarmichael, 'Kate Hiester'
Attachments: image001.png, image002.png

Thank you for forwarding to CPRD, Karen.

Hello Kate Hiester,

Thank you for reaching out with your concerns about this building. Your message will be forwarded to the appropriate staff and added to correspondence to the Board of Directors. You may receive a follow up message with more information soon. Please feel free to contact CPRD with any future concerns on park properties. We take all citizen correspondence seriously and appreciate your communication efforts.

--

Kat Ricker
Public Information Director
Chehalem Park & Recreation District
125 S. Elliott Road
Newberg, OR 97132
971.832.4222 [cprdnewberg](https://www.cprdnewberg.org) | [Instagram](#) | [Facebook](#)

From: Karen Tarmichael <karen.tarmichael@newbergoregon.gov>
Date: Thursday, March 14, 2024 at 12:00 PM
To: 'Kate Hiester' <ivegotjoy@gmail.com>
Cc: Joshua Danner <jdanner@cprdnewberg.org>
Subject: RE: Painting ugly building

Hello Kate

I have cc'd Chehalem Park and Rec District office since the building belongs to the District and not the City.

Please let me know if you do not get a response and I will find an additional contact there.

We appreciate your interest in keeping Newberg a pleasant place for all.

Karen Tarmichael
City Emergency Coordinator / ADA Contact



Sign up [HERE](#) for local alerts | Turn on Alerts for all smart devices

From: Kate Hiester <ivegotjoy@gmail.com>
Sent: Thursday, March 14, 2024 11:47 AM

To: Main Contact Maintenance <maintenance@newbergoregon.gov>

Subject: Painting ugly building

This email originated from outside the City of Newberg's organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello!

I'm unsure to whom I should direct this message, but I am wondering if there are any plans in place to repaint the dilapidated CPRD building on 3rd and River St.? With its faded paint and poorly scrubbed-off graffiti, it has become quite the eyesore in Newberg, especially to those who have to look at it on a daily basis. :) I believe a fresh coat of paint would also deter the homeless who tend to congregate near those public restrooms.

Thank you!!

-Hopeful



Virus-free. www.avg.com

Subject: Re: Park Shop Building Painting

Date: Thursday, March 14, 2024 at 3:40:45 PM Pacific Daylight Time

From: Kate Hiester

To: Bryan Stewart

CC: Casey Creighton, Kat Ricker, Don Clements

Hi Bryan!

I'm thrilled to hear this! You guys do a beautiful job with everything else—this will be a really nice asset, too.

Thank you! :)

Kate

On Mar 14, 2024, at 3:35 PM, Bryan Stewart <bstewart@cprdnewberg.org> wrote:

Hello Kate,

This is Bryan Stewart, I am the Parks and Facilities Supervisor with Chehalem Parks and Recreation District. I wish to thank you for taking the time to reach out to the District in regards to the Parks Shop located on River Street. You are not wrong in your observations: noting that this Facility is in need of painting.

The District has plans to paint this building late Spring /Early Summer of this year {Here comes sunny dry days}

Again Kate , Thank You for contacting CPRD we very much welcome your input and opportunity to work together in our community. If you feel the need in the future to contact the District here is my contact information :

bstewart@cprdnewberg.org

971-832-2344

Thank You,
Bryan Stewart



503-537-2909
fax 503-538-9669
125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

Yamhill County Board of Commissioners
535 NE 5th Street, Room 32
McMinnville, OR 97128

March 5, 2024

Dear Commissioners:

CPRD Board of Directors wishes to acquire two pieces of property owned by Yamhill County: Crabtree Park and the riverside parcel adjacent to Rogers Landing (retired landfill).

CPRD would like to propose to the County Commissioners that we acquire these on the following terms:

- Crabtree Park as a direct transfer at no cost to CPRD.
- Landfill property by paying appraised value only.

The Board of Directors have discussed this and are in agreement.

Please contact me (Don Clements 503.537.4165) when it will be appropriate to proceed.

