

CHEHALEM PARK AND RECREATION DISTRICT  
FOUNDATION BOARD MEETING  
CPRD Administration Office  
125 S. Elliott Road  
March 2, 2023  
**MINUTES**

- I. Don Loving called the meeting to order 7:36 p.m.
  
- II. Roll Call
  - Board members:
    - Don Loving
    - Jim McMaster
    - Bart Rierson
    - Lisa Rogers
    - Gayle Bizeau, *excused*
  
  - CPRD Staff:
    - Don Clements, Superintendent
    - Richard Cornwell, IT Specialist
    - Casey Creighton, Assistant Superintendent
    - Julie Petersen, Special Services Supervisor/Recreation Supervisor
    - R. Scott Robinson, Golf Course Coordinator/Supervisor
    - Heidi Smith, Administrative Coordinator (remote)
    - Bryan Stewart, Basic Services Supervisor/Park and Facilities Supervisor
  
  - Public: None
  
- III. Jeff Kline introduced by Heidi Smith. Kline is a consultant with foundation experience who is present to answer specific questions for CPRD board of directors. Foundation meets annually. CPRD board of directors is also the Foundation board.

Jim McMaster asked a question about bench donation. Kline answered each situation is different and should be explored.

Heidi Smith and Julie Petersen talked about sponsorship monies and where they are placed. Sponsorship donations go to the general fund with the amount earmarked for department as revenue. Sponsorships involve advertising for companies/businesses so they must go in the general fund. Donations to the Foundation are different in that donors do not receive benefit for donation.
  
- IV. Correspondence - None

A. Citizen comments/evaluations – None

V. Adjournment – Moved to adjourn at 7:49 p.m.

Next meeting: TBD

Respectfully Submitted,

Julie Petersen, Special Services Supervisor