

**CHEHALEM PARK AND RECREATION DISTRICT  
CPRD BOARD OF DIRECTORS MEETING MINUTES  
CPRD ADMINISTRATION OFFICE  
125 S. ELLIOTT ROAD  
JUNE 27, 2019  
MINUTES**

**I CALL TO ORDER**

I Bart Rierson called the meeting to order at 6:02 p.m.

**II ROLL CALL**

**Board members:**

Peter Siderius–Secretary/Treasurer

Bart Rierson–President

Don Loving–Vice President

Lisa Rogers

*Mike Ragsdale–ABSENT*

**CPRD Staff:**

Don Clements, Superintendent

Casey Creighton, Basic Services Supervisor

Julie Petersen, Special Services Supervisor

Kellan Sasken, Special Services/Golf Director

Kayla McElligott, Events Marketing Coordinator

**Public:**

Troy Kronewitter

**III APPROVAL OF OR ADDITIONS TO AGENDA**

ADDITIONS:

IV. Approval of consent agenda

- a. Approval of minutes of regular Board meeting May 23, 2019
- b. Approval of bills payable
- c. Approval of May financials

**Moved: Don Loving**

**Second: Peter Siderius**

**Passed: Unanimous**

## V. PUBLIC PARTICIPATION

- a. No Request; no one here
- b. Others not on Agenda

### **RE-OPENED BY BART RIERSON ONCE PUBLIC ARRIVED**

**Troy Kronewitter:** Brought up that he's hearing around town that some citizens of Newberg are saying he didn't do a good job here, during his time he worked at CPRD. He would like the slander to stop, and he's asking for the Board to help with that. The Board says that they have only heard good things, so this has come as a shock. Don Clements asked for the names of the people who are saying these things, Kronewitter didn't want to give those names. Kronewitter then talked about his job and all of his projects he completed while he was with CPRD. He talked about how he actually didn't want to ever leave here, and that he wanted to retire at CPRD, but that certain people didn't treat him well, got in his face, cussed him out, and that's why he left. The Board was then unsure on how to proceed, but said that they wanted to help in any way they can. Kronewitter then mentioned that management was the one who had done all of that to him. Pete Siderius asked if he wanted an internal investigation done. Kronewitter then said that he just wanted the board to know what's going on behind the scenes here at CPRD. Kronewitter stated that management is unwilling to listen to what their employees have to say. Kronewitter then said Don Clements was the one who got in his face and cussed him out and called him a *[Explicit]* when he confronted him about a pay raise. Clements then stated that that's false, and would like it recorded down that he did not say that. Kronewitter says that was his experience, that he didn't leave to hurt the District. He says he left because Don Clements is hard to work for. Kronewitter then adds that Clements has been a good guy but doesn't understand why he did what he did that day. Kronewitter wants the board to know that sometimes behind the scenes Don Clements gets out of control. Don Loving and the rest of the Board thanked Kronewitter for coming in and that they will do whatever they can to help.

**Moved to re-close this section: Lisa Rogers**

**Second: Don Loving**

**Passed: Unanimous**

## VI. ACTION ITEMS/COMMITTEE REPORTS/BOARD COMMENTS

*Approval of 2019–2020 Budget Resolutions 06-01-10, 06-02-19, 06-03-19, and 06-04-19*

**Moved (to pass resolution and adopt budget): Peter Siderius**

**Second: Lisa Rogers**

**Passed: Unanimous**

*Approval of contract for feasibility Study for Campground*

**Casey Creighton:** The consultant is doing things right and properly for what is required as a park district. It all depends on access, water, and ODOT. We need to talk to ODOT to get water and other utilities down there.

**Don Clements:** Says the whole point of this is to figure out if it is feasible to move ahead.

**Lisa Rogers:** Asks if ODOT has to give CPRD access because of the road that's already there.

**Don Clements:** Said he made the city and ODOT aware of the road there. Don will follow up with them next week.

**Pete Siderius:** Mentions that having this study shows that if there is real value there, the city will know and be aware, and it'll hopefully allow ODOT to process things forward.

**Don Clements:** Says it won't exceed \$28,000.

**Moved: Peter Siderius**

**Second: Don Loving**

**Passed: Unanimous**

*Approve May 21, 2019 Election Canvass*

**Moved: Don Loving**

**Second: Lisa Rogers**

**Passed: Unanimous**

*Reports and Comments from Board Members*

**Don Loving:** Talked about the Salem protest. He was down there during that time and had to drive on a sidewalk and the wrong way down a driveway just to get out and come home. Says he doesn't know how many laws he broke, but he finally made it home. Loving then briefly discussed a situation happening with Happy Valley and Clackamas over a bill, and says that it will not affect us.

**Lisa Rogers:** Talked about playing disk golf at Ewing and how someone was asking about the other side of the creek completion. She asked the staff about the time frame. Creighton says it depends on the development and budgeting. Clements is going to check in on that. Rogers Wants CPRD and the Board to try to schedule something regularly with school board and possibly the City of Newberg, to try out a better coordination effort. Maybe meeting quarterly or semi-annually—to do things more together. Clements says that there is already something like that in the works. Clements will let the Board know.

