

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office with remote option
125 S. Elliott Road
September 24, 2020

MINUTES

- I. Lisa Rogers called the meeting to order 6:00 p.m.
- II. Roll Call
Board members:
Peter Siderius
Bart Rierson
Don Loving
Mike Ragsdale
Lisa Rogers

CPRD Staff:
Don Clements, Superintendent
Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor
Julie Petersen, Special Services Supervisor/Recreation Supervisor
Shy Montoya, Administrative Coordinator joined remotely

Public:
Brian Bellairs, the Principal Broker at Meadows Group Inc., Realtors
Peter Renwick
Paul Agrimis of GreenWorks, P.C. from Portland
- III. Approval of or changes to agenda –
Moved Mike Ragsdale
Second Bart Rierson
Passed unanimously
- IV. Approval of consent agenda
 - a. Approval of minutes of regular Board meeting August 27, 2020
 - b. Approval of bills payable
 - c. Approval of August financials
Moved Mike Ragsdale
Second Peter Siderius
Passed unanimously
- V. Public participation
 - a. Brian Bellairs presented a proposal to provide a single-level homes community including four to six pickleball courts on his 60-acre

property off Corral Creek Rd. (along with an additional 15 acres a neighbor is willing to provide), near the top of Schaad Park Loop Trail. Peter Renwick joined discussion in support of the idea. They sought a partnership with CPRD for support in upcoming considerations of land use planning, expanding UGB to include the property, and a partnership including trails. Bart Rierson suggested CPRD put trails in before development begins. Don Clements described how CPRD could support this, including using SDC funds to fund the development of the courts and application for grants, and how this could benefit the golf course. Clements suggested he direct staff to work with them to explore and support the effort. Mike Ragsdale recommended CPRD endorse UGB amendment with a letter of support and begin preliminary planning (without any funding) of how property would be situated. Don Loving suggested the staff spend time with the persons making proposal and return to Board with more details. Lisa Rogers requested more clarification on what the request is. Discussion to continue. Clements suggested the Board tour the site with them as a next step. All were willing.

b. Anyone not on agenda - None

VI. Action items/committee reports/Board comments

- a. Approval of contract for campground: schematic design by Paul Agrimis of GreenWorks, P.C. from Portland - Fees \$188,750; Expenses \$196,750. This item is carried over from the August meeting. Clements: The question is, where will these funds come from? We did budget \$300,000.00 in this year's budget for this purpose. Clements recommended approval.

Motion for approval of contract for schematic design, by Paul Agrimis of GreenWorks, P.C. from Portland

Moved Peter Siderius

Second Don Loving

Passed unanimously

Reports and comments from Board members

Mike Ragsdale said that no action had been taken on his request (made at the previous Board meeting) to take over management of Magness Tree Farm.

Don Loving talked with Rilee Committee and five members are willing to work with Nick's Equine Assisted Therapy (See previous meeting).

Lisa Rogers CCC Night of the Moon annual fundraising event is Saturday; it will be virtual.

VII. Old business/project updates

- a. Casey Creighton said many projects had been delayed due to windstorm and fires. Still waiting on compressor for aquatic facility. Remote meeting with Sander Estate takes place tomorrow on preapplication meeting with City of Dundee. Golf course supervisor resigned suddenly; Creighton replaced him internally with Mike, who has been on staff for about five years. ODOT meeting will take place next week; this is about the bypass right-of-way past golf course, requesting a culvert near Hole 1. He reported on windstorm damage staff has been repairing and clearing: Scout House may be total loss; several trees down in ten parks and on trails; shelter at Jaquith and structure at Crater Parks; plus arson at footbridge at Ewing Young Park. He will seek disaster relief if available.

VIII. From the superintendent's desk

- a. Financial report – Clements said we are surviving and doing fairly well. He provided the 2018-2019 audit and said the 2019-2020 had been completed in July.
- b. Superintendent's report – ADP first payroll just occurred. There were many problems.
- c. Staff reports –
Julie Petersen said 450 flag football players would have first game at NHS this weekend; 475 soccer players play at Jaquith and Renne; 60 youngest children also playing soccer. CARE childcare has been a struggle because children must be segregated in cohorts; registration numbers are down. Aquatic center is being heavily used, especially by people outside the District. Compliance with face coverings is a continuing challenge, as public correspondence indicates. Golf revenue is up 40 percent.

Kat Ricker presented the new, second edition of the pocketguide to CPRD parks, trails and facilities, plus the \$600 check which the publisher paid to CPRD for its partnership (share of sponsorship revenue). She said she had made two hires in reception staff who seemed to have a lot of potential.

IX. Correspondence

- a. Citizen comments/evaluations –

X. Adjournment – Lisa Rogers moved to adjourn 7:30 p.m.

Respectfully Submitted,

Kat Ricker, Public Information Director