

March 23, 2017
CHEHALEM PARK AND RECREATION DISTRICT
REGULAR BOARD MEETING
CPRD Administration Office
125 S. Elliott Road
Newberg, OR 97132

MINUTES

I. Peter Siderius Called to Order 6:00 p.m.

II. Roll Call

Board members:

Don Loving
Mike McBride
Mike Ragsdale
Peter Siderius
Bart Rierson

CPRD Staff

Don Clements	Superintendent
Jim McMaster	Parks and Facilities Supervisor
Mark Martin	Recreation Supervisor
Casey Creighton	Chehalem Glenn Golf Course Grounds Supervisor

Public

Rob Lewis	Anvil Academy
Ted Crawford	Former mayor of Dundee
Seth Gordon	Newberg Graphic
John Ghilarducci	FCS Group

III. Approval of the Amended Agenda

Motion to accept agenda as amended.

Motion Mike Ragsdale

Second Mike McBride

Passed unanimously

IV. Approval of Consent Agenda

A. Approval of minutes of Feb. 23, 2017 Board meeting

B. Approval of bills payable

C. Approval of February financials

Motion Mike McBride

Second Mike Ragsdale

Passed unanimously

V. Public Participation

A. SDC report from John Ghilarducci from FCS Group. Report and discussion resulted in agreement to schedule public hearing on proposed restructuring of SDCs for June 22nd, and notice submitted for publication in Newberg Graphic March 29th edition in order to comply with 90 days' notice requirement.

During discussion, directors and Red Crawford challenged population numbers for Newberg and Dundee in Ghilarducci's report; he agreed to examine and revise these; Peter Siderius requested to see numbers since 2002.

Motion to determine the date of the public hearing (June 22) and issue public notice

Motion Mike Ragsdale

Second Don Loving

Passed unanimously

B. Others not on agenda – Ted Crawford asked why the last Yamhill County Trails Collective meeting had been cancelled. Don Clements answered that the core meeting members had concluded there was not enough to move forward with at the time of the meeting. Crawford asked about the property that Chehalem Paddle Launch is located on, a parcel owned by Tom Edwards. Crawford said he supports CPRD trying to purchase or swap for the property, or to get Oregon State Parks Department to purchase it. Discussion ensued with Bart Rierson on potential alternative sites to located the launch on. Bart reported that he went to a meeting with Jim McMaster with Yamhill County Parks in order to ask to locate the launch at Rogers Landing; the response was that this was not deemed available option. Clements said he would bring to the next Board meeting, a timeline for DEQ to close the landfill located there. Mike Ragsdale said he wants CPRD to make an aggressive effort, through the CPRD attorney, to secure access to the Edwards property. Clements said he would contact attorney John Bridges tomorrow, and at the least, propose an agreement for CPRD to assume all liability.

VI. Action Items/ Committee Reports/Board Comments

A. Discussion of Bob and Crystal Rilee Park Advisory Committee – Ragsdale and Siderius said they want more time to work on the park development plan and/or committee formation before publishing a call for applicants. Rob Lewis supported taking the time to do this right. Action – Ragsdale, Siderius, and Clements will convene on a work session at 9 a.m. Wednesday, on the development plan and report at the next Board meeting, then CPRD will advertise for committee applicants.

B. Discussion of Chehalem Cultural Center agreement – Clements said the CPRD attorney wished to table this to the next Board meeting. Motion to table to the next meeting

Motion Don Loving

Second Mike McBride

Passed unanimously

C. Approval of Resolution 030117 for Babe Nicklous Pool Park playground state-level grant. Jim McMaster reported that this resolution was required in order for

him to submit an application, and that he had requested matching funds from two sources already. Motion to pass resolution

Motion Bart Rierson

Second Mike Ragsdale

Passed unanimously

D. Motion for approval of deferment agreement for pool SDCs

Motion Mike Ragsdale

Second Bart Rierson

Passed 4 – 1

No Don Loving

E. Acceptance of audit for 2015 – 16 – Discussion – Don Loving and other directors agreed, said he wants a presentation by the auditors at a Board meeting before being asked to vote on this. Motion to table until then

Motion Don Loving

Second Bart Rierson

Passed unanimously

F. Reports and comments from Board members – Siderius thanked David Sprecher for his work on the greenhouse, and said there is more to do.

VII. Old Business

Updates on projects – City of Newberg approved the CCC patio proposal with some adjustments. Mike Ragsdale said he would like Clements to have new director Jennifer Justice come and introduce herself at a Board meeting. He agreed.

VIII. Superintendent's Desk

A. Financial report – No comments

B. Superintendent's report – No comments

C. Staff Reports – No discussion

IX. Correspondence

A. Citizen comments - No comments

B. Misc. info – None

Meeting ended at 7:56 p.m.

Respectfully Submitted,

Kat Ricker

THE NEXT BOARD MEETING IS SCHEDULED FOR 7:30 P.M. THURSDAY, APRIL 27, 2017, AT CPRD ADMINISTRATIVE OFFICE AT 125 S. ELLIOTT ROAD IN NEWBERG. BUDGET COMMITTEE MEETS 6 P.M. APRIL 4, 2017.

