

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
September 29, 2022

MINUTES

I. Don Loving called the meeting to order 6:00 p.m.

II. Roll Call

Board members:

Gayle Bizeau

Don Loving

Jim McMaster

Bart Rierson

Lisa Rogers

CPRD Staff:

Don Clements, Superintendent

Richard Cornwell, IT Specialist

Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor

Julie Petersen, Special Services Supervisor/Recreation Supervisor

Kat Ricker, Public Information Director

R. Scott Robinson, Golf Course Coordinator/Superintendent

Heidi Smith, Administrative Coordinator (remote)

Bryan Stewart, Basic Services Supervisor/Parks and Facilities Supervisor

Public:

Ryann Reinhofer, trails enthusiast

Ryan Storfa, Chehalem BMX

Leslie Caldwell

Donna Kemp

Claire Sands

Sallie Cutler

Franney Hampt

Lois Fox

Cricket Dixon

Tracey Erway

Sophie Pinkham

Lana Seratt, Chehalem Valley BMX

Robert Kimmell, Chehalem Valley BMX

Ryan Storfa, Chehalem Valley BMX

Shawn Russell

Anne Dufay

Lacy Daring
Bob Freshman
Tamra Busch-Johnsen
Kena Ramsey
Art Gregory, Golf Course Committee
Tom Hammer
Hunter Wylie, Pickleball Advisory Committee

III. Approval of agenda –

Moved Lisa Rogers
Second Bart Rierson
Passed unanimously

IV. Approval of consent agenda

- a. Approval of minutes of regular Board meeting Aug. 25, 2022
- b. Approval of bills payable
- c. Approval of financials
Moved Bart Rierson
Second Jim McMaster
Passed unanimously

V. Public participation

- a. BMX discussion - Don Loving said that he had been in contact with Ryan Storfa, and said that the Board is aware of the situation and is looking into it; delayed because legal counsel had been on vacation until recently. Ryan Storfa, secretary/treasurer of Chehalem Valley BMX and regular volunteer, said there have not been any meetings since 2020, which is a violation of bylaws. He reported the decrease in outreach and subsequently attendance since Richard Klass had fired him. He asked for the Board to act as an intermediary and remind Klass to adhere to the bylaws. Discussion from other BMXers described other Klass behavior such as allowing his dog to run off-leash. Don Loving repeated that we are looking into it now, diligently. Casey Creighton said that Chehalem Valley BMX would have to make a decision to come together or dissolve.
- b. Equestrian enthusiasts - Ryann Reinhofer said that she lives near Bob and Crystal Rilee Park and uses trails and has questions and concerns. She has seen signs restricting horseback riding and allowing mountain bikes and does not understand why, and has noticed bike tracks and up to 30 bike riders on horse trails. Her horses spooked, she said. Discussion from several others supported her claim that Crystal Rilee's intention was for the trails to be for horses, not bikes, that it is frightening and dangerous to have bikes where there are horses, and also a desire to be more involved in the planning for the park and complaint that there has not been enough communication from CPRD about this park, and a suggestion for designating days for horses and

different days for bikes. Some riders who live near the park are now having to transport their horses to parks farther away that do not have bikes. Also, ruts from bikes were cited as an issue. Keena Ramsey said she attended meetings before 2020, and she thought that a lot of these issues had been resolved, but signs are creating animosity. One speaker praised Russ Sheehan's work with excavator in trails creation and concern that bike events make trails dangerous for horses and pedestrian hikers, signage is inadequate, and there is no enforcement of rules to ensure safety. Sandy Rider said no bikes, period. Dana Kemp was one of board members who transferred property to CPRD, and the intent of Crystal was preserving agricultural and equestrian historical education and not to have mountain bikes share it. Tom Hammer asked what insurance company covers liability; Don Clements said SDAO does.

Staff: Don Clements described his son's career as a horse trainer, and his discussions with him, and he had urged keeping usage times separate, although everyone has the right to use the trails. Clements said he does not know the whole answer yet, but safety should come first. Lisa Rogers said her understanding through board meetings was that there would not be horses and bikes on the same side of the mountain, so what changed? Clements said that the bike people called and asked to use it once and it was granted, and now they feel that they can; we have a real problem and these two communities must come together to figure it out; in the short-term, best thing to do is to designate horses only on one side, and bikes on the other, and sign it accordingly. Casey Creighton said that the trails committee is working on mapping the trails now, and once that is complete, these usages will be determined, and there will be signage; it is a public park, and this came about because outdoor activities increased ten-fold during COVID, and the park has gone from one or two people a day, to five or six cars each time that he goes there. He had seen erosion issues from both types of users, and soon some trails would be closed down for rain, and that would give time to come up with answers. Dana Kemp said security has always been an issue, and separation is a good idea but it would need to be monitored and enforced. Allen Holstein from CHTAC said the committee had recently committed to help CPRD put up signs. Don Loving urged the equestrians present to organize and select a representative.

