

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office with option to videoconference
125 S. Elliott Road
April 22, 2021
MINUTES

I. Lisa Rogers called the meeting to order 6:05 p.m.

II. Roll Call

Board members:

Peter Siderius (on site)

Bart Rierson (remotely)

Don Loving (on site)

Lisa Rogers (remotely)

(Reminder: Mike Ragsdale retired.)

CPRD Staff:

Don Clements, Superintendent (on site)

Casey Creighton, Basic Services Supervisor (on site)

Kellan Sasken, Special Services/Golf Director (remotely)

Public:

1. Ben Van Dyke, Vandyke Farms
2. Wendy Ellington, Ellington Law Group
3. Steve Wick, Chehalem Mt. Farms, Friends of Yamhelas Westsider Trail Board member
4. Veronica Hinkes, Friends of Yamhelas Westsider Trail Board member
5. Wayne Weibke, Friends of Yamhelas Westsider Trail Board member
6. Patty Williams, Friends of Yamhelas Westsider Trail Board member
7. Carol Foley, Friends of Yamhelas Westsider Trail Board member
8. Steve Belt
9. Jon Slack
10. Linda Connors
11. Lee Schrepel, Fruithill, Inc.
12. Greg McCarthy, Ground Zero Farm
13. Celine McCarthy
14. Marci Gaibler
15. Jim Talt
16. Jane and Doug Davis, Friends of Yamhelas Westsider Trail
17. Lindsay Berschauer, Yamhill County Commissioner

III. Approval of agenda

Moved Don Loving
Second Pete Siderius
Passed unanimously

IV. Approval of consent agenda

- a. Approval of minutes of regular Board meeting March 25, 2021 and Budget Committee Meeting April 6, 2021
- b. Approval of bills payable
- c. Approval of March financials
Moved Don Loving
Second Bart Rierson
Passed unanimously

V. Public participation

- a. Yamhelas Westsider Trail - This continuation of Board discussion exploring interest in acquiring the potential Yamhelas Westsider Trail property included presentations from both detractors and supporters of this potential Rails-to-Trails trail, which lies outside CPRD boundaries.
 - i. Ben Van Dyke and Wendy Ellington, trail opponents:
Discussion of challenge topics included zoning issues, Farm Impact Test/Standard, legality of trail/recreation designation setback restrictions on agricultural spray chemical application, associated fire risk.
Pete Siderius talked about several options for possible mitigation and cooperation that he would be personally be involved with, said he sees no issues, and asked whether they thought the people involved might be willing to discuss it.
Bart Rierson raised the points of Conditional Use Permitting for nonfarm use, and how other Rails-to-Trails projects such as Stub Stewart State Park have been successful in spite of fire risk.
 - ii. Steve Wick, trail advocate, filbert orchardist and also has farmed various other crops and has forested property. He said he sees no reason why he could not farm filberts/hazelnuts if the trail were shut down while he sprays chemicals, and he described managing fire risk and said that trails are beneficial for fire engine access and for moving farm equipment.

VI. Action items/committee reports/Board comments

- a. Intergovernmental agreement with Yamhill County Department of Community Justice for landscaping services with use of county inmate work crews, under supervision of DCJ
Motion authorizing superintendent to sign agreement
Moved Pete Siderius

Second Bart Rierson
Passed unanimously

- b. Discussion of walking and bicycling trail below Newberg-Dundee Bypass – Kat Ricker reported the results of a direct mail outreach effort to affected landowners: 43 questionnaires mailed; 7 responded; 1 returned as undeliverable; 3 - concerns, 1 - questions, 3 - fine with it at this time. Concerns cited include one concern for pedestrian safety in industrial area and two concerns of homeless camps forming as in Portland. Siderius emphasized the need to do public education on trail projects before permitting. Clements explained the public process and the outreach that staff does for such projects. Bart Rierson raised the point that Mike Ragsdale had asked him to replace himself on the Yamhill County Parkway Committee; Lisa Rogers thusly appointed Rierson.
- c. Contracting for Human Resource services – Lisa Rogers appointed Don Loving and herself to the Employment Committee in the matter of contracting for HR services. The Board agreed that this committee continue to work on the matter of CPRD possibly hiring a provider for services.
- d. Appointment of Trails Advisory Committee – Clements recommended forming such a committee. Siderius and Rierson agreed to serve, and Rogers thusly appointed them as CPRD liaisons to the committee. Clements said he will continue to work on its formation, and suggested possibly including two representatives from outside the District, if the Board chooses to pursue Yamhelas Westsider Trail acquisition.
- e. Reports and comments from Board members
Bart Rierson – Petition will be circulating to keep the Yamhelas Westsider Trail property whole. He reported construction materials dumped in Ewing Young Park Trail; Creighton confirmed this was not done by CPRD (surveillance options discussed). He also urged measures be taken to prevent slickness before next rain season, and Rogers agreed.
Peter Siderius – Asked what the timeline on making the decision on the Yamhelas Westsider Trail.
Clements said he believed that the earliest possibility for the Board to do its research and outreach, and be able to arrive at a decision would be January/February 2022. The Board agreed to this approximate timeframe.
Lisa Rogers – Sean Andries was appointed to County Cultural Board.

VII. Old business/project updates

- a. Casey Creighton reviewed his staff report, which is in the packet, with updates on Scout House repair, Crabtree Park culvert replacement, HVAC

issues at aquatic center (Don Loving recommended legal action), Edwards Elementary playground, Sander Estate (Board is eager to see the garden and water feature details), golf course tent updates and course aeration, and the theft of a trailer and gator.

Dundee Elementary School – Don said the new school will not be built on the site of the current building. He said the current lease automatically renews every year unless either party terminates the lease.

VIII. From the superintendent's desk

- a. Financial report
- b. Superintendent's report – Nothing to add to financial report.
- c. Staff reports – Kellan Sasken gave an update, including that the pandemic has doubled the use of golf carts, and are working to keep up with maintenance of those and associated expense.

Kat Ricker updates included opening aquatic and fitness center on weekends beginning May 1, flower giveaway event to mark it on Mother's Day, May 9; on grant and appropriation applications for proposed Newberg-Dundee Bypass Trail; City Club Conversations featured CPRD Board candidates last Tuesday, explaining why they are running; Rogers and Siderius participated.

IX. Correspondence

- A. Citizen comments/evaluations – None
- B. Miscellaneous -None

X. Personnel matter – Executive Session

8:05 p.m. Executive Session began.

8:21 p.m. Executive Session ended.

XI. Adjournment – Board voted to adjourn 8:22 p.m.

Respectfully Submitted,

Kat Ricker, Public Information Director