Sincerely,


Don Clements, Superintendent

Sander Estate Splash Pad

Public Open House

Chehalem Park and Recreation District is getting ready to build a new splash pad for public recreation in Dundee, and we want your input. You are invited to a public Open House to review proposed design concepts and provide your feedback.

When: April 11, 2024
6:00 - 7:30 PM

Where: Dundee Fire Hall
801 OR-99W, Dundee, OR 97115

Online Webinar: <https://us02web.zoom.us/j/86505036766>

Youtube Livestream: <http://www.youtube.com/@CPRDNEWBERG>



Sander Estate is a public park property owned by Chehalem Park and Recreation District. It is located on West 5th St., directly across the street from CPRD's Dundee-Billick Park. Phase 1 design is currently underway and is based on the 2021 Sander Estate Park Master Plan (For details, visit <https://cprd.us/sanderestate>). Thanks to clear messages from the community to CPRD and the City of Dundee over the past few years of visioning discussions, a highlight of this Phase 1 park development will include a splash pad. We hope you are excited as we are that the time has come to determine just what it will look like.

This event will take place from 6 p.m. to 7:30 p.m. on Thursday, April 11th, at Dundee Fire Hall. Anyone who is interested in the future of this public park and the design of its proposed splash pad is encouraged to attend, either in person or remotely.

Sander Estate Project Website:



Contact: Kat Ricker - kricker@cprdnewberg.org



INTERGOVERNMENTAL AGREEMENT

between

CHEHALEM PARKS AND RECREATION DISTRICT

and

NEWBERG SCHOOL DISTRICT 29J

Renne Park Improvements and Use

THIS AGREEMENT is entered into and shall be effective on March 12, 2024 by and between **Chehalem Park and Recreation District ("CPRD")** and **Newberg School District 29J ("District")**.

PURPOSE

The purpose of this Intergovernmental Agreement ("IGA" or "agreement") is to provide a framework for the design and construction of recreational improvements on Renne Park, a property owned by District. A second purpose of the IGA is to provide for coordinated access, use and management of the property for the mutual benefit of the parties for a term following said construction.

RECITALS

WHEREAS, CPRD and District are units of local government, as that term is defined in ORS 190.003; and

WHEREAS, ORS 190.010 provides that units of local government may enter into written agreements for the performance of any or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform; and states further that the agreement may provide for the performance of a function or activity:

- 1) By a consolidated department;
- 2) By jointly providing for administrative officers;
- 3) By means of facilities or equipment jointly constructed, owned, leased or operated;
- 4) By one of the parties for any other party;
- 5) By an intergovernmental entity created by the agreement and governed by a board or commission appointed by, responsible to, and acting on behalf of the units of local government that are parties to the agreement; or
- 6) By a combination of the methods described above; and

WHEREAS, ORS 190.020 requires the agreement to specify the functions or activities to be performed and by what means they shall be performed and, where applicable, the agreement shall provide for:

- 1) The apportionment among the parties to the agreement of the responsibility for providing funds to pay for expenses incurred in the performance of the functions or activities;
- 2) The apportionment of fees or other revenue derived from the functions or activities and the manner in which such revenue shall be accounted for;
- 3) The transfer of personnel and the preservation of their employment benefits;
- 4) The transfer of possession of or title to real or personal property;
- 5) The term or duration of the agreement, which may be perpetual;
- 6) The rights of the parties to terminate the agreement; and

WHEREAS, concerning the effect of the agreement, ORS 190.030 states:

- 1) When an agreement under ORS 190.010 has been entered into, the unit of local government, consolidated department, intergovernmental entity or administrative officer designated therein to perform specified functions or activities is vested with all powers, rights and duties relating to those functions and activities that are vested by law in each separate party to the agreement, its officers and agencies;
- 2) An officer designated in an agreement to perform specific duties, functions or activities of two or more public officers shall be considered to be holding only one office;
- 3) An elective office may not be terminated by an agreement under ORS 190.010; and

