

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
February 25, 2021

MINUTES

- I. Lisa Rogers called the meeting to order 6:03 p.m.
- II. Roll Call
 - Board members: (remotely)
 - Peter Siderius
 - Bart Rierson
 - Don Loving
 - Lisa Rogers
 - Mike Ragsdale - absent

 - CPRD Staff:
 - Don Clements, Superintendent
 - Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor
 - Shy Montoya, Administrative Coordinator
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor
 - Kellan Sasken, Special Services/Golf Director

 - Public:
 - John Kester with Jan Sander, Sander Estate
 - Sarah Cantine, SEA
 - Brooks Ostendorf, SEA
 - Greg Mears, SEA
 - Veronica Hinkes, Friends of the Yamhelas Westsider Trail
 - Linsday Berschauer, Yamhill County Commissioner
- III. Approval of or changes to agenda – Addition of SEA presenting Sander Estate plan, Item V.a.
 - Moved Bart Rierson
 - Second Don Loving
 - Passed unanimously
- IV. Approval of consent agenda
 - a. Approval of minutes of regular Board meeting January 28, 2021 and work session Feb. 17, 2021
 - b. Approval of bills payable
 - c. Approval of January financialsMoved Bart Rierson

Second Don Loving
Passed unanimously

V. Public participation

- a. SEA presented plan on Sander Estate, led by Sarah Cantine and Brooks Ostendorf. Board thanked them and praised the plan.

Motion for the design team to proceed and pass the design on to City of Dundee.

Moved Pete Siderius

Second Bart Rierson

Passed unanimously

The Board thanked Jan Sander, and Jan said she is very pleased and is looking forward to the changes.

- b. Others -None

VI. Action items/committee reports/Board comments

- a. 2021-2022 Budget Committee

NEW – Appointed new applicant Jim Talt

Reappointed Elizabeth Comfort

Terms of the following members are current: Mike McBride, Elijah Dickson, Andrew Yinger. Kat Ricker reported they all confirmed availability.

Bart Rierson moved to appoint Elizabeth Comfort and Jim Talt to serve on the Budget Committee.

Moved Bart Rierson

Second Pete Siderius

Passed unanimously

- b. Yamhelas Westsider Trail Discussion – The Board discussed the possibility of expanding CPRD boundaries through annexation to include Yamhelas Westsider Trail property.

Clements reported on Leonard Rydell's presentation, that Rydell contacted Clements today to discuss.

Commissioner Lindsay Berschauer questioned how CPRD could legally purchase this property since it is outside the District boundaries.

Lisa Rogers conveyed the Board's support for the trail.

Pete Siderius referred to ORS 266.410 on general District powers (see packet), confirming that CPRD can legally purchase and manage property beyond its boundaries.

All Board members expressed a desire for more information and said they had many questions that they needed to be answered in order to explore all of the options, and would need to be answered before they could take any action.

Superintendent recommended the Board approve a Board member and

himself to meet with the County administrator to discuss. The Board agreed their representative would be Bart Rierson, and Lisa Rogers appointed him thus.

- c. City of Newberg mailed CPRD a formal request letter dated Feb. 9th, requesting that CPRD Board of Directors formally express (within 30 days) their desire to opt in (participate) or opt out (not participate) in the City's Vertical Housing Development Zone. The City warned that opting out would degrade the usefulness of this economic development tool; according to the letter signed by planner Keith Leonard, if CPRD chose to opt out, it would reduce the total potential exemption available to developers (See packet pages 23 – 24). Clements talked about how Urban Renewal projects affect taxes. Superintendent recommended the Board approve opting in to the City's Vertical Housing Development Zone. Bart Rierson said he would like the Board to show that it would like to be better partners and work with the City, by opting in. Don Loving disagreed, and said the Board has been working with the City, and this benefits the City but not CPRD, and he sees no gain for CPRD. Discussion - Pete Siderius wants more information before voting; he wants an estimate of what we would be giving up. Bart Rierson also raised questions about costs. Don Clements said he had contacted the City Monday with questions, but had not received a response yet. Discussion on timeliness; Clements said he would confirm with City when they need a response. Lindsay Berschauer joined discussion to explain discussion at County commission meeting today.

Bart Rierson made a motion to table the vote on the City's Vertical Housing Development Zone options; Special Meeting vote was set for 6 p.m. Thursday, March 4, for the purpose of conducting the vote, in order to meet the City's deadline.

**Moved Bart Rierson
Second Pete Siderius
Passed unanimously**

- d. Reports and comments from Board members
Peter Siderius - signed off at 7:13 p.m., not feeling well
Bart Rierson - Nothing
Don Loving - Nothing to report from Legislature.
Lisa Rogers - Thanked CPRD for recent focus on providing bilingual public documents and hoped outreach continues to Spanish speakers.

VII. Old business/project updates

- a. Casey Creighton presented highlights from his staff report (See packet); said Hess Creek grant application to ODOT had been discussed at last three County Commission meetings, and he thought that they were in

support of it, but had some questions about how public concerns had been outlined during the process; he said the filberts the staff has been removing on the Wilsonville property had been blighted, so have conducted agricultural burning there, and it is being seeded.

VIII. From the superintendent's desk

- a. Financial report – Clements said work continues on issues raised from the audit, and he plans next year to put out an RFP to consider a different firm.
- b. Superintendent's report – Automated payroll vendor update: Staff switched from ADP to Paychex, and if this does not work out, may go back to in-house paper system.
- c. Staff reports – Julie Petersen acknowledged Jim McMaster's presence, and Jim spoke in praise of Sander Estate plans, and the Board's consideration of supporting the Yamhelas Westsider Trail.

Julie presented updates from her report and explained how the aquatic and fitness center are preparing to increase capacity in High Risk COVID status.

Bryan Stewart described how the Camellia Festival will be modified this year, but it will take place April 10th.

Kellan Sasken gave an update on golf course.

Kat Ricker – Update on new outreach efforts to Spanish-speakers, including progress of making public forms available in Spanish, creating bilingual signs for parks and facilities, and seeking bilingual receptionist to serve as interpreter on call.

Pleased with campground plans, she is encouraging addition of themed creative glamping-style structures to enhance CHT branding; there will be a site visit with Paul Agrimis and design team at 10 a.m. Wednesday, March 3; invitation to Lisa and Rick Rogers to address transitional housing needs.

IX. Correspondence

- A. Citizen comments/evaluations – Bart Rierson raised the issues brought by Christine Yarnell in a recent email; the Board and staff Rierson read that it was addressed to all said they had not received it. Bart presented some updates from her message. Bart will forward the email to Kat and she agreed to forward to appropriate staff. Don described the last discussion that staff had had on site with her and with the City of Newberg staff about the issues raised, and said the staff has been responsive and done what we can. Bart urged more response; staff agreed to respond and copy Bart.

X. Adjournment – moved to adjourn 7:46 p.m.

Next regular meeting is scheduled for 6 p.m. Thursday, March 25, 2021.

Respectfully Submitted,

Kat Ricker, Public Information Director