

MINUTES
Chehalem Park & Recreation District Budget Committee
Annual Budget Meeting
125 S. Elliott Road
Newberg, OR 97132
6:00 p.m. April 6, 2021

I. Meeting called to order by Lisa Rogers, 6:05 p.m.

A. Budget Committee Members

Present

Mike McBride - excused
Elizabeth Comfort - remotely
Elijah Dickson - remotely
Jim Talt
Andrew Yinger

B. Board of Directors

Present

Don Loving
Lisa Rogers - remotely
Pete Siderius
Bart Rierison - remotely
(Note: Mike Ragsdale has retired.)

C. CPRD Staff

Present (indicate if remote)

Don Clements
Casey Creighton
Julie Petersen

D. Public - None

II. Election of Budget Committee Officers

President: Lisa Rogers

Nomination: Elizabeth Comfort
Second: Elijah Dickson

Vice President: Elizabeth Comfort

Nomination: Don Loving
Second: Elijah Dickson

Secretary: Don Loving

Nomination: Pete Siderius
Second: Elizabeth Comfort

Motion to approve slate of officers

Motion: Bart Rierson

Second: Elizabeth Comfort

Approved unanimously

III. Motion to approve agenda and meeting dates

Motion: Elizabeth Comfort

Second: Pete Siderius

Passed unanimously

IV. Budget message delivered by Budget Officer

Budget Officer Don Clements reviewed the Budget Overview.

V. Discussion on budget

Lisa Rogers and Pete Siderius led discussion asking why some anticipated projects are not provided for as expected in the budget (bridge in Ewing Young Park was budgeted from last year; campground; Newberg-Dundee Bypass Trail). Don Clements responded that his strategy was that SDC funds would be used as matching funds in the event that grants would be awarded. Discussion continued over the value of this approach, versus budgeting for them without anticipating grants.

Siderius said he wants to move faster on projects, and he believes we have the funds to do so, and that we need to open up spaces such as the property off of Hwy. 219 to the public. Clements recommended that \$300,000 for the bridge be moved from Parks into General Fund in the 2021-22 budget. Siderius asked if there were any way to expedite visible development on campground.

Siderius asked Casey Creighton whether CPRD has enough man hours to handle all of the planned projects, or whether we have the need for a project manager; Creighton said the issue is that we are always waiting on something, and Julie Petersen added that much staff time had been spent on dealing with COVID this year. Siderius asked again if it would be a good time to budget a position for special projects. Clements said it would not speed the process up, just cost more money, and complicate things. Creighton said he could see the benefit of hiring a secretary. Clements said he would approve this as a part-time position if Creighton presented it.

Clements proposed the following: Make Planning and Studies \$82,240. Take the \$200,000 and keep Aquatic Equipment at \$207,500. We will shift the \$300,000 up to development of a bridge, keep the bottom line the same, and put "Development of a bridge at Ewing Young." The committee agreed to accept this.

Rogers emphasized that any projects which are not completed by the end of a budget year be moved to the following budget year.

Additional amendments to be edited on their pages and initialed, and/or approve as amended:

- Pgs. 4 & 5: Rogers cited that Resolution to approve the Budget appears \$12,500,602; Resolution approving the Appropriations appears \$12,500,603; Clements said '603 would be correct.

- Page 5: Talt cited Under Loan Service Fund should read \$941,525 for principal and interest; Capital Outlay should read \$37,125.
- Also noted were the three corrections which Clements had sent out in memo form earlier.

VI. Public input on budget – None present

VII. Motion to call for the question to begin approving the resolutions as presented.

Motion: Elizabeth Comfort

Second: Pete Siderius

Approved unanimously

VIII. Approval of proposed Budget and tax rate

- A.** Approval of Resolution Approving Levying Taxes at the rate of \$.9076 per \$1,000 of assessed value for operations for tax year 2021–22, with debt service in the amount of \$1,335,375.00 to be excluded from limitation.

Motion: Elizabeth Comfort

Second: Andrew Yinger

Approved unanimously

- B.** Approval of 2021–21 Budget as amended of \$12,500,603.00.

Motion: Bart Rierson

Second: Elizabeth Comfort

Passed with one descent: Don Loving voted “No” as a protest, because if the urgency shown to build this bridge had been shown for golf course clubhouse, it would have been completed by now, he said.

- C.** Approval of Resolution Making Appropriations for 2021–22 as amended, for a grand total of funds of \$12,500,603.00.

Motion: Elizabeth Comfort

Second: Andrew Yinger

Approved unanimously

Meeting adjourned at 7:30 p.m.

Submitted by Kat Ricker, Public Information Director