**Peter Siderius:** There is a group in Newberg called the Climate Action Group. They started working on plastic bag ban and recently had their first meeting and contacted him to join. It's composed of mostly retired professionals and that the wineries are interested too. He mentioned that the group is considering becoming a 501(c)(3), and that the next meeting is July 11, 7:00 p.m., at the Springbrook Fire Station.

**Bart Rierson:** N/A

## VII. OLD BUSINESS/PROJECT UPDATES

**Casey Creighton:** Chehalem Aquatic & Fitness Center is almost done. There are some issues with heat pumps that are getting fixed to make sure everything is running efficiently. The warranty work is close to being completed. The Chehalem Cultural Center is going well—drywall is going in, concrete floor is done, ceiling is getting done, fire system, electric, and plumbing are all being installed and getting completed. HVAC is almost done as well. Everything is still on schedule. Friends Park is in technical review right now. The permit will be issued after that—about three weeks out. They are also working on improving playgrounds, and installing rain sensors on irrigation equipment for auto shut off. The golf course is still in progress.

## VIII. FROM THE SUPERINTENDENT'S DESK

*Financial Report and Questions*  
*Superintendent's Report*

### TRAILS MEETINGS

**Casey Creighton:** Says that they have been meeting with ODOT in Salem to talk about the trails, the importance of them, and that partnership with connecting to Dundee. Also talked about tying it into the Riverfront Masterplan. He mentioned that crossing the railroad might be a problem, but that they decide to go around on River St., to 14<sup>th</sup> and cross the tracks there, since that is already a pedestrian path.

### AUDIT 2017–2018

**Don Clements:** Said that they met the deadline and got the material to the proper people. The 2018–2019 budget is on time.

### STAFF REPORTS

**Kellan Sasken:** Said that the old range picker at the golf course “blew up” and stopped working a month ago, so a new one is arriving soon. Last Wednesday was the Kiwanis golf tournament and everything went great. Mentioned that they had just finished up the first Jr. Golf Camp that day. One concern from public is public urination happening on the greens, so they might need to put up signs to discourage that on holes 6, 7, and 8. Another solution is to possibly put a bathroom out there. Sasken also mentions that if anyone sees anything, please call the clubhouse. Don Loving mentions that he doesn't like to micromanage, but it looks like putting course is not being watered enough. Sasken said that during the winter they let the grass grow too long, and then it got cut too short too quickly, so it'll look dry for a while, but it'll be back to normal soon. Loving also mentions that It doesn't seem like we are doing a lot of a marketing for the putting course and wants to see more marketing for that, to get more people out there. Sasken said that he is about to hire a new assistant, so they will be able to start doing more of that soon.

**Julie Petersen:** Said that they are finished with spring youth sports and had great numbers this year. Softball will continue until October, and mentioned that it brought a lot of people into the community. Adult Men’s Softball League is going on currently, and that there are sixteen teams this year. Petersen mentions that summer camps are starting and that numbers are higher and better than before. Rugby camp in the future. Camp CARE has started. There was Preschool grad in May and they honored Bonnie Benedict this year. Also talked about being involved with the Farmers Market this year, and is learning that it is a work in progress, trying to find ways to make it grow. The Aquatic Center is pretty packed day and night, swim lessons are full—more than before. Paddle board class is a hit. A lot of birthday parties are happening. Brings up that Bruins Sports Day is on August 20<sup>th</sup> and that it’ll be the fifth year. Monthly safety meetings are happening with safety reports for facilities twice a year. Don Loving asked if football numbers are dropping because of all of the attention about head injuries. Petersen said that we haven’t yet, but might this year. Aside from the attention about concussions, there’s also a lot of other sports for kids to choose now. Petersen said that they talked to parents and kids about concussions and that the kids get tested for it before playing, and talked about the special helmets to help prevent concussions.

**Kayla McElligott:** Talked about the new trail guides that are around the district to pick up. And new marketing strategies for the farmers market—currently in research process.

**Casey Creighton:** Mentioned that they hired two full-time maintenance people who have been working for a couple of weeks now, and are doing well. Additionally, a new care taker going up to the Rilee property.

## **IX. CORRESPONDENCE**

*Citizen comments/evaluations*

**Julie Petersen:** Talked about the letter for Tara, praising her for her work.

*Miscellaneous info*

There was a teenage girl stuck in a baby swing seat of Babe Nicklous Pool Park. Apparently 911 was called, and they came and cut the swing chains, but couldn’t get the seat off. According to witnesses, she waddled to the locker room of the Aquatic Center, where they used a saw to cut the seat off of her. The swing has been repaired.

## **ACTION ITEM E. ELECTION FOR BOARD.**

Don Loving suggests that everyone stay in their current position, since the two-year term is not up yet.

**Move (to continue the board as it currently is): Don Loving**

**Second: Bart Rierson**

**Passed: Unanimous**

**NEXT MEETING**

**July 25<sup>th</sup>, 6:00 p.m., District Office**

Don Loving, Bart Rierson, Lisa Rogers will be in the Old Fashioned Festival parade. Peter Siderius will be out of town.

**X. ADJOURNMENT**

**Move: Don Loving**

**Second: Lisa Rogers**

**Passed: Unanimous**

Adjourn at 7:26 p.m.

Respectfully Submitted,  
Kayla McElligott, Events Marketing Coordinator