

CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
May 23, 2019
MINUTES

- I. Bart Rierson called the meeting to order 6:00 p.m.

- II. Roll Call
 - Board members:
 - Peter Siderius
 - Bart Rierson
 - Don Loving
 - Lisa Rogers

 - Excused: Mike Ragsdale

 - CPRD Staff:
 - Don Clements, Superintendent
 - Casey Creighton, Basic Services Supervisor/Park and Facilities Supervisor
 - Julie Petersen, Special Services Supervisor/Recreation Supervisor

 - Public:
 - Rob Daykin, City of Dundee manager
 - Jeanette Adlong, City of Dundee councilor
 - Shiela Cooper
 - Linda Miller
 - Karen Eagon-McCabe

- III. Approval of agenda –
 - Moved Peter Siderius
 - Second Lisa Rogers
 - Passed unanimously

- IV. Approval of consent agenda
 - a. Approval of minutes of Budget Committee Meeting April 2, 2019 and regular Board meeting April 25, 2019
 - b. Approval of bills payable
 - c. Approval of April financials
 - Moved Don Loving
 - Second Peter Siderius
 - Passed unanimously

- V. Open Public Hearing on 2019-2020 Budget
- a. Shirley Cooper said Milwaukie Senior Center "puts ours to shame" and they receive 9 percent of Clackamas County budget; she cited that the CPRD Budget allocates one percent, and most of that is for the senior center specialist. Also, she knows senior citizens who cannot afford to use aquatic center, even with insurance assistance. Discussion: Lisa Rogers and Bart Rierson encouraged her to tell them what types of programs that she would like; Don Clements said he would look at the Clackamas County budget, and recommended staff re-establish the lapsed senior advisory board, to create requests. Cooper asked whether some senior center activities could be moved to Chehalem Cultural Center. Julie Petersen offered to drive over to Milwaukie with Shirley Cooper. Clements requested staff prepare a report. Rob Daykin suggested there are different ways to look at data, such as the number of people served. Discussion included the ways that CPRD serves seniors besides the senior center.
- b. Lisa Rogers why there were so many changes in one month since it had been approved; Clements said some staffers wanted changes.

- VI. Public participation
- a. Linda Miller and Karen Eagon-McCabe said they live near the aquatic center. Miller said it is noisy in evenings and during special activities including at 7 a.m. when busses were unloading, and she said she had called the police a couple of times. She said she has lived there 40 years, and since playground was located nearer her residence, it is louder. Discussion: Arborvitae has been planted as a buffer. Karen said she had called police at 11:30 p.m. because people were playing basketball, and continued until midnight; she said the screaming of the children is the most irritating. She asked for staff supervision after hours. Clements asked whether she had called the pool (staff), and told her to call him when she calls the police, and he will go there. *Karen* said park users can now look into her windows. Clements said he would go to the park with staffer Casey Creighton and see whether anything could be done about that. She requested a large sign urging respect for neighbors. Also, *Karen* raised safety issues about visibility at intersection at Haworth Ave. and (left turn onto) Villa, and CPRD's sign. Discussion: Board explained the City's jurisdiction relevant to the intersection. Rierson said he will have staff look into this and contact her.
- b. City of Dundee - Rob Daykin and Jeanette Adlong - presented materials and described the City's plans under discussion for development of three neighborhood parks in conjunction with development of dwelling units in the Riverside District, near the new bypass. Adlong said the plans would double the population of Dundee, and parks would be necessary. Staff is in the process of developing a finance plan, and working on potential zoning changes to be proposed, and Daykin and Adlong wanted to make the Board aware of these plans. What is under discussion is a proposed four-party agreement between

CPRD, City of Dundee, and the two landowners, Lindquist and Tom Edwards: owners to provide land, dedicate it to City, City turn it over to CPRD, and CPRD develop and maintain the parks. Board and staff agreed to be open to discussion.

- VII.** Action items/committee reports/Board comments
- a. Approval of transfers for General Fund 05-01-19. Discussion to clarify which budget year the transfers pertained to, and whether there would be major staff position changes.
Moved Don Loving
Second Peter Siderius
Passed unanimously
 - b. Approval of Transfers for Capital Outlay Pool Fund 05-02-19
Moved Don Loving
Second Lisa Rogers
Passed unanimously
 - c. Reports and comments from Board members
Peter Siderius - NHS Plant Sale is having record sale, and plans to do more projects with CPRD next year, probably plant oak trees on west side of Hwy. 219 property, but probably won't be doing as many projects as they have this year. He wants to get together with Clements and Creighton in June to discuss possibilities of GIS software.
Bart Rierson - Asked for update on hiring replacement for position formerly held by Troy Kronewitter; Creighton said candidates had been interviewed, and a decision would be made tomorrow.
Don Loving - Relevant legislative updates
Lisa Rogers - Nothing
- VIII.** Old business/project updates
- a. Landfill property transfer from Yamhill County - Phase I ESA is next action; Board agreed to its approval.
 - b. Clements said the aquatic center is almost finished; he said "There is no air in the system." Discussion: Triplett Wellman contract fulfillment of change orders on Phase II
 - c. Rierson asked whether there were arrangements for staff to use facilities at no charge; staff responded that is in place for staff and also to Board members.
 - d. Siderius on bypass Phase II plans, and how CPRD would be affected; he asked whether CPRD had representative attending meetings with ODOT; Clements said yes.
 - e. Campground feasibility study - Clements submitted it to Board and will schedule discussion after Board has time to read it.
 - f. Trails meetings - See packet for meeting notes of meeting with CPRD staffers Casey Creighton and Kat Ricker, along with consultant Paul Agrimis,

with ODOT staff to introduce CPRD's plans for trail along the bypass near the Willamette River.

g. Audit 2017-18 - Clements said he hired a third party to assist with preparations for the overdue audit. Discussion: Board questioned whether there would be potential damage to rating with Moody; Clements said the consultant told him this "was a piece of cake" and the summary would be done by June 25 (which would maintain the rating) and the final audit would begin in December.

IX. From the superintendent's desk

a. Financial report – Motion to approve financial report as presented

Moved

Second

Passed unanimously

b. Superintendent's report – See packet.

c. Staff reports – Petersen said memberships have increased at the pool. New yoga paddle board class is offered. Two track meets took place, with more than 700 participants. CPRD is going to operate Newberg Farmers' Market with Downtown Coalition. She commended Creighton for a job well done, and many hours he is putting in.

Creighton said tile is going into Chehalem Cultural Center culinary center now, and progress is going well. Permitting issue with Friends' Park.

d. Ricker talked about Trails and Parks and Facilities booklet about to be released. Also said she created survey and worked with Edwards Elementary School playground fundraising group; she had a table at carnival last Saturday to collect surveys and votes on playground equipment, and now survey will be taken to their talent show and beyond, to continue to gather information; Edwards will share results with CPRD.

e. Don said he will not run the summer Board meetings; he will have Creighton, Petersen, and Ricker run the meetings June through August.

X. Correspondence

A. Citizen comments/evaluations – None

XI. Close Public Hearing on 2019-2020 Budget

Clements said he has increased the next year's budget by \$71,452.

XII. Adjournment – Loving moved to adjourn 8:05 p.m.

Respectfully Submitted,

Kat Ricker, Public Information Director