Don Loving declared a five-minute break, and said whatever next steps are taken, they will be emailed.

VI. Action items/committee reports/Board comments

- a. Casey Creighton explained the enclosed contract with Pacific GreenWorks for additional services, \$152,236.42, in order to have Kittleson complete engineering work along River Road (new railroad signal, sidewalk improvements) according to City of Newberg requirements and also grant requirements for Phase 1 of proposed Newberg-Dundee Bypass Trail. City of Newberg had contributed \$25,000 toward this but their agreement to

provide some engineering services had not yet been delivered. No action needed to proceed. Lisa Rogers urged staff to collect documentation of communication with City of Newberg and go before City Council.

Motion to authorize Superintendent to sign contract.

Moved Jim McMaster

Second Lisa Rogers

Passed unanimously

Lisa Rogers was excused from the remainder of the meeting.

- b. Discussion only: Kat Ricker reported that she submitted preapplication for ODOT Community Paths Grant funding toward Phase 2 of proposed Newberg-Dundee Bypass Trail, and ODOT approved it for application yesterday.

Kat Ricker and Don Clements reported that the ORPD had not selected the Sander Estate grant application; however, they were working with CPRD to steer staff toward reworking the application for a NPS grant. Ricker invited the Board (Don Loving asked for an email reminder.) to join staff on a site tour of Sander Estate with National Park Service on Oct. 10th.

- c. Reports and comments from Board members

Lisa Rogers is on the CCC Board of Directors and the Board would like her to President and sought confirmation that there were no concerns; Board assured her that there was not.

Bart Rierson thanked CPRD staff for working with principal at Crater Elementary School to make accommodations for a student in need.

Jim McMaster had concerns about estimates for roof repair at CCC.

Gayle Bizeau - Nothing

Don Loving - Nothing

VII. Old business/project updates

- a. Pickleball Advisory Committee update - Hunter Wylie said there is a big inconsistency between committees on how they do reporting and said that he had asked for audit documents and not received them. Don Clements said this was not true, and you are implying we are hiding something, which was not the case. Wylie said the Board was not being fiscally responsible; see written submitted statement. Bart Rierson urged him to take up disagreements with Don Clements, instead of coming to a Board meeting and being confrontational.

- c. Chehalem Heritage Trails Advisory Committee update - Lacy Darling said restrooms are in need of repair, and committee recommended paving of gravel parking lot. Also, meeting time was changed to 6:30 p.m. Committee wants guidance from Board on whether they can start volunteer subcommittees; Bryan Stewart said he will work with the committee on this.

- d. Golf Course Advisory Committee update - Will next meet at 5 p.m. on Tuesday, Oct. 25 at the golf course in order to see where the third hole

- would go. The main priority seems to be the clubhouse.
- e. Updates on projects - Casey Creighton gave updates, see packet.
 - f. Update on right-of-way easement for Friends' Park - Don Clements said there was nothing in the deed that would stop us from doing that deal, but we did receive a government grant to complete that, and it could take up to a year. He does expect the state would approve it.
 - g. Dundee access and utility easement for proposed paddle launch - Clements said that he placed information from legal counsel on what options are, and we will work on it this winter, and he hopes it will be open.
 - h. Chehalem BMX agreement (Discussed above)

VIII. From the superintendent's desk

- a. Superintendent's report – Clements said we received a request to have a memorial plaque inside the aquatic center for George Sampson and staff will work with on that. The Board approved.
Clements said that the County is trying to bring the land next to Schaad Park into the UGB Urban Reserve, and Clements will support County in this; Board had no objection, but Gayle Bizeau said that she would like to ask people about it first. Clements invited her to call him if she has objections, and he will speak to all Board members before proceeding. He introduced Oregon's new Paid Leave program and recommended that we go private.
- b. Staff reports – See packet

IX. Correspondence

- A. Citizen comments/evaluations – No discussion

X. Adjournment – Rierson moved to adjourn 8:30 p.m.

Next meeting:

Respectfully Submitted,

Kat Ricker, Public Information Director