WHEREAS,

- 1) District owns a tract of land located in Newberg, Yamhill County, Oregon, more particularly described in **Exhibit A** attached hereto and incorporated herein by reference, and hereinafter described as "Renne Park";
- 2) District currently uses Renne Park for its educational program, and has identified Renne Park as a site opportunity that may be needed by District for future facility development as District enrollment increases;
- 3) The District and CPRD are in the process of finalizing the design of outdoor sports recreation improvements to Renne Park, which may include the addition of a turf field suitable for soccer, lacrosse and football practice and competition,

replacement of an existing track with an 8-lane running and walking track, the creation of practice and competition space for field events (long jump, pole vault, javelin, shot put and triple jump), a pickleball court, construction of a concession stand and restrooms, fencing, and lighting;

- 4) District wishes to make outdoor sports recreation improvements to its property in cooperation with CPRD for the benefit of district students;
- 5) Pursuant to Oregon Laws 2022, chapter 110, section 423(29), the Oregon Legislature appropriated \$750,000.00 to the District to support the Renne Park improvement;
- 6) The State of Oregon Department of Administrative Services (DAS) and District have entered into a Grant Agreement (107-2022-5202-61) for the distribution of the aforementioned grant dollars;
- 7) The District wishes to enter into an agreement with CPRD for the distribution of the District's grant allocation from DAS to the CPRD for the construction of the Renne Park improvements;
- 8) CPRD is eligible to receive the allocated funds as a subgrantee to cover expenses to be incurred in the design, planning, construction and administration of completing the Renne Park improvements;
- 9) On April 28, 2022, the board of directors for CPRD authorized CPRD to expend \$750,000.00 for the purposes of designing, pre-construction and construction services in connection with the Renne Park improvements;
- 10) Under the terms of this IGA, District will authorize use of the property by CRPD and CRPD will develop and oversee the architectural and construction services and will use and manage the property in accordance with the terms of this Agreement;
- 11) Both parties will be mutually benefited by the construction of the Renne Park Improvements, and the parties will jointly fund the construction of the Improvements as further described in this Agreement.

NOW, THEREFORE, in consideration of the promises and covenants herein contained, the parties agree to the following:

A G R E E M E N T

1. **Recitals**. The purpose and recitals above are incorporated by reference and made a part of this Agreement.
2. **Funding**. The parties agree that funding for the design and construction of the Renne Park Improvements shall consist of:
 - 2.1 District grant funds of \$750,000.00; and
 - 2.2 CPRD funds of \$750,000.00.

2.3 If funds are insufficient to construct all intended improvements, CPRD will build the improvements with its own funding.

3. **Duties and Responsibilities of Chehalem Parks and Recreation District.**

3.1 CPRD shall take all actions necessary to finalize the design of major improvements to be made to Renne Park using the funding provided by this Agreement. The final design and project list (hereafter "Project Improvements") is a matter of importance to both parties and is subject to the approval of each party. The Projects Improvement list submitted for approval shall include general project information, a project narrative, a design and site plan, anticipated timeline, major project milestones, deliverables, and projected budget.

3.1.1 Changes to the Project Improvements list require written approval of both parties and a determination that a project or portion thereof is no longer in the best interest of the parties, can be funded through other sources, or is cost prohibitive or otherwise unfeasible.

3.2 Upon the approval of the Project Improvements list, CPRD shall take all actions necessary to construct Project Improvements by June 30, 2025, which may be extended by one year for good cause shown, unless otherwise approved in writing by District and DAS. CPRD shall have full responsibility to perform and complete the Project Improvements. Toward that end, CPRD will select and manage contractors, insurances, licenses, payrolls; coordinate, relocate and install utilities if needed, plan, engineer and design Project Improvements subject to District's approval, develop specifications and estimates for improvements, manage the project, obtain permits, comply with all applicable laws and regulations, and pay contractors selected. CPRD may contract with a construction manager/ general contractor (CMGC) to deliver the improvements.

3.3 As a subrecipient of grant funds, CPRD shall comply with the terms of the Grant Agreement between DAS and District, attached and incorporated herein as **Exhibit B**, including all provisions in Section 5 – Covenants of Recipient.

