

CHEHALEM PARK AND RECREATION DISTRICT BUDGET COMMITTEE
125 S. ELLIOTT ROAD
NEWBERG, OR 97132
BUDGET COMMITTEE MINUTES
APRIL 4, 2017
6:00 P.M.

I. Call to Order by Mark Martin 6:04 p.m.

Present

Budget Committee Members

Elizabeth Comfort	Bob Phillips
Lisa Rogers	Elijah Dickson

Excused

Andrew Yinger

Board of Directors

Don Loving	Mike Ragsdale
Bart Rierson	Pete Siderius

Excused

Michael McBride

CPRD Staff

Don Clements
Mark Martin
Jim McMaster
Shy Montoya

II. Election of Budget Committee officers

A. President: Lisa Rogers

Motion: Bob Phillips
Second: Bart Rierson
Approved unanimously

B. Vice President: Elizabeth Comfort

Motion: Don Loving
Second: Bart Rierson
Approved unanimously

C. Secretary: Bob Phillips

Motion: Don Loving
Second: Lisa Rogers

Approved unanimously

III. Approval of Agenda and Meeting Dates

Motion: Mike Ragsdale
Second: Elizabeth Comfort
Passed unanimously

IV. Budget Message delivered by Budget Officer

Budget Officer: Mark Martin
Explained budget overview.

Discussion included how the health insurance policy has changed, comparison of the purchase compared to rental of excavating/grading equipment for use by independent contractor Russ Sheehan now that he has become staff, the addition of a new specialized maintenance staff position at the aquatic center once the new center is open and operational, and the addition of the new position and hire of Russ Sheehan in trails and maintenance.

Motion made to delete pages 127 through 133 regarding SDC charges from the proposed budget.

Motion: Mike Ragsdale
Second: Don Loving
Motion failed
Favor: 3
Opposed: 5

Motion make to clearly mark pages 127 through 133 as “informational only” and allow them to remain included in the proposed budget.

Motion: Don Loving
Second: Bart Rierson
Passed unanimously

V. Public input - None present

VI. Overview of Funds – Discussion – Lisa Rogers reported she had found an error on the Resolution making appropriations (page six); under System Development, fund total should read \$668,500.00, instead of \$669,500.00. Don Clements made the change and printed a revised version.

- A. General Funds
- B. Equipment and Major Maintenance Fund
- C. System Development Fund
- D. Loan Services Fund
- E. Bond Debt Fund
- F. Pool Capital Fund

VII. Public Input on Budget – None present

VIII. Approval of Proposed Budget and Tax Rate

A. Approval of Resolution Approving Levying Taxes at the rate of \$.9076 per \$1,000 of assessed value for operations for tax year 2017 – 18; furthermore, debt service in the amount of \$1,355,555.00 will be excluded from limitation.

Motion: Mike Ragsdale

Second: Pete Siderius

Approved unanimously

B. Approval of Resolution Approving Budget for 2017 – 18 for \$25,888,841.00

Motion: Mike Ragsdale

Second: Bart Rierson

Approved unanimously

C. Approval of Resolution Making Appropriations for 2017 – 18 for grand total all funds \$25,888,841.00. Motion made to approve with correction noted in VI.

Motion: Mike Ragsdale

Second: Elizabeth Comfort

Approved unanimously

IX. Meeting adjourned at 7:22 p.m.

Respectfully Submitted,

Shy Montoya
Administrative Assistant

Kat Ricker
CPRD Public Information Coordinator