

MINUTES
March 3, 2011 6 P.M.
CHEHALEM PARK AND RECREATION DISTRICT
Board of Directors February Regular Meeting, Rescheduled Due to Weather
CPRD Administration Office
125 South Elliott Road
Newberg, OR.

I. 6:00 p.m. Mike Ragsdale Call To Order

II. Roll Call

Board members present

Mike Ragsdale
Don Loving
Larry Anderson
Mike McBride
Kory Blake

Excused

Deona Twenge

Excused early

Larry Anderson 7 p.m. departure

Public present

Leah Griffith, for Chehalem Valley Transit
Dennis Buckley, Buckley Insurance

Staff

Sarah Craft
Branden Thompson
Jim McMaster

III. Approval of or Additions to the Agenda – Mike Ragsdale moved V.A. and VI.6 to 1 and 2, then Chehalem Valley Transit portion of Citizen Comments, then remainder of agenda.

IV. Approval of Consent Agenda

- A. Approval Minutes Regular Board Meeting December 9, 2010
- B. Approval of Bills Payable
- C. Approval of January Financials
- D. Approval of Budget Committee
- E. Approval of Annual Support of Downtown Coalition: Ragsdale noted his conflict of interest.

Moved: Larry Anderson
Second: Mike McBride
Passed unanimously

V. Public Participation

A. Paul Agrimis Update Trail Master Plan –

Agrimis had not arrived yet, so discussion moved onto VI.C. and IX.A.

VI.C. Offer from Edwards

Discussion. The offer is for 18 acres and additional property at a set price. Don Clements said the District does not have the funds now for the set price purchase, so he plans to meet with Trust for Public Lands on March 10 to address this. Clements recommended the Board authorize the attorney to put information together for the swap of one piece with the 18 acres. The Board instructed Clements to bring a proposal to a future Board meeting.

So moved: Mike McBride

Second: Don Loving

Declared Conflict of Interest: Larry Anderson

Passed unanimously

IX.A. Citizen Comments: Leah Griffith

Griffith gave an information report on Chehalem Valley Transit and thanked CPRD for providing office space on Elliot Road.

Continued: A. Paul Agrimis Update Trail Master Plan

Agrimis arrived and gave informational report on proposed Chehalem Heritage Trails. The cost estimate is \$18.1 million. At Ragsdale's request, Clements discussed working with Trust for Public Lands on the possibility of working together. Discussion followed on alignments and potential of a bond measure.

B. Insurance Question and Answers – Dennis Buckley

Buckley is the current agent for CPRD. He gave an informational report on the history of Buckley Insurance and a broad overview of CPRD coverage and services. Buckley recommended a building contents appraisal. Buckley seeks a three-year contract.

Moved: Mike McBride moved that Clements explore a three-year contract and bring a proposal to the next Board meeting.

Second: Don Loving

Passed unanimously

C. Citizen Request

Clements reported Crater Elementary School wants an exercise trail, and said he will bring the Board information when Crater gives it to him.

D. Others not on Agenda - None

VI. Action Items/Committee Reports/Board Comments

A. District Needs Assessments

Clements said it is time to redo the existing needs assessment with a new community survey. Discussion included Ragsdale's desire for data to identify areas of weakness in services as well as properties. McBride said he would support a survey only if it could be done on little or no money. Clements agreed

to research a low-cost option.

B. District Survey

The cost estimate is \$17,000. The consensus was to proceed. Clements will meet with Trust for Public Lands.

C. Offer from Edwards (This may require we go into executive session)

D. Reports and Comments from Board Members

The Board passed a resolution for the District to apply for a Local Government Grant from Oregon Parks and Recreation Department for the development of Water Schaad Park and authorized the Superintendent to sign the application.

Moved: Don Loving

Second: McBride

Passed unanimously

VII. Old Business

A. PPS Update – Ragsdale gave an informational report.

VIII. From the Superintendent's Desk

A. Financial Report and Questions – Clements submitted in writing. No discussion.

B. Staff Reports – Clements submitted in writing. No discussion.

IX. Correspondence

A. Citizens Comments/Evaluations – See under Item V.

B. Miscellaneous Info - None

X. Adjournment 8:00 p.m.

THE NEXT BOARD MEETING IS SCHEDULED FOR 6 P.M. THURSDAY, MARCH 24, 2011 AT CPRD Community Center/Bonnie Benedict Preschool.

Respectfully Submitted,

Kat Ricker CPRD Public Information Coordinator