3.4 Reporting.

3.4.1 CPRD will demonstrate its progress on the improvements through staff-to-staff conferences, quarterly written updates to the District superintendent due on the 30th of March, June, September and December. Quarterly reports will include a detailed expenditure report and description of progress including project status (not started; less than 50%; 50% or more, completed). The district shall be deemed to have approved the expenditure report if they have not objected to it within 30 days. The report shall be used to determine the District's reimbursement obligation under Section 13.3.

3.4.2 CPRD will provide an annual progress report to District for the District's provision to DAS containing a narrative and financial report on the use of Grant Funds, as required by the Grant Agreement. The annual report shall be provided by CPRD for each year of this Agreement until the completion of the improvements herein based on the schedule determined by the District. The report shall be on a template provided by DAS or as required by District. Within thirty days of completing the improvements, CPRD will

provide District with a final report and accounting of its costs and expenditures on the improvements, including adequate back-up documentation.

3.5 CPRD will use District-allocated grant funds solely to support the Renne Park Project Improvements. CPRD will return any portion of the grant fund disbursed by District expended in violation of the Grant or that remain unexpended on the earlier of the termination or expiration of this Agreement or completion of the Project Improvements. No invoice from District shall be required.

3.6 CPRD will retain and require any contractor for the improvements to retain all necessary documentation of all uses of the grant funds. Such documentation shall be maintained in accordance with applicable generally accepted accounting principles and government auditing standards, and shall be sufficiently detailed to permit District or its auditor to verify who CPRD spent the funds distributed by District. CPRD shall promptly produce such records to District upon request and is subject to audit by District.

3.7 CPRD will notify District of any adverse change of CPRD related to CPRD's ability to perform all obligations required by this Agreement. CPRD will notify District of any events during construction that materially affect the project, including extensions of over 60 days, notices of default, or cost increases to total project costs of more than 10%.

4. **Duties and Responsibilities of Newberg School District.**

4.1 In general, the District's obligation to disburse funds pursuant to this Agreement is contingent on the District school board's approval of the Projects Improvement list and the District's determination that CPRD has completed all plans and specifications, has applicable permits and construction contracts in place, and construction will begin within 60 days of receipt by CPRD. In no event will the District's maximum expenditure exceed the grant funds provided by DAS for the Renne Park improvements.

4.2 Following the District school board's approval of the Project Improvements list, CRPD may request assignment of the District's grants.

4.3 All changes to the Project Improvements list must receive final approval from District.

4.4 District will allow CPRD to construct the Project Improvements on its property and will close the property as necessary during construction.

4.5 District shall delegate authority to CPRD to act as the lead on constructing the Project Improvements.

4.6 District will provide CPRD use of the property free of rent based on CRPD's ongoing and continuous performance of and compliance with the terms and conditions of this Agreement.

5. **Ownership and Use.**

5.1 District shall retain ownership of the park and all improvements that are not moveable following completion of construction. Examples include the turf field, walkways, concession stand, landscaping, and track.

5.2 CPRD shall retain ownership of fixtures placed by CPRD that are easily movable and not part of the permanent built-out environment following the completion of construction, for example, waste receptacles and easily removable signage.

5.3 CPRD shall operate and maintain Renne Park, free from charge by District, for a period of 30 years from the date of this Agreement.

5.3.1 CPRD shall perform all necessary maintenance and repairs to any structures and grounds, such that at the expiration of this Agreement, the premises are in as good a condition as at the commencement of this Agreement, excepting only reasonable wear, permitted improvements and alterations, and damage by fire or other casualty. Maintenance does not include replacing the turf. Replacement of turf shall be a shared cost; the parties' obligation to share the cost of the turf replacement is contingent upon available funding as determined by each party's board of directors.

5.3.2 CPRD shall use the property for public park, recreational, and educational purposes only.

5.3.3 CPRD shall prioritize the District's use of Renne Park during the school day.

5.3.4 CPRD shall offer structured recreational and athletic opportunities for school-aged youth at least three days a week during the school year, which may be reduced due to weather or insufficient attendance.

