

# Bill and Crystal Rilee Park Advisory Committee

11/14/17 Meeting Minutes, CPRD Office

## Roll Call

Regina Shapiro, Mary Harwood, Wendy Wente, Jon Globig, Rob Lewis, Don Loving

## Approval of Bylaws

Group accepted latest draft of bylaws as redlined by Regina. Follow-up discussion on Secretary role and responsibilities. Motion to strike section 6.3 (CPRD to provide resource for minutes); passed 5–1.

## Nominations/Elections

Jon nominated Rob for Chair, Rob respectfully declined nomination to Chair. Regina nominated Wendy for Chair, Wendy appointed Chair unanimously.

Jon nominated Miryam (absent) for Vice Chair. Rob nominated Regina for Vice Chair, Regina appointed by 5-1 vote.

Wendy nominated Brian for Secretary, Brian appointed Secretary unanimously.

## Discussion on open issues

1. Meeting agendas and minutes review. Approval of meeting minutes for prior meeting will be added to the consent agenda.

- a. **Action Item: Don** will send sample agenda templates.

- b. **Action Item: Brian** to copy Don and Matthew on meeting minutes.

2. Regarding timeline to develop a high level “strategy”, would like a draft by June 2018. To develop strategy the group would like to better understand:

- County stipulations, property restrictions
  - a. **Action Item: Don** to gather these for next meeting
- Clarity on CPRD priorities to understand alignment or differences with committee ideas
- Desired scope and level of detail in master plan proposal

Don spoke to some of the high level CPRD “wants”; event and conference space at the farmhouse, maintain park as resource for horses, create resource for cycling, and opportunities for interpretive/educational attractions.

3. How best to provide a public forum to collect feedback and additional ideas for the master plan. And whether we have a need to continue expanding or being narrowing list of potential uses.
4. Regarding new trails being cut in SW corner of the park. Committee would like to better understand the goals of these trails?
5. Around whether any action needs to be taken regarding winter trail conditions. Last year trails were marked closed? Does CPRD have plans to do similar this year?

6. For next meeting.
  - a. **Action item: Wendy** will request agenda items one week before meeting, due three days before meeting.
7. Group will pursue obtaining a large format map of the area to facilitate and as a visual aid for future meeting. Would like to have a map available for next meeting. Next meeting scheduled for Dec. 12, 7:00 PM at CPRD offices.
  - a. **Action Item: Don** to take existing WH Pacific map and check with District to expand/print for December meeting