

MINUTES
January 27, 2011 6 P.M.
CHEHALEM PARK AND RECREATION DISTRICT
Board of Directors Regular Meeting
Chehalem Armory
620 N Morton St., Newberg, OR.

I. 6:00 p.m. Mike Ragsdale Call To Order

II. Roll Call

Board members present

Mike Ragsdale

Don Loving

Larry Anderson

Excused late

Mike McBride 6:02

Deona 6:03

Excused early

Don Loving 7:45 departure

Public present

Bart Rierson, representing Ford Leadership Group

Mark Hanken, Special Olympics Oregon

Frank Betzer, Special Olympics Oregon

Donna Paul, Scrabble

George Edmonston, Newberg Historical Society

Staff

Lynne Patrick

Mark Martin

Sarah Craft

Matt Compton

Jim McMaster

III. Approval of or Additions to the Agenda – Mike Ragsdale moved IV. G. Surplus Property to VI C.

IV. Approval of Consent Agenda

A. Approval Minutes Regular Board Meeting December 9, 2010

B. Approval of Bills Payable

C. Approval of November Financials

D. Approval of Budget Officer

E. Approval of Budget Calendar

F. Coca Cola Contract

Moved: Larry Anderson

Second: Deona Twenge

Objection: Don Loving voted No on Coca Cola Contract

Passed unanimously

V. Public Participation

A. Special Olympics Oregon representatives Mark Hanken and late arrival Frank Betzer gave an informational presentation on the Special Olympics Oregon, which is coming to Newberg this year, with CPRD participation and support.

B. Ford Leadership Group representative Bart Rierson made his second appearance before the Board with an update on the proposed kayak rental facility at Rogers Landing. Rierson said a conditional use permit application had been submitted to the City of Dundee and would be considered at the Feb. 6, 2011 Planning Commission meeting. Rierson hopes to use the CPRD online registration system (ActiveNet) for the program, and hopes any profits would benefit proposed Chehalem Heritage Trails.

Discussion: Don Loving again asked for information on the liability issue. Superintendent Don Clements said CPRD insurance agent Dennis Buckley reported this would be covered under CPRD's current insurance and no additional cost would be incurred. Larry Anderson expressed concerns about safety, since no lifeguards were planned for the operation. Proactive outreach was discussed.

C. Scrabble organizer Donna Paul thanked CPRD for support and presented a sign, newspaper clipping, framed photographs and bookmarks in gratitude.

VI. Action Items; Committee Reports/Board Comments

A. CPRD Public Information Coordinator Kat Ricker submitted report recommending names of six major trail segments in proposed Chehalem Heritage Trails, as recommended by the Historical Naming Subcommittee. George Edmonston, a subcommittee member, urged the Board to adopt the recommended names.

B. District Needs Assessments – Don Clements reported more work with partners was needed before needs could be fully assessed. Ragsdale requested to see the existing needs analysis; Clements reported he did not have it in hand; Ragsdale directed Clements to bring it to the next Board meeting and add the item to the agenda.

C. District Survey – Clements reported a District survey, performed in cooperation with Trust for Public Lands, by Grove Insight would cost an estimated \$12,000 to \$15,000. There was discussion on other surveys underway in community. The Board indicated it wishes to proceed, and Ragsdale said it would be an action item soon and directed Clements to continue to work on it.

D. Camellia Festival update by Ragsdale. Clements recommended supporting the project. Deona Twenge moved to donate \$2,000 to the 2011 festival.

Second: Larry Anderson

Unanimous

E. Board/Staff Retreat Discussion – Ragdale fulfilled Staff request to bring dark chocolate to the Board meeting, with Honest Chocolate Truffles.

Ragsdale said the outstanding worksheet will be completed during the next Board meeting. Mike McBride said he would bring chocolate to the next Board meeting, although it may not be dark.

F. Report/Comments from Board Members

G. Surplus Property – Consensus for Clements to proceed, through an intergovernmental agreement, with trying to obtain the open space on the PCC campus, which is under construction at Fernwood and Brutscher.

Discussion: PCC pay for water if CPRD installs the irrigation system.

Discussion that this property would be for practice games only, as parking would be insufficient to support organized events. Clements is to return with costs for next year's budget.

VII. Old Business

A. PPS Update

B. Jim McMaster presented the Northwest Construction Award, awarded to Chehalem Cultural Center.

VIII. From the Superintendent's Desk

A. Financial Report and Questions

B. Staff Reports – submitted in packet

C. SDAO Conference and Local Government Attendees

IX. Correspondence

A. Citizens Comments/Evaluations

B. Misc. Info – Lynne Patrick and Kat Ricker discussion upcoming CPRD public events – Father-Daughter Dance on Feb. 12 and The Main Event in conjunction with CCC and PCC on Feb. 26.

Discussion on CPRD branding and logo and whether updates are needed

X. Adjournment 8:06 p.m.

THE NEXT BOARD MEETING IS SCHEDULED FOR 6 P.M. THURSDAY, FEBRUARY 24, 2011 AT CPRD ADMINISTRATION BUILDING.

Respectfully Submitted,

Kat Ricker CPRD Public Information Coordinator