5.3.5 CPRD shall be responsible and agrees to pay for all water, sanitary, utility and sewer charges including connection charges, incurred in connection with maintaining the property or in connection with making the Project Improvements resulting from this agreement.

5.3.6 District may authorize CPRD to make improvements to the property other than the Project Improvements approved as provided in paragraph 3.1 of this Agreement. Prior to consideration, CPRD shall submit detailed plans and specifications to District. Upon approval by District, which shall be in writing, and unless otherwise agreed, improvements shall be at the sole expense of CPRD. Improvements requiring construction shall require approval by the District school board.

6. **Term of the Agreement.** The parties may extend or renew this agreement, with all renewals or extensions agreed upon in writing, when authorized by the board of directors for each party.

7. **Indemnification and Insurance.**

7.1 District and CPRD are each independent governmental agencies. Neither District nor CPRD is an agent for one another. District and CPRD shall not be responsible for any legal liability, loss, practice, damages, costs and expenses arising in favor of any person, account of

personal injuries, death, property loss or damage occurring, growing out of, incident to, or resulting directly or indirectly from the acts or omissions of the other party under this Intergovernmental Agreement.

7.2 CPRD shall be responsible and agrees to keep in force policies of insurance, insuring any improvements and facilities constructed on the property against loss, damage or casualty and naming District as an additional insured. It is specifically understood and agreed that the proceeds of any insurance policy maintained hereunder shall, in the event of claim and payment thereunder, be used to reconstruct improvements and facilities on said property or for such other improvements to said property as agreed upon by CPRD and District.

7.3 CPRD shall be responsible and agrees to pay for and keep in force policies of liability insurance, insuring the property against any loss or damage by any reason of any claim or claims arising out of or in any manner connected with the construction, repair, maintenance or operation of the said property or any improvements or facilities constructed thereon. Said insurance policy shall name District as an additional insured, and shall save and hold District harmless for any and all such claims.

8. **Funding Recognition.** CPRD will recognize District as the owner of the property and acknowledge District's shared role in funding the project in any publications, presentations, and signage at the project site.

9. **Assignment.** Neither party to this Agreement may assign its interest in the Agreement without the express written consent of the other party.

10. **Compliance With Laws.** During the term of this Agreement, the parties shall comply in every respect with all applicable state and federal laws, rules and regulations.

11. **Waiver.** No waiver of any portion of this agreement shall be deemed or shall constitute a waiver of any other portion thereof, nor shall any waiver constitute a continuing waiver.

12. **Contract Disputes.** The parties agree that any disagreement regarding the interpretation, meaning or any provision of this agreement shall be settled by arbitration if so requested by either party in writing. The arbitration decision will be binding upon the parties. The cost of such arbitration shall be shared equally between the parties.

13. **Termination or Suspension of Performance.** This Intergovernmental Agreement may be terminated under the following conditions.

13.1 By mutual consent of both parties, or by either party on 30 days' notice (unilateral termination), in writing and delivered by certified mail or in person.

13.2 Notice of unilateral termination shall contain an explanation of the material breach and reasonable notice of the cure. The breaching party shall have the right to cure (or initiate the cure) if it cannot be corrected within thirty (30) days. If the breach cannot reasonably and with due diligence be cured within 30 days after notice, failure to cure shall not be deemed a breach if the breaching party has initiated the cure within 30 days and thereafter diligently completes the curing thereof.

13.3 At the district's option for any reason, upon at least six months' notice to CPRD. Should District exercise this option, District shall pay CPRD an amount equal to CPRD's cost of constructing the non-moveable improvement(s) as of the date the improvement(s) was/were put into service, less the accumulated depreciation of the improvements as of the effective date of the termination. In determining the remaining value of CPRD's cost of construction, the financial contribution(s) by District toward construction costs shall be excluded. The remaining value of CPRD's financial contribution shall be determined by the last expenditure report provided under Section 3.4.1 of this Agreement.

13.4 Any such termination of this contract shall be without prejudice to any obligations or liabilities of either party already accrued prior to the notice of termination;

13.5 The parties agree to promptly settle all accounts existing from work performed or expenses incurred or encumbered under this contract upon termination.

14. **Notices.** Notices permitted or required by this Agreement must be in writing to the addresses set forth below and will be deemed given upon personal service, deposit in the United States Mail, postage prepaid, delivery by a nationally recognized overnight courier service or by email delivery if sent on a business day between the hours of 8AM and 5PM, Pacific Standard Time:

CPRD's Designated Representative.

Attention: Superintendent, Don Clements
125 South Elliott Road
Newberg, OR 97132
(503) 537-2909

District's Designated Representative

Attention: Superintendent, Stephen Phillips
714 E. 6th St.
Newberg, OR 97132
(503)554-5000
phillipss@newberg.k12.or.us

The parties may change the addresses and designated representatives by written notice given in the same manner. Telephone numbers are for information only.

15. **Integration Clause.** The foregoing represents the entire agreement between the parties and any prior understanding or representations of any kind preceding the date of this agreement shall not be binding upon the other party except to the extent incorporated in this agreement.

16. **Modifications.** No modification of this agreement shall be binding upon the parties unless reduced to writing.

17. **Term of Agreement and Survival.**

17.1 This Agreement becomes effective on the last date signed below and shall terminate on December 31, 2054.

17.2 The parties may extend or renew this agreement, with all renewals or extensions agreed upon in writing by the governing bodies of each party.

17.3 All terms of this Agreement that require continued performance or effect beyond the termination date of the Agreement shall survive such termination date.

Signed on 3-13-24
Date

Chehalem Parks and Recreation District
Agency

By: W Don Clements
Signature

W Don Clements
Print Name and Title

Signed on 03/12/24
Date

Newberg School District 29J
Agency

By: Stephen W Phillips
Signature

Stephen W Phillips, Superintendent
Print Name and Title

Don Clements

From: Steve Elzinga <steve@Shermlaw.com>
Sent: Friday, March 15, 2024 4:57 PM
To: Don Clements; Casey Creighton; Kat Ricker
Cc: Justin M. Thorp
Subject: Supreme Court Decision on Public Official Social Media Use

Don, Casey, Kat, and CPRD Board,

I wanted to ensure you were all aware of an important US Supreme Court decision issued today that may create challenges for public officials.

The Court ruled unanimously that a public official who prevents someone from commenting on the official's social media page (e.g. blocking the person or deleting their comments) could potentially be liable for a free speech violation. This applies to board members, the superintendent, and other district employees depending on their authority.

The new test for liability is whether the public official both (1) possessed actual authority to speak on the district's behalf on a particular matter, and (2) purported to exercise that authority when speaking in the relevant social-media posts.

When social media profiles appear ambiguous regarding whether they are personal or official, a fact-specific inquiry will be required regarding a specific post's content and function when a comment is deleted. The Court provided the following examples:

In some circumstances, the post's content and function might make the plaintiff's argument a slam dunk. Take a mayor who makes the following announcement exclusively on his Facebook page: "Pursuant to Municipal Ordinance 22.1, I am temporarily suspending enforcement of alternate-side parking rules." The post's express invocation of state authority, its immediate legal effect, and the fact that the order is not available elsewhere make clear that the mayor is purporting to discharge an official duty. If, by contrast, the mayor merely repeats or shares otherwise available information—for example, by linking to the parking announcement on the city's webpage—it is far less likely that he is purporting to exercise the power of his office. Instead, it is much more likely that he is engaging in private speech "relate[d] to his public employment" or "concern[ing] information learned during that employment."

Lindke v. Freed, Opinion pages 13-14.

When a public official blocks someone entirely from their social media page there can be a free speech violation if *any* post on their entire social media profile is an official communication on which the complaining person wanted to comment. This decision will likely result in numerous cases in the future further clarifying the many nuances and open questions in this case.

The Court concluded by noting that "*A public official who fails to keep personal posts in a clearly designated personal account therefore exposes himself to greater potential liability.*"

Thank you,
Steve

P.S. I'm sending this email bcc to all board members to avoid any inadvertent reply-all that might create a public meeting issue.

Steve Elzinga